

# Minutes

Ordinary Council Meeting 30 March 2021

Approved for release Michelle Reynolds Chief Executive Officer 13 April 2021

Minutes to be confirmed at the next Ordinary Council Meeting

These minutes are hereby certified as confirmed.

Presiding member's signature \_\_\_\_\_

Date \_\_\_\_\_

# Information

This information is provided on matters which may affect members of the public. If you have any queries on procedural matters, please contact a member of the City's Governance team via governance@cityofperth.wa.gov.au

# Disclaimer

Members of the public should note that in any discussion regarding any planning or other applications that any statement or intimation of approval made by any Elected Member or officer of the City during the course of any meeting is not intended to be, and is not to be taken as, notice of approval from the City. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

Any plans or documents contained in these minutes may be subject to copyright law provisions (*Copyright Act 1968, as amended*) and the express permission of the copyright owner(s) should be sought prior to their reproduction.

# Table of Contents

1.	Declaration of Opening	5
2.	Acknowledgement of Country/Prayer	5
3.	Attendance	5
	3.1 Apologies	6
	3.2 Leave of Absence	6
	3.3 Applications for Leave of Absence	6
4.	Announcements by the Lord Mayor	6
5.	Public Participation	8
	5.1 Public Questions	8
	5.2 Deputations	13
6.	Disclosures of Interests	14
7.	Confirmation of Minutes	17
8.	Questions by Members which due notice has been given	17
9.	Correspondence	17
10.	Petitions	17
	12.2 Strategic Community Wellbeing Grants – Perth City Farm Inc. – City Farm Community Educati Hub 2021	
	17.3 WACA Business Plan	30
11.	Planning and Economic Development Alliance Reports	36
12.	Community Development Alliance Reports	37
	12.1 Precinct Improvement Grant – City Foreshore Investments Pty Ltd – Proposed Extension On t	he
	Point Jetty	37
	12.3 Winter Festival Program	49
	12.4LGBTQIA+ Advisory Group Appointment of Members	57
	12.5 Perth Dinghy Sailing Club – Community Sport and Recreation Facilities Fund Small Grant Application	66
	12.6Perth City Deal – Homelessness	71
13.	Infrastructure and Operations Alliance Reports	78
14.	Corporate Services Reports	79
	14.1 Monthly Financial Report for January 2021	79
	14.2 Schedule of Accounts Paid – January 2021	88
	14.3 Statutory Mid-Year Budget Review – January 2021	94

15.	Chief Executive Officer Reports	101
	15.1 Inquiry into the City of Perth Recommendation Progress	101
	15.2 Professional Development Request from Councillor Fleeton	106
16.	Committee Reports	110
	16.12020 Compliance Audit Return and Audit Report	110
	16.2 Review of Council Policies 6.12 Safer Design, 8.0 Environment Policy, 8.5 Towards an Energy Resilient City, 15.2 Protection and Enhancement of Open Space	
	16.3 Review of Policy 6.17 - Affordable Housing	126
	16.4 Review of Policies 22.6 Resident On Street Parking and 22.9 On Street Parking	133
	16.5 Review of the Neighbourhood Place Planning and Engagement Policy	142
	16.6 Review of Policy 1.2 Community Consultation and 1.3 Community Participation	147
	16.7 Review of Policy 20.8 Street Trees – Planting, Pruning and Removal	152
	16.8 New Policy – Recording and Live Streaming Meetings of Council	161
	16.9 Review of Local Law Plan	168
	16.10 Updated Policy Review Workplan	173
18.	Motions of which notice has been given	179
	18.1 Notice of Motion – Councillor Clyde Bevan - Activating the City through Music Events and Fe 179	estivals
	18.2 Notice of Motion – Councillor Brent Fleeton - Parking Infringement Enforcement	183
	18.3 Notice of Motion – Deputy Lord Mayor Anghie - Lunar New Year	188
17.	Matters for which the meeting may be closed	193
	17.1Tender – Marketing Creative Services RFT000027	194
	17.2 Tender - Supply & Delivery of Rear Loader Refuse Trucks RFT000040	202
	17.4 Internal Audit and Risk Action Plan and Internal Audit Plan 2020-21	207
19.	Urgent Business	215
20.	Closure	215

# 1. Declaration of Opening

The Presiding Member declared the Ordinary Council Meeting for the City of Perth open at 5.01pm.

# 2. Acknowledgement of Country/Prayer

### Acknowledgement of Country

I respectfully acknowledge the Traditional Owners of the land on which we meet, the Whadjuk Nyoongar people of Western Australia, and pay my respects to Elders past and present. It is a privilege to be standing on Whadjuk Nyoongar country.

#### Prayer

Almighty God, under whose providence we hold responsibility for this City grant us wisdom to understand its present needs, foresight to anticipate its future growth, and grace to serve our fellow citizens with integrity and selfless devotion. And to Thee, be all blessing and glory forever. Amen.

## 3. Attendance

#### Elected members in attendance

Lord Mayor	Basil Zempilas (Presiding Member)
Deputy Lord Mayor	Sandy Anghie
Councillors	Di Bain
	Clyde Bevan
	Brent Fleeton
	Liam Gobbert
	Rebecca Gordon
	Viktor Ko
	Catherine Lezer

## Officers in attendance

Chief Executive Officer	Michelle Reynolds
General Manager Corporate Services	Bill Parker
General Manager Planning and Economic Development	Jayson Miragliotta
General Manager Community Development	Anne Banks-McAllister
Acting General Manager Infrastructure and Operations	Michael Foley
Project Director Strategic Finance (CFO)	Michael Kent (retired 7.54pm)
Alliance Manager Executive Services	Kylie Johnson
Alliance Manager Governance	Danielle Uniza
Governance Officer	Ashlee Rutigliano
Governance Officer	Olivia Prior

Public gallery

There were approximately 15 members of the public and eight staff present.

## 3.1 Apologies

Nil.

# 3.2 Leave of Absence

Nil.

# 3.3 Applications for Leave of Absence

MoverCr GordonSeconderCr Bevan

That Council <u>APPROVES</u> Cr Fleeton's application for a leave of absence from 15 April to 19 April 2021 inclusive.

# CARRIED UNOPPOSED (9/0)

For Lord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon, Ko and Lezer
 Against None

# 4. Announcements by the Lord Mayor

The Lord Mayor made the following announcements:

#### Lord Mayor's Distress Relief Fund

The public appeal closes at the end of the month and as of tonight, an amount of \$16,197,277 has been raised for the victims of the Wooroloo and Hills bushfires.

## Perth City Deal

Tonight, Council is considering a \$3,000,000 contribution to the Perth City Deal. I noted there were some comments around the City's commitment to the Perth City Deal. Those comments are incorrect. Speaking as the Lord Mayor, I have seen no lack of commitment from the Councillors in this room for the Perth City Deal. We value the tripartite relationships and the benefits which will flow to our city from working together.

The City deal contribution recognises the role the City has to play in supporting homelessness in our city, but we do so with a clear understanding that this is a State Government responsibility.

#### Police presence in the CBD

The CEO and I had the opportunity to meet with the Police Commissioner Chris Dawson and Deputy Police Commissioner Col Blanch, and I am pleased to report we share a very strong desire for a larger police presence through the CBD and Northbridge.

#### Wellington Square

A number of Councillors and I attended the soft opening of the playground at Wellington Square, an outstanding facility that took just over 12 months to complete. I was there along with the Deputy Lord Mayor, Councillor Gobbert and Councillor Gordon - our children were there as well, and they had an amazing time.

The grand opening will be on 10 April 2021.

#### Minister for Housing; Local Government on greening programs

I thank John Carey, Minister for Housing; Local Government for his recent comments on social media on greening programs in local government.

#### Departure of Anne Banks-McAllister, General Manager Community Development

This is Anne Banks-McAllister's last meeting at the City of Perth before she departs the City. Anne has made a tremendous contribution to the City of Perth and local government over a very distinguished and lengthy career. Anne, we thank you for your contribution, we wish you well and success for whatever chapter may be next.

5.24pm The Alliance Manager Governance departed the meeting and returned at 5.26pm.

#### 5. Public Participation

#### 5.1 Public Questions

Robin Harvey, 7 Macey Street, East Perth WA 6004

Q Given that the current City of Perth Agenda documentation related to the WACA Business Plan stating that prior to September 2020 "the City had been working with the WACA on design concept plans and a draft Head of Agreement that outlined how the project would be delivered and managed post construction" could the Council please respond in detail to the following:

1. Why are the residential ratepayers still waiting for the business plan to be commissioned given that CoP has been involved in the planning prior to September 2020?

2. Why does the City of Perth not appear to believe they are in a position to accommodate the operating costs of a community pool (as identified in email by the Mayor to residents) when councils of a similar size including Cambridge, Victoria Park, East Fremantle and Vincent are successfully running this type of community facility.

3. Does the CoP consider that the provision of a community pool (and other community facilities) is part of an effective strategy to meet their planning goal of increasing the residential population of the City to 90 000 by 2050.

A The Chief Executive Officer responded: In relation to Question 1, Commissioners approved the contribution based on a business case being undertaken. Prior to that, Commissioners, via the Chief Executive Officer, had earlier conversations with the WACA but, this was around in-principal support for these conversations. It was not until October/November that Council were given the first briefing on the WACA project. Since that time, all of four months, there have been WACA briefings, financial modelling undertaken on the heads of agreement, some workaround re-design due to concerns around the early concept. In total, the Council has really had four months, plus this month, to consider today whether to approve the progressing of a business plan. I do not believe that to be unreasonable.

In relation to your second point, it seems to be the understanding that the running of local government pools rarely makes money. This is something that the Council will be looking at with regards to the business case and the evidence and community consultation that will go towards that document. This is under consideration tonight.

Finally, with regards to community facility and amenity, it is fair to say the City administration, and I am sure with Elected Members, that it is a key priority for the City to look towards infrastructure that supports amenity and our community. Again, it is part of what is being considered tonight if a business plan is approved.

## Sarah Feldman, 191 James Street, Perth WA 6000

- Q The Lord Mayor has said he will use the benefit of his education about trans people to inform others. Will the Lord Mayor be issuing a media release with the raising of the trans pride flag and announcing the lighting up of Council House on 31st of March during Trans Day of Visibility as he did recently with Greek Independence Day on the 25th of March?
- A The Lord Mayor responded: The answer is yes and yes.

#### David Goncalves, 407/35 Bronte Street, East Perth WA 6004

**Q** Does the Council have a position on addressing the need to directly provide front facing services to fulfil its obligation to residents on an equal basis as other metropolitan local councils do?

Are councillors listening to the overwhelming support by East Perth residents to back developments at the WACA to include an aquatic facility at the east end of Perth?

Why were there no formal representatives from the City of Perth and the Council at the recent East Perth Community Group forum organised at the WACA?

With the exception of one councillor who observed - how will councillors commit to listening and engaging with the community on the ground if they are missing in action?

A The Lord Mayor responded: On the last point, I am going to take the opportunity to say I do not accept the missing in the action part. That there [holding up a sheet of paper] is a list of events in East Perth or groups in the East Perth community that I have been to and spoken to in the last two months.

The Alliance Manager Executive Services responded: The City is committed to engaging with the community. Due process at this stage is to develop the business plan. Public advertising will then be undertaken which provides the opportunity for all members of the community to submit their views on the proposal. The City would certainly appreciate input from the East Perth Community Group and others, as part of that process.

**Q** It has now been 6-months since the Council was elected at the end of 2020. Have the members undertaken group LGBTIQA+ awareness and diversity training that was promised shortly following the Lord Mayor's divisive comments on trans and gender issues after that election?

I note this was later apologies for and the significant efforts including the announcement tonight that Council House will be commemorating International Trans Day of Visibility.

As there are a number of efforts to repair and improve the relationships within the LGBTIQA community and the City of Perth, when will Council and its Members undertake the kind of training that really is required to strengthen the understanding and engagement, particularly with the new Advisory group?

A The Lord Mayor responded: thank you, David. Firstly, on my own situation, I have met with a number of groups and did that in the days and weeks after the comments were made. I apologise unreservedly

for the comments, as I am sure everyone in the room is aware. I have completed the online training and other one-on-one sessions. I was delighted that on a Saturday morning last year we were able to meet with a group from the Community who gave their time to assist me with the learning journey that I needed to go on. The group has been scheduled to meet as a collective; however, this has been pushed back, most recently due to the COVID-19 lockdown. However, it is my understanding that it is rescheduled to next week.

I will take this opportunity again, as it comes up and I am happy for it to come up, to say I accept the responsibility for the comments I made last year, and I have learnt from those comments. I said it was up to me to get better and I am getting better all the time. I thank you for your question, because it is a good reminder that it is a journey that I am on and I am pleased to say it is a journey Council has been happy to join. I think that is a great sign of what we stand for. Not to mention, of course, our Advisory Group will come up later this meeting.

#### Jane Armstrong, 1 Congdon Avenue, Beeliar WA 6004

- Q To date, the Moore St design process has not produced as a workable, hospital and safe plan for its principal users accredited providers and the patrons they assist and serve. Going forward, will the City of Perth undertake a co-design process with the principal users of Moore St to best ensure an outcome that is workable, hospital and safe for all users and stakeholders?
- A The Alliance Manager Executive Services responded: the City of Perth has undertaken a codesign process for the initial development of the Moore Street site and the redevelopment of Moore Street following Perth Transport Authority works.

To develop the accreditation process, the City of Perth held three engagement workshops with service providers and goodwill groups operating in the Perth homeless sector. The workshops were held on 29 May 2019, 27 June 2019 and 1 August 2019. The purpose of the workshops was to identify and articulate the sector's vision of an accreditation process, the criteria required to become an accredited service provider, the application and assessment process and to determine suitable sites for service delivery. The 27 June 2019 engagement workshop was solely related to the requirements of an appropriate service delivery site.

The City has continuously sought feedback from the homeless sector in both the development of the accreditation process and the ongoing monitoring of the accreditation process system.

Accredited service providers were required to provide feedback on the accreditation process and site throughout 2020. The reporting periods were:

18 February – 30 April 2020 1 May 2020 – 30 June 2020 1 July 2020 – 30 September 2020 1 October 2020 – 31 December 2020 1 January 2020 – 31 March 2021

The progress report included the following question:

"Do you have any feedback regarding the site of service delivery?

Not all accredited service providers are completing the progress reporting as required as part of their terms and conditions to operate and therefore not providing feedback as requested.

#### Working Group

Since the commencement of the Accredited Services in the public realm, the City has held fortnightly meetings to provide an opportunity for collaboration and service providers to raise any concerns, issues or feedback to the City. These meetings included the opportunity to raise any concerns or issues related to the Moore Street site. These meetings are regularly attended by five to six service providers of the 26 accredited and due to low attendance, moved to monthly in late 2020.

The Perth Transport Authority provided the designs to the City of Perth for the proposed works to Moore Street in April 2020. The City attended the accredited site over a two week period in May 2020 and met with each accredited service provider to show the proposed designs and to receive verbal feedback from the service providers.

#### Review of the site

Accredited services were invited to provide feedback via the "Review of Moore Street Accreditation Site" survey from 2 September 2020 to 17 September 2020. Of the 26 accredited service providers, 17 services provided feedback.

The City attended on site when accredited services returned to Moore Street in December 2020 and received all verbal feedback on issues experienced at Moore Street. The City continued to attend daily when the accredited services returned to Wellington Square whilst the City addressed OSH concerns.

#### Redevelopment engagement

The City held an engagement session on 13 January 2021 with all accredited service providers, inviting them to raise any issues, concerns and feedback related to the site and to be part of the process of finding solutions to redress the heat issues experienced on site.

The City developed a draft concept design from the Moore Street site based on this engagement and design considerations. The City attended the accredited service site across a two week period 2-10 March 2021 with the designs and sought feedback from each accredited service provider on the proposed design. The City sent the designs via email to the accredited service providers on 18 March 2021 and requested feedback by Thursday, 25 March 2021. Accredited service providers were able to provide feedback via email, phone and in person from the 2-25 March 2021.

- **Q** Given that the 1) accreditation for service providers has just been renewed, and 2) the results from the survey carried out several months ago about any changes that providers would like to include are yet to be released to the surveyees. can Council please provide:
  - a. Feedback on the surveyees with the results from the survey
  - b. Provide clarity around why under 18's are not allowed to take part in providing services to the homeless, particularly when this is a vital learning experience for children
  - c. Can Council please provide an opportunity for consultation with key stakeholders about the permission of under 18's on site
- A The Alliance Manager Executive Services responded: In response to question two, part a, accredited service providers involved in direct service provision either at the approved accredited service site or

in a roving capacity throughout the City. Engagement with these providers was targeted at staff who have been present in service provision via Survey Monkey. Of the 26 accredited service providers 10 participated in the evaluation of the accreditation process.

Internal stakeholders include all City of Perth service units who have a role and responsibility in managing the impacts of homelessness and rough sleeping in the City of Perth. Engagement with these stakeholders was undertaken via a workshop and via Survey Monkey. Seven service units at the City of Perth participated in the evaluation.

Face to Face engagement was undertaken with the people with lived experience who access the accredited service site. This engagement occurred over a period of one-week and City staff engaged directly with service users at the accredited service site. 19 people with lived experience participated in the evaluation.

The results of the surveys have been used to inform the Accreditation of Homeless Services in the Public Realm Evaluation Report which is nearing completion. The evaluation will be made available when it is complete and at the appropriate time.

In response to question two, part b, in the development of the accreditation process with the Homeless Sector, the volunteer age of Under 18's at the accreditation site was discussed and not recommended. Safety of young people volunteering could not be guaranteed on site due to the, sometimes, unpredictable nature of the people accessing the services. Many people attend with complex multifaceted issues that can result in unpredictable behaviours.

It was the safety risks of service provision identified in the engagement of the Homeless Service Sector in the development of the accreditation process which informed the volunteer criteria requirement of over 18 years of age. There has been strong advocacy from security on site and WA Police to continue with the volunteer criteria age of over 18 years, as the risk associated with a critical incident are too great in-service delivery in the public realm.

In response to question two, part c, an opportunity for consultation with the City has been provided as has been outlined in previous questions, including as part of the review of the accreditation site and also the process itself.

#### Anthony Ransom, 443 Murray Street, Perth WA 6000

Q Can you advise if the building [Milligan Hostel] is still protected with the 30 smoke detectors, 2 heat detectors, emergency Alarm Light, and Alarm Bell being active?

Or is the building now unprotected with power to the detectors now being/been disconnected?

If disconnected - how does the Council now match the previous protection?

A The Chief Executive Officer responded: The Building is declared non-habitable by the City and therefore cannot be occupied. All access points remain permanently sealed. Persons illegally entering the building (breaking and entering) is matter for local police.

As the building is declared non-habitable and is to remain unoccupied (vacant) there is no requirement to have an operational fire system in place. All services to the building have been disconnected.

It may be noted that a Structural Engineer was engaged by the property owners' agents at the City's request to investigate possible damage to the heritage structure, which found the recent fire did not damage the heritage elements of the building.

The following question was taken on notice at Ordinary Council Meeting held on 23 February2021 and the response provided is outlined below:

#### Q Anthony Ransom, 443 Murray Street, Perth WA 6000

Could you please have your staff review the usage of ground floor properties currently zoned commercial, with regard to perception of daily city visitors of for lease, and the future viability for the owners in this already reset time.

In Paris France such properties can be either residential or commercial dependent on the property owners decisions who have the right to choose which is most viable for them.

Paris has been planned considering pedestrians.

Walkers never give up.

A General Manager Planning and Economic Development responded: The City Planning Scheme No 2 currently allows 'Residential' use as a Preferred (P) use (and in a few limited location Contemplated (C) use) almost everywhere in the City on ground and upper levels. However, Residential is prohibited on ground level on the 'street frontage' but not the remainder of the ground level. The justification for this requirement is that occupants of private residences generally want privacy and security when located on public streets and exposed.

It has been found that residents close themselves off from the street by adding more and more security fencing and removing windows. In the City the desire is to have more active uses on streets which provide public interest to pedestrians and also provide informal surveillance. Your advice is however noted and will be further considered in our new City Planning Scheme.

As you may be aware the City is currently hard at work to amend the scheme as required by state government and is working towards a draft which will go through the required statutory public consultation process towards the latter part of 2021. The intent is to improve the Scheme to provide and allow for development potential as envisaged in the Planning Strategy.

## 5.2 Deputations

- Kathleen Burton from the Perth City Farm spoke for Item 12.2
- Lesley Warren from the East Perth Community Group spoke for Item 17.3

# 6. Disclosures of Interests

Name	Cr Fleeton
Item number and title	12.1 - Precinct Improvement Grant – City Foreshore Investments Pty Ltd – Proposed Extension On the Point Jetty
Nature of interest	Direct Financial
Interest description	The applicant was a client of Cr Fleeton and he received an electoral gift from the applicant.

Name	Cr Gobbert
Item number and title	12.2 - Strategic Community Wellbeing Grants – Perth City Farm Inc, - City Farm Community Hub 2021
Nature of interest	Impartiality
Interest description	Cr Gobbert is a member of the East Perth Community Group (the applicant).

Name	Cr Gobbert
Item number and title	12.4 - LGBTQIA+ Advisory Group Appointment
Nature of interest	Impartiality
Interest description	One of the nominees, Steve Wellard, is the Chair of West Perth Local, with whom Cr Gobbert is a member.

Name	Cr Gobbert
Item number and title	16.5 - Review of the Neighbourhood Place Planning and Engagement Policy
Nature of interest	Impartiality
Interest description	The East Perth Community Group made a submission relating to this item and Cr Gobbert is a member of the East Perth Community Group.

Name	Cr Gobbert
Item number and title	16.5 - Review of the Neighbourhood Place Planning and Engagement Policy
Nature of interest	Impartiality
Interest description	The lead representatives of West Perth Local (Steve Wellard), Northbridge Common (Johnny Doan), East Perth Local (Michelle Mrzyglocki), and the City of Perth Ratepayers Association (Anna Vanderbom) are known to Cr Gobbert.

Name	Cr Lezer
Item number and title	12.2 - Strategic Community Welling Grants – Perth City Farm Inc, - City Farm Community Hub 2021
Nature of interest	Impartiality
Interest description	Cr Lezer is a member and former committee member of the East Perth Community Group and the applicant is partnering with the East Perth Community Group. Additionally, Cr Lezer has been asked to speak at a seminar at City Farm on strata and solar in her capacity as a president of Strata Community Association WA.

Name	Cr Lezer
Item number and title	12.4 - LGBTQIA+ Advisory Group Appointment
Nature of interest	Impartiality
Interest description	Steve Wellard is the chair of West Perth Local and Cr Lezer has previously been invited to a West Perth Local event.

Name	Cr Lezer
Item number and title	16.5 - Review of the Neighbourhood Place Planning and Engagement Policy
Nature of interest	Impartiality
Interest description	Cr Lezer is a member and former committee member of the East Perth Community Group.

Name	Cr Bain
Item number and title	12.2 - Strategic Community Welling Grants – Perth City Farm Inc, - City Farm Community Hub 2021
Nature of interest	Impartiality
Interest description	As the former chair of Activate Perth, Activate Perth co-funded the East Perth Community Group who may be partnering with Perth City Farm.

Name	Cr Bain
Item number and title	12.4 - LGBTQIA+ Advisory Group Appointment
Nature of interest	Impartiality
Interest description	Two of the nominees, David Goncalves and Paul Alain-Hunt are known to Cr Bain David Goncalves assisted her during her electoral campaign and Paul Alain-Hunt is a former employee.

Name	Cr Bain
Item number and title	16.5 - Review of the Neighbourhood Place Planning and Engagement Policy
Nature of interest	Impartiality
Interest description	As the former chair of Activate Perth, Activate Perth co-funded the East Perth Community Group who made a submission relating to this item.

Name	Cr Fleeton
Item number and title	15.2 - Professional Development Request from Councillor Fleeton
Nature of interest	Direct Financial
Interest description	The item involves Cr Fleeton's attendance at a course and use of his Professional Development Allowance.

Name	Lord Mayor Zempilas
Item number and title	17.1 – Tender Marketing Creative Services
Nature of interest	Direct Financial
Interest description	Dixie Marshall of Marketforce Group is known to the Lord Mayor as he received an in-kind donation for video production services of \$1800.

# 7. Confirmation of Minutes

# Council Resolution (OCM-21/03-041)

MoverCr FleetonSeconderCr Gordon

That Council <u>CONFIRMS</u> the minutes of the <u>Ordinary Council Meeting</u> held on 23 February 2021 and <u>Special</u> <u>Council Meeting</u> held on 2 March 2021 as a true and correct record.

CARRIED UNOPPOSED (9/0)

For	Lord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,
	Ko and Lezer
Against	None

# 8. Questions by Members which due notice has been given

Nil.

9. Correspondence

Nil.

10. Petitions

Nil.

# Council Resolution (OCM-21/03-042)

MoverLord Mayor ZempilasSeconderCr Fleeton

That the officer recommendation for items 14.1, 14.2, 16.2, 16.4, 16.6, 16.7, 16.9, 16.10, 17.2 and 17.4 be adopted en bloc, and the remaining items be dealt with separately.

