

Meeting Agenda

Meeting Date	26/11/2024	Time	9am – 10am
Meeting Venue	Council House, MR 11 Wondju Reception Room, Level 11		
Meeting Name	Access and Inclusion Advisory Group		
Meeting Objective/s	To provide strategic guidance to the Administration and Council on Equity, Diversity and Inclusion matters such as the Disability, Access and Inclusion Plan (DAIP) 2021 - 2025.		
Chairperson	Tracey Hirst, Alliance Manager Community Services.		
Minute Taker	Habiba Farrag, Administration Officer		
Attendees	<p>Access and Inclusion Advisory Group members</p> <ul style="list-style-type: none"> • Ben Cox • Clare Gibellini • Emily Kendall • Emma Kenton • Eugene Glazman • Gareth Goodway • Glennys Marsdon • Jill Dixon • Katherine Campbell • Melissa Northcott • Nina-Marie Butler • Stuart Jenkinson • Tayla Taseff <p>City of Perth administration/presenters</p> <ul style="list-style-type: none"> • Michelle Reynolds, Chief Executive Officer • Tracey Hirst, Alliance Manager Community Services • Jodi Lendrum, Community Services Coordinator • Habiba Farrag, Administration Officer • Ashleen Franz, Coordinator City Events • Brett Schreurs, Senior Urban Designer, Transport and Urban Design <p>External presenters</p> <p>Observers</p> <p>Elected members are invited to attend as an observer only.</p>		
Apologies	<ul style="list-style-type: none"> • Rebecca Taylor, A/General Manager Community Development • Amber Dennis • Daniel Stokes 		

Agenda Items

1. Meeting opens

Meeting commencement at: 9am

Notification given that the meeting will be recorded.

2. Acknowledgement of Country (Tracey Hirst)

The City of Perth kaditj kalyakool moondang-ak kaaradj midi boodjar-ak ngala nyininy, Wadjak Noongar yoongar wer bandany Aboriginal yoongar yooarme boodjar-ool.

Ngalang woola Boorloo wer Derbal Yerrigan kalyakoorl, wongin kadadjiny wer, wirn-yoodan.

Ngalang kaditj Birdiya koora wer yeyi moondang-ak kaaradjiny.

The City of Perth acknowledges the traditional custodians of the land we are situated on, the Whadjuk people of the Nyoongar nation and Aboriginal people from other lands.

We celebrate the continuing traditions, living culture, and the spiritual connection to Boorloo and the Derbal Yerrigan.

We offer our respects to Elders past and present.

3. Acknowledgement of Lived Experience

We acknowledge that each person's journey is unique, respected and valued. It's through the courage and determination of those sharing lived experience that we can identify the changes needed to move towards an inclusive space for all.

4. Attendance: as listed on previous page

Apologies noted by the Chair.

Resignation of David Vosnacos and welcome to Eugene Glazman

5. Confirmation of previous meeting minutes

Minutes from meeting held on 20 August 2024.

6. Disability, Access and Inclusion Plan Presentations

Item 6.1: City Events Update (presenter: Ashleen Franz)

Regarding DAIP Action 1.1 – Improve accessibility for events including expectations of event holders and mechanisms to check and improve event delivery.

Item 6.2: James Street Revitalisation (presenter: Brett Schreurs)

Regarding DAIP Action 2.1 – Improve access in the public realm and availability of accessible public amenities.

Regarding DAIP 6.1 – Ensure access and inclusion is considered in all the consultative processes of the City of Perth.

7. General Business

7.1 Disability Access and Inclusion Plan, Minister’s Progress Report 2023 – 2024

(presenter: Tracey Hirst)

The Minister’s Report on Disability Access and Inclusion 2023 – 2024 was tabled in the Legislative Assembly on 14 November 2024. The City of Perth was highlighted as two best practice examples:

- The inclusive feature in the Australia Day Light Show 2024; and
- The City’s Access and Inclusion Advisory Group ‘walk/wheel-through’ of the Kings Park Lightscape event, providing accessibility advice.

7.2 Rebound WA City Showcase 2024 (presenter: Tracey Hirst)

7.3 Update on the ‘Make your Event Shine’ Guide (presenter: Tracey Hirst)

7.4 Feedback on PrideFEST Fairday (presenter: Glennys Marsdon)

8. Next Meeting Date

Tuesday, 25 Feb 2025

Tuesday, 27 May 2025

Tuesday, 26 August 2025

Tuesday, 25 November 2025

9. Close

Meeting Close.

