



City of **Perth**

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# Agenda

Ordinary Council Meeting  
28 February 2023

## Notice of Meeting

### To the Lord Mayor and Councillors

The next Ordinary Council Meeting will be held on Tuesday, 28 February 2023 in the Council Chamber, Level 9, 27 St Georges Terrace, Perth commencing at 5:00pm.

**Michelle Reynolds**  
Chief Executive Officer  
24 February 2023

## Information

This information is provided on matters which may affect members of the public. If you have any queries on procedural matters, please contact a member of the City's Governance team via [governance@cityofperth.wa.gov.au](mailto:governance@cityofperth.wa.gov.au).

## Question Time for the Public

An opportunity is available at Council meetings for members of the public to ask a question about any issue relating to the City. This time is available only for asking questions and not for making statements. Complex questions requiring research should be submitted as early as possible to allow the City time to prepare a response.

The Presiding Person may nominate a member of staff to answer the question and may also determine that any complex question requiring research be answered in writing. No debate or discussion can take place on any question or answer.

To ask a question, please complete the Public Question Time form available on the City's website [www.perth.wa.gov.au/council/council-meetings](http://www.perth.wa.gov.au/council/council-meetings).

## Disclaimer

Members of the public should note that in any discussion during a meeting regarding any item, a statement or indication of approval by any council member, committee member or officer of the City is not intended to be, and should not be taken as, notice of approval from the City. No action should be taken on any item discussed at a meeting of a Committee prior to written advice on the Committee or Council's resolution being received.

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1. Declaration of Opening

2. Acknowledgement of Country/Prayer

3. Attendance

3.1 Apologies

3.2 Leave of Absence

3.3 Applications for Leave of Absence

- Councillor Catherine Lezer for the period 3 March 2023 to 12 March 2023 inclusive;
- Deputy Lord Mayor Liam Gobbert for the period 27 April 2023 to 14 May 2023 inclusive;
- Councillor Clyde Bevan for the period 3 May 2023 to 8 May 2023 inclusive;
- Councillor Clyde Bevan for the period 7 June 2023 to 12 June 2023 inclusive;
- Councillor Clyde Bevan for the period 1 September 2023 to 25 September 2023 inclusive;
- Councillor Clyde Bevan for the period 15 November 2023 to 20 December 2023 inclusive;

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Motion

That Council APPROVES:

1. Councillor Catherine Lezer for the period 3 March 2023 to 12 March 2023 inclusive;
  2. Deputy Lord Mayor Liam Gobbert for the period 27 April 2023 to 14 May 2023 inclusive;
  3. Councillor Clyde Bevan for the period 3 May 2023 to 8 May 2023 inclusive;
  4. Councillor Clyde Bevan for the period 7 June 2023 to 12 June 2023 inclusive;
  5. Councillor Clyde Bevan for the period 1 September 2023 to 25 September 2023 inclusive and
  6. Councillor Clyde Bevan for the period 15 November 2023 to 20 December 2023 inclusive.
- 

4. Announcements by the Lord Mayor

5. Disclosures of Interests

Name	Councillor Di Bain
Item number and title	11.4 Request to Name Laneway Connecting Murray Street Mall and William Street to Moolap- Kanana Lane
Nature of interest	Proximity
Interest description	<i>"Building owner donated to my election campaign in 2020."</i>

Name	Councillor Brent Fleeton
Item number and title	11.5 City Planning Scheme No. 2 - Final Adoption of Amendment No. 48
Nature of interest	Indirect Financial
Interest description	<i>"Capricorn Mutual (owner of the building at 28 Troode Street West Perth) is a client of GT Communications."</i>

Name	Councillor Brent Fleeton
Item number and title	11.6 307-313 (lot 500) Murray Street, Perth - Proposed Internal and External Alterations to Existing Building
Nature of interest	Impartiality
Interest description	<i>"They are the architect of a project we are both working on."</i>

Name	Councillor Di Bain
Item number and title	11.6 307-313 (lot 500) Murray Street, Perth - Proposed Internal and External Alterations to Existing Building
Nature of interest	Impartiality
Interest description	<i>"The founders and partners of the Company are known to me socially."</i>

Name	Councillor Catherine Lezer
Item number and title	11.6 307-313 (lot 500) Murray Street, Perth - Proposed Internal and External Alterations to Existing Building
Nature of interest	Impartiality
Interest description	<i>"I am a member of the Heritage Council."</i>

Name	Councillor Sandy Anghie
Item number and title	11.6 307-313 (lot 500) Murray Street, Perth - Proposed Internal and External Alterations to Existing Building
Nature of interest	Impartiality
Interest description	<i>"Met with Jim Litis on one occasion prior to October 2020 and on one occasion since elected. Met with Greg Howlett and other from Cox on a adhoc basis in my capacity as member and president."</i>

Name	Councillor Clyde Bevan
Item number and title	11.6 307-313 (lot 500) Murray Street, Perth - Proposed Internal and External Alterations to Existing Building
Nature of interest	Impartiality
Interest description	<i>"I have known Jim Litis since 1978."</i>

Name	Councillor Di Bain
Item number and title	14.2
Nature of interest	Impartiality
Interest description	<i>“There’s a reference to a company called JB Legal. I have a familial link to this company, my husband’s son in law is a partner of this firm. He has told me that his cousin is providing services to the City of Perth - and has done so for the past 12 months or more and he does not receive any financial benefit from the work she does as a consultant.”</i>

Name	Councillor Clyde Bevan
Item number and title	18.1
Nature of interest	Direct Financial
Interest description	<i>“I have had business discussions with Neil Irvine the owner &amp; proprietor of On the Point Complex with regard to providing entertainment at his complex.”</i>

## 6. Public Participation

### 6.1 Public Questions

## 5. Confirmation of Minutes

### Recommendation

1. That Council CONFIRMS the minutes of the Ordinary Council Meeting held on 13 December 2022 and the Annual General Meeting of Electors held on 31 January 2023 as true and correct records.
2. That the minutes of the Ordinary Council Meeting held 25 May 2021 be re confirmed as a true and accurate record, subject to the requested removal of Mr Zareey’s name and address under public questions.





## 6. Questions by Members which due Notice has been Given

## 7. Correspondence

## 8. Petitions

## 9. Planning and Economic Development Alliance Reports

### 11.1 Renaming of Nelson Avenue, East Perth to Sailani Avenue

<b>Responsible Officer</b>	Dale Page – General Manager Planning and Economic Development
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Attachment 11.1A – Location Plan <a href="#">↓</a>  Attachment 11.1B – Letter Consulate General of India <a href="#">↓</a>  Attachment 11.1C – Submission - DBCA <a href="#">↓</a>  Attachment 11.1D – Submission - Trinity College <a href="#">↓</a> 

#### Purpose

To seek Council’s endorsement of the renaming of Nelson Avenue, East Perth to Sailani Avenue.

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#### Recommendation

That Council ENDORSES the renaming of Nelson Avenue, East Perth to Sailani Avenue.

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## Background

1. A request was received from The Consulate General of India to name a street in the vicinity of Kings Park after the late Private Nain Singh Sailani, in honour of the sacrifices made by Indian soldiers while serving with the ANZACs (refer Attachment 11.B).
2. The City responded to this request at that time, advising that there were currently no new roads within the vicinity of Kings Park that require a new road name; however, the City may be able to consider the request at a later date, should a road require naming in the future.
3. The Consulate General of India also contacted the Department of Premier and Cabinet regarding the request.
4. The City received a subsequent request from the Department of Foreign Affairs and Trade to consider renaming either Nelson Crescent or Nelson Avenue, located near the Western Australian Cricket Associated Ground (WACA), after the late Private Nain Singh Sailani
5. At its Ordinary Council Meeting held 27 September 2022, Council resolved to consult with the community and other stakeholders about renaming Nelson Avenue, East Perth to Sailani Avenue.
6. Landgate is responsible for approving road names and has established the '*Policies and Standard for Geographical Naming in Western Australia*' (the standards). These standards set out the relevant criteria for road naming.
7. All road naming requests must be supported by the Local Government of the area that the road is located within before they can be considered by Landgate.
8. As road names are intended to be enduring and renaming existing roads is generally discouraged in accordance with the standards, Council's preliminary approval of the request was sought, prior to community consultation being undertaken and final approval being sought.

## Discussion

9. Nelson Crescent runs in an easterly direction from Plain Street, turning into Nelson Avenue at approximately the intersection with Braithwaite Street, north to Nile Street, East Perth. (Attachment 11.1A).
10. There is no documentation to explain why there is a change of road type between Nelson Crescent and Nelson Avenue.
11. It was identified that there are two properties that use a Nelson Avenue address.
12. No. 1 Nelson Avenue is the address allocated to the Foreshore Reserve whilst 3 Nelson Avenue has been allocated to a lot that forms part of Trinity College. This lot currently accommodates tennis courts with the college grounds. There is no access for the tennis courts from Nelson Avenue and there was no mention of this in correspondence received from Trinity College.
13. The following properties currently use Nelson Crescent as their formal street address:
  - a) Gloucester Park – 40 Nelson Crescent. It is noted that this property abuts both Nelson Crescent and Nelson Avenue.
  - b) City of Perth Carpark – Queens Gardens – 42-62 Nelson Crescent.
  - c) Western Australia Cricket Association Ground (WACA) – 39 Nelson Crescent. It is noted that this property abuts both Nelson Crescent and Nelson Avenue.

14. The following properties have an alternative address; however, they abut Nelson Crescent or Nelson Avenue:
  - a) Queens Gardens – 70 Hay Street, East Perth. It is noted that the rear of this property abuts Nelson Crescent.
  - b) Trinity College – 2 Trinity Avenue. It is noted that the rear of the property abuts Nelson Avenue.
  - c) Goodstart Early Learning located within Gloucester Park informally uses 3 Nelson Avenue, East Perth to identify their location. The number 3 refers to the gate number, noting the number is on the incorrect side of the street for odd numbers.

### History of Nelson and Sailani

15. Nelson Crescent and Avenue were named after Admiral Horatio Nelson, a British Naval Commander, who is regarded as the greatest officer in the history of the Royal Navy. His reputation is based on a series of remarkable victories, culminating in the Battle of Trafalgar where he was killed in his moment of triumph.
16. The first occurrence of the name Nelson was 1845. The name was officially approved as a street name on 11 July 1986 as part of a City-wide mass approval (back capture exercise) done by Landgate.
17. It is unknown when Private Sailani arrived in Perth; however, he worked as a labourer before he enlisted in Perth on 7 February 1916. He completed training in the UK and was then deployed in many theatres of war in Europe, being important military events. A theatre can include the entirety of the airspace, land and sea area that is or that may potentially become involved in war operations.
18. Private Sailani was one of 12 known Indian ANZACs who enlisted into the Australian Imperial Force during WW1 and one of two Indian ANZACs, who were killed in the Belgian campaign. Private Sailani is buried in Belgium, alongside fellow Australian soldiers who were killed in action.
19. Private Sailani was the recipient of three medals including the British War Medal, the Victory Medal and the 1914/15 Star.
20. A ceremony was held in June 2017 at Perth's War Memorial in Kings Park to mark the centenary of the passing of Private Sailani.
21. On Saturday 18 November 2017 an honour plaque dedication service was held at Kings Park, Perth for Private Sailani, along with the other 11 other servicemen who lost their lives in the line of duty during WW1.
22. Preliminary feedback has been provided by Landgate, advising that 'Sailani' satisfies the relevant criteria for a street name in this location.

### Stakeholder Engagement

23. Community and stakeholder consultation was carried out in accordance with the consultation process as detailed in the standards.
24. All landowners and/occupiers of land adjoining Nelson Avenue, and relevant stakeholders, were invited to comment on the proposed renaming by mail or email.
25. A public notice was placed in The Voice Newspaper on Saturday 4 November 2022.
26. Information was also placed on the Engage Perth website.

27. A period of two weeks was given for comments, closing Friday 11 November 2022. An extension was given to Trinity College as they advised they only received their correspondence on Monday 14 November 2022.
28. Two submissions were received.
29. The Department of Biodiversity, Conservation and Attractions (Parks and Wildlife Services) advised they had no comment in response to the proposed renaming. This submission is at Attachment 11.1C.
30. A submission from Trinity College (refer Attachment 11.1D) stated that:  
*While respectfully acknowledging the sacrifices of all service personnel ... Trinity College wishes to celebrate and continue their 60 years history as a community member bordering Nelson Avenue. The College has a rich tradition associated with Nelson Avenue which stretches back to parades, march pasts and various College events held on, around and crossing Nelson Avenue.*  
The submission noted that the college concurs with the confusion of the Nelson Crescent/Avenue naming and would support a proposal to change the entire stretch of the road to Nelson Avenue.
31. The comments raised by Trinity College are noted and it is acknowledged that the college has a long history with the East Perth area, since establishment at the current site in 1962.
32. Notwithstanding this, Trinity College's comments do not raise any particular concern or issue with the proposed name or the proposal's compliance with the standards. Further, the physical environment of Nelson Avenue is not proposed to change, and Trinity College will be able to continue to use the street and surrounding area.
33. As such, it is recommended that Council endorses the propose to rename Nelson Avenue to Sailani Avenue.

## Decision Implications

34. If Council endorses the proposed name change, the City will forward the renaming request to Landgate for approval by the Minister for Lands.
35. On approval from Landgate, the City will notify the Consulate General of India, the Department of Foreign Affairs and Trade and submitters of the decision.
36. If Council does not endorse the name, the City will notify the Consulate General of India, the Department of Foreign Affairs and Trade and submitters of its decision, and the street name will remain as Nelson Avenue.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Liveable
Related Documents (Issue Specific Strategies and Plans):	Strategic Community Plan 2022 -2032

Legislation, Delegation of Authority and Policy	
Legislation:	Section 26 of the <i>Land Administration Act 1997</i>
Authority of Council/CEO:	The Minister is the final authority on all road naming matters; however, Council is requested to indicate its support of the proposed name.
Policy:	Nil.

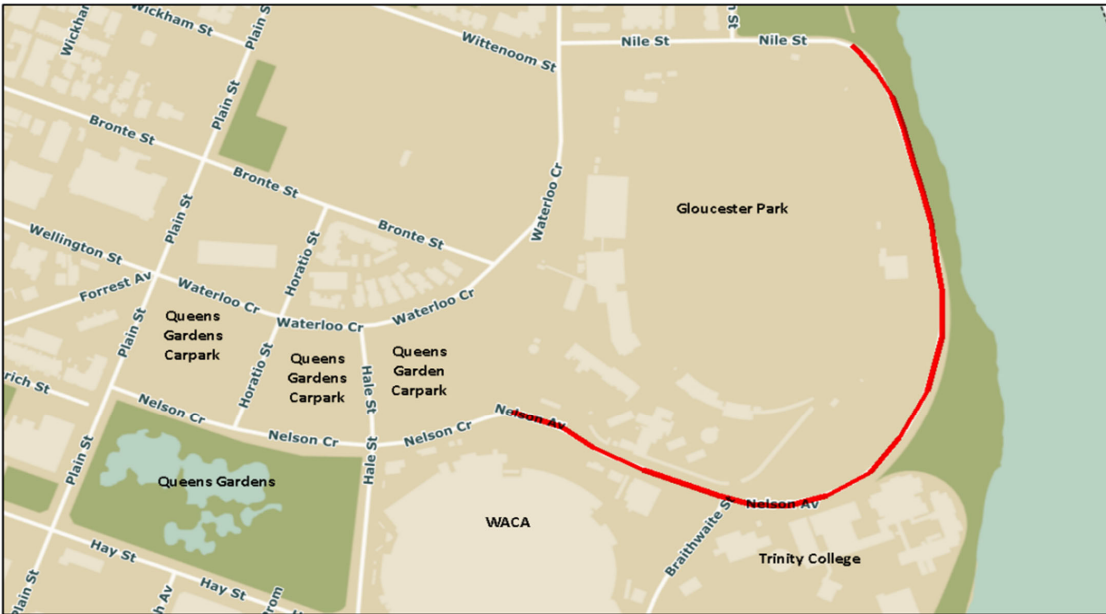
## Financial Implications

37. The cost of producing and installing new street name would be approximately \$1,400 and would be able to be accommodated within the City's current street and road signs budget.

## Further Information

Nil.

**LOCATION MAP**





**Consulate General of India**  
Level 6, 12 St. Georges Terrace,  
Perth 6000. WA Australia  
Tel: 61 - 8 - 9221 4205  
Email: consl.perth@mea.gov.in

**No. Pert/NV/515/1/2022**

**April 19, 2022**

The Consulate General of India in Perth presents its compliments to the Office of Lord Mayor, City of Perth and has the honour to inform that Pte Nain Singh Sailani, Regimental number 658, 44<sup>th</sup> Battalion, Australian Infantry, AIF, is one of the 12 known Indian ANZAC who enlisted into the Australian Military Forces during WW1, sacrificed his life in the Belgian campaign in June 1917 and remained buried in Belgium along with his fellow Australian soldiers who were killed in action.

2. In recognition of the sacrifice, an Honour Plaque Dedication service was conducted by the Kings Park Honour Avenues Group of Highgate RSL in May Circle Kings Park, Perth, on November 18, 2017 (Saturday).

3. In this background, the Consulate General of India in Perth, on the advice of Ministry of External Affairs, New Delhi, requests naming of a street (in the vicinity of Kings Park) after Late Pte Nain Singh Sailani to honour the sacrifices made by Indian soldiers while serving the ANZAC.

4. The Consulate General of India in Perth avails itself of this opportunity to renew to the Office of Lord Mayor, City of Perth, the assurances of its highest consideration.



✓ **O/o Lord Mayor**  
**Council House**  
**27 St Georges Tce**  
**Perth WA 6000**

**Copy to:**

**Ms Sally Dawkins, Director**  
**DFAT Western Australia**  
**Level 25, Exchange Tower**  
**Sherwood Court (off St Georges Terrace)**  
**Perth WA 6000**

**From:** [Michael Roberts](#)  
**To:** [DAU INBOX](#)  
**Subject:** [EXTERNAL] FW: City of Perth - notification of renaming of Nelson Avenue  
**Date:** Monday, 7 November 2022 8:59:19 AM  
**Attachments:** [image002.jpg](#)  
[CoP\\_Nelson.pdf](#)

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**CAUTION:** This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and are confident the content is safe.

To Whom it may concern,

I refer to the attached notification received by this department in regards to the renaming of Nelson Avenue. I wish to advise that the Parks and Wildlife Service of the Department of Biodiversity, Conservation and Attractions has no comments with regards to the above application.

Regards

**Michael Roberts** | Planning Officer (Land Use) |

**Department of Biodiversity, Conservation and Attractions**  
**Parks and Wildlife Service**  
Swan Coastal District  
5 Dundobar Road Wanneroo WA 6065  
P 9303 7755



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21 November 2022

Ms Rosa Natalotto  
City of Perth  
Council House  
27 St Georges Terrace  
PERTH WA 6000

By email [rosa.natalotto@cityofperth.wa.gov.au](mailto:rosa.natalotto@cityofperth.wa.gov.au)

Dear Rosa

I thank the City of Perth for engaging Trinity College in the consultation phase regarding the proposed renaming of Nelson Avenue, East Perth to Sailani Avenue, East Perth.

While respectfully acknowledging the sacrifice of all service personnel, and in particular, this proposal to recognise the wonderful service and sacrifice of Private Sailani, Trinity College wishes to express our wish to celebrate and continue our 60 year history as a community member bordering Nelson Avenue. The College has a rich tradition associated with Nelson Avenue which stretches back to parades, march pasts and various College events held on, around and crossing Nelson Avenue.

Trinity College concurs with the confusion of the Nelson Crescent/Nelson Avenue naming but would suggest that deciding on one name convention for the entire stretch from Plain Street to Nile Street would be another solution to consider.

Once again, I thank you for considering Trinity College in this consultation phase. We will certainly respect the decision made in this regard. As an important and active member of the East Perth community, we look forward to continuing to work positively with the City of Perth.




Yours sincerely

Mr Darren O'Neill  
Principal

**T** (61 8) 9219 1100 **E** [reception@trinity.wa.edu.au](mailto:reception@trinity.wa.edu.au) **W** [www.trinity.wa.edu.au](http://www.trinity.wa.edu.au)  
2 Trinity Avenue East Perth 6004 Western Australia ABN: 49 717 506 377



## 11.2 Draft Council Policy 3.5 - Initiation of Local Planning Scheme Amendments

<b>Responsible Officer</b>	Dale Page – General Manager Planning and Economic Development
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Attachment 11.2A – Schedule of Submissions <a href="#">↓</a>  Attachment 11.2B – Council Policy 3.5 highlighted changes <a href="#">↓</a>  Attachment 11.2C – Council Policy 3.5 <a href="#">↓</a> 

### Purpose

For Council to consider the outcomes of advertising and approve draft Council Policy 3.5 – Initiation of Local Planning Scheme Amendments (Council Policy 3.5).

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### Recommendation

That Council:

1. NOTES the submissions received during advertising of draft Council Policy 3.5 – *Initiation of Local Planning Scheme Amendments*
  2. APPROVES draft Council Policy 3.5 - *Initiation of Local Planning Scheme Amendments* as per Attachment 11.2C.
-

## Background

1. The City has received requests for ad hoc scheme amendments ahead of the finalisation of the City's new Local Planning Strategy (the Strategy) and Local Planning Scheme No. 3 (the Scheme).
2. The Strategy was adopted by the Council at its Ordinary Council meeting held on 13 December 2022. The Strategy is currently being assessed for final approval by the Western Australian Planning Commission.
3. Given the time required to prepare and approve strategic documents such as the Strategy and the Scheme, there is a period in which landowners and applicants may request to progress scheme amendments ahead of these documents being finalised. Whilst individual applications should be considered on their merit, there is a need to provide guidance in the assessment of requests to initiate an amendment to a local planning scheme.
4. In response to this issue, in August 2022 the Council approved advertising of a new draft Council Policy 3.5 (CP 3.5) to provide a framework to the community, stakeholders and the Council for consideration of proposed local planning scheme amendments.

## Discussion

5. During the consultation period, four submissions were received. Two submissions supported CP 3.5, and two submissions conditionally supported the policy, subject to modifications.
6. In response to the submissions received, minor modifications to CP 3.5 have been identified to address the matters raised. A Schedule of Submissions and the City's response is provided in Attachment 11.2A.
7. The modification to clauses 7d, 8a, 9a and 9b are proposed to clarify and strengthen the policy provisions. A copy of the updated CP 3.5, which highlights the proposed changes, is included in Attachment 11.2B and the final updated policy for Council's approval is provided in Attachment 11.2C.

## Consultation

8. Policy 3.5 was advertised for 42 days, from 13 October and closing on 2 December 2022. The advertising method included:
  - a. Written notification to key industry groups, consultants who regularly submit scheme amendment requests to the City, and Neighbourhood Groups;
  - b. A notice was published in the Western Australian newspaper, PerthNow Western Suburbs and Voice Newspaper on the 20 October 2022; and
  - c. Information displayed at the City of Perth Library, Council House and on the Engage Perth website.

