



Planning Policy Manual – Part 1

Section 2.2
Public Notification/Advertising



Version #	Decision Reference	Synopsis
1	26 June 2001	Adopted
2	3 August 2004	Amended
3	11 April 2017	Amended

AIM

The aim of this policy is to set out the procedures to be fulfilled for the notification of the public and advertising of any matter relating to the Scheme, but not set out elsewhere.

DEVELOPMENT APPLICATIONS

An application which requires advertising shall be advertised by the local government or the applicant (where appropriate), in one or more of the ways identified in clause 64 of the Deemed Provisions.

NOTE: 1. *Clause 64(2) of the Deemed Provisions does enable the local government to waive a requirement for an application to be advertised where it does not comply with a requirement of the City Planning Scheme No.2 if the local government is satisfied that the departure from the requirements of the City Planning Scheme No.2 is of a minor nature.*

NOTICES ASSOCIATED WITH MAKING OR AMENDING LOCAL PLANNING POLICY

If the local government resolves to prepare or amend a local planning policy, the local government must, unless the Western Australian Planning Commission otherwise agrees, advertise the proposed policy as outlined in clauses 4 and 5 of the Deemed Provisions.

In addition the local government may require the following:

- posting a notice by mail to those owners and occupiers of the land and/or key stakeholders as are nominated by the local government-stating that submissions may be made to the local government within 21 days of such notice;
- a copy of the Public Notice to be displayed at the local government offices;
- details of the proposed amendment to be available for inspection at the local government's offices;
- details of the proposed amendment to be displayed on the local government's website; and
- in any other way or ways which, in the opinion of the local government, is or are appropriate in all circumstances.

NOTE: 1. *Clause 5 (2) of the Deemed Provisions enables the local government to make an amendment to a local planning policy without advertising if, in the opinion of the local government, the amendment is a minor amendment.*

ADDITIONAL MATTERS

- The local government is either to prescribe generally or to determine in each particular case the advertising details.
- For the purposes of this policy a notice to be published in a newspaper, forwarded to owners, occupiers and key stakeholders, or to be placed on site shall be in the format set out in clause 86 of the Deemed Provisions.
- Where appropriate, the applicant shall be required to produce evidence of having fulfilled the procedures of this policy.



- Notices to be posted to owners and occupiers of the land and/or key stakeholders should be sent during the first week in which the newspaper advertisement appears (where there is a requirement to also place an advertisement in a newspaper).