

Room Name	Capacity	Equipment available in room	Hire Rate	Community Rate (incl. GST)	Commercial Rate (incl. GST)
Multipurpose Room	190 people <i>(standing)</i>	<ul style="list-style-type: none"> • Self set-up of tables and chairs • Mirrors along wall (includes blinds if you prefer to cover the mirrors) • Whiteboard 	Hourly	\$35	\$45
			½ Day	\$80	\$110
			Full Day	\$150	\$180
Meeting Room 1	10-14 people <i>(seated)</i>	<ul style="list-style-type: none"> • Permanent table and chair set up (board-room style) • Permanent AV • Whiteboard 	Hourly	\$25	\$35
			½ Day	\$55	\$90
			Full Day	\$95	\$150
Meeting Room 2	10 people <i>(seated)</i>	<ul style="list-style-type: none"> • Self set-up of tables and chairs 	Hourly	\$20	\$25
			½ Day	\$40	\$60
			Full Day	\$80	\$110
Meeting Room 3	10 people <i>(seated)</i>	<ul style="list-style-type: none"> • Self set-up of tables and chairs 	Hourly	\$20	\$25
			½ Day	\$40	\$60
			Full Day	\$80	\$110
Meeting Room 4	12 people <i>(seated)</i>	<ul style="list-style-type: none"> • Self set-up of tables and chairs • Whiteboard 	Hourly	\$20	\$25
			½ Day	\$40	\$60
			Full Day	\$80	\$110
Meeting Room 5	12-14 people <i>(seated)</i>	<ul style="list-style-type: none"> • Self set-up of tables and chairs • Whiteboard • Tea/ Coffee set-up, including taps and sink • Ensuite toilet 	Hourly	\$25	\$35
			½ Day	\$55	\$90
			Full Day	\$95	\$150

Additional items

- Mobile Audio Visual (AV) equipment: can be booked for any room, subject to availability.
- Male and female ambulant toilets (in the respective bathrooms) and a separate accessible (disabled) toilet near the front entrance.

Refundable Bond	Events that the City considers to be low risk	\$200
	Events that the City considers to be medium risk	\$500
	Events that the City considers to be higher risk	\$1,000
Cancellation Fee <i>(Applicable for cancellations rather than rescheduling the date of the event)</i>	Cancellation received: 45 or more calendar days before the event	10% of the Hire Fee (incl. GST)
	Cancellation received: within 44 to 8 calendar days before the event	50% of the Hire Fee (incl. GST)
	Cancellation received: From seven or less calendar days before the event	100% of the Hire Fee (incl. GST)
Lost card fee	Fee charged for each lost card	\$60
Security fee	If the City needs to arrange security to attend	\$60
Fire services	If the Fire Services attend the site	On-charged at cost
Callout fee	For forgotten or lost swipe card	\$100
Cleaning fee	For additional cleaning required	\$100/hour

Please contact the City of Perth Community Services Team on cmsinbox@cityofperth.wa.gov.au or **9461 3333** to arrange a viewing of the Centre or to proceed with a booking.