## Decision Implications

9. CP 3.5 provides a transparent framework to guide decision making and outline where there is merit to a specific proposal, and consequently whether to initiate a scheme amendment.
10. Without CP 3.5, there is a risk that scheme amendments may be sought and progressed in a manner that could undermine the intent of the Strategy and Scheme. There is also a risk that desired development opportunities may be missed while waiting for the Strategy and Scheme to be finalised.

11. CP 3.5 will assist the City and Council to ensure decisions are consistent, transparent and merit based. It will also allow development opportunities to be pursued in the interim while the Strategy and Scheme are being finalised.
12. If Council supports the recommendation, the City will implement the Council Policy for scheme amendment requests while Local Planning Scheme No.3 is being finalised.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Liveable
Related Documents (Issue Specific Strategies and Plans):	Local Planning Strategy The Strategy provides the long-term directions and rationale for land use planning and decision-making for Perth city for a 10 to 15-year timeframe. It also guides the City's priorities for the preparation of Local Planning Scheme No.3.

Legislation, Delegation of Authority and Policy	
Legislation:	<i>Planning and Development Act 2005</i> Clause 75 provides local government with the legislative power to initiate an amendment to a local planning scheme operating within its local government area.
Authority of Council/CEO:	Section 2.7(2)(b) of the <i>Local Government Act 1995</i> , which states that Council is to determine the City's policies.
Policy:	Nil.

## Financial Implications

Nil.

## Further Information

Nil.

**Draft Council Policy 3.5 – Initiation of Local Planning Scheme Amendments Summary of submission**

	<b>Submitter</b>	<b>Submission</b>	<b>Response</b>
1	Rowe Group on behalf of No. 123 Colin Street, West Perth	<p>Rowe Group supports Council Policy 3.5 – Initiation of Local Planning Scheme Amendments. Likewise, we are instructed by our client (Centrepoint Tower and Mews, Lots 700 and 791 (No. 123) Colin Street, West Perth) to make a submission to the City supporting the endorsement of Policy 3.5 – Initiation of Local Planning Scheme Amendments.</p> <p>This Policy will facilitate the consideration of valid, bona fide and meritorious Scheme Amendments under the current Town Planning Scheme, pending the finalisation of your new Town Planning Scheme.</p> <p>The considerations in your reporting to Council and the Council’s endorsement of Policy 3.5 for advertising are supported. We would request, both on behalf of our client group (Centrepoint Tower and Mews, Lots 700 and 791 (No. 123) Colin Street, West Perth) and Rowe Group that Council proceed to finalisation of Policy 3.5.</p>	<b>Submission noted.</b>
2	Rowe Group on behalf of No. 47 Havelock Street, West Perth	<p>As you are aware, Rowe Group acts on behalf of the Owners of 47 Havelock Street, West Perth. We have previously prepared and submitted for the consideration of the City and your Council a Scheme Amendment (rezoning proposal) for our client’s land.</p> <p>Rowe Group supports Council Policy 3.5 – Initiation of Local Planning Scheme Amendments. Likewise, we are instructed by our client (the Owners of No. 47 Havelock Street, West Perth) to make a submission to the City supporting the endorsement of Policy 3.5 – Initiation of Local Planning Scheme Amendments.</p> <p>This Policy will facilitate the consideration of valid, bona fide and meritorious Scheme Amendments under the current Town Planning Scheme, pending the finalisation of your new Town Planning Scheme.</p> <p>The considerations in your reporting to Council and the Council’s endorsement of Policy 3.5 for advertising are supported. We would request, both on behalf of our client group (Owners of No. 47 Havelock Street, West Perth) and Rowe Group that Council proceed to finalisation of Policy 3.5.</p>	<b>Submission noted.</b>

3	University of Western Australia	<p>Generally supportive of providing a framework for consideration of requests for future scheme amendments in anticipation of the preparation of the new Local Planning Scheme No 3 and Planning Strategy.</p> <p>Requests that the City clarify the intention of clause 7(d) and how it will be applied. Clause 7(d) currently provides that:</p> <p>'Scheme Amendments should not unduly pre-empt the Council's decisions on the draft Local Planning Scheme or other strategic planning documents (like Precinct Structure Plans).'</p> <p>The University recommends that the City:</p> <ul style="list-style-type: none"> <li>• delete clause 7(d) in its entirety, as it is not necessary and appears inconsistent with the intention of the policy; or</li> <li>• provides further guidance on the circumstances in which a Scheme Amendment would not be progressed because it would 'unduly pre-empt' Council's decisions, and that the University is provided with an opportunity to comment on those circumstances; or</li> <li>• amend clause 7(d) by deleting the words: '<i>Scheme Amendments should not unduly pre-empt the Council's decisions...</i>' and replacing with: '<i>Scheme Amendments will not fetter the Council's future decisions...</i>'</li> </ul> <p>In our view, this amendment appears to better align with the purpose and objectives of the policy to enable Scheme Amendments to proceed in accordance with orderly and proper planning and without affecting the Council's future decision-making on the draft Local Planning Scheme or other strategic planning documents.</p> <p>Ultimately, the University is concerned that clause 7(d), in its current form, may be applied in a way that delays the rezoning of its landholdings in alignment with the University Campus Masterplan.</p> <p>Optimising the scale and composition of the University's physical assets is key to facilitate necessary investments over the coming years to maintain a contemporary campus which provides a world-leading research and learning environment. This aligns with the University's strategic</p>	<p><b>Supported.</b></p> <p>Clause 7(d) and has been modified to provide greater clarity around its intent and application.</p>
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		<p>vision, shapes the development of the campus, and ensures it has a progressive, resilient and sustainable future.</p> <p>Given the time that has elapsed and ongoing delay in the preparation of several key strategic documents including the UWA-QEII Precinct structure plan, it is considered unreasonable for the University to postpone the planning for its landholdings in alignment with the University Campus Masterplan to achieve its strategic vision.</p>	
4	Property Council	<p>Clarification on how clauses 7(d) and 9(a) will be applied</p> <p>Clause 7(d) states “Scheme Amendments should not unduly pre-empt the Council’s decisions on the draft Local Planning Scheme or other strategic planning documents (like Precinct Structure Plans)”. As Council’s decision cannot be known, there is a risk this clause will add undue ambiguity to the process. The Property Council proposes a definition or examples of what could "unduly" pre-empt Council decisions should be provided to give guidance to applicants and officers when assessing such proposals.</p> <p>Similarly, clause 9(a) requires consideration of community support for the proposal and states “Consideration needs to be given to any external feedback received on the Local Planning Strategy or other planning instruments that may relate directly to the Scheme Amendment.” The Property Council proposes this clause is too broad and should be narrowed to give greater direction within the policy.</p>	<p><b>Supported.</b></p> <p>Clause 7(d) and has been modified to provide greater clarity around its intent and application.</p> <p>Clause 9(a) has modified to provide greater clarity around its intent and application.</p>
		<p>Clause 8 provides a series of considerations relating to the alignment of the proposed scheme amendment and existing scheme/ policy objectives.</p> <p>The Property Council welcomes the inclusion of uniqueness, site outcome and community benefits as considerations in the decision making and views there is an opportunity for this clause to include due consideration to the economic benefits the proposal may deliver. Given the Planning and Development Act 2005’s requirement for the promotion of sustainable use and development of land in the State (economy being a pillar of sustainability), consideration to the economic outcomes of planning proposals should be considered. This also aligns with the aims and objectives of the current City of Perth local planning scheme to ensure that the local government</p>	<p><b>Supported.</b></p> <p>Clause 8a. amended. Supporting economic growth has been considered holistically at a city-wide level through the draft Local Planning Strategy and Economic Development Strategy.</p>

	<p>of Perth and its environs will be widely recognised as a viable world class city providing a high level of services and amenities in a friendly and accountable manner.</p> <p>Perth finds itself in the position of competing for investment against other capital cities, strong regional centres and development hubs. The impacts of COVID-19, border closures and the economic hardship felt by the conclusion of the mining boom are still felt in the current CBD economy. Perth is exceptionally well-positioned to recover and secure a positive legacy which elevate the cities position nationally and internationally, strong consideration of the economic opportunities created by investment will support the City of Perth. Perth ensuring strategic economic opportunities and not missed during this period of transition for the Planning Scheme.</p>	<p>Both documents seek to support and facilitate economic growth and diversification through an adaptive policy framework and development initiatives.</p>
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## CP 3.5 | Initiation of Local Planning Scheme Amendments

### Objective

1. To assist landowners and applicants to prepare requests for Scheme Amendments that are well considered and appropriately justified.
2. To guide officer assessment and Council determination of requests for Scheme Amendments from landowners or applicants, to ensure decisions are consistent, transparent and merit based.

### Scope

3. Scheme Amendments are a statutory process involving a change to the zoning, land use permissibility, or development controls under the applicable Local Planning Scheme. This policy applies to all Local Planning Schemes in the City of Perth.
4. This policy will apply to all requests received by the City of Perth for Scheme Amendments.
5. This policy does not apply to 'basic amendments' as defined by the *Planning and Development (Local Planning Schemes) Regulations 2015*.

### Policy statement

Council decisions on Scheme Amendments should take account of and be guided by the following:

6. **Does the proposal have strategic merit?**
  - a. Consideration should be given to how the proposed Scheme Amendment aligns with the vision and objectives of the Local Planning Strategy, and the potential implications of the proposal on the long-term planning for the city.
  - b. Where a Scheme Amendment departs from the vision and objectives of the Local Planning Strategy, consideration should be given to whether the Scheme Amendment demonstrates the following:
    - i. A change that represents a better outcome for the specific site, and for the city overall.
    - ii. Provision of direct community benefit.
    - iii. A new opportunity or development outcome that is currently not anticipated within the Local Planning Strategy but is considered to have unique attributes and would achieve the overall intent of the Strategy.
    - iv. Delivery of strategic priorities approved by the Council.
    - v. A specific infrastructure response to a key neighbourhood need identified in a strategy or plan of the City of Perth.





7. **Is the proposal in the interests of orderly and proper planning?**
- a. Changes to individual lots or other small areas will generally not be supported independently of a broader Local Planning Scheme review. However, consideration will be given to proposals where:
    - i. there are compelling site-specific circumstances (unique, unusual, urgent), and
    - ii. the proposal would achieve the outcomes of Part 1 above; and
    - iii. the resultant development would not adversely affect surrounding areas.
  - b. Scheme Amendments required for procedural purposes or that are considered to improve or clarify the existing intent of a Local Planning Scheme will generally be supported.
  - c. Consideration should be given to the extent to which a development proposal has progressed, with greater weight given to proposals with Development Approval, or concept plans and agreements between landowners and developers that will result in a tangible outcome.
  - d. Scheme Amendments should not be used in lieu of other strategic planning documents (such as Precinct Structure Plans) and should not facilitate development of a scale that unduly pre-empts or fetters the Council's strategic planning of an area. ~~Decisions on the draft Local Planning Scheme or other strategic planning documents (like Precinct Structure Plans).~~
8. **Does the proposal align with existing Scheme/ Policy objectives?**
- a. Where a Scheme Amendment deviates significantly from the existing Scheme/Policy (i.e. it results in a change to zoning, plot ratio, the building height limit, or a significant change to the development potential of an individual lot or other small area), the following should be taken into consideration:
    - i. Any unintended consequence and/or risk associated with initiating the amendment.
    - ii. Any undesirable precedents set because of initiating the amendment.
    - iii. The uniqueness of the proposition and site outcome.
    - iv. The level of community benefit being delivered by the proposal.
    - v. The level of direct and long-term economic benefit, above what is considered to be the natural by-product of the development, that delivers specific outcomes identified in the City of Perth Economic Development Strategy.
9. **Is there community support for the proposal?**
- a. Consideration needs to be given to any external feedback received on the formal advertising of the Local Planning Strategy or other planning instruments that ~~may relate~~ directly relates to the Scheme Amendment. For example, if the community provided strong support for a land use during the advertising of the Local Planning Strategy, and that land use was proposed to be delivered as part of a Scheme Amendment, consideration would be given to those submissions received.
  - b. ~~Consideration needs to be given to comments from the community received during advertising of the scheme Amendment.~~



Document Control

Policy Context

Legislation, standards & external guidelines	<i>Local Government Act 1995</i> <i>Planning and Development Act 2005</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015.</i>
Policies and procedures	Nil.
Strategies, plans and frameworks	Local Planning Strategy (draft) City Planning Scheme No.2 Local Planning Scheme No.26 City of Subiaco Town Planning Scheme No.4 City of Nedlands Town Planning Scheme No.2.

Document custodian

Alliance	Planning and Economic Development	Service Unit	City Planning
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Review management

Next review due:	February 2025	Document Management Ref:	199396/22
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Document management

Version	Adopted by	Adoption date	Synopsis of changes
1.0			



## CP 3.5 | Initiation of Local Planning Scheme Amendments

### Objective

1. To assist landowners and applicants to prepare requests for Scheme Amendments that are well considered and appropriately justified.
2. To guide officer assessment and Council determination of requests for Scheme Amendments from landowners or applicants, to ensure decisions are consistent, transparent and merit based.

### Scope

3. Scheme Amendments are a statutory process involving a change to the zoning, land use permissibility, or development controls under the applicable Local Planning Scheme. This policy applies to all Local Planning Schemes in the City of Perth.
4. This policy will apply to all requests received by the City of Perth for Scheme Amendments.
5. This policy does not apply to 'basic amendments' as defined by the *Planning and Development (Local Planning Schemes) Regulations 2015*.

### Policy statement

Council decisions on Scheme Amendments should take account of and be guided by the following:

6. **Does the proposal have strategic merit?**
  - a. Consideration should be given to how the proposed Scheme Amendment aligns with the vision and objectives of the Local Planning Strategy, and the potential implications of the proposal on the long-term planning for the city.
  - b. Where a Scheme Amendment departs from the vision and objectives of the Local Planning Strategy, consideration should be given to whether the Scheme Amendment demonstrates the following:
    - i. A change that represents a better outcome for the specific site, and for the city overall.
    - ii. Provision of direct community benefit.
    - iii. A new opportunity or development outcome that is currently not anticipated within the Local Planning Strategy but is considered to have unique attributes and would achieve the overall intent of the Strategy.
    - iv. Delivery of strategic priorities approved by the Council.
    - v. A specific infrastructure response to a key neighbourhood need identified in a strategy or plan of the City of Perth.



7. **Is the proposal in the interests of orderly and proper planning?**
  - a. Changes to individual lots or other small areas will generally not be supported independently of a broader Local Planning Scheme review. However, consideration will be given to proposals where:
    - i. there are compelling site-specific circumstances (unique, unusual, urgent), and
    - ii. the proposal would achieve the outcomes of Part 1 above; and
    - iii. the resultant development would not adversely affect surrounding areas.
  - b. Scheme Amendments required for procedural purposes or that are considered to improve or clarify the existing intent of a Local Planning Scheme will generally be supported.
  - c. Consideration should be given to the extent to which a development proposal has progressed, with greater weight given to proposals with Development Approval, or concept plans and agreements between landowners and developers that will result in a tangible outcome.
  - d. Scheme Amendments should not be used in lieu of other strategic planning documents (such as Precinct Structure Plans) and should not facilitate development of a scale that unduly pre-empts or fetters the strategic planning of an area.
8. **Does the proposal align with existing Scheme/ Policy objectives?**
  - a. Where a Scheme Amendment deviates significantly from the existing Scheme/Policy (i.e. it results in a change to zoning, plot ratio, the building height limit, or a significant change to the development potential of an individual lot or other small area), the following should be taken into consideration:
    - i. Any unintended consequence and/or risk associated with initiating the amendment.
    - ii. Any undesirable precedents set because of initiating the amendment.
    - iii. The uniqueness of the proposition and site outcome.
    - iv. The level of community benefit being delivered by the proposal.
    - v. The level of direct and long-term economic benefit, above what is considered to be the natural by-product of the development, that delivers specific outcomes identified in the City of Perth Economic Development Strategy.
9. **Is there community support for the proposal?**
  - a. Consideration needs to be given to any external feedback received on the formal advertising of the Local Planning Strategy or other planning instruments that directly relates to the Scheme Amendment. For example, if the community provided strong support for a land use during the advertising of the Local Planning Strategy, and that land use was proposed to be delivered as part of a Scheme Amendment, consideration would be given to those submissions received.



Document Control

Policy Context

Legislation, standards & external guidelines	<i>Local Government Act 1995</i> <i>Planning and Development Act 2005</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015.</i>
Policies and procedures	Nil.
Strategies, plans and frameworks	Local Planning Strategy (draft) City Planning Scheme No.2 Local Planning Scheme No.26 City of Subiaco Town Planning Scheme No.4 City of Nedlands Town Planning Scheme No.2.

Document custodian

Alliance	Planning and Economic Development	Service Unit	City Planning
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Review management

Next review due:	February 2025	Document Management Ref:	199396/22
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Document management

Version	Adopted by	Adoption date	Synopsis of changes
1.0			

11.3 Request to Name the Driveway Between Government House and Council House  
– Theresa Walley Lane

<b>Responsible Officer</b>	Dale Page – General Manager Planning and Economic Development
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Attachment 11.3A – Location Plan <a href="#">↓</a>  Attachment 11.3B – Governor's Endorsement Letter <a href="#">↓</a> 

**Purpose**

To seek Council’s endorsement for naming the driveway between Government House and Council House - Theresa Walley Lane.

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**Recommendation**

That Council ENDORSES naming the driveway between Government House and Council House - Theresa Walley Lane.

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## Background

1. A request was received from Government House for the City to name the driveway between Government House and Council House to assist in directing guests to the public carpark and the entry of Government House for events and functions.
2. It is noted that Government House has recently installed signage on the western elevation of the boundary wall, alongside the driveway, to assist in wayfinding to the Government Ballroom.
3. Landgate is responsible for approving road names and has established the '*Policies and Standard for Geographical Naming in Western Australia*' (the standards). These standards set out the relevant criteria for road naming.
4. It is unusual for a private driveway to be formally named, as road names are usually only applied to designated thoroughfares.
5. Section 2 of the standards states that:  
*'Driveways that give access to five or fewer address sites do not need to be named if the properties are adequately addressed on the main road that provide access. Driveways on private land or common property should not be named unless it can be shown there is a risk to public safety or the name is causing confusion in the delivery of goods services.'*
6. All road naming requests must be supported by the Local Government of the area that the road is located within before they can be considered by Landgate.

## Discussion

7. As Government House did not propose a specific name for the driveway, the City's Elders Advisory Group was consulted on the potential to use an Aboriginal name or word to name the driveway.
8. At the Elders Advisory Meeting on 28 July 2021, the Elders recommended that the driveway be named Theresa Walley Lane in honour of Whadjuk Elder Theresa Walley who passed away in 2021.
9. Preliminary feedback has been provided by Landgate, advising that 'Theresa Walley' satisfies the relevant criteria for a street name in this location.
10. Theresa Walley was a Whadjuk Elder and a member of the Stolen Generation. She was born in 1937 and passed away in 2021 at the age of 83.
11. Theresa was a founding member of the City of Perth Elders Advisory Group as well as a member of the City of Fremantle and City of Rockingham Elders Advisory Groups.
12. Theresa was named NAIDOC Perth Elder of the Year in 2007.
13. Theresa was a social campaigner for Aboriginal justice, a cultural advisor for WA's Boola Bardip Museum and was involved in several Telethon Kids Institute Research Projects.
14. Although driveways are not typically named, Government House has previously raised concerns about wayfinding to the premises for events, functions and deliveries.
15. The naming of the driveway will enable Government House and Council House to include the name in their address, branding and promotions to assist in way finding and minimise current issues faced by guests, and service deliveries.

16. Theresa Walley made a significant contribution to the City of Perth, specifically through her work as part of its Elders Advisory Group. It is therefore considered appropriate, in this instance, to recognise her contribution by naming the driveway 'Theresa Walley Lane'.

## Consultation

13. Community and stakeholder consultation was carried out in accordance with the consultation process as detailed in the standards.
14. As the driveway only potentially affects Government House and Council House, the City consulted internally and with Government House and SWALSC.
15. The current Governor of WA, the Honourable Chris Dawson, confirmed that Government House endorses the former Governor's request to name the driveway and further endorses the City's proposal to name the driveway 'Theresa Walley Lane' in honour of Theresa Walley's legacy.
16. An email of support was also received from the family of Theresa Walley advising that the family would be honoured and proud to have the driveway named in honour of their mother.
17. South West Aboriginal Land and Sea Council (SWALSC) was contacted via mail. No response was received.

## Decision Implications

18. If Council endorses the proposed name, the City will forward the naming request to Landgate for approval by the Minister for Lands.
19. On approval from Landgate, the City will notify Government House and a street name plate will be installed at the intersection of St George's Terrace and the driveway.
20. If Council does not endorse the naming of the driveway, the City will notify Government House and the driveway will remain unnamed.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Liveable
Related Documents (Issue Specific Strategies and Plans):	Strategic Community Plan 2022-2032

Legislation, Delegation of Authority and Policy	
Legislation:	Section 26 of the <i>Land Administration Act 1997</i> .
Authority of Council/CEO:	The Minister is the final authority on all road naming matters; however, Council is requested to indicate its support of the proposed name.
Policy:	Nil.

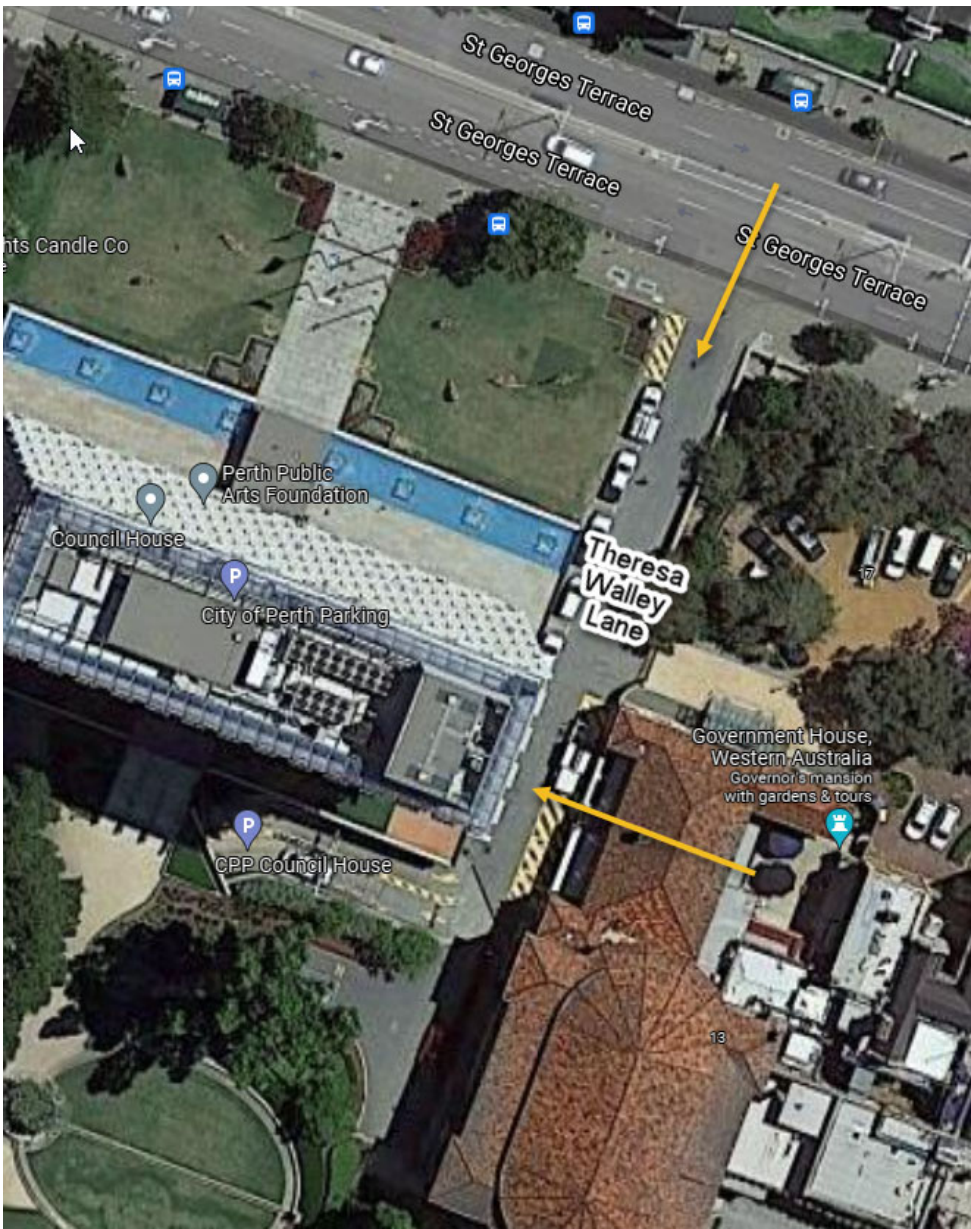


## Financial Implications

17. The production of a new street name plate to be installed at the intersection of St George's Terrace and the driveway will cost approximately \$700. This cost can be accommodated within the existing budget.

