



City of **Perth**

Agenda

Agenda Briefing Session

14 November 2023

Notice of Meeting

To the Lord Mayor and Councillors

The next Agenda Briefing Session will be held on Tuesday, 14 November 2023 in the Council Chamber, Level 9, 27 St Georges Terrace, Perth commencing at 5:00pm.

Michelle Reynolds

Chief Executive Officer

10 November 2023

Information

This information is provided on matters which may affect members of the public. If you have any queries on procedural matters, please contact a member of the City's Governance team via governance@cityofperth.wa.gov.au.

Disclaimer

Members of the public should note that in any discussion during a meeting regarding any item, a statement or indication of approval by any council member, committee member or officer of the City is not intended to be, and should not be taken as, notice of approval from the City. No action should be taken on any item discussed at a meeting of a Committee prior to written advice on the Committee or Council's resolution being received.

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1. Declaration of Opening

2. Acknowledgement of Country/Prayer

3. Attendance

3.1 Apologies

3.2 Leave of Absence

3.3 Applications for Leave of Absence

This item will be dealt with at the Ordinary Council Meeting.

4. Announcements by the Lord Mayor

5. Disclosures of Interests

6. Public Participation

6.1 Public Questions

This item will be dealt with at the Ordinary Council Meeting.

6.2 Deputations

7. Confirmation of Minutes

This item will be dealt with at the Ordinary Council Meeting.

8. Questions by Members which due Notice has been Given

This item will be dealt with at the Ordinary Council Meeting.

9. Correspondence

This item will be dealt with at the Ordinary Council Meeting.

10. Petitions

This item will be dealt with at the Ordinary Council Meeting.

11. Planning and Economic Development Alliance Reports

11.1 Review of City Planning Scheme No.2 Planning Policy 4.6 - Signs

Responsible Officer	Dale Page – General Manager Planning and Economic Development
Voting Requirements	Simple Majority
Attachments	Attachment 11.1A – Draft Revised Planning Policy 4.6 - Signs ↓ Attachment 11.1B – Existing Planning Policy 4.6 - Signs ↓

Purpose

For Council to:

- consider the draft revised City Planning Scheme No. 2 *Planning Policy 4.6 – Signs*
- resolve whether to advertise the draft revised planning policy for public consultation.

Recommendation

That Council RESOLVES to advertise the draft revised City Planning Scheme No. 2 *Planning Policy 4.6 – Signs* for public consultation pursuant to Division 2 – Part 2, Clause 5 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Background

1. The City Planning Scheme No. 2 (CPS2) *Planning Policy 4.6 – Signs* (the Signs Policy) was first adopted by Council on 26 June 2001. Since then, numerous amendments have occurred, with the last significant update to the policy adopted in December 2016.
2. The City engaged consultants to assist with the current review of the Signs Policy, including key stakeholder consultation with internal and external stakeholders.
3. This independent review determined that, in general the provisions of the existing Signs Policy are sound; however, improvement to the policy structure and presentation was required.
4. The stakeholder engagement sessions identified three key objectives for a revised policy:
 - Simplify the policy by removing duplication or redundant information.
 - Strengthen the place-based approach.
 - Format and application of the policy needs to be more user friendly.
5. Recommendations were made to address issues associated with the functionality and implementation of the policy. The recommendations focused on restructuring and simplifying the policy, remove duplication, improving the linkage between sign types and place-specific requirements, improve clarifications on exemptions, and improving policy images to explain allowable sign types.

Discussion

6. Informed by the recommendations of the independent review and stakeholder engagement outcomes, the City has prepared a revised Signs Policy for Council's consideration (Attachment A).
7. The key changes to the existing Signs Policy include:

Policy Objectives and Principles

- modifications to the existing objectives to clarify design and content expectations
- Inclusion of new provisions to strengthen the place-based approach.
- Inclusion of Neighbourhood and Area-Specific Principles to guide and support place-based assessment and decision making.

Policy Provisions

- Changes to the order and layout of policy provisions to improve flow and readability.
- Inclusion of new example signage diagrams and their definitions to help differentiate between sign types.
- Exempt signs and their parameters are provided in a table format for ease of reference.
- Improved provisions to provide clarity on the acceptable size and location of third-party advertising, and animated and variable content signs.
- Removal of redundant or duplicate policy provisions and areas.
- Removal of wall murals as a consideration under the policy as they are not considered to be advertising signs.
- Example diagrams and explanation for acceptable and unacceptable signage on heritage buildings.

8. The revised Signs Policy has also been aligned with the Main Roads *Guidelines for Advertising Signs Within or Beyond State Road Reserves*. This has been done so that where a sign has been approved by the City, but also requires Main Roads approval, the applicant has some confidence that an approval from Main Roads would be forthcoming.
9. The location of large format digital third-party advertising was a critical area of focus of this review, and divergent views from stakeholders emerged.
10. Some stakeholders did not support digital third-party advertising at all; some communicated the need for careful placement and management to maintain and respect the character of the distinct areas of the city; some supported this advertising to support the vibrancy of key pedestrian areas of the city such as the malls; and others supported the placement of advertising in areas of maximum exposure (the objective of the advertising).
11. Flexibility has been incorporated to allow the City to consider applications which are of a high-quality design standard that meets the policy objectives, local character and context; however, may fall beyond the parameters set within the provisions.
12. As the draft revised Signs Policy is markedly different to the existing policy, a tracked-change version has not been included for reference.
13. The draft revised Signs Policy provides the business community and the City with a streamlined framework to guide decision making on signage applications.

Consultation

14. Internal and external stakeholder engagement sessions were undertaken as part of the consultant's independent review. The stakeholders included property developers, advertising professionals, the City's (then) Design Advisory Committee, planning professionals, as well as internal City of Perth stakeholders. The engagement sessions determined the following:
 - The length and structure of the current policy is too long and difficult to navigate – there is a need to simplify the policy.
 - Support for strengthening the current place-based approach
 - Remove red tape for signage which has low impact on amenity, through planning approval exemptions
 - Wall murals should not be assessed as signage as they are not considered to be advertising signs.
 - Concerns regarding third party advertising, and a desire for adequate controls.
15. The feedback provided has been considered by the City and, where appropriate, has been incorporated into the draft revised policy.

Decision Implications

16. If Council supports the recommendation, the City will proceed with public consultation of the draft revised Signs Policy which will comprise of the following:
 - Advertising of the draft revised policy for at least 21 days
 - Advertising on the City's Engage Perth website

- Provision of a Notice in a local newspaper
 - Printed notice displayed at Council House.
17. Following public consultation, the City will consider any submissions received and present the outcomes of consultation and a draft revised Signs Policy to Council for a final determination on whether or not to adopt the draft revised policy.
18. If Council does not support the recommendation, the Signs Policy will remain unchanged (Attachment B).

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Liveable
Related Documents (Issue Specific Strategies and Plans):	Strategic Community Plan 2022-2032 L2 of the Strategic Community Plan recognises the distinctive character of Perth’s neighbourhoods and seeks to ensure they are preserved and enriched. The draft revised Signs Policy seeks a place-based approach for the consideration and assessment of signs within the city, supporting the preservation of the distinct characters of the neighbourhoods and their businesses and communities.

Legislation, Delegation of Authority and Policy	
Legislation:	Planning and Development Act 2005 Planning and Development (Local Planning Schemes) Regulations 2015 The draft revised Signs Policy has been prepared in accordance with the Deemed Provisions of the Regulations.
Authority of Council/CEO:	Clause 5 of the Deemed Provisions of the Regulations requires Council resolution to advertise an amendment to a local planning policy.
Policy:	City Planning Scheme No.2 – Planning Policy 4.6 - Signs

Financial Implications

19. An advertising notice of the draft revised policy in the local newspaper will cost approximately \$900.

Further Information

Nil.

Planning Policy Manual – Part 1

Section 4.6 Signs

Version #	Decision Reference	Synopsis
1	26 June 2001	Adopted
2	13 December 2005	Amended
3	17 March 2015	Amended
4	13 December 2016	Amended
5	11 April 2017	Amended
6	October 2023	Draft

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1.0 CITATION

This is a Local Planning Policy prepared under Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015. This Policy may be cited as Local Planning Policy 4.6 – Signs, LPP 4.6.

2.0 PURPOSE AND APPLICATION

The main purpose of signage is to support the identification and promotion of businesses, organisations, and buildings within the city.

Signs come in many forms; they can be printed, projected, painted, illuminated, tethered onto a building or pole, they can be static, and they can be animated. The number of signs and their placement can have a significant impact on the visual quality of the urban environment, local amenity, and safety.

The Policy seeks to enable signage which is well design and positioned, innovative, responds to its setting, and makes a positive contribution to the public realm and the visual appeal of the city, without adversely affecting amenity and safety.

Applicants are required to consider signage as an integral part of the design of developments, to adopt a coordinated approach to signage over sites and to rationalise existing signage where possible.

2.1 Application

This Policy applies to the whole of the Scheme Area for the City of Perth City Planning Scheme No.2 (CPS2). All signs in Use Areas or on reserved land require development approval unless exempt under CPS2 and the Deemed Provisions. Details of exempt signs are contained in Section 5 of this Policy.

Note: In certain locations and on certain sites within the local planning scheme areas, State Government legislation requires that signs be approved by, or referred to, other agencies including:

- The Heritage Council of Western Australia;
- Department of Planning Lands and Heritage/Western Australian Planning Commission;
- Department of Biodiversity, Conservation and Attractions;
- Department of Transport;
- Main Roads WA.

2.2 Operation

All signs and sign content will be assessed against the Objectives, Neighbourhood and Area Principles, and Provisions of this Policy. Additional provisions also apply to:

- Third party advertising;
- animated and variable content signage; and
- signs on places on the Heritage List or within Heritage Areas.

There may be instances where a sign may fall under more than one sign or sign content definition, in these instances the local government will consider the sign against the requirements of each sign and sign content type.

3.0 OBJECTIVES

- Ensure that signs within the city:
 - achieve a high level of design quality and are comprised of durable materials;
 - achieve a clear and concise message;
 - respond to and complement the architecture of the building to which they are attached and its setting;
 - protect the cultural heritage significance of a heritage protected place through appropriate design, materials, and scale;
 - are coordinated in a manner that does not lead to visual clutter on and around the building and streetscape;
 - protect view corridors, natural landscape, and where applicable the city skyline;
 - appear incidental to their surroundings and do not dominate the streetscape or structure to which they are attached; and
 - do not adversely affect the safety and amenity of building occupants, road users, and the general public by virtue of their location, design, use or function.
- Ensure sign(s) respect and promote the existing and/or desired character of the City's neighbourhoods and precincts as outlined in the City's Local Planning Strategy and Planning Scheme.
- Encourage the rationalisation of existing signs within the city in a manner that is consistent with the objectives above.

NOTE: For the purpose of this Policy, road users include motorists, cyclists, scooter users, and pedestrians.

4.0 NEIGHBOURHOOD & AREA PRINCIPLES

When considering development applications for signage, the local government will seek to protect the character and amenity of its neighbourhoods and the unique areas within them.

There is, however, an overall expectation that signage enhances the building or setting in which it is located and does not result in visual clutter or excess signage.

The scale, design, and style of signage will be expected to be consistent with the existing and desired character of the city's neighbourhoods.

Figure 1 - City of Perth Neighbourhoods and Neighbourhood Boundaries

Neighbourhood Principles

Neighbourhood	Principles
Central Perth	Signage should primarily contribute to commercial activity within the neighbourhood. Animated, variable and third party signage may be appropriate in public spaces that have a pedestrian focus, or where the size and scale of the sign would not detract from safe pedestrian and road user movements.
Northbridge	Signage within the <i>Entertainment Area</i> of the Northbridge neighbourhood should be interesting, colourful, and create a stimulating environment that attracts and engages with the large numbers of visitors both day and night. Large third party signage with the Entertainment Area may be considered in public space. Restraint in the illumination, scale and design of signage for areas of the neighbourhood outside of the <i>Entertainment Area</i> , will be expected.
East Perth	Signage should be predominantly to support pedestrian navigation around the neighbourhood. Roof signs which are high quality in design and appropriate scale, may be considered appropriate within the <i>Adelaide Terrace and Terrace Road Area</i> . Large third party signage beyond public spaces, will not be encouraged in this neighbourhood.
Claisebrook	Signage which is modest in scale, colour and design is strongly encouraged. Signage for commercial and mixed-use developments should not result in visual clutter or excessive illumination. Large third party signage outside of public spaces is considered inappropriate within this neighbourhood.
West Perth	Signage should be of a scale, design and style that is reflective of its setting within the neighbourhood, restraint to be exercised in the predominantly residential areas. Digital signage should be used in exceptional circumstances only, and where it adds vibrancy and interest for pedestrians within public spaces. Digital signage in residential areas or with an interface towards residential uses, is considered to be inappropriate.
Crawley - Nedlands	Signage which is modest in scale, colour and design is strongly encouraged. Restraint should be exercised in the predominantly residential areas. Signage for commercial and mixed-use developments should not result in visual clutter or excessive illumination. Large third party signage outside of public spaces is considered inappropriate within this neighbourhood.

Area Principles

Within the City’s six neighbourhoods are further distinctive areas that have been identified for their unique characteristics.

In these areas the local government will seek to ensure signage is consistent with and would enhance the character and amenity of the area.

Entertainment Area
The Entertainment Area is located within the Northbridge neighbourhood. An interesting and exciting area, signs should contribute to the diverse and dynamic character of the businesses and activities within it to provide a colourful and stimulating pedestrian environment, both day and night. Animated, variable and third party signage may be appropriate in the public spaces of the area or where the sign is located at the pedestrian level.
St Georges Terrace Area
The business, finance, commerce, and administration focus of the city. Signage in the Terraces Area should be reflective of this and be primarily for the purpose of numbering and naming buildings and identifying their occupants. Signage should be limited in size and number per building. Animated, variable and third party signage may be considered appropriate within the Central Perth neighbourhood of the Terraces Area where the signage is at a pedestrian level and of a human scale that does not dominate the ground floor façade of a building, window, or wall.
Adelaide Terrace and Terrace Road Area
Signage in the Adelaide Terrace and Terrace Road Area should be primarily for the purpose of numbering and naming buildings and identifying their occupants. Signage should be limited in size and number per building. Animated, variable and third party signage along may be considered along Adelaide Terrace only where the signage is at a pedestrian level and of a human scale that does not dominate the ground floor façade of a building, window, or wall.
Retail Core and Activity Area
Signs within the Retail Core and the Activity Areas should contribute positively to the lively and stimulating pedestrian environment. Window displays should use product displays and signs should not cover ground floor windows. The safe movement of pedestrians will be the priority, excessive signage for a single tenancy or building will not be supported. Animated, variable and third party signage may be considered appropriate in public spaces or where it is at a pedestrian level that does not impact pedestrian safety or movement. Third party signage on street furniture within the Retail Core is considered to add clutter to the streetscape and will not be supported.
Residential Area
Signage is the exception and not common place within the Residential Areas. Signs should be unobtrusive, small in scale, and use subtle colours. Signs should only be located at the ground floor level of buildings or within the street setback area. Third party signs are considered inappropriate within Residential Areas.

5.0 EXEMPTIONS AND PERMISSIBILITY

5.1 Exempt signs

Signs exempt from requiring development approval:

- a) The sign type satisfies the requirements outlined under Section 5.3 Table 1 – Sign Type and Section 6.0 – General Provisions;
- b) Change of content of a sign that is in accordance with Section 5.2 below; and
- c) Election signs in accordance with Clause 61 of the Deemed Provisions.

5.2 Change of content

A change to content of an existing approved or exempt sign, is exempt from the requirement to obtain development approval if:

- a. The works comply with Clause 61 of the Deemed Provisions for change to an existing sign;
- b. the proposed content is consistent with an approved signage strategy for the premises, and/or the sign and its structure and fixings have a valid development approval granted after June 2014;
- c. the proposed content is not third party advertising or animated or variable content, except where the sign has a valid development approval for this type of content and the proposed content is consistent with an approved signage management plan; and
- d. the proposed content is not offensive.




5.3 Sign type and provisions



The types of signs listed in Table 1 below are exempt from the requirement to obtain development approval provided the sign complies with the relevant requirements listed under Column A and the following:

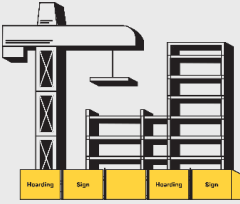


- a) Complies with an approved signage strategy, where one is in place for the premises or site;
- b) Located wholly within the boundaries of the property to which the sign relates;
- c) Does not have third party advertising, animated or variable content;
- d) Is not illuminated unless otherwise specified in Table 1 – Sign Type; and
- e) Is not located within or on a heritage protected place.


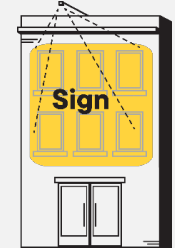
Where a sign does not meet the exemption criteria listed in Table 1 - Column A, development approval from the local government will be required.