#### CARRIED UNOPPOSED (9/0)

ForLord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,<br/>Ko and Lezer

Against None

#### Summary Table

ltem 12.1	Considered and resolved separately due to an interest disclosure.
ltem 12.2	Considered and resolved separately as an item of public interest.
Item 12.3	Considered separately as absolute majority decision required.
Item 12.4	Considered and resolved separately as an item of public interest.
ltem 12.5	Subject of debate.
ltem 12.6	Considered and resolved separately as an item of public interest.
Item 14.1-14.2	Carried by en bloc resolution.
Item 14.3	Considered separately as absolute majority decision required.
ltem 15.1	Considered and resolved separately as items of public interest.
ltem 15.2	Considered and resolved separately due to an interest disclosure.
ltem 16.1	Subject of debate.
ltem 16.2	Carried by en bloc resolution.
Item 16.3	Subject of debate.
ltem 16.4	Carried by en bloc resolution.
ltem 16.5	Subject of debate.
ltem 16.6-16.7	Carried by en bloc resolution.
ltem 16.8	Considered separately as absolute majority decision required.
ltem 16.9-16.10	Carried by en bloc resolution.
ltem 17.1	Subject of debate.
ltem 17.2	Carried by en bloc resolution.
ltem 17.3	Considered separately as absolute majority decision required.
ltem 17.4	Carried by en bloc resolution.
ltem 18.1-18.3	Considered and resolved separately as motions by Council.

# Council Resolution (OCM-21/03-043)

MoverLord Mayor ZempilasSeconderCr Bevan

That Council <u>RESOLVES</u> to change the order of business to deal with Items 12.2 – Strategic Community Wellbeing Grants – Perth City Farm Inc. - City Farm Community Education Hub 2021 and 17.3 WACA Business Plan first.

## CARRIED UNOPPOSED (9/0)

For	Lord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,
	Ko and Lezer
Against	None

Crs Gobbert, Lezer and Bain each disclosed an impartiality interest in Item 12.2.

12.2 Strategic Community Wellbeing Grants – Perth City Farm Inc. – City Farm Community Education Hub 2021

Responsible Officer	Anne Banks-McAllister, General Manager Community Development
Voting Requirement	Simple Majority
Attachments	Not Applicable

# Purpose

To recommend a Strategic Community Wellbeing Grant to Perth City Farm Inc., under the COVID-19 Grants and Sponsorship Program.

# Recommendation

That Council <u>APPROVES</u> a Strategic Community Wellbeing Grant of \$80,000 (ex GST) to Perth City Farm Inc. for the City Farm Community Education Hub 2021.

# Background

- 1. Strategic Community Wellbeing Grants are available to organisations that deliver community-led projects, programs and services that build strong and resilient communities and address key issues at a local level by delivering practical and sustainable outcomes.
- 2. The program supports projects and initiatives that align to the Community Wellbeing Grants program but fall outside the two advertised funding rounds and exceed the \$20,000 funding limit of those rounds.
- 3. The Community Wellbeing Grant program objectives are:
  - a. Connect People
    - i. Encourage increased participation in community and civic life, embracing youth, seniors, people with a disability and people from all walks of life.
    - ii. Strengthen social cohesion and belonging.
    - iii. Encourage the development of grassroots community networks and relationships. Enhance Health and Equality.
    - iv. Enhance the health of the City's community through improvements to physical, mental, and social wellbeing.
  - b. Enhance Health and Equality
    - i. Increase knowledge, change attitudes or modify behaviours to improve health and wellbeing outcomes.
    - ii. Facilitate inclusion and equitable access to community life, services, and facilities. Build Community Capacity and Encourage Collaboration.
  - c. Build Community Capacity and Encourage Collaboration
    - i. Support collaboration between stakeholders who aim to work towards a common goal and share services.
    - ii. Increase community capacity to address local needs.
    - iii. Promote belonging to a shared heritage.
    - iv. Contribute to the City's neighbourhood profile.

# Discussion

## Applicant Details

Applicant Name	Perth City Farm
Entity Name	Perth City Farm Inc.
Entity Type	Other Incorporated Entity
ABN	90 364 009 655
ABN status	Active
ATO Endorsed Charity type	Charity

## Applicant Description

- 4. Perth City Farm was established 26 years ago on a former industrial site in East Perth. This polluted site has been rehabilitated by volunteers to become a Western Australian icon for environmental sustainability and community engagement.
- 5. The Urban Farm operates on a half hectare of land located in East Perth, owned by the State Government and tenanted until 2042 through the Department of Planning and Infrastructure. The Farm is operated by Roseanne Scott, who engages the local community and volunteers to manage the Farm's operations. The Perth City Farm aims to provide a space for the community to build connections, as well as educating and enabling people to live sustainably.
- 6. The Perth City Farm will present itself as a Community Education Hub in 2021; the community education platform aims to:
  - a. Re-engage with Community by engaging and partnering with local community groups, volunteers and unemployed persons;
  - b. Educate the community on sustainable living and its importance in our daily routines;
  - c. Deliver new educational programming;
  - d. Provide a space to create and hold local events;
  - e. Provide a local haven for Perth residents;
  - f. Provide a platform for local horticulture enthusiasts;
  - g. Provide a hub for others to create;
  - h. Model and promote kinder ways of living; and
  - i. Collaborate with like-minded groups to create awareness of the Perth City Farm.

Project Title	City Farm Community Education Hub 2021
Project Dates	1 April 2021 – 30 April 2022
Venue	Perth City Farm, 1 City Farm Place, East Perth
Estimated participation	13,554
Total Project Cost	\$310,042
Total Amount Requested	\$80,000 (25.80% of the total project budget)
Recommendation	Approve
Recommended amount	\$80,000 (25.80% of the total project budget)
Assessment score	33 out of 40 (82.5%)

## Project Details

## **Project Description**

- 7. The Perth City Farm Community Education Hub is a project that builds connections locally and improves the physical and mental wellbeing of local residents, workers and visitors to the East Perth community.
- 8. Through community consultation and engagement, Perth City Farm will develop the Community Education Hub that will respond to community needs through the delivery of four initiatives:

Initiative	Outcomes
Initiative One: Re-engage the community in volunteering and assist the unemployed: increased and improved volunteering opportunities	<ul> <li>Increased capacity for supported volunteers from 14 to 35 places per week.</li> <li>Proactive recruitment of young people experiencing unemployment into structured, skills-based volunteer roles.</li> <li>Introduction of new roles to suit different interests and abilities, such as Market Gardener, Community Events Host, Recycling Team, Community Cook, Composter, Site Beautification Builder etc.</li> <li>Introduce an online volunteer management system.</li> </ul>
Initiative Two: Teach the skills the community wants: new education program	<ul> <li>Deliver new learning opportunities to more people throughout Perth through:</li> <li>15 onsite sustainable living workshops.</li> <li>3 seasonal school holiday programs.</li> <li>Installation of educational signage around the Farm.</li> <li>1 farm tour per week to establish relationships with schools, tertiary institutions, and adult social groups.</li> </ul>
Initiative Three: Provide opportunities to re- connect: activation of Perth City Farm with community events	<ul> <li>Deliver community events in partnership with residents and community groups. Events that will be hosted include, but are not limited to:</li> <li>Small scale, regular social events for residents.</li> <li>Short course programs for residents.</li> <li>2021 WA Community Gardens Gathering with Permaculture WA.</li> <li>Small scale events for 2021 Australian Urban Agriculture Month.</li> <li>Weekly Community Lunches.</li> <li>'Book with a Chook' children's story sessions with the Perth Library.</li> <li>Festive Market Series.</li> <li>An Indoor Gardening Festival.</li> </ul>

Initiative Four: Support local community diversity: Befriend Community Builder Outreach	Partner with Befriend, a social enterprise sparking inclusive, connected communities. Befriend works in partnership with government, community organisations and residents to nurture communities where all people belong.
	<ul> <li>Befriend will engage a Community Builder to work from Perth City Farm to:</li> <li>proactively engage with the East Perth community and support them to host small social events in the area;</li> <li>Contribute their community building expertise to develop a strategy for local engagement throughout the project; and</li> <li>Building the capacity of the applicant to better respond to local needs in the future.</li> </ul>

- 9. The applicant has identified an opportunity to collaborate and partner with the East Perth Community Group. The Perth City Farm plans to engage with the East Perth Community Group through meetings and consult with the wider community through email surveys to assess local needs and identify initiatives for the project. A successful collaboration between the Perth City Farm Community Education Hub and the East Perth Community Group is expected to create a stronger neighbourhood; create a local community hub; allow for greater engagement within the community; and empower East Perth Community group members and residents to take part in the program.
- 10. The City Farm Community Education Hub 2021 program is an opportunity to invest in a key asset located in one of the City's six neighbourhoods. It aligns strongly with the principles of the City's Neighbourhood Place Planning and Engagement Policy in its community capacity building and engagement components.

Year	Amount	Project
2016-17	\$0	
2017-18	\$6,400	Grow Cook Eat Perth Project
2018-19	\$0	
2019-20	\$4,500	Kids in the Garden Project
	\$9,900	Perth City Farm 25th Birthday Celebrations
2020-21	\$5,000	Festive Twilight Market Series
<u>TOTAL</u>	<u>\$25,800</u>	

Previous Support and Acquittals (5-year period)

11. The City of Perth has received an acquittal for the previous support and City Officers can confirm that all previous funding has been satisfactorily acquitted.

#### Community Wellbeing Grants - Assessment Scorecard

- 12. The application was assessed in accordance with Policy 18.13 Sponsorship and Grants.
- 13. The application was assessed by a three-person assessment panel from across the Community Development Alliance. Scoring has been averaged for each outcome.
- 14. The application has received an assessment score of 82.5%, which is considered high when benchmarked against other applications in the Community Wellbeing Grants program and indicates a good alignment with the objectives of the program.

Community Benefit and Support	Score (max 5)
Evidence there is community need and a gap in the current level of service delivery.	4.00
The extent the project assists in the development of strong and resilient communities, and how it increases participation in community life.	4.17
Has the project demonstrated broad support from the local community (could include residents, service providers or community groups)?	4.17
Alignment to the Program Objectives	Score (max 5)
Does the project connect people in the community?	4.33
Does the project increase opportunity and access for all community members?	4.00
Does the project build community capacity and encourage collaboration?	4.00
Capacity to Deliver	Score (max 5)
Does the applicant have a demonstrated capacity to manage all aspects of the project?	4.5
Does the project demonstrate financial viability through evidence of support from other government agencies, organisations or other grants or partnerships?	3.83
TOTAL ASSESSMENT SCORE: 33 out of 40 (82.5%)	

#### Assessment Panel Comments

- 15. Perth City Farm is a community asset in the City of Perth, and its activities offer and champion volunteering, education, sustainability and community outreach experiences on a broad scale. For City residents living in high-density housing, Perth City Farm offers a space where apartment living locals can enjoy a quality garden experience while being educated in sustainability and horticulture.
- 16. The increase in visitors, participation and partnerships, due to the Community Education Hub will increase the Perth City Farm and the East Perth neighbourhoods' profile. The project aims to create a sense of belonging and wellbeing in the East Perth Community by increasing activation. This will help build a positive, connected community and assist in improving physical, mental, and social wellbeing.
- 17. The Befriend Community Builder Outreach program is an initiative that builds inclusive and connected communities. The Assessment Panel identified the partnership between Perth City Farm and Befriend as an important component of the project.

# Stakeholder Engagement

Not applicable.

# **Decision Implications**

18. If the grant is declined or approved for an amount less than the recommended level, it is likely the project will be scaled back or not proceed.

# Strategic, Legislative and Policy Implications

Strategic	Strategic	
Strategic Community Plan Aspiration:	People A safe, activated and welcoming city that celebrates its diversity and sense of community, providing unique educational, cultural, sporting and lifestyle offerings.	
Strategic Community Plan Objective:	<ul> <li>1.2 Timely and contemporary community infrastructure and services.</li> <li>1.3 Accessible and relevant community support services, and playing a leading role with homelessness.</li> <li>1.4 An inclusive approach that embraces youth, seniors, people with a disability, and people from all walks of life.</li> <li>1.8 A community that is healthy in its lifestyle and wellbeing, and generous towards helping others.</li> </ul>	
Issue Specific Strategies and Plans:	COVID-19 Economic Rebound Strategy 6.2 Re-invent and Revive, Table 4	

Legislation, Delegation of Authority & Policy		
Legislation:	Not Applicable	
Authority of Council/CEO:	Delegation 1.2.11 Determine Grants, Sponsorship and Donation Allocations	
	In accordance with this delegation, the CEO has authority to allocate grants to the value of \$5,000. As the value of this grant request is \$80,000, the allocation is required to be considered by Council.	
Policy:	18.13 - Sponsorship and Grants. The policy directs that there be a consistent and transparent assessment process and criteria to guide recommendations to Council. An eligibility check has been conducted on all applications to ensure they are compliant with the policy and the necessary assessment process has been followed.	

bourhood Place Planning and Engagement policy outlines principles for community engagement and place ng in city neighbourhoods, which align strongly to the outcomes psed by the City Farm Community Education Hub 2021.	
---	--

# **Financial Implications**

The financial implications of the recommendation are accommodated within the existing budget.

Account Number	1066 100 50 10045 7901	Operating
Account Description	Community Wellbeing Grants	
Total Budget	\$110,000	
Budget – This report	\$80,000	
Remaining Budget	\$30,000	
Budget Impact	Accommodated in existing approved budget	

# **Relevant Documents**

COVID-19 Grants and Sponsorship Program Guidelines

# Further Information Item 12.2 Strategic Community Wellbeing Grants – Perth City Farm Inc. - City Farm Community Education Hub 2021

Resulting from questions raised at the Agenda Briefing Session on 23 March 2021, the following additional information is provided:

19. Under the City's Sponsorship policy, core funding such as wages is not supported. The project budget did not include recurrent operational funding, and the City's funding will only go towards supporting project funding. An applicant is able to use grant funding to engage personnel such as a service provider how it is not able to fund operational costs such as wages of the organisation to deliver the program.

# Council Resolution (OCM-21/03-044)

MoverDeputy Lord Mayor AnghieSeconderCr Bevan

That Council <u>APPROVES</u> a Strategic Community Wellbeing Grant of \$80,000 (ex GST) to Perth City Farm Inc. for the City Farm Community Education Hub 2021.

### CARRIED UNOPPOSED (9/0)

ForLord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,<br/>Ko and LezerAgainstNone

6.02pm The Alliance Manager Executive Services departed the meeting during Item 17.3 and returned at 6.04pm.

# 17.3 WACA Business Plan

Responsible Officer	Michelle Reynolds, Chief Executive Officer
Voting Requirement	Absolute Majority
Attachments	Attachment 17.3A – Initial Design Concept, WACA Aquatic Facility Confidential Attachment 17.3B – WACA Aquatic Facility Financial Assessment: Capital scenarios

# Purpose

To recommend that a business case be prepared to consider the development of an Aquatic Facility as part of the WACA re-development in accordance with section 3.59(3) of the *Local Government Act 1995*.

# Recommendation

That Council:

- 1. <u>AUTHORISES</u> the Chief Executive Officer to prepare a Business Plan for the development of an Aquatic Facility as part of the WACA redevelopment, in accordance with section 3.59(3) of the *Local Government Act 1995*
- 2. <u>AUTHORISES</u> an increase in budget of \$200,000 to be allocated to the WACA redevelopment project for consultancy fees
- 3. <u>REQUESTS</u> the Business Plan for the development of an Aquatic Facility as part of the WACA redevelopment, be presented to Council with a recommendation in relation to advertising the Business Plan in accordance with section 3.59(4) of the *Local Government Act 1995*.

# Background

1. On 17 September 2020, Chair Commissioner Hammond convened a Special Meeting of Council to consider the various components of the Perth City Deal. At this meeting, it was decided:

# That Council:

<u>AGREES</u> to the City of Perth contributing \$35m towards the Perth City Deal for the WACA Aquatic Facility (\$25m) and Roe Street Upgrades (\$10m) subject to:

- a. Council endorsing a business case for the WACA Aquatic Facility;
- b. The contributions for the WACA Aquatic Facility and Roe Street Upgrades being included in the applicable annual budget.
- 2. The City prior to this had been working with the WACA on design concept plans and a draft Heads of Agreement that outlined how the project would be delivered and managed post-construction.
- 3. Post the September decision, financial projections based on the draft Heads of Agreement were undertaken to inform the business case. The City engaged an independent consultant (ACIL Allen) to test and assess the financial model prepared by the WACA.

# Discussion

## Major Land Transaction

- 4. The development is considered to meet the threshold for a Major Land Transaction under section 3.59 of the *Local Government Act 1995* (Act). As such, the City is required to address the legislative requirements under section 3.59 for a Major Land Transaction.
- 5. Section 3.59 essentially requires a local government to prepare a business plan before it enters into a Major Land Transaction. The Act is prescriptive in terms of the business plan's content and in addition to including an overall assessment of the Major Land Transaction, is also to include details of:
  - a. its expected effect on the provision of facilities and services by the local government;
  - b. its expected effect on other persons providing facilities and services in the district;
  - c. its expected financial effect on the local government;
  - d. its expected effect on matters referred to in the local government's current plan prepared under section 5.56;
  - e. the ability of the local government to manage the undertaking or the performance of the transaction; and
  - f. any other matter prescribed for the purposes of this subsection.
- 6. Further, if the Major Land Transaction was to be jointly carried on or entered into with the WACA, regulation 10 of the *Local Government (Functions and General) Regulations 1996* may apply. This regulation requires that the business plan is to include details of the whole undertaking or transaction. This may include broader WACA development.

## Design

- 8. The design presented to the City of Perth included a six-lane pool, a covered learn to swim pool and a splash pad located above street level with two slides. Refer to Attachment 17.3A for the concept design.
- 9. Alternative designs have since been developed at the cost of the City, including:
  - a. Increasing the pool to eight lanes from six by expanding the footprint of the aquatic facility.
  - b. Dropping the splash pad to street level.
  - c. Moving the external fence to the edge of the WACA boundary.
- 10. A key consideration requiring further discussion with the WACA is that an increase to eight lanes would require expansion of the current aquatic facility footprint (currently designated as the all-abilities playground) to ensure the leisure water activities (splash pad and slides) are maintained, noting an all-abilities playground is unsuitable to be located within the aquatic facility fence line.

## **Financial Analysis**

- 11. ACIL Allen has prepared financial projections over a 40-year period, being the life expectancy of the aquatic facility, based on several scenarios. Refer to Confidential Attachment 17.3B.
- 12. Variables are:
  - a. Percentage of revenue sharing with the WACA on the combined health facility (gym and aquatic centre).
  - b. Inclusion of various design options.
- 13. The annual average subsidy required for the following design options based on a probable negotiated revenue sharing position with the WACA are:

Design Element	Initial Capital Investment	Annual Average Subsidy*
6 lane pool + covered learn to swim pool + splash pad <u>above</u> street level	\$30.8m	-\$1.41m
6 lane pool + covered learn to swim pool + splash pad <u>at</u> street level	\$31.3m	-\$1.43m
<u>8</u> lane pool + covered learn to swim pool + splash pad <u>at</u> street level	\$32.2m	-\$1.29

\* Based on probable negotiated revenue sharing position with the WACA. This is in addition to the initial capital investment.

## Further Steps

- 14. It is anticipated the business plan will take approximately two months to prepare. As such, a recommendation in relation to public advertising of the business plan will be presented to Council approximately June 2021.
- 15. Public advertising provides the opportunity for the community to submit their views on the proposal.
- 16. Where the business plan is publicly advertised, being a minimum period of six weeks, submissions from the public will be collated and presented to Council, whereupon the Council will determine (absolute majority required) whether to proceed to enter into a major land transaction under Section 3.59(5) of the *Local Government Act 1995*.

# Stakeholder Engagement

17. The WACA and their representatives, being Paatsch Group and Cox Architecture have been involved in the process of preparing concept plans, financial projections and a draft Heads of Agreement.

# **Decision Implications**

- 18. If Council supports the recommendation, then it will address the September 2020 Council resolution.
- 19. It is anticipated a recommendation in relation to public advertising of the business plan will be presented to Council in June 2021.
- 20. Where the business plan is publicly advertised, being a minimum period of six weeks, submissions from the public will be collated and presented to Council, whereupon the Council will determine (absolute majority required) whether to proceed to enter into a major land transaction under Section 3.59(5) of the *Local Government Act 1995*.

Strategic	
Strategic Community Plan Aspiration:	A well-planned and functional built form environment, promoting world class architecture, appreciation of heritage, diversity of land use and a sustainable, affordable and accessible integrated transport system.
Strategic Community Plan Objective:	2.7 Safe and enjoyable experiences in the public realm enabled by smart technologies, innovative design and quality infrastructure.
Issue Specific Strategies and Plans:	Not Applicable

# Strategic, Legislative and Policy Implications

Legislation, Delegation of Authority & Policy	
Legislation:	Section 3.59 of the Local Government Act 1995
	States a local government is to prepare a business plan before it enters
	into a major land transaction.
	Regulation 10 of the Local Government (Functions and General)
	Regulations 1996
	Defines content required for the preparation of a business plan for a
	major land transaction.
Delegation of Authority:	Delegated Authority Register 2020/21
	1.2.10 Payments from Municipal or Trust Fund
	The Local Government delegates to the Chief Executive Officer the
	authority to make payments from the municipal or trust fund [FM Reg
	12(1)(a)].
Policy:	Not Applicable

# **Financial Implications**

21. The financial implications of the recommendation(s) will require additional expenditure, as an unbudgeted item.

Account Number	1077-10354-7230 Operating
Account Description	City Design Studio – WACA Redevelopment Project - Consultancy
Current Budget	\$244,000
Amendment to Budget	\$200,000
Revised Budget	\$444,000
Budget Impact	\$200,000 increase in consultancy costs

# Relevant Documents

Not applicable.

# **Further Information**

Not applicable.

Council Resolution (OCM-21/03-045)

MoverCr LezerSeconderCr Gobbert

That Council:

- 1. <u>AUTHORISES</u> the Chief Executive Officer to prepare a Business Plan for the development of an Aquatic Facility as part of the WACA redevelopment, in accordance with section 3.59(3) of the *Local Government Act 199*5
- 2. <u>AUTHORISES</u> an increase in budget of \$200,000 to be allocated to the WACA redevelopment project for consultancy fees
- 3. <u>REQUESTS</u> the Business Plan for the development of an Aquatic Facility as part of the WACA redevelopment, be presented to Council with a recommendation in relation to advertising the Business Plan in accordance with section 3.59(4) of the *Local Government Act 1995*.

## CARRIED BY ABSOLUTE MAJORITY (8/1)

ForLord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Ko and<br/>LezerAgainstCr Gordon

# 11. Planning and Economic Development Alliance Reports

There were no Planning and Economic Development Alliance reports for consideration.

# 12. Community Development Alliance Reports

- 6.14pm Cr Fleeton disclosed a direct financial interest in Item 12.1 (as detailed in Item 6) and departed the meeting.
- 6.14pmThe General Manager Corporate Services departed the meeting during Item 12.1 and returned<br/>at 6.17pm.

# 12.1 Precinct Improvement Grant – City Foreshore Investments Pty Ltd – Proposed Extension On the Point Jetty

Responsible Officer	Anne Banks-McAllister, General Manager Community Development
Voting Requirement	Simple Majority
Attachments	Attachment 12.1A – Letter from City Foreshore Investments Pty Ltd to the Lord Mayor – December 2020
	Attachment 12.1B – On the Point Jetty Extension Plan and Design
	Attachment 12.1C – Letter of Support – Sealink WA
	Attachment 12.1D – Letter of Support – GoBoat Australia
	Attachment 12.1E – Department of Biodiversity, Conservation and Attractions Approval Report

# Purpose

To consider a Precinct Improvement Grant application from City Foreshore Investments Pty Ltd under the 2020/21 Grants and Sponsorship Program for the extension of the On the Point jetty to attract small craft, greater public use of the jetty and visitation to On the Point.

# Recommendation

That Council <u>DECLINES</u> a matched funded Precinct Improvement Grant of \$139,000 (ex GST) to City Foreshore Investments Pty Ltd for the proposed extension to the On the Point jetty.

# Background

- 1. The Precinct Improvement Grant Program was established in 2018 and is currently part of the City's 2020/21 Grants and Sponsorship Program.
- 2. The grant offers matched funding to incorporated not-for-profit organisations to undertake development initiatives, place branding and marketing activities for the benefit of the broader community in a City neighbourhood or precinct.
- 3. The program has historically been a high-risk program, which has a strong legal and governance framework around it and required a bespoke proforma sponsorship agreement to mitigate any legal, financial, or public liability for the City in providing funding to third-parties for works in the public realm.
- 4. Previous recipients of this grant funding include Activate Perth, Historic Heart, and Happy Heart. Activate Perth and Historic Heart were compliant with the guidelines as not-for-profit organisations. Council made an exception to the guidelines for Happy Heart as they were a Pty Ltd Company. Funding Pty Ltd companies is permissible under the City's Sponsorship and Grants Policy, however, the Precinct Improvement Grant guidelines dictate that the program is intended for not-for-profit organisations unless significant community benefit can be demonstrated.
- 5. Established in 2006, City Foreshore Investments is a Pty Ltd company operating On the Point Bar & Grill at the Point Fraser precinct on Riverside Drive, East Perth, which opened in 2017.
- 6. The applicant has invested \$38 million to develop a food and entertainment hub in the precinct area, including an existing modest facility for small water vessels, costing \$153,000. On the Point provides a publicly-accessible jetty facility to small boats, which benefits existing businesses operating within the complex and provides recreational facilities for tourists and the local community.
- 7. Currently operating in the precinct are local restaurants, function centres, bike and canoe hire, and Little Ferry cruises up the Swan River.
- 8. The applicant has advised the precinct is losing tourists and pedestrian traffic that comes from the nearby vicinity of Perth city, even though the area is within a key commercial development area, between Elizabeth Quay and Waterbank redevelopment areas. This is due to a number of factors, the most significant of which are cited by the owner to be the infrequent current services by the Red and Blue CAT buses on Riverside Drive and the ongoing impacts of COVID-19.
- 9. The applicant is seeking funding for an extension to their publicly accessible jetty to allow more watercraft to dock by the complex and to enhance access to the Point Fraser precinct area. The total cost of the proposed installation is \$279,000. The proposed extension of the On the Point Jetty was approved by the Department of Biodiversity, Conservation and Attractions (DBCA) on 16 August 2020.