## Further Information

Nil.





His Excellency the Honourable Chris Dawson APM  
Governor of Western Australia

29 November 2022

Rosa Natalotto  
Application Team Leader - Development Approvals  
City of Perth  
By email: [rosa.natalotto@cityofperth.wa.gov.au](mailto:rosa.natalotto@cityofperth.wa.gov.au)

Dear Ms Natalotto,

Thank you for your correspondence of 16 November 2022 regarding the naming of the laneway between Government House and Council House.

I note that it was my predecessor, the Honourable Kim Beazley AC, who first suggested naming the laneway to help people better locate it as an entry point.



I endorse Mr Beazley's suggestion and further endorse the City of Perth's proposal to name the laneway 'Theresa Walley Lane', in honour of Theresa Walley's legacy.

Please keep me informed on the naming process and any other involvement you require from me or my staff at Government House.

Yours sincerely

**His Excellency the Honourable Chris Dawson APM**  
Governor of Western Australia

11.4 Request to Name Laneway Connecting Murray Street Mall and William Street to Moolap-Kanana Lane

<b>Responsible Officer</b>	Dale Page – General Manager Planning and Economic Development
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Attachment 11.4A – Location Map - Laneway off Murray Street Mall  

**Purpose**

To seek Council’s endorsement for naming the laneway connecting Murray Street Mall and William Street as Moolap-Kanana Lane.

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**Recommendation**

That Council ENDORSES naming the laneway connecting Murray Street Mall and William Street as Moolap-Kanana Lane.

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## Background

1. The laneway connecting Murray Street Mall and William Street is currently unnamed. This means it does not have an appropriate address assigned to it via Landgate that would appear on any mapping.
2. Five murals were recently installed in the laneway as part of the City's Retail Core Refresh project. The installation of these murals has seen an increase in visitation and overall improvement of the laneway. Two of the murals were created by Whadjuk Nyoongar artists, and the City's Elders' Advisory Group were keen for these works to be promoted. Officially naming the laneway would support these enhancements and improve site safety by making it easily identifiable.
3. The City's Reconciliation Action Plan [June 2022 - June 2024] includes action 2.2 Embed Nyoongar cultures into the City of Perth.
4. The City's Elders Advisory Group were consulted on possible names for the laneway at their meeting on 15 June 2022. Through this consultation, the preferred name was selected as Moolap-Kanana Lane, Moolap meaning 'now knowing' and Kanana meaning 'land where sun sets' in Nyoongar language.
5. Landgate is responsible for approving road names and has established the '*Policies and Standard for Geographical Naming in Western Australia*' (the standard). These standards set out the relevant criteria for naming roads. The laneway is classified as a road.
6. Landgate was contacted on 16 June 2022 and confirmed the name Moolap-Kanana Lane is appropriate and suitable.
7. All laneway naming requests must be supported by the Local Government of the area that the laneway is located within before they can be submitted to Landgate for formal approval.
8. The property owners abutting the laneway have been contacted and no issues regarding the name choice were raised.

## Discussion

9. The recent installation of five murals in the laneway has resulted in increased activity and visitation.
10. Naming the laneway Moolap-Kanana Lane aligns with the City's Reconciliation Action Plan.
11. Naming the laneway will reinforce a sense of place and benefit increased visitation to the site.
12. Naming the laneway will improve site safety by making it easily identifiable in an emergency.

## Process

13. If Council endorses naming the laneway as Moolap-Kanana Lane a formal request will be made to Landgate.
14. Once approved through Landgate the City will install a street name sign in consultation with the adjacent property owners.

## Consultation

15. The following stakeholder engagement was undertaken on the name selection of Moolap-Kanana Lane
  - a. City of Perth Elders Advisory Group – consulted 15 June 2022

- b. Landgate – consulted via email on 16 June 2022. Landgate confirmed the name is appropriate and suitable.
- c. Property owners abutting laneway – consulted via email on 27 June 2022. No issues regarding the name choice were raised.

## Decision Implications

16. If Council does not endorse naming the laneway, it will remain unnamed. This has safety implications as the laneway is currently not easily identifiable.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Liveable
Related Documents (Issue Specific Strategies and Plans):	Strategic Community Plan 2022-2023

Legislation, Delegation of Authority and Policy	
Legislation:	Section 26 of the <i>Land Administration Act 1997</i>
Authority of Council/CEO:	The Minister is the final authority on all road naming matters; however, Council is requested to indicate its support of the proposed name.
Policy:	Nil.

## Financial Implications

16. The cost of producing and installing new street naming signage for the laneway will be approximately \$700 and can be accommodated within the City's current Street Furniture budget.

## Further Information

Nil.





## Location Plan



North  
Not to scale

## 11.5 City Planning Scheme No. 2 - Final Adoption of Amendment No. 48

Responsible Officer	Dale Page – General Manager Planning and Economic Development
Voting Requirements	Simple Majority
Attachments	Attachment 11.5A – Amendment 48 - Location Plan <a href="#">↓</a>  Attachment 11.5B – Amendment 48 - Amendment Report <a href="#">↓</a> 

### Purpose

To present the outcomes of advertising of Amendment No. 48 to City Planning Scheme No. 2 and resolve whether to support Amendment No. 48 for submission to the Western Australian Planning Commission.

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### Recommendation

That Council SUPPORTS Amendment No. 48 without modification as per Attachment 11.5B, pursuant to Regulations 50(3) and 50(4) of the *Planning and Development (Local Planning Schemes) 2015*.

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## Background

1. Special Control Area 27 (SCA27) under City Planning Scheme No. 2 was created in 2018 to enable the coordinated development of three individual lots – Lots 51 and 52 Troode Street and Lot 200 Colin Place, West Perth (see Location Plan at Attachment 11.5A).
2. SCA27 provides for a plot ratio of 3:1 for Residential and Special Residential land uses and 2:1 for all other land uses (including commercial).
3. To date, no redevelopment has occurred and two of the lots remain vacant.
4. The City of Perth received a request from PTS Town Planning on behalf of the owners of the land (Georgiou Pty Ltd) to amend the existing plot ratio controls within SCA27 to allow for a blanket plot ratio of 3:1 for all land uses.
5. At its Ordinary meeting held on 26 April 2022, Council resolved to initiate Amendment No. 48 for advertising and referral to the Environmental Protection Authority.

## Discussion

6. The Local Planning Strategy designates SCA27 as being located within the 'City West Precinct Planning Area'. The City West Precinct Planning Area identifies the need for a detailed planning study to be undertaken to better leverage the opportunities from the City West Train Station - in particular, opportunities for growth, residential development and improved public realm and accessibility.
7. SCA27 is also located within the Hamilton Precinct Plan, which envisions the area being developed into a vibrant and sustainable, residential-rich mixed-use precinct that complements the city centre.
8. SCA27 is in the north-west corner of the City West Precinct Planning Area and Hamilton Precinct Plan. It is bound by the Mitchell Freeway off-ramp to the north and Loftus Street to the west. Due to the proximity to major roads, any future residential development in SCA27 would require high levels of acoustic attenuation, in accordance with State Planning Policy 5.4 - *Road and Rail Noise*.
9. Amendment No. 48 is consistent with the strategic vision for the area.
10. The proposed scheme amendment simplifies the maximum plot ratio controls by allowing all land uses to develop to 3:1 plot ratio. It does not propose additional development potential for the site as a plot ratio of 3:1 already applies for Residential or Special Residential development. Additionally, Amendment No. 48 does not impede or prejudice the future planning for the area under the draft Local Planning Strategy.

## Consultation

11. Amendment No. 48 was advertised for 42 days (excluding the holiday period) in accordance with Clause 47(3) *Planning and Development (Local Planning Schemes) Regulations 2015*. Advertising concluded on 9 January 2023. The method of advertising included:
  - a. Letters being set to adjoining landowners and relevant public authorities;
  - b. A notice being placed in the local newspaper;
  - c. A notice being placed in the Council House foyer window; and
  - d. An Engage Perth webpage containing the scheme amendment information.

12. No submissions were received during the advertising period.

## Decision Implications

13. Council has the option to support Amendment No.48 with or without modifications, or not support the amendment.
14. If Council supports the recommendation, Amendment No. 48 will be forwarded to the Western Australian Planning Commission for approval.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Local Planning Strategy Scheme Amendment No. 48 will provide greater flexibility for the future development options of SCA27, which is currently under-developed.

Legislation, Delegation of Authority and Policy	
Legislation:	<b><i>Planning and Development Act 2005</i></b> Clauses 75, 81 and 87 outline the process for amending a local planning scheme. Planning and Development (Local Planning Schemes) Regulations 2015 Regulation 47, 50 and 53 outline the process for a standard amendment to a local planning scheme. <b><i>City Planning Scheme No. 2</i></b> Clause 39 refers to Special Control Areas.
Authority of Council/CEO:	A Scheme Amendment follows the legislative process under the <i>Planning and Development Act 2005</i> and <i>Planning and Development (Local Planning Schemes Regulations) 2015</i> . It requires the Council to make a resolution to either adopt Amendment No. 48 with or without modifications, or not proceed or readvertise any significant modifications.
Policy:	City of Perth City Planning Scheme No.2 Precinct Plan 11 (P11) Hamilton Precinct. Provides a statement of intent/vision for development of the area.

## Financial Implications

Nil.

## Further Information

Nil.









































## 11.6 307-313 (Lot 500) Murray Street, Perth - Proposed Internal and External Alterations to Existing Building

<b>Responsible Officer</b>	Dale Page – General Manager Planning and Economic Development
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	<p>Attachment 11.6A – Location Plan <a href="#">↓</a> </p> <p>Attachment 11.6B – Development Plans <a href="#">↓</a> </p> <p>Attachment 11.6C – Demolition Plan <a href="#">↓</a> </p> <p>Attachment 11.6D – Heritage Impact Statement <a href="#">↓</a> </p>

### Purpose

For Council to determine a development application for internal and external alterations to the existing building at 307-313 Murray Street, Perth.

### Recommendation

That Council, in accordance with the provisions of City Planning Scheme No. 2, the Metropolitan Region Scheme and the *Planning and Development (Local Planning Schemes) Regulations 2015 – Deemed Provisions for Local Planning Schemes*, APPROVES the application for the internal and external alterations to the existing building at 307-313 (Lot 500) Murray Street, Perth as indicated on the Metropolitan Region Scheme Form One dated 5 October 2022 and as shown on the plans received on 12 December 2022 subject to:

1. the rear section of the ground floor of Tenancy 2 (shaded purple on the Demolition Plan at Attachment 11.6C) being retained at its current level, to the satisfaction of the City.
2. final details of the methodology proposed to lower the sections of the original ground floor supported by the City (as shown in green and yellow on the demolition plan), including the reuse of the timber floor frames and boards, along with an interpretation plan demonstrating how the original floor level will be referenced in the tenancies, being submitted for approval, prior to application for a building permit.
3. the original columns to the rear of the ground floor in Tenancy 1 (as shown on the approved plans) are to be retained and conserved to the satisfaction of the City.
4. final details of the conservation and repair of the existing timber windows frames and architraves above the existing ground floor openings and on the upper façade levels of the building, being submitted for approval, prior to an application for a building permit.
5. the proposed methodology for the removal of the render and the conservation of the brick work on the façade of 313 Murray Street being submitted for approval, prior to application for a building permit.
6. final details of the materials and finishes for the external façade being submitted for approval, prior to application for a building permit.
7. any internal fit out works and/or signage for the retail tenancies being subject to a separate application for approval.

Advice:

1. The applicant is advised that in regard to condition 1, the existing floor level and materials are to be retained in accordance with objective (h) of CPS2, clauses 6.2 Conservation and Adaptation and 6.5 Significant Fabric of the heritage policy and clause (k) of the matters to be considered to promote and safeguard the heritage significance of the site.
-

## Background

1. An application for planning approval, for internal and external alterations to the existing buildings at 307-313 Murray Street, Perth was lodged with the City on 14 October 2022.
2. The subject site is located on the southern side of Murray Street, opposite the intersection of Murray and Queen Streets, Perth. A location plan is at Attachment 11.6A.
3. The 1,611m<sup>2</sup> site is occupied by a two-storey building that presents to Murray Street as two adjoining and complementary facades.
4. The surrounding area is generally a mix of retail, dining, office and entertainment uses.
5. The site is listed on the City Planning Scheme No. 2 (CPS2) Heritage List and is known as the Faulding's Building. The building is not listed on the State Heritage Register.
6. The building is currently occupied by office and residential uses with the ground and basement floor levels currently vacant, having previously been used for retail and dining purposes. The ground floor was occupied by Country Road until mid-2022.

## Discussion

<b>Landowner</b>	Primewest (The 307 Murray Street) Pty Ltd
<b>Applicant</b>	Cox Architecture
<b>Zoning</b>	(MRS Zone) Central City Area (City Planning Scheme Precinct) Citiplace (P5) (City Planning Scheme Use Area) City Centre
<b>Approximate Cost</b>	\$5 million

7. Proposed works to the building include:
  - a. Demolition of the internal floors, existing amenities and existing partitions;
  - b. Lowering and reconstructing the ground floor level to match the level of the Murray Street footpath. Existing timber floor frames and boards are proposed to be reused. This change will impact the usability of the existing basement level of each tenancy;
  - c. Infill of the existing openings to create two separate retail tenancies accessible from Murray Street, and a café tenancy accessible from Wolf Lane to the rear;
  - d. Alterations to the façade of each building to reflect the proposed change to the internal floor level, including removal of the upstands and replacing these with full height glazing to the 307 Murray Street façade, and new entry doors; and
  - e. Removal of the external cement render on the 313 Murray Street facade to expose the underlying brickwork.
8. The application does not identify the future tenants for the ground floor shops. However, the applicant has confirmed that the tenancies are intended to accommodate two, high-end international brands. Any future retail fit out and signage for the buildings will be subject to a separate application for approval.

## Consultation

9. There was no requirement to advertise the proposal for public comment under CPS2.

## Details and comments

### Land Use

10. The site is located in the City Centre use area of the Citiplace Precinct (P5) under CPS2.
11. The existing ground floor is approved for 'Retail (General)' and 'Dining' uses, which are 'Preferred' uses under CPS2 for the Citiplace Precinct. The application is not proposing to change the existing use of the ground floor.

### Heritage listing / value

12. The two-storey building on the subject site, known as the Faulding's Building, is on the CPS2 Heritage List as it is considered to have heritage significance.
13. Any property listed on the CPS2 Heritage List is afforded protection under the CPS2, in that no work (internal and/or external) can be carried out to a heritage listed building without first obtaining development approval.
14. The associated Place Record for the site, identifies that the site is of cultural heritage significance for the following reasons:
  - a. The place is of aesthetic significance as an example of a commercial building constructed during the period of economic affluence and increased development that followed the gold boom;
  - b. The place is of aesthetic significance because it contributes to the visual quality of its location;
  - c. The place is of historic significance because it reflects the expansion and development of commerce and trade in the City of Perth in the early years of the twentieth century; and
  - d. The place is a representative example of a commercial building constructed in Perth during the period of development and consolidation following the gold boom.
15. There is an existing Conservation Management Plan for the site that was prepared by John Taylor Architect, for Primewest Management Ltd (the owner), in 2010. The Conservation Plan recognises the buildings are significant as an extant example of gold boom warehousing built in the City at the turn of the 19th century, with its ongoing retail function and almost unchanged external appearance, being uncommon.
17. A Heritage Impact Statement, prepared by Element on behalf of the applicant, has been provided as part of the application. The Heritage Impact Statement details the history, heritage status and significance of the site, similar to the Place Record and the Conservation Management Plan. The Heritage Impact Statement provided by the applicant concludes that *"there is both minor and moderate impacts in relation to some aspects of the proposal. The changes with the most significant impact on the place include the proposed modifications to the façade and original fabric dating from 1898-1906, the lowering of the original warehouse floor level and the removal of the original structural columns"*.

### Considering applications for heritage listed buildings (generally)

18. Clause 6(3) of CPS2 lists the objectives and intentions of the scheme, which includes:
  - (h) to promote and safeguard the cultural heritage of the local government by –
    - i. identifying, conserving and enhancing those places which are of significance to Perth's cultural heritage.
19. The City's heritage policy supports this objective in CPS2 and was adopted as a planning policy under Clause 3 of the Deemed Provisions of the State Planning Regulations.

20. The relevant scheme objective and the provisions of the heritage policy need to be considered when assessing and considering any application for works to a heritage listed building.
21. Given the building is heritage listed under CPS2, the City also needs to have regard to the following matters, listed in Clause 67 of the Deemed Provisions of State Planning Regulations. These matters are aimed at protecting and conserving the cultural heritage significance of places:
  - (a) the aims and provisions of CSP2
  - (c) State Planning Policy 3.5 Historic Heritage Conservation
  - (g) Local Planning Policy 4.10 Heritage (heritage policy)
  - (k) the built heritage conservation of any place that is of cultural significance

**Considering the merits of this specific application**

22. The applicant has confirmed that the timber highlight windows and architraves to the front façade will be retained and repaired at ground and first floor levels. The brick facade to Tenancy 1 (313 Murray Street) will be exposed as per the original 1911 imagery of the building. This proposed retention and restoration of the façade features is encouraged and supported.
23. The application also proposes to demolish and lower the original timber floor levels and make associated alterations to the façade. The reason cited by the applicant for wanting to demolish and lower the floors is to provide *“updated access and specific tenancy requirements for high end retail function”*.
24. From a heritage conservation perspective, the City would prefer retention of all the flooring at the current levels, for the following reasons:
  - a. The existing Conservation Management Plan (commissioned by the owner in 2010) and the Heritage Impact Statement submitted by the applicant as part of the application, identify that the zones and/or fabric impacted by lowering the floors are of considerable heritage significance, with some of the fabric dating back to the original construction of the buildings between 1898 and 1906.
  - b. The Heritage Impact Statement provided by the applicant specifically states/notes that:
    - i. The almost unchanged external appearance of the building is rare and is an extant example of gold boom warehousing in the city.
    - ii. The proposed facade works will have a moderate heritage impact which *“may distort the understanding of the architectural type and stylistic characteristic of warehouse buildings, where the internal floor level was higher than the ground level of the street and plinths below the windows indicate this strong, raised base, typical of the architectural style and workshop design”*; and
    - iii. The lowering of the ground floor has several implications on the ground floor and basement spaces, including the alteration of the structural columns required. This will have a major impact on the significant fabric.
  - c. The Heritage Impact Statement submitted by the applicant concludes that the proposal will have a moderate impact on the heritage values of the site, specifically the façade changes, due to the changes in floor levels and the subsequent loss of original fabric.
  - d. The City’s heritage policy recognises that adaptation of heritage buildings is sometimes necessary to enable them to be used for contemporary purposes, as a way of ensuring their continued viability. However, the need for change should always respect the underlying requirement to conserve heritage. In this case, the ground floors have already been used successfully for retail purposes for a long time, and it is therefore considered that the extent of work proposed to adapt the buildings

for use by new high end retail tenant(s), is incommensurate to the negative impact the proposed works will have on the heritage significance of the place.

25. Acknowledging that one of the reasons cited by the applicant for wanting to demolish and lower the floors is to provide updated access to the tenancies, it is important note that because the ground floor level of the building is currently approved for retail uses, there is no legislative requirement for the building to be altered to satisfy access requirements under the Building Code of Australia.

25. Notwithstanding this, the City has taken account of:

- a. Clause 67(u)(v) of the Deemed Provisions of the State Planning Regulations, which considers the availability and adequacy of access by older people and people with disability, and
- b. the City's Disability Access and Inclusion Plan

and believes that lowering the floors in the front parts of the tenancies (shaded green in the Demolition Plan at Attachment 11.6C), would be an appropriate compromise and balance between the applicant's desire to provide level access to Murray Street, and minimising impact on the heritage significance of the place.

26. Aside from improving universal access, another reason for the City's willingness to compromise on lowering the flooring in the front sections of the tenancies is that the ground floor level in the north-east (front section) of Tenancy 2 has been altered previously. Although good heritage practices would encourage the applicant to reinstate this floor to its original level, it may be considered acceptable to further alter this section of the floor. To achieve a similar outcome for Tenancy 1, it may be considered acceptable to lower the front section of that floor also. It is noted that the lowering of these two sections of the floor will also result in associated modifications to the Murray Street façade. These works are considered to achieve the applicant's requirement to provide level access to the street.

27. It is the City's view that retention and conservation of the existing level and fabric of the remainder of the floor could be considered to offset the negative impact that these works will have on the heritage significance of the building.

28. A further compromise that the City has advised it is willing to make (albeit reluctantly) is the additional demolition and lowering of the area of floor shaded in yellow on the Demolition Plan at Attachment 11.6C. Lowering the floor levels of this area are not required to enable universal access into the tenancies and would impact the heritage value of the place more significantly than if only the front sections were demolished and lowered.

30. The applicant does not accept either of these compromises suggested by the City.

31. The City does not support the demolition and lowering of the area of floor shaded in purple on the Demolition Plan at Attachment 11.6C. This rear section of the ground floor of Tenancy 2 dates back to 1899 and is of considerable heritage significance. Although the floor has been subject to minor alterations in the past, it is situated at its original level and constructed of original fabric. The floor level also provides physical evidence of the historical warehouse and retail function of the building. Lowering this section of floor, as proposed by the applicant, would not only result in the loss of all remaining fabric of considerable significance, but it would also adversely distort the understanding of the function of the place, which is identified as contributing to its heritage significance.

