ASSISTED HOUSEHOLD BIN SERVICE

CITY of PERTH

Notice

An approved Assisted Household Bin Service is valid for a maximum period of **2 years** from the date of commencement of the service at the property. The City of Perth will send the applicant a letter prior to the expiry date reminding of the need to re-apply for the service to continue.

Permission and Copyright

I authorise the City of Perth to reproduce any attachments provided with this form for internal purposes only, and provide information to waste collection personnel if required.

City of Perth
Council House
27 St George's Terrace,
Perth GPO Box C120 Perth
Western Australia 6839

ABN 83 780 118 628

Phone: 9461 3333
info@cityofperth.wa.gov.au
www.perth.wa.gov.au

Instructions: Please print clearly in the spaces provided.

1. APPLICANT DETAILS

Surname:		**First Name:**	
Residential Address:			
Telephone:		**Postcode:**	
E-mail:			

2. PROPERTY DETAILS

Address:			
		Postcode:	

Property Type: (please tick)

- ☐ Unit
- ☐ Townhouse
- ☐ Apartment
- ☐ House
- ☐ Duplex
- ☐ Other _____

Please tick the appropriate box:

- ☐ I am the OWNER of the above property, and reside at this dwelling.
- ☐ I am the TENANT of the above property, and reside at this dwelling.

3. SECONDARY CONTACT DETAILS

(Someone you authorise to have contact with the City on your behalf)

Surname:		**First Name:**	
Telephone:			
E-mail:			

Relationship to Applicant:

4. PROOF OF ELIGIBILITY (please show to City of Perth staff or attach with this application)

☐ Medical Certificate or Letter from a qualified medical practitioner

The document should be printed on the relevant practice letterhead, include details of the medical practitioner, service provider number and contact details.

The document should state that the applicant is physically unable to move their bins due to ongoing medical/temporary medical issues (if temporary, please include for how long the service is required).

NOTE: Specific details such as the nature of the medical issue or medical history are not required.

5. SERVICE TYPE REQUIRED (Please tick all that apply)

☐ General Waste Service
☐ Recycling Service
☐ FOGO Service

Is your need for the Assisted Household Bin Service temporary? (Please circle) Yes / No

If so, how long do you require the Assisted Household Service for? _____

6. DECLARATION & AUTHORISATION

- I am unable to move my bins from my property to and from the kerbside and am in genuine need of the Assisted Household Bin Service.
- I do not have in-house support services who could assist by moving the bins to and from the kerbside.
- There is no other adult (16 years and over) residing at this address.
- I will let City of Perth know of any changes to my circumstances (i.e. change of address, someone who is able to assist, lengthy absence from home etc.).
- By providing any health-related or sensitive personal information, I consent to it being collected by the City of Perth and used for the purpose of this application.

I declare the above statements to be true and agree to the Terms & Conditions as outlined below, and I understand that no bin service will be provided until the proof of eligibility has been submitted and the property has been assessed.

Name:			
Signature:		**Date:**	

Response Time: 10 Working Days from date of receipt

Please Note: This form is available in alternative languages and formats on request.

TERMS & CONDITIONS

1. Before an Assisted Household Bin Service is approved by the City, the Supervisor/Assistant Supervisor will carry out an assessment at the property. This assessment will ensure bins are stored in a location that provides no risk to collection staff who will be entering onto private property to access the bins.

2. Where the property is assessed by Council as presenting unacceptable Work Health and Safety risk to collection staff, the applicant will not be provided with the Assisted Household Bin Service and will have to make alternative arrangements for bin presentation at the kerbside.

3. The City of Perth may place an identification tag (reflective tape or disc) on the Applicant's bin(s) to assist collection staff in identifying the bin(s).

4. Applicants must ensure their bin is maintained in a clean condition and the lid can be closed on the service day to assist collection staff. No overflowing bins or additional bags will be collected.

5. The bin(s) must be visible from the front of the property. Collection staff will not enter backyards, outdoor areas or the rear of dwellings.

6. The City will let you know the usual day your bin will be collected.

7. Whilst every care will be taken during the collection service, the City of Perth will not be liable for damage to serviced properties.

8. The cost of any Medical Examination is to be organised by and borne by the Applicant.

9. Service applications are not transferable and relate to the Applicant and the Applicant's property only.

10. The Applicant or secondary contact must advise the City of Perth (Phone 9461 3333) if the Assisted Household Bin Service is no longer required or if circumstances change, e.g. change of address or lengthy absence from home etc.

11. If the Applicant moves to another property, then the Applicant must notify the City of Perth of the change of address to enable an assessment of the new property for the Assisted Household Bin Service.

12. If Council suspects that circumstances have changed at the serviced property, then Council may investigate as to whether there is a genuine need for the service to continue.

Collection Notice

The City of Perth collects personal information from you for the purpose of providing local government services, including management and administration of waste services, and for safety and security management for the Assisted Household Bin Service. This collection reflects the City's functions and activities under the *Local Government Act 1995 (WA)* and associated regulations and other laws (for example work health and safety requirements).

Personal information may be disclosed to City representatives who require the information to meet City requirements, functions and activities for any approved Assisted Household Bin Service and when authorised or required by law.

If the requested information is not provided, we may be unable to evaluate your application or provide the service. Further information about how the City of Perth manages personal information is contained in the City's Privacy and Personal Information Statement: https://perth.wa.gov.au/privacy. Subject to exceptions in privacy law, you may seek access to and correction of your personal information held by the City. If you have any questions or concerns about this policy or how your personal information has been handled, please contact our Privacy Officer using the details set out below. We will take steps to investigate your complaint or consider your request, as applicable, and respond to you within a reasonable timeframe.

Street address: Council House 27 St Georges Terrace, Perth WA 6000
Email: privacy@cityofperth.wa.gov.au
Telephone: +61 8 9461 3333