#### **Eligibility Criteria**

- 10. City Foreshore Investments Pty Ltd does not meet all the eligibility criteria for the Precinct Development Matched Funding program as listed in the Program Guidelines. Exceptions to Guidelines can be considered on a case-by-case basis where there are exceptional community benefits realised by the project.
- 11. While one exception to the guidelines has been made in the past for a commercial company (Happy Heart), it was for a \$40,000 contribution. Supporting this applicant with a grant of \$139,000 would set a new precedent. The project has also been determined to deliver insufficient community benefits to warrant an exception to the guidelines.
- 12. The exceptions required in this instance are detailed below:

Eligibility Criteria	Reason for Exception
An organisation must be an incorporated, not-for-profit association established for the purpose of promoting the interests of a local community	City Foreshore Investments is a Pty Ltd Company.
Applicants must have submitted the application not less than four months prior to the project commencement date	The extraordinary circumstances associated with COVID-19 have impacted on the application timeliness.

- 13. The project proposal identifies economic development outcomes to the City, with the potential to increase water-based recreational and tourist activities within the precinct. There is limited evidence provided by the applicant demonstrating the extent of economic impact for the broader neighbourhood precinct.
- 14. The applicant requests support for a large precinct improvement project, with the objective to assist existing local businesses and create employment opportunities after the significant impact COVID-19 has had on the precinct.

## Discussion

#### **Applicant Details**

Applicant Name	City Foreshore Investments Pty Ltd
Entity Name	City Foreshore Investments Pty Ltd
Entity Type	Australian Private Company
ABN	11 063 467 818
ABN status	Active
ATO Endorsed Charity type	Not endorsed

#### Project Details

Project title	Proposed Extension On the Point Jetty
Project date	15 February 2021 – 15 May 2021
Total project cost	\$279,000
Total amount requested	\$139,000 (48.82% of the total project budget)
Recommendation	DECLINE
Recommended amount	\$0
Assessment score	69.17%

- 15. The total cost of the proposed installation is \$279,000. The proposed extension of the On the Point Jetty was approved by the Department of Biodiversity, Conservation and Attractions (DBCA) on 16 August 2020. The application to the DBCA included the following:
  - a. the installation of a longer jetty pontoon with four supporting piles, four finger jetties with five supporting piles to create up to eight or nine berthing pens/areas.
    - i. The first finger jetty will be used for the short-term berthing of non-powered crafts such as canoes and small pleasure crafts (dinghies and jet skis) located within shallow waters.
    - ii. The two finger jetties and the inside of the longer jetty (facing the shore) is designed to be used for the short-term berthing of 8-metre long vessels.
    - iii. The outside of the longer jetty will be used as a drop off/pick up point for 15-metre long vessels including commercial ferries; and
    - iv. The floating jetty structures are to be maintained as a public use facility.
- 16. The proposed extension increase accessibility to the precinct via boats.

- 17. The applicant has undertaken consultation with local businesses, including but not limited to GoBoat Australia and SeaLink WA, who operate water activities on Swan River, and invited their comments in regard to the project. These stakeholders anticipate the economic benefits to local businesses and the City as:
  - a. Increased water activity revenue;
  - b. Increased employment opportunities for boat operators (anticipated to be approximately 6 new operators);
  - c. Increased income for food and entertainment operators at the precinct;
  - d. Sustaining the existing jobs at the complex (approximately 150, equivalent to approximately \$1 million in wages); and
  - e. Improved parking revenue for the City with the parking bays being utilised by increased patrons and visitors to the precinct.
- 18. According to the applicant the jetty extension has potential to activate the foreshore by expanding the City's ferry terminal and facilities. The project is proposed to enhance the identity of the precinct, through public visibility and accessibility, and to provide benefits to both on-water and riverside activities.
- 19. The applicant has advised of the challenges to operate due to lack of visitation and activation in the precinct area for the past four (4) years as well as the impact of COVID-19. The applicant has endeavoured to continue trading by providing significant discounts to tenants to enable the local business community to continue to operate. The proposed extension may also allow for improved water accessibility during construction of the proposed \$50 million Cycling bridge being undertaken by Main Roads WA and aligns with improved use of the Swan River by various State agencies such as the Department of Biodiversity, Conservation and Attractions Perth Water Buneenboro Locality and Action Plan and ongoing work by Tourism WA through the Tourism Attractions Case Management Taskforce.

#### Previous Support and Acquittals (5-year period)

20. The City has not previously supported this applicant through a sponsorship program.

#### Sponsorship Recognition

- 21. Should Council wish to approve rather than decline the sponsorship, the applicant would provide the following opportunities for acknowledgement of the City's support:
  - a. The City of Perth would be a Major Sponsor and listed as a Major Sponsor in any signage relating to the new extended jetty, social media posts and advertisements relating to the launch of the jetty;
  - b. Posters of the completed jetty will be available within the complex, and Point Fraser and the City of Perth would be listed as a Major Sponsor; and
  - c. Affiliated restaurants and functions rooms operating on the Point would promote the use of the jetty and highlight the co-sponsorship of the City of Perth.

#### Precinct Improvement Grant - Assessment Scorecard

- 22. The application was assessed by a panel of three staff from across the Community Development and Planning & Economic Development Alliances, in accordance with Policy 18.13 Grants and Sponsorship Policy.
- 23. The application has received an assessment score above the 65% minimum threshold required for support. However, the assessment score of 69.17% is not considered high enough to justify an exception to the guidelines that would require a high score, indicating substantial alignment with the program's objectives and significant community benefit.

Assessment Criteria The application has been assessed against the following criteria	Score (max 5)
1. Economic Rebound and Support for Local Business (25%)	
The potential of the project to support the City of Perth's economy and support local business, such as through employment and job creation, additional visitation and economic participation and/or skills and workforce development.	3.50
2.Community Support (25%)	
The extent to which the proposed project has demonstrated support from local traders and business, landowners and residents.	3.67
3. Activation and Enhancement of the Precinct (15%)	
The potential of the project to activate and enhance a specific precinct area in the City of Perth, through improvements, publicity or marketing, that would lead to increased awareness, media profile or visitation.	3.83
The degree to which the project demonstrates strong alignment with existing public realm outcomes and design and fits within and complements existing and planned City of Perth designs and works.	3.17
4. Community Benefit (15%)	
The extent to which the project provides a benefit to the wider community of residents, visitors and tourists, business owners, traders and/or landowners within the precinct.	3.50
The extent to which the project assists in the development of a strong and resilient precinct area and increases participation in community life.	3.67
5. Quality (10%)	
The quality of the proposed project, as indicated through the quality of participants (e.g artists or manufacturers), design, plans and/ or creativity of idea.	3.67
6. Organisational Capacity and Project Feasibility (10%)	
The extent to which the applicant demonstrates feasibility to carry out the project including clear and realistic objectives, timeframe and budget, financial viability and funding from other public and private sources.	3.50
Demonstrated evidence of the applicant having previously successfully delivered or have evidence of its ability to deliver similar projects.	3.67
Demonstrated value for money.	3.00
The capacity of the applicant to deliver and maintain the proposed project.	3.33

Evidence of an appropriate evaluation method to measure the outcomes of the projects and benefits to the precinct area.	3.00
TOTAL WEIGHTED ASSESSMENT SCORE: 69.17%	

#### Assessment Panel comments

- 24. According to the applicant, they would be unlikely to be able to deliver the project without the assistance of the City.
- 25. The Assessment Panel was divided on the merit of the application, as it is likely to provide the precinct with a greater ability to attract visitors, however, to what extent is currently not evidenced.
- 26. The grant may assist the applicant due to the impact of COVID-19 and assist in sustaining existing local businesses in the precinct area, however, benefits for the wider neighbourhood and broader community are unclear.

#### Stakeholder Engagement

27. The applicant has conducted stakeholder engagement on the project, detailed in Attachments 12.1C to 12.1E.

#### **Decision Implications**

28. If the grant is not approved at the recommended level or declined, this is likely to have an impact on the ability of City Foreshore Investments Pty Ltd to deliver the proposed extension of the On the Point jetty.

## Strategic, Legislative and Policy Implications

Strategic	
Strategic Community Plan Aspiration:	Prosperity A city with a diverse and resilient economy capitalising upon its unique competitive advantages and creative reputation, attracting sustainable investment in education, tourism, entertainment, commerce, technology and trade.
Strategic Community Plan Objective:	<ul> <li>4.4 Attract and support new and existing business to create a CBD retail experience that is superior to suburban competition.</li> <li>4.5 A "can do" reputation that delivers investment and assists small businesses and development generally, through a willingness to assist and encourage.</li> <li>4.6 Precincts that utilise their unique sense of place, local pride and</li> </ul>
Issue Specific Strategies and Plans:	enthusiasm to encourage investment and economic activity. COVID-19 Economic Rebound Strategy

Legislative, Delegation of Authority & Policy	
Legislation:	Not Applicable
Authority of Council/CEO:	Delegation 1.2.11 Determine Grants, Sponsorship and Donation Allocations
	In accordance with this delegation, the CEO only has authority to allocate grants and sponsorships to the value of \$5000. As this application exceeds \$5000, the determination must be made by a decision of Council.
Policy:	<ul><li>18.13 – Sponsorship and Grants.</li><li>The policy directs that there be a consistent and transparent assessment process and criteria to guide recommendations to Council.</li><li>An eligibility check has been conducted on this application to ensure it is compliant with the Policy and the necessary assessment process has been followed.</li></ul>

# **Financial Implications**

29. As the recommendation is to decline the application, there are no financial implications in relation to this report.

# Relevant Documents

COVID-19 Grants and Sponsorship Program Guidelines

# Further Information Item 12.1 Precinct Improvement Grant – City Foreshore Investments Pty Ltd – Proposed Extension On the Point Jetty

Resulting from questions raised at the Agenda Briefing Session on 23 March 2021, the following additional information is provided:

- 30. The total revenue earned from parking fees and fines in the City of Perth Point Fraser car park for the eight months to 28 February 2021 was \$239,549.55.
- 31. Parking revenue earned as of 28 February 2021 at the Point Fraser Car park was \$199,114.55. The estimated full-year parking revenue is \$298,671.83. The annual parking levy (already paid) at Point Fraser for 20/21 is \$299,175.60.
- 32. Up to 28 February 2021, the City has issued 643 fines for a value of \$40,435.00. An average of 2.6 fines are issued every day, and 98% are for failure to display an unexpired ticket. Point Fraser is the only car park within the City that has one-hour free ticket parking.
- 33. Point Fraser car park is in patrol area 24, which is the area is east of Plain Street to the river, including the Point Fraser, Heirisson Island, Queens Garden, Victoria Gardens, Matagarup and Victory Terrace car parks, plus residential streets of Claisebrook. One parking officer visits all areas including Point Fraser twice a day between clearway times.
- 34. The applicant stated in their application that if only half of the requested amount of \$139,000 is funded, out of the total project cost of \$279,000, they would need to obtain a loan or financing to complete the project. They further claim that they are providing rent discounts to tenants and have invested significant amounts in keeping the complex and businesses operating in it, and have persevered financially to sustain the precinct. The rent discounts have already put additional pressure on cash flow that is much needed to pay rates and taxes.
- 35. The City has not discussed any other opportunities with the applicant, as they have only requested assistance with the jetty. The administration's recommendation is to decline the application as it is outside the program guidelines; however, it is within the Council's discretion to approve the grant. In terms of other support, the City understands the applicant is keen to extend the size of the jetty. The City's ability to offer in-kind support is limited, as the jetty is within the Swan River precinct, which is the responsibility of the Department of Biodiversity, Conservation and Attraction.
- 36. Previously, the City made an exception for Happy Heart via \$40,000 for the Northbridge Sign. This project is on track for implementation by the end of the year. Happy Heart is a private company (Pty Ltd), not a not-for-profit. The City has also funded Historic Heart and Activate Perth; these were not-for-profits in accordance with the program guidelines.
- 37. There is no maximum cap on precinct improvement grants; however, applicants must match the funding provided. This has always been the case for this program.

38. Under the current Sponsorship Policy, all applications must be submitted via a specific funding program (the City does not accept general applications). Sponsorship Officers provide guidance on the most appropriate program for each applicant (i.e. the one where the outcomes best align with the program criteria). However, the applicant ultimately selects the best program for them, and what they believe will give them the best chance of success. In this case, there is no other suitable program for this application.

Cr Lezer moved an alternate motion, as follows:

## Alternate Motion

MoverCr LezerSeconderDeputy Lord Mayor Anghie

That Council <u>APPROVES</u> a matched funded Precinct Improvement Grant of \$139,000 (ex GST) to City Foreshore Investments Pty Ltd for the proposed extension to the On the Point Jetty.

#### Reason:

To ensure the City supports the activation of the Point Fraser precinct and consistently awards grants and sponsorships.

During debate, Cr Gordon moved a motion to defer consideration of this Item, as follows:

## Motion to Defer

MoverCr GordonSeconderCr Bain

That Council <u>DEFER</u> consideration of Item 12.1 Precinct Improvement Grant – City Foreshore Investments Pty Ltd – Proposed Extension On the Point Jetty to the April 2021 Ordinary Council Meeting.

#### Cr Gordon subsequently withdrew the motion.

During debate on the alternate motion, Cr Gobbert moved an amendment to the end of the alternate motion, underlined as follows:

## Amendment

MoverCr GobbertSeconderDeputy Lord Mayor Anghie

That Council <u>APPROVES</u> a matched funded Precinct Improvement Grant of \$139,000 (ex GST) to City Foreshore Investments Pty Ltd for the proposed extension to the On the Point Jetty <u>subject to the asset being</u> <u>maintained to the satisfaction of the City</u>.

#### Reason:

To ensure the asset is maintained by the applicant.

CARRIED (8/0)

ForLord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Lezer, Gobbert, Gordon, KoAgainstNone

The amendment was declared carried and formed part of the alternate motion.

During debate on the amended alternate motion, Cr Gordon again moved a motion to defer the Item.

## Motion to Defer

Mover Cr Gordon

That Council <u>DEFER</u> consideration of Item 12.1 Precinct Improvement Grant – City Foreshore Investments Pty Ltd – Proposed Extension On the Point Jetty to the April 2021 Ordinary Council Meeting.

#### The motion lapsed for want of a seconder.

The alternate motion as amended was then put.

## Amended Alternate Motion and Council Resolution (OCM-21/03-046)

MoverCr LezerSeconderCr Bain

That Council <u>APPROVES</u> a matched funded Precinct Improvement Grant of \$139,000 (ex GST) to City Foreshore Investments Pty Ltd for the proposed extension to the On the Point Jetty subject to the asset being maintained to the satisfaction of the City.

#### CARRIED (7/1)

ForLord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Gobbert, Ko and LezerAgainstCr Gordon

6.37pm Cr Fleeton returned to the meeting, prior to Item 12.3.

6.49pm The Chief Executive Officer departed the meeting during Item 12.3.

#### 12.3 Winter Festival Program

Responsible Officer	Anne Banks-McAllister, General Manager Community Development
Voting Requirement	Absolute Majority
Attachments	Attachment 12.3A – Winter Festival Program

#### Purpose

To approval of a program of events, activations and marketing for the 2021 Winter Festival.

## Recommendation

That Council <u>APPROVES</u> the:

- 1. Winter Festival Program for 2021 as at Attachment 12.3A
- 2. Allocation of \$585,000 in the 2021/22 annual budget for the Winter Festival Program.

# Background

- 1. Traditionally city vibrancy, visitation, and retail activity in Perth are at their lowest during the winter months. To support the community during the winter season, the City has been running a marketing and activations campaign for the past several years called Winter Festival (or similar).
- 2. Each incarnation was a slight variation on the same format: a marketing campaign that promoted all arts and cultural activity under winter-themed collateral, augmented by City-delivered activations and school holiday programming.
- 3. Attracting visitation and injecting vibrancy into the City during the wet, cold months is notoriously challenging, and the impact and effectiveness of the campaign have varied. Advice from the City's Cultural Advisory Committee acknowledged that a signature draw-card is required to meet the challenge.
- 4. While major cultural infrastructure projects such as those in the City Deal, the Aboriginal Cultural Centre, and New Museum will comprise a long-term solution, an opportunity was identified to collaborate with a key cultural organisation to provide short-term activation and vibrancy over the next three years.
- 5. Following a competitive tender process, Artrage was selected to partner with the City to shape the strategic direction of Winter 2021-23 cultural programming.
- 6. Continuous conversation and collaboration between City officers, Artrage, and key stakeholders have resulted in a draft program plan for the entire Festival (Attachment 12.3A).
- Elected Members were briefed on the Winter Festival Program at an engagement session on Tuesday, 16 February, and indicated general support for the Program. They also had the following specific feedback:

Feedback	Status
Explore moving the 1.8 by Janet Echelman sculpture's location to the Cultural Centre.	<b>Complete</b> : Unfortunately, the cultural centre slab cannot support the weight of the installation (exceeding 160 tonnes at approximately 40 tonnes per rigging leg) and does not have the required footprint (70 metres x 58 metres). Several other CBD locations were explored including Forrest Place, Yagan Square/Kings Square City Link, Russell Square, Elizabeth Quay none are suitable for the same reasons. Wellington Square and Kings Park were also explored and not deemed suitable.
Ensure there is one program of events containing both City and non-City organised events.	<b>In development</b> : A call to key cultural organisations has commenced to augment the third-party events already included in the program.
Explore a festival loyalty card.	<b>In development</b> : An initial discussion with Artrage and an app provider has indicated that an additional \$20,000 is required to deliver this, which has been incorporated into the 2021/22 budget request.

Provide a cost per night per activation.	Complete: See Financial Implications Section.
Ensure a balanced program thematically, with Aboriginal culture being only one part of an offer with broad appeal.	<b>Complete</b> : the Aboriginal Dance element has been removed from "We Can Dance", leaving only NAIDOC week events as the key vehicle to showcase Aboriginal culture.
Ensure that there is overlap in programming to allow visitors to experience multiple elements of the program on the same day.	<b>Complete</b> : the short timeframe of 3 weeks will ensure a density of activity and overlap of signature events.
Lord Mayor to test neighbourhood groups' appetites for winter events at upcoming meeting.	<b>Complete</b> : The Neighbourhood Groups are very interested in the proposal to fund Neighbourhood Community Events as part of the Program. They requested that the Program and some suggestions for appropriate event types be sent through in advance of a brainstorming session with the City's Events and Activations teams.

## Discussion

- 8. The program highlights Aboriginal culture and winter lights as key themes. Some of the program highlights include:
  - a. Artage's iconic immersive experience "We Can Dance" (working title)
  - b. Installation of kinetic sculpture 1.8 by internationally renowned artist Janet Echelman
  - c. Street art trail, "Luminism"
  - d. NAIDOC Week, Opening Ceremony and Signature Event
  - e. Maali Festival at the State Theatre Centre
  - f. Brookfield Winter Lights
  - g. School Holiday Activities
  - h. Neighbourhood Community Events
  - i. City Lighting
- 9. The total investment required from the City of Perth to deliver the program is \$1,375,000. This is split across the current approved budget and next financial year's budget as follows:
  - a. Approved 2020/21 Budget: Currently, the Artrage partnership, "1.8," "Street Art Luminism," and the Retailer Collaboration are approved projects under the Activation and Cultural Experience 2020/21 Service Unit Plan, with signed contracts (Artrage and 1.8) and a combined total approved budget of \$635,000. Additionally, the program includes five key sponsored events with a combined total approved budget of \$175,000.
  - b. 2021/22 Budget: \$200,000 is required to deliver School Holiday Activities, \$295,000 for marketing (including \$20,000 for the loyalty card/app), and \$90,000 to deliver a NAIDOC signature sponsored event.

- 10. Artrage have completed the creative development of the iconic immersive experience for Winter 2021 (refer to page 4 of Attachment 12.3A). As this is an existing contract, and based on the indication of general support for the broader Program from the Elected Members on 16 February, Artrage are now proceeding with actions to deliver the activation as part of the Program.
- 11. The program has yet to be officially named and there is an opportunity to create a new identity for the Festival.

## Stakeholder Engagement

- 12. At a recent meeting with City staff, retail stakeholders indicated that rather than run too many smallerscale activations (such as those usually run for spring and autumn school holidays) they would prefer to invest their time and money into a larger-scale campaign with larger events and activations, like the Christmas Lights Trail.
- 13. The Winter Festival Program responds to this feedback and to the fact that winter is the retail centres' quietest time of year, and therefore the time of year in which they are most likely to co-invest in something big to attract visitors.

## **Decision Implications**

- 14. If Council supports the recommendation, City officers will continue planning for the Festival and engage suppliers and contractors to deliver the program.
- 15. If Council does not support the recommendation, the City would potentially be in breach of our contract with Artrage to deliver an activation to support the Festival. The City will need to cover costs incurred by Artrage up to the date of contract termination, and the City will not have any programming in place during the July school holiday period.

Strategic	
Strategic Community Plan Aspiration:	People A safe, activated and welcoming city that celebrates its diversity and sense of community, providing unique educational, cultural, sporting and lifestyle offerings.
Strategic Community Plan Objective:	1.6 Thriving and sustainable cultural, artistic and heritage industries, activities and events that encourage locals and visitors to come back for more.
Issue Specific Strategies and Plans:	Cultural Development Plan 4.4 Create local community arts and cultural activation at strategic spaces throughout Perth city through year-round, high quality arts festivals and events (e.g. winter season, leveraging key strategic arts partnerships).

# Strategic, Legislative and Policy Implications

Legislation, Delegation of Authority & Policy		
Legislation:	Local Government Act 1995	
Authority of Council/CEO:	In accordance with section 6.8 of the <i>Local Government Act 1995</i> , a local government is not incur expenditure from its municipal fund for an additional purpose except where the expenditure is authorised in advance by resolution (absolute majority required).	
Policy:	Not Applicable	

# **Financial Implications**

- 16. The total proposed project expenditure is \$1,375,000, as detailed in the below tables.
- 17. The following is a high-level breakdown of the cost per night for each of the key components of the Program:

Title	Nights	Cost	Average/night
NAIDOC	1	\$30,000.00	\$30,000.00
NAIDOC Signature Event	5	\$90,000.00	\$18,000.00
Maali fest	3	\$50,000.00	\$16,666.67
School Holiday Program	14	\$200,000.00	\$14,285.71
Artrage	17	\$225,253.00	\$13,250.18
Janet Echelman - 1.8	29	\$235,000.00	\$8,103.45
Retail activation	14	\$90,000.00	\$6,428.57
Street Art Luminism	42	\$85,000.00	\$2,023.81
Brookfield Winter Lights	14	\$25,000.00	\$1,785.71

18. The financial implications of the recommendation(s) for the 2021/22 financial year are accommodated within the existing budget.

Account Number	1064 100 50 10072	Operating	
Account Description	Winter Festival		
Total Budget	\$315,000	\$315,000	
Budget – This report	\$315,000	\$315,000	
Remaining Budget	\$0	\$0	
Budget Impact	Neutral		
Account Number	1064 100 50 10084	1064 100 50 10084 Operating	
		1 0	
Account Description	Art Activation		
Account Description Total Budget	Art Activation \$320,000		
Total Budget	\$320,000		

Account Number	1066 100 50 10078	Operating
Account Description	Event Sponsorship	
Total Budget	\$771,000	
Budget – This report	\$175,000	
Remaining Budget	\$0 (taking into account other commitments and active applications)	
Budget Impact	Neutral	
Total 2020/21	\$810,000	

19. The financial implications for the 2021/22 financial year will be included for consideration within the 2021/22 budget.

Account Number	1014 100 50 10072	Operating
Account Description	Marketing – Winter Festival	
Total Budget	\$0	
Budget – This report	\$295,000	
Remaining Budget	\$295,000	
Budget Impact	\$295,000 unfavourable	
Account Number	1065 100 50 xxxxx Operating	
Account Description	Winter School Holiday Program	
Total Budget	\$0	
Budget – This report	\$200,000	
Budget Impact	\$200,000 unfavourable	
Account Number	1066 100 50 10078 Operating	
Account Description	Event Sponsorship	
Total Budget	\$0	
Budget – This report	\$90,000	
Budget Impact	\$90,000 unfavourable	
Total 2021/22	\$585,000	

# **Relevant Documents**

Not applicable.