Section 5.3 - Table 1 – Sign type

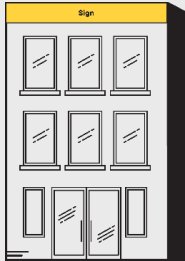

Sign Type	Column A – Requirements for Exemption	Column B Sign Type Specific Provisions for Development Applications
<p>Above Awning Sign</p>  <p><i>A sign attached to, and/or located above, a verandah, balcony or awning, but is not constructed of fabric or other flexible material.</i></p>	<ul style="list-style-type: none"> i. One above awning sign per elevation permitted and where no other sign exists above the awning; ii. Composed of free-standing lettering or logo(s) only; iii. Does not exceed 1m²; and iv. Not located within/over a road reserve. 	<ul style="list-style-type: none"> i. Above awning sign does not exceed 2m²; ii. Above awning sign does not display animated or variable content.
<p>Alfresco Dining Sign</p>  <p><i>A sign attached or painted onto furniture such as chairs, umbrellas, screens or planter boxes, and located in an outdoor area used for the consumption of food and/or beverages but does not include a street furniture sign.</i></p>	<ul style="list-style-type: none"> i. Alfresco dining sign is located within an area in a thoroughfare or public place and the subject of a valid Outdoor Dining Permit granted by the local government; or ii. Sign content relates to the name and/or logo of the business or the name and/or logo of products sold at the business. 	
<p>Awning Fascia Sign</p>  <p><i>A sign painted or fixed to the outer or return fascia of a verandah or awning.</i></p>	<ul style="list-style-type: none"> i. Awning fascia sign will not project beyond the outer frame or edges of the awning; and ii. A maximum of one awning fascia sign per ground floor tenancy/ground floor occupant. 	<ul style="list-style-type: none"> i. Awning fascia sign does not display animated or variable content.

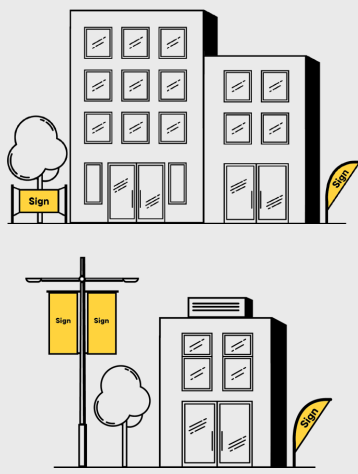

Sign Type	Column A – Requirements for Exemption	Column B Sign Type Specific Provisions for Development Applications
<p>Community Information Sign</p>  <p><i>A temporary sign relating to or giving directions to a charitable, cultural, educational, recreational or other public or community function, exhibition, meeting, display, event or activity conducted by a community association other than for commercial gain.</i></p>	<ul style="list-style-type: none"> i. Community information sign is a maximum area of 4m². ii. Community information sign is erected or installed no more than 14 days prior to and removed no more than three days after the date of the function, exhibition, meeting, display, event or activity that it relates to; and iii. The function, exhibition, meeting, display, event or activity has been granted any required local government approvals. 	
<p>Event Sign</p>  <p><i>A temporary sign relating to an event within the local government area conducted for commercial gain.</i></p>	<ul style="list-style-type: none"> i. Event sign is erected or installed no more than 14 days prior to and removed no more than three days after the date of the event that it relates to; and ii. The event has been granted local government approval. 	
<p>Ground Based Sign</p>  <p><i>A sign that is fixed to a structure mounted on the ground and is not portable or attached to a building. The structure may include one or more pylons or columns or a plinth and one or more sides or faces.</i></p>	<ul style="list-style-type: none"> i. Ground based sign is not located with the Retail Core or Activity Area(s) as indicated in the Sign Policy map; ii. Ground based sign has a maximum height of 750mm where within a 2m x 2m driveway truncation, or 1800mm elsewhere, and a maximum width of 500mm; iii. Where illuminated, sign does not flash, pulsate or flicker and be, in the opinion of the local government, so intense as to cause nuisance or hazard to the public; iv. A maximum of one ground based sign per site, except where the sign is in accordance with signage strategy approved by the local government; and 	

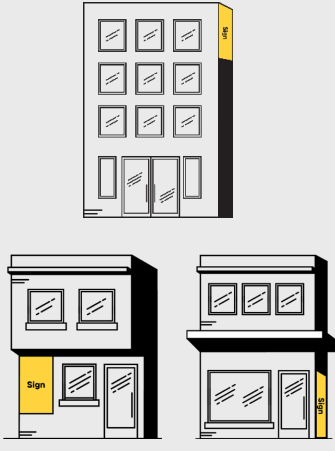
Sign Type	Column A – Requirements for Exemption	Column B Sign Type Specific Provisions for Development Applications
<p>Hoarding Sign</p>  <p><i>A sign fixed to or forming part of a temporary structure, such as a hoarding or scaffold or gantry used to fence off, cover or wrap a building or land during construction, renovation, restoration, or demolition.</i></p>	<ul style="list-style-type: none"> v. Ground based sign is not adjacent to a place on the local government’s Heritage List. i. Hoarding sign is fixed to a temporary structure that has a valid licence or permit issued by the local government; ii. Hoarding sign not located within the Residential Area; iii. Hoarding sign has a maximum duration of 2 years from date of installation; iv. Where the hoarding sign is proposed to be attached to a temporary structure within a road reserve, the temporary structure must have a valid licence or permit issued by the local government; and v. The hoarding sign content relates to the lease, sale (including auction) re/development or refurbishment of the premises. 	
<p>Home Business Sign</p>  <p><i>An advertising sign associated with a home based business or occupation.</i></p>	<ul style="list-style-type: none"> i. Where the home-based business or occupation operates from a single house only; ii. Maximum of one per property, regardless of number of street frontages to the property; iii. Does not exceed 0.25m² in area; and iv. Erected or fixed flush to the front fence or the façade of a dwelling. 	<ul style="list-style-type: none"> i. Home business sign does not display animated or variable content; ii. Home business sign is not illuminated; and iii. Home business sign is not located above ground floor level.
<p>Name Plate</p>  <p><i>A sign attached to a building near its entrance listing the occupants of the premises and may include their occupation or profession or the business</i></p>	<ul style="list-style-type: none"> i. A maximum of one name plate per public entrance to a building with each having a maximum area of 1m²; ii. Where illuminated, name plate sign does not flash, pulsate or flicker and be, in the opinion of the local government, so intense as to cause nuisance or hazard to the public; and iii. Name plate is erected or fixed to the front fence or the façade of a building adjacent to a public entrance to the building. 	


Sign Type	Column A – Requirements for Exemption	Column B Sign Type Specific Provisions for Development Applications
<p><i>name and may comprise a cabinet for this purpose.</i></p>		
<p>Portable Sign</p>  <p><i>A moveable sign that is not fixed to a building or the ground and includes A-frame signs (sandwich boards) and spinners but excludes Alfresco Dining Signs.</i></p>	<ul style="list-style-type: none"> i. Where located on private land: <ul style="list-style-type: none"> a. A maximum of one sign per tenancy and not located within 5 metres of another portable sign. b. A maximum area of 1m² per sign. 	<ul style="list-style-type: none"> i. Where illuminated, the portable sign does not flash, pulsate or flicker and be, in the opinion of the local government, so intense as to cause nuisance or hazard to the public.
<p>Projected Image Sign</p>  <p><i>A sign projected onto a building, screen or other structure and includes the devices used to project the image.</i></p>	<ul style="list-style-type: none"> i. Projected image sign is temporary; ii. Will not cause unreasonable disturbance for occupants of nearby buildings or impact public safety; iii. Sign does not operate beyond 10pm daily; iv. Projected image sign must relate to the site where the image is to be projected; and v. Sign content is static in nature. 	

Sign Type	Column A – Requirements for Exemption	Column B Sign Type Specific Provisions for Development Applications
<p>Projecting Sign</p>  <p><i>A sign that extends out from the wall of the building that it is attached to, and includes a sign suspended (hanging) from a bracket attached to the wall. The sign may be made of a solid material or plastic, fabric or a similar flexible material.</i></p>	<ul style="list-style-type: none"> i. The projecting sign has a maximum dimension of 1000mm vertical, 750mm horizontal including the fixings, and 400mm in width; ii. The projecting sign is not located above the first floor level of the building; iii. The projecting sign is located a minimum of 4 metres from any other projecting sign on the same building, with a maximum of one projecting sign per tenancy; iv. The projecting sign does not incorporate fabric or any other flexible material; and v. The projecting sign provides a minimum clearance of 2750mm where it projects over a pedestrian thoroughfare on public or private land; or vi. The projecting sign provides a minimum clearance of 4500mm where projecting over a vehicle thoroughfare. 	<ul style="list-style-type: none"> i. The projecting sign does not display animated or variable content.
<p>Real Estate Sign</p>  <p><i>A sign that is fixed upon land or to a building to advertise that the land or all or part of the building is for lease, for sale (including by auction) or to be re/developed or refurbished.</i></p>	<ul style="list-style-type: none"> i. Maximum of two real estate signs per site, with a maximum total area of 10m²; ii. The real estate sign is erected or installed for a maximum period of six months and removed within 14 days of the completion of the sale, lease agreement, redevelopment or refurbishment of the site that it relates to; and iii. The real estate sign is not internally illuminated. Where externally illuminated, downward lighting only and does not flash, pulsate or flicker. Lighting shall not, in the opinion of the local government, cause nuisance or hazard to adjoining properties or the public. 	

Sign Type	Column A – Requirements for Exemption	Column B Sign Type Specific Provisions for Development Applications
<p>Roof Sign</p>  <p><i>A sign fixed to the wall of a roof top plant room setback from the main elevation of the building or to an architectural feature at the top of a building and that may extend no more than 200mm above the roof top plant room or architectural feature that it is fixed to.</i></p>	<p>Development application required.</p>	<ul style="list-style-type: none"> i. A roof sign should have a maximum vertical dimension no greater than one tenth the height of the building. For buildings greater than 20 storeys in height, the roof sign should not be more than the combined height of two typical floors of the building ii. Illumination of the roof sign does not flash, pulsate, or flicker and be, in the opinion of the local government, so intense as to cause nuisance or hazard to the public; iii. Roof sign is integrated with the form of the building it relates; and iv. Only one roof sign per building elevation.
<p>Street Furniture Sign</p>  <p><i>A sign attached to or forming part of street furniture (such as bus shelters, telephone booths or public seating) within a road reserve or other public land but does not include an alfresco dining sign within an area licensed for alfresco dining.</i></p>	<ul style="list-style-type: none"> i. Sign(s) relate to change of content to existing approved street furniture. 	<ul style="list-style-type: none"> i. Street furniture sign is not located within 50m of another street furniture sign, unless forming part of a coordinated installation; ii. Sign forms an incidental and subservient element to the street furniture so as to not cause confusion on purpose of the structure; iii. No part of the sign face extends above 2m in height; iv. Sign face does not exceed 1m² in area; and v. Does not have animated content.

Sign Type	Column A – Requirements for Exemption	Column B Sign Type Specific Provisions for Development Applications
<p>Tethered Sign</p>  <p><i>A sign suspended from or tied to any building, structure, vehicle, tree or pole (with or without supporting framework) but does not include a projecting sign. The sign may be made of paper, plastic, fabric, or any similar material. The term includes inflatables such as balloons and blimps, bunting, banners, flags and kites.</i></p>	<ul style="list-style-type: none"> i. Tethered signs, with the exception of flag poles displaying flags for community, diplomatic or cultural purposes, are temporary and do not exceed a period of thirty days; ii. Tethered sign does not exceed 2m²; and iii. Maximum of one tethered sign per tenancy. 	<ul style="list-style-type: none"> i. Tethered signs on a premises do not exceed a combined area of 4m²; ii. Does not display third party advertising content; and iii. Temporary in nature and does not exceed a period of 12 months.
<p>Under Awning Sign</p>  <p><i>A sign fixed to or suspended from the underside of a verandah, balcony, or awning.</i></p>	<ul style="list-style-type: none"> i. Maximum of one under awning sign per street frontage, per tenancy; ii. Under awning sign is orientated at right angles to the wall of the building that the sign is erected upon; iii. Under awning sign does not display animated or variable content; iv. Where illuminated, the under awning sign does not flash, pulsate or flicker and be, in the opinion of the local government, so intense as to cause nuisance or hazard to the public; v. The under awning sign does not project beyond the extent of the awning; and vi. The under awning sign provides a minimum clearance of 2750mm where it projects over a pedestrian thoroughfare on public or private land; or 	<ul style="list-style-type: none"> i. The under awning sign does not flash, pulsate or flicker and be, in the opinion of the local government, so intense as to cause nuisance or hazard to the public; ii. The under awning sign does not project beyond the extent of the awning; and iii. The under awning sign provides a minimum clearance of 2750mm where it projects over a pedestrian thoroughfare on public or private land; iv. The under awning sign does not display animated or variable content; or v. The under awning sign provides a minimum clearance of 4500mm where projecting over a vehicle thoroughfare.

Sign Type	Column A – Requirements for Exemption	Column B Sign Type Specific Provisions for Development Applications
<p>Wall Sign</p>  <p><i>A sign that is fixed flat or parallel to, or painted upon, the surface of a wall of a building (including a glass wall or a decorative or screen material fixed flat or parallel to the wall), but not to a roof top plant room setback from the main elevation of the building or to an architectural feature at the top of the building. It includes cabinets fixed to walls to display an advertisement.</i></p>	<p>vii. The under awning sign provides a minimum clearance of 4500mm where projecting over a vehicle thoroughfare.</p> <p>i. Where the wall sign is located at first floor level or below:</p> <ul style="list-style-type: none"> a. Less than 2m²; and b. No other sign exists on the same elevation. <p>ii. Where the wall sign relates to the property/building street number, the maximum height of the street number shall not exceed:</p> <ul style="list-style-type: none"> a. 1500mm if the sign is located above the first floor of the building; or b. 750mm if the sign is located below first floor level. <p>iii. No part of the wall sign should extend beyond the parapet or eaves of a building;</p> <p>iv. The wall sign is located wholly within the boundaries of the property; and</p> <p>v. The wall sign is fixed parallel to the wall of the building and does not project more than 600mm from the wall it is attached.</p>	<p>i. Where the wall sign is located at first floor level or below;</p> <ul style="list-style-type: none"> a. less than 4m² in area; b. where illuminated, the wall sign does not flash, pulsate or flicker, and shall not be, in the opinion of the local government, so intense to cause nuisance or hazard to the public. <p>ii. Where a wall sign is proposed above the first floor level of a building:</p> <ul style="list-style-type: none"> a. less than 4m² in area; b. not a wall sign identified in clause iii below; and c. where illuminated, does not flash, pulsate or flicker, and shall not be, in the opinion of the local government, so intense to cause nuisance or hazard to the public. <p>iii. Where wall signs are proposed at the top of a building (and where the building is greater than 29 metres in height):</p> <ul style="list-style-type: none"> a. The sign should not be more than the combined height of two typical floors of the building; and b. A maximum of one large-scale wall sign per building elevation. <p>iv. Only one wall sign shall be permitted per elevation, except where it can be satisfactorily demonstrated that a further sign would be compatible with the design and scale of the building, would not result in visual clutter, and would make a positive contribution to the city skyline.</p> <p>v. The illumination of wall signs at the top of buildings may be appropriate in locations where it</p>

Sign Type	Column A – Requirements for Exemption	Column B Sign Type Specific Provisions for Development Applications
		<p>can demonstrate that it will add interest and vibrancy to the City’s night skyline and will not adversely affect the amenity of occupants of nearby buildings.</p> <p>vi. Where a wall sign proposes third party or on-premises advertising content:</p> <ul style="list-style-type: none"> a. Maximum 4m² area or 25% of the wall area (whichever is less); b. Not extend to the full height or width of the wall; c. Sign content is static in nature; d. Illumination does not flash, pulsate or flicker; and e. Only one sign per elevation, with a maximum of two of these signs per building permitted.
<p>Window Sign</p>  <p><i>A sign fixed to or painted on the interior or exterior of the glazed area of a window or external door or displayed inside the building within one metre of a window or shopfront opening and includes signs on blinds, banners or similar and screens with animated or variable content, where they are located within one metre of the window.</i></p>	<ul style="list-style-type: none"> i. Window signs are not installed or located above first floor level; ii. The window sign and any existing signs on the premises/tenancy occupy: <ul style="list-style-type: none"> a. A maximum of 25% of the windows at ground and first floor level; or b. A maximum of 75% where the sign is located at ground floor level, to advertise a sale within the tenancy, and is installed in the window of the tenancy a maximum of 4 times per year for a maximum continuous period of 28 days. 	<ul style="list-style-type: none"> i. Window sign is not located above first floor level.