32. Noting the information above the City recommends approval of the application, subject to a condition requiring retention of the rear section of the ground floor of Tenancy 2 (shaded purple on the Demolition Plan at Attachment 11.6C).



## Decision Implications

33. The Council may:
- Approve the application, subject to the conditions recommended by the City. This would mean the section of flooring shaded purple on the Demolition Plan at Attachment 11.6C would need to be retained at its current level;
  - Approve the application, subject to an amended condition requiring retention of both rear sections of the tenancies (shaded yellow and purple on the Demolition Plan at Attachment 11.6C);
  - Approve the application, subject to the deletion of recommended Condition 1. This would allow the owner to demolish and lower all the flooring;
  - Refer the application back to the Chief Executive Officer to allow for further discussion/negotiation with the applicant, or to allow for the provision of additional information;  
or
  - Refuse the application.
34. Should the applicant be aggrieved by the decision, including any conditions imposed on any approval, the applicant has the right to apply to the State Administrative Tribunal for a review of Council's decision.

## Strategic, Legislative and Policy Implications

Strategic Community Plan	
Strategic Pillar (Objective)	Liveable
Related Documents (Issue Specific Strategies and Plans):	Draft Local Planning Strategy

Legislation, Delegation of Authority and Policy	
Legislation:	<i>Planning and Development Act 2005</i> <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> City Planning Scheme No.2 <i>Metropolitan Region Scheme</i> <i>City of Perth Act 2016.</i>
Authority of Council/CEO:	CEO and Council
Policy:	Local Planning Policy 4.10 Heritage

## Financial Implications

Nil.

## Further Information

35. Questions and responses forming part of the Agenda Briefing Session held on 21 February 2023 are as follows:

	Question	Response
1	I understand items yet to be assessed are still referred to Heritage Council. Has Heritage Council advice been received?	<p>The site is situated within a wider heritage precinct (Murray Street West) that has been identified by the Heritage Council as warranting consideration for possible inclusion on the State Register.</p> <p>Given the timing of Heritage Council's assessment for the precinct is not known and because the building itself is not currently provided statutory protection through this listing, the proposal was not referred to the Department of Planning, Lands and Heritage for review/comment.</p> <p>Referrals are normally limited to such cases where proposed external works (in particular) may compromise the Heritage Council's future assessment.</p>
2	In the report for the Lord Mayor's alternate recommendation, can the administration provide some commentary if the presentation is correct?	Comment on the content of the applicants' deputations will be provided via a CIBN.
3	Will the administration at this stage have any response to the floor level being of little significance, or if that can be provided in the latter report?	Comment on the significance of the flooring has been included in the CIBN mentioned in 2. above.
4	Is the purple shaded section that you referred to under condition one, is that the original floor, or is that the original floor level?	<p>The area in purple and the area in yellow both have original floors at original floor levels.</p> <p>Original cast iron columns and beams, timber joists, bracing and original floor are in situ. The applicant is claiming the jarrah floor is not original. This is true, but the jarrah floor is fixed over the original floor and structures.</p>



























































































## 10. Community Development Alliance Reports

### 12.1 Economic Development Sponsorship 2022/23 - REMIX 2023 Summits Pty Ltd

Responsible Officer	Kylie Johnson – General Manager Community Development
Voting Requirements	Simple Majority
Attachments	Nil.

#### Purpose

To provide sponsorship recommendations to Council, under the 2022/23 Economic Development Sponsorship program.

#### Recommendation

That Council APPROVES the following Economic Development Sponsorship totalling \$50,000 excluding GST:

Ref	Applicant / Project	Recommendation Total Amount (ex GST cash contribution)
A	REMIX Summits Pty Ltd <b>REMIX Summit Perth</b>	\$50,000 Cash Contribution

*\*Approval subject to a suitable sponsorship agreement being entered into by the City and REMIX Summits Pty Ltd on terms acceptable to the City within three months.*

## Background

1. The City is committed to supporting the growth and ongoing development of established or emerging key sectors that represent strategic importance to the City of Perth's economy.
2. There are three tiers of funding available under the Economic Development Sponsorship program:
  - a. Tier 1 - \$0 - \$15,000 (decision to be made by the Chief Executive Officer);
  - b. Tier 2 - \$15,001 - \$50,000 (decision to be made by Council); and
  - c. Tier 3 - \$50,001+ (decision to be made by Council).
3. Applications opened for Economic Development Sponsorship on 1 June 2022 and closed on 14 December 2022 due to the expected exhaustion of the allocated budget through existing applications.

## Discussion

4. The REMIX Summits Pty Ltd application was assessed by a three-person panel, consisting of management and officers from the City's Planning and Economic Development and Community Development Alliances.
5. The General Manager Planning and Economic Development had oversight of the assessment and evaluation process but was not a voting member.
6. The assessment criteria have clear descriptions and a rating scale which guide the assessors when considering an appropriate score. The scores from panel members for each assessment criteria are averaged.
7. A summary of the application, the assessment panel's recommendation rationale, and the total value of request versus the total value recommended is below:

Applicant Details	
Applicant Name	REMIX Summits Pty Ltd
Applicant Background	<p>REMIX Summits is an organisation that focuses on the future of creative and cultural industries, creative cities and the creative economy through the delivery of training programs, incubators, advisory services and global summits.</p> <p>Since 2012, REMIX Summits has delivered several successful summits globally that explores creative entrepreneurship, creative technology, the experience economy, business model innovation, digital culture and the future of storytelling, as well as exploring the future of creative industries and the tourism sector. These have been held in major cities including London, New York, Sydney, Dubai and Istanbul and have attracted partners and high-profile global thought leaders from organisations such as Google, Bloomberg, Spotify, Microsoft and the Museum of Modern Art (MOMA).</p>
Previous Support (5-year period)	This is a first-time applicant for the City of Perth. However, the event has previously been supported by the City through sponsorship to the Chamber of Arts and Culture WA from 2017 – 2019.

Project Details		
Project Title	REMIX Summit Perth 2023	
Project Date / Venue	14 – 15 September 2023	WA Museum Boola Bardip and Art Gallery of Western Australia (AGWA)
Project Description	<p>REMIX Summit Perth is a public-facing event designed to explore the intersection of culture, technology and entrepreneurship with cultural and creative industries and leading technologists, academics and businesses. The summit purpose is to collaborate and ideate as well as explore alternative ways of working.</p> <p>The theme for this two-day event is ‘A Changing World – Recovery, Resilience and Reinvention’ and will focus on the rapid shifts that are occurring and accelerating in technology, society and the environment and its impact on the creative economy in Australia.</p> <p>The applicant will liaise with local organisations including the City of Perth, the Department of Local Government, Sport and Cultural Industries (DLGSC) and a diverse cross section of the creative community, including First Nation representation, to ensure that it covers local content and issues of interest.</p> <p><b><u>Summit Day 1</u></b></p> <p>This ticketed event will be held at the WA Museum Boola Bardip and will consist of a series of idea discussions, trend-scouting sessions and case studies of changemakers and entrepreneurs that have successfully adapted to this changing environment.</p> <p>There will be several high-profile local, national and international keynote speakers from a diverse range of industries that will discuss topics (selected in conjunction with the City of Perth) such as:</p> <ul style="list-style-type: none"> <li>▪ Immersive and interactive storytelling;</li> <li>▪ Future of placemaking and public spaces;</li> <li>▪ Developing physical experiences and viable business models for small groups;</li> <li>▪ Better together with new models for collaboration (partnerships, collectives and networked institutions);</li> <li>▪ The future of work;</li> <li>▪ How can creatives help shape the economy of the future? Creativity, Learning and Play;</li> <li>▪ Supporting the Upstarts: Nurturing Creative and Social entrepreneurship;</li> <li>▪ The ‘Experience Economy’ and the rise of immersive entertainment;</li> <li>▪ Cultural organisations reimagined and developing tomorrows cultural experiences;</li> <li>▪ Creative collisions and multidisciplinary innovation;</li> </ul>	

- Reclaiming the night – culture and the 24-hour economy;
- The future of tourism; and
- Revitalising the city in a time of transition and moving from CBDs to CEDs (Central Experience Districts).

The topics selected will form the basis of the interactive workshops that will occur on Day 2.

Day 1 will also include 'Follow the Speaker' sessions that provide delegates the opportunity to talk to the speaker and potentially collaborate with them and other delegates on ideas related to that theme.

The day will conclude with an official reception at the Art Gallery of Western Australia (AGWA) followed by a Partner Dinner.

### **Summit Day 2**

Day 2 will be held at AGWA and will consist of presentations by 'Workshop Leaders', which will include several of the keynote speakers from Day 1.

This will be followed by a facilitated exercise designed to capture the individual participants' responses, and a plenary session to explore the group dynamics and capture ideas that can be further developed post-summit.

Outcomes from each workshop will be captured, analysed and then disseminated as a blueprint for the sector going forward.

There will be over 10 keynote speakers over the course of the two days with proposed speakers to include the former Global Creative Director, Apple, ILM, TikTok, Netflix Global VP Live Experiences and Punchdrunk – the world's leading immersive theatre company.

REMIX Summit Perth 2023 is expected to attract up to 350 national and local delegates. Previous Perth-held summits have been sold-out with 91.6 per cent of delegates either strongly agreeing (63.3 per cent) or agreeing (28.3 per cent) the event gave them new ideas and knowledge.

There will also be several satellite events held throughout the week from other sponsors and participants.

As per previous years, it is expected to attract local, national, and international media coverage.

The City will be recognised as a 'Major Partner'. The event is also supported by the

	Department of Local Government, Sport and Culture Industries (DLGSC) and Wesfarmers.
Estimated Attendance	350
Total Project Cost	\$182,050
Total Amount Requested	\$50,000
Total Assessment Score	78%
Recommendation	<b>Approve</b>
Recommended Amount	\$50,000 (excluding GST) cash contribution

### Recommendation Rationale

The application was recommended for support due to:

- a) The project is an established event with international significance and good reputational outcomes for the City;
- b) The project will highlight the City's creative economy and position it globally as a major cultural capital city and artistic and creative hub;
- c) The project supports knowledge-sharing and encourages innovation by developing opportunities and collaboration between technology organisations, innovators and the creative and cultural sectors;
- d) The additional workshop element (previous Perth-held REMIX Summits did not have this component) and creation of a blueprint will provide working outcomes for these sectors;
- e) The project will provide networking opportunities and build long-term relationships that can result in broader social and economic benefits;
- f) The project is likely to generate significant media publicity and brand awareness for the City; and
- g) The project will generate direct short-term benefits to the City by attracting local and intrastate visitation.

## Consultation

Nil

## Decision Implications

8. It is generally not possible to support every application or the total request for each applicant, due to budget constraints, lack of alignment with the City's strategic priorities and/or inadequate applications. This may result in unavoidable dissatisfaction from some applicants.

9. A City representative will negotiate sponsorship benefits with the applicant in line with sponsorship funding amounts, once approved by Council. The applicant will be required to provide significant benefits in recognition of the City's support.
10. The successful applicant is required to submit an acquittal report within one month of project completion. Acquittal reports must demonstrate how the City's sponsorship funding supported projects or initiatives within the City of Perth local government area and demonstrate direct impact on the City of Perth meeting its aspirations of Liveable, Sustainable and Prosperous.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Economic Development Strategy Economic Development Sponsorship FY2022/23 Guidelines

Legislation, Delegation of Authority and Policy	
Legislation:	<u>Regulation 12 of the Local Government (Financial Management) Regulations 1996</u> – payments from municipal fund or trust fund, restrictions on.
Authority of Council/CEO:	Council Policy 4.3 – Outgoing Sponsorship and Grants directs that any sponsorship application for more than \$15,000 or from a funding round is to be considered by Council.
Policy:	Council Policy 4.3 – Outgoing Sponsorship and Grants directs that there be a consistent and transparent assessment process and criteria to guide recommendations to Council. An eligibility check has been conducted the application to ensure it is compliant with the Policy and the necessary assessment process has been followed.

## Financial Implications

The financial implications of the recommendation(s) are accommodated within the existing budget.

### 2022/23

Account Number	1066-100-50-10095-7901	Operating
Account Description	Economic Development Sponsorship	
Total Budget	\$650,000	
Total Allocated to Approved Applicants	\$598,689	
Budget – This report	\$50,000	
Remaining Budget	\$1,311	
Budget Impact	Accommodated in approved budget 2022/23	



## Further Information

11. Questions and responses forming part of the Agenda Briefing Session held on 21 February 2023 are as follows:

	Question	Response												
1	Do we know the amount of support from Wesfarmers and DLGSC?	The applicant's budget includes a \$70,000 contribution from DLGSC which the application states is unconfirmed. There is no reference to Wesfarmers support.												
2	It's a long-held event and we're jumping in now with money. If we don't do this the event still goes ahead, right? All the same programming, the same input from us?	The applicant has confirmed the project would not go ahead without City funding.												
3	What was the level of support through the Chamber of Arts and Culture?	<p>Between 2017 and 2019 City of Perth contributed funding under a partnership model, not a sponsorship, with Chamber of Arts and Culture.</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Funding for</th> <th>Funding Amount</th> </tr> </thead> <tbody> <tr> <td>2017</td> <td>Remix Summit</td> <td>\$75,000</td> </tr> <tr> <td>2018</td> <td>Remix Summit</td> <td>\$75,000</td> </tr> <tr> <td>2019</td> <td>Remix Summit + Professional Development Session</td> <td>\$85,000</td> </tr> </tbody> </table>	Year	Funding for	Funding Amount	2017	Remix Summit	\$75,000	2018	Remix Summit	\$75,000	2019	Remix Summit + Professional Development Session	\$85,000
Year	Funding for	Funding Amount												
2017	Remix Summit	\$75,000												
2018	Remix Summit	\$75,000												
2019	Remix Summit + Professional Development Session	\$85,000												

## 12.2 Options for the Safe Night Space for Women After May 2023

Responsible Officer	Kylie Johnson – General Manager Community Development
Voting Requirements	Simple Majority
Attachments	Nil.

### Purpose

To seek Council's decision on:

- The provision of the Safe Night Space for Women service after May 2023; and
- The future function of the Rod Evans Centre after May 2023.

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### Recommendation

That Council:

1. ENDORSES that the contract with Ruah Community Services in relation to the Safe Night Space for Women is extended such that services are to end on 30 November 2023 and administrative requirements are to end on 31 December 2023.
  2. ENDORSES that the associated Licence Agreement with Ruah Community Services is extended to 30 November 2023.
  3. ENDORSES that the Rod Evans Centre resumes use as a community centre after 30 November 2023.
-

## Background

1. Homelessness is a complex social issue with underlying, interrelated factors such as the lack of low-cost housing, family and domestic violence, addiction and insufficient mental services. The City of Perth has worked closely with the State Government to reduce the incidence and the impact of homelessness, as illustrated in the following background overview of actions and achievements.
2. In February 2018, a City Homelessness Framework Committee was established by the City of Perth and John Carey MLA to address key emerging issues and trends regarding rough sleeping and homelessness in the inner city.
3. On 30 July 2019, the City of Perth Council endorsed its “Interim Homelessness Plan 2019 – 2020”. This document included an action to establish “*a safe shelter outside of the core retail area of the CBD with integrated provision of support services*”.
4. In 2019, the Department of Communities released its Directions Paper on Homelessness to elicit stakeholder feedback. The following year the Department released State Government’s “All Paths Lead to a Home: Western Australia’s 10-Year Strategy on Homelessness 2020 – 2030”. The strategy identified that “*The Department of Communities is the lead agency for homelessness in Western Australia*”.
5. In July 2020, a City of Perth Rough Sleeper Advisory Committee was formed. This group comprised of stakeholders across the homelessness support sector. A subcommittee, the Safe Spaces in the Inner-City Working Group was also established. This group explored the provision of safe places for people experiencing homelessness to cover the interim period of 2020 to 2023 while longer-term accommodation options were created in line with the State Government’s 10-Year Strategy to End Homelessness.
6. On 3 November 2020, the City of Perth Council supported a two-year trial provision of a Safe Night Space for Women (SNS) at a City-owned building. Council supported the allocation of \$575,000 in capital expenditure to refit the Rod Evans Centre for this purpose, plus \$2.3 million for service provision.
7. On 27 April 2021, Council approved the City of Perth Rough Sleeper Plan 2021 – 2022.
8. On 23 February 2021, Council accepted the tender from Ruah Community Services (Ruah) to deliver the Safe Night Space service for a period of two years with 3 further options of up to 12 month extensions.
9. In 2021, in a first for Western Australia, the role of Minister for Homelessness was created. The following year, an Office of Homelessness was also established; this operates as a sub-department of the Department of Communities. The Office of Homelessness includes a Perth based outreach team called the Homelessness Engagement Assessment Response Team (“HEART”).
10. On 26 July 2022, Council approved the City of Perth Homelessness Action Plan 2022 –2024. The Plan reiterated the City would provide a Safe Night Space for Women until 31 May 2023. The Plan also required a future review of the City’s continued involvement in the direct delivery of the Safe Night Space service.
11. Since the creation of the Office of Homelessness and a dedicated Minister for Homelessness, the State Government has been increasingly pro-active in addressing this state-wide issue. For example, the State has funded new social housing (as a strategy to prevent at-risk low-income earners from falling into homelessness) plus created new accommodation for people experiencing homelessness.
12. The Office of Homelessness has also been effective in encouraging other State Government departments to respond to the issue of homelessness as relevant to their role. For example is the \$2.2 million Country Connect program announced in December 2022 will provide comprehensive journey and care coordination for at-risk cohorts who travel to Perth for specialist healthcare. This program aims to reduce and prevent people from falling into a cycle of homelessness upon reaching the city.

13. Since the Safe Night Space for Women opened in May 2021, within the inner-city there has been an additional 157 crisis and transition accommodations created/planned for people experiencing/at risk of homelessness. This includes 30 beds from the Murray Street site, which is due to become operational in mid-2023. In addition, another 112 units will become available for people on low-income when the Common Ground facility in East Perth is built (see Table 1).

Table 1: New crisis/transitional accommodation beds in the inner-city since the Safe Night Space opened in May 2021

Date open	Name of the facility	Number of beds
July 2021	Koort Boodja, Northbridge	30 beds
Aug 2021	Boorloo Bidee Mia, Perth	100 bed capacity, however, operates at approx. 65 beds due to complexity of client needs
Nov 2022	St Barts Future Homes	Additional 18 beds
Proposed Mid 2023	Murray St, West Perth	30 beds
Proposed Mid 2024	Ruah Centre for Women and Children, Northbridge	14 beds
Proposed Early 2025	Common Ground, East Perth	112 units

14. These new facilities supplement the existing stock of 139 crisis accommodation beds in the inner city (being Tom Fisher House, CROFT, 55 Central and Orana House) and 150 transitional housing beds (being St Bartholomew's, Ngulla Mia and The Beacon).

## Discussion

### Benefits of the Safe Night Space for Women

15. The City of Perth Safe Night Space (SNS) at the Rod Evans Centre provides services to adult women experiencing homelessness, from 7pm to 7am. The Safe Night Space is a place where women can rest and connect to support services in a safe and secure environment. The space does not provide beds. People using the space have access to basic laundry facilities, toilets and a shower.
16. Safe Night Spaces are not a long-term solution to homelessness. Rather they are an interim solution providing basic shelter and safety and decrease the risk of further trauma that may be experienced from rough sleeping. The longer-term, sustainable solution is, as identified in the State Government's 10-year strategy, a housing-first model. The strategy describes this as *"the first and primary goal ... [to] provide people access to safe and stable housing"*.
17. Over the twenty months from 31 May 2021 to 31 January 2023, the Safe Night Space has sheltered 709 individuals for a cumulative 7,966 instances of support (calculated by number of women multiplied by the number of nights each woman has stayed at the SNS). Although the capacity of the service is 25 women, averaged over the 611 days of this period, this equates to 13 women per night.
18. Of the attendances at the SNS over this period, 285 women were emergency placements from WA Police, Crisis Care and Nyoongar Patrol Outreach Service.

19. The SNS assists clients to transition to alternative accommodation. For example, in January 2023, 9 (i.e. 8%) of the 113 clients were assisted in to some form of accommodation, including 3 clients in private rentals. However, in that same month 4 clients fell out of their housing due to the challenges in retaining suitable and affordable accommodation.

### **Challenges in providing the Safe Night Space for Women**

20. The SNS is operated by two Ruah staff and two Rooforce licensed security guards. Some of the learnings of the service relates to:
- The complexity of client needs (such as escaping family and domestic violence, acute physical conditions, pregnancies, complex mental health challenges, and alcohol and drug use.)
  - The location in terms of accessibility as anecdotally, clients need to take public transport to access the service;
  - The management of men “hanging around” the building; and
  - The complaints from nearby residents regarding anti-social behaviours, noise and items left in the surrounding area.
21. Ruah’s reporting shows that from 1 October 2021 (when these figures were first provided) to 31 January 2023, an ambulance was called 112 times and the Police 104 times. Over this period there were also 157 reports of verbal aggression between clients and 118 occasions of verbal aggression towards staff/security.
22. The cost to engage Ruah to provide the services for the Safe Night Space for Women is currently \$1,081,000 a year (2022/23 budget). However, due to the complexity of client needs, Ruah has advised that it is operating the SNS at a substantial loss. Therefore, Ruah has notified the City that continuation of the SNS service past May 2023 will incur a cost increase to the City of Perth. The cost will rise from \$1,081,000 to \$1,448,000 a year (noting that this still leaves Ruah with an annual shortfall of \$258,412).

### **Other City of Perth Initiatives Supporting People Experiencing/At Risk of Homelessness**

23. In addition to funding and providing the Safe Night Space for Women, the City of Perth manages the Moore Street Accreditation Site at a cost of \$187,000/year (2022/23 budget). Operating six days a week, the Moore Street site is an outdoor space where homelessness support community groups and organisations offer services such as food, mobile showers, donated clothing and a Street Doctor. The City of Perth provides the security staff, CCTV monitoring and additional waste services and cleaning in this area to facilitate this service provision.
24. Additionally, the City also provides \$22 million of its assets (freehold land) as social (low-cost) housing as units, hostels and aged care residences within East Perth.
25. The two-year trial of the Safe Night Space for Women has been an innovative program that provided a safe place to spend the night, filling a need during the period that the State Government’s homelessness strategy was coming into fruition. However, as this trial period draws to a conclusion, it is an appropriate time to consider whether the City of Perth, as a local government should continue to use ratepayers funds for this purpose. Key issues to consider are:
- the substantially increased costs for the SNS service, and
  - the level to which homelessness support in the inner-city has currently expanded as well as the future funding that State has budgeted. This includes a total social housing investment of more than \$2.1 billion to fund around 3,300 social houses and around \$70 million to construct the Common Ground facilities in Perth and Mandurah.