# Further Information Item 12.3 Winter Festival Program

Resulting from questions raised at the Agenda Briefing Session on 23 March 2021, the following additional information is provided:

- 20. Council approved the project and associated budget for the Artrage partnership as part of the 2020/21 service unit planning and annual budget adoption. The project commenced in September 2020 to allow maximum time for planning and partnership development. To ensure transparency, the Festival is being presented as a whole program for approval. Noting, only the 2021/22 portion of the budget and program needs Council approval. With half the budget expended in one financial year and the other half in the subsequent financial year, this is a challenge every year with the Winter Festival. The administration is exploring a solution to ensure better planning and transparency into the future.
- 21. The Janet Echleman contract was signed in March 2020 as the installation was intended for winter 2020; however, it was postponed due to COVID-19. The project and associated budget was approved by commissioners in the 2019/20 annual budget.
- 22. Due to the significant progress made for the Janet Echelman installation, there are impacts and consequences if Council does not proceed:
  - a. The City would forfeit the \$65,000 deposit for hiring the sculpture.
  - b. The City would need to pay approximately \$5,000 for freight and engineering costs incurred to date.
  - c. The cancellation could result in minor reputational damage internationally (as Janet Echelman is a world-renowned artist) and locally (as several cultural stakeholders are aware).
- 23. The School Holiday program budget is yet to be approved; therefore, minimal work has been completed in planning and contracting for this event. However, initial ideas include:
  - a. A one-week program of activities, workshops and performances for families, during the first week of school holidays (concurrent with NAIDOC week).
  - b. Programming to occur within the Perth Cultural Centre, in collaboration with the Perth Theatre Trust, under marquis and potentially the WA Museum city room to mitigate rainy weather.
  - c. Theming and content will likely focus on Aboriginal culture, given the event runs parallel with NAIDOC week and the context of the cultural centre).
- 24. As the School Holiday Program expenditure is pending Council approval, the City has not engaged a contractor to deliver the School Holiday program. As is the case with all City events, an external contractor will be engaged to deliver the program. This will happen as soon as the budget is approved (ideally the 30 March Ordinary Council Meeting), subject to the adoption of the 2021/22 annual budget.
- 25. The City's internal marketing team will be responsible for delivering the outcomes of the marketing plan. Initiative Media will be engaged as our contracted Media Planning and Buying agency for the media component (\$175,000), and the successful tenderer for Marketing Creative Services will be engaged to provide the identity and production services (\$100,000). The remaining \$20,000 will be used for a business loyalty app solution, the app will be provided by a third party out of the box solution.

The Deputy Lord Mayor Anghie moved an alternate motion, as follows:

## Alternate Motion and Council Resolution (OCM-21/03-047)

MoverDeputy Lord Mayor AnghieSeconderCr Lezer

That Council <u>APPROVES</u> the:

- 1. Winter Festival Program for 2021 as at Attachment 12.3A with the exception of Winter School Holiday Program
- 2. Allocation of \$385,000 in the 2021/2022 Annual Budget for the Winter Festival Program, noting the removal of \$200,000 for the Winter School Holiday Program
- 3. Lists for consideration an additional \$200,000 for the Grants and Sponsorships Program in the 2021/2022 Annual Budget.

#### Reason:

The City can deliver better value for money by supporting others to create events during the school holidays rather than creating its own events from scratch.

#### CARRIED BY ABSOLUTE MAJORITY (9/0)

ForLord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,<br/>Ko and LezerAgainstNone

Crs Gobbert, Lezer and Bain each disclosed an impartiality interest in Item 12.4.

#### 12.4 LGBTQIA+ Advisory Group Appointment of Members

Responsible Officer	Anne Banks-McAllister, General Manager Community Development	
Voting Requirement	Simple Majority	
Attachments	Attachment 12.4A – Membership List – LGBTQIA+ Advisory Group	

## Purpose

The purpose of this report is to seek formal endorsement of the LGBTQIA+ Advisory Group membership list and to note the updates from the Group following their first meeting.

## Recommendation

That Council:

- 1. <u>ENDORSES</u> the nominees listed in Attachment 12.4A, to be formally appointed to the LGBTQIA+ Advisory Group
- 2. <u>NOTES</u> the update from the inaugural LGBTQIA+ Advisory Group meeting held 16 February 2021, including:
  - a. Approval of Terms of Reference.
  - b. Appointment of Paul-Alain van Lieshout Hunt and David Goncalves as Co-Chairs.
  - c. Approved workplan for LGBTQIA+ Plan development.

# Background

- 1. At the 24 November 2020 Ordinary Council Meeting, the Deputy Lord Mayor submitted a notice of motion which led to Council approving the establishment of an LGBTQIA+ Advisory Group to promote inclusivity and progress the needs of the LGBTQIA+ community and for Terms of Reference for the LGBTQIA+ Advisory Group to be presented at the December 2020 meeting.
- 2. At its Ordinary Meeting held 15 December 2020, Council resolved as follows:

#### That Council:

- 1. <u>ENDORSES</u> the LGBTQIA+ Advisory Group Terms of Reference.
- 2. <u>ENDORSES</u> the meetings of the LGBTQIA+ Advisory Group to commence in February 2021.
- 3. <u>AUTHORISES</u> the Chief Executive Officer to invite nominees recommended for appointment to the LGBTQIA+ Advisory Group to attend meetings commencing in February 2021, with the purpose of the inaugural meeting to:
  - a) Review the Terms of Reference
  - b) Appoint a chair or co-chairs
  - c) Develop a workplan for the Advisory Group
- 4. <u>ENDORSES</u> appointment of selected nominees to the LGBTQIA+ Advisory Group to be formally endorsed at the March 2021 Ordinary Council Meeting.
- 5. <u>APPROVES</u> the development of a Diversity, Equity and Inclusion Framework to be presented back to Council by July 2021.

Previous papers submitted relating to this subject are:

Date Submitted	Item No.	Title
24 November 2020	18.2	Response to Notice of Motion – LGBTQIA+ Advisory Group
15 December 2020	12.5	LGBTQIA+ Advisory Group Terms of Reference

## Discussion

#### LGBTQIA+ Advisory Group Membership

- 3. Nominations for the Advisory Group were open from 21 December 2020 to 15 January 2021 and promoted via City of Perth social media channels on 21 December and 6 January, peak bodies and organisations; community organisations who represent or provide services to the LGBTQIA+ community; and other relevant community organisations previously identified from consultation on other City projects.
- 4. Forty-six nominations were received from a broad cross-section of the LGBTQIA+ community. All nominees demonstrated significant passion, great willingness to work with the City and are commended for taking the time to put themselves forward.

- 5. The Terms of Reference include the following:
  - a. Maximum of 15 members;
  - b. Minimum representation of 50% City of Perth residents;
  - c. Equal numbers of female- and male-identified people;
  - d. At least one person who identifies outside of the gender binary; and
  - e. At least one Aboriginal or Torres Strait Islander person.
- 6. Nominees were required to answer four questions as part of their submission, which they were evaluated on:

Selection criteria	Weighting
Experience working in teams / community groups / boards / organisations	30%
Lived experience of equity, diversity and inclusion matters	40%
Commitment to be a change agent in equity, diversity and inclusion matters	20%
Experience with other committees / advisory groups	10%

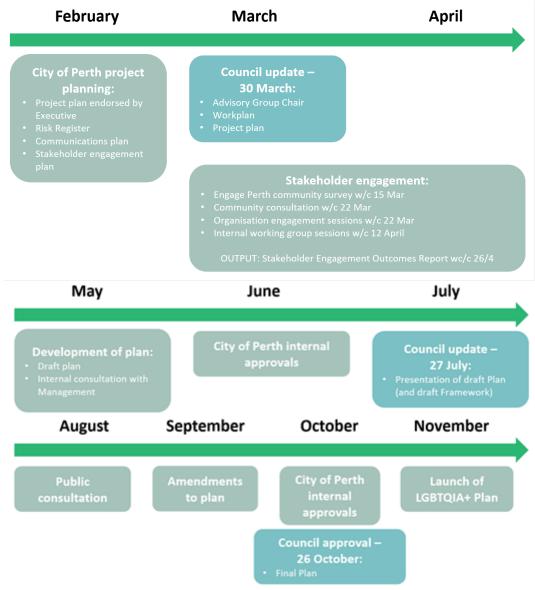
- 7. An Evaluation Panel was formed, comprising:
  - a. Community Projects Officer;
  - b. Community Development Coordinator; and
  - c. Customer Experience Officer.
- 8. The Panel reviewed and scored the nominations considering the above Terms of Reference requirements and selection criteria to ensure the LGBTQIA+ Advisory Group comprised a well-balanced and diverse mix of people.
- 9. Attachment 12.4A lists the nominees recommended for appointment to the LGBTQIA+ Advisory Group. The final group of 15 positions includes:
  - a. 8 City of Perth residents
  - b. 5 people using she/her pronouns
  - c. 6.5 people using he/him pronouns (0.5 coming from a shared seat)
  - d. 3.5 people using they/them pronouns (0.5 coming from a shared seat)
  - e. 1 Aboriginal person.
- 10. The female and male-identified people balance was unable to be met whilst maintaining the other requirements. It is important to note that gender is fluid, not fixed, and can evolve over time; therefore, maintaining strict quotas is counter to the principles of the Advisory Group.
- 11. The unsuccessful nominees will be included in wider community consultation during the development of the LGBTQIA+ Plan and the Equity, Diversity and Inclusion Framework.

#### Inaugural Meeting Update

- 12. The inaugural meeting of the group was on 16 February. At that meeting:
  - a. Paul-Alain van Lieshout Hunt and David Goncalves nominated for Chair and were appointed into a Co-Chair arrangement at the decision of the group; and
  - b. The project workplan (below) was approved.

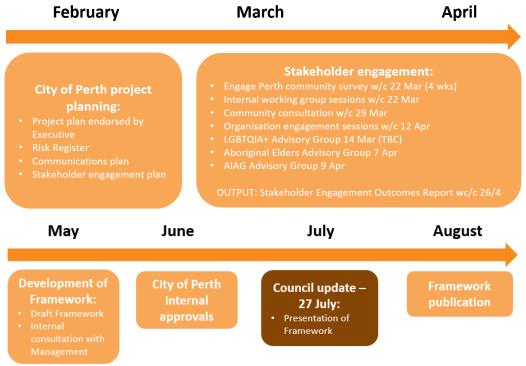
#### LGBTQIA+ (Equity, Diversity and Inclusion) Plan [herein called the LGBTQIA+ Plan]

- 13. In response to the Notice of Motion, the Administration will deliver a draft LGBTQIA+ Plan to Council in July 2021. The plan will be a clearly articulated set of actions that meets the expectations of the LGBTQIA+ community.
- 14. Below is the high-level workplan for the LGBTQIA+ Plan to meet Council's July deadline.



#### Equity, Diversity and Inclusion Framework

- 15. In response to the Notice of Motion, the Administration will also deliver an Equity, Diversity and Inclusion Framework to Council in July 2021. The framework will be guiding principles and provide structure for an all-of-City approach which will help address the barriers preventing full community participation for marginalised groups, including LGBTQIA+, culturally and linguistically diverse, Aboriginal and Torres Strait Islander people, people with a disability, youth and older people. The framework will be underpinned by the City's Disability Access and Inclusion Plan, Reconciliation Action Plan and LGBTQIA+ Plan.
- 16. Below is the high-level workplan for the Equity, Diversity and Inclusion Framework to meet Council's July deadline.



# Stakeholder Engagement

- 17. Approximately 100 organisations were contacted during the LGBTQIA+ Advisory Group nomination process, including peak bodies and organisations, community organisations who represent or provide services to the LGBTQIA+ community, and other relevant community organisations previously identified in the Perth For People project.
- 18. The Advisory Group will guide the City in its growth as a diverse, equitable and inclusive organisation and will provide a forum for consultation, feedback and discussion on issues for LGBTQIA+ people in the City of Perth. The Group will assist with the development of the LGBTQIA+ Plan and will be consulted in the development of the Framework.

# **Decision Implications**

- 19. Due to project timings, the CEO approved the membership list on 1 February 2021 to allow the Group to meet in February as delegated by Council at its December 2020 Ordinary Meeting. At the time of this report, the Group have met twice.
- 20. If Council does not endorse the membership list recommendation, it has the potential to:
  - a. Negatively impact the project timelines because of the delays caused by any changes
  - b. Negatively affect the individuals who Elected Members do not approve
  - c. Create a negative relationship with the remaining members of the Advisory Group and potentially impact their willingness to work with the City
  - d. Create further animosity from the wider LGBTQIA+ community.
- 21. If Council supports the recommendation, the project will continue as planned.

# Strategic, Legislative and Policy Implications

Strategic	
Strategic Community Plan Aspiration:	1. People: A safe, activated and welcoming city that celebrates its diversity and sense of community, providing unique educational, cultural, sporting and lifestyle offerings.
Strategic Community Plan Objective:	<ul><li>1.4 An inclusive approach that embraces youth, seniors, people with a disability, and people from all walks of life.</li><li>1.8 A community that is healthy in its lifestyle and wellbeing, and generous towards helping others.</li></ul>
Issue Specific Strategies and Plans:	Not Applicable

Legislation, Delegation of Authority & Policy		
Legislation, Delegation of Authority	<ul> <li>Australian Human Rights Commission Act 1986 (Cth): The Act establishes the Australian Human Rights Commission, and makes provisions in relation to human rights and equal opportunity in employment.</li> <li>Sex Discrimination Act 1984 (Cth): The Act protects people from unfair treatment on the basis of their sex, sexual orientation, gender identity, intersex status, marital or relationship status, pregnancy and breastfeeding. It also protects workers with family responsibilities and makes sexual harassment against the law.</li> <li>Equal Opportunity Act 1984: This is an Act to promote equality of</li> </ul>	
	opportunity in Western Australia and to provide remedies in	
	respect of discrimination on the grounds of sex, marital status,	
	pregnancy, sexual orientation, family responsibility or family	
	status, race, religious or political conviction, impairment, or age,	

	<ul> <li>or involving sexual or racial harassment or, in certain cases, on gender history grounds.</li> <li>Acts Amendment (Lesbian and Gay Law Reform) Act 2002 (WA)</li> </ul>
Authority of Council/CEO:	Council has authority to endorse the Advisory Group's Terms of Reference and appointment in line with its decision made on 15 December 2020.
	That said, as the Advisory Group is operational in nature and provides advice to the City's administration, the appointment of persons would ordinarily be administrated by the CEO.
Policy:	CP1.3 Community Participation Policy – relates to establishment of Advisory Groups
	CP1.2 Community Consultation – relates to involving community in key projects

# **Financial Implications**

22. There are no direct financial implications relating to the recommendation within this report, however, the project budget is below.

Account Number	PJ 1049 100 50 10208	Operating
Account Description	Community Services - Access and Inclusion - Diversity and Inclusion	
Total Budget	\$10,000	
Budget – This report	N/A	
Remaining Budget	\$10,000	
Budget Impact	N/A	

# Relevant Documents

Not applicable.

# Further Information Item 12.4 LGBTQIA+ Advisory Group Appointment of Members

Resulting from questions raised at the Agenda Briefing Session on 23 March 2021, the following additional information is provided:

- 23. The composition of members does not comply with the Terms of Reference with respect to gender; however, the administration recommends keeping the Terms of Reference to recognise there are a number of factors that contribute to the current and future composition of the group, such as the number of group members (which could be an uneven number), the inclusion of a shared seat/s, the fluidity of gender and the number of non-binary representatives. Eight LGBTQIA+ Advisory Group members are residents of the City of Perth, which exceeds the 50% requirement in Section 6.1 of the Terms of Reference.
- 24. The Chief Executive Officer will host an Elected Member Engagement Session to address committee members' payment generally.
- 25. Once there is clarity on the implementation timeline for advisory groups recommendations, the City can consider if a budget amendment is appropriate. However, it is difficult to make a budget amendment to an unknown quantum.

Council Resolution (OCM-21/03-048)

MoverCr GobbertSeconderCr Lezer

That Council:

- 1. <u>ENDORSES</u> the nominees listed in Attachment 12.4A, to be formally appointed to the LGBTQIA+ Advisory Group
- 2. <u>NOTES</u> the update from the inaugural LGBTQIA+ Advisory Group meeting held 16 February 2021, including:
  - a. Approval of Terms of Reference.
  - b. Appointment of Paul-Alain van Lieshout Hunt and David Goncalves as Co-Chairs.
  - c. Approved workplan for LGBTQIA+ Plan development.

#### CARRIED UNOPPOSED (9/0)

For Against	Lord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon, Ko and Lezer None
6.51pm	Cr Bevan departed the meeting following Item 12.4 and prior to the following adjournment.

The Presiding Member requested a mover to adjourn the meeting, in accordance with Clause 13.2 of the Standing Orders Local Law 2009.

## Council Resolution (OCM-21/03-049)

MoverCr KoSeconderCr Gordon

That, in accordance with Clause 13.2 of the *Standing Orders Local Law 2009*, the meeting be <u>ADJOURNED</u> for three and a half minutes.

#### CARRIED UNOPPOSED (8/0)

For	Lord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Fleeton, Gobbert, Gordon, Ko and Lezer
Against Absent	None Cr Bevan
6.53pm	The Meeting was adjourned and resumed at 6.55pm. Cr Bevan and the Chief Executive Officer returned to the Meeting during the adjournment.

# 12.5 Perth Dinghy Sailing Club – Community Sport and Recreation Facilities Fund Small Grant Application

Responsible Officer	Anne Banks-McAllister, General Manager Community Development
Voting Requirement	Simple Majority
Attachments	Not Applicable

## Purpose

This report seeks Council's endorsement to progress an application received for a Community Sport and Recreation Facilities Fund (CSRFF) small grant to the Department of Local Government, Sport and Cultural Industries for final assessment.

## Recommendation

That Council <u>ENDORSES</u> the submission of an application from the Perth Dingy Sailing Club to the Department of Local Government, Sport and Cultural Industries for a Community Sporting and Recreation Facilities Fund small grant.

# Background

- 1. The purpose of the Community Sporting and Recreation Facilities Fund (CSRFF) is to provide Western Australian Government financial assistance to community groups and local government authorities to develop basic infrastructure for sport and recreation. The program aims to increase participation in sport and recreation, with an emphasis on physical activity, through rational development of sustainable, good quality, well-designed and well-utilised facilities.
- 2. Through the CSRFF, the Department of Local Government, Sport and Cultural Industries (DLGSCI) invest annually in the development of high-quality physical environments in which people can enjoy sport and recreation. Small grants are available from \$7,500 to \$300,000. The 2021/22 February small grants round opened on 1 February 2021 and closes on 31 March 2021.
- 3. Under the CSRFF Guidelines, applications are to be submitted to the local government under which the community group or sports facility sits within and are required to be endorsed at a Council Meeting. The City of Perth is required to submit applications for this funding round to the DLGSCI by close of business on 31 March 2021. The DLGSCI receive applications from across WA and further assess the applications for the determination of funding allocation.
- 4. The City received an application from David Horn on behalf of the Perth Dinghy Sailing Club (the Club) on 22 February 2021. The application was for a proposed facility upgrade to the existing female change rooms and the creation of a dedicated accessible change room for visitors and members. The Club is seeking \$34,000 in funding through CSRFF and is not seeking a contribution from the City for this project.

## Discussion

- 5. A panel was comprised of officers across three service areas, including Community Services, Development Approvals and Economic Development, to assess the application. Informed by the Strategic Community Plan, the application was then scored against five questions that align to the strategic goals of the City:
  - a. Does the proposed facility upgrade intend to increase community participation in the sport?
  - b. Will the facility upgrade increase broader community participation and visitation to the City of Perth?
  - c. Does the proposed facility upgrade increase opportunity and access for all community members?
  - d. Does the proposed facility upgrade meet any of the following objectives from the City's Strategic Community Plan?
  - e. Does the application consider the planning and approval processes required for the facility upgrade?
- 6. The panel members assessed the application individually and reconvened to discuss the results, with the application scoring 18 out of a potential score of 25. The panel recommended the application proceed to Council endorsement prior to submission to the DLGSCI. The panel collectively agreed that the proposed facility upgrade will:
  - a. help to increase participation, especially with female competitors.
  - b. increase opportunity and access for all community members.
  - c. make the venue more appealing for hosting local, state, and national competitions.

7. As part of the CSRFF small grant application process, applicants are encouraged to obtain letters of support from relevant government bodies. At the time of submitting this application, the Club had not received a letter of support from the Swan River Trust, which the DLGSCI advised may impact the Club's success in obtaining the grant. The Club has been made aware of this requirement and are working to obtain this letter of support prior to final submission to the DLGSCI.

## Stakeholder Engagement

Not applicable.

## **Decision Implications**

8. If Council does not endorse this application, it will not be submitted to the DLGSCI for funding consideration.

## Strategic, Legislative and Policy Implications

Strategic		
Strategic Community Plan	People	
Aspiration:	A safe, activated and welcoming city that celebrates its diversity and sense of community, providing unique educational, cultural, sporting and lifestyle offerings.	
Strategic Community Plan Objective:	1.4 An inclusive approach that embraces youth, seniors, people with a disability, and people from all walks of life.	
	1.8 A community that is healthy in its lifestyle and wellbeing, and generous towards helping others.	
	4.6 Precincts that utilise their unique sense of place, local pride and enthusiasm to encourage investment and economic activity.	

Legislation, Delegation of Authority and Policy		
Legislation:	Not Applicable	
Authority of Council/CEO:	Under the CSRFF Guidelines (set by the DGLSCI), applications are required to be considered by the relevant local government prior to being submitted to the DLGSCI.	
Policy:	Not Applicable	

## **Financial Implications**

There are no direct financial implications relating to the recommendation within this report.

## **Relevant Documents**

Community Sporting and Recreation Facilities Fund

# Further Information Item 12.5 Perth Dinghy Sailing Club – Community Sport and Recreation Facilities Fund Small Grant Application

Resulting from questions raised at the Agenda Briefing Session on 23 March 2021, the following additional information is provided:

- 9. The Department of Local Government, Sport and Cultural Industries has confirmed an email from the City of Perth advising of Council's resolution at the 30 March Ordinary Council Meeting will be sufficient, with a copy of the confirmed minutes being submitted to the Department following the April Ordinary Council Meeting.
- 10. The Community Sport and Recreation Facilities Fund is allocated in each annual State budget. For the 2021/22 funding round, \$12 million has been allocated, which is consistent with previous years.
- 11. Applicants can apply for funding from \$7,500 to \$300,000.

## Council Resolution (OCM-21/03-050)

MoverCr GobbertSeconderCr Lezer

That Council <u>ENDORSES</u> the submission of an application from the Perth Dingy Sailing Club to the Department of Local Government, Sport and Cultural Industries for a Community Sporting and Recreation Facilities Fund small grant.

#### CARRIED UNOPPOSED (9/0)

For	Lord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,
	Ko and Lezer
Against	None

7.00pm The Acting General Manager Infrastructure and Operations departed the meeting during Item 12.7 and returned at 7.03pm.

#### 12.6 Perth City Deal – Homelessness

Responsible Officer	Anne Banks-McAllister, General Manager Community Development
Voting Requirement	Simple Majority
Attachments	Not Applicable

#### Purpose

The purpose of this report is for Council to consider a commitment of up to \$3,000,000 towards the Perth City Deal homelessness package.

#### Recommendation

That Council:

- 1. <u>COMMITS</u> a maximum of \$3,000,000 towards the Perth City Deal homelessness package
- 2. <u>REQUESTS</u> that the Chief Executive Officer presents a further report to Council to endorse the timing, allocation and source of funding for the identified initiatives referred to in point 1
- 3. <u>ADVOCATES</u> that the Perth City Deal homelessness package includes urgent interim initiatives in addition to long term, sustainable initiatives such as Common Ground.

# Background

- 1. City Deals are a partnership between three levels of government (Federal, State and Local) to work towards a shared vision for productive and liveable cities.
- 2. In September 2020, a \$1.5 billion Perth City Deal was announced, including a \$34 million investment towards the provision of facilities, safety improvements and services for people experiencing homelessness in the city.

## Discussion

- 3. Despite the funding of homeless services being the primary responsibility of the State and Federal Governments, the City of Perth has invested over \$1,500,000 into several initiatives to support people experiencing homelessness in the 2020/21 financial year, including a further commitment of capital and operating expenditure of \$3,240,270 to deliver a Safe Night Space for women for a two-year period.
- 4. As of 16 March 2021, more than 191 people are sleeping rough within the City of Perth each night. This is an increase from 126 in October 2020 and is predicted to continue to increase over the coming months when the State Government's moratorium on rental evictions and the Federal Government's Jobkeeper concludes at the end of March 2021.
- 5. The City is aligned to the vision of the State Government's 10-Year Strategy on Homelessness (2020-2030); however, a lag period of at least 2-3 years is expected where the City will continue to experience chronic homeless people and rough sleepers being street present. It is therefore important suitable interim solutions are identified to support people sleeping rough within the City of Perth until longer-term more sustainable options are available.
- 6. The Perth City Deal homelessness package is proposed to provide facilities, safety improvements and services for people experiencing homelessness in the city.
- 7. An investment of \$3,000,000 as the City's contribution to the Perth City Deal homelessness package will demonstrate the City's commitment to partnering with the Federal and State Governments to help end homelessness in Western Australia.
- 8. Allocation of the Perth City Deal funds will be negotiated with the State and Federal Governments and will require a report back to Council for further consideration when proposed initiatives, timing and source of funding have been identified.