Note: Lighting which is non-compliant with the lighting parameters for advertising signs outlined in Australian Standard 4282 Control of the Obtrusive Effects of Outdoor Lighting, is considered to be a nuisance.

5.4 Non-Permitted Signs

The following signs are considered to not contribute to the visual quality of the urban environment and therefore not permitted within the local government area:

- Billposting** A bill, notice or poster glued, pasted or fixed to a building or other structure.
- Sky sign** A sign fixed to the roof, roof top plant room, parapet, wall or architectural feature at the top of a building and that extends more than 200mm above the height of the roof, roof top plant room, parapet, wall or architectural feature that it is fixed to.

6 GENERAL PROVISIONS

The following provisions are applicable to all signs.

Provisions	
6.1	Sign content shall generally comprise street numbering, the building name, the names and/or logos of the occupants of the premises or details of the businesses or activities carried out at the premises;
6.2	Offensive content shall not be permitted on any sign within the city.
6.3	Signage must not cause potential distraction or hazard to pedestrians or road users and must not obstruct the safe and convenient movement of people and vehicles.
6.4	Signage must not cause confusion with or reduce the effectiveness of traffic control devices.
6.5	The illumination of signs must not be intrusive or cause nuisance to the public or have an adverse effect on the amenity of occupants of nearby buildings or road users.
6.6	External illumination of signs should be directed downward and focussed directly onto the sign. The up-lighting of signs shall generally not be permitted.
6.7	Signs will not harm the visual amenity of high value view corridors as indicated on Appendix 3 - Signs Policy Map.
6.8	Signs should not incorporate sound or vibration, except where they are proposed within the Entertainment Area or within pedestrian malls.
6.9	Signs shall be maintained in good working order, including the repair of damaged or vandalised signs as soon as practical. Where the damage can cause injury to persons or damage to property, the repair must be undertaken immediately.
6.10	Where multiple tenants require signage, a Signage Strategy shall be submitted for the approval of the local government. The Signage Strategy shall include, but not be limited to, the following details: <ul style="list-style-type: none"> • Signage details including location, size, type, scale • Design principles • Illumination details (where relevant) • Content change/maintenance
6.11	Redundant or dilapidated signage is to be removed and the affected fabric of the building to be made good.

7 THIRD PARTY ADVERTISING

This section relates to additional provisions which apply to signs which have third party advertising content.

Provisions	
7.1	<p>Third party advertising shall only be considered for development approval in the following circumstances:</p> <p>a. The sign face does not exceed 4m² in area and is located <i>within a public space</i> in the:</p> <ul style="list-style-type: none"> • Central Perth Neighbourhood – St Georges Terrace Area and Retail Core Area • Northbridge Neighbourhood– Entertainment Area; or • West Perth Neighbourhood – Activity Area; <p>OR</p> <p>b. Where a third party advertising sign is located within a neighbourhood listed under 7.1(a) but is not located in a <i>public space</i>, it may be considered for development approval, where it complies with the following:</p> <ol style="list-style-type: none"> i. Sign face does not exceed 2m² in area; ii. Located at ground floor; and iii. Orientated in a manner that does not impact the safety of road users.
7.3	<p>Notwithstanding 7.1 above, third party advertising may also be considered for the following:</p> <p>a. Temporary wall sign on a building within the Entertainment Area, Retail Core Area or Activity Area (as identified in Appendix 3 - Signs Policy Map) where the wall sign is proposed to be installed upon a large section of blank wall that would be enhanced by its addition. Period for wall sign shall not exceed 5 years.</p> <p>b. Street furniture sign (unless within the Retail Core Area) where it:</p> <ol style="list-style-type: none"> i. Complies with the requirements listed in Section 5.3 - Table 1 – Street Furniture Signs – Column A and Column B; and ii. Does not impede wayfinding and/or the safe movement of pedestrians.
7.4	<p>Third party advertising will not be permitted on a heritage protected place except in accordance with Section 9, Clause 9.9.</p>
7.5	<p>A Signage Management Plan must be submitted as part of a development application for a sign with third party advertising content. The Sign Management Plan shall include, but not be limited to, the following details:</p> <ul style="list-style-type: none"> • Sign details • Sign content parameters (including update/change of content details) • Illumination and luminance (if relevant) • Hours of operation (where variable and animated content is proposed)

- Construction and maintenance

8 ANIMATED AND VARIABLE CONTENT

This section relates to additional provisions which apply to signs which have animated or variable content.

General	
8.1	Animated or variable content signs shall only be considered in the following locations: <ol style="list-style-type: none"> a. Central Perth Neighbourhood – Retail Core Area, Activity Area and St Georges Terrace Area b. Northbridge Neighbourhood – Entertainment Area; or c. The Activity Areas as identified in Appendix 3 - Signs Policy Map.
8.2	Luminance of animated or variable content signs shall comply with <i>Australian Standards 4282 Control of Obtrusive Effects of Outdoor Lighting</i> .
8.3	Animated or variable content sign to be capable of automatic adjustment of luminance levels based on ambient light conditions.
8.4	A sign with animated or variable content, which is adjacent to a heritage protected place, may only be permitted where it can be demonstrated that it will not detract from the cultural heritage significance of the adjacent heritage protected place.
Small animated or variable content signs	
8.5	Animated or variable content shall only be considered for development approval on small signs ($\leq 2\text{m}^2$ sign face), where it is: <ol style="list-style-type: none"> a. Located at the ground floor or pedestrian level of a building; or b. In the case of a street furniture sign, in accordance with the requirements listed under Section 5.3 – Table 1 – Street Furniture Signs – Column A and Column B.
Large animated or variable content signs	
8.6	Animated or variable content on a large sign ($> 2\text{m}^2$ sign face) shall only be considered for development approval where: <ol style="list-style-type: none"> a. The sign is located on land identified under Section 8.1 above, and within a public space; b. The sign is orientated for pedestrian viewing and not aimed to attract driver attention; c. The viewing area of the public space is designed and intended for pedestrians to linger for an extended period of time; d. It is compatible with the desired character of the public space; e. It will enhance the visual quality of the public space; and f. It will make a positive contribution to the public space by its activation, particularly at night.
8.7	For large variable content , the sign shall: <ol style="list-style-type: none"> a. Have a duration of display and/or transition time between display that comply with standards specified by Main Roads Western Australia's <i>Policy and</i>

	<p><i>Application Guidelines for Advertising Signs within and beyond State Road Reserves; and</i></p> <p>b. Not include any content that could be perceived to be providing public safety instructions to road users.</p>
8.8	<p>Animated or variable content on a large sign at the top of a building may only be considered for development approval in exceptional circumstances where the local government is satisfied that it will:</p> <ul style="list-style-type: none"> a. Add interest and vibrancy to the City’s night skyline; b. Not adversely affect the amenity of occupants of nearby buildings; c. Not adversely impact the High Public View Corridors; d. Not be directly visible from roads with a speed limit 60km/hr or above; and e. Not cause distraction or impact on the safety of road users.
8.9	<p>A Traffic Impact Assessment, Lighting Impact Assessment and/or Sign Management Plan may be required to be submitted as part of a development application for a large sign proposing animated or variable content.</p> <p><i>NOTE: 1. The Applications Policy provides details on the contents of these reports.</i></p>

9 SIGNS ON HERITAGE PROTECT PLACES

This section relates to additional provisions which apply to signs on heritage protected places. This Policy should be read in conjunction with the Heritage Planning Policy and any specific planning policy for a Heritage Area, with those policies taking precedence over this Policy.

Alternative methods to those outlined below may be approved where it is demonstrated that they will not adversely affect the cultural heritage significance of the heritage protected place.

Heritage Provisions	
9.1	Signs should not visually dominate or detract from the architectural characteristics of a heritage protected place. Consideration is to be given to the location, scale, size, materials, design, existing signage, and the cumulative effects of signage.
9.2	Signs should not visually obscure architectural features of a building or disrupt the design, proportioning or fenestration of a building façade, including the parapet and roof. The location of previous original and early signage should be considered for the placement of new signs.
9.3	Signs should not physically damage existing fabric and should be easily removable. For example, existing fixing points should be used, and signs should be attached to replaceable mortar, rather than masonry.
9.4	Signs should not be painted on previously unpainted surfaces or over historical signage which contributes to the cultural heritage significance of the heritage protected place.
9.5	Corporate branding requirements should be adapted to respect the cultural heritage significance of the heritage protected place.
9.6	Painted wall signs should generally not be permitted unless painted on a side or rear elevation of a building that is already painted.
9.7	Signs should generally only be illuminated externally or utilise a 'halo' method of illumination. Internal illumination of under awning signs may be appropriate where it does not visually detract from the cultural heritage significance of the heritage protected place.
9.8	Neon and flashing signs are not permitted unless they are an accepted component of the cultural heritage significance of the heritage protected place.
9.9	Third party advertising or on-premises advertising content on a sign shall not be permitted, except where: <ul style="list-style-type: none"> a. it is on a hoarding sign in accordance with Section 5.3 - Table 1; or b. it is on a window sign with on-premises advertising content.
9.10	Animated or variable content signs are not to be permitted on a heritage protected place. The only exception may be for a window sign where it is discrete and has a sign face $\leq 2m^2$.
9.11	Signs for basement and ground floor occupants should be located on the façade at ground floor level or attached to the front or underside of the awning over the footpath.
9.12	Where signage for upper floor occupants cannot be accommodated at ground floor level, high quality and discrete signage that does not visually dominate or detract from the heritage protected place may be acceptable at upper floor levels.

EXAMPLE OF APPROPRIATE AND INAPPROPRIATE HERITAGE SIGNS



<p>Wall Signs - The signs obscure the decorative detailing of the cornice, concealing a heritage feature that contributes to the building's cultural heritage value. The signs are in locations which traditionally would not incorporate signage.</p>
<p>Fascia Sign - The sign is too large relative to the building and its architectural design. Visually conceals key architectural features, obscures the upper floor façade and building fenestration. The sign has a detrimental impact on the heritage protected place.</p>
<p>Projecting Sign - The sign is a size which dominates the building and overall façade. It is considered to detract from the fine detailed features of the building. The sign does not provide sufficient clearance for safe movement of pedestrians.</p>
<p>Window Sign - The proposed window signs obscure the entire ground floor window space of the building. The window signs obscure the transom detailing above the ground floor fenestration, hiding an architectural feature of the heritage protected place.</p>
<p>Wall Signs - The wall signs are proposed on areas of the façade which traditionally would not have signage. The signs obscure the brick detailing of the upper façade, obscuring the deliberate change of building material on the façade and diminishing a key character feature of the heritage protected place.</p>
<p>The overall number of signs proposed on the heritage protected place creates visual clutter and confusion, diminishing the heritage values of the heritage protected place.</p>



<p>Window Signs (transom) - The proposed window signs are of modest size that do not detract from the overall ground floor façade. The signs ensure that a majority of the ground floor windows remain clear and unobstructed. The signs are proposed in locations which would traditionally incorporate signage.</p>
<p>Fascia Sign - The fascia sign is of an appropriate size and scale that allows the architectural detail of the building to remain prominent. The individual lettering style of the signage is consistent with traditional signage style for the building.</p>
<p>Projecting Sign - The proposed projecting sign is of a modest size which complements the character of the heritage protected building and overall façade. The sign provides sufficient clearance for safe movement of pedestrians.</p>
<p>Window Sign - Window sign is modest in size and does not obscure the internal display of goods and products in the window. The individual lettering design is consistent with traditional sign styling and location.</p>
<p>The overall number of signs proposed on the heritage protected place is considered appropriate, supporting commerce and way-finding without creating visual clutter or confusion.</p>

APPENDIX 1 – DEFINITIONS

The Deemed Provisions contain a definition of the term ‘advertisement’. Schedule 4 – Definitions of City Planning Scheme No. 2 contains a number of other definitions that apply to this Policy.

NOTE: Refer to Clause 1 of the Deemed Provisions.

Animated Content means sign content that incorporates images that are constantly in motion, including fading in and out or scrolling, and may incorporate sound but does not include the transition between content that is associated with variable content. Where displaying animated content, a small sign is one that has a sign face with an area of 2m² or less and a large sign is one that has a sign face with an area of greater than 2m².

Offensive content means the content or design of a sign that involves the use of obscene or insulting language, the discriminatory or inappropriate portrayal of people including children, the portrayal of violence, the portrayal or suggestion of sex acts, nudity, and abuses of health and safety.

On-premises advertising content means sign content that advertises or promotes specific products, goods or services available at the premises where the sign content is displayed but does not include sign content that relates to the occupant or business of the premises.

Public space means a defined space which is open and accessible to the public. The spaces are generally defined or enclosed by buildings, landmarks, and/or landscaping. For example, Northbridge Piazza, Yagan Square, Forrest Place, Perth Cultural Centre and Elizabeth Quay are considered public spaces. A public space does not include roads, verges, and laneways.

Sign has the same meaning as ‘advertisement’ under the Deemed Provisions. A sign incorporates any supporting structure, fixtures, fitting and any frame, border and background the contains letters, numbers, images and/or colour.

NOTE: Refer to Clause 1 of the Deemed Provisions.

Sign face means the portion of the sign that contains the sign content and any structures and background colour(s) or images that form a frame or border to the content.

Temporary sign means any sign, irrespective of whether the sign is portable or affixed to a permanent structure, build that is on display for a limited or defined period of time.

Third party advertising content means sign content that advertises businesses, products, goods or services not located or available at the premises where the sign content is displayed.

Variable content means static sign content that changes automatically by electronic or programable methods on a specified time cycle. Where displaying variable content, a small sign is one that has a sign face with an area of 2m² or less and a large sign is one that has a sign face with an area greater than 2m².

APPENDIX 2 – SIGNAGE STRATEGY

Where a signage strategy is required to be submitted with a development application, the proposed documentation (inclusive of plans, sections and diagrams to scale) shall include but not be limited to the following:

- a) detail outlining the strategic approach for the installation,
- b) maintenance plan for the signage;
- c) replacement/change of content of signage;

The strategy should identify all signs proposed within the subject area, development, and/or property and outlines their purpose(s).

Specific content may not be included where multiple tenancy/uses are proposed and not confirmed at the time of application, however, generally their size, location and any illumination detail is to be provided.

11.2 Perth City Deal - Perth Strategic Plan

Responsible Officer	Dale Page – General Manager Planning and Economic Development
Voting Requirements	Simple Majority
Attachments	Nil.

Purpose

To seek Council's agreement to removal of the Perth Strategic Plan project from the Perth City Deal.

Recommendation

That Council:

1. AGREES that recent adoption of key strategic City of Perth documents perform the same role and achieve the same outcomes as the Strategic Plan was originally intended to and have largely superseded the need for development of the Strategic Plan.
 2. APPROVES the removal of the Perth Strategic Plan project from the Perth City Deal.
 3. AGREES to the Chief Executive Officer advising the Department of Planning, Lands and Heritage that the City of Perth would be eager to participate closely and play a support role in any State-driven spatial plan or detailed Precinct Plans for selected areas in Perth city.
-

Background

1. The Commonwealth and WA State governments and the City of Perth have committed to the future of Perth through the City Deal funding process.
2. One of the projects under the Perth City Deal is development of a City of Perth Strategic Plan.
3. The City Deal documentation describes the project as:
The WA Government and the City of Perth will work together to develop a long-term Strategic Plan for Perth to make it a city of choice for residents and visitors to live, work and play. The Strategic Plan will capitalise on the City Deal investment and ensure the city has the services and amenity to support Perth's prosperity in the longer term.
4. Since the City Deal was launched, this project has struggled to gain momentum, mainly due to lack of clarity / agreement about the actual scope of the project – i.e., whether it is a spatial masterplan for Perth or more of an investment prospectus trying to leverage the City Deal to attract private sector investment into the city.
5. Since the commitment was made to development of the Strategic Plan, the City of Perth has moved ahead with development and implementation of a series of important strategic documents that perform the same role and achieve the same outcomes as the Strategic Plan was originally intended to. These documents include (but are not limited to):
 - a. The City of Perth *Strategic Community Plan 2022-2032*
 - b. The City of Perth *Local Planning Strategy*
 - c. The City of Perth *Economic Development Strategy 2022-2032*
 - d. The City of Perth *Sustainability Strategy 2022-2032*
 - e. The City of Perth *Urban Greening Strategy 2023-2036*
 - f. The City of Perth *Social, Health and Wellbeing Strategy 2023-2033*
6. Arguably, the City's suite of new strategic documents – in particular, the City's Local Planning Strategy - has overtaken and largely superseded the need for development of the Strategic Plan.
7. Conversations have therefore taken place between senior executives at the Department of Planning, Lands and Heritage and the City of Perth about the ongoing need for development of the Strategic Plan. The issue was discussed most recently at the City of Perth Committee meeting held on 21 August 2023, where it was agreed that the need for and relevance of the Strategic Plan has diminished.
8. A letter has now been received by the City of Perth, from the Director-General of the Department of Planning, Lands and Heritage, seeking to formalise agreement to withdraw the Strategic Plan project from the Perth City Deal.