26. It is recognised that State Government is stepping up to its responsibilities on required leadership and action to increase accommodation for people experiencing homelessness, and future funding for upcoming projects and social housing investments.
27. In recognition that the Murray Street Hotel, purchased by the State Government for \$5.1 million to provide crisis accommodation, is opening in mid-2023, it is proposed the SNS service continue to cover the period that the Murray Street accommodation opens and then ceases SNS service provision on 30 November 2023. It is further proposed that the Rod Evans Centre returns to use as a community centre.

## Consultation

28. Elected Members provided feedback on options at the Elected Member Engagement Session held on 7 February 2023.
29. Exploratory discussions have also been held with State Government.
30. Ruah, who is the Safe Night Space service provider, has been approached to discuss the feasibility of different options. The following is Ruah's feedback, including the costs if the service were to be extend the service using the contract extensions for either 6, 12 or 24 months (Tables 2 to 4).
  - a. **“Service overview:** *Ruah is keen to show the importance and urgency of funding extension for the Safe Night Space (SNS) service, we see this service as a critical element of the housing first system. The SNS 2 year pilot ends May 30. This vital program provides a safe and warm place for homeless individuals to sleep at night, as well as access to basic needs such as showers, food, and medical support. The service is the only one of its kind, operating 24/7 with referral services, and phone support from Ruah available outside SNS opening hours. With the growing demand for support services in Perth, the SNS provided critical supports and an opportunity to access ongoing case management – this model has been successful [for] many women who have moved into permanent housing with ongoing support through our linked services.*
  - b. **Current Homelessness Environment and Services:** *The homelessness situation in Perth is at crisis point, with rising costs of living having an impact for many people entering homelessness for the first time. The newly announced Murray Hotel will meet a critical need and provide accommodation for people experiencing homelessness but will not fully meet the increasing demand. It will initially focus on accommodating the significant demand from existing HIFI and HEART clients. Additionally, there is a need for a gender-specific location due to the high instances of sexual assault and family and domestic violence being a major driver of homelessness. In addition to the impact on women sleeping rough, the closure of SNS will have an additional impact on Tranby, emergency services, and existing city homelessness services.*
  - c. **Outcomes and Impact of Extension:** *The SNS program has already demonstrated its impact and effectiveness in addressing the homelessness crisis in Perth. In December 2022, there were 515 individual referrals accepted for SNS, in these cases clients have been supported by the SNS team during the day and this has been done with resources in addition to funding providing by the SNS contract. The service supported 113 individuals with 518 incidents of support, with 35% of those supported identifying as Aboriginal and/or Torres Strait Islander. In January there were an additional 18 women brought in for Emergency Placement. A large majority of the women we support present in mental health crisis and experiencing the impact of family and domestic violence. The SNS staff supports clients through connecting them with practical solutions, MH [mental health], Health and AOD [alcohol and other drugs] programs while working with them to address the barriers to security housing. SNS staff use a needs assessment tool each night and in*

December made 2019 connections to Ruah’s day centre for support and 72 referrals for clients to other specialist services. SNS is an interim and critical element of the Housing First system, with the goal of directly moving clients into permanent housing when available. Based on previous demand, an extension of six months is expected to support 1,146 presentations to SNS and take 3,090 referrals from city services, hospitals, and crisis services. It is expected an additional 90 individuals will be referred from police, ambulance and Noongar Patrol services in a six month period.

- d. **Funding:** Ruah currently funds much of the SNS out of reserves including case management of many SNS clients, disability navigator support, counselling and AOD services and additional after-hours support for all SNS clients, even when they are not using the space or have moved into accommodation or permanent housing. These costs reflect the current model and hours without previously proposed extensions to the model, noting in the proposed table below – for the purpose of an extension, Ruah is willing to subsidise elements of the SNS and the ask from the CoP is bolded in each option.
- e. **Service Delivery and Excellence:** The SNS program has a strong focus on delivering high-quality services to ensure the safety and well-being of clients with a focus of managing the safety of clients who use alcohol and drugs. The program has expanded its services beyond just providing shelter, to now offering day linkage, support for clients seeking work options, and following up with women who are pregnant, escaping violence, or have disabilities requiring additional support. We see the SNS service is a crucial support system, it is seeing increasing demand and excellent outcomes for the women and the broader community.”

**Table 2: Cost to extend the SNS by 6 months (31 May 2023 – 30 November 2023)**

Wages	\$384,926
Roo Force Security at SNS	251,563
IT	4,592
Insurances	5,476
Administrative support	77,625
<b>Total cost that will be charged to the City of Perth</b>	<b>\$724,182 excl. GST</b>
<b>*Noting current cost \$540,500</b>	
Additional costs Ruah incur to run SNS including site leadership, case management, the provision of disability and financial navigation and counselling.	\$129,206
<b>Total cost to Ruah to run the SNS for additional 6 months</b>	<b>\$853,388 excl. GST</b>

**Table 3: Cost to extend the SNS by 12 months (31 May 2023 – 31 April 2024)**

Wages	\$769,852
Roo Force Security at SNS	503,126
IT	9,184
Insurances	10,952
Administrative support	155,250
<b>Total cost that will be charged to the City of Perth</b>	<b>\$1,448,364 excl. GST</b>

<b>*Noting current cost \$1,081,000</b>	
<i>Additional costs Ruah incur to run SNS including site leadership, case management, the provision of disability and financial navigation and counselling.</i>	\$258,412
<i>Total cost to Ruah to run the SNS for additional 12 months</i>	<i>\$1,706,776 excl. GST</i>

**Table 4: Cost to extend the SNS by 2 years (31 May 2023 – 30 May 2025)**

<i>Wages</i>	<i>\$1,575,117</i>
<i>Roo Force Security at SNS</i>	<i>1,029,396</i>
<i>IT</i>	<i>18,368</i>
<i>Insurances</i>	<i>21,904</i>
<i>Administrative support</i>	<i>310,500</i>
<b>Total cost that will be charged to the City of Perth</b>	<b>\$2,955,285 excl. GST</b>
<b>*Noting current cost \$2,162,000</b>	
<i>Additional costs Ruah incur to run SNS including site leadership, case management, the provision of disability and financial navigation and counselling.</i>	<i>\$516,824</i>
<i>Total cost to Ruah to run the SNS for additional 2 years</i>	<i>\$3,472,109 excl. GST</i>

## Decision Implications

31. The ramifications of deciding upon the direct service provision of the Safe Night Space relate to the financial cost, potential reputational implications and the opportunity cost, as listed in points 36 (a) to 36 (c):
- a. There is a financial cost involved in continuing the Safe Night Space service, particularly given the cost increase heralded by Ruah;
  - b. Despite the \$22 million in freehold land the City provides for low-income housing and \$187,000/year for the Moore Street Accreditation Site, and that the Safe Night Service was only a trial, there may be a reputational risk to the City if the SNS does not continue. However, there is also a reputational risk from neighbours of the SNS service (as this cohort of residents appear to have borne the brunt of the anti-social behaviour around the SNS site, judging by complaints lodged); and
  - c. There is an opportunity cost inherent if the Rod Evans Centre continues to be unavailable to the broader community as a place to run community programs. Associated with this is the opportunity cost for the adjoining Hay Street East Park playground, given that this playground has seen less use by the community while the Safe Night Space has been in operation.



## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Liveable
Related Documents (Issue Specific Strategies and Plans):	<p><b>Strategic Community Plan 2022-2032</b></p> <p>d. The City of Perth continues to provide the facility and continues to engage a reputable provider to run the service to 31 May 2023 (end of contract with the providers).</p> <p>e. Review the City's continued involvement in the direct delivery of a homelessness shelter.</p> <p>A1: The City of Perth advocates to State and Federal Governments to reduce homelessness and rough sleeping through ... (f.) Increased collaboration (strategic and operational) between departments responsible for addressing homelessness, housing, health, justice, physical and mental health.</p> <p>Facilitate actions: We will facilitate others to delivery services and programs for the community ... (F4) Using City of Perth land and assists to create paces that are inclusive and can support vulnerable people.</p> <p><b>Sustainability Strategy</b> Theme objective 6.3: A safe and health city.</p>

Legislation, Delegation of Authority and Policy	
Legislation:	In accordance with Section 2.7 of the <i>Local Government Act 1995</i> , Council is responsible for overseeing the allocation of the City's finances and resources and determination of Council policies.
Authority of Council/CEO:	In accordance with Section 2.7 of the <i>Local Government Act 1995</i> , Council is responsible for overseeing the allocation of the City's finances and resources and determination of Council policies.
Policy:	Council Policy 2.2 – Purchasing Council Policy 2.12 – Asset Management

## Financial Implications

32. There is a significant increase in the proposed cost for the provision of the Safe Night Service from \$1,081,000 per annum to \$1,448,364. Any extension period will need to be included within the 2023/2024 budget.
33. Operational maintenance of the Rod Evans Centre is already included within the projected budget.
34. Returning the Rod Evans centre to a role as a community centre may require additional operational and capital funding depending on the finalised use.

Account Number	1057-259-50-10335-7268	Operating Expenditure
Account Description	Homelessness Response Program	
Total Budget	\$1,081,500	

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<b>Budget – This report</b>	\$724,182 for six months additional SNS service (\$120,697 in 2022/23 and \$603,485 to be put forward for the 2023/24 budget).  Note that the 2022/23 budget included funding (although only at the current fee structure) for June 2023 SNS service provision.
<b>Remaining Budget</b>	(\$34,437)
<b>Budget Impact</b>	An additional \$34,437 is to be sourced over the approved 2022/2023 budget.

## Further Information

35. Questions and responses forming part of the Agenda Briefing Session held 21 February 2023 are as follows:

	Question	Response
1	Given that it was a trial, what community consultation has been carried out in the past 2 years in relation to the safe night space?	<p>Following the 2020 Council decision to establish a Safe Night Space, consultation occurred with 1,024 letters and 3,148 emails sent for 2 community sessions. These were held in December 2020 and were attended by 11 residents in total.</p> <p>There were also three drop-in sessions at the Rod Evans Centre held jointly by the City and Ruah in May 2021 before the service commenced.</p> <p>No community consultation has been conducted in 2022.</p>
2	Has the City received any complaints from residents? If so, how many and could we please have summary details.	<p>Yes. Complaints have been received on a regular basis, particularly from immediate neighbours.</p> <p>The common themes to these complaints are noise, anti-social behaviour in the area and litter.</p> <p>There have been 53 instances that Citywatch were called for issues at Safe Night space from June 2021 to February 2023.</p>
3	How many complaints has the city received regarding the safe night space?	See above.
4	How many complainants have issued complaints?	See above.
5	<p>Can you elaborate more on what you mean by the \$22 million of freehold land for low income housing? Is this unique to the City of Perth?</p> <p>Are you saying that rates on these properties are waived or reduced? What is the historical context of providing this land? When was the last time we issued freehold land for low income social housing?</p>	<p>There are 4 properties purposed for affordable housing on freehold land that have a combined value of circa \$22m being 133, 29 and 33 Goderich St and 164 Hay Street. We are not aware if this is unique to the City.</p> <p>There are different arrangements in place with each of the properties:</p> <ol style="list-style-type: none"> <li>1. 133 Goderich St – leased to Access Housing Australia. We receive rental payments from housing tenants at</li> </ol>

	Question	Response														
		<p>20% lower than market less management/operating fees plus a government subsidy.</p> <ol style="list-style-type: none"> <li>2. 29 Goderich Street – leased to Catholic Homes and the rent is significantly below a market rent.</li> <li>3. 33 Goderich St and 164 Hay Street and leased to the Department of Communities for \$1 per annum.</li> </ol> <p>These are historical arrangements entered into by the City.</p> <p>The last arrangement entered into by the City was for 33 Goderich St and 164 Hay Street properties in April 2014 with the Department of Communities for a 20 year lease.</p>														
6	<p>Can you elaborate more on what you mean by the opportunity cost of using the Rod Evans centre as a safe night space?</p> <p>Do you see it as an income generating asset? If so, has there been any preliminary work on what the site can yield?</p>	<p>The opportunity cost relates to the Rod Evans Centre being unavailable for community use.</p> <p>The property is currently classified as ‘community purpose’ as approved by Council. No work has been undertaken at this stage to review its longer term use.</p>														
7	<p>Why are we proposing to extend the contract for 6 months?</p> <p>Did we miss a deadline?</p>	<p>To align with the opening of the Murray Street crisis accommodation facility, expected in June/July 2023 and factoring in notice to our providers and any refurbishment necessary for community use.</p> <p>No deadlines have been missed.</p>														
8	<p>Requested more detail for the response to question 2.</p>	<p>Detail on complaints lodged provided through a CIBN.</p> <p>Summary of nature of complaints:</p> <table border="1" data-bbox="901 1758 1481 1910"> <thead> <tr> <th>Nature of complaint <i>(note that some complaints involved more than one type of complaint)</i></th> <th>Number of complaints</th> </tr> </thead> <tbody> <tr> <td>Anti-social behaviour (including noise and/or loitering)</td> <td>61</td> </tr> <tr> <td>Rubbish</td> <td>4</td> </tr> <tr> <td>Criminal offences</td> <td>8</td> </tr> <tr> <td>Begging</td> <td>2</td> </tr> <tr> <td>Complaint about City not taking enough action to address homelessness</td> <td>2</td> </tr> <tr> <td><b>Total</b></td> <td><b>77</b></td> </tr> </tbody> </table>	Nature of complaint <i>(note that some complaints involved more than one type of complaint)</i>	Number of complaints	Anti-social behaviour (including noise and/or loitering)	61	Rubbish	4	Criminal offences	8	Begging	2	Complaint about City not taking enough action to address homelessness	2	<b>Total</b>	<b>77</b>
Nature of complaint <i>(note that some complaints involved more than one type of complaint)</i>	Number of complaints															
Anti-social behaviour (including noise and/or loitering)	61															
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Begging	2															
Complaint about City not taking enough action to address homelessness	2															
<b>Total</b>	<b>77</b>															
9	<p>Had the administration assessed any kind of risk around not continuing with the Safe Night Space, and what financial impact, unintended</p>	<p>Impacts, risks and consequences were identified and discussed at an Elected Member Engagement Session on 7 February 2023.</p>														







	Question	Response
	consequences or unintended financial impact that would have on the City?	
10	Could the City, in the week that we've got before we make a decision, try and guestimate how much we put into the site in terms of call out, monitoring and response?	Rangers patrol four times a day and attend the site for specific tasks of litter/impounding items approximately three times a week, which equates to a value of approximately \$30,000 per annum. Our parks teams routinely maintain the area and also report regular rubbish, and rough sleeping within the park area.

11. Infrastructure and Operations Alliance and Commercial Services Alliance Reports

Nil.

## 12. Corporate Services Reports

### 14.1 Monthly Financial Statements - December 2022

<b>Responsible Officer</b>	Michael Kent – Chief Financial Officer
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	<p>Attachment 14.1A – Financial Activity Statement and Notes to the FAS P6 <a href="#">↓</a> </p> <p>Attachment 14.1B – Net Current Position P6 <a href="#">↓</a> </p> <p>Attachment 14.1C – Operating Variances by Alliance P6 <a href="#">↓</a> </p> <p>Attachment 14.1D – Capital Project Variances P6 <a href="#">↓</a> </p> <p>Attachment 14.1E – Investment Register P6 <a href="#">↓</a> </p> <p>Attachment 14.1F – Statement of Rates Debtors P6 <a href="#">↓</a> </p>

### Purpose

This suite of reports provides Council with timely, meaningful financial insights regarding the City’s operating activities, financial performance and financial position.

### Recommendation

That Council RECEIVES the following financial reports for the period ended 31 December 2022:

1. Financial Activity Statement (FAS) and Notes to the FAS - Attachment 14.1A.
2. Net Current Position - Attachment 14.1B.
3. Operating Variances by Alliance & Service Unit - Attachment 14.1C.
4. Capital Projects Variances - Attachment 14.1D.
5. Investment Report - Attachment 14.1E.
6. Statement of Rates Debtors - Attachment 14.1F.

That Council NOTES the financial reports for the period ended 30 November 2022 as circulated via Council Hub on 03 January 2022:

1. Financial Activity Statement (FAS) and Notes to the FAS - Attachment 14.1A.
2. Net Current Position - Attachment 14.1B.
3. Operating Variances by Alliance & Service Unit - Attachment 14.1C.
4. Capital Projects Variances - Attachment 14.1D.
5. Investment Report - Attachment 14.1E.
6. Statement of Rates Debtors - Attachment 14.1F.

## Background

1. Presentation of a monthly financial report to Council is both a statutory obligation and good financial management practice that:
  - a. Demonstrates the City's commitment to managing its operations in a financially responsible and sustainable manner.
  - b. Provides timely identification of variances from budget expectations for revenues and expenditures and identification of emerging opportunities or changes in economic conditions.
  - c. Ensures proper accountability to the community for the use of financial resources.
2. Preparation of a monthly Financial Activity Statement (FAS) is the minimal statutory requirement of the *Local Government Act 1995* and regulation 34 of the *Local Government (Financial Management) Regulations 1996*. It is also a responsible financial management practice to allow Council to effectively execute their financial management responsibilities.
3. Financial information that is required to be reported directly to Council monthly includes:
  - a. Operational financial performance against budget expectations.
  - b. Explanations for identified variances from expectations.
  - c. Financial position of the City at each given month end.
4. This statutory financial information is supported by additional information including investments performance and reports on rates and general debtors.

## Understanding the Financials

5. When reading the financial information provided in this report, 'variances' (deviations from budget expectations) are classified as being either:
  - a. Favourable variance.
  - b. Unfavourable variance.
  - c. Timing variance.
6. A timing variance relates to a budgeted revenue or expense that has not occurred at the time it was expected, but which is still expected to occur within the budget year. That is, the financial transaction will still occur - but just in a different month. There should be no impact on the projected budget surplus by year end.
7. A realised favourable or unfavourable variance is different to a timing variance. It represents a genuine difference between the actual and budgeted revenue or expenditure item.
8. A realised favourable year to date variance on a revenue item is a positive outcome for the City as it increases the projected budget surplus. An unfavourable variance on a revenue item has the opposite effect, resulting a decrease to the projected budget surplus.
9. A realised favourable variance on an expenditure item may have either of two causes - one being a saving because the outcome was achieved for a lesser cost, which has the effect of increasing the projected budget surplus. The other cause may be that the proposed expenditure may not have been undertaken and is not expected to be incurred in that financial year. Whilst this may seem positive from the financial position perspective, it may not be a positive outcome for the community if the service or project is not delivered.



10. A realised unfavourable year to date variance on an expenditure item, (over-expenditure) results in a decrease to the projected budget surplus.
11. The Schedule of Variances (Attachment 14.1A) provides commentary on whether the nature of the variance is savings related, timing related or otherwise.
12. If a realised favourable or unfavourable variance is material in value (of significant size), it will be amended through a formal budget review process.

## Discussion

13. The FAS by Nature & Type - Attachment 14.1A presents a whole of organisation perspective on the attainment of revenue and expenditure targets overall - classified by nature and type.
14. The headline data from the FAS is shown in Table 1 below.

**Table 1:**

Item Details	YTD Budget	YTD Actual	Variance	F/ U
Operating Revenue - Excluding Rates	\$ 56.036 M	\$ 58.521 M	\$ 2.485 M	F
Rates Revenue	\$ 99.377 M	\$ 100.477 M	\$ 1.100M	F
Operating Expenditure	\$ 97.166 M	\$ 95.173 M	\$ 1.993 M	F
Non-Operating Revenue	\$ 0.367 M	\$ 0.619 M	\$ 0.252 M	F
Capital - Infrastructure	\$ 15.334 M	\$ 11.408 M	\$ 3.926 M	F
Property, Plant & Equipment	\$ 5.191 M	\$ 4.602 M	\$ 0.588 M	F

15. Material operating revenue and expenditure variances from Attachment 14.1A are detailed (with explanatory comments) in the Notes to the FAS (also contained within Attachment 14.1A).
16. Comments on the material variances between budget and actual capital expenditures are presented in Attachment 14.1D - Capital Projects Schedule which lists all approved, budgeted capital projects for 2022/23.
17. Each line item listed in the FAS by Nature & Type Attachment 14.1A can be cross referenced (using the Note reference) back to the relevant note.
18. Attachment 14.1C provides an alternative view showing how the organisation is tracking against budget by Alliance - and then disaggregating those figures by Service. This reporting view includes all internal charges and internal recoveries so the full service-cost can be understood.
19. Examining the FAS (Attachment 14.1A) in more detail; the aggregation of operating revenues and operating expenses reflects a year-to-date Net Cash Deficit from Operations of (\$17.04M) compared to a year-to-date budgeted Deficit of (\$20.80M). This is a favourable variance of \$3.76M at the end of the month.
20. Investing activities reflect a result of (\$14.86M) compared to a year-to-date budget of (\$20.16M). This is an unfavourable variance of \$5.30M. A significant portion of this is related to invoicing delays associated with the capital program specifically the Roe St project.

21. Construction of infrastructure to month end is at 74% of year-to-date budget expectations at \$11.4M, against \$15.3M budget as noted at paragraph 14. Attachment 14.1D provides comments on specific variances for capital projects.
22. Acquisition of non-infrastructure to month end is \$4.6M and is 89% of the year-to-date budget. Readers are directed to Attachment 14.1D for comments on specific variances.
23. Adjusting for opening funds (Net Current Position), generates the Budget Deficiency before Rates. This then indicates the Amount Required to be Raised from Rates. The difference between the Rates amount, and the Deficiency before Rates, is the Closing Position.
24. The FAS for the period to 31 December shows that a rate yield of \$100.5M has been levied compared to the \$99.4M budget at rates strike date. Interim rates for a newly rated Office property added \$552K. The rates levied figure will be reduced to reflect the impact of the resent WACA rate exemption (\$199K) which was gazetted in January and the anticipated Heritage Concessions (\$232K) as they are processed. The net difference will be adjusted in the statutory mid-year budget review.
25. The disclosed year to date FAS Closing Position of \$84.8M compares favourably to the year-to-date budgeted closing position of \$74.7M - a 6.2% variance reflecting the combined impact of the favourable variances noted in this report for revenues, expenses and financing activity.
26. The Net Current Position Report (Attachment 14.1B) indicates a year-to-date adjusted Net Current Position value of \$89.8M versus the budget of \$75.7M. This is primarily attributable to better than anticipated revenue performance and a higher cash balance. Where appropriate, relevant items will be adjusted in the budget review process.
27. Headline data from this month's Net Current Position report is shown in Table 2 below. Comparative figures are provided for 2021 as well as the 30 June 2023 budgeted year-end figures.

**Table 2:**

Item Details	June 2023 Annual Budget	Dec 2021 YTD Actual	Dec 2022 YTD Actual
Current Assets	\$ 153.527 M	\$ 245.042 M	\$ 260.106 M
Current Liabilities	(\$ 36.390 M)	(\$ 48.129 M)	(\$ 38.542 M)
Unadjusted Net Assets	\$ 117.137 M	\$ 196.913 M	\$ 221.564 M
Less Restricted Items	(\$ 113.832 M)	(\$ 100.883 M)	(\$ 131.765M)
Adjusted Net Current Position	\$ 3.305 M	\$ 96.029 M	\$ 89.799 M

28. The comparative numbers from the Net Current Position report for December 2021 and December 2022 reflect the impact of a higher value of reserve funds and a lower value of creditors in 2022.
29. As noted above, there is currently a higher value of reserve funds (restricted assets) in 2022 than in 2021, and this will remain until drawn down to make the capital contributions for the WACA Aquatic Facility and Perth Concert Hall when required.
30. Attachment 14.1E - Investment Report for December 2022 presents detail of the City's cash investment portfolio in terms of performance, percentage exposure of total portfolio by credit risk, counterparty exposure and maturity profile.
31. The report indicates the City has adequate cash flow to meet its financial obligations as and when they will fall due; and it has achieved compliance with the various Investment Policy limits.

