



CP 4.6 | Honorary Awards

Objective

To establish honorary awards conferrable by Council and the process for bestowing those honorary awards.

Scope

This policy applies to the conferral of honorary awards by Council.

Policy statement

Honorary Awards of the City of Perth

1. The following honorary awards of the City of Perth are established:
 - a. Honorary Citizenship
 - b. Key to the City
 - c. Freedom of Entry
 - d. Freeperson of the City
2. Nominations for an honorary award are to be submitted by Elected Members to the CEO for assessment and recommendation to Council. An item will be presented to Council under a confidential agenda item at an Ordinary Meeting of Council within 3 months of receipt. Approval of the award must be supported by an absolute majority of Council.
3. Before the recommendation to confer any honorary award, the consent of the nominee must be first obtained.
4. The conferral of an honorary award will be made by the Lord Mayor at a time and place as determined by the CEO, in consultation with the Lord Mayor.

Honorary Citizenship

5. Honorary Citizenship may be granted to an individual, who is not an Australian Citizen, who is considered to be especially admirable or worthy of the distinction and is a symbolic honour which may be conferred by the City of Perth, though it conveys no legal rights, privileges or duties typically held by an Australian citizen.
6. The following criteria are to be assessed in determining whether to award Honorary Citizenship of the City of Perth:
 - a. The individual is not an Australian Citizen.
 - b. the individual is an international visitor of note.



- c. the individual has made significant and meritorious contributions through their profession or qualifications to a field or cause.
 - d. granting of the Honorary Citizenship is in the interests of the City of Perth, Western Australia or Australia.
7. Upon conferral of Honorary Citizenship, a formal certificate will be presented to the recipient

Key to the City

8. Conferral of the honour of Key to the City of Perth is a high honour, though it conveys no legal rights.
9. The following criteria are to be assessed in determining whether to award a Key to the City of Perth:
 - a. the individual has reached a high level of achievement and service in their chosen field; and
 - b. the individual has made a significant and meritorious contribution to the City of Perth or Western Australia.
10. The honour of a Key to the City will be conferred through presentation of a commemorative key to the recipient.

Freedom of Entry

11. Freedom of Entry is a high honour which may be conferred by the City of Perth, though it conveys no legal right.
12. The conferral of the Freedom of Entry allows military units the privilege of marching into the city “with drums beating, colours flying, and bayonets fixed”.
13. The Following criteria are to be assessed in determining whether to award Freedom of Entry:
 - a. Freedom of Entry may be granted to units of the Defence Force which have a significant attachment to the City of Perth.
 - b. A Military group who has provided service and commitment to the community.
14. A Freedom of Entry march may be arranged by the City to allow the military unit receiving the honour, to publicly display their privilege to march into and through the City.

Freeperson of the City

15. Having received the honour, the military unit may request a Freedom of Entry ceremony at any time to publicly exercise their privilege to march into the city. The City may arrange such ceremonies upon request. The following criteria are to be assessed in determining whether to award the title of Freeperson of the City:



The person is:

- a former Elected Member
- a former employee, or
- any other individual who has made exceptional contributions to the City of Perth community and which can be seen as above the contributions of most other persons in their position.

16. Upon conferral of Freeperson of the City, a formal certificate will be presented to the recipient.

17. Freepersons of the City will be invited to all Civic Receptions.

Document control

Policy context

Legislation, standards & external guidelines	Nil
Policies and procedures	Nil
Strategies, plans and frameworks	Nil

Document custodian

Alliance	CEO	Service unit	Council and Civic Support
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Review management

Next review due	October 2028	Document management ref.	Click here to enter text
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Document management

Version	Adopted by	Adoption date	Synopsis of changes
1.0	Ordinary Council Meeting	6 July 2021	Council policy adopted. Supersedes suite of revoked policies CP 1.10 Freeman of the City, CP 1.11 – Freedom of Entry, CP 1.12 Keys to the City & CP 1.13 – Honorary Citizenship
2.0	Ordinary Council Meeting	22 November 2022	Council Policy amended
3.0	Ordinary Council Meeting	18 November 2025	Council Policy amended