Discussion

9. The Local Planning Strategy (the Strategy) is one of the key guiding documents for the growth and development of Perth city over the next 10-15 years. The Strategy sets out a vision for the future of the city and provides a range of planning directions and actions at a city wide and neighbourhood level that guide the effective planning, management and delivery of development, infrastructure, facilities, places, and spaces.
10. Perth City could benefit from a more granular spatial plan or more detailed Precinct Plans for selected areas. However, given the presence of multiple planning and planning decision-making authorities

across the city, such plans should ideally be driven by the State Government via the Department of Planning, Lands and Heritage and/or the Capital City Planning Committee, which was established to oversee and provide direction for planning in the Perth central area.

11. The City of Perth would be eager to participate closely and support the State in such an initiative.

Consultation

12. Government House hosted two Urban Planning “roundtables” on 6 July 2021 and 26 August 2021. As part of the invitation for those sessions, attendees were advised that their input may be used to inform the Strategic Plan for Perth.

Decision Implications

13. If Council agrees to removal of the Perth Strategic Plan from the Perth City Deal, the Chief Executive Officer would need to convey this decision as a response to the letter received from the Director-General of the Department of Planning, Lands and Heritage. The Director General would then forward the City’s position on the relevant State Government Ministers for formal consideration.
14. If Council does not agree to removal of the project, the Chief Executive Officer would need to convey this position to the State and resume conversations about execution of the project. Council would also need to agree to amend the current budget to include some funding for the project.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Liveable
Related Documents (Issue Specific Strategies and Plans):	Perth City Deal

Legislation, Delegation of Authority and Policy	
Legislation:	Nil.
Authority of Council/CEO:	The CEO has the authority to respond directly to the Director General. However, given the project is now included in the Perth City Deal and given there are some in the community who still expect development of such a plan, this matter is being elevated to Council for consideration.
Policy:	Nil.

Financial Implications

15. Last financial year an amount of \$25,000 was included in the budget to contribute to the cost of a consultant developing the Strategic Plan documentation. The State Government had committed to contributing a similar amount. However, given the uncertainty and inaction on the project, no funding was included in the City’s 2023/24 budget for this project.

Further Information

16. Nil.

11.3 Kerbside Parking Policy Review

Responsible Officer	Dale Page – General Manager Planning and Economic Development
Voting Requirements	Simple Majority
Attachments	Attachment 11.3A – EXISTING Council Policy 3.1 - Kerbside Parking ↓ Attachment 11.3B – REVISED Council Policy 3.1 - Kerbside Parking ↓

Purpose

To seek Council's adoption of revised Council Policy 3.1 - Kerbside Parking (CP3.1)

Recommendation

That Council ADOPTS revised Council Policy 3.1 – Kerbside Parking (at Attachment B).

Background

1. Policy 22.6 - Residential On-Street Parking has been identified as a priority for review alongside Policy 22.9 -On-Street Parking.
2. The result of this review was that Council revoked both policies on 30 March 2021 and adopted an amalgamated Council Policy 3.1 - Kerbside Parking (CP3.1). The current policy is at Attachment A.
3. The review of this policy is scheduled for November 2023.

Discussion

4. There are two guidelines related to the policy:
 - a. Residential Permit Parking Guidelines; and
 - b. Guidelines for the use of Kerbside Space (the Kerbside Guidelines).
5. Much of the procedural and technical information was placed in the guidelines as supplementary documents to the policy. These guidelines were developed for internal use only.
6. Changes to the Residential Permit Parking Guidelines were presented to Elected Members at an Elected Member Engagement Session on 1 November 2022.
7. No amendments are proposed to the Kerbside Guidelines at this time, as such a review will follow adoption of the policy.
8. The policy is considered to still be broadly fit-for-purpose, and only minor amendments are being proposed (see Attachment B).
9. The policy divides the City into six zones, each with a different hierarchy for priority of kerbside uses. The zones are:
 - a. Central Zone – the area bounded by Mitchell Freeway, Roe Street, Victoria Avenue, Terrace Road, Riverside Drive and Geoffrey Bolton Avenue.
 - b. Foreshore Zone – Mounts Bay Road to west of the Swan Brewery site, Elizabeth Quay, Riverside Drive and Heirisson Island.
 - c. Northern Zone – area bounded by Mitchell Freeway, Newcastle Street, Lord Street and Roe Street.
 - d. Eastern Zone – area bounded by Graham Farmer Freeway, Lord Street, Victoria Avenue, Riverside Drive and the Swan River to the east.
 - e. Western Zone – area bounded by Thomas Street, Mitchell Freeway, Riverside Drive, Fraser Avenue and Kings Park Road.
 - f. Southern Zone – the suburbs of Nedlands and Crawley within the City of Perth.
10. In the initial development of CP 3.1, alignment with neighbourhood boundaries was considered but ultimately avoided due to a mismatch in the demands on kerbside space in the different zones and neighbourhoods.
11. No change is proposed to these zones.
12. Proposed changes to the policy are set out in the table below.

Existing text or issue	Proposed change
Existing reference to service vehicles in hierarchy for priority	It is considered there is no longer a need to specifically provide for service vehicle parking. It is proposed to remove the reference to service vehicles from the hierarchy for priority, with loading zones to remain.
Existing reference to chartered vehicles and taxis in hierarchy for priority	A reduced emphasis on taxi zones and provision for chartered vehicles. This issue was of particular relevance when the arrival of ride-sharing services was disrupting the taxi industry. Removal of this item from the hierarchy for priority altogether.
Area-wide parking control signage	Parking control signage contributes to clutter on the City's footpaths and should be rationalised where practical. One means of achieving this is to place parking control signs at the entrance to a street or zone. The parking controls on the entry signs are applied consistently within this area, unless otherwise signed. This approach has been implemented in within parts of the City of Fremantle, for example Sussex Street, Fremantle.
Footpath parking bays	The practice of creating parking bays on footpaths has created with excessive wear and tear to pavements, and conflict with pedestrians. It is proposed to discontinue this practice, gradually phasing out these bays and providing bays predominantly on the edge of the road carriageway.
New	A statement of policy intent is proposed relating to the provision of charging facilities for electric vehicles. Greater detail on the implementation of these chargers may be provided in a separate policy but are considered beyond the scope of CP 3.1.

Consultation

13. Community and stakeholder engagement is not proposed for this review.

Decision Implications

14. The policy was scheduled for review in 2023 at the time of its adoption. If Council does not agree to adopt the revised policy, the existing policy will remain in place.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Liveable
Related Documents (Issue Specific Strategies and Plans):	Strategic Community Plan 2022-2023 Guidelines for the Use of Kerbside Space Residential Permit Parking Guidelines

Legislation, Delegation of Authority and Policy	
Legislation:	Nil.
Authority of Council/CEO:	Council has the authority to adopt the revised policy.
Policy:	Council Policy 3.1 - Kerbside Parking (CP3.1).

Financial Implications

Nil.

Further Information

15. Nil.

12. Community Development Alliance Reports

12.1 Major Events and Festivals Sponsorship 2023/24 - AusCycling Ltd

Responsible Officer	Kylie Johnson – General Manager Community Development
Voting Requirements	Simple Majority
Attachments	Attachment 12.1A – Attachment A - Summary of Application and Recommendation Rationale - AusCycling ↓

Purpose

To provide a sponsorship recommendation to Council under the Major Events and Festivals Sponsorship program.

Recommendation

That Council APPROVES* the following Major Events and Festivals Sponsorship totalling a maximum of \$250,000 excluding GST per annum for a three-year term (\$750,000 total):

Ref.	Applicant/Project	Recommendation Amount
a.	AusCycling Ltd / AusCycling Road National Championships 2025 – 2027.	\$750,000 comprising of: FY 23/24 - \$250,000 ex GST FY 24/25 - \$250,000 ex GST FY 25/26 - \$250,000 ex GST

*Approval is subject to a suitable sponsorship agreement being entered into by the City of Perth and the Applicant on terms acceptable to the City within six months.

Without limitation, such agreement must include the following terms:

- a. The Applicant maintains its funding from the Western Australian Government for the three-year period.
- b. Funding for each successive year is to be contingent on receipt of an acquittal within three months of event completion, and the City being satisfied that the previous year of the event generated, or is expected to generate in future years, financial and non-financial benefits to the City commensurate with the amount funded.
- c. Funding for each successive year is to be contingent on the City's satisfaction that the proportion of racing and key community events hosted within the City of Perth is commensurate to the level of activity in the first year.

Background

1. Through the Major Events and Festivals sponsorship program, the City seeks to attract major cultural events, sporting events and festivals which enhance Perth's reputation as an event friendly destination with a unique cultural identity. Support is available for organisations delivering large-scale events of national and international significance which generate significant return on investment, economic impact, and visitation outcomes.
2. The City of Perth will accept applications for Major Events and Festivals Sponsorship at any time throughout the year following an expression of interest (EOI) to ensure the event is aligned to the program. The Sponsorship team support applicants through the application process, outlining the program outcomes and expectations.
3. Funding recommendations are based on the scale, impact and significance of the event and can include cash and/or in-kind support for the City's fees and charges. The maximum contribution of sponsorship provided by the City of Perth cannot exceed 30% of the total event or project budget.
4. Applications received under the Major Events and Festivals Sponsorship should demonstrate they will achieve the following outcomes, which are linked to the City's goals of Liveable, Sustainable and Prosperous:
 - a. Attract international visitation by offering modern, creative and innovative experiences to enhance the city's reputation as the events capital of Western Australia.
 - b. Enliven the city with prestigious and significant events and festivals, which create vibrant activity and connect people in the community.
 - c. Attract high-profile personalities, partners, sponsors and media organisations.
 - d. Celebrate the diversity of Perth, its unique Aboriginal culture, community and identify and demonstrate an inclusive and accessible approach.
 - e. Support the City's Events Plan in delivery of a year-round calendar of events that has broad appeal, ensuring there is something for everyone.
 - f. Support the City's vision of being a sustainable city by advocating sustainable event and festival models that champion environmental sustainability.
 - g. Stimulate the local economy and provide opportunities for local business engagement in hospitality and retail sectors. Champion the use of local businesses and suppliers.
 - h. Applicants are also assessed against their capacity to deliver the event and the proposed sponsorship benefits to the City.
5. Applications are assessed by a minimum three-person funding panel, which may recommend full, part or no funding to Council as the decision-making authority.
6. Other events recently supported through the Major Events and Festivals Sponsorship include Perth Festival 2024 (\$400,000) and PrideFEST 2023 (\$210,000).

Discussion

7. A Major Events and Festivals Sponsorship application has been received from AusCycling Ltd for the AusCycling Road National Championships 2025 - 2027.
8. The request is \$250,000 cash sponsorship per annum for a three-year period, totalling \$750,000.

9. The Road National Championships have been hosted in Victoria for 18 consecutive years and the Applicant is now seeking to host the event in other Australian locations.
10. The Applicant advised it has secured three-year support from Tourism WA.
11. The Championships are expected to attract 29,000 attendances, receive national media attention, and provide significant direct economic impact into the city from visitors and participants.
12. In-kind support has not been requested and the total request is for cash contribution.
13. The application was assessed by a three-person panel, consisting of one external representative from Healthway and a General Manager and Coordinator from within the City.
14. This application scored 77.7% and demonstrated strong alignment with the objectives of the program.
15. A summary of the application and assessment panel rationale is contained in Attachment A.

Consultation

16. Nil

Decision Implications

17. A City representative will negotiate sponsorship benefits with the Applicant in line with sponsorship funding amount once approved by Council. The Applicant will be required to provide significant benefits in recognition of the City's support.
18. Successful applicants will be required to submit an acquittal report within three months of project completion. Acquittal reports must demonstrate how the City's sponsorship funding supported projects or initiatives within the City of Perth local government area and demonstrate direct impact on the City of Perth meeting its aspirations of Liveable, Sustainable and Prosperous.
19. If Council supports the recommendation for three years to secure the event, it will increase the amount of pre-committed funds in future financial years and reduce available funds.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Liveable
Related Documents (Issue Specific Strategies and Plans):	Major Events and Festivals Sponsorship 23/24 Guidelines 2025 Events Strategy Events Plan 2023/24

Legislation, Delegation of Authority and Policy	
Legislation:	Regulation 12 of the Local Government (Financial Management) Regulations 1996 .
Authority of Council/CEO:	Council Policy 4.3 Outgoing Sponsorship and Grants directs that any sponsorship application for more than \$15,000 or from a funding round be considered by Council.
Policy:	Council Policy 4.3 Outgoing Sponsorship and Grants directs that there be a consistent and transparent assessment process and criteria to guide recommendations to Council. An eligibility check has been conducted on all applications to ensure they are compliant with the Policy and the necessary assessment process has been followed.

Financial Implications

20. The financial implications of the recommendation(s) are accommodated within the existing budget.

FY 2023/24

Account Number	1066-100-50-10349-7901	Operating
Account Description	Major Events and Festivals	
Total Budget	\$1,600,000	
Budget – This report	\$250,000	
Total Committed to Date	\$800,000	
Remaining Budget	\$550,000	
Budget Impact	Accommodated within approved 2023/24 budget	

FY 2024/25

Account Number	1066-100-50-10349-7901	Operating
Account Description	Major Events and Festivals	
Total Budget		
Budget – This report	\$250,000	
Total Committed to Date	\$400,000	
Remaining Budget	TBC	
Budget Impact	Major Events and Festivals Sponsorship budget will be reduced by \$650,000 in committed funds. Total sponsorship budget requires adoption by Council.	

FY 2025/26

Account Number	1066-100-50-10349-7901	Operating
Account Description	Major Events and Festivals	
Total Budget	TBC	
Budget – This report	\$250,000	
Total Committed to Date	TBC	
Remaining Budget	TBC	
Budget Impact	Major Events and Festivals Sponsorship budget will be reduced by \$250,000 in committed funds. Total sponsorship budget requires adoption by Council.	

Further Information

Nil.

12.2 Council Report - Event Sponsorship 2023/24 Round 2

Responsible Officer	Kylie Johnson – General Manager Community Development
Voting Requirements	Simple Majority
Attachments	Attachment 12.2A – Attachment A: Summary and Recommendation Rationale Event Sponsorship 2023/24 Round 2 ↓

Purpose

To provide recommendations to Council, under Round 2 of the Event Sponsorship Program Financial Year 2023/24.

Recommendation

That Council:

1. APPROVES* the following Event Sponsorships totalling **\$209,397.90** excluding GST:

Ref	Applicant / Project	Total Funding Recommendation (ex GST) (in line with available budget)
a	The Trustee for Alice Street Trust / Strange Festival	\$80,000 cash contribution for one-year
b	Chung Wah Association/ Perth Chinese New Year Fair 2024	\$80,000 cash contribution for one-year
c	The Trustee for Ross & Jan & Trustee for Tapper Family Trust No 2/ Tarmac West 2024	\$49,397.90 cash contribution for one-year

**Approval subject to a suitable sponsorship agreement being entered into by the City and all approved applicants listed above on terms acceptable to the City within three months.*

2. DECLINES the following Event Sponsorship:

Ref	Applicant / Project	Recommendation
d	Buddha's Light International Association of Western Australia/ Buddha's Birthday and Multicultural Festival	Decline
e	St Jerome's Laneway Pty Ltd/ Laneway Festival Perth	Decline
f	The Trustee for The Suited Events Trust/ Fashion West	Decline

Background

1. The City has a vision for Perth to be ‘the events heart of WA’ (2025 Events Strategy). A key principle of this strategy is ‘something for everyone.’ The City will facilitate and support a diverse range of events that are inclusive, appeal to a broad demographic and provide enriching experiences for all throughout the year.
2. A budget of \$1,000,000 was allocated to the 2023/24 Event Sponsorship program with applications received across two rounds. At the 30 May 2023 Ordinary Council Meeting, Council approved the following Event Sponsorship 2023/24 Round 1 applications:

Applicant / Project	Approved Amount (ex GST cash contribution)
The Trustee for Channel Seven Telethon Trust/ Telethon Family Festival	\$144,420 comprising: \$100,000 cash; and \$44,420 in-kind
Channel Seven Perth Pty. Limited/ Alinta Energy Christmas Pageant	\$148,433.27 comprising: \$120,000 cash; and \$28,433.27 in-kind
Perth International Jazz Festival Inc./ 2023 Perth International Jazz Festival	\$50,000 cash
HBF Health Limited/ HBF Run for a Reason	\$35,000 cash
Marinovich Family Trust/ Elizabeth Quay Fun Fair	\$15,038.35 comprising: \$10,000 cash; and \$5,038.35
NAIDOC Perth (Inc.)/ NAIDOC Week Perth Opening Ceremony	\$37,076.50 comprising: \$35,000 cash; and \$2,076.50 in-kind
Whitford Church of Christ Inc./ Carols in the City	\$29,102.16 comprising: \$23,750 cash; and \$5,352.16 in-kind
The Returned & Services League of Australia WA Branch Incorporated/ ANZAC Day 2024	\$199,854 comprising: \$150,000 cash; and \$49,854 in-kind
The Trustee for Nalomian Trust/ Perth Leisure Lifestyle Show	\$81,096.29* comprising: \$50,000 cash; and \$31,096.29 in-kind <i>*Funding declined</i>
Indian Society of Western Australia Incorporated/ ISWA Diwali Mela 2023	\$35,000 cash

Nursery and Garden Industry Western Australia/ 2024 Perth Garden and Outdoor Living Festival	\$86,677.82 comprising: \$50,000 cash; and \$36,677.82 in-kind
The Trustee for R & S Campbell Family Trust/ City Wine Perth	\$10,000 cash
TOTAL	\$871,698.39

3. Following the outcome of the 30 May 2023 Ordinary Council Meeting, The Trustee for Nalomian Trust opted to decline the approved sponsorship, returning \$81,096.29 (ex GST) to the Event Sponsorship 2023/24 budget.
4. The total remaining budget which can be considered for Event Sponsorship 2023/24 Round 2 applications is \$209,397.90 (ex GST).

