

**TERMS OF APPOINTMENT - LOCAL GOVERNMENT MONITOR TO THE CITY OF PERTH UNDER  
SECTION 8B.39 OF THE LOCAL GOVERNMENT ACT 1995**

**Part 1 - Monitoring Assignment**

Without limiting the Monitor's functions and powers under sections 8B.40 of the *Local Government Act 1995* (Act), the Monitor is to perform the monitoring assignment as set out below:

1.1 To monitor the City of Perth's (City) governance and decision-making processes and practices, with specific regard to the following matters:

- a. the Council Members' understanding and performance of their collective and individual statutory roles and responsibilities, as prescribed under Section 2.7, Section 2.8 and Section 2.10 of the Act;
- b. relationships between the Council and the City's Administration, including Council's understanding of the role of the Chief Executive Officer as prescribed under Section 5.41 of the Act;
- c. the Council's decision-making processes at ordinary and special meetings, the efficacy of the City's advisory committees and the adequacy of the City's Standing Orders Local Law 2009 in relation to Council Member participation in deliberation and decision-making at meetings;
- d. the Council's adherence to policies, processes and practices in relation to the procurement of goods and services under the City's Purchasing Policy, adopted in accordance with Part 4 of the *Local Government (Functions and General) Regulations 1996* and Regulation 5(1)(e) of the *Local Government (Financial Management) Regulations 1996*;
- e. the City's contemporary processes and practices in relation to monitoring, reviewing and eliminating worker health and safety risks and provision of safe systems, training and consultation in accordance with obligations of a PCBU as provided for under the *Work Health and Safety Act 2020*;
- f. relationships between Council Members, including compliance with respect to the City's Code of Conduct for Council Members, Committee Members and Candidates, and processes for resolving disputes between Council Members;
- g. any other matters that may be affecting the Council's ability to effectively perform its role, including behaviour that may be preventing the Council from performing its functions.

1.2 To assist the City develop an Action Plan setting out any necessary governance improvements, with specific regard to the matters set out in clause 1.1.

1.3 To provide an Interim Report to the Local Government Inspector by Friday, 27 February 2026 with respect to progress on matters set out in clause 1.1.