# Stakeholder Engagement

- 9. Ongoing and consistent feedback from the City's community, including businesses, has identified addressing homelessness as one of the top priorities for the City.
- 10. The City has had ongoing discussions with the state government in relation to this matter.

# Decision Implications

- 11. If Council does not support the recommendation, the decision may have implications with regard to the City's reputation with external stakeholders. As City Deals are agreements between the three tiers of Government and the community, it is essential the City of Perth is a contributing partner.
- 12. If the Council supports the recommendation, then it will have the ability to work collaboratively with State and Federal Government to see the delivery of initiatives within the City of Perth which support people experiencing homelessness in the immediate future and in the longer term.

Strategic	
Strategic Community Plan	People
Aspiration:	A safe, active and welcoming city that celebrates its diversity and sense of community, providing unique educational, cultural, sporting and lifestyle offerings.
Strategic Community Plan	Objective 1.3
Objective:	Accessible and relevant community support services and playing a leading role with homelessness.
Issue Specific Strategies and	City of Perth Interim Homelessness Plan
Plans:	The Perth City Deal could help fund priority actions identified within the City of Perth Interim Homelessness Plan and the proposed Rough Sleeper Plan due to Council for consideration in April 2021.

# Strategic, Legislative and Policy Implications

Legislation, Delegation of Authority & Policy		
Legislation:	Not Applicable	
Authority of Council/CEO:	Council is required to support the recommendation by absolute majority as it is unbudgeted.	
Policy:	Not Applicable	

# **Financial Implications**

13. The financial implications of the recommendation of this report will be presented back to Council for consideration when proposed initiatives, timing and source of funding have been identified.

# **Relevant Documents**

Not applicable.

# Further Information Item 12.6 Perth City Deal – Homelessness

Resulting from questions raised at the Agenda Briefing Session on 23 March 2021, the following additional information is provided:

- 14. The City is aware of a number of homeless accommodation providers that are not receiving sufficient funding through the Department of Communities to be fully operational, resulting in beds being 'off line' across a number of services within the inner city.
- 15. The City commissioned research on Crisis and Transitional Accommodation in the Inner City in 2018. The purpose of this research was to identify the bed count and availability in the inner city, barriers to accessing services, and exit points to longer-term housing. The issues which exist with bed counts expand beyond the number of available beds and intersects with the various components of the homelessness continuum, including longer-term accommodation options to ensure people are moving through the system and the availability of adequate and appropriate support services to assist them throughout and for as long as required. The research was intended to obtain an accurate bed count for crisis and transitional accommodation and understand these services' capacity and demand in the Inner City. This outcome was not achieved as the services were either unwilling to provide this information as part of the research or the record-keeping methodology in the sector was not mature/sophisticated enough to provide this information. A centralised database for bed counts in the Perth Metropolitan area does not exist.
- 16. The State Government Homeless Strategy; All Paths Lead to a Home Action Plan 2020-2025 has identified this as a priority action to address these issues. This work is currently underway and being led by the Department of Communities in partnership with the Community Services Sector. The City is addressing the need for advocacy to improve funding models and contributions from the Department of Communities via the proposed City of Perth Rough Sleeper Advocacy Plan, to be presented for Council consideration in April.
- 17. The Department of Communities has a \$14m budget approved and has recommenced investigation of suitable options now the Caretaker Period has ended. Furthermore, the State Government Homeless Strategy; All Paths Lead to a Home Action Plan 2020-2025 has identified the following actions to increase available 'beds' and accommodation options, including:
  - a. Increasing accommodation options for people who are homeless or at risk of homelessness and have mental health, alcohol and other drug issues as aligned to the WA Mental Health, Alcohol and Other Drug Accommodation and Support Strategy (Lead: Mental Health Commission, 2020-2025);
  - b. Development of protocols for eligibility for services and accommodation that remove restrictive rules and barriers to entry (Lead: Community Services Sector, 2020-2021);
  - c. Improving access to accommodation by implementing low-barrier approaches and removing unnecessary restrictions to access (Lead: Community Services Sector, 2020-2021).

- 18. The referral pathways and continuum to exit homelessness was considered in the procurement of appropriate Safe Night Spaces providers. The successful provider was required to demonstrate the referral pathways from Safe Night Spaces to more secure options for the people who use the Safe Night Spaces. The successful provider is also the lead for the State Government Housing First Approach and leads the 50 Lives, 50 homes program, which has demonstrated success in achieving longer-term accommodation options for people. The City could explore a higher service delivery role in the coordination of accommodation options and referral pathways, noting this will lead to a substantial long-term financial commitment by City. Any funding support would need to follow the City's procurement or sponsorship and grants policies and guidelines.
- 19. The City of Perth street count does not assess people's mental health status. The City has provided additional funding to be a part of the Advance to Zero Project and By Name List. From the VI-SPDAT data taken for the By Name List, 52% of people sleeping rough in the Perth metropolitan area have at least one mental health indicator (i.e. the person has indicated they had an episode of involuntary hospitalisation/voluntarily sought psychiatric service or answered yes to one of the mental health illness questions).
- 20. The City undertook the third street count recently; therefore, it is too early to determine a medium or any patterns in changes. At the same time last year, 272 people were counted. Numbers are collected over two hours in the early hours of the morning and do not include people who would usually be sleeping rough but were located in squats, hospitals, police lock-ups, or staying in crisis accommodation. The By Name List includes the City of Perth data within a broader Perth Metropolitan dataset which incorporates City of Perth, Midland, Vincent, Subiaco and Victoria Park. A total of 586 people have been identified as sleeping rough or experiencing chronic homelessness within these locations. Extracting postcodes 6000-6005, the By Name List for Perth identifies 287 people sleeping rough.
- 21. The City of Perth street count is undertaken to provide a 'snapshot'. Gender is not identified on the night due to difficulties with visibility and inclusivity to not assume an individual gender identity. The By Name List identifies approximately 40% of people sleeping rough as female.
- 22. The City understands the 100-bed facility remains on the State Government's agenda.
- 23. Given the City Deal this proposed Council resolution ensures clarity of commitment and enables a more detailed implementation plan with timing to be developed.
- 24. It is to be noted that Common Ground was previously announced on 4 December 2019, prior to the Perth City Deal. Once this was announced, Common Ground was identified as an initiative of the Perth City Deal.
- 25. The Property Portfolio Policy is on track for consideration at the April Policy Committee.

# Primary Motion

MoverCr BevanSeconderCr Ko

That Council:

- 1. <u>COMMITS</u> a maximum of \$3,000,000 towards the Perth City Deal homelessness package
- 2. <u>REQUESTS</u> that the Chief Executive Officer presents a further report to Council to endorse the timing, allocation and source of funding for the identified initiatives referred to in point 1
- 3. <u>ADVOCATES</u> that the Perth City Deal homelessness package includes urgent interim initiatives in addition to long term, sustainable initiatives such as Common Ground.

During debate, Cr Gordon moved an amendment to point 1 of the primary motion, underlined as follows.

#### Amendment

MoverCr GordonSeconderCr Bain

1. <u>PROVIDES in-principle support</u> for committing a maximum of \$3,000,000 towards the Perth City Deal Homelessness Package

#### Reason:

To ensure the City does not commit to spending \$3,000,000 at the State Government's discretion.

CARRIED (7/2)

ForDeputy Lord Mayor Anghie, Crs Bain, Bevan, Gobbert, Gordon, Ko and LezerAgainstLord Mayor Zempilas, Cr Fleeton

The amendment was declared carried and formed part of the primary motion. The Presiding Member declared that each point of the amended primary motion would be put separately.

Amended Motion and Council Resolution (OCM-21/03-051)

MoverCr BevanSeconderCr Ko

That Council:

1. <u>PROVIDES</u> in-principle support for committing a maximum of \$3,000,000 towards the Perth City Deal Homelessness Package

#### CARRIED (8/1)

ForLord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Gobbert, Gordon, Ko and<br/>LezerAgainstCr Fleeton

#### Council Resolution (OCM-21/03-052)

2. <u>REQUESTS</u> that the Chief Executive Officer presents a further report to Council to endorse the timing, allocation and source of funding for the identified initiatives referred to in point 1

#### CARRIED UNOPPOSED (9/0)

For Lord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon, Ko and Lezer
 Against None

#### Council Resolution (OCM-21/03-053)

3. <u>ADVOCATES</u> that the Perth City Deal homelessness package includes urgent interim initiatives in addition to long term, sustainable initiatives such as Common Ground.

#### CARRIED UNOPPOSED (9/0)

For Lord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon, Ko and LezerAgainst None

# 13. Infrastructure and Operations Alliance Reports

'Tender - Supply & Delivery of Rear Loader Refuse Trucks RFT000040' is presented under Item 17 as it contains confidential attachments.

#### 14. Corporate Services Reports

#### 14.1 Monthly Financial Report for January 2021

Responsible Officer	Michael Kent, Project Director Strategic Finance (CFO)
Voting Requirement	Simple Majority
Attachments	Attachment 14.1A (1) - Financial Activity Statement Attachment 14.1A (2) - Notes to Financial Activity Statement Attachment 14.1A (3) - Capital Projects Schedule Attachment 14.1B - Financial Variances by Alliance & Service Unit Attachment 14.1C - Net Current Position Attachment 14.1D - Investment Report Attachment 14.1E - Statement of Rates Debtors

#### Purpose

This suite of reports provides Council with timely, meaningful financial insights regarding the City's operating activities, financial performance and financial position.

#### Recommendation

That Council <u>RECEIVES</u> the following financial reports for the period ended 31 January 2021:

- a. Financial Activity Statement by Nature & Type Attachment 14.1A (1)
- b. Notes to the Financial Activity Statement by Nature & Type Attachment 14.1A (2)
- c. Capital Projects Schedule Attachment 14.1A (3)
- d. Financial Variances by Alliance & Service Unit Attachment 14.1B
- e. Net Current Position Attachment 14.1C
- f. Investment Report Attachment 14.1D
- g. Statement of Rates Debtors Attachment 14.1E

# Background

- 1. Presentation of a monthly financial report to Council is both a statutory obligation and good financial management practice that:
  - a. Demonstrates the City's commitment to managing its operations in a financially responsible and sustainable manner.
  - b. Provides timely identification of variances from budget expectations for revenues and expenditures and identification of emerging opportunities or changes in economic conditions.
  - c. Ensures proper accountability to the community for the use of financial resources.
- 2. Preparation of a monthly Financial Activity Statement (FAS) is the minimum statutory requirement of the *Local Government Act 1995* and regulation 34 of the *Local Government (Financial Management) Regulations 1996.* It is also a responsible financial management practice to allow Council to effectively execute their financial management responsibilities.
- 3. Financial information that is required to be reported directly to Council monthly includes:
  - a. Operational financial performance against budget expectations
  - b. Explanations for identified variances from expectations
  - c. Financial position of the City at each given month-end
- 4. This statutory financial information is supported by additional information, including investments performance and reports on rates and general debtors.

# Understanding the Financial Reports

- 5. When reading the financial information provided in this report, 'variances' (deviations from budget expectations) are classified as being either:
  - a. Favourable variance
  - b. Unfavourable variance
  - c. Timing variance
- 6. A timing variance relates to a budgeted revenue or expense that has not occurred at the time it was expected but is still expected to occur within the budget year. That is, the financial transaction will still occur but just in a different month. There should be no impact on the projected budget surplus by year-end.
- 7. A realised favourable or unfavourable variance is different from a timing variance. It represents a genuine difference between the actual and budgeted revenue or expenditure item.
- 8. A realised favourable year to date variance on a revenue item is a positive outcome for the City as it increases the projected budget surplus. An unfavourable variance on a revenue item has the opposite effect, resulting in a decrease in the projected budget surplus.

- 9. A realised favourable variance on an expenditure item may have either of two causes one being a saving because the outcome was achieved for a lesser cost, which has the effect of increasing the projected budget surplus. The other cause may be that the proposed expenditure may not have been undertaken and is not expected to be incurred in that financial year. Whilst this may seem positive from the financial position perspective, it may not be a positive outcome for the community if the service or project is not delivered.
- 10. A realised unfavourable year to date variance on an expenditure item (over-expenditure) results in a decrease in the projected budget surplus.
- 11. The Schedule of Variances Attachment 14.1A (1) and Attachment 14.1A (2) provide commentary on whether the nature of the variance is savings related, timing related or otherwise.
- 12. If a realised favourable or unfavourable variance is material in value (of significant size), it will be amended through a formal budget review process.

#### Discussion

- 13. The Financial Activity Statement by Nature & Type Attachment 14.1A (1) presents a whole of organisation perspective on the attainment of revenue and expenditure targets overall classified by nature and type.
- 14. The headline data from the Financial Activity Statement is shown in Table 1 below.

Item Details	YTD Budget	YTD Actual	Variance	F/ U
Operating Revenue	\$ 53.915 M	\$ 59.198 M	\$ 5.282 M	F
Rates Revenue	\$ 98.324M	\$ 98.987 M	\$ 0.663M	F
Operating Expenditure	\$ 119.709 M	\$107.915 M	\$ 11.794 M	F
Non-Operating Revenue	\$ 2.794 M	\$ 0.661 M	\$ 2.134 M	U
Capital - Infrastructure	\$ 29.066 M	\$ 21.545 M	\$ 7.521 M	F
Capital - Property, Plant & Equipment	\$ 5.207 M	\$ 4.595 M	\$ 0.612M	F

- 15. Material <u>operating</u> revenue and expenditure variances from Attachment 14.1A (1) are detailed (with explanatory comments) in the Notes to the Financial Activity Statement Attachment 14.1A (2).
- 16. Comments on the material variances between budget and actual <u>capital</u> expenditures are presented in Attachment 14.1A (3) Capital Projects Schedule, which lists all approved, budgeted capital projects for 2020/21.
- 17. Each line item listed in the Financial Activity Statement by Nature & Type Attachment 14.1A (1) can be cross-referenced (using the Note reference) back to the relevant note in Attachment 14.1A (2) or Attachment 14.1A (3) for explanations of variances.

#### Table 1

- 18. Attachment 14.1B provides an alternative view showing how the organisation is tracking against budget by Alliance and then disaggregating those figures by Service. This reporting view includes all internal charges and internal recoveries so the full-service cost can be understood.
- 19. Examining the Financial Activity Statement Attachment 14.1A (1) in more detail, the aggregation of operating revenues and operating expenses reflects a year to date Net Cash Deficit from Operations of (\$26.9M) compared to a year to date budget of (\$44.4M). This is a favourable variance of \$17.4M at the end of January. It is important to acknowledge that this favourable variance will be reduced once the statutory budget review adjustments are recognised in the accounts.
- 20. Investing activities reflect a result of (\$25.4M) compared to a year to date budget of (\$31.4M). This is a variance of \$6.0M attributable to capital program spending, which may not necessarily reflect that level of under-delivery of work if the initial budget phasing was not aligned.
- 21. Construction of infrastructure to 31 January 2021 is at 75% of budget expectations at \$21.5M, against the \$29.0M budget. This is a favourable financial variance but not necessarily a favourable result in terms of delivery attainment. Attachment 14.1A (3) provides comments on specific variances for capital projects.
- 22. Acquisition of non-infrastructure to 31 January 2021 is \$4.6M 12% under budget, but several of these variances are addressed in the statutory budget review. Readers are directed to Attachment 14.1A (3) for comments on specific variances.
- 23. Adjusting for opening funds (Net Current Position) generates the Budget Deficiency before Rates. This then indicates the Amount Required to be Raised from Rates. The difference between the Rates amount and the Deficiency before Rates is the Closing Position.
- 24. The Financial Activity Statement for the period to 31 January shows that a rate yield of \$98.8M has been levied compared to the \$98.3M budget but this will be reduced by \$0.8M when the Heritage Land Rates changes come into effect later this year.
- 25. The disclosed year to date Closing Position of \$101.6M compares favourably to the year to date budgeted closing position of \$76.8M a variance of 32.3%, reflecting the combined impact of the favourable variances noted in this report for revenues, expenses, financing activity and investing activity.
- 26. Significant realised financial variances referred to in this report are addressed in the mid-year budget review conducted after the 31 Dec 2020 accounts. This will be considered by Council in March 2021.
- 27. The Net Current Position Report (Attachment 14.1C) indicates a year to date adjusted Net Current Position value of \$103.8M versus the budget of \$81.2M. This is primarily attributable to a less than anticipated drawdown of municipal investments as a result of lower cash demand for capital programs plus savings on operational costs. A number of these items are adjusted in the statutory budget review that is going to Council in March which will rebalance the Net Current Position.

28. Headline data from this month's Net Current Position report is shown in Table 2 below. Comparative figures are provided for Jan 2020 as well as the 30 June 2020 year-end figures.

#### Table 2

Item Details	Jun 2020	Jan 2020	Jan 2021
Current Assets	\$ 172.756 M	\$ 230.693 M	\$ 232.676 M
Current Liabilities	(\$ 31.951 M)	(\$40.538 M)	(\$ 50.609 M)
Unadjusted Net Assets	\$ 140.805 M	\$ 190.155 M	\$ 182.067 M
Less Restricted Items	(\$101.130M)	( \$99.457 M)	(\$ 78.234 M)
Adjusted Net Current Position	\$ 39.675 M	\$ 90.698 M	\$ 103.832 M

- 29. Attachment 14.1D Investment Report at January 2021 presents the detail of the City's cash investment portfolio in terms of performance, percentage exposure of total portfolio by credit risk, counterparty exposure and maturity profile.
- 30. The report indicates the City has the adequate cash flow to meet its financial obligations as and when they will fall due, and it has achieved compliance with the various Investment Policy limits.
- 31. The Monthly Rates Debtors Report for January 2021 (Attachment 14.1E) shows that the City has collected 86.2% of all outstanding rates (current year rates plus arrears) by the due date for the third instalment. This is again a strong collection result mirroring previous year rates collection profiles (as presented graphically in the attachment).
- 32. Concerns relating to how COVID-19 impact would affect the wider community's ability to meet their community obligation through the payment of rates have now been shown to be unwarranted. For the small portion of the community who have been financially challenged in these times, City officers have worked collaboratively to reach mutually acceptable payment arrangements with affected ratepayers.
- 33. Attachment 14.1E Rates Debtors provides an analysis of rates collections by differential property rating category and overall. It also contains some brief commentary regarding payment arrangements and financial hardship cases.

### Stakeholder Engagement

34. As the contents of this report focus on the organisation's recent past financial performance, only internal consultation with General Managers and Alliance Managers is relevant to the preparation of this report.

### **Decision Implications**

35. Council's acknowledgement of receiving the Financial Activity Statement and supporting documents will meet its statutory obligation in respect of overseeing the City's financial resources.

# Strategic, Legislative and Policy Implications

Strategic	
Strategic Community Plan Aspiration:	Performance A city led by a Council and supported by an administration that is committed to sound strategy and governance, excellence in customer service an effective and sincere engagement with all stakeholders.
Strategic Community Plan Objective:	Objective 5.5 A financial business model underpinned by a culture of cost management, best value and strategic financial analysis that is subject to ongoing oversight, transparency and accountability.
Issue Specific Strategies and Plans:	Not Applicable
Legislation, Delegation of Authority	& Policy
Legislation:	<ul> <li>Section 6.4(1) and (2) of the Local Government Act 1995 Regulation 34(1) of the Local Government (Financial Management) Regulations 1996 This section of the Act and the related regulation prescribe the requirement to prepare and present to Council (monthly), a Financial Activity Statement (FAS). That FAS should contain: <ul> <li>Annual Budget estimates, and approved revisions to these for comparison purposes.</li> <li>Actual amounts of income and expenditure to the end of the month of the FAS.</li> <li>Material variances between the comparable amounts and commentary on reasons for these variances.</li> <li>The net current assets at the end of the month to which the FAS relates.</li> <li>An explanation of the composition of the net current assets at the end of the month to which the FAS relates.</li> </ul></li></ul>
Authority of Council/CEO:	The legislation described above prescribes the requirement to prepare and present this report to Council.
Policy:	Policy 2.3 - Management of Investments

# **Financial Implications**

36. There are no direct financial implications of receiving this report as it reflects a historical accounting of financial transactions. When material variances are noted, the administration will initiate appropriate remedial action in a timely and prudent manner.

# **Relevant Documents**

Not applicable.

# Further Information Item 14.1 Monthly Financial Report for January 2021

Resulting from questions raised at the Agenda Briefing Session on 23 March 2021, the following additional information is provided:

- 37. The delay in the levying of invoicing for eating house licences and food premises was due to legacy data integrity issues. The issues arose from the use of the standalone Pathway system modules, which are not directly integrated into the core finance system.
- 38. When the Chief Financial Officer assumed full responsibility for the Financial Services function in July 2020, it was noted that those data integrity issues in the Pathway system could potentially lead to incorrectly billed amounts, failed debt collection processes or (possibly) amounts billed to businesses no longer operating.
- 39. The issuing of 2020/21 invoices was placed on hold until the prior year data was cleansed and validated. A comprehensive review of the existing data has been conducted. As this reconciliation/validation process has now occurred and the data has been amended to reflect only correct entries, the 2020/21 fees will now be levied by 7 April 2021.

# Council Resolution (OCM-21/03-054)

MoverLord Mayor ZempilasSeconderCr Fleeton

That Council <u>RECEIVES</u> the following financial reports for the period ended 31 January 2021:

- a. Financial Activity Statement by Nature & Type Attachment 14.1A (1)
- b. Notes to the Financial Activity Statement by Nature & Type Attachment 14.1A (2)
- c. Capital Projects Schedule Attachment 14.1A (3)
- d. Financial Variances by Alliance & Service Unit Attachment 14.1B
- e. Net Current Position Attachment 14.1C
- f. Investment Report Attachment 14.1D
- g. Statement of Rates Debtors Attachment 14.1E

#### CARRIED EN BLOC (9/0)

For	Lord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,
	Ko and Lezer
Against	None

#### 14.2 Schedule of Accounts Paid – January 2021

Responsible Officer	Michael Kent, Project Director - Strategic Finance (CFO)
Voting Requirement	Simple Majority
Attachments	Attachment 14.2A – Schedule of Accounts Paid for January 2021

#### Purpose

The purpose of this report is for Council to receive the details of payments made under delegated authority for the month of January 2021.

#### Recommendation

That Council:

- 1. <u>RECEIVES</u> the Schedule of Accounts Paid under Delegated Authority 1.2.10, for the period ended 31 January 2021 (Attachment 14.2A).
- 2. <u>RECORDS</u> in the Ordinary Council Meeting minutes the summary of accounts paid being:

Total Accounts Paid		
Municipal Fund	\$26,221,431	
Trust Fund	\$0.00	
Total - All Funds	\$26,221,431	

# Background

- 1. In accordance with Regulation 13(2) and 13(3) of the *Local Government (Financial Management) Regulations 1996,* where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council. The Chief Executive Officer has delegated authority under Delegation 1.2.10.
- 2. This authority has then been subdelegated to the General Manager Corporate Services and Project Director Strategic Finance (CFO).
- 3. Due to the voluminous nature of the list of accounts paid (frequently 300 + pages), and the manner in which this attachment dominates the Council Agenda Papers, the listing of payments with full disclosure of all required information is presented as Attachment 14.2A.
- 4. The listing of payments is made available to the Elected Members via the Council Hub, ahead of the agenda distribution, to provide additional time for review.
- 5. This summary report then facilitates the acknowledgement of the listing having been received.

#### Discussion

6. The Schedule of Accounts Paid (Attachment 14.2A) contains the following payments made under Delegated Authority 1.2.10 - Payments from the Municipal & Trust Fund:

Schedule of Accounts Paid - Jan	uary 2021	
Municipal Fund		
EFT & Cheque Payments	Direct Creditor Payments	\$11,677,408
Sub Total - EFT & Cheques		\$11,677,408
Direct Debits	Bank Charges and Merchant Fees	\$117,452
Sub Total - Direct Debits		\$117,452
Payroll	PPE 05/01/2021	\$1,731,273
	PPE 19/01/2021	\$1,688,443
Sub Total - Payroll		\$3,419,716
Corporate Cards	January 2021	\$6,855
Sub Total - Cards		\$6,855
Total per Attachment 14.2A		\$15,221,431
New Investments	(Not Rollover Investments)	\$11,000,000
Total Payments from Municipa	l Fund	\$26,221,431
Trust Fund		
Trust EFT & Cheques		0
Total - Trust Funds		\$0

7. The Grand Total of the Schedule of Accounts Paid for the month is **\$26,221,431**.

# Stakeholder Engagement

8. As this report's contents focus on the organisation's recent past financial performance, no external consultation is relevant to the preparation of this report.

# **Decision Implications**

9. In Council's acknowledgement of receiving the Schedule of Accounts Paid will meet its statutory obligation under regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*.