Discussion

5. The applications were assessed by a three-person panel, consisting of one external representative from Department of Local Government, Sport and Cultural Industries and a General Manager and Coordinator from within the City.
6. The assessment criterium is aligned to the key priority outcomes; visitation, vibrancy, engaging a diverse community, sustainability and economic growth and provides clear descriptions and a rating scale to guide the assessors when considering an appropriate score. The scores from panel members for each assessment criteria are averaged and ranked from highest to lowest.
7. The City of Perth accepted applications for Round 2 of the Events Sponsorship 2023/2024 program from 1 - 29 August 2023. The City received six applications in total.
8. The total amount requested by the six applicants is \$684,979 (ex GST), exceeding the total budget available.
9. Of the six applications, three are recommended for approval and three for decline with recommendations made in line with the available \$209,397.90 budget.
10. Applications A and B were the two highest scoring applications and as such both were recommended for \$80,000 which was agreed by the assessment panel as appropriate investment.
11. Application C was recommended for \$49,397.90, however the panel agreed that \$60,000 would have been appropriate if budget was available.
12. Applications D, and E were recommended for decline as the recommendations for A, B, and C exhausted the budget. The panel agreed that if budget was available, Application D was worth \$15,000 and Application E was worthy of in-kind venue hire up to \$31,500.
13. If the recommendations for D and E are approved by Council, they will be offered the opportunity to apply for a Local Activation Grant which can provide up to \$15,000.
14. The Assessment Panel agreed that application F does not warrant City funding.
15. The panel considered the project scale, impact, significance of the event and budget limitations when making their funding recommendations.

16. The Event Sponsorship program guidelines stipulate the City can provide a maximum contribution of 30% to the total project cost.
17. Detail on each application can be found in Attachment A: Summary and Recommendation Rationale – Event Sponsorship Round 2 2023/24.

Consultation

18. Nil.

Decision Implications

19. The recommendations within this report commit \$209,397.90, the remaining 2023/24 Event Sponsorship budget.
20. It is generally not possible to support every application or the total request for each applicant, due to budget constraints, lack of alignment with the City’s strategic priorities and/or poor-quality applications. This may result in unavoidable dissatisfaction from some applicants.
21. A City representative will negotiate sponsorship benefits with applicants in line with sponsorship funding amounts once approved by Council. The applicant will be required to provide significant benefits in recognition of the City’s support.
22. Approval of sponsorship is subject to a suitable sponsorship agreement being entered into by the City and approved applicants on terms acceptable to the City within three months.
23. The applicant will be required to submit an acquittal report within three months of project completion. Acquittal reports must demonstrate how the City’s sponsorship funding supported projects or initiatives within the City’s district and demonstrate direct impact on the City of Perth meeting its aspirations of Liveable, Sustainable and Prosperous.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Liveable
Related Documents (Issue Specific Strategies and Plans):	

Legislation, Delegation of Authority and Policy	
Legislation:	Regulation 12 of the Local Government (Financial Management) Regulations 1996 .
Authority of Council/CEO:	Council Policy 4.3 Outgoing Sponsorship and Grants directs that any sponsorship application for more than \$15,000 or from a funding round be considered by Council.
Policy:	Council Policy 4.3 Outgoing Sponsorship and Grants - the policy directs that there be a consistent and transparent assessment process and criteria to guide recommendations to Council. An eligibility check has been conducted on all applications to ensure they are compliant with the Policy and the necessary assessment process has been followed.

Financial Implications

The financial implications of the recommendation(s) are accommodated within the existing budget.

2023/24

Account Number	1066 100 50 10078 7901	Operating
Account Description	Event Sponsorship	
Total Budget	\$1,000,000	
Budget – This report	\$209,397.90	
Budget Impact	Accommodated in 2023/24 budget	

Further Information

Nil.

12.3 Council Report - Economic Development Sponsorship 23/24 Program - AOG Energy and Skål International Australia 109th National Assembly

Responsible Officer	Kylie Johnson – General Manager Community Development
Voting Requirements	Simple Majority
Attachments	Attachment 12.3A – Attachment A: Application Summary and Recommendation Rationale ↓

Purpose

To provide an economic development sponsorship recommendation to Council, under the Economic Development Sponsorship 2023/24 program.

Recommendation

That Council APPROVES* the following Economic Development Sponsorships totalling \$183,100 (excluding GST):

NOTING that \$183,100 consists of \$73,100 (2023/24), \$55,000 (2024/25) and \$55,000 (2025/26)

Ref	Applicant / Project	Recommendation Total Amount (ex GST cash contribution)
A	Diversified Communications Australia Pty Ltd AOG Energy 2024 - 2026	\$165,000 comprising of: FY2023/24 - \$50,000 (ex GST) cash and \$5,000 (ex GST) in-kind FY2024/25 - \$50,000 (ex GST) cash and \$5,000 (ex GST) in-kind FY2025/26 - \$50,000 (ex GST) cash and \$5,000 (ex GST) in-kind
B	Skål International Perth Inc Skål International Australia 109 th National Assembly 2024	\$18,100 comprising of: \$15,000 (ex GST) cash and \$3,100 (ex GST) in-kind in FY2023 24

**Approval subject to a suitable sponsorship agreement being entered into by the City and all approved Applicants listed above on terms acceptable to the City within three months. Without limitations, such agreement for Diversified Communications Australia Pty Ltd must include the following term: Funding for each successive year of the program to be contingent on receipt of an acquittal within three months of project completion, and the City being satisfied that the previous year program generated, or is expected to generate in future years, benefits to the City commensurate with the amount funded.*

Background

1. The City is committed to supporting the growth and ongoing development of established or emerging key sectors that represent strategic importance to the City of Perth's economy.
2. The City's Economic Development Sponsorship program is designed to provide strategic support to businesses and sectors that position the city as a thriving centre for commerce, boost investment flows, generate employment, facilitate economic growth, profile local industries and promote thought leadership.
3. There are three tiers of funding available under the Economic Development sponsorship:
 - a. Tier 1 - \$0 - \$15,000 (decision to be made by the Chief Executive Officer);
 - b. Tier 2 - \$15,001 - \$50,000 (decision to be made by Council); and
 - c. Tier 3 - \$50,001+ (decision to be made by Council).
4. Applications opened for the Economic Development Sponsorship program on 1 June 2023 and closed on 10 August 2023 once the value of applications exceeded the available funds.

Discussion

5. The applications were assessed separately, each with a three-person panel, consisting of a General Manager, Alliance Manager and Coordinator from within the City.
6. The assessment criteria have clear descriptions and a rating scale which guides the assessors when considering an appropriate score. The scores from panel members for each assessment criteria are averaged and ranked from highest to lowest.
7. A summary of both applications, the assessment panel's recommendation rationale, and the total value of request versus the total value recommended is attached.

Consultation

8. Nil.

Decision Implications

9. It is generally not possible to support every application or the total request for each applicant, due to budget constraints, lack of alignment with the City's strategic priorities and/or inadequate applications. This may result in unavoidable dissatisfaction from some applicants.
10. A City representative will negotiate sponsorship benefits with the applicant in line with sponsorship funding amounts, once approved by Council. Applicants will be required to provide significant benefits in recognition of the City's support.
11. Successful applicants will be required to submit an acquittal report within three months of project completion. Acquittal reports must demonstrate how the City's sponsorship funding supported projects or initiatives within the City of Perth local government area and demonstrate direct impact on the City of Perth meeting its aspirations of Liveable, Sustainable and Prosperous.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Economic Development Sponsorship FY2023 24 Guidelines Economic Development Strategy

Legislation, Delegation of Authority and Policy	
Legislation:	Regulation 12 of the Local Government (Financial Management) Regulations 1996.
Authority of Council/CEO:	Council Policy 4.3 directs that any sponsorship application for more than \$15,000 or from a funding round be considered by Council.
Policy:	4.3 Sponsorship and Grants - the policy directs that there be a consistent and transparent assessment process and criteria to guide recommendations to Council. An eligibility check has been conducted on all applications to ensure they are compliant with the Policy and the necessary assessment process has been followed.

Financial Implications

The financial implications of the recommendation(s) are accommodated within the existing budget.

2023/24

Account Number	1066-100-50-10095-7901	Operating
Account Description	Economic Development Sponsorship	
Total Budget	\$670,000*	
Total Allocated to Approved Applicants	\$596,547	
Budget – This report	\$73,100	
Remaining Budget	\$353	
Budget Impact	Accommodated in approved budget 2023/24	

*Original budget was \$650,000 however \$20,000 has been transferred from Small Business Grants under the provision of Council Policy 2.6 to ensure all submitted applications could be appropriately considered.

2024/25

Account Number	TBC	Operating
Account Description	Economic Development Sponsorship	
Total Budget	TBC	
Budget – This report	\$55,000	
Total Committed to Date	\$75,000	
Remaining Budget	TBC	
Budget Impact	Economic Development Sponsorship budget will be reduced by \$130,000 in committed funds. Total sponsorship budget requires adoption by Council.	

2025/26

Account Number	TBC	Operating
Account Description	Economic Development Sponsorship	
Total Budget	TBC	
Budget – This report	\$55,000	
Total Committed to Date	\$75,000	
Remaining Budget	TBC	
Budget Impact	Economic Development Sponsorship budget will be reduced by \$130,000 in committed funds. Total sponsorship budget requires adoption by Council.	

Further Information

Nil.

13. Infrastructure and Operations Alliance Reports

13.1 CP 3.3 Tree Protection - Policy Review

Responsible Officer	Allan Mason – General Manager Infrastructure and Operations
Voting Requirements	Simple Majority
Attachments	Attachment 13.1A – CP 3.3 Tree Protection (revised) ↓ Attachment 13.1B – Tree Protection Policy Management Guidelines ↓

Purpose

The purpose of this report is to seek Council approval to adopt revised Council Policy (CP) 3.3 *Tree Protection*.

Recommendation

That Council:

1. ADOPTS the revised CP 3.3 *Tree Protection* (Attachment 13.1A), and
 2. ACKNOWLEDGES that the Tree Protection Policy Management Guidelines (Attachment 13.1B) is an operational document.
-

Background

1. CP 3.3 *Tree Protection* was adopted by Council at the OCM held 30 March 2021 and designated for biennial review.
2. CP 3.3 sets out the City’s approach to the protection and management of the Urban Forest. The policy applies to City owned and managed trees located within the road reserve and public realm only. Planting of new trees is addressed through the City’s Street Tree Guide and relevant technical notes, and as such is excluded from the scope of this policy.
3. The Tree Protection Policy Management Guidelines (Attachment 13.1B) are an accompanying document designed to support the implementation of the policy. The guidelines provide detail on the valuation, maintenance, and protection of City trees. The guidelines are not publicly available as they are operational in nature.
4. Previous Ordinary Council Meeting papers of relevance are:

Date Submitted	Item No	Title
ELT 3/3/21	5.3.1	Policy Committee – <i>Street Trees – Planting, Pruning and Removal</i>
OCM 30/3/21	16.7	Review of Policy 20.8 <i>Street Trees – Planting, Pruning and Removal</i>
OCM 28/3/23	17.1	Notice of Motion – Tree Pruning Requests
ELT 17/7/23	8.1	Elected Member Engagement Session – Public Requests for Tree Pruning
EMES 1/08/23	3.5	Public Requests for Tree Pruning
ELT 30/11/23	7.2.2.1	CP 3.3 Tree Protection – policy review

Discussion

5. CP 3.3 underwent major review in 2021 which included benchmarking and analysis of tree management approaches from local governments both interstate and across the Perth Metropolitan Region. The current review process has therefore identified that the policy remains generally fit for purpose. Minor amendments and additions are proposed and shown as tracked changes in Attachment 13.1A. The key changes are further discussed below.
6. Tree pruning requests
 - 6.1. A Notice of Motion (NOM) submitted 20 March 2023, and considered at the OCM held 28 March 2023, requested the City present a report to an Elected Member Engagement Session on the management of tree pruning requests, including:
 - details on the City’s current approach to tree pruning,
 - a comparison of approaches used by other local governments, and
 - consideration of a mechanism to escalate tree pruning related grievances.
 - 6.2. A report was presented to ELT 17 July 2023 which outlined responses to the above, and proposed amending the Tree Protection Policy Management Guidelines to formalise a method of escalation. The proposal was supported, and two (2) new sub-sections were added to the ‘Tree Maintenance’ section on page 5 of the guidelines, outlining:

- the City’s process for assessing ad-hoc tree pruning requests, including the criteria under which pruning will be supported, and
- a grievance procedure whereby a resident can apply for review of a determination where pruning was not supported.

6.3. The following text is proposed for inclusion in the Policy Statement at Paragraph 6 to reflect this:

The City recognises that its management of trees in an urban environment is at times contrary to some views within the community and therefore provides a mechanism for tree management decisions to be reviewed in accordance with the Tree Protection Policy Management Guidelines.

7. Development activities

7.1. At its meeting 17 July 2023, ELT requested the Policy Statement be amended to clarify the City’s approach to tree protection during the assessment of development activities. These changes have been incorporated at Paragraph 4:

The retention and preservation of trees will be a priority consideration in the assessment and determination of development applications by the City.

8. Unauthorised works

8.1. A recommendation from the internal stakeholder review was to include a reference to legislation and/or local law to reinforce the City’s position on unauthorised works and strengthen its mandate to seek financial compensation. The following text is proposed at Paragraph 7 of the Policy Statement:

Pruning or removal of the City’s trees other than by authorised personnel is not permitted and may incur a fine under the City’s Local Law and/or the Local Government Act 1995.

8.2. Paragraph 5 of the Policy Statement defines the circumstances under which the City will seek to recoup the amenity and ecological value of a tree. This approach is applied widely across the Local Government sector and further changes are not considered necessary.

Consultation

9. Feedback was sought from relevant internal stakeholders via email 4th October 2023. A brief summary is provided below.

UNIT	SUMMARY OF FEEDBACK
INFRASTRUCTURE & ASSETS	Support indicated
DEVELOPMENT APPROVALS	Support indicated
SUSTAINABILITY	Support indicated
GOVERNANCE	Confirmed Policy Review process and template to be used
CITY PLANNING	Suggested amendment/s to Policy Statement including addition of a clear statement regarding unauthorised tree works.
TRANSPORT & URBAN DESIGN	Suggested amendment/s to Policy Statement including reference to the relevant legislation.

Decision Implications

10. If the revised CP 3.3 *Tree Protection* (Attachment 13.1A) is not supported, the current policy will remain in place. While the Policy intent remains unchanged, the current version of CP 3.3 does not provide an avenue for the review of tree management decisions.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Sustainable
Related Documents (Issue Specific Strategies and Plans):	<p>Strategic Community Plan 2022-2032 captures the community’s desire for a green city with more public open space, street trees and gardens.</p> <p>Local Planning Strategy 2023 aims to increase urban greening and the expansion of the urban forest through local planning policy.</p> <p>Urban Greening Strategy 2023-2036 reinforces the City’s commitment to increase urban greening in both the public and private realm.</p> <p>Urban Forest Plan 2016-2036 (and its Addendum Report 2017) is a strategic action plan focused on the expansion, protection, management and maintenance of the urban forest.</p> <p>Sustainability Strategy 2022-2032 commits to the preservation and restoration of the city’s natural assets.</p>

Legislation, Delegation of Authority and Policy	
Legislation:	<p>Section 2.7(2)(b) of the Local Government Act 1995 relates to the development of policies by Local Governments.</p> <p>Section 29(1)(m) of the Local Government Property Local Law 2005 states: <i>a person shall not without a permit: cut, break, injure, deface, pull up, pick, remove, or destroy any tree.</i></p> <p>Section 2.1(d) & (g) of the Thoroughfares and Public Places Local Law 2017 states: <i>it is not permissible to damage or remove a street tree or part of a street tree unless authorised by the local government; nor tie anything to, or attach a sign, to a street tree.</i></p>
Authority of Council/CEO:	In accordance with Section 2.7(2)(b) Council is to determine the local government’s policies.
Policy:	It is recommended this revised policy supersede CP 3.3 Tree Protection

Financial Implications

Nil.