32. It also shows the impact of the recent uplift in investment rates crystallising and performance is now in line with the upward revision to the interest revenue budget at the October OCM.
33. Attachment 14.1F - Rates Debtors provides a monthly update and analysis of rates collections by differential property rating category and overall. The 2022/23 rates notices were issued on 28 July with a due date for the first instalment of 7 September 2022. At month end, collections represented 88% of the collectible amount.

## Consultation

Nil.

## Decision Implications

34. Council's acknowledgement of receiving the Financial Activity Statement and supporting documents will meet its statutory obligation in respect of overseeing the City's financial resources.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Nil.

Legislation, Delegation of Authority and Policy	
Legislation:	<p>Section 6.4(1) and (2) of the <a href="#">Local Government Act 1995</a></p> <p>Regulation 34(1) of the <a href="#">Local Government (Financial Management) Regulations 1996</a></p> <p>This section of the Act and the related regulation prescribe the requirement to prepare and present to Council (monthly), FAS.</p> <p>That FAS should contain:</p> <ul style="list-style-type: none"> <li>• Annual Budget estimates, and approved revisions to these for comparison purposes.</li> <li>• Actual amounts of income and expenditure to the end of the month of the FAS.</li> <li>• Material variances between the comparable amounts and commentary on reasons for these variances.</li> <li>• Net current assets at the end of the month.</li> <li>• An explanation of the composition of the net current assets at the end of the month to which the FAS relates.</li> </ul> <p>Any other information which the local government deems relevant.</p>
Authority of Council/CEO:	The above legislation prescribes that this report be presented to Council on a monthly basis.
Policy:	CP 2.1 Management of Investments.

## Financial Implications

35. There are no direct financial implications of receiving this report as it reflects a historical accounting of financial transactions. When material variances are noted, appropriate remedial action will be initiated by the administration in a timely and prudent manner.

## Further Information

36. Employee related costs are disclosed at the end of December as being 0.3% (or \$104K) over year to date budget - compared to 5.7% (or \$1.0M) below at the end of September. This is because the earlier apparent favourable variance was due largely to the timing of registering the outside workers EBA agreement and the resultant lag in paying both the back pay and the increment, the timing of the additional 0.25% increase from 2.75% to 3.0% for the staff covered by the inside workers EBA and the final employee entitlement payouts to the childcare centre staff.
37. With all those factors incorporated into the management accounts, and the reclassification of costs relating to agency (temporary) staff as employee costs rather than materials and contacts, employee related costs across the organisation are now largely in line with budget expectations.





































































































































14.2 Schedule of Accounts Paid - November 2022

<b>Responsible Officer</b>	Michael Kent – Chief Financial Officer
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Attachment 14.2A – Schedule of Accounts Paid - November 2022 <a href="#">↓</a> 

Purpose

For Council to note details of payments made under delegated authority for the month of November 2022.

Recommendation

That Council:

- 1. RECEIVES the Schedule of Accounts Paid for the period ended 30 November 2022 as attached.
- 2. RECORDS in the Ordinary Council Meeting minutes the summary of accounts paid being:

Total Accounts Paid	
Municipal Fund	\$17,156,753.75
Trust Fund	\$0
<b>Total - All Funds</b>	<b>\$17,156,753.75</b>



## Background

1. In accordance with Regulation 13(2) and 13(3) of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council. The Chief Executive Officer is delegated this authority under Delegation 2.14.
2. This authority has then been subdelegated by the Chief Executive Officer.
3. The listing of payments with full disclosure of all required information, is presented as Attachment 14.2A.
4. The listing of payments was made available to the Elected Members via the Council Hub, ahead of the agenda distribution, to provide additional time for review.
5. This summary report then facilitates the acknowledgement of the listing having been received.

## Discussion

6. The Schedule of Accounts Paid (Attachment 14.2A) contains the following payments made under Delegated Authority 2.14 - Payments from the Municipal & Trust Fund:

Schedule of Accounts Paid - November 2022		
<b>Municipal Fund</b>		
EFT & Cheque Payments	Direct Creditor Payments	13,509,482.27
<b>Sub Total - EFT &amp; Cheques</b>		<b>13,509,482.27</b>
Direct Debits	Bank Charges and Merchant Fees	68,386.78
<b>Sub Total - Direct Debits</b>		<b>68,386.73</b>
Payroll	04/11/2022	1,662,254.45
	18/11/2022	1,907,869.31
<b>Sub Total - Payroll</b>		<b>3,570,123.76</b>
Corporate Cards		8,760.94
<b>Sub Total - Cards</b>		<b>8,760.94</b>
<b>Total per Attachment 14.2A</b>		<b>17,156,753.75</b>
<b>Total Payments from Municipal Fund</b>		<b>17,156,753.75</b>
Investments in Term Deposits		6,000,000
<b>Trust Fund</b>		
Trust EFT & Cheques		0
<b>Total - Trust Funds</b>		

## Consultation

Nil.

## Decision Implications

7. Council's acknowledgement of receiving the Schedule of Accounts Paid will meet its statutory obligation under Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Annual Budget

Legislation, Delegation of Authority and Policy	
Legislation:	<p>Section 6.10 of the <i>Local Government Act 1995</i>            Regulation 13(1) of the <i>Local Government (Financial Management) Regulations 1996</i></p> <p>This section of the Act and the related regulation prescribes the requirement to prepare a list of all payments made for each month and to present them to Council. The Schedule of Accounts Paid (the 'list') should contain, for each payment:</p> <ul style="list-style-type: none"> <li>• Payee Name</li> <li>• Amount of the Payment</li> <li>• Date of the Payment</li> <li>• Sufficient information to identify the transaction</li> </ul>
Authority of Council/CEO:	In accordance with Regulation 13(2) and 13(3) of the <i>Local Government (Financial Management) Regulations 1996</i> , where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council.
Policy:	Nil.

## Financial Implications

8. There are no direct financial implications of receiving this report as it reflects a historical accounting of financial transactions that were provided for in the adopted budget (as amended).

## Further Information

Nil.































































































































14.3 Schedule of Accounts Paid - December 2022

<b>Responsible Officer</b>	Michael Kent – Chief Financial Officer
<b>Voting Requirements</b>	Simple Majority
<b>Attachments</b>	Attachment 14.3A – Schedule of Accounts Paid - December 2023 <a href="#">↓</a> 

Purpose

For Council to note details of payments made under delegated authority for the month of December 2022.

Recommendation

That Council:

- 1. RECEIVES the Schedule of Accounts Paid for the period ended 31 December 2022 as attached.
- 2. RECORDS in the Ordinary Council Meeting minutes the summary of accounts paid being:

Total Accounts Paid	
Municipal Fund	\$23,983,063.98
Trust Fund	\$0
Total - All Funds	\$23,983,063.98

## Background

1. In accordance with Regulation 13(2) and 13(3) of the *Local Government (Financial Management) Regulations 1996*, where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council. The Chief Executive Officer is delegated this authority under Delegation 2.14.
2. This authority has then been subdelegated by the Chief Executive Officer.
3. The listing of payments with full disclosure of all required information, is presented as Attachment 14.3A.
4. The listing of payments was made available to the Elected Members via the Council Hub, ahead of the agenda distribution, to provide additional time for review.
5. This summary report then facilitates the acknowledgement of the listing having been received.

## Discussion

6. The Schedule of Accounts Paid (Attachment 14.3A) contains the following payments made under Delegated Authority 2.14 - Payments from the Municipal & Trust Fund:

Schedule of Accounts Paid - December 2022		
<b>Municipal Fund</b>		
EFT & Cheque Payments	Direct Creditor Payments	20,375,089.91
<b>Sub Total - EFT &amp; Cheques</b>		<b>20,375,089.91</b>
Direct Debits	Bank Charges and Merchant Fees	67,416.96
<b>Sub Total - Direct Debits</b>		<b>67,416.96</b>
Payroll	02/12/2022	1,737,584.05
	16/12/2022	1,784,398.71
<b>Sub Total - Payroll</b>		<b>3,521,982.76</b>
Corporate Cards		18,574.35
<b>Sub Total - Cards</b>		<b>18,574.35</b>
<b>Total per Attachment 14.3A</b>		<b>23,983,063.98</b>
<b>Total Payments from Municipal Fund</b>		
Investments in Term Deposits		10,000,000
<b>Trust Fund</b>		
Trust EFT & Cheques		0
<b>Total - Trust Funds</b>		

## Consultation

Nil.

## Decision Implications

7. Council's acknowledgement of receiving the Schedule of Accounts Paid will meet its statutory obligation under Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Annual Budget

Legislation, Delegation of Authority and Policy	
Legislation:	<p>Section 6.10 of the <i>Local Government Act 1995</i>            Regulation 13(1) of the <i>Local Government (Financial Management) Regulations 1996</i></p> <p>This section of the Act and the related regulation prescribes the requirement to prepare a list of all payments made for each month and to present them to Council. The Schedule of Accounts Paid (the 'list') should contain, for each payment:</p> <ul style="list-style-type: none"> <li>• Payee Name</li> <li>• Amount of the Payment</li> <li>• Date of the Payment</li> <li>• Sufficient information to identify the transaction</li> </ul>
Authority of Council/CEO:	In accordance with Regulation 13(2) and 13(3) of the <i>Local Government (Financial Management) Regulations 1996</i> , where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council.
Policy:	Nil.

## Financial Implications

8. There are no direct financial implications of receiving this report as it reflects a historical accounting of financial transactions that were provided for in the adopted budget (as amended).

## Further Information

Nil.












































































































































## 14.4 Mid Year Statutory Budget Review

Responsible Officer	Michael Kent – Chief Financial Officer
Voting Requirements	Absolute Majority
Attachments	Attachment 14.4A – Revised Budget Financial Activity Statement <a href="#">↓</a>  Attachment 14.4B – Notes to Revised Budget Statement <a href="#">↓</a>  Attachment 14.4C – Revised Budget Capital Projects Schedule <a href="#">↓</a> 

### Purpose

This report is for Council to consider the mid-year statutory review of the 2022/23 Annual Budget. The recommended adjustments arise from a comprehensive review of the City's financial performance relative to budget expectations from July 2022 to December 2022.

### Recommendation

That Council:

1. ADOPTS the statutory Mid-Year Review of the 2022/23 Budget as presented in the following schedules:
  - a. Revised Budget Financial Activity Statement by Nature & Type - Attachment 14.4A
  - b. Notes to the Revised Budget Financial Activity Statement by Nature & Type - Attachment 14.4B
  - c. Revised Budget Capital Projects Schedule - Attachment 14.4C
2. In accordance with Regulation 33A of the *Local Government (Financial Management) Regulations 1996*, REQUESTS the Chief Executive Officer to provide a copy of this Review and determination to the Department of Local Government, Sport and Cultural Industries within 30 days of Council's resolution.

## Background

1. The Annual Budget is an informed financial forecast of the anticipated revenues and expenditures arising from the City's operations over the year. As such, it is reasonably expected that some variations will occur between those forecasts and the actual financial outcomes. These differences may arise from cost savings, change of project scope, release of project contingency, changed economic conditions or receipt of unanticipated revenues.
2. The variations may be either favourable or unfavourable - and it is important that the budget is dynamically managed so that Council maintains an informed perspective on the City's financial position.
3. This requirement is recognised by the Department of Local Government, Sport and Cultural Industries (the Department) who have legislated that all local governments should conduct a review of their financial performance for the period commencing 1 July and ending no earlier than 31 December and consider their financial position at review date.
4. For the purposes of preparing the Mid-Year Budget Review, the City has used the December 2022 Financial Activity Statement and supporting financial information.
5. The results of the review must be presented to Council - and then be forwarded to the Department before 31 March so that department officers may perform a value-adding review to ensure that the local government is not facing unidentified short-term financial challenges.
6. Council Policy 2.6 - Budget Variations notes the statutory obligation for the budget review and provides guidance on what should be included.

## Understanding the Budget Review Schedules

7. When reading the financial information in the Budget Review Schedules, amendments to budget expectations are classified as being either:
  - a. Favourable - increases the budget surplus
  - b. Unfavourable - decreases the budget surplus
8. Timing variances, which relate to a budgeted revenue or expense that has not occurred at the time it was expected, but which is still expected to occur within the budget year are not included as there should be no impact on the projected budget surplus by year end.
9. A realised or known variance represents a genuine difference between the actual and budgeted revenue or expenditure item and needs to be considered in the budget review process.
10. A realised favourable year to date variance on a revenue item is a positive outcome for the City as it increases the projected budget surplus. An unfavourable variance on a revenue item has the opposite effect, resulting a decrease to the projected budget surplus.
11. A realised favourable variance on an expenditure item has the effect of increasing the projected budget surplus. A realised unfavourable year to date variance on an expenditure item (an over-expenditure) results in a decrease to the projected budget surplus.
12. Realised favourable or unfavourable variances that are material in value (of significant size), are amended through this formal budget review process.

## Discussion

13. Council adopted its 2022/23 Annual Budget on 12 July 2022 with a Projected Budget Closing Position (Surplus) of \$3,305,351.
14. Amendments to the budget already approved by Council prior to the date of this review are summarised in the table below.

**Table 1:**

Details	Timing	Impact on Surplus \$	Impact
Projected Budget Surplus @ Budget Adoption	Jul 22	3,305,351	-
Budget Amendments adopted by Council – Net (Full transaction reconciliation in Finance System) (including Carry Forwards & Budget Amendments)	Jul - Dec 22	1,224,605	▲
<b>Projected Budget Surplus before Budget Review</b>	<b>Jan 23</b>	<b>4,529,956</b>	<b>-</b>

15. It should be noted that the estimated surplus noted above was contingent on all funding and expenditure patterns running true to budget for the remainder of the year.
16. A comprehensive review of the City's budget was undertaken with engagement across all service areas. Items considered in the Statutory Budget Review Schedules included the following:
  - Recognition of revenues that exceed budget estimates.
  - Recognition of operational savings in expenditure budgets.
  - Reprioritisation of certain capital works projects.
  - Some additional capital equipment purchases required to support approved initiatives.
17. As part of the review process, there were also internal transfers / reallocation of existing approved budget lines due to changes in organisation structure or re-assigning of functional responsibilities. These simply relate to transferring an expenditure item recorded in one service area to another service area without change in the nature of the budget item or having impact on the budget surplus.
18. To provide an overall summary of the City's budgeted financial position following the Mid -Year Budget Review, the information contained in Table 1 is updated below in Table 2.

**Table 2:**

Details	Timing	Impact on Surplus \$	Impact
Projected Budget Surplus @ Budget Adoption	Jul 22	3,305,351	-
Budget Amendments adopted by Council – Net (Full transaction reconciliation in Finance System) (including Carry Forwards & Budget Amendments)	Jul - Dec 22	1,224,605	▲
<b>Projected Budget Surplus before Budget Review</b>	<b>Jan 23</b>	<b>4,529,956</b>	<b>-</b>
Mid-Year Budget Review - Operating Revenues	Feb 23	1,733,683	▲

Mid-Year Budget Review - Cash Operating Expenses	Feb 23	(968,505)	▼
Mid-Year Budget Review - Capital Expense	Feb 23	2,667,852	▲
Mid-Year Budget Review - Capital Revenues	Feb 23	(1,113,485)	▼
Adjustment to Budget Opening Position	Feb 23	3,204,641	▲
Reserve Transfers - Refer Agenda Item 14.5	Feb 23	(4,856,904)	▼
Mid-Year Adjustment to Rates Revenue	Feb 23	530,306	▲
<b>Revised Budget Surplus after Budget Review</b>	<b>Feb 23</b>	<b>\$5,727,545</b>	

19. An executive level summary of the amendments is provided below - but for more detailed explanations of the budget amendments.
20. Referring initially to the **Revised Budget Financial Activity Statement Attachment 14.4A** and then using the note references from that document to cross reference to the **Notes to the Revised Budget Financial Activity Statement Attachment 14.5B** provides more granular detail on the changes.
21. The Opening Budget Position was estimated at \$5.4M (excluding carry forwards) for the purposes of adopting the budget. It was subsequently determined to be \$8.6M after all the year-end adjustments were incorporated into the final audited accounts. This difference was primarily due to three significant factors that favourably impacted the final position. These include the notification at the very end of June of an unbudgeted \$1.1M special dividend from Mindarie Regional Council, a reduction of \$1.3M in the funding required for carry forward works and savings in selected operating cost areas.
22. Operating revenue adjustments identified through the Mid-Year Budget Review resulted in a \$1.7M net Improvement in the budget operating position, largely driven by additional external contributions received in support of events, insurance recoveries and improved parking performance.
23. Cash operating expense budgets adjustments identified through the Mid-Year Budget Review will result in an increase of approximately \$969K as detailed in the **Notes to the Revised Budget Financial Activity Statement**.
24. Notes 1 - 11 of the **Notes to the Revised Budget Financial Activity Statement - Attachment 14.5B** provide details of operating revenue budget adjustments whilst Notes 12 - 28 relate to operating expenditure budget adjustments.
25. Capital revenue items considered in the Mid-Year Budget Review resulted in a net decrease of \$1.1M in capital grant revenues. This was a consequence of the deferral of the 100% grant funded Bus Stop Replacement Program.
26. Refer to Notes 29 of the **Notes to the Revised Budget Financial Activity Statement - Attachment 14.5B** and **Attachment 14.5C - Revised Budget Capital Projects** for details of Capital Revenue adjustments.
27. A net \$2.6M decrease in capital works projects was identified in the budget review. Details of these adjustments can be found in the **Revised Budget Capital Projects Schedule - Attachment 14.5C (Note 30)**.
28. There are no proposed new borrowings in 2022/23 and payments of loan principal and interest are in accordance with the adopted budget.

29. Proposed Reserve Fund adjustments are addressed separately in Item 14.5 of this agenda with detailed narrative provided for each item.
30. Note 38 of the **Revised Budget Financial Activity Statement - Attachment 14.5B** acknowledges the positive impact of unexpected interim rates for a new development on Mounts Bay Road and a small downwards adjustment due to the increased WACA concession - resulting in a net \$530K increase in rates revenues for the 2022/23 year.

## Consultation

Nil.

## Decision Implications

31. Council's receipt of the Statutory Budget Review will meet its obligation under Regulation 33A of the *Local Government (Financial Management) Regulations 1996*. A copy of the review must then be lodged with the Department within 30 days.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Sustainable
Related Documents (Issue Specific Strategies and Plans):	<p>Long Term Financial Plan and Annual Budget</p> <p>The purpose of the mid-year budget review is to ensure that the City's financial position remains sustainable in both the short term and longer term. It also helps to encourage value for money outcomes from the deployment of the City's financial resources and transparently demonstrates accountability for their use.</p>

Legislation, Delegation of Authority and Policy	
Legislation:	<p>Section 6.8(1) and (2) of the <i>Local Government Act 1995</i></p> <p>Regulation 33A of the <i>Local Government (Financial Management) Regulations 1996</i></p> <p>This section of the Act and the related regulation prescribe the requirement to prepare and present to Council, a review of the Annual Budget for the period commencing 1 July and no earlier than 31 December.</p> <p>That review of the Budget must consider:</p> <ul style="list-style-type: none"> <li>• The local government's financial performance for that period.</li> <li>• The local government's financial position as at review date.</li> <li>• The financial outcomes as forecast in the budget for the end of the financial year.</li> </ul> <p>Council must consider and adopt the review, or any parts of the review and any recommendations made in the review.</p>

	Within 30 days of Council making its determination in respect of the Budget Review, it must submit a copy of the budget review to the Department.
<b>Authority of Council/CEO:</b>	The above legislation prescribes that Council is to consider a review submitted to it within 30 days of the review being carried out. Within 30 days after Council has made a determination, a copy of the review and determination is to be provided to the Department.
<b>Policy:</b>	2.3 Strategic Financial Planning & Budgeting 2.6 Budget Variations

## Financial Implications

- 32 The Budget Review as presented will result in a (projected) budget surplus of \$5,727,545. This represents around 2.8% of Operating Revenues which is within the guidance target band of 1% to 3% referenced in Council Policy 2.3 Strategic Financial Planning & Budgeting.
- 33 The financial implications of receiving this report will be reflected in revised Annual Budget once adopted by Council. This ensures that Council continues to receive current, complete and accurate assessments of the City's financial performance and financial position each month.
- 34 Any other budget amendments arising from the February 2023 Ordinary Council Meeting have not been included in this review as they are approved after the review date.

## Further Information

Nil.





























## 14.5 Special Budget Review - Reserves

Responsible Officer	Michael Kent – Chief Financial Officer
Voting Requirements	Absolute Majority
Attachments	Nil.

### Purpose

For Council to consider a proposed amendment to the 2022/23 Budget to recognise known variances specifically involving transfers of funds to or from, cash-backed Reserves. This report and recommended amendments are supplementary to the statutory mid-year budget review

### Recommendation

That Council

1. ADOPTS the following amendments to the 2022/23 Budget for the period ending 30 June 2023 (as detailed in Tables 1(A), 2, 3,4, 5, 6, 7 and 8 of the Officer Report):
  - a. Revised timing of the WACA Capital Contribution No 1
  - b. Reduced drawdown from Reserve funds for payment of the Perth Parking Levy
  - c. Drawdown from Reserve funds for payment of sponsorships awarded in 2021/22 but not acquitted until the 2022/23 year.
  - d. Drawdown from Reserve Funds to reimburse costs for major event activations.
  - e. Drawdown from Major Infrastructure Projects Reserve to fund asset normalisation activities at Elizabeth Quay (EQ).
  - f. Transfer of waste tipping fee savings to Refuse Disposal & Treatment Reserve
  - g. Revised timing of the Perth Concert Hall Capital Contribution
  - h. Transfer additional funds from favourable budget opening position and revenue outperformance to Reserves to support currently unfunded implementation of Council strategies.
2. NOTES the administrative adjustment to the Long Term Financial Plan (LTFP) for 2023/24 and 2024/25 for the revised timing of the WACA Capital Contribution No 2 as detailed in Table 1(B), WACA Capital Contribution No 3 as detailed in Table 1(C) and PCH Capital Contribution as detailed in Table 7(B).
3. APPROVES the creation of the following cash backed reserves:
  - a. Community Infrastructure Reserve  
This reserve is established to provide funding to support community infrastructure capital initiatives arising from the Social Needs Analysis 2022.
  - b. Sustainable & Resilient City Reserve  
This reserve is established to support initiatives that enhance the City’s energy resilience, drive residential population growth or build the night-time economy with the intention of strengthening and diversifying ongoing revenue streams.