### Strategic, Legislative and Policy Implications

Strategic	
Strategic Community Plan Aspiration:	Performance A financial business model underpinned by a culture of cost management, best value and strategic financial analysis that is subject to ongoing oversight, transparency and accountability.
Strategic Community Plan Objective:	All initiatives having financial or resource implications.
Issue Specific Strategies and Plans:	Not Applicable
Legislative, Delegation of Authorit	y & Policy
Legislation:	<ul> <li>Section 6.10 of the Local Government Act 1995 Regulation 13 (1) of the Local Government (Financial Management) Regulations 1996 </li> <li>This section of the Act and the related regulation prescribes the requirement to prepare a list of all payments made for each month and to present them to Council. The Schedule of Accounts Paid (the 'list') should contain, for each payment: <ul> <li>Payee Name.</li> <li>Amount of the Payment.</li> <li>Date of the Payment.</li> <li>Sufficient information to identify the transaction.</li> </ul> </li> </ul>
	<ul> <li>In accordance with Regulation 13(2) and 13(3) of the Local Government (Financial Management) Regulations 1996, where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council.</li> <li>Delegated Authority 1.2.10 has been granted to the Chief Executive Officer to make payments from the Municipal and Trust Funds.</li> </ul>

	This authority has then been subdelegated to the General Manager Corporate Services and Project Director Strategic Finance (CFO).
Policy	Not Applicable
Authority of Council/CEO:	In accordance with Regulation 13(2) and 13(3) of the <i>Local Government (Financial Management) Regulations 1996</i> , where this power has been delegated, a list of payments for each month is to be compiled and presented to the Council.
	Delegated Authority 1.2.10 has been granted to the Chief Executive Officer to make payments from the Municipal and Trust Funds. This authority has then been subdelegated to the General Manager Corporate Services and Project Director Strategic Finance (CFO).

## **Financial Implications**

10. There are no direct financial implications of receiving this report as it reflects a historical accounting of financial transactions that were provided for in the adopted budget (as amended).

### **Relevant Documents**

Not applicable.

# Further Information Item 14.2 Schedule of Accounts Paid – January 2021

Resulting from questions raised at the Agenda Briefing Session on 23 March 2021, the following additional information is provided:

- 11. Regarding the children's playground in Wellington Square referenced on page 36 of attachment 14.2A, this is one of Perth's premier playgrounds, termed an 'intergenerational' playground with play equipment suited for all ages. It is much larger and more impressive than a standard park playground. The construction contract was approved by Council at a Special Council Meeting on the 4 August 2020 at a total value of \$4,886,561.52 + GST plus contingencies. The \$439K represented one month's payment claim for January 2021. The City received a Lotterywest grant of \$4,378,494 for the construction of this playground.
- 12. The AP Volume report summarises payments to suppliers and provides in descending order of total amount paid. This report has now been incorporated into attachment 14.2A and will be included in the attachment in future reports.

# Council Resolution (OCM-21/03-055)

Mover Lord Mayor Zempilas Seconder Cr Fleeton

That Council:

- <u>RECEIVES</u> the Schedule of Accounts Paid under Delegated Authority 1.2.10, for the period ended 31 1. January 2021 (Attachment 14.2A).
- 2. RECORDS in the Ordinary Council Meeting minutes the summary of accounts paid being:

Total Accounts Paid		
Municipal Fund	\$26,221,431	
Trust Fund	\$0.00	
Total - All Funds	\$26,221,431	

#### CARRIED EN BLOC (9/0)

For Lord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon, Ko and Lezer

Responsible Officer	Michael Kent, Project Director Strategic Finance (CFO)
Voting Requirement	Absolute Majority
Attachments	Attachment 14.3A (1) - Revised Budget Financial Activity Statement Attachment 14.3A (2) - Notes to the Revised Budget Financial Activity
	Statement Attachment 14.3A (3) - Revised Budget Capital Project Schedule

#### 14.3 Statutory Mid-Year Budget Review – January 2021

#### Purpose

This report is for council to consider and adopt the mid-year statutory review of the 2020/21 Annual Budget. The recommended adjustments arise from a comprehensive review of the City's financial performance relative to budget expectations from July 2020 to January 2021.

## Recommendation

That Council:

- 1. <u>ADOPTS</u> the statutory Mid-Year Review of the 2020/21 Budget as presented in the following schedules:
  - a. Revised Budget Financial Activity Statement by Nature & Type Attachment 14.3A (1)
  - Notes to the Revised Budget Financial Activity Statement by Nature & Type Attachment 14.3A
     (2)
  - c. Revised Budget Capital Projects Schedule Attachment 14.3A (3)
- 2. In accordance with Regulation 33A of the *Local Government (Financial Management) Regulations 1996* <u>SUBMITS</u> a copy of the statutory Mid-Year Review of the 2020/21 Budget to the Department of Local Government, Sport and Cultural industries within 30 days of its adoption by Council.

# Background

- 1. The Annual Budget is an informed financial forecast of the anticipated revenues and expenditures arising from the City's operations over the year. As such, it is reasonably expected that some variations will occur between those forecasts and the actual financial outcomes. These differences may arise from cost savings, change of project scope, the release of project contingency, changed economic conditions or receipt of unanticipated revenues.
- 2. The variations may be either favourable or unfavourable and it is important that the budget is dynamically managed so that Council maintains an informed perspective on the City's financial position.
- 3. This requirement is recognised by the Department of Local Government, Sport and Cultural Industries who have legislated that all local governments should conduct a review of their financial performance for the period commencing 1 July and ending no earlier than 31 December and consider their financial position at review date.
- 4. For the purposes of preparing the Mid-Year Budget Review, the City has used the January 2021 Financial Activity Statement and supporting financial information.
- 5. The results of the review must be presented to Council and then be forwarded to the Department before 31 March so that department officers may perform a value-adding review to ensure that the local government is not facing unidentified short-term financial challenges.
- 6. City Policy 9.6 Budget Variations notes the statutory obligation for the budget review and provides guidance on what should be included.

# Understanding the Budget Review Schedules

- 7. When reading the financial information in the Budget Review, amendments to budget expectations are classified as being either:
  - a. Favourable increases the budget surplus
  - b. Unfavourable decreases the budget surplus
- 8. Timing variances, which relate to a budgeted revenue or expense that has not occurred at the time it was expected, but which is still expected to occur within the budget year, are not included as there should be no impact on the projected budget surplus by year-end.
- 9. A realised or known favourable or unfavourable variance represents a genuine difference between the actual and budgeted revenue or expenditure item and needs to be considered in the budget review process.
- 10. A realised favourable year to date variance on a revenue item is a positive outcome for the City as it increases the projected budget surplus. An unfavourable variance on a revenue item has the opposite effect, resulting in a decrease in the projected budget surplus.
- 11. A realised favourable variance on an expenditure item has the effect of increasing the projected budget surplus. A realised unfavourable year to date variance on an expenditure item (an over-expenditure) results in a decrease to the projected budget surplus.

12. Realised favourable or unfavourable variances that are material in value (of significant size) are amended through this formal budget review process.

#### Discussion

- 13. Council adopted its 2020/21 Annual Budget on 4 August 2020 with a Projected Budget Closing Position (Surplus) of \$10,342,571.
- 14. Amendments to the budget already approved by Council prior to the date of this review are summarised in the table below.

#### Table 1

Details	Timing	\$ Amount	Impact
Projected Budget Surplus @ Budget Adoption	Aug 20	10,342,571	-
Budget Amendments adopted by Council - Net	Aug - Jan 21	3,583,575	
Capital Projects Review & Release of Contingencies	Nov 20	4,543,399	
Projected Budget Surplus before Budget Review	Jan 21	18,469,545	-

- 15. It should be noted that the estimated surplus noted above was contingent on all funding and expenditure patterns running true to the budget for the remainder of the year.
- 16. A comprehensive review of the City's budget was undertaken with engagement across all service areas. Items considered in the Statutory Budget Review Schedules included the following:
  - a. Recognition of revenues in excess of (conservative) budget estimates.
  - b. Recognition of operational savings in expenditure budgets.
  - c. Acknowledgement of funding required for previously unbudgeted functional reviews and audits arising from the City of Perth Inquiry.
  - d. Reprioritisation of certain capital works projects.
  - e. Some additional capital equipment purchases required to support approved initiatives.
- 17. As part of the review process, there was also internal transfers/reallocation of existing approved budget lines due to changes in the organisation structure or re-assigning of functional responsibilities. These simply relate to transferring an expenditure item recorded in one service area to another service area without a change in the nature of the budget item or having an impact on the budget surplus.
- 18. To provide an overall summary of the City's budgeted financial position following the Mid -Year Budget Review, the information contained in Table 1 is updated below in Table 2.

#### Table 2

Details	Timing	\$ Amount	Surplus Impact
Projected Budget Surplus @ Budget Adoption	Aug 20	10,342,571	-
Budget Amendments adopted by Council - Net	Aug - Jan 21	3,583,575	
Capital Projects Review	Nov 20	4,543,399	
Projected Budget Surplus before Budget Review	Jan 21	18,469,545	-
Mid-Year Budget Review - Operating Items	Jan 21	11,235,003	
Mid-Year Budget Review - Capital Items	Jan 21	(1,030,204)	
Adjustment to Budget Opening Position	Jan 21	2,999,806	
Remove Proposed Loan Borrowing	Jan 21	(10,000,000)	
Defer Drawdown of Cash Reserves	Jan 21	(14,125,000)	
Transfer to Reserves	Jan 21	(3,000,000)	
Remove Principal Payments for Cancelled Loan	Jan 21	447,855	
Revised Budget Surplus after Budget Review	Feb 21	5,401,523	-

- An executive-level summary of the amendments is provided below but for more detailed explanations of the budget amendments, readers can refer initially to the Revised Budget Financial Activity Statement Attachment 14.3A (1) and then, using the note references from that document, can cross-reference to the Notes to the Revised Budget Financial Activity Statement Attachment 14.3A (2) which provides more granular detail on the changes.
- 20. The Opening Budget Position was estimated at \$36.8M for the purposes of adopting the budget. It was subsequently determined to be \$2.99M higher after all the year-end adjustments were incorporated into the final audited accounts. Refer to Note 37 of the Notes to the Revised Budget Financial Activity Statement Attachment 14.3A (2) for an explanation of this positive outcome.
- 21. Operating revenues and expenditure adjustments identified through the Mid-Year Budget Review resulted in an \$11.2M net improvement in the operating budget position, largely driven by \$7.5M improvement in parking fees and \$4.2M improvement in parking infringements relative to very conservative budget forecasts for 2020/21 due to (subsequently unfounded) concerns about the post-COVID-19 economy. Cash operating expense budgets declined by approximately \$1.6M whilst non-cash increased by \$1.3M (a net \$344K decrease).
- 22. Notes 1 11 of the Notes to the Revised Budget Financial Activity Statement Attachment 14.3A (2) provide details of operating revenue budget adjustments whilst Notes 12 28 relate to operating expenditure budget adjustments.
- 23. Capital items considered in the Mid-Year Budget Review resulted in a net decrease of \$235K in capital grant revenues refer to Notes 29 of the Notes to the Revised Budget Financial Activity Statement Attachment 14.3A (2) for details. A net \$795K increase in capital works projects was identified in the budget review. Details of these adjustments can be found in the Revised Budget Capital Projects Schedule Attachment 14.3A (3). (Note 30)

- 24. As a consequence of these favourable budget review outcomes noted above, the City will now not need to proceed with proposed loan borrowings in 2020/21, which will improve borrowings related financial ratios and position the City more favourably for future borrowings when required. Note 32 and 33 of the Notes to the Revised Budget Financial Activity Statement Attachment 14.3A (2) provide details of the relevant budget amendments.
- 25. Note 36 of the Notes to the Revised Budget Financial Activity Statement Attachment 14.3A (2) provides explanations of the \$14.1M reduction in the 2020/21 drawdown of Reserve funds. These relate to projects that either are being carried forward into the new year or which are not proceeding. There is \$3.0M transfer to the Waste Management and Major Infrastructure Projects Reserves.

### Stakeholder Engagement

26. As the contents of this report focus on the organisation's recent past financial performance, only internal consultation is relevant to the preparation of this report.

### **Decision Implications**

27. Council's receipt of the Statutory Budget Review will meet its obligation under Regulation 33A of the *Local Government (Financial Management) Regulations 1996.* A copy of the review must then be lodged with the Department of Local Government, Sport & Cultural Activities within 30 days.

Strategic	
Strategic Community Plan Aspiration:	Performance A city led by a Council and supported by an administration that is committed to sound strategy and governance, excellence in customer service an effective and sincere engagement with all stakeholders.
Strategic Community Plan Objective:	Objective 5.5 A financial business model underpinned by a culture of cost management, best value and strategic financial analysis that is subject to ongoing oversight, transparency and accountability.
Issue Specific Strategies:	Not Applicable
Legislative, Delegation of Authority	and Policy
Legislation:	Section 6.8(1) and (2) of the <i>Local Government Act 1995</i> This section requires that spending for an additional purpose not included in the budget must be resolved in advance by council (unless authorised in an emergency).
	Regulation 33A of the Local Government (Financial Management)Regulations 1996Regulation 33A prescribes the requirement to prepare and present to Council, a review of the Annual Budget. That review of the Budget must consider:

### Strategic, Legislative and Policy Implications

	<ul> <li>The local government's financial performance for the period commencing 1 July and ending no earlier than 31 December.</li> <li>The local government's financial position as at review date.</li> <li>The financial outcomes as forecast in the budget for the end of the financial year.</li> <li>Within 30 days of Council making its determination in respect of the Budget Review, it must submit a copy of the budget review to the department but no later than 31 March.</li> </ul>
Authority of Council/CEO:	Pursuant to Regulation 33A the review must be presented to Council who must consider the review and whether to adopt the review, or any parts of the review and any recommendations made in the review.
Policy:	Policy 2.6 - Budget Variations (Feb 2021 Revision)

# **Financial Implications**

- 28. Adopting the Budget Review as presented will result in a (projected) budget surplus of \$5,401,523. This represents around 3% of Operating Revenues which is above the target band of 1% to 3% suggested in the Strategic Planning & Budgeting Policy.
- 29. The financial implications of receiving this report will be reflected in a revised Annual Budget once adopted by Council. This ensures that Council continues to receive current, complete and accurate assessments of the City's financial performance and financial position each month.
- 30. Budget amendments arising from the February 2021 Ordinary Council Meeting have not been included in this review as they were approved after the review date.

#### **Relevant Documents**

Not applicable.

# Further Information

Not applicable.

### Council Resolution (OCM-21/03-056)

MoverCr GobbertSeconderDeputy Lord Mayor Anghie

That Council:

- 1. <u>ADOPTS</u> the statutory Mid-Year Review of the 2020/21 Budget as presented in the following schedules:
  - a. Revised Budget Financial Activity Statement by Nature & Type Attachment 14.3A (1)
  - Notes to the Revised Budget Financial Activity Statement by Nature & Type Attachment 14.3A
     (2)
  - c. Revised Budget Capital Projects Schedule Attachment 14.3A (3)
- 2. In accordance with Regulation 33A of the *Local Government (Financial Management) Regulations 1996* <u>SUBMITS</u> a copy of the statutory Mid-Year Review of the 2020/21 Budget to the Department of Local Government, Sport and Cultural industries within 30 days of its adoption by Council.

#### CARRIED BY ABSOLUTE MAJORITY (9/0)

For	Lord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,
	Ko and Lezer
Against	None

#### 15. Chief Executive Officer Reports

#### 15.1 Inquiry into the City of Perth Recommendation Progress

Responsible Officer	Michelle Reynolds, Chief Executive Officer
Voting Requirement	Simple Majority
Attachments	Attachment 15.1A – Inquiry into the City of Perth Recommendation Implementation Plan

#### Purpose

To provide continued transparency of progress against the specific recommendations from the Inquiry into the City of Perth that relate to the City of Perth.

#### Recommendation

That Council <u>NOTES</u> the progress against actions arising from the Inquiry into the City of Perth Recommendation Implementation Plan included in Attachment 15.1A.

# Background

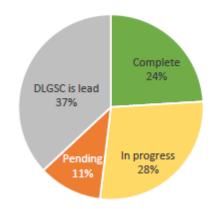
- 1. The final report of the Inquiry into the City of Perth (the Inquiry) was tabled at State Parliament on 11 August 2020. The report detailed recommendations for both the City of Perth and Local Government.
- 2. The City's response was approved by Council at a Special Council Meeting held on 15 September 2020.
- 3. At its meeting held on 15 December 2020, Council endorsed the Inquiry into the City of Perth Recommendation Implementation Plan (the Implementation Plan) and noted the establishment of the Recommendations of the Inquiry into the City of Perth Oversight Group (the Oversight Group).

#### Discussion

- 4. The City of Perth has actively been progressing improvements as recommended in the Inquiry Report. A status of the recommendations is provided with the Implementation Plan as detailed in Attachment 14.1A, and summarised in the following table:
  - \* noting a number of recommendations are listed as pending as they are actions for future years.

			gency & status o	in each each	
			City of Perth		State Govt.
Recommendation #	Theme	Complete	In progress	Pending	DLGSC is lead
1 - 10	A) Statutory roles and responsibilities	7	0	0	3
11 - 56	B) Culture, conduct and leadership	9	6	7	24
57 - 68	C) Council and committee decision-making	0	0	6	6
69 - 103	D) Disclosure, personal interest and entitlements	4	4	3	24
104 - 139	E) Appointing, managing and terminating employment of a CEO	1	7	0	28
140 - 155	F) Local government elections	7	1	0	8
156 - 262	G) People management	10	20	0	2
188 - 262	H) Financial management	24	35	5	11
263 - 291	I) Procurement and contracting	13	14	2	0
292 - 322	J) Complaints and misconduct prevention	7	6	15	3
323 - 341	K) External oversight	0	2	0	17
	TOTAL	82	95	38	126

#### Status on the 341 inquiry recommendation actions



5. A meeting of the Oversight Group, which includes the Department of Local Government, Sport and Cultural Industries (DLGSC) is scheduled for April 2021 and a formal report from that meeting will be provided in June 2021 as part of the quarterly updates against the Inquiry into City of Perth recommendation progress.

# Stakeholder Engagement

- 6. Liaison has occurred with Officers from the DLGSC on the Implementation Plan and Oversight Group. Initial contact regarding the Oversight Group has also occurred with the Public Sector Commission and the Office of Auditor General through the DLGSC.
- 7. Over the past three months the Public Sector Commission, Office of Auditor General and DLGSC have been consulted to provide comment on the Code of Conduct for Council Members and Procurement Policy.

## **Decision Implications**

8. The provision of this update is in accordance with the strong commitment and leadership by the City of Perth to strengthen the governance of the City of Perth.

## Strategic, Legislative and Policy Implications

Strategic				
Strategic Community Plan Performance:	Performance A city led by a Council and supported by an administration that is committed to sound strategy and governance, excellence in customer service and effective and sincere engagement with all stakeholders			
Strategic Community Plan Objective:	Objective 5.6 Decision-making that is ethical, informed and inclusive.			
Issue Specific Strategies and Plans:	Not Applicable			
Legislative, Delegation of Authority & Policy				
Legislation:	Local Government Act 1995			
Authority of Council/CEO:	The recommendation subject of this report is for noting only.			
Policy:	Not Applicable			

# **Financial Implications**

9. The Inquiry into the City of Perth recommendations include financial implications such as related audit costs and other imposts on the business.

### **Relevant Documents**

Report of the Inquiry into the City of Perth.

# Further Information Item 15.1 Inquiry into the City of Perth Recommendation Progress

Resulting from questions raised at the Agenda Briefing Session on 23 March 2021, the following additional information is provided:

- 10. Regarding the Culture Survey in Recommendation 13, the most recent culture survey cost the City of Perth was \$28,000. The survey period was from July to August 2020. A culture survey can be undertaken at any time depending on operational needs.
- 11. Regarding the dining room facility costs in Recommendation 103, during the Inquiry into the City of Perth, use of the dining room facilities ceased however elected member dining room entitlements under Council Policy 10.12 Provision of Hospitality remained in effect. On 29 September 2020, this policy was repealed by the commissioners.

Cr Gordon moved the primary motion with an amendment to add an additional point, underlined as follows:

## Amended Motion

MoverCr GordonSeconderCr Bain

That Council:

- 1. <u>NOTES</u> the progress against actions arising from the Inquiry into the City of Perth Recommendation Implementation Plan included in Attachment 15.1A
- 2. <u>REQUESTS that the Chief Executive Officer schedule a culture survey for 2021 in line with</u> <u>Recommendations 11 - 19</u>.

#### Reason:

The amendment is in-line with recommendations 11-19 of the Inquiry into the City of Perth, which stipulates a culture survey will be undertaken within 3-months of the new Council starting.

LOST (2/7)

ForCrs Gordon, BainAgainstLord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bevan, Fleeton, Gobbert, Ko and Lezer

The amended motion was put and declared lost.

The primary motion was then put, as follows:

#### Council Resolution (OCM-21/03-057)

MoverLord Mayor ZempilasSeconderCr Lezer

That Council <u>NOTES</u> the progress against actions arising from the Inquiry into the City of Perth Recommendation Implementation Plan included in Attachment 15.1A.

#### CARRIED UNOPPOSED (9/0)

ForLord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,<br/>Ko and LezerAgainstNone

# 7.30pm Cr Fleeton disclosed a direct financial interest in Item 15.2 (as detailed in Item 6) and departed the meeting.

#### 15.2 Professional Development Request from Councillor Fleeton

Responsible Officer	Michelle Reynolds, Chief Executive Officer
Voting Requirement	Simple Majority
Attachments	Not Applicable

#### Purpose

To determine whether Councillor Fleeton can use his professional development allowance to attend the training course 'Role of the Chair' provided by the Australian Institute of Company Directors.

### Recommendation

That Council <u>APPROVES</u> Councillor Fleeton to attend the Australian Institute of Company Directors' 'Role of the Chair' training course using his professional development allowance, in accordance with Council Policy 1.2 Professional Development Policy.

# Background

- 1. Cr Fleeton has requested use of his professional development allowance to attend the training course 'Role of the Chair' provided by the Australian Institute of Company Directors. Cr Fleeton has highlighted that the course is relevant due to his role as the presiding member of the Audit and Risk Committee and generally in his role as member of Council.
- 2. According to the Australian Institute of Company Directors, the course is 'designed to fine-tune leadership and governance skills of the chair and provide an in-depth analysis of the roles, accountabilities and relationships with other board members and the CEO' and is recommended for 'chairs, deputy chairs and committee chairs'.
- 3. Council Policy 1.2 Professional Development Policy, adopted by Council at the 15 December 2020 Ordinary Council Meeting, provides each elected member with an annual professional development allowance of \$1000 for training costs. In addition to this allowance, the City will meet the cost for elected members to attend mandatory training and the Australian Institute of Company Directors' Company Directors Course (upon successful completion). The 'Role of the Chair' does not form part of the Company Directors Course, and the costs of attending would therefore be funded through the professional development allowance.
- 4. The next available course is on Wednesday 28 April 2021. Section nine of the Professional Development Policy stipulates that prior approval must be obtained from Council where 'attendance at training or conference is within the last six months of when a council members terms of office ends'. As the training course is scheduled after 16 April 2021, within the last six months of Cr Fleeton's term of office, Council approval is required for Cr Fleeton to use his professional development allowance.

### Discussion

5. Council is required to consider the benefits of Cr Fleeton attending professional development funded by the City within the last six months of his term and the demonstrated value for ratepayers.

# Stakeholder Engagement

Not applicable.

# **Decision Implications**

6. Council's decision will determine whether Cr Fleeton can attend 'Role of the Chair' using his professional development allowance or whether he is required to fund attendance personally.

# Strategic, Legislative and Policy Implications

Strategic		
Strategic Community Plan Aspiration:	Performance A city led by a Council and supported by an administration that is committed to sound strategy and governance, excellence in customer service and effective and sincere engagement with all stakeholders.	
Strategic Community Plan Objective:	5.6 Decision-making that is ethical, informed and inclusive.	
Issue Specific Strategies and Plans:	Not Applicable	

Legislation, Delegation of Authority & Policy	
Legislation:	Section 5.128 of the Local Government Act 1995 stipulates that a local government must prepare and adopt a policy in relation to the continual professional development of council members.
Authority of Council/CEO:	As the Professional Development Policy stipulates that Council approval is required when a council member wants to use their professional development allowance within the last six months of their term of office, Council must determine whether Councillor Fleeton can use his professional development allowance. Therefore, the officer recommendation is for Council to determine the outcome of Cr Fleeton's request.
Policy	CP 1.2 Professional Development Policy Section 9 of the Professional Development Policy stipulates that Council approval is required when a council member wants to use their professional development allowance within the last six months of their term of office.

# **Financial Implications**

If Council approves Cr Fleeton's request, he will use \$968 of his \$1,000 professional development allowance for the 2020/21 financial year. The financial implications of the recommendation are accommodated within the existing budget allocation.

### **Relevant Documents**

<u>Council Policy 1.2 Professional Development Policy</u> <u>Course information from the Australian Institute of Company Directors, Role of the Chair</u>

# Further Information

Not applicable.

## Council Resolution (OCM-21/03-058)

MoverCr GordonSeconderCr Bevan

That Council <u>APPROVES</u> Councillor Fleeton to attend the Australian Institute of Company Directors' 'Role of the Chair' training course using his professional development allowance, in accordance with Council Policy 1.2 Professional Development Policy.

#### CARRIED UNOPPOSED (8/0)

For	Lord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Gobbert, Gordon, Ko and
	Lezer
Against	None

7.32pm Cr Fleeton returned to the meeting prior to Item 16.1.

#### 16. Committee Reports

Audit and Risk Committee – 22 February 2021

#### 16.1 2020 Compliance Audit Return and Audit Report

Responsible Officer	Michelle Reynolds, Chief Executive Officer
Voting Requirement	Simple Majority
Attachments	Attachment 16.1A – Compliance Audit Return Attachment 16.1B – Compliance Audit Return Audit Report: February 2021

#### Purpose

To consider the City of Perth's Compliance Audit Return for 2020 and associated Audit Report.