Further Information

Nil.

14. Commercial Services Alliance Reports

Nil.

15. Corporate Services Reports

15.1 Monthly Financial Statements - September 2023

Responsible Officer	Michael Kent – Chief Financial Officer
Voting Requirements	Simple Majority
Attachments	<p>Attachment 15.1A – Statement of Financial Activity P3 ↓</p> <p>Attachment 15.1B – Notes to Statement of Financial Activity P3 ↓</p> <p>Attachment 15.1C – Supplementary Notes to the SFA. P3 ↓</p> <p>Attachment 15.1D – Financial Performance Statistics P3 ↓</p> <p>Attachment 15.1E – Statement of Financial Position P3 ↓</p> <p>Attachment 15.1F – Alliance Operating Variances P3 ↓</p> <p>Attachment 15.1G – Capital Project Variances P3 ↓</p> <p>Attachment 15.1H – Investment Report P3 ↓</p> <p>Attachment 15.1I – Rates Debtors Report P3 ↓</p> <p>Attachment 15.1J – Financial Management Reporting Concept ↓</p>

Purpose

This suite of reports provides Council with timely, meaningful financial insights regarding the City’s operating activities, financial performance, and financial position.

Recommendation

That Council:

1. RECEIVES the following financial reports for the period ended 30 September 2023:
 - a) Statement of Financial Activity (SFA) - Attachment 15.1A.
 - b) Notes on Significant Variances - Attachment 15.1B.
 - c) Supplementary Notes to the Statement of Financial Activity - Attachment 15.1C.
 - d) Monthly Financial Statistics - Attachment 15.1D.
 - e) Statement of Financial Position - Attachment 15.1E.
 - f) Alliance Operating Variances - Attachment 15.1F.
 - g) Capital Project Variances - Attachment 15.1G.
 - h) Investment Report - Attachment 15.1H.
 - i) Rates Monthly Debtors Report - Attachment 15.1I.
 - j) Financial Management Reporting Concept

Background

1. Presentation of a monthly financial report to Council is both a statutory obligation and good financial management practice that:
 - a. Demonstrates the City's commitment to managing its operations in a financially responsible and sustainable manner.
 - b. Provides timely identification of variances from budget expectations for revenues and expenditures and identification of emerging opportunities or changes in economic conditions.
 - c. Ensures proper accountability to the community for the use of financial resources.
2. Preparation of a monthly Statement of Financial Activity (SFA) is the minimal statutory requirement of the *Local Government Act 1995* and regulation 34 of the *Local Government (Financial Management) Regulations 1996*. It is also a responsible financial management practice to allow Council to effectively execute their financial management responsibilities.
3. Financial information that is required to be reported directly to Council monthly includes:
 - a. Operational financial performance against budget expectations.
 - b. Explanations for identified variances from expectations.
 - c. Financial position of the City at each given month end.
4. This statutory financial information is supported by additional supplementary information including investments performance and reports on rates and general debtors.

Understanding the Financials

5. When reading the financial information provided in this report, 'variances' (deviations from budget expectations) are classified as being either:
 - a. Favourable variance.
 - b. Unfavourable variance.
 - c. Timing variance.
6. A timing variance relates to a budgeted revenue or expense that has not occurred at the time it was expected, but which is still expected to occur within the budget year. That is, the financial transaction will still occur - but just in a different month. There should be no impact on the projected budget surplus by year end.
7. A realised favourable or unfavourable variance is different to a timing variance. It represents a genuine difference between the actual and budgeted revenue or expenditure item.
8. A realised favourable year to date variance on a revenue item is a positive outcome for the City as it increases the projected budget surplus. An unfavourable variance on a revenue item has the opposite effect, resulting a decrease to the projected budget surplus.
9. A realised favourable variance on an expenditure item may have either of two causes - one being a saving because the outcome was achieved for a lesser cost, which has the effect of increasing the projected budget surplus. The other cause may be that the proposed expenditure may not have been undertaken and is not expected to be incurred in that financial year. Whilst this may seem positive from the financial position perspective, it may not be a positive outcome for the community if the service or project is not delivered.

10. A realised unfavourable year to date variance on an expenditure item, (over-expenditure) results in a decrease to the projected budget surplus.
11. The Schedule of Significant Variances (Attachment 15.1B) provides commentary on whether the nature of the variance is savings related, timing related or otherwise.
12. If a realised favourable or unfavourable variance is material in value (of significant size), it will be amended through a formal budget review process.

Discussion

13. It is a statutory requirement to present a set of Monthly Management Accounts within two months of the end of the month to which they refer.
14. The SFA by Nature & Type - Attachment 15.1A presents a whole of organisation perspective on the attainment of revenue and expenditure targets overall - classified by nature and type.
15. The headline data from the SFA is shown in Table 1 below.

Table 1:

Item Details	Annual Budget	YTD Budget	Actual 23/24	Variance	F/ U
Operating Revenue	\$ 113.24 M	\$ 35.42 M	\$ 36.75 M	\$ 1.33M	F
Rates Revenue	\$ 103.80 M	\$ 103.80 M	\$ 104.29 M	\$ 487 K	F
Cash Operating Exp.	\$ 174.63 M	\$ 40.35 M	\$ 37.21 M	\$ 3.14 M	F
Non-Operating Revenue	\$ 12.92 M	\$ 0.00 M	\$ 0.00 M	\$ 0.00 M	-
Capital - Infrastructure	\$ 34.08 M	\$ 3.60 M	\$ 4.60 M	\$ 1.0 M	U
Property, Plant & Equip.	\$ 36.18 M	\$ 3.94 M	\$ 3.09 M	\$ 850 K	F
Capital Contributions	\$ 19.00 M	\$ 0.00 M	\$ 0.00 M	\$ 0.00 M	-

16. Material operating revenue and expenditure variances from Attachment 15.1A are detailed (with explanatory comments) in the Notes on Significant Variances (Attachment 15.1B).
17. Each line item listed in the SFA by Nature & Type Attachment 15.1A can be cross referenced (using the Note reference) back to the relevant note.
18. Examining the SFA (Attachment 15.1A) in more detail; the aggregation of operating revenues and operating expenses reflects a year-to-date Net Cash Position from Operations of \$103.88M compared to a year-to-date budgeted surplus of \$98.87M. This is a favourable variance of \$5.01M at the end of the month.
19. Investing activities reflect a result of (\$7.69M) compared to a year-to-date budget of (\$7.54M). This is an unfavourable variance of (\$0.15M). This is largely related to an accelerated start to the capital program, albeit a program with a very modest first quarter budget.
20. Construction of infrastructure to month end is ahead of year-to-date budget expectations at \$4.60M, against a \$3.60M year to date budget as noted at paragraph 15.
21. Acquisition of non-infrastructure to month end is \$852K favourable against the year-to-date budget.

22. Comments on significant capital variances are contained in Attachment 15.1G.
23. Adjusting for opening funds (Net Current Position), generates the Budget Deficiency before Rates. This then indicates the Amount Required to be Raised from Rates. The difference between the Rates amount, and the Deficiency before Rates, is the Closing Position.
24. The SFA for the period to 30 September shows that a rate yield of \$104.29M has been levied compared to the budget of \$103.80M after adjusting for interim rates immediately prior to rates strike.
25. The disclosed year to date SFA Closing Position of \$126.07M compares favourably to the projected budget closing position of \$121.661M - reflecting the combined impact of the favourable variances noted in this report for revenues, expenses, and financing activity.
26. Contributing to this difference are a positive first month's revenue performance and slower than anticipated operating cash outflows.
27. Key financial statistics at each month end are presented graphically in Attachment 15.1D as an alternative representation of the data.
28. The Net Current Position Note (Attachment 15.1C) indicates a year-to-date adjusted Net Current Position value of \$126.08M versus the year end projection of \$4.10M.
29. Headline data from this month's Net Current Position report is shown in Table 2 below.

Table 2:

Item Details	June 2023 Actual	June 2024 Annual Budget	Sept 2023 Actual
Current Assets	\$ 210.03 M	\$ 181.80 M	\$ 317.88 M
Current Liabilities	(\$ 35.22 M)	(\$ 41.50 M)	(\$ 46.80 M)
Unadjusted Net Assets	\$ 174.81 M	\$ 140.29 M	\$ 271.08 M
Less Restricted Items	(\$ 142.82 M)	(\$ 132.60 M)	(\$ 145.00 M)
Adjusted Net Current Position	\$ 31.98 M	\$ 7.69 M	\$ 126.08 M

30. The Current Asset position at month end is favourably impacted by three major factors :
 - a. A higher value of reserve funds versus the projected year-end balance - which will be reduced later in the financial year based on planned drawdown of funds.
 - b. A higher municipal cash balance due to a strong rates first instalment collection profile.
 - c. A significantly higher rates receivable balance representing the remaining three rate instalments yet to fall due for collection.
31. As noted above, there is currently a higher value of reserve funds (restricted assets) at present, and this difference will remain until drawn down to make the capital contributions for the WACA Aquatic Facility and Perth Concert Hall when required.
32. The remaining variances are essentially timing differences attributable to 'unusual' but relatively predictable pattern of local government cashflows. That is, revenue is largely recognised at the beginning of the year - but cash collections and expenditure are phased across the whole year.
33. A Statement of Financial Position as at month end (showing 2022/23 Actual balances, the Revised 2023/24 Budget and the 2023/24 Year to Date Actual balances) is presented as Attachment 15.1E.

34. In line with recent local government financial management reporting changes, Attachments 15.1A to Attachment 15.1C form the portion of monthly management accounts that is a statutory obligation.
35. The remaining attachments 15.1D through to 15.1I are supplementary information provided to give Council additional transparency of the City’s financial management performance.
36. Attachment 15.1F - Operating Variances and Attachment 15.1G - Capital Variances provide a more granular view of variances by alliance and service.
37. Attachment 15.1H - Investment Report for September 2023 presents detail of the City’s cash investment portfolio in terms of performance, percentage exposure of total portfolio by credit risk, counterparty exposure and maturity profile.
38. The report indicates the City has adequate cash flow to meet its financial obligations as and when they will fall due; and it has achieved compliance with the various Investment Policy limits.
39. It also shows the impact of recent uplifts in investment rates and performance is currently ahead of the upward revision to the interest revenue budget in the 2023/24 annual budget.
40. Attachment 15.1I - Rates Debtors provides a monthly update and analysis of rates collections by differential property rating category and overall. The 2023/24 rates notices were issued on 28 July with a first instalment due date of 6 September 2023.
41. As noted in Table 1, the rates yield is currently \$487K ahead budget. However, it is important to note that concessions for entitled heritage properties will subsequently reduce the rate yield by approximately \$250K.
42. Furthermore, Landgate Valuation Services has recently notified the City that they (Landgate) made a valuation error at the 2020 GRV revaluation that will result in a non-residential ratepayer being entitled to a \$155K refund of rates for the 2021, 2022 and 2023 rates years - further reducing the 2024 yield.

Stakeholder Engagement

Nil.

Decision Implications

43. Council’s acknowledgement of receiving the Statement of Financial Activity and supporting documents will meet its statutory obligation in respect of overseeing the City’s financial resources.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Nil.

Legislation, Delegation of Authority and Policy	
Legislation:	<p>Section 6.4(1) and (2) of the Local Government Act 1995 Regulation 34(1) of the Local Government (Financial Management) Regulations 1996</p> <p>This section of the Act and the related regulation prescribe the requirement to prepare and present to Council a Monthly Financial Report including a Statement of Financial Activity (SFA).</p> <p>That Statement of Financial Activity (SFA) should contain:</p> <ul style="list-style-type: none"> • Annual Budget estimates, and approved revisions to these for comparison purposes. • Actual amounts of income and expenditure to the end of the month of the SFA. • Material variances between the comparable amounts and commentary on reasons for these variances. <p>The Monthly Financial Report should also contain:</p> <ul style="list-style-type: none"> • A Statement of Financial Position at the end of the month. • An explanation of the composition of the Net Current Position at the end of the month to which the SFA relates. <p>Any other information which the local government deems relevant.</p>
Authority of Council/CEO:	The above legislation prescribes that this report be presented to Council on a monthly basis.
Policy:	CP 2.1 Management of Investments.

Financial Implications

44. There are no direct financial implications of receiving this report as it reflects a historical accounting of financial transactions. When material variances are noted, appropriate remedial action will be initiated by the administration in a timely and prudent manner.

Further Information

Nil

15.2 Schedule of Accounts Paid - September 2023

Responsible Officer	Michael Kent – Chief Financial Officer
Voting Requirements	Simple Majority
Attachments	Attachment 15.2A – Schedule of Accounts Paid - September 2023 ↓

Purpose

For Council to note details of payments made under delegated authority for the month of September 2023.

Recommendation

That Council:

1. RECEIVES the Schedule of Accounts Paid for the period ended 30 September 2023 as attached as Appendix 15.2A.
2. RECORDS in the Ordinary Council Meeting minutes the summary of accounts paid being:

Total Accounts Paid	
Municipal Fund	\$37,163,760.27
Trust Fund	0
Total - All Funds	\$37,163,760.27

Background

1. In accordance with Regulation 13(2) and 13(3) of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council. The Chief Executive Officer is delegated this authority under Delegation 2.14.
2. This authority has then been subdelegated by the Chief Executive Officer.
3. The listing of payments with full disclosure of all required information, is presented as an attachment to this report.
4. The listing of payments was made available to the Elected Members via the Council Hub, ahead of the agenda distribution, to provide additional time for review.
5. This summary report then facilitates the acknowledgement of the listing having been received.

Discussion

6. The Schedule of Accounts Paid (Attachment 15.2A) contains the following payments made under Delegated Authority 2.14 - Payments from the Municipal & Trust Fund:

Schedule of Accounts Paid - September 2023		
Municipal Fund		
EFT & Cheque Payments	Direct Creditor Payments	33,506,936.97
Sub Total - EFT & Cheques		33,506,936.97
Direct Debits	Bank Charges and Merchant Fees	91,761.36
Sub Total - Direct Debits		91,761.36
Payroll	08/09/2023	1,786,753.35
	22/09/2023	1,761,447.33
Sub Total - Payroll		3,548,200.68
Corporate Cards		16,861.26
Sub Total - Cards		16,861.26
Total per Attachment 15.2A		37,163,760.27
Total Payments from Municipal Fund		37,163,760.27
Investments in Term Deposits		32,000,000
Trust Fund		
Trust EFT & Cheques		0
Total - Trust Funds		

Stakeholder Engagement

Nil.

Decision Implications

7. Council’s acknowledgement of receiving the Schedule of Accounts Paid will meet its statutory obligation under Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Annual Budget

Legislation, Delegation of Authority and Policy	
Legislation:	<p>Section 6.10 of the <i>Local Government Act 1995</i> Regulation 13(1) of the <i>Local Government (Financial Management) Regulations 1996</i></p> <p>This section of the Act and the related regulation prescribes the requirement to prepare a list of all payments made for each month and to present them to Council. The Schedule of Accounts Paid (the ‘list’) should contain, for each payment:</p> <ul style="list-style-type: none"> • Payee Name • Amount of the Payment • Date of the Payment • Sufficient information to identify the transaction
Authority of Council/CEO:	In accordance with Regulation 13(2) and 13(3) of the <i>Local Government (Financial Management) Regulations 1996</i> , where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council.
Policy:	Nil.

Financial Implications

8. There are no direct financial implications of receiving this report as it reflects a historical accounting of financial transactions that were provided for in the adopted budget (as amended).

Further Information

Nil.

15.3 Corporate Business Plan Quarterly Progress Report 1 - July-September 2023

Responsible Officer	Peta Mabbs – Acting General Manager Corporate Services
Voting Requirements	Simple Majority
Attachments	Attachment 15.3A – Corporate Business Plan Quarterly Progress Report 1 - July-September 2023 ↓

Purpose

To provide Council an update on the implementation of the Corporate Business Plan 2023/24-2026/27 during the quarter 1 July to 30 September 2023.

Recommendation

That Council ENDORSES the Corporate Business Plan Quarterly Progress Report 1 for the quarter 1 July to 30 September 2023, as contained in Attachment A.