Appendix 1 – Action list from previous meetings

Actions	Responsibility	Comments
<p>1. Debrief of event site maps- Twilight Food Market and City of Light Show</p> <p>a. <i>City: To find out which inbuilt toilet type was provided at Fringe Russell square as a potential option for the Twilight Food Market.</i></p> <p>b. <i>City: To find out whether the permanent toilet facilities at Elizabeth Quay could be opened using a MLAK and report to the Advisory Group Members.</i></p> <p>c. <i>City: To share the accessible and sensory guides for the events with the Advisory Group Members to be promoted within their communities.</i></p>	<p>a and b. Erica Harris, Coordinator Events/ c. Jodi Lendrum, Coordinator Community Services</p>	<p>COMPLETED</p> <p>a. Fringe hired a regular toilet block however fabricated their own ramp system which they own and install. The City does not have access to something similar and space would not allow for this set-up in Forrest Place during the Twilight Food Market.</p> <p>b. Development WA have confirmed that whilst the permanent changing places toilet is accessible using a MLAK key, access after 8pm requires security to be contacted to open the front gate (available 24/7). This information is provided on the National Public toilet website. The toilets are now open until 10pm on event days.</p> <p>c. Ongoing.</p>
<p>2. City of Perth Bike Plan and Walking in the City Plan</p> <p><i>City: To share the link to the community consultation for the two plans with the Advisory Group members when it is open for comment.</i></p>	<p>Sebastian Davies-Slate, Senior Transport Planner Transport and Urban Design/ Jodi Lendrum, Coordinator Community Services</p>	<p>COMPLETED</p> <p>Community Consultation was sent to the AIAG members on 3 July for feedback.</p>
<p>3. Russell Square</p> <p>a. <i>City: To pass on feedback regarding the public toilets on the corner of James Street and Melbourne Street to the City's Waste team.</i></p> <p>b. <i>Advisory Group members: To provide further feedback for improvement by the end of May 2024.</i></p>	<p>Jodi Lendrum, Coordinator Community Services</p>	<p>COMPLETED</p> <p>a. Information on public toilets sent through to the City's waste team.</p> <p>b. No further feedback provided.</p>
<p>4. Kings Park Lightscape</p> <p><i>City: To send formal invitation to the Advisory Group members for the pre-event walkthrough on 5 June 2024.</i></p>	<p>Jodi Lendrum, Coordinator Community Services</p>	<p>COMPLETED</p> <p>Invite sent on 27 May to AIAG members. Seven members attended on the night and provided feedback to Kings Park.</p>
<p>5. ARTRAGE Access and Inclusion Plan</p> <p>a. <i>City: Share the link to employment and volunteer opportunities at Fringe World</i></p>	<p>Jodi Lendrum, Coordinator Community Services</p>	<p>ACTON a. COMPLETED: Employment opportunities FRINGE WORLD Festival - 19 Jan to 18 Feb 2024</p> <p>Action b. COMPLETED</p>

<p><i>with Advisory Group members.</i></p> <p>b. City: Share information on the progress of the Russell Square project with ARTRAGE (Katie Dixon)</p>		
<p>6. Diversity stickers (LGBTQIA+ Plan action)</p> <p>a. Advisory Group members: To provide suggestions on alternative symbols that could be used.</p> <p>b. City: Review the proposed decal.</p>	<p>a. Advisory Group members</p> <p>b. Tracey Hirst, Alliance Manager Community Services</p>	<p>ACTION NO LONGER REQUIRED</p> <p>As it is proving challenging for an agreed design across all Advisory Groups, this action is not being progressed.</p>
<p>7. Acknowledgement of Lived Experience</p> <p>City: To include the acknowledgement of lived experience as a standing item in the Advisory Group meeting agenda.</p>	<p>Tracey Hirst, Alliance Manager Community Services.</p>	<p>COMPLETED</p> <p>Action from meeting 20/08/2024 (item 6.1)</p>
<p>8. 'Make your event shine' guide</p> <p>City: To include image/s of people with disability in the digital version of the guide.</p>	<p>Tracey Hirst, Alliance Manager Community Services.</p>	<p>COMPLETED</p> <p>Action from meeting 20/08/2024 (item 6.2)</p>