## Background

1. The Annual Budget is an informed financial forecast of the anticipated revenues and expenditures arising from the City's operations over the year.
2. As such, it is reasonably expected that some variations will occur between those forecasts and the actual financial outcomes. These differences may arise from cost savings, change of project scope, release of project contingency, changed economic conditions or receipt of unanticipated revenues.
3. The variations may be either favourable or unfavourable and it is important that the budget is dynamically managed so that Council maintains an informed perspective on the City's financial position.
4. This requirement is recognised by the Department of Local Government, Sport and Cultural Industries who have legislated that all local governments should conduct a review of their financial performance for the period commencing 1 July and ending no earlier than 31 December and consider the impact on their financial position at review date.
5. However, this requirement does not preclude review and amendment of the budget at other times, especially when the values involved are material in size. Indeed, it is responsible financial management practice to dynamically amend the budget to reflect those changed financial circumstances.
6. This Special Budget Review addresses financially significant budget amendments which are also associated with transfers of funds to, or from, cash-backed Reserves:
  - a. Timing of Capital Contribution to the WACA Aquatic Facility and related Reserve transfer.
  - b. Reduced drawdown from Parking Levy Reserve funds for payment of the Perth Parking Levy.
  - c. Drawdown from Sponsorship Reserve funds for payment of sponsorships awarded in 2021/22 but not acquitted until the 2022/23 year.
  - d. Drawdown from Major Event Activations Reserve for ICC World Cup and International Rugby event
  - e. Drawdown from Major Infrastructure Projects Reserve to fund EQ Normalisation activities.
  - f. Transfer of waste tipping fee savings to Refuse Disposal & Treatment Reserve.
  - g. Deploy unanticipated funding to selected cash backed Reserves.

## Discussion

7. Discussion on each proposed budget amendment and any related Reserve Fund transfers follows:

### **WACA Aquatic Facility Capital Contribution**

8. The City's capital contribution to the WACA Aquatic Facility of \$25M is fully accommodated in the 2022/23 annual budget and the 2023/24 and 2024/25 years of the LTFP.
9. Since the initial inclusion of the funding for this expense, the anticipated cash outflow pattern for the contribution has shifted across financial years as negotiations have progressed over an extended period.
10. This means that it is now likely that only \$1.25M will be paid out this year with no need for a 2022/23 draw down from the Asset Enhancement Reserve. Subsequently, an increased payment totalling \$12.5M and similar Reserve draw down is anticipated to occur in 2023/24 and a final payment of \$11.25M and associated draw down will occur in 24/25.
11. There is no net change in the quantum of funds involved, the only change is in which year the funds are paid / transferred.

**Table 1 (A) - Budget Amendment - 2022/23:**

Account Description	Current Budget	Amendment	Revised Budget
WACA Contribution - No 1	(\$ 8,750,000)	\$ 7,500,000	(\$ 1,250,000)
Transfer from Asset Enhancement Reserve	\$ 3,750,000	(\$ 3,750,000)	\$ 0
Transfer to Asset Enhancement Reserve	(\$ 0)	(\$ 3,750,000)	(\$ 3,750,000)
Net Change to Closing Position		\$ 0	

**Table 1 (B) - LTFP Adjustment - 2023/24:**

Account Description	Current Budget	Amendment	Revised Budget
WACA Contribution - No 2	(\$ 11,250,000)	(\$ 1,250,000)	(\$ 12,500,000)
Transfer from Asset Enhancement Reserve	\$ 8,750,000	\$3,750,000	\$ 12,500,000
Net Change to Closing Position - Increase		\$ 2,500,000	

**Table 1 (C) - LTFP Adjustment - 2024/25:**

Account Description	Current Budget	Amendment	Revised Budget
WACA Contribution - No 3	(\$ 5,000,000)	(\$ 6,250,000)	(\$ 11,250,000)
Transfer from Asset Enhancement Reserve	\$ 5,000,000	\$ 3,250,000	\$ 8,250,000
Net Change to Closing Position - (Decrease)		(\$ 2,500,000)	

**Parking Levy Expense**

12. Since the 2022/23 Budget was developed, the City has been successful in negotiating a reduction of the Perth Parking Levy (PPL) on a number of parking bays for the period between July and February due to reduced numbers of people travelling into the City.
13. This has resulted in a saving of \$1,166,307 on the Parking Levy expenditure budget line. Accordingly, the transfer of funds from the Parking Levy Reserve to support the payment of the levy should be reduced.
14. As a consequence of an adjustment to the estimated number of 'in-use' parking bays subject to the levy at budget time, the transfer from Reserve was budgeted as slightly less than the budgeted parking levy expense. This anomaly is now also rectified as shown in the table below.

**Table 2 - Budget Amendment - 2022/23:**

Account Description	Current Budget	Amendment	Revised Budget
Parking Levy	(\$ 17,760,732)	\$ 1,166,307	(\$ 16,594,425)
Transfer from Parking Levy Reserve	\$ 17,617,636	(\$ 1,023,211)	\$ 16,594,425
Net Change to Closing Position - Increase		\$ 143,096	

**Cash Flow Management for Acquitted Sponsorships**

15. In May 2022 Council resolved (OCM - 22/05-076) to create a Sponsorship Reserve to manage the cashflow implications of awarded sponsorship agreements that span multiple financial years.
16. This arrangement recognised that there is often a significant lag between the awarding of sponsorships and the staging of the sponsored event, and ultimately, the acquittal of costs associated with the event by the sponsorship recipient.
17. This means that the awarding of a sponsorship and its final acquittal frequently fall in different financial years. The use of the Sponsorships Reserve provides an efficient, transparent mechanism to manage these cash flow implications across financial years.
18. At 30 June 2022, there was an amount of \$2.9M worth of sponsorships that had been awarded prior 30 June, but which had not reached the acquittal stage of the process (in many cases the event dates were post year-end).
19. The committed funds were transferred to the Sponsorship Reserve at that time to quarantine the funds so that they would be available to honour the sponsorship obligations when the time came to pay them out (post acquittal).
20. Between 1 July and 31 December 2022, a total of \$1,298,588 worth of those sponsorship commitments were formally acquitted by the sponsorship recipients and paid to them from Municipal Fund (general) working capital.
21. This is because it is not permissible under the accounting standards to make payments directly from Reserve Funds, but rather they must be recognised through the Municipal Operating (Income) Statement.
22. It is now appropriate to reimburse the Municipal Fund for payment of those sponsorship amounts with the funds held in the Sponsorship Reserve explicitly for that purpose.

**Table 3 - Budget Amendment - 2022/23:**

<b>Account Description</b>	<b>Current Budget</b>	<b>Amendment</b>	<b>Revised Budget</b>
Sponsorships Program - 2022/23	(\$ 6,400,000)	\$ 0	(\$ 6,400,000)
Transfer from Sponsorship Reserve - 22/23	\$ 6,400,000	\$ 0	\$ 6,400,000
Sponsorships Awarded - Not Paid 21/22	(\$ 0)	(\$ 1,298,588)	(\$ 7,698,588)
Transfer from Sponsorship Reserve - 22/23	\$ 0	\$ 1,298,588	\$ 7,698,588
<b>Net Change to Closing Position (Surplus)</b>		<b>\$ 0</b>	

**Major Event Activations**

23. Between July and October, costs were incurred in relation to activations associated with the International Rugby, ICC T20 World Cup and Keys to the City. These were met from Municipal Fund (general) working capital and now need to be reimbursed from the Reserve established for this purpose.

**Table 4 - Budget Amendment - 2022/23:**

Account Description	Current Budget	Amendment	Revised Budget
Leveraging & Activations Expense	(\$ 90,000 )	(\$ 94,500)	(\$ 184,500 )
Transfer from Major Activation Reserve	\$ 0	\$94,500	\$ 94,500
Net Change to Closing Position - Increase		\$ 0	

**Elizabeth Quay (EQ) Asset Normalisation Project**

24. The City has engaged a specialist consultant to undertake activities associated with the upcoming normalisation (handover) of infrastructure assets in the Elizabeth Quay public realm. Funding is available in the reserve for this purpose.

**Table 5 – Budget Amendment - 2022/23**

Account Description	Current Budget	Amendment	Revised Budget
Consultancy - EQ Asset Normalisation	(\$ 0)	(\$ 530,000)	(\$ 530,000)
Transfer from Major Infrastructure Reserve	\$ 0	\$ 530,000	\$ 530,000
Net Change to Closing Position - Increase		\$ 0	

**Waste Tipping Fees**

25. In developing the 2022/23 Budget, the City used the waste tipping fees for the Mindarie Regional Council landfill site that were in force at that time. Some months later, the City was advised that the per tonne landfill site tipping fee was significantly lower than for the prior year.
26. Based on estimated tonnages, it is estimated that this will equate to a saving of approximately \$500,000 over the full year. It is recommended that this saving be returned to the Refuse Disposal & Treatment Reserve.

**Table 6 - Budget Amendment - 2022/23**

Account Description	Current Budget	Amendment	Revised Budget
Waste Tipping Fees	(\$ 3,522,712)	\$ 500,000	(\$ 3,022,712)
Transfer to Refuse Disposal Reserve	\$ 97,998	\$ 500,000	\$ 597,998
Net Change to Closing Position - Increase		\$ 0	

**Perth Concert Hall Capital Contribution**

27. It is now not anticipated that the City's \$4.0M Capital Contribution towards the Perth Concert Hall will be made earlier than 2023/24, therefore the funds will not be drawn down from the Perth Concert Hall Reserve in 2022/23.
28. There is no net change in the quantum of funds involved, the only change is in which year the funds are paid / transferred.



**Table 7 (A) - Budget Amendment - 2022/23:**

Account Description	Current Budget	Amendment	Revised Budget
PCH Capital Contribution	(\$ 4,000,000)	\$ 4,000,000	(\$ 0)
Transfer from Perth Concert Hall Reserve	\$ 4,000,000	(\$ 4,000,000)	\$ 0
Net Change to Closing Position		\$ 0	

**Table 7 (B) - LTFP Adjustment - 2023/24:**

Account Description	Current Budget	Amendment	Revised Budget
PCH Capital Contribution	(\$ 0)	(\$ 4,000,000)	(\$ 4,000,000)
Transfer from Perth Concert Hall Reserve	\$ 0	\$ 4,000,000	\$ 4,000,000
Net Change to Closing Position		\$ 0	

**Funding of Reserves to support Specific Strategies**

29. Given that the Opening Position for the Budget (after year end accounts were finalised) was higher than the estimate used in developing the budget, and the City has benefitted from some windfall revenues and cost savings; it is recommended that these additional funds be deployed to specific Reserves as a 'future fund' to support the 'Reimagine' phase of the City's Evolution to Excellence program in 2023/24.
30. In April 2022, Council adopted its over-arching Sustainability Strategy which is expected to have future cost implications as related capital initiatives are rolled out. An implementation plan to support the strategy is to be presented to Council before 30 June.
31. The City also has two currently unfunded Elected Member Notices of Motion on the books relating to incentivising population growth and supporting economic development for small business.
32. Providing seed funding into a Reserve for such initiatives from the current windfall is recommended as a prudent action to support sustainability initiatives that could generate future revenue streams.
33. Taking such action is a demonstration of proactive strategic financial management, acknowledging that delivering on these strategies will require investment, but using the current windfall funding to avoid the funding burden falling entirely on future ratepayers and to give Council greater financial agility.
34. A Social Needs Analysis is also underway along with identification of priority iconic projects which will lead to new funding requirements to build / enhance community infrastructure. Flagging seed funding in a Reserve created for such purpose can help support applications to attract external contributions / grants towards social infrastructure.
35. Accordingly, it is recommended that the windfall gain in the Budget Opening Position is deployed to the Community Infrastructure Reserve for this purpose.
36. Funds could only be accessed in future years, once a firm proposal, demonstrating defined beneficial community outcomes aligned to endorsed Council priorities was approved by Council.

**Table 8 – Additional Reserve Transfers - 2022/23**

Account Description	Current Budget	Amendment	Revised Budget
Transfer to Sustainable & Resilient City Reserve	(\$ 0)	(\$ 2,000,000)	(\$ 2,000,000)
Transfer to Community Infrastructure Reserve	(\$ 0)	(\$ 3,000,000)	(\$ 3,000,000)
Net Change to Closing Position - Decrease		\$ 5,000,000	

37. The budget amendments detailed in Tables 1(A), 2, 3, 4, 5, 6 and 7 have the net effect of amending the (revised) projected 2022/23 budget closing position to \$5,727,545 representing around 2.8% of operating revenue which is within the guidance target band of 1% to 3% referenced in Council Policy 2.3 Strategic Financial Planning & Budgeting.
38. All other amendments are neutral and relate to managing cash flow implications across financial years.

## Consultation

Nil

## Decision Implications

39. Council's acknowledgement of receiving this budget amendment report will meet its statutory obligation in respect of overseeing the City's financial resources.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	Nil
Legislation, Delegation of Authority and Policy	
Legislation:	<p>Section 6.2(2) (b) of the <a href="#">Local Government Act 1995</a>  Regulation 33(A) of the <a href="#">Local Government (Financial Management) Regulations 1996</a></p> <p>This section of the Act and the related Financial Management Regulation prescribe the requirement to prepare and present to Council, a review of the Annual Budget for the period commencing 1 July and no earlier than 31 December.</p> <p>That review of the Budget must consider:</p> <ul style="list-style-type: none"> <li>• The local government's financial performance for that period.</li> <li>• The local government's financial position as at review date.</li> </ul>

	<ul style="list-style-type: none"> <li>The financial outcomes as forecast in the budget for the end of the financial year.</li> </ul> <p>However, this legislation does not preclude the local government amending its budget at other times during the year where it considers the adjustment to the budget is sufficiently material to warrant a separate budget review.</p>
<b>Authority of Council/CEO:</b>	Amendments to the City’s budget are required to be presented to, and formally approved by Council by absolute majority.
<b>Policy:</b>	CP 2.3 - Strategic Financial Planning & Budgeting CP 2.6 - Budget Variations.


## Financial Implications

40. The budget amendments detailed in Tables 1(A), 2, 3, 4, 5, 6, 7 and 8 have the net effect of amending the proposed budget transfers by \$4,856,904 to a (revised) projected 2022/23 budget closing position to \$5,727,545. All other amendments are neutral and relate to managing cash flow implications across financial years.

## Further Information

41. During the 2023/24 annual budget process, the City will look for opportunities to consolidate or retire some smaller Reserves where this can be achieved within the specified purpose statements for those Reserves and within statutory processes.

## 14.6 Corporate Business Plan 2022/23-2025/26 Progress Report 2 and Amendments

<b>Responsible Officer</b>	Melissa Murphy – General Manager Corporate Services
<b>Voting Requirements</b>	Absolute Majority
<b>Attachments</b>	Attachment 14.6A – Corporate Business Plan Quarterly Progress Report 2 <a href="#">↓</a> 

### Purpose

To inform Council of the progress made against the Corporate Business Plan 2022/23-2025/26 and amend the plan to remove two deliverables that will not progress.

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### Recommendation

That Council:

1. ENDORSES the Corporate Business Plan Quarterly Progress Report 2 for the period 1 October to 31 December 2022, as contained in Attachment 14.6A; and
  2. APPROVES the following two amendments of the Corporate Business Plan 2022/23-2025/26:
    - a. Removal of the deliverable ‘Retail mall public toilet and child change room commenced’ from the project ‘Public Toilet Plan’
    - b. Removal of the project ‘Queens Gardens Park lighting upgrade’ and its associated deliverable.
-

## Background

1. The Corporate Business Plan 2022/23-2025/26 (CBP) was adopted by Council at its Ordinary Meeting held 26 July 2022. The CBP sets out the City's priorities for the next four years, guided by the Strategic Community Plan 2022-2032.
2. The City provides quarterly progress reports to Council on the progress of the deliverables set out in the CBP. The first quarterly progress report was endorsed by Council at its Ordinary Meeting held 22 November 2022.

## Discussion

3. Of the 73 deliverables currently scheduled for the 2022/23 financial year:
  - a. 8 (11%) have been delivered
  - b. 62 (85%) are on track
  - c. 1 (1%) is on watch.
4. Four deliverables were achieved during the quarter:

Project/program	Deliverables achieved	Comments
Christmas Lights Trail	Trail delivered	The Rio Tinto Christmas Lights Trail launched on 18 November 2022 with 35 installations over 6km. The Trail continued over 46 nights, concluding 2 January 2023 and featured a diverse entertainment program.
Cyber Security Upgrade program (Year 1 of 3)	Year 1 of the program completed	Cyber security hardware installed and in production.
Annual property classifications review	Reviewed classifications provided to Elected Members for consideration	Classifications considered by Council at its Ordinary Meeting held 22 November, as part of the revised Council Policy 2.7 <i>Property Performance, Investment and Disposal</i> .
Wayfinding Signage Implementation Plan	Plan completed	The implementation plan was completed, and work is underway on the signage rollout. Manufacturing to commence in early 2023.

5. Two (3%) deliverables will not progress.

Project/program	Deliverables achieved	Comments
Public Toilet Plan	Retail mall public toilet and child change room commenced	In response to Elected Member requests, it is proposed to defer any consideration of a public toilet and change room in Forrest Place and the Malls Precinct until the City undertakes detailed planning and engagement for a future upgrade to Forrest Place.
Queens Gardens Park lighting upgrade	Lighting installed	Project deferred to future year. Initial and secondary attempts to procure an electrical lighting contractor were unsuccessful and did not yield a value for money

		outcome (180% over budget). Project to be reprioritised within the 5-year lighting framework program of works.
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6. It is recommended that Council approves amending the CBP to remove these deliverables for the 2022/23 financial year.
7. The City currently has 12 open Council endorsed Notices of Motion to respond to. The Notices of Motion generally relate to sizeable and complex pieces of work, that require dedicated focus by City staff, even if consultants are engaged to assist. Responsibility for eight of the 12 Notices of Motion rests with one Alliance. All Alliances already have a significant Corporate Business Plan and business-as-usual workload. Any additional requests or projects – via Notices of Motion or other means – will impact on the City’s ability to deliver on Corporate Business Plan deliverables within agreed timeframes.

## Consultation

Nil.

## Decision Implications

8. If Council supports point 2 of the Recommendation, the amendments will be applied to the City’s reporting processes. The removed deliverables will not be included in future progress reports or other reporting that relates to the CBP, such as CEO KPIs.
9. If Council does not support point 2a of the Recommendation, options will need to be revisited at a suitable Elected Member Engagement Session during Quarter 3. However, it is noted that the recommendation is made in response to a request from Elected Members.
10. If Council does not support point 2b of the Recommendation the City will need to return to market. This is not considered an efficient use of resources when considering:
  - a. Current market conditions
  - b. That two attempts to procure have already been made
  - c. Submissions from these attempts were significantly over budget.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	A Well-Governed City
Related Documents (Issue Specific Strategies and Plans):	Strategic Community Plan – Articulates the community’s vision for the city. The Corporate Business Plan sets out how the City plans to deliver this vision.

Legislation, Delegation of Authority and Policy	
<b>Legislation:</b>	<p>Section 2.7 of the <i>Local Government Act 1995</i> provides that Council is responsible for the performance of the local government's functions.</p> <p>Section 5.56 of the <i>Local Government Act 1995</i> requires a local government to plan for the future of the district.</p> <p>Regulation 19DA of the <i>Local Government (Administration) Regulations 1996</i> establishes the requirements for a Corporate Business Plan, including adoption and modification.</p>
<b>Authority of Council/CEO:</b>	<p>Under the Act and Regulations, the Council is responsible for the performance of the City's functions and setting the Corporate Business Plan. Accordingly, it is appropriate for Council to receive regular updates on the progress of this plan.</p> <p>Regulation 19DA(6) of the <i>Local Government (Administration) Regulations 1996</i> requires that a Corporate Business Plan, or modifications of such a plan, be considered and adopted by an absolute majority of Council.</p>
<b>Policy:</b>	Nil.

## Financial Implications

- Point 2b of the Recommendation allows the City to reprioritise other works in accordance with the Public Lighting Framework 2019-2029 that will deliver greater value for money than the current allocated project.