Background

1. Council adopted the Corporate Business Plan 2023/24-2026/27 (the CBP) at its Special Meeting held on 17 July 2023 (Item 6.3, Council Resolution SCM-23/07-003).
2. The CBP establishes the City's priorities for the next four years, guided by the Strategic Community Plan 2022-2032. The first year of the plan, being the 2023/24 financial year, contains 71 deliverables.
3. Quarterly reports are provided to Council on the progress of the deliverables. This report is the first quarterly report for the new CBP and the first for FY2023/24.

Discussion

4. Of the 71 deliverables for FY2023/24:
 - a. 7 (10%) have been delivered
 - b. 63 (89%) are on track
 - c. 1 (1%) are on watch
 - d. 0 (0%) are delayed
 - e. 0 (0%) will not progress.
5. The table below outlines the 7 (10%) deliverables which were achieved during the quarter.

Project/program	Deliverables achieved	Comments
Urban Greening	<ul style="list-style-type: none"> • Tree and understory planting completed within the Narrows Interchange in July 	National Tree Day occurred on 30 July 2023. A total of 248 trees and 3,442 plants were installed within the Narrows Interchange.
Public Toilets	<ul style="list-style-type: none"> • Design for Supreme Court Gardens public toilet completed 	Design for Supreme Court Gardens is complete and procurement will commence during quarter 2, with construction scheduled to commence in May 2024.
Property Portfolio Program	<ul style="list-style-type: none"> • Business case for 36-38 Thomas Street presented to Elected Members 	The business case for Thomas Street was presented to Elected Members at an Engagement Session on 5 September.
Parking Services business improvements	CPP payment app <ul style="list-style-type: none"> • App in all 'pay and display' car parks implemented • App for all on street parking bays implemented 	Rollout to all non-boom gated carparks was completed in June and rollout to all on street parking bays was brought forward and implemented in early August.
Elizabeth Quay asset handover	<ul style="list-style-type: none"> • Draft Memorandum of Understanding for handover presented to Elected Members 	A Memorandum of Understanding has been signed by the City and Development WA.

Economic Development/ Activation	<ul style="list-style-type: none"> Potential new grant programs to encourage economic development and activation presented to Elected Members 	A proposal was presented to Elected Members at an Engagement Session in August and it was decided that this would be incorporated into a broader review of grants and sponsorships relating to economic development. The review is scheduled for an Engagement Session on 7 November. The outcomes of the session will determine the next appropriate steps.
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6. The City continues to experience challenges with procuring the necessary goods and services to deliver projects, including engaging appropriately qualified contractors to quote or tender for contracts, and progressing projects when responses do not provide value for money. This has potential to delay projects or require them to be deferred to future years to ensure value for money is achieved and projects remain financially sustainable.
7. This Quarterly Progress Report represents the status of projects as at 30 September 2023. In relation to the project “Core Technology Systems Transformation” and the associated deliverable, “Cloud-based human resources information system upgrade - Stage 1 implemented”, the Executive Sponsor and Chair of the Evaluation Panel have both recently departed the City. Ahead of the contract for the new system being awarded, the CEO has requested a probity audit in order to provide independent assurance noting the City’s proposed investment into the new system and impact on the organisation. The audit report will be available in mid-November 2023.”

Consultation

Nil.

Decision Implications

Nil.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	A Well-Governed City
Related Documents (Issue Specific Strategies and Plans):	Strategic Community Plan – Articulates the community’s vision for Perth. Corporate Business Plan – Sets out how the City will deliver the vision in the Strategic Community Plan.

Legislation, Delegation of Authority and Policy	
Legislation:	Section 2.7 of the <i>Local Government Act 1995</i> provides that Council is responsible for the performance of the local government's functions. Section 5.56 of the <i>Local Government Act 1995</i> requires a local government to plan for the future of the district.
Authority of Council/CEO:	Under the Act and Regulations, the Council is responsible for the performance of the City's functions and setting the Corporate Business Plan. Accordingly, it is appropriate for Council to receive regular updates on the progress of this plan.
Policy:	Nil.

Financial Implications

Nil.

Further Information

Nil.

15.4 Project Re-Prioritisation Budget Review

Responsible Officer	Michael Kent – Chief Financial Officer
Voting Requirements	Absolute Majority
Attachments	Attachment 15.4A – Special Budget Review - Projects Re-Prioritisation ↓

Purpose

This report is for Council to consider the Special Budget Review - Projects Re-prioritisation of the 2023/24 Annual Budget. The recommended adjustments arise from a comprehensive review of the City's capital projects financial performance relative to budget expectations to date.

Recommendation

That Council:

1. ADOPTS the Special Budget Review - Projects Re-prioritisation of the 2023/24 Budget as is presented in Attachment A.
 2. APPROVES the creation of a Bi-centennial Project Reserve.
-

Background

1. The Annual Budget is an informed financial forecast of the anticipated revenues and expenditures arising from the City's operations over the year. As such, it is reasonably expected that some variations will occur between those forecasts and the actual financial outcomes. These differences may arise from cost savings, change of project scope, release of project contingency, changed economic conditions, limited availability of suitable contractors, absence of tender bids due to an overheated market or receipt of unanticipated revenues.
2. The variations may be either favourable or unfavourable - and it is important that the budget is dynamically managed so that Council maintains an informed perspective on the City's financial position.
3. This requirement is recognised by the Department of Local Government, Sport and Cultural Industries (the Department) who have legislated that all local governments should conduct a review of their financial performance for the period commencing 1 July and ending no earlier than 31 December and consider their financial position at review date.
4. However, this statutory obligation to review the budget does not preclude additional more timely reviews to the budgeted program of projects - especially when challenging market conditions manifest early in the budget year.
5. Such economic circumstances have manifested early in the 2023/24 financial year and the City has responded proactively to re-cast the adopted budget to ensure that the City's ratepayers continue to receive best value from the funds raised as rates in the 2023/34 financial year.

Discussion

6. When reading the financial information in the Project Re-Prioritisation Budget Review Schedules, amendments to budget expectations are classified as being either:
 - a. Favourable - increases the budget surplus
 - b. Unfavourable - decreases the budget surplus
7. Timing variances, which relate to a budgeted revenue or expense that has not occurred at the time it was expected, but which is still expected to occur within the budget year are not included as there should be no impact on the projected budget surplus by year end.
8. A realised or known variance represents a genuine difference between the actual and budgeted revenue or expenditure item and needs to be considered in the budget review process.
9. A realised favourable year to date variance on a revenue item is a positive outcome for the City as it increases the projected budget surplus. An unfavourable variance on a revenue item has the opposite effect, resulting a decrease to the projected budget surplus.
10. A realised favourable variance on an expenditure item has the effect of increasing the projected budget surplus. A realised unfavourable year to date variance on an expenditure item (an over-expenditure) results in a decrease to the projected budget surplus.
11. Realised favourable or unfavourable variances that are material in value (of significant size), are amended through this formal budget review process.

Consultation

12. Council adopted its 2023/24 Annual Budget on 17 July 2023 with a Projected Budget Closing Position (Surplus) of \$4,105,326 (approximately 1.8% of operating revenue).
13. As a consequence of late changes to the value of carry forward projects and the post year end revision to the 2022/23 Budget Closing Position (which becomes the Budget Opening Position for 2023/24), that Projected Budget Closing Position (Surplus) was increased by \$3,589,853.
14. This represents approximately 3.5% of operating revenue - just slightly outside the target range of between 1% and 3% of operating revenue).
15. It should be noted that the estimated surplus noted above is contingent on all funding and expenditure patterns running true to budget for the remainder of the year.

16. Table 1:

Details	Timing	Impact on Surplus \$	Impact
Projected Budget Surplus @ Budget Adoption	Jul 23	4,105,326	-
Adjustment to Opening Position and Budget Amendments adopted by Council – Net (Full transaction reconciliation in Finance System) (including Carry Forwards & Budget Amendments)	Jul - Oct 23	3,589,853	▲
Projected Budget Surplus before Projects Budget Review	Nov 23	7,695,179	-

17. A comprehensive review of the City’s projects budget after the first quarter of the 2023/24 year was undertaken with engagement across all service areas. Items considered in the review schedules included the following:
 - Recognition of revenues that differed from budget estimates.
 - Recognition of savings in project expenditure budgets.
 - Release of some project contingencies no longer required.
 - Re-prioritisation of certain capital works projects.
 - Some additional capital equipment purchases required to support approved initiatives.
 - Quarantining of funding for capital projects that are now to be deferred to future years due to either:
 - i. Timing of cash calls for contributions
 - ii. Projects deferred due to synergies / inter-dependencies with other projects.
 - iii. Projects deferred due to lack of competitive tender bids received.
18. This review resulted in \$5.55M of proposed projects being deferred - but with the same \$5.55M worth of funding being quarantined in cash backed reserves - but retaining the same purpose for which those funds were originally raised. In this way, the community still gets the benefit of the project that rates were levied for, but delivered in a different year.

19. Since the adoption of the budget, the City has had the benefit of time to seek tender responses from the market - and it now has a better understanding of a heated contractor market for some services and the true costs of project delivery in this market.
20. Conversely, some projects such as lighting projects have delivered realised savings.
21. CBD Transport projects have necessarily been removed as those projects have failed to receive state government support.
22. Overall, the resultant budget amendments deliver a further \$2.84M increase to the projected Budget Closing Position - lifting the base figure to \$10,532,413.
23. This is a significant windfall gain.
24. It presents an opportunity for the City to deploy some of that surplus into cash backed reserves - which are savings plans for future capital projects.
25. It is recommended that there is a transfer of \$1.00M to the Sustainable & Resilient City Reserve and \$2.00M to the Community Infrastructure Reserve funded from the municipal surplus.
26. It is also an opportunity to begin accumulating funds to support the delivery of a landmark capital project for the Western Australian Bicentennial in 2029.
27. It is recommended that \$2.00M of the current projected budget surplus is re-directed to the proposed Bi-centennial Project Reserve, leaving a current Projected Budget Closing Position (Surplus) of \$5,532,413 (2.5% of operating revenue - which is in the target range).
28. This will require a resolution of Council to establish a new cash backed reserve titled Bi-centennial Project Reserve. The reserve will have the following purpose:

This reserve is used to accumulate funding to support the delivery of an iconic project to celebrate the Western Australian Bicentennial celebration in 2029.

29. **Table 2:**

Details	Timing	Impact on Surplus \$	Impact
Projected Budget Surplus @ Budget Adoption	Jul 23	4,105,326	-
Adjustment to Opening Position and Budget Amendments adopted by Council – Net (Full transaction reconciliation in Finance System) (including Carry Forwards & Budget Amendments)	Jul - Oct 23	3,589,853	▲
Budget Surplus before Projects Budget Review	Oct 23	7,695,179	-
Projects Budget Review (Net)	Nov 23	2,837,234	▲
Sub Total		10,532,413	
Transfers to Reserves		(5,000,000)	
Revised Projected Budget Surplus		5,532,413	

30. An executive level summary of the amendments is provided in Attachment A.

Decision Implications

31. Council’s receipt of the Budget Review will meet its obligation under Regulation 33A of the *Local Government (Financial Management) Regulations 1996*.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	A Well-Governed City
Related Documents (Issue Specific Strategies and Plans):	<p>Long Term Financial Plan and Annual Budget</p> <p>The purpose of the budget review is to ensure that the City’s financial position remains sustainable in both the short term and longer term. It also helps to encourage value for money outcomes from the deployment of the City’s financial resources and transparently demonstrates accountability for their use.</p>

Legislation, Delegation of Authority and Policy	
Legislation:	<p>Section 6.8(1) and (2) of the <i>Local Government Act 1995</i> Regulation 33A of the <i>Local Government (Financial Management) Regulations 1996</i></p> <p>This section of the Act and the related regulation prescribe the requirement to prepare and present to Council, a review of the Annual Budget for the period commencing 1 July and no earlier than 31 December.</p> <p>That review of the Budget must consider:</p> <ul style="list-style-type: none"> • The local government’s financial performance for that period. • The local government’s financial position as at review date. • The financial outcomes as forecast in the budget for the end of the financial year. <p>A local government is not precluded from conducting additional reviews of the Budget considering the preceding factors at any stage of the year as is deemed prudent by the administration.</p> <p>It is timely to conduct a review of projects after the first quarter.</p>
Authority of Council/CEO:	The above legislation prescribes that Council is to consider a review submitted to it within 30 days of the review being carried out.
Policy:	<p>2.3 Strategic Financial Planning & Budgeting</p> <p>2.6 Budget Variations</p>

Financial Implications

- 32 The Budget Review as presented will result in a (projected) budget surplus of \$5,532,413. This represents around 2.5% of Operating Revenues which is within the guidance target band of 1% to 3% referenced in Council Policy 2.3 Strategic Financial Planning & Budgeting.
- 33 The financial implications of receiving this report will be reflected in revised Annual Budget once adopted by Council. This ensures that Council continues to receive current, complete and accurate assessments of the City's financial performance and financial position each month.
- 34 Any other budget amendments arising from this Ordinary Council Meeting have not been included in this review as they are approved after the review date.

Further Information

Nil.

16. Chief Executive Officer Reports

16.1 2024 Council and Committee Meeting Schedule

Responsible Officer	Michelle Reynolds – Chief Executive Officer
Voting Requirements	Simple Majority
Attachments	Attachment 16.1A – 2024 Meeting Calendar ↓

Purpose

To consider the proposed dates for Ordinary Council, Special Council and Committee meetings to be held between 1 January 2024 and 31 December 2024.

Recommendation

That Council:

- APPROVE the following schedule of Ordinary Council Meetings for 2024:

Date	Start Time	Venue
Tuesday, 27 February 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 26 March 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 30 April 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 28 May 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday 25 June 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 30 July 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 27 August 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 24 September 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 29 October 2024	5:00pm	City of Perth Council Chamber Council House

Tuesday, 19 November 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 10 December 2024	5:00pm	City of Perth Council Chamber Council House

2. APPROVE the following schedule of Audit and Risk Committee Meetings for 2024:

Date	Start Time	Venue
Monday, 11 March 2024	4:00pm	Committee Room 1 Council House
Monday, 13 May 2024	4:00pm	Committee Room 1 Council House
Monday, 12 August 2024	4:00pm	Committee Room 1 Council House
Monday, 25 November 2024	4:00pm	Committee Room 1 Council House

3. APPROVE the following schedule of Chief Executive Performance Review Committee Meetings for 2024:

Date	Start Time	Venue
Tuesday, 13 February 2024	4:00pm	Committee Room 1 Council House
Tuesday, 9 April 2024	4:00pm	Committee Room 1 Council House
Tuesday, 9 July 2024	4:00pm	Committee Room 1 Council House
Tuesday, 8 October 2024	4:00pm	Committee Room 1 Council House

4. APPROVE the following Special Council Meeting for 2024:

Date	Start Time	Venue	Purpose
Thursday, 11 July 2024	5:00pm	City of Perth Council Chamber Council House	Adopt the Long Term Financial Plan and 2024/25 Budget.

Background

1. Section 5.3 of the *Local Government Act 1995* (the Act) specifies that every Council must hold Ordinary Council Meetings not more than three months apart.
2. Section 5.4 of the Act states that Ordinary Council Meetings are to be held if so decided by Council.
3. In addition, Regulation 12 of the *Local Government (Administration) Regulations 1996* (the Regulations) requires the CEO to publish on the City’s website the dates, times and places where ordinary meetings are to be held.
4. Clause 2.3 of the City of Perth *Standing Orders Local Law 2009* states that an Ordinary Committee Meeting will be held if decided by the Council or Committee.