# Recommendation from the Audit and Risk Committee

That Council:

- 1. <u>AMENDS</u> the responses in relation to the Elected Member Gift Register, Electoral Gift Register and the Procurement Policy
- 2. <u>ADOPTS</u> the completed 2020 Compliance Audit Return as detailed in Attachment 16.1A, in accordance with Regulation 14 of the Local Government (Audit) Regulations 1996
- 3. <u>REQUESTS</u> the Lord Mayor and the Chief Executive Officer to certify the 2020 Compliance Audit Return
- 4. <u>REQUESTS</u> the Chief Executive Officer to submit the certified 2020 Compliance Audit Return to the Department of Local Government, Sport and Cultural Industries by 31 March 2021, in accordance with Regulation 15 of the Local Government (Audit) Regulations 1996 and
- 5. <u>APPROVES</u> the Compliance Audit Return Report: February 2021, as per Attachment 16.1B.

# Background

#### Compliance Audit Return

- 1. In accordance with Regulation 14 of the *Local Government (Audit) Regulations 1996* (the Regulations), the City is required to carry out a compliance audit for the period 1 January to 31 December in each year. The Regulations also prescribe that the City's audit committee is to review the Compliance Audit Return (CAR) and is to report to the Council the results of that review.
- 2. Regulation 15 requires the City to submit a certified copy of the return to the Department of Local Government, Sport and Cultural Industries by 31 March 2021.
- 3. The preparation of the 2020 CAR was facilitated by Internal Audit. Responses to questions contained within the CAR were mainly sourced from the CEO and Corporate Services Alliances.

#### Internal Audit Report

- 4. A Compliance Audit Return Audit was listed within the Internal Audit Plan 2020-21. This plan was approved by the Audit and Risk Committee and Council in May and June 2020, respectively.
- 5. In accordance with the abovementioned plan, the fieldwork and associated report was completed February 2021.

## Discussion

- 6. The City's 2020 CAR is contained in Attachment 16.1A, with the results of the audit detailed in Attachment 16.1B.
- 7. Three non-compliances were identified during the completion of the 2020 CAR. These non-compliances all relate to the tenders (including procurement) section of the CAR.

## Stakeholder Engagement

8. No engagement with external stakeholders was undertaken in the completion of the CAR.

#### **Decision Implications**

- 9. The City will be in breach of Regulation 14(3) of the *Local Government (Audit) Regulations 1996* if Council does not adopt the CAR.
- 10. If Council does not adopt the recommendation, there will be no acceptance by Council of the Compliance Audit Return Audit February 2021.

# Strategic, Legislative and Policy Implications

Strategic	
Strategic Community Plan Aspiration:	Performance A city led by a Council and supported by an administration that is committed to sound strategy and governance, excellence in customer service and effective and sincere engagement with all stakeholders.
Strategic Community Plan Objective:	Objective 5.5 A financial business model underpinned by a culture of cost management, best value and strategic financial analysis that is subject to ongoing oversight, transparency and accountability.
Issue Specific Strategies and Plans:	Not Applicable
Legislation and Policy	
Legislation:	Regulation 14 of the Local Government (Audit) Regulations 1996 – a local government is required to carry out a compliance audit each year. Regulation 17 of the Local Government (Audit) Regulations 1996 - the Chief Executive Officer is to review certain systems and procedures including risk management, internal control and legislative compliance.
Policy:	19.1 – Risk Management This report aligns with the abovementioned legislation as it seeks to
	mitigate risks of the City

# Financial Implications

11. There are no direct financial implications relating to the recommendation within this report.

## **Relevant Documents**

Not applicable.

# Further Information

Following the meeting of the Audit and Risk Committee held on 22 February 2021, the following additional information is provided:

- 12. In light of the Model Code of Conduct coming into effect, a report will be presented to Council to appoint a Complaints Officer formally. It is to be noted that the Compliance Audit Return is reflective of the 2020 calendar year, and the legislation only came into effect on 3 February 2021.
- 13. Council may choose to appoint other persons as the Complaints Officer under the Code, not just the CEO. The Department of Local Government's published guidelines present the following options:
  - a. CEO
  - b. Mayor or President
  - c. Deputy Mayor or President or
  - d. An external consultant
- 14. The City conducts internal training during induction, covering procurement. However, it is recommended that a full training program is rolled out with the new procurement policy.
- 15. Referencing "Confirmed persons ceased to be a person required to make a disclosure under section 5.87A or 5.87B, records for those persons were removed from the register", the City conducted a review of all current and live registers and can confirm none contain gift disclosures from past Council Members.
- 16. In accordance with regulations 30C(1)(a) and 30G(3) of the Local Government (Elections) Regulations 1997, the CEO is required to remove gift disclosures relating to unsuccessful candidates from the electoral gift register within three days after the election day. The City of Perth election was held on 17 October 2020. All gift disclosures relating to unsuccessful candidates were removed from the register on 20 October 2020.
- 17. The City removed P12 Staff Local Government Employees Senior Employees as the administration does not have designated senior employees at the City of Perth.
- 18. Where the gift was given by an individual, their street address or PO Box details are removed in accordance with s5.89A(5A). Where the gift was given by an entity, the address is included on the register in full.
  - a. Section 5.87C sets provisions about gift disclosures made by council members and CEOs. The relevant register is the elected member gift register.
  - b. Section 5.89A(5A) stipulates that the version of the register published on the website must not, in the case of a disclosure about a gift made by an individual, include the address of the gift donor it must instead include the town or suburb mentioned in the address.
- 19. Some tenders for providing goods and services are marked as non-compliant by the Procurement Lead because the current tender threshold is not the same as that stated in the legislation. The City has a lower threshold; therefore, meeting a higher standard.

- 20. The Local Government Act 1995 requires the review of Delegated Authority Register delegations by the delegator each financial year. The delegations were reviewed in June 2020 for the 2019/20 financial year. The next review is required before June 2021 for the 2020/21 financial year.
- 21. On the 2 September 2020 and 25 September 2020, instances occurred where procurement was not followed. However, the new Policy will be supported by revised procedures and further training for all staff with purchasing authority to alleviate issues moving forward.

# Further Information Item 16.1 2020 Compliance Audit Return and Audit Report

Resulting from questions raised at the Agenda Briefing Session on 23 March 2021, the following additional information is provided:

22. Following the Audit and Risk Committee held 22 February 2021, the City removed a previous gift register from the back-end of its website. The document had been removed from publication but was still accessible via external search engine. This issue has now been fixed.

*Cr Gordon moved the primary motion with an amendment to point 1, removing the words 'Electoral Gift Register', as follows:* 

## Amended Motion and Council Resolution (OCM-21/03-059)

MoverCr GordonSeconderCr Lezer

- 1. <u>AMENDS</u> the responses in relation to the Elected Member Gift Register and the Procurement Policy
- 2. <u>ADOPTS</u> the completed 2020 Compliance Audit Return as detailed in Attachment 16.1A, in accordance with Regulation 14 of the Local Government (Audit) Regulations 1996
- 3. <u>REQUESTS</u> the Lord Mayor and the Chief Executive Officer to certify the 2020 Compliance Audit Return
- 4. <u>REQUESTS</u> the Chief Executive Officer to submit the certified 2020 Compliance Audit Return to the Department of Local Government, Sport and Cultural Industries by 31 March 2021, in accordance with Regulation 15 of the Local Government (Audit) Regulations 1996 and
- 5. <u>APPROVES</u> the Compliance Audit Return Report: February 2021, as per Attachment 16.1B.

#### Reason:

The Electoral Gift Register was amended to remove the unsuccessful candidates within 3 days of the election and therefore deemed complaint so an amended response in the Compliance Audit Return was not required.

#### CARRIED UNOPPOSED (9/0)

ForLord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,<br/>Ko and LezerAgainstNone

Policy Committee – 15 March 2021

16.2 Review of Council Policies 6.12 Safer Design, 8.0 Environment Policy, 8.5 Towards an Energy Resilient City, 15.2 Protection and Enhancement of Open Space

Responsible Officer	Jayson Miragliotta, General Manager Planning and Economic Development Alliance
Voting Requirement	Simple Majority
Attachments	Attachment 16.2A – CP 6.12 Safer Design Attachment 16.2B – CP 8.0 Environment Policy Attachment 16.2C – CP 8.5 Towards an Energy Resilient City Policy Attachment 16.2D – CP 15.2 Protection and Enhancement of Open Space Attachment 16.2E – Capital City Comparisons Attachment 16.2F – Review of other Local Government Council Policies

## Purpose

To present the reviews of Council policies 6.12 Safer Design, 8.0 Environment Policy, 8.5 Towards and Energy Resilient City, 15.2 Protection and Enhancement of Open Space and seek approval for the policies to be revoked.

## Recommendation from the Policy Committee

That Council:

- 1. <u>REVOKES</u> Council Policy 6.12 Safer Design
- 2. <u>REVOKES</u> Council Policy 8.0 Environment Policy
- 3. <u>REVOKES</u> Council Policy 8.5 Towards an Energy Resilient City
- 4. <u>REVOKES</u> Council Policy 15.2 Protection and Enhancement of Open Space
- 5. <u>ENDORSES</u> the preparation of a Sustainability Strategy and an Open Space Framework.

# Background

- 1. At its meeting held on 3 November 2020, Council resolved to conduct a review of all its policies by August 2021.
- 2. Policy 6.12 Safer Design (CP 6.12) was adopted by Council on 20 April 2004 and reviewed in 2018 (Attachment 16.2A).
  - a. Developed to complement the findings for the Women and Safety Study, it aimed to ensure that safety and security is considered as an integral part of every new public or private development in the city through Safer Design requirements. The policy was supported by guidelines.
  - b. On 13 December 2016, Council adopted the City's Safe City Strategy 2016-2020. This strategy is currently under review with a revised Safe City Strategy 2021-2025, anticipated to go to Council in March or April 2021.
- 3. Policy 8.0 Environment Policy (CP 8.0) was adopted by Council in 2015 and assessed in 2020 as to whether the policy should be retained (Attachment 16.2B).
  - a. CP 8.0 aimed to provide guidance for dealing with environmental issues and impacts and decisionmaking integrating environmental, social and economic considerations.
  - b. It was written as part of a 'Strategic Environmental Framework', supported by an Environment Strategy. The Environment Strategy set corporate and community targets relating to climate, energy, water, waste and community awareness. The Environment Strategy is due for a major review.
- 4. Policy 8.5 Towards an Energy Resilient City (CP 8.5) was adopted by Council in August 2014 (Attachment 16.2C).
  - a. CP 8.5 was created to support the *Towards an Energy Resilient Cities Strategic Directions Paper*, which identified a range of areas (both corporate and community) where emissions could be reduced to future proof central Perth in the face of challenges from climate change and rising energy demand.
  - b. The issues in WA's energy sector that underpin the policy have since changed and the WA State Government have developed new priorities regarding the State's energy sector and climate change. A review of the policy is timely.
- 5. Policy 15.2 Protection and Enhancement of Open Space (CP 15.2) was adopted by Council on 4 October 2005 and was last reviewed in 2010 (Attachment 16.2D).
  - a. CP 15.2 was adopted to address the provision, enhancement and protection of open space within the city. It was guided by the City's strategic documents at the time, that acknowledged that the quality and usability of the city's open space, including green areas and hard paved spaces, are vital elements of the city.
  - b. The 2010 review formed part of the consolidation of the four street tree policies. CP 15.2 was amended to include the reference to street trees.
  - c. Since 2005, strategic directions for open space planning, provision, design and management have changed. The City has commissioned research to support the implementation of Stage 3 of the Urban Forest Plan 2016 and to inform the preparation of an Open Space Framework.
  - d. A proposal to prepare an Open Space Framework has been submitted as part of the budget process for 2021/2022 with provisional timeframes December 2021 for a draft and March 2022 for a finalised framework.

# Discussion

- 6. The review has examined the policies of other local governments (Attachments 16.2E and 16.2F).
- 7. Since the adoption of CP 6.12 the City has adopted the Safe City Strategy 2016-2020 and supporting design guidelines.
  - a. The Strategy and guidelines clearly set out, and bring up to date, the City's commitment to Safer Design in all its practices and across the organisation.
- 8. The Environment Policy provides overarching guidance on the City's position on environmental issues that are not provided elsewhere in Council policies.
  - a. The review of other Australian local government policies demonstrates that an overarching Environment Policy is a choice made by some but not all Australian local governments. More frequently, local governments use other tools (such as plans and strategies) to set their environmental objectives and use policies to target specific environmental priorities, for example sustainable building design or waste.
  - b. The review identified some of the key contemporary environmental issues for local governments. These were managing climate change, sustainability, urban greening, protection of existing natural areas and waste management.
  - c. In their December 2020 strategic session, the Elected Members identified "setting sustainable goals and principles for the City of Perth in order to instil 'Planet' in all decisions, with the intention to make Perth a global sustainability city" as a top strategic priority. Sustainability has a broader remit than environment, however, the issues are entwined.
  - d. The City administration is currently preparing a project plan to deliver a Sustainability Strategy. This may overlap the Environment Policy, Energy Policy and Environment Strategy in its intent and function.
  - e. The preparation of a Sustainability Strategy provides an opportunity to incorporate strategic matters and contemporary issues (climate change, energy, sustainability, etc.) into a consolidated and holistic strategy rather than individual policies and strategies.
- 9. In reviewing CP 8.5, it was found that no best-practice or even patterns of practice exist. Some councils have overarching policies relating to energy though most have issue-specific policies that address a particular energy issue or no policies at all. There are, however, renewable energy targets and carbon-neutral targets that capital cities are pursuing (Attachment 16.2E).
  - a. The issues in WA's energy sector that underpin the policy have since changed and the WA State Government have developed new priorities regarding the State's energy sector and climate change.
  - b. Contemporary approaches to energy include reducing energy use; transitioning to renewables; and addressing climate change, both in the City's operations and in the community. Contemporary approaches address economic factors for example, using the City's buying power to influence energy practices in its suppliers and social factors acknowledging how crucial affordable energy is to the wellbeing of people, particularly those suffering financial hardship or health conditions.
  - c. The preparation of a Sustainability Strategy could incorporate contemporary approaches to energy planning.

- 10. The review of CP 15.2 identified that a Council policy is not the best approach for open space planning.
  - a. Contemporary approaches to open space encompass land use planning, the natural environment, community development and sport and recreation.
  - b. Best-practice is the preparation of an integrated, strategic Open Space Framework that aligns with the City's strategic aspirations and reflects contemporary approaches to the planning, provision, design and management of open space.
  - c. The City has commissioned two research studies to support the implementation of Stage 3 of the Urban Forest Plan and to inform the preparation of an Open Space Framework.
- 11. The policies provided direction on the City's key strategic issues that are relevant to the city's current and future community.
- 12. There is an opportunity for the City to provide direction on key strategic matters and adopt contemporary approaches to address them in the City's existing and proposed strategic documents, including:
  - a. Strategic Community Plan;
  - b. Preparation of a Sustainability Strategy;
  - c. Preparation of an Open Space Framework;
  - d. Draft Local Planning Strategy; and
  - e. Preparation of the new Local Planning Scheme.

## Stakeholder Engagement

- 13. No external stakeholder engagement was conducted.
- 14. The preparation of an Open Space Framework and Sustainability Strategy would require consultation with Elected Members and internal and external stakeholders.

# **Decision Implications**

- 15. If Council supports the recommendation, then Policy 6.12 Safer Design will be revoked. The City's strategic direction and day to day operations regarding safer design will be set by the Safe City Strategy and Creating Safer Spaces design guidelines.
- 16. If Council supports the recommendation, then Policy 8.0 Environment Policy will be revoked. The City's strategic direction and day to day operations regarding the environment will continue as business as usual.
- 17. If Council supports the recommendation, then Policy 8.5 Towards an Energy Resilient City will be revoked. Given the profile of climate change and renewable energy in the community, revoking the policy could hold reputational risks should the City be questioned on its stance towards climate action and renewable energy and prolong the City's unnecessary and costly over-expenditure for energy on inefficient assets.
- 18. If the Council supports the recommendation, then Policy 15.2 Protection and Enhancement of Open Space will be revoked.

19. If Council supports the recommendation, a Sustainability Strategy and Open Space Framework will be prepared. This will set the City's strategic directions using contemporary approaches to address key topics and issues for the current and future community.

# Strategic, Legislative and Policy Implications

	· ·
Strategic	
Strategic Community Plan	People
Aspiration:	Place
	Planet
	Prosperity
	Performance
	Partnership
Strategic Community Plan Objective:	1.1 Safe, clean and inviting public places that are well patronised and enjoyed by all.
	2.7 Safe and enjoyable experiences in the public realm enabled by smart technologies, innovative design and quality infrastructure.
	2.8 Individual precincts enjoying a unique sense of place, bespoke service delivery and governance arrangements.
	3.1 Increased green spaces and tree canopy throughout the city.
	3.2 A per capita reduction in the consumption of energy and water and the generation of waste both within the corporation and throughout all city precincts.
	3.3 Widespread acceptance and utilisation of the principles of environmentally sustainable design.
	3.4 Awareness, acknowledgement and effective response to the impacts of climate change and sea level rise on infrastructure in both the public and private realm.
	3.5 Improve biodiversity resilience across the city.
	4.6 Precincts that utilise their unique sense of place, local pride and enthusiasm to encourage investment and economic activity.
	Objective 5.1 An integrated strategic framework with clear line of sight between community vision and operational outcome.
	5.7 Asset management, community services and major projects all guided by strategies that are inclusive, transparent, contemporary and intrinsically linked to the community's strategic vision.
	Objective 5.6 Decision-making that is ethical, informed and inclusive.
	Objective 6.1 Strategic planning objectives and operational activities of the City that fulfil the objectives of the City of Perth Act.

Strategic	
Issue Specific Strategies and	City of Perth Safe City Strategy 2016 - 2020 (currently under review)
Plans:	Proposed Sustainability Strategy
	Urban Forest Plan 2016
	Environment Strategy 2016
	Public Health and Wellbeing Plan 2016

Legislation and Policy	
Legislation:	Section 1.3 (3) of the Local Government Act 1995
	In carrying out its functions a local government is to use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity.
	Sustainable development is a relevant consideration for persons with functions under the Act, foremost of these being the City's Councillors who authorise and supervise the City's administrative and legislative functions.
	Section 2.7(2)(b) of the Local Government Act 1995
	Gives Council the power to determine the local government's policies.
	Section 8.(1)(a) of the City of Perth Act 2016
	States the role of the Council is to provide for the good government of persons in the City of Perth, including residents, ratepayers and visitors.
	Section 8 (1)(f) of the City of Perth Act 2016
	Initiate and promote environmentally sustainable development of City of Perth.
	Councillors and Committee are required to have due regard to objects and purposes of the Act - which include the sustainability provisions. This integrates principles of sustainability as relevant considerations in the decision-making process.
Policy	Not Applicable

# **Financial Implications**

There are no direct financial implications relating to the recommendation within this report.

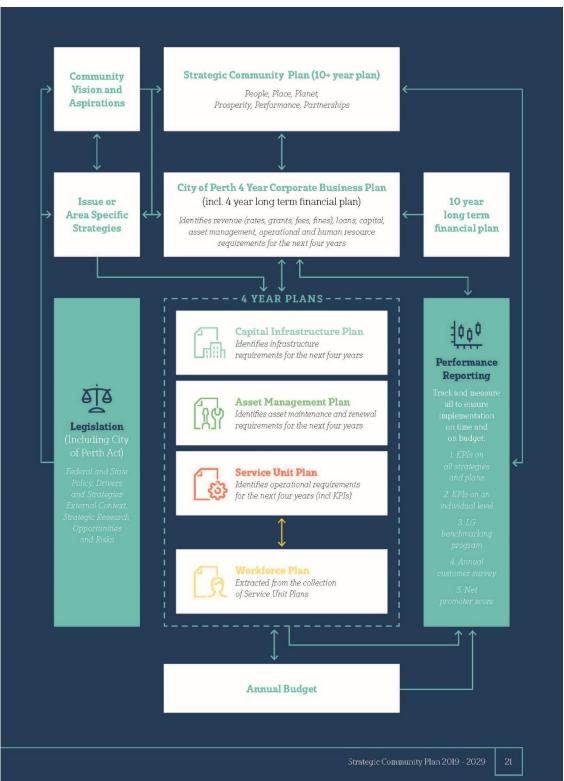
# **Relevant Documents**

Policy	Relevant Document Links
CP 6.12 Safer Design	Safe City Strategy 2016-2020
	City of Perth Safe City Strategy review
CP 8.5 Towards an Energy Resilient City	Towards an Energy Resilient City Strategic Directions Paper
CP 15.2 Protection and Enhancement of Open Space	The City of Perth commissioned studies can be provided separately.

# Further Information

Resulting from discussion and questions raised from the Policy Committee held on 15 March 2021, the following additional information is provided:

- 20. The Sustainability Strategy is expected to be completed by 2021.
- 21. The Sustainability Strategy and an Open Space Framework would become an informing strategy as part of the integrated planning and reporting framework. The diagram below shows how these strategies fit together:



# Committee Recommendation and Council Resolution (OCM-21/03-060)

MoverLord Mayor ZempilasSeconderCr Fleeton

That Council:

- 1. <u>REVOKES</u> Council Policy 6.12 Safer Design
- 2. <u>REVOKES</u> Council Policy 8.0 Environment Policy
- 3. <u>REVOKES</u> Council Policy 8.5 Towards an Energy Resilient City
- 4. <u>REVOKES</u> Council Policy 15.2 Protection and Enhancement of Open Space
- 5. <u>ENDORSES</u> the preparation of a Sustainability Strategy and an Open Space Framework.

#### CARRIED EN BLOC (9/0)

# ForLord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,<br/>Ko and LezerAgainstNone

Responsible Officer	Jayson Miragliotta, General Manager Planning and Economic Development
Voting Requirement	Simple Majority
Attachments	Attachment 16.3A - Amended Council Policy 3.2 - Affordable Housing Attachment 16.3B - Original Council Policy 6.17 - Affordable Housing Attachment 16.3C - Proposed Amendments to Council Policy 6.17 - Affordable Housing Attachment 16.3D - Australian Capital City Comparisons

### 16.3 Review of Policy 6.17 - Affordable Housing

## Purpose

To present the review of Council Policy 6.17 - Affordable Housing for approval.

# Recommendation from the Policy Committee

That Council:

- 1. <u>ADOPTS</u> the Policy 3.2 Affordable Housing, as at Attachment 16.3A
- 2. <u>REVOKES</u> Policy 6.17 Affordable Housing, as at Attachment 16.3B
- 3. <u>RECOMMENDS</u> a comprehensive review of Policy 3.2 Affordable Housing (Attachment 16.3A) be conducted once the CCCLM review of their Capital Cities Affordable Housing Policy 2007 is completed.

# Background

- 1. At its meeting held on 3 November 2020, Council resolved to conduct a review of all Council policies by August 2021.
- 2. At its meeting held on 27 November 2001, the Council resolved to develop a policy on affordable housing in response to the loss of affordable housing in city redevelopment. The initiatives included a wide range of planning measures, financial options, government support measures and delivery mechanisms that could help retain affordable housing stocks and encourage the development of new housing.
- 3. In 2007, the City, as a member of the Council of Capital City Lord Mayors (CCCLM), became a signatory to a series of Policy Statements developed as guiding principles for all capital cities. This included the Capital Cities Affordable Housing Policy, which provides a collaborative approach to addressing common issues of affordable housing nationwide.
- 4. Policy 6.17 Affordable Housing was adopted by Council on 19 February 2008 to provide a mandate for action on increasing the levels of affordable, secure, appropriate, and accessible housing within the City of Perth (the City).
- 5. Policy 6.17 has not been reviewed.
- 6. Affordable housing for existing and future residents has been identified in the City's Strategic Community Plan and draft Local Planning Strategy.

## Discussion

- 7. Policy 6.17 is based on the CCCLM Capital Cities Affordable Housing Policy 2007 model. The CCCLM Policy is scheduled for review this year.
- 8. The City's Policy 6.17 addresses affordable housing issues that are still relevant, contemporary and appropriate for the City of Perth.
- 9. However, in reviewing Policy 6.17, opportunities were identified within the text, and minor revisions have been proposed. A summary of proposed changes can be found in Attachment 16.3C.
- 10. Affordable housing is an umbrella term that includes:
  - a. key worker housing,
  - b. culturally appropriate housing,
  - c. artists housing,
  - d. aged care housing,
  - e. special needs housing.

11. Affordable housing can be best explained through the housing continuum concept used by the *WA Housing Strategy 2020-2030* to describe the affordable housing system in Western Australia (refer to Figure 1). It presents the range of affordable housing options available to different households on a continuum with crisis accommodation (for people at risk of homelessness) at one end and unsubsidised homeownership at the other end.