## Further Information

12. Questions and responses forming part of the Agenda Briefing Session held 21 February 2023 are as follows:

	Question	Response
1	As I read the wording of the officer's recommendation - part 2 – if this is passed by Council next week, will this mean that we will have to wait until 2027 at the earliest for a public toilet and family change facility to be installed in the retail mall precinct?	<p>Discussions on the potential location of a public toilet in the Malls Precinct occurred at EMES on <b>11 October 2022</b>. There was no strong support for any locations identified and extra information was requested.</p> <p>Further discussion occurred at EMES on <b>29 November 2022</b>. Again, there was no preference stated for any of the potential locations.</p> <p>Given this, it was agreed the issue could be deferred and picked up as part of future discussions and considerations in relation to the upgrade of Forrest Place.</p> <p>Part 2 of the recommendation for Item 14.6 was included to reflect the November EMES discussions.</p> <p>It is not clear why 2027 is being referenced in the question, but it is assumed this date reflects potential timing of an upgrade to Forrest Place IF the upgrade occurs during or after the redevelopment of the Carillion site (as per the discussion at the recent Budget Workshop).</p> <p>An upgrade to Forrest Place can occur earlier if priority and budget is allocated by Council to such a project.</p> <p>More detailed analysis on design/costings for development of a toilet facility in Forrest Place could occur sooner if Elected Members reach agreement on a preferred site.</p>
2	What does the administration plan to do with the \$1.2 million it has taken from ratepayers since 2016 for a public toilet in the CBD?	<p>A total of \$1.05M has been raised for public toilet facilities. \$651K was expended on public toilets during 2017/18 and 2018/19.</p> <p>In 19/20 the remaining \$405K was transferred into the Provisional Capital Works Reserve where it is specifically quarantined for the purpose of public toilets. That funding is still intact in the reserve.</p>



	Question	Response
3	Has the City of Perth ever actually built a new public toilet facility since it began including the Public Toilets line item in the annual budget or has it just been talking about it and writing and reviewing plans?	<p>Since development of the Public Toilet Plan in 2017 the City has rolled out the following public toilet facilities:</p> <ul style="list-style-type: none"> <li>● Aberdeen Street – existing toilet removed, and new toilet installed on northern side of car park</li> <li>● CPP Terrace Road – existing toilet replaced with new APTs</li> <li>● Moore Street – new toilet installed near McIver Train Station</li> <li>● Wellington Square – new toilets installed as part of park redevelopment</li> </ul> <p>Upgrade to be complete before end of this financial year:</p> <ul style="list-style-type: none"> <li>● Roe Street Car Park</li> </ul>
4	What amount has the administration included in the draft 2023/2024 Budget for public toilets – either for plans/reviewing paper or for actual delivery?	<p>The review of the Public Toilet Plan has been completed in house.</p> <p>\$300k for installation of a public toilet will be included in the draft 23/24 budget for consideration by Council.</p> <p>A full refurbishment of the Supreme Court Gardens Public Toilet is also planned and will be included in the draft 23/24 budget for consideration by Council. The current draft budget allows \$1.05 million for construction works which will be refined through the design process which is underway.</p> <p>Council also has the capacity to request that the funding held in reserve for the purposes of public toilets be deployed once Council reaches agreement on a suitable location.</p>
5	What amounts are set aside for public toilets in the draft revision to the Long-Term Financial Plan as part of the 23/24 budget process?	<p>In addition, the \$300,000 for a new CBD toilet, the buildings asset renewal program has allocated \$2.26 million for renewal of public toilets over the next 3 years.</p>
6	Looking beyond the recommendation to the report itself, it states this has been included in the agenda because of a request from Elected Members. Which Elected Members requested this?	<p>Discussions on the potential location of a public toilet in the Malls Precinct occurred at EMES on <b>11 October 2022</b>. There was no strong support for any locations identified and extra information was requested.</p> <p>Further discussion occurred at EMES on <b>29 November 2022</b>. Again, there was no</p>

	Question	Response
		<p>preference stated for any of the potential locations. Given this, it was agreed the issue could be deferred and picked up as part of future discussions/considerations in relation to the upgrade of Forrest Place.</p> <p>Part 2 of the recommendation for Item 14.6 was included to reflect the November EMES discussions.</p>
7	<p>How does the administration assess a request made by an Elected Member, or several Elected Members at an EMES or other forums outside of a normal Council meeting that are not formal resolutions, be acted upon when it's contrary to a resolution of Council?</p> <p>To provide an example to explain the question - the CBD toilet delivery was passed by OCM resolution as an amendment when this CBP was passed last year. To then bring something back to say don't worry about doing it because a few Elected Members didn't like it is contrary to that resolution. Can I simply say the same on projects I don't personally like and don't want to see happen?</p>	<p>The purpose of presenting issues/items to an EMES is generally to make Elected Members aware of and/or seek Elected Member feedback on select matters.</p> <p>Feedback received from Elected Members frequently assists officers in shaping proposals and/or formulating recommendations on matters which are then formally considered by the Council (where required).</p> <p>The feedback received at the EMES on 29 November 2022 was not contrary to a resolution of Council. Council endorsed the 2022/23 Corporate Business Plan with a deliverable to <i>"commence a retail mall public toilet and child change room ... subject to identification of a suitable location and approval by Council, following consultation with affected business owners and landowners"</i>.</p> <p>Given the challenge in agreeing a suitable location, the feedback received at EMES has informed Part 2 of the recommendation for Item 14.6. Council is yet to decide whether to remove the deliverable.</p>
8	<p>Regarding discussion point 7 – I'd like to ask a question of whoever wrote this report please.</p> <p>What did they mean when they say "All Alliances already have a significant Corporate Business Plan and business-as-usual workload" isn't business as usual for a local government the tasks outlined in the Corporate Business Plan?</p>	<p>There are many business-as-usual tasks/actions or core services that require significant resource allocation that are not captured in detail in the Corporate Business Plan (CBP).</p> <p>Page 22 of the CBP states that:</p> <p><i>In addition to our core services, every year we dedicate a portion of our resources to delivering unique projects and programs.</i></p> <p>These are generally the projects and programs captured in the CBP.</p>

	Question	Response
9	<p>Was the Public Toilet Plan the result of a NOM by this group of elected members or was it a project that's been carried forward for the better part of a decade?</p>	<p>Review of the Public Toilet Plan was not in response to a NOM, but rather the initiative of the City.</p> <p>The existing plan was developed in 2017 and needed updating to capture information on the location of new and redundant toilets; on changing patterns of demand; on new standards for more frequent spacing of facilities; changes to design standards; and key actions from our Disability Access and Inclusion and LGBTQIA+ Plans.</p> <p>The City decided a review of the plan was necessary given the updates needed; requests for consideration of a toilet next to Matagarup Bridge; and questions from Cr Fleeton in relation to a CBD toilet.</p>
10	<p>Regarding the same discussion point 7 – it states there are 12 open NOMs and that seems to be causing particular concern, enough to warrant it being mentioned in this report. Can the City please provide an update to the online version of the NOM tracker as that status shows 22 December 2022.</p>	<p>The Notice of Motion report was updated on the City's website on 20 February 2023. There are currently 10 outstanding Notices of Motion.</p>





























## 14.7 Delegation of Authority and Authorisations to Employees

Responsible Officer	Melissa Murphy – General Manager Corporate Services
Voting Requirements	Absolute Majority
Attachments	Attachment 14.7A – Delegations <a href="#">↓</a>  Attachment 14.7B – Authorisations <a href="#">↓</a> 

### Purpose

For Council to consider amending certain delegations of its authority.

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### Recommendation

That Council:

1. DELEGATES its functions strictly as set out in Attachment 14.7A of this Report.
  2. AUTHORISES the employees to carry out its functions strictly as set out in Attachment 14.7B of this Report.
-



## Background

1. To ensure the efficiency and good government of the City of Perth, employees are required to exercise legislative powers and duties originally granted to the Council (as the 'Local Government').
2. The City of Perth Register of Delegations and Authorisations (Register) is a statutory document which keeps a record of all delegations and authorisations made by Council to the CEO and other employees.
3. Staff movements have occurred within the organisation where new and updated positions require delegated authority or authorisations from Council in order to effectively carry out their role, as discussed below.

## Discussion

4. The following developments have occurred that require updated delegations and authorisations:
  - a. the creation of the 'Community Safety Manager' position;
  - b. changes to positions within the Environmental Health Service Unit;
  - c. the consolidation Alliance Manager Community Safety and Amenity position's duties as separate from Alliance Manager Community Services; and
  - d. the Community Safety and Amenity Service Unit have sought an amendment to Delegation 6.2. under the *Dog Act 1976* to further delegate administrative functions to determine 'approved kennel establishment' applications under the same Act to the CEO.

### **New Position - Community Safety Manager**

5. The City has established a new position of 'Community Safety Manager', who reports directly to the Alliance Manager Community Safety and Amenity.
6. This position has oversight over the SafeCity Rangers, Surveillance team, and Community Safety (Emergency Management and Crime Prevention) team that are responsible for applying and carrying out certain legislative functions relevant to community safety.
7. The Community Safety Manager will be on call and carrying out duties in public places, including overseeing events, and will need to make decisions based in legislation from time to time. This role requires the requisite delegated authority and authorisations in order to do so, as similarly granted to the Alliance Manager Community Safety and Amenity but so as to exclude environmental health matters and certain high-level senior administrative matters.

### **Changes to Environmental Health Positions**

8. The City's Environmental Health Service Unit has undergone changes to its structure, and has been renamed 'Community Health'.
9. 'Community Health Officer' has replaced the 'Environmental Health Officer' position and subsumed the same responsibilities, although they will not be required to grant applications for the registration of food businesses under the *Food Act 2008*. These officers will remain statutorily authorised 'environmental health officers' for the purposes of the *Public Health Act 2016*.
10. 'Community Health Manager' has replaced the 'Principal Environmental Health' position, and will be required to carry out the same functions and duties.
11. 'Community Health Lead' has replaced the 'Senior Environmental Health Officer' position, and in addition to the same functions and duties, authority is sought to sign off on Certificates of Approval for

events and new public buildings under Part VI and Part VII of the *Health (Miscellaneous Provisions) Act 1911* per established City procedures.

12. Authorising the Community Health Lead position to be a 'Deputy of the City of Perth' for the purposes of Part VI and Part VII of the *Health (Miscellaneous Provisions) Act 1911* will assist the Community Health Manager (formerly Principal Environmental Health) who currently signs off on all such certificates, and will consequently greatly improve the efficiency of the approval process.

#### **Consolidation of Duties of Alliance Manager Community Safety and Amenity**

13. In the last review of the Register, the delegations and authorisations granted to the 'Alliance Manager Community Safety and Amenity' position were transferred to the 'Alliance Manager Community Services' position in anticipation of a merging of the positions and retitling.
14. Since then, it was decided to revert to the original structure where the Alliance Manager Community Services exists separately and carrying out separate duties to the Alliance Manager Community Safety and Amenity position.
15. As such, the delegations and authorisations from Council relating to environmental health matters and the *Road Traffic Act 1974* are sought to be reverted back to the Alliance Manager Community Safety and Amenity position.

#### **Approved Kennel Establishment Licences under the *Dog Act 1976***

16. The Council, as the 'Local Government', has the power under section 27 of the *Dog Act 1976* to grant, refuse to grant, or cancel a licence to keep an approved kennel establishment upon receipt of an application in the prescribed form.
17. The *City of Perth Dog Local Law 2011* provides that such applications be lodged with and approved by 'the City', however the statutory power under section 27 has not been expressly delegated to any officer of the City including the CEO.
18. To allow for the efficient processing of such applications, it is sought to expressly delegate the power to grant, refuse to grant, or cancel a licence to keep an approved kennel establishment to the CEO, with the intent that it be further sub-delegated to the General Manager Community Development and Alliance Manager Community Safety and Amenity.
19. Delegation 6.2. already contemplates approved kennel establishments through delegating the authority to the CEO to exempt a premises from requiring a licence to keep an approved kennel establishment. Therefore, it is sought that this delegation be amended to include the authority to grant, refuse to grant, or cancel approved kennel establishment licences.
20. Notwithstanding that it is more of an administrative function, the matters that must be considered for the application and the determination to be made are appropriately kept with roles such as the General Manager Community Development and Alliance Manager Community Safety and Amenity who are substantively qualified to consider these matters.
21. Delegating the power in this way will also place decision-making authority as close as possible to the point of service delivery and minimise steps in the decision-making process.

## Consultation

22. Corporate Governance have liaised with the Alliance Managers, General Managers, and senior staff of the service units who have requested the delegations and authorisations and have confirmed their suitability.

## Decision Implications

23. If Council delegates its powers and authorises employees as set out in Attachments 14.7A and 14.7B, it will improve the operational efficiency of the organisation by enabling decisions to be made faster and more responsive to the needs of customers and stakeholders.
24. The City's Register of Delegations and Authorisations will be updated accordingly should Council approve the proposed amendments.

## Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Well governed.
Related Documents (Issue Specific Strategies and Plans):	Nil.

Legislation, Delegation of Authority and Policy	
Legislation:	<p><i>Dog Act 1976 (WA) s 10AA.</i></p> <p><i>Food Act 2008 (WA) ss 8, 118.</i></p> <p><i>Public Health Act 2016 (WA) ss 4, 21.</i></p> <p><i>Liquor Control Act 1988 (WA) s 39.</i></p> <p><i>Road Traffic Act 1974 (WA) s 40.</i></p> <p><i>Health (Miscellaneous Provisions) Act 1911 (WA) s 26.</i></p>
Authority of Council/CEO:	<p>Under section 10AA of the <i>Dog Act 1976</i> the Council, as the local government, has the power to delegate to the CEO its powers and duties, as a local government under that Act.</p> <p>Under the <i>Food Act 2008</i> and <i>Public Health Act 2016</i>, the City of Perth, as a local government, is an enforcement agency and has the power to delegate to an authorised officer as designated by the Council its powers and duties under these Acts.</p> <p>Under the <i>Health (Miscellaneous Provisions) Act 1911</i>, the Council has the explicit power to authorise any person to be its Deputy under the Act and in that capacity exercise and discharge any of the powers and functions under the Act, regulations, and local laws made under the Act.</p> <p>The Council, as recorded on the Register, has seen fit to grant authorisations to the CEO and other employees under the <i>Liquor Control Act 1988</i> and <i>Road Traffic Act 1974</i> where no specific power of delegation is provided to ensure the efficient and orderly government of the City of Perth.</p>
Policy:	Nil.

## Financial Implications

Nil.

## Further Information

25. Questions and responses forming part of the Agenda Briefing Session held 21 February 2023 are as follows:

	Question	Response
1	Can we genericise some of the content so that we don't have to amend the delegation of authority just because a new role has changed?	<p>Delegations could be genericised such that instead of including each individual position title, the positions could be categorised into General Managers, Alliance Managers, Managers, Leads etc. That would mean anyone who is a Lead (for example) would have the authority to undertake various functions as delegated by Council – regardless of whether it is relevant to their role or not.</p> <p>Note that this has been done in procurement related delegations however it is considered appropriate as procurement is undertaken across the entire organisation.</p> <p>The major issue with genericising in this way is that any officer who has delegated authority is then required to complete primary and annual returns. The primary and annual return process can be resource intensive and becomes even more so when the number of employees required to complete returns increases. In addition, there would be minimal utility in collecting personal information from employees via returns if they are never going to exercise a delegation.</p> <p>In preparing the report, officers considered whether the CEO could administratively amend position titles in the delegations register. This would be appropriate in a circumstance where the duties and responsibilities of the role do not change and the only change is a simple title change. However under certain legislation, such as the <i>Food Act 2008</i>, there is no power of sub-delegation so the CEO cannot administratively amend a position title in the delegations register.</p>






















### 13. Chief Executive Officer Reports

#### 15.1 City of Perth Inquiry Recommendations - Quarterly Progress update - December 2022

Responsible Officer	Michelle Reynolds – Chief Executive Officer
Presentation Required	No
Attachments	Attachment 15.1A – Recommendations of the Inquiry into the City of Perth Quarterly Progress Update <a href="#">↓</a> 

#### Purpose

To provide Council with an update on the progress of the recommendations from the Inquiry into the City of Perth

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#### Recommendation

That Council NOTES the quarterly (Q2 2022/23, 1 October 2022 – 31 December 2022) progress update on the remaining recommendations from the Inquiry into the City of Perth.

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## Background

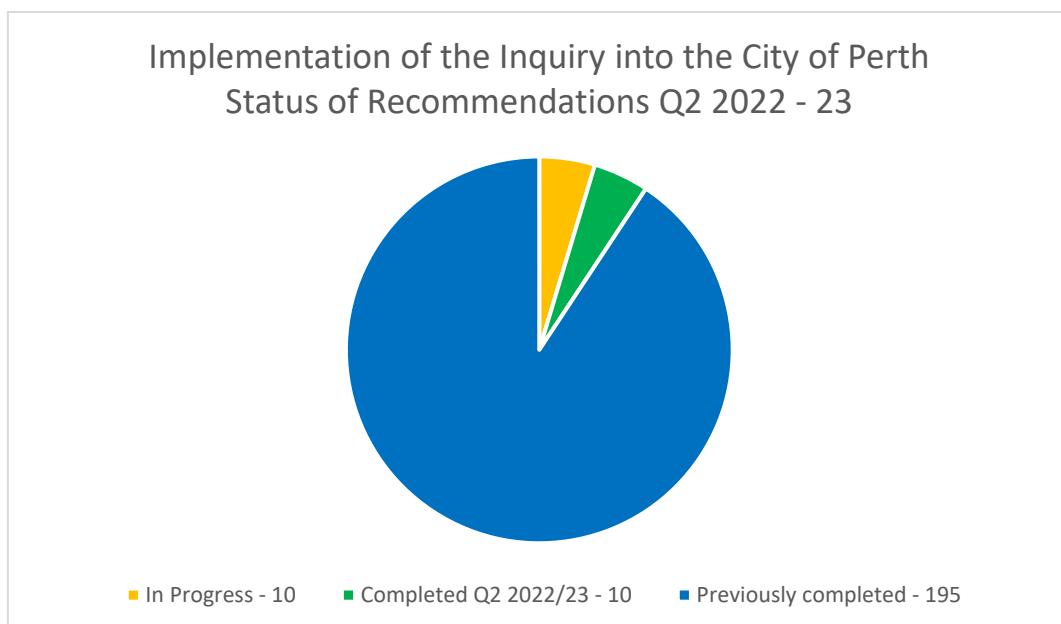
1. The final report of the Inquiry into the City of Perth (Inquiry) was tabled at State Parliament on 11 August 2020. The report detailed 341 recommendations for both the City of Perth (215) and State Government (126).
2. Quarterly progress updates on the implementation of the Inquiry’s recommendations have been presented to Council as outlined in the below table, and the City of Perth (City) has made significant progress toward addressing the Inquiry's recommendations.

City of Perth Inquiry recommendations Quarterly progress updates		
2020	2021	2022
<ul style="list-style-type: none"> <li>• 15 December 2020</li> </ul>	<ul style="list-style-type: none"> <li>• 30 March 2021</li> <li>• 27 July 2021</li> <li>• 23 November 2021</li> </ul>	<ul style="list-style-type: none"> <li>• 22 February 2022</li> <li>• 31 May 2022</li> <li>• 30 August 2022</li> <li>• 22 November 2022</li> </ul>

3. As of 30 September 2022, the City had completed 195 out of 215, or 91% of recommendations.
4. A further quarterly progress update for Q2 2022/23 (1 October – 31 December 2022) is now presented to Council for noting (Attachment15.1A).

## Discussion

5. Subject to the endorsement of the Department of Local Government, Sport and Cultural Industries (DLGSCI), the City has **completed 10** recommendations for this quarter (1 October – 31 December 2022) which represents a total of **205 out of 215, or 95%** of the recommendations completed.
6. Of the 215 recommendations, **10** recommendations remain and are in progress.
7. The progress achieved this Quarter, subject to DLGSCI’s endorsement is included below:



### Next steps

8. This quarterly progress update will be provided to the DLGSC along with evidence to validate completion. The Inquiry Oversight Group will then consider the information provided. If the recommendations are deemed to be addressed, they will be officially closed out.

### Consultation

9. The City is working with the DLGSC to close out the recommendations of the Inquiry.

### Decision Implications

10. The recommendations completed as of 31 December 2022 will be submitted to the Inquiry Oversight Group for assessment.

### Strategic, Legislative and Policy Implications

Strategy	
Strategic Pillar (Objective)	Prosperous
Related Documents (Issue Specific Strategies and Plans):	<a href="#">Report of the Inquiry into the City of Perth.</a>

Legislation, Delegation of Authority and Policy	
Legislation:	Sections 8.22 and 8.24 of the <i>Local Government Act 1995</i> .
Authority of Council/CEO:	The recommendation of this report is for noting only.
Policy:	Nil.

### Financial Implications

No financial implications are associated with the presentation of this information report.



## Further Detail

11. Questions and responses forming part of the Agenda Briefing Session held 21 February 2023 are as follows:

	Question	Response
1	<p>Culture on page 369:</p> <p>The Cultural Assessment is to be supported by and integrated with an accredited Executive 360-degree cultural and leadership assessment for the City's council members, the CEO and the executive of the Administration</p> <p>“Following the presentation made at 29 November EMES, expressions of interest was sought from elected members via email on 13/12/22 – 4 elected members responded in the affirmative and the opportunity is being facilitated for those elected members.”</p> <p>This has been mark completed. Have all EMs completed the assessment and reports provided back to them? If not, we need to re-assess how the administration defines “completed”.</p>	<p>A further follow up with Elected Members was undertaken with interested Elected Members on 27 January 2023, resulting in only one Elected Member now confirmed to undertake the assessment.</p> <p>A service provider has been sourced to undertake the 360 Degree assessment.</p> <p>There is no further role for the City.</p>
2	<p>People management recommendations on page 369:</p> <p>156 - The City’s CEO is to review all human resources policies and procedures within 12 months of this Report and consider the development of policy for areas of deficiency.</p> <p>The Inquiry Report was mid-2020, and we are now in February 2023 – given the significant time that’s lapsed, is there a recent paper/EMES slide deck or CIBN which EMs can review with more information on this?</p>	<p>In June 2022 Council resolved (on recommendation from the ARC) to approve an extension to the deadline for this recommendation to <b>30 September 2023</b>.</p>

	Question	Response
3	<p>People management recommendations on page 369:</p> <p>157 - The City conduct an audit of the human resources function's record-keeping compliance, specifically related to recruitment, termination of employment, performance management and grievance and complaint handling.</p> <p>RE: KPMG audits into this area, what outstanding implementation recommendations are there which would help address these areas?</p>	<p>The are no outstanding recommendations from KPMG audits into this area.</p>
4	<p>Governance recommendation 212 – page 370:</p> <p>Why was recommendation 3 and 4 not endorsed?</p>	<p>The CEO endorsed all the findings from the Functional Governance Review. It is noted that Recommendation 3 and 4 are already implemented.</p>
5	<p>The report states that approval has been given to increase the resourcing to this unit:</p> <ul style="list-style-type: none"> <li>o how many FTE staff do they now have,</li> <li>o what are their roles and responsibilities?</li> <li>o what are their KPIs?</li> </ul>	<p>The Governance Unit currently comprises of 5 FTE.</p> <p>The Governance Unit oversees the City's strategic operations and engagement with Elected Members. The unit also undertakes services and responsibilities to ensure good governance and decision-making is facilitated.</p>
6	<p>What does “provision of business continuity guidance for elected members” mean?</p>	<p>Provision of business continuity guidance for elected member relates to how Elected Members will be supported in the event of an unforeseen event that threatens the provision of services as BAU.</p>
7	<p>What training is provided to staff giving governance advice to Elected Members?</p>	<p>Staff use reference guidance documents and advice from the DLGSC and WALGA in the provision of advice to Elected Members. Legal interpretation from a specialist law firm may also be sought when considered necessary.</p> <p>On job training is also ongoing.</p>









14. Committee Reports

Nil.

15. Motions of which Previous Notice has been Given

Nil.

## 16. Matters for which the meeting may be closed

*In accordance with Section 5.23(2)(c), Section 5.23(2)(d) and Section 5.23(2)(e) of the Local Government Act 1995, the following Item 18.1 and its attachments are confidential.*

### 18.1 Causeway Pedestrian and Cyclist Bridges

Responsible Officer	Craig Best – Alliance Manager Infrastructure and Assets
Voting Requirements	Simple Majority
Attachments	Attachment 18.1A – Master Project Agreement Attachment 18.1B – Construction Licence

*In accordance with Section 5.23(2)(a) of the Local Government Act 1995, the following Item 18.2 is confidential.*

### 18.2 CEO Performance Review Committee 2023 Meeting Dates

Responsible Officer	Peta Mabbs – Executive Director Governance and Strategy
Voting Requirements	Simple Majority
Attachments	Nil.

*In accordance with Section 5.23(2)(a) of the Local Government Act 1995, the following Item 18.3 and its attachments are confidential.*

### 18.3 CEO Key Performance Indicators - Interim Report

Responsible Officer	Peta Mabbs – Executive Director Governance and Strategy
Voting Requirements	Simple Majority
Attachments	Attachment 18.3A – CEO KPIs - 2022/23 Attachment 18.3B – Corporate Business Plan Q1 Report Attachment 18.3C – Inquiry into the City of Perth - Quarterly Progress Update Attachment 18.3D – CULTYR Employee Scorecard Results Attachment 18.3E – Progress Report on E2E Actions Listed in Appendix A of CEO KPIs 2022/23



*In accordance with Section 5.23(2)(a) of the Local Government Act 1995, the following Item 18.4 and its attachments are confidential.*

- 18.4 Amend the CEO Performance Review Process 2022/23 and consider a scope of work to undertake the review

Responsible Officer	Peta Mabbs – Executive Director Governance and Strategy
Voting Requirements	Simple Majority
Attachments	Attachment 18.4A – CEOPR Terms of Reference Attachment 18.4B – Proposed Scope of Work Attachment 18.4C – CEO Review Process for 2022/23 - Recommended Amendments

17. Urgent Business

18. Closure