Discussion

5. City of Perth Ordinary Council Meetings are customarily held on the last Tuesday of each month, except for January where no meeting is held.
6. The Ordinary Council Meetings held in November and December are proposed to be held one week earlier than usual due to the Christmas period.
7. Ordinary Council meetings are proposed to be held in the Council Chambers at Council House, commencing at 5:00pm consistent with the 2023 meeting schedule and to maximise public participation outside of business hours.
8. The following dates and start times are therefore proposed for Council’s consideration with respect to Ordinary Council Meetings in 2024:

Table 1 – Proposed 2024 Ordinary Council Meetings

Date	Start Time	Venue
Tuesday, 27 February 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 26 March 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 30 April 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 28 May 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday 25 June 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 30 July 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 27 August 2024	5:00pm	City of Perth Council Chamber Council House

Tuesday, 24 September 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 29 October 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 19 November 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 10 December 2024	5:00pm	City of Perth Council Chamber Council House

9. Agenda Briefing Sessions are held the week before Ordinary Council Meetings to give Elected Members an opportunity to ask questions on the agenda items to be presented. This also gives members of the public an opportunity to present deputations relating to items on the agenda.
10. The following dates and start times are therefore set for the corresponding Agenda Briefing Sessions in 2024, noting that a Council resolution is not required to schedule these dates:

Table 2 – 2024 Agenda Briefing Sessions

Date	Start Time	Venue
Tuesday, 20 February 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 19 March 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 23 April 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 21 May 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 18 June 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 23 July 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 20 August 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 17 September 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 22 October 2024	5:00pm	City of Perth Council Chamber Council House
Tuesday, 12 November 2024	5:00pm	City of Perth Council Chamber

		Council House
Tuesday, 3 December 2024	5:00pm	City of Perth Council Chamber Council House

11. The City has two Committees of Council; the Audit and Risk Committee and the Chief Executive Officer Performance Review Committee.
12. These Committee meetings are not open to the public.
13. Previously, Committee meeting dates have been decided by the Committees themselves however, as the City has no Committees with delegated authority to make decisions, a recommendation to set meeting dates would require ratification by Council as a whole. It is therefore proposed that 2024 Committee Meeting dates are also considered at this meeting.
14. The following Audit and Risk Committee (ARC) meeting dates are proposed for the corresponding ARC meetings in 2024:

Table 3 – Proposed 2024 Audit and Risk Committee Meetings

Date	Start Time	Venue
Monday, 11 March 2024	4:00pm	Committee Room 1 Council House
Monday, 13 May 2024	4:00pm	Committee Room 1 Council House
Monday, 12 August 2024	4:00pm	Committee Room 1 Council House
Monday, 25 November 2024	4:00pm	Committee Room 1 Council House

15. The following Chief Executive Officer Performance Review Committee (CEOPR) meeting dates are proposed for the corresponding CEOPR meetings in 2024:

Table 4 – Proposed 2024 Chief Executive Officer Performance Review Meetings

Date	Start Time	Venue
Tuesday, 13 February 2024	4:00pm	Committee Room 1 Council House
Tuesday, 9 April 2024	4:00pm	Committee Room 1 Council House
Tuesday, 9 July 2024	4:00pm	Committee Room 1 Council House

16. Traditionally, Elected Member Engagement Sessions (EMES) have been held on the first Tuesday of the month and additional meetings are scheduled as required. These meetings are not open to the public.
17. With the exception of those Tuesday's following a public holiday, EMES will continue to be held on the first Tuesday of the month.
18. The following dates and start times are therefore set for the corresponding EMES, noting a Council resolution is not required to schedule these dates:

Table 5 – 2024 Elected Member Engagement Sessions

Date	Start Time	Venue
Tuesday, 6 February 2024	4:00pm	Committee Room 1 Council House
Tuesday, 12 March 2024	4:00pm	Committee Room 1 Council House
Tuesday, 2 April 2024	4:00pm	Committee Room 1 Council House
Tuesday, 7 May 2024	4:00pm	Committee Room 1 Council House
Tuesday, 11 June 2024	4:00pm	Committee Room 1 Council House
Tuesday 2 July 2024	4:00pm	Committee Room 1 Council House
Tuesday, 6 August 2024	4:00pm	Committee Room 1 Council House
Tuesday, 3 September 2024	4:00pm	Committee Room 1 Council House
Tuesday, 1 October 2024	4:00pm	Committee Room 1 Council House
Tuesday, 5 November 2024	4:00pm	Committee Room 1 Council House

19. Interactive Budget Workshops give Elected Members an opportunity to engage with the City and further understand the budget process. The following Budget Workshops are set for 2024, noting a Council resolution is not required to schedule these dates:

Table 3 – 2024 Budget Workshops

Date	Workshop Subject	Start and Finish Time	Venue
Wednesday, 21 February 2024	Projects	4:00pm – 7:00pm	Committee Room 1 Council House
Tuesday, 16 April 2024	Economic Update and Differential Rates	4:00pm – 6:00pm	Committee Room 1 Council House
Wednesday, 17 April 2024	Core Services Budget	4:00pm – 6:00pm	Committee Room 1 Council House

20. A Community Budget Forum is also scheduled for Saturday, 3 February 2024.
21. The 2024 Meeting Schedule (**Attachment A**) will be finalised and distributed internally and to Elected Members following Council adoption and the publication of meeting dates on the City’s website.
22. In addition to the above, the City of Perth Long Term Financial Plan (LTFP) and 2024/25 Budget have historically been approved at a Special Council Meeting given the complexity and importance of this process. With this in mind, a Special Council Meeting is proposed for Thursday, 11 July 2024 for the purpose of adopting the Long Term Financial Plan and 2024/25 Budget.

Consultation

23. The dates, times and location of meetings open to the public will be published on the City’s website following Council’s consideration.

Decision Implications

24. If Council approves the schedule of meeting dates as recommended, compliance with Regulation 12 of the Regulations is achieved.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	A Well-Governed City
Related Documents (Issue Specific Strategies and Plans):	Nil.

Legislation, Delegation of Authority and Policy	
Legislation:	<p><i>Local Government Act 1995</i></p> <p>Sections 5.3(1) and (2) - Council is to hold ordinary meetings and they are to be held not more than three months apart.</p> <p>Section 5.4 - Ordinary meetings are to be held if so decided by Council</p> <p>Regulation 12 of <i>the Local Government (Administration) Regulations 1996</i> - the CEO must publish the dates, times and places where meetings are to be held on the website before the beginning of the year in which ordinary meetings are to be held.</p>
Authority of Council/CEO:	Pursuant to section 5.4 of the <i>Local Government Act 1995</i> , ordinary meetings are to be held if so decided by Council.
Policy:	Nil.

Financial Implications

Nil.

Further Information

Nil.

16.2 City of Perth Inquiry Recommendations - Quarterly Progress Update - Q1 2023/24
(1 July - 30 September 2023)

Responsible Officer	Michelle Reynolds – Chief Executive Officer
Voting Requirements	Simple Majority
Attachments	Attachment 16.2A – Recommendations of the Inquiry into the City of Perth Quarterly Progress Update - Q1 2023-24 - 1 July - 30 September 2023 ↓

Purpose

To provide Council with an update on the progress of the recommendations from the Inquiry into the City of Perth.

Recommendation

That Council RECEIVES the quarterly Q1 2023/24 (1 July – 30 September 2023) progress update on the remaining recommendations from the Inquiry into the City of Perth.

Background

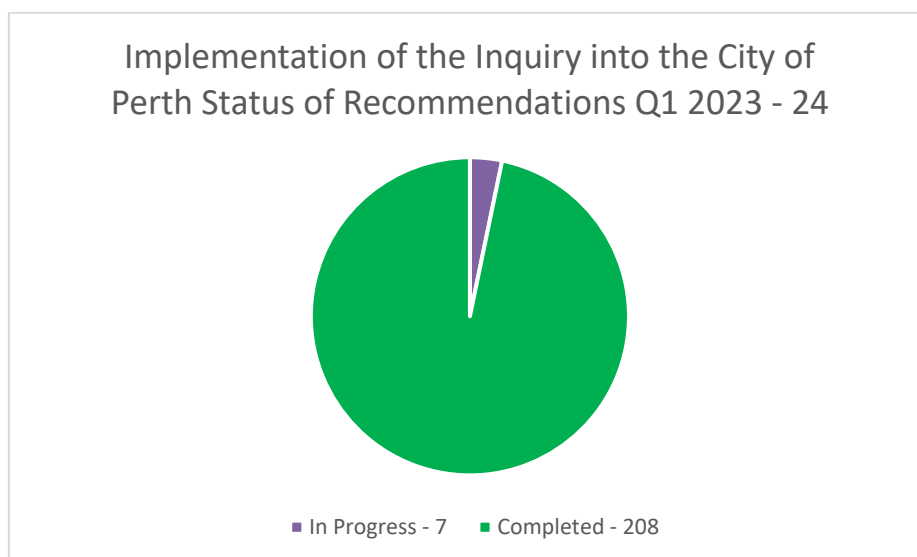
1. The final report of the Inquiry into the City of Perth (Inquiry) was tabled at State Parliament on 11 August 2020. The report detailed 341 recommendations for both the City of Perth (215) and State Government (126).
2. Quarterly progress updates on the implementation of the Inquiry’s recommendations have been presented to Council as outlined in the below table, and the City of Perth (the City) has made significant progress toward addressing the Inquiry's recommendations.

City of Perth Inquiry recommendations - Quarterly progress updates			
2020	2021	2022	2023
<ul style="list-style-type: none"> • 15 December 2020 	<ul style="list-style-type: none"> • 30 March 2021 • 27 July 2021 • 23 November 2021 	<ul style="list-style-type: none"> • 22 February 2022 • 31 May 2022 • 30 August 2022 • 22 November 2022 	<ul style="list-style-type: none"> • 28 February 2023 • 26 April 2023 • 25 July 2023

3. As of 30 June 2023, the City had completed 208 out of 215, or 96.7% of recommendations.
4. A further quarterly progress update, Q1 2023/24 (1 July – 30 September 2023) is now presented for Council to receive (Attachment A).

Discussion

5. Subject to the endorsement of the Department of Local Government, Sport and Cultural Industries (DLGSC), the City has completed a total of **208 out of 215, or 96.7 %** of the recommendations and **7** recommendations remain in progress.
6. The progress achieved to date, subject to DLGSC’s endorsement is included below:



Consultation

Next steps

7. This quarterly progress update will be provided to the DLGSC along with evidence to validate completion. The Inquiry Oversight Group will then consider the information provided. If the recommendations are deemed to be addressed, they will be officially closed out.

Decision Implications

8. The City is working with the DLGSC to close out the recommendations of the Inquiry.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Report of the Inquiry into the City of Perth.

Legislation, Delegation of Authority and Policy	
Legislation:	Sections 8.22 and 8.24 of the <i>Local Government Act 1995</i> .
Authority of Council/CEO:	The recommendation of this report is for noting only.
Policy:	Nil.

Financial Implications

Nil.

Further Information

Nil.

16.3 Adoption of the City of Perth Parking Amendment Local Law 2023

Responsible Officer	Michelle Reynolds – Chief Executive Officer
Voting Requirements	Absolute Majority
Attachments	Attachment 16.3A – City of Perth Parking Amendment Local Law 2023 ↓ Attachment 16.3B – Draft City of Perth Parking Amendment Local Law 2023 (showing changes) ↓

Purpose

For Council to consider the adoption of the *City of Perth Parking Amendment Local Law 2023*.

Recommendation

That Council, in accordance with section 3.12 of the *Local Government Act 1995*, ADOPTS the *City of Perth Parking Amendment Local Law 2023* as contained in Attachment A, including the amendments suggested by the Department of Local Government, Sport and Cultural Industries, as shown in Attachment B for the purpose and effect as follows:

Purpose: To provide for the updated management and regulation of parking within the district.

Effect: To amend the City of Perth Parking Local Law 2017.

Background

- At its Ordinary Council Meeting held on 30 May 2023, Council resolved to initiate the making of the *City of Perth Parking Amendment Local Law 2023* as follows:

*“The Council **APPROVES**, in accordance with Section 3.12(3) of the Local Government Act 1995, that local public notice be given, of its intention to make the City of Perth Parking Amendment Local Law 2023, as detailed in Attachment 15.1A, with the purpose and effect being:*

***The purpose** of this local law is to provide for the updated management and regulation of parking within the district.*

***The effect** of this local law is to amend the City of Perth Parking Local Law 2017.”*

Discussion

- The City gave local public notice of the proposal to make the Parking Amendment Local Law on 30 June 2023 and the submission period ran from 30 June 2023 to 16 August 2023, in accordance with section 3.12(3)(a) of the *Local Government Act 1995*.
- A copy of the proposed local law and the local public notice was sent to the Minister for Local Government on 5 July 2023, in accordance with section 3.12(3)(b) of the *Local Government Act 1995*.
- No public submissions were received during the submission period.
- The Department of Local Government, Sport and Cultural Industries (DLGSC) provided feedback and recommended minor changes to the local law. A summary of this feedback and officer response is provided below.

Feedback from the DLGSC		Officer response
1.	<p>Amendment complexity</p> <p>The City’s amendment local law is unusually complex and makes a series of amendments and clause replacements throughout the local law.</p> <p>While the DLGSC has checked the content, the City should ensure that it has been comprehensively checked by City staff. The City may also wish to seek in-house or external legal assistance to confirm that the amendment will achieve all of the City’s legislative objectives.</p>	<p>Agreed.</p> <p>The City has comprehensively checked its content based on Council’s direction for an amendment only.</p>
2.	<p>Page numbers</p> <p>It is suggested the page numbers be removed from the contents page. These numbers may no longer be accurate when the local law is published in the Government Gazette.</p> <p>In the event that the City chooses to maintain a public version of the local law in hard copy or electronic format, the City can choose to retain the contents page with page numbers.</p>	<p>The City of Perth Parking Amendment Local Law does not include a contents page.</p>

3.	<p>Schedule not in block print</p> <p>It is suggested that Schedule titles should be bold, centralised and not in block print. The heading should then be followed by a bracketed reference to the relevant clause in the local law. For example:</p> <p>Schedule 1 – Prescribed Offences [Clause 6.8]</p>	<p>The schedule title will be amended as recommended.</p> <p>A new column “Nature of Offence” has been added to the schedule for ease of reference and consistency with local law templates provided by WALGA.</p>
4.	<p>Minor edits</p> <ul style="list-style-type: none"> • Clause 1.3: Change “(date)” to “28 February 2017” • Clause 2.4: Include a clause heading with the replacement clause 1.12. • Clause 2.7: In proposed clause 2.15(3) on the third line replace the colon with a dash. • Clause 2.8: Redesignate the subclauses as (1) and (2) rather than (a) and (b). • Clause 2.17: <ul style="list-style-type: none"> o In subclause (a), redesignate the two paragraphs as (a) and (b). o Redesignate subclauses (a) and (b) as (1) and (2). • Clause 2.18: after “4.5(3) and” insert “after clause 4.5” • Cross referencing updated as advised by DLGSC: <i>“Cross references should lead with the first detail mentioned in the reference. For example, a reference to “3.6(1)(b)” should be preceded by “clause” while a reference to “(2)(b)” should be preceded by “subclause”.”</i> 	<p>These suggested amendments have been included in the attached local law.</p>

8. Section 3.12(4) of the *Local Government Act 1995* states that after the last day of submissions, the local government is to consider any submissions made and may make the local law as proposed or make a law that is not significantly different from what was proposed.

Consultation

9. Consultation was undertaken in accordance with sections 3.12(3)(a) and 1.7 of the *Local Government Act 1995*:
- a. Local public notice was published on the City’s official website.
 - b. A notice was also placed:
 - i. in the West Australian Newspaper,
 - ii. on the noticeboards at Council House and the Library, and

iii. on the City of Perth LinkedIn site.

10. The Minister for Local Government was provided with a copy of the proposed local law and a copy of the local public notice, as required under section 3.12(3)(b) of the *Local Government Act 1995*.

Decision Implications

11. If Council support the recommendation to make the *City of Perth Parking Amendment Local Law 2023*, the Administration will commence the process to gazette the local law and send a copy to the Joint Standing Committee on Delegated Legislation in accordance with ministerial direction under section 3.12(7) of the *Local Government Act 1995*.
12. If Council do not support the recommendation, the process to make the local law will cease and the *City of Perth Parking Local Law 2017* will remain unchanged.

Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Liveable
Related Documents (Issue Specific Strategies and Plans):	Corporate Business Plan

Legislation, Delegation of Authority and Policy	
Legislation:	Section 3.12 of the <i>Local Government Act 1995</i> : This section outlines the procedure for making local laws.
Authority of Council/CEO:	Council
Policy:	Nil.

Financial Implications

13. The 2023/24 annual budget includes provision for minor costs associated with advertising and gazettal. Financial implications of the recommendation(s) are accommodated within the existing budget.

Further Information

Nil.

17. Committee Reports

Nil.

18. Motions of which Previous Notice has been Given

This item will be dealt with at the Ordinary Council Meeting.

19. Matters for which the meeting may be closed

In accordance with Section 5.23(2)(c) of the Local Government Act 1995, the following Item 19.1 and its attachments are confidential.

19.1 RFT000183 - Citywide Security Services

Responsible Officer	Kylie Johnson – General Manager Community Development
Voting Requirements	Simple Majority
Attachments	Attachment 19.1A – RFT000183 Evaluation Report

In accordance with Section 5.23(2)(a) of the Local Government Act 1995, the following Item 19.2 and its attachments are confidential.

19.2 CEO Key Performance Indicators update report - Q1 2023/24 (1 July 2023 - 30 September 2023)

Responsible Officer	Michelle Reynolds – Chief Executive Officer
Voting Requirements	Simple Majority
Attachments	Confidential Attachment 19.2A – CEO KPIs - 2023 / 2024 Attachment 19.2B – CEO KPI Update Report - Q1 2023/24 (1 July 2023 - 30 September 2023)

In accordance with Section 5.23(2)(d) of the Local Government Act 1995, the following Item 19.3 and its attachments are confidential.

19.3 Cathedral Plaza Defects Rectification

Responsible Officer	Allan Mason – General Manager Infrastructure and Operations
Voting Requirements	Absolute Majority
Attachments	Nil.

20. Urgent Business

This item will be dealt with at the Ordinary Council Meeting.

21. Closure