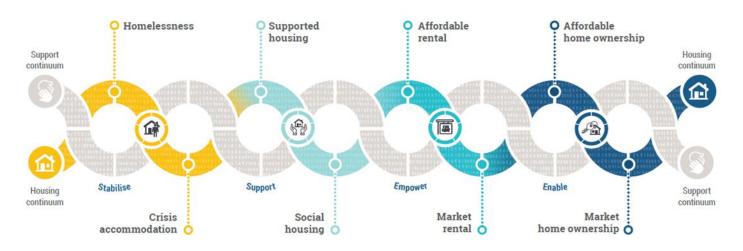


Figure 1 An Integrated housing and support continuum

- 12. Ideally, most households move towards the right-hand side of the continuum and eventually settle in non-subsidised housing in the private rental or ownership markets. However, not all will be able to do so. Some households will always require subsidised housing, while others may need it for a short period of time due to short term hardship caused by a change in their personal circumstances and/or housing needs. An effective housing system will encourage and enable households to move towards non-subsidised housing while allowing them to access subsidised options when required.
- 13. Policy 6.17 definition for affordable housing is:

Housing, which is reasonably adequate in standard, safe, secure, and appropriate to household needs and well located in relation to services, employment and transport and location. It generally targets lowand middle-income households on the lower 40% of the income distribution scale and is regarded as affordable where the mortgage or rent is no more than 30% of that household's income.

- 14. The recently released WA Housing Strategy 2020-2030 definition:
   Affordable housing is not just about price it is about what people can afford relative to their income.
   Put simply, it means households on low to moderate incomes can afford to access a suitable home while meeting other essential living costs.
- 15. While the 30% stated by the current Policy serves well as a guide at international levels, it fails to capture different household compositions, taxation levels across different regions, costs of goods and services and finally, it does not link to the way banks assess credit. Current 'best practice' aims to break-down affordability in a more granular way, focused on cohorts, to enable better decision making and fit-for-purpose housing outcomes. It is recommended that the City's existing Policy definition for affordable housing be amended.

16. In reviewing this Policy, initiatives of other Australian capital city were investigated. It was found that the majority of capital cities are addressing affordable housing; however, there is no best-practice or even patterns of practice that exist. Some councils have overarching policies relating to affordable housing; however, many are addressing affordable housing issues in other ways. These initiatives have been summarised in Table 1. For a comprehensive examination of the initiatives, refer to Attachment 16.3D – Capital City Comparisons.

Capital City Council	Affordable Housing Policy	Affordable Housing Strategy	Advocacy	Govt. land available to support affordable housing	Direct Delivery	Voluntary/ Mandatory Planning Mechanisms	Rates Relief	State/ Federal Government Partnership
Perth	~				~			✓
Melbourne		~			~	~		✓
Sydney	~	~	~	~		~		✓
Adelaide	~		~	~	~	~		✓
Brisbane					~	~	~	✓
Darwin			~	~	~	~		
Hobart		~		~				✓
ACT				✓		~		

#### Table 1 - Affordable Housing Initiatives by Australian capital city

- 17. To date, the only outcome of Policy 6.17 has been the direct delivery of 48 key city worker dwellings, Penny Lane Apartments, in 2013, offering rental housing to residents at 80% of the market rental rate to workers who are on relatively low incomes in the City of Perth.
- 18. Since then, the City has not actively facilitated the ongoing supply of affordable housing. Notwithstanding, over 365 affordable dwelling units have been proposed via development approvals issued to the Department of Communities and Foundation Housing over the period 2016-2020. All have progressed through to building license/ completion, with the exception of the most recent application in 2019 by the Department of Communities.
- 19. The City administration is currently preparing the draft Local Planning Strategy, which proposes planning incentives that would be addressed through the Local Planning Strategy and new City Planning Scheme for affordable housing.

- 20. In reviewing this Policy, the policy statement has been narrowed down to focus on the commitments that currently receive funding and resourcing and can therefore be achieved by Council.
- 21. If Council wishes to purse the delivery of more affordable housing in the city, then this would require Council to prioritise affordable housing in the next review of the Strategic Community Plan and Corporate Business Plan.

## Stakeholder Engagement

- 22. No external stakeholders were engaged in this review.
- 23. No internal stakeholders were engaged comprehensively in this review.
- 24. Elected members were not engaged in this review.
- 25. Lack of stakeholder engagement in this review is due to the timeframe not allowing for the coordination of a meaningful engagement process.

## **Decision Implications**

- 26. If Council supports Recommendations 1 and 2, there is a low risk to the City as the amendments simplify and clarify meaning, thus making it easier to apply and administer.
- 27. If Council supports Recommendation 3, there is a low risk to the City as the recommendations include fulfilling prior commitments and align with strategic priorities as identified by the Elected Members.
- 28. If Council does not support Recommendation 3, there is a medium risk to the City, as the Policy on affordable housing should align with current CCCLM affordable housing policies.

# Strategic, Legislative and Policy Implications

Strategic				
Strategic Community Plan Aspiration:	Place - A well-planned and functional built form environment, promoting world class architecture, appreciation of heritage, diversity of land use and a sustainable, affordable, and accessible integrated transport system.			
Strategic Community Plan Objective:	Objective 2.2 - A growing residential population that enjoys a wide range of density and affordable lifestyle housing options			
Issue Specific Strategies and Plans:	Local Planning Strategy City Planning Scheme No.3			

Legislation and Policy				
Legislation:	Section 1.3 (3) of the Local Government Act 1995 In carrying out its functions a local government is to use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity.			
Policy:	Not Applicable			

# **Financial Implications**

There are no direct financial implications relating to the recommendation within this report.

## Relevant Documents

City of Perth - <u>Homeless Sector Review</u>

City of Perth - Crisis and Transitional Accommodation

# Further Information

Resulting from discussion and questions raised from the Policy Committee held on 15 March 2021, the following additional information is provided:

- 29. As of 17 March 2021, the CCCLM have drafted their 2021–2024 Homelessness Policy Action Plan which is intended to guide the CCCLM's goals for addressing affordable housing. The draft Action Plan is moving away from policy positions to one of advocacy based on clear actions and therefore does not include a review of the CCCLM 2007 Affordable Housing policy but advocacy for a National Housing and Homelessness Strategy.
- 30. The CCCLM has confirmed that the amended Council Policy 3.2 Affordable Housing (Attachment 16.3A) is still relevant and reflective of the CCCLM's goals within the draft Action Plan.
- 31. A comprehensive review of Policy 3.2 should occur following the review of the CCCLM Action Plan implementation and outcomes.

The Deputy Lord Mayor moved the primary motion with an amendment to point 3, as follows:

## Amended Motion and Council Resolution (OCM-21/03-061)

MoverDeputy Lord Mayor AnghieSeconderCr Bain

That Council:

- 1. <u>ADOPTS</u> the Policy 3.2 Affordable Housing, as at Attachment 16.3A
- 2. <u>REVOKES</u> Policy 6.17 Affordable Housing, as at Attachment 16.3B
- 3. <u>RECOMMENDS</u> a comprehensive review of Policy 3.2 Affordable Housing (Attachment 16.3A) be conducted in 6 months, or once the CCCLM review is complete, whichever is sooner.

#### Reason:

To ensure the review of Policy 3.2 – Affordable Housing occurs within the next 6-months.

#### CARRIED UNOPPOSED (9/0)

ForLord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,<br/>Ko and LezerAgainstNone

#### 16.4 Review of Policies 22.6 Resident On Street Parking and 22.9 On Street Parking

Responsible Officer	Jayson Miragliotta, General Manager Planning & Economic Development
Voting Requirement	Simple Majority
Attachments	Attachment 16.4A - Policy 22.9 On Street Parking (Current) Attachment 16.4B - Policy 22.6 Residential On Street Parking (Current) Attachment 16.4C - Proposed Policy 3.1 Kerbside Space Attachment 16.4D - Guidelines for the use of Kerbside Space

#### Purpose

To present the review of Policy 22.9 On Street Parking and Policy 22.6 Residential On Street Parking for consideration.

# Recommendation from the Policy Committee

That Council:

- 1. <u>REVOKES</u> Policy 22.9 On Street Parking as outlined in Attachment 16.4A from 1 July 2021
- 2. <u>REVOKES</u> Policy 22.6 Residential On Street Parking as outlined in Attachment 16.4B from 1 July 2021
- 3. <u>ADOPTS</u> the amalgamated Policy 3.1 Kerbside Parking as outlined in Attachment 16.4C from 1 July 2021

# Background

- 1. At its meeting held on 3 November 2020, Council endorsed the establishment of a Policy Committee to review all council policies by 1 September 2021. Accordingly, the Residential On Street Parking Policy 22.6 has been identified as a priority for review by Council alongside Policy 22.9 On Street Parking.
- 2. Council Policy 22.6 On Street Residential Parking was initially created in 1993.
- 3. The policy was amended at some point to expand permit parking areas and increase the permit allocation to one (1) per property regardless of off-street availability; historical records indicate that may have been in or around 2000.
- 4. At its meeting held on 27 January 2009, Council adopted Council Policy 22.9 (On Street Parking) to guide the City's management of the various, and at times, conflicting community demands for on street (also known as kerbside) space and to ensure appropriate turnover of spaces for maximum user benefit.
- 5. In 2016 The City of Perth Transport Unit conducted a review of on-street parking following the introduction of the *City of Perth Act*, additional areas resulting from boundary changes formed part of the review and were included in the subsequent draft strategy. The boundary changes included the University of Western Australia, the Queen Elizabeth II Medical Centre, Royal Perth Yacht Club and 1,348 new properties formerly within the City of Subiaco.
- 6. The implementation of the strategy, along with the revised residential parking policy 22.6, were put on hold due to the dismissal of the Council and subsequent appointment of Commissioners. The Commissioners requested an external strategic review of parking, the results of which were deemed unsatisfactory by the Commissioners. Several requests were made for additional information until March 2019, when the Chair Commissioner put the review on hold. An organisational restructure took priority which resulted in on and off-street Parking Units merging, and the objective shifted to the Major Trade Undertaking (MTU).
- 7. In 2018 DOT considered and approved an application by the City to waive the levy for 151 residential only bays in the East Perth Optus stadium area. This was an exception based on the expectation that residential streets would be parked out during stadium events, and therefore, residential parking would need to be preserved. This exemption may be revised in the future and consideration for additional exemptions in other areas would be unlikely.
- 8. The Western Australian government regulates and licenses parking in central Perth under the Perth Parking Management Act (1999), which determines that all non-residential bays within the Perth Parking Management Area (PPMA) are licensed and an annual levy, where applicable, must be paid. The PPMA covers Perth CBD, East Perth, West Perth and Northbridge. Residential parking permit holders pay an annual fee of up to \$118 (\$29.50 for concession), allowing them to park in standard bays and are exempt from on-street parking fees and time restrictions. Therefore, when considering the allocation of residential parking permits, it is important to take into account the cost of the parking levy versus the income of the permit.

## Discussion

#### Kerbside Space

- 9. The updated policy has been streamlined significantly to provide greater simplicity and clarity. The updated policy provides a high-level document to govern the allocation and management of on-street (kerbside) space across the City. The updated policy does not provide specific prescriptive technical requirements for the allocation and management of kerbside space on a street by street basis.
- 10. Likewise, the proposed policy includes provisions for the development of public guidelines to manage residential parking permits. The guidelines once drafted, will undergo a period of community consultation to seek community feedback on how they believe residential permits should be managed in their neighbourhood.
- 11. The scope of the policy has been expanded to include the entire City of Perth local government area through the establishment of six kerbside parking zones that broadly reflect the City of Perth Neighbourhoods. Complete alignment with the neighbourhoods was considered but ultimately avoided due to a mismatch in the demands on kerbside space in the different zones and neighbourhoods.
- 12. The Kerbside Space Hierarchy has been revised so that the policy is in alignment with the City's strategic priorities. This includes recognition of sustainable transport modes and places for people as key priorities for the use of kerbside space. The hierarchy provides a decision-making framework to balance the competing requirements for the use of limited kerbside space by prioritising different kerbside uses in different zones.
- 13. Much of the procedural and technical information has been removed and placed in a supplementary document, the 'Guidelines for the use of Kerbside Space' (the guidelines), which have been developed for internal use.

#### **Residential Parking Permits**

- 14. This City issues approximately 2,160 residential permits per financial year; this includes three-month, six-months, concessions and multiple for East Perth. As residential permits provide exemptions for parking fees and time restrictions, a loss of on-street parking revenue arises. The manual process of the current permit system does not provide data on how often a permit is used, only how many permits are issued in any area. Residents are only able to use a permit in their designated area as indicated on parking signs.
- 15. Annual income from the issuing of residential permits is approximately \$25,000.
- 16. The City has two zones whereby residential permits are not issued, the CBD and Northbridge, these areas are predominately commercial areas with short-stay, high turn-over bays to support local businesses, long term parking can be provided in off-street parking facilities.

<b>Area</b> Current Residential Designated Parking Areas	No. of Current Valid permits As at Jan 2021	No. of Standard Parking bays Approx.	Balance of Available *Parking Bays Approx.
Optus Stadium Area 1	678	657	-21
Boans Warehouse Area 3	135	104	-31
Mount Area 5	146	120	-26
Terrace Area 6	129	188	59
Goderick / Forrest Area 7	192	135	-57
Wickham Area 8	218	185	-33
Crawley Area 11	62	126	64
Park Area 13	30	30	0
Nedlands / Crawley	169	1062	893
Outside Areas (exceptions)	80	_	-
TOTAL	1,839	2,607	872

#### 17. Number of permits issues vs number of standard on-street bays

- 18. Over the next 10 to 15 years, the City will face opportunities and challenges primarily driven by population growth. The current residential policy allows all residents, except those in exclusion zones, to apply for a residential permit regardless if they have access to adequate off-street parking. With increasing density (2019 population approx. 27,000 estimated 90,000 by 2050) and current on street bay stock at 6000 (decreasing with sustainable transport strategies), this policy will not be sustainable in the long term.
- 19. Neighbouring inner City Local Governments and interstate Councils have developed guidelines and implemented restrictions for dwellings that have adequate off-street parking and additional permit types to allow for changing parking conditions.
- 20. The City of Perth has not previously implemented significant changes to the issuance of residential permits parking, guidelines that support the revised policy will need to be developed. It is recommended that this is done in conjunction with public consultation to ensure consideration is given to the impact of any changes. These guidelines and resulting consultation could include assessing if an applicant has sufficient off street parking in determining if they should receive a permit for on street parking.

#### 21. Below is a comparison of residential parking permit policy setting in some inner-city councils and capital city local governments.

	City of Perth	City of Melbourne	City of Adelaide	Town of Victoria Park	City of Vincent	City of Subiaco	City of Fremantle
No. permits	1 - All eligible areas 3 - East Perth Stadium Area	1 to 2 Dependent on the dwelling's off-street parking	1 – 2 Dependent on the dwelling's off-street parking	1 Dependent on the dwelling's off-street parking	1 – 3 Dependent on the dwelling's off-street parking	1 – 3 Dependent on the dwelling's off-street parking	1 – 3 Dependent on the dwelling's off-street parking & vehicles
Registration specific	Yes - East Perth Stadium area only	Yes – Selected areas only	Yes	Yes	Yes Transferable	No	Yes Transferable
Cost per permit	\$118 - 12 months \$29.50 – 12 months concession	\$45 – 1 <sup>st</sup> permit 12 months \$130 – 2 <sup>nd</sup> permit 12 months	\$0.00 – properties pre- 1976 \$208 – 12 months \$156 – 12 months concession	\$25 – Application fee \$75 – recall archive files \$0.00 – annual fee	Free – no expiry (E Permit)	Free 3 years \$31 - 1 visitor permit	\$39 — Application fee \$28.10 - Annual fee
Requirement to move parked vehicle	Every 7 days	No	Every 24 hours	No	No	No	No
Precincts   Exclusion Zone	Yes   Yes	Yes   Yes	Yes   Yes	Yes   No	Yes   Yes	Yes   Yes	Yes   Yes
Ineligibility	Min 3-month tenancy.	More than 2 off street parking spaces. Modified buildings to increase density Student housing.	If the dwelling has off street parking spaces. Multiple dwelling buildings.	Comply with on-site parking requirements of State Planning Policy 7.3 residential design codes. DA concedes less that the required number of on- site bays under the R Codes.	A grouped dwelling or multiple-dwelling unit where the DA included a specific condition not to receive parking permits.	Min 6-month tenancy.	Only available to residents who live in streets with time restrictions. Multiple-dwelling units over 9 are not eligible No CBD permits – phase out clause for existing.
Additional Permit Types	Charity/Community Multi type of kerb-side parking permits i.e. work zones	Permanent or temporary disability \$0.00 Small home renovations \$55 per week	Car Permit i.e. medical care provider \$0.00 Visitor vouchers \$42.50	Event Transitional Commercial Loading zone	Business and commercial Not-for- profit/community	Visitors Temporary Event Commercial	Multiple types of kerb-side permits. Free 3 hours permits for CBD (certain

## Ordinary Council Meeting 30 March 2021

Medical practitioner \$270	Temporary 1 week \$20 – additional weeks \$10 Short term accommodation \$382 Adelaide Oval events 1.2 kms from oval - \$0.00		Organisation temporary – specific times	Extraordinary	times), 2 p resident and m be issued to vehic registered to t property.	les
-------------------------------	---	--	--	---------------	---	-----

# Stakeholder Engagement

- 22. It is considered that localised consultation with Stakeholders, including businesses and residents will be required as changes are made to the kerbside space. This should occur on a project by project basis as required.
- 23. Given the high community interest in residential parking permits, it is proposed that the development of guidelines be subject to public consultation.

# **Decision Implications**

- 24. The proposed policy will enable greater integration of Transport planning and Parking Services. The new policy will improve the consistency and transparency of decision making relating to on-street parking.
- 25. If the policy is not adopted, the two new zones will not be introduced to extend the coverage of the existing Policy to the entire City of Perth local government area.
- 26. Community consultation for all residents regarding parking permits was last undertaken in 2003, this was before the 2016 boundary changes to include Nedlands Crawley. Changes to the issuance of permits without community consultation will most likely be met with negativity.
- 27. The Policies as they currently stand are not fit for purpose and do not allow for different permit options. The proposed policy provides a general framework for parking permits while allowing specific operational details to be included in public guidelines.
- 28. If Council were to revoke the policies immediately, there would be no guidance in respect of residential parking permits. As such, it is recommended to provide for revocation at the end of the financial year, when the new guidelines can be in place.

Strategic			
Strategic Aspiration:	Community	Plan	Place A well-planned and functional built form environment, promoting world class architecture, appreciation of heritage, diversity of land use and a sustainable, affordable and accessible integrated transport system.
Strategic Objective:	Community	Plan	<ul><li>2.4 - A connected and accessible city with well utilised and sustainable non-car transport options.</li><li>2.5 - A parking service model that meets community needs from a best value for money perspective and allows for additional community benefits.</li></ul>
Issue Specific Strategies and Plans:			City of Perth Transport Strategy City of Perth Draft City Planning Strategy Department of Transport Long Term Cycle Network Plan Perth Greater CBD Transport Plan

# Strategic, Legislative and Policy Implications

Legislation and Policy	
Legislation:	<ul> <li>Perth Parking Management Act 1999 An Act that provides statutory authority for the Perth Parking Policy, under which all non-residential parking bays within the boundary of the Perth Parking Management Area (PPMA) are to be licensed. The revenue raised from the parking licensing scheme is used to enhance accessibility and the amenity of the Perth Parking Management Area. The Department of Transport is responsible for administering the Perth Parking Management Act Reference: Perth Parking Management Act 1999.</li> <li>Perth Parking Policy 2014 - This policy sets out the approach by the State Government, following consultation with the City of Perth and other responsible planning authorities to the development and management of parking facilities that fall within the Perth Parking Management Area (PPMA).</li> <li>City of Perth Parking Local Law 2017 - Provides for the management and regulation of parking within the district; The effect of this local law is to manage parking throughout the district to ensure safe, fair and equitable use and access of parking facilities under the care and management of local government. Parking Local Laws cannot</li> </ul>
	contravene an Act or Regulation such as the <i>Road Traffic Code 2000.</i>
Policy	City of Perth Transport Strategy City of Perth Draft City Planning Strategy Department of Transport Long Term Cycle Network Plan Perth Greater CBD Transport Plan

## **Financial Implications**

There are no direct financial implications relating to the recommendation within this report.

## **Relevant Documents**

<u>City of Perth Transport Strategy</u> <u>City of Perth Draft City Planning Strategy</u> <u>Department of Transport Long Term Cycle Network Plan</u> <u>Perth Greater CBD Transport Plan</u>

# Further Information

Resulting from discussion and questions raised from the Policy Committee held on 15 March 2021, the following additional information is provided:

- 29. At the meeting of the Policy Committee, point 4 of the officer's recommendation relating to the public advertising of parking permit guidelines, once developed, was not agreed to. It is expected that developed draft guidelines will be presented to the May Council Meeting to be considered for public advertising.
- 30. The policy title has been amended as per the resolution of the Committee.

# Committee Recommendation and Council Resolution (OCM-21/03-062)

MoverLord Mayor ZempilasSeconderCr Fleeton

That Council:

- 1. <u>REVOKES</u> Policy 22.9 On Street Parking as outlined in Attachment 16.4A from 1 July 2021
- 2. <u>REVOKES</u> Policy 22.6 Residential On Street Parking as outlined in Attachment 16.4B from 1 July 2021
- 3. <u>ADOPTS</u> the amalgamated Policy 3.1 Kerbside Parking as outlined in Attachment 16.4C from 1 July 2021

#### CARRIED EN BLOC (9/0)

For Lord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon, Ko and LezerAgainst None

*Crs Lezer and Bain each disclosed an impartiality interest in Item 16.5. Cr Gobbert disclosed two impartiality interests in Item 16.5* 

16.5 Review of the Neighbourhood Place Planning and Engagement Policy

Responsible Officer	Anne Banks-McAllister, General Manager Community Development		
Voting Requirement	Simple Majority		
Attachments	Attachment 16.5A – Original Neighbourhood Place Planning and Engagement Policy Attachment 16.5B - Reformatted Neighbourhood Place Planning and Engagement Policy Attachment 16.5C - Community Consultation Outcomes Report September 2020		

## Purpose

To retain the Neighbourhood Place Planning and Engagement Policy, reducing the number of principles in the policy.

# Recommendation from the Policy Committee

That Council <u>ADOPTS</u> the reformatted Policy 4.1 Neighbourhood Place Planning and Engagement, noting that the only change to the Policy is to reduce the number of principles in the policy (Attachment 16.5B).

# Background

- 1. The City of Perth's (the City) Strategic Community Plan identifies 'place' as one of six aspiration areas and articulates detailed objectives that are focused on place. These objectives are closely reflective of the community's ambition to work with the City in a more active and collaborative capacity that realises the unique potential of different areas of the city.
- 2. The Neighbourhood Place Planning and Engagement Policy (the Policy) provides a framework and principles to ensure internal and external communication, coordination, cooperation, and project delivery, to successfully work in the interests of the community within the City's six neighbourhoods.
- 3. The Policy was recently adopted at the Ordinary Council meeting on 29 September 2020. Prior to this, community consultation on the draft Policy was successfully undertaken for a period of 23 days between 10 August to 1 September 2020, and the results indicated that the community supported the Policy's neighbourhood place planning approach to community engagement (refer to Attachment 16.5C).

## Discussion

4. The Policy is governed and implemented through the Neighbourhood Place Planning and Engagement Framework (the Framework), which comprises a four-part structure:

	Key Mechanism
1. Strategic Context	Neighbourhood Place Plans
2. Philosophy and Principles	Neighbourhood Place Planning and Engagement Policy
	Neighbourhood Charters
3. Delivery	Implementation Plan, Service Plans, Community Initiatives
4. Outcomes	Project Outputs, Performance Measurement

- 5. The Framework is informed by the City's Strategic Community Plan and draft Local Planning Strategy and sits alongside and within the Integrated Planning and Reported Framework as a collection of areaspecific plans. As such, it feeds into and from the Community Vision and Aspirations, Corporate Business Plan and informs four-year plans.
- 6. To date, the Policy is the first key mechanism of the Framework to be completed and is very new, having been adopted in September 2020. Draft Neighbourhood Place Plans and Neighbourhood Charters are in development and will also be put to the community for comment and input. These drafts will be used as a springboard for conversation with our community alongside Neighbourhood Profiles as we move through delivery phase to ensure we are capturing each neighbourhood community's unique vision, aspirations, initiatives and project goals in a consistent manner.
- 7. The objective of the Neighbourhood Place Planning and Engagement Policy is to enable the City to respond to the unique characteristics, needs and opportunities within each neighbourhood, ensuring close collaboration with the community when making decisions, undertaking city planning and delivering services, infrastructure, activation and other projects.

- 8. The Policy also outlines a set of key principles that form the foundation of the City's working relationship with its community into the future. The current policy principles are listed below. In the interests of simplicity, eight principles (b, c, e, g, i, j, k, and m) are proposed to be removed as they are either repetitive or operational, bringing the total number from thirteen to five. Note that concepts of "community co-design (principle b)" and "good citizenship (principle e)" have been retained by incorporating into remaining relevant principles (Attachment 16.5B)
  - a. That projects and objectives are holistic, sustainable, and tailored to reflect the distinctive characteristics of local neighbourhood places in alignment with the Strategic Community Planning Process.
  - b. That best-practice community engagement and consultation will inform all decision-making, including the opportunity for the community to co-design the engagement process.
  - c. That the community is empowered to co-develop and promote a shared vision for neighbourhoods in partnership with the City, incentivising participation.
  - d. That community commitment, pride and capacity building are crucial to the development and implementation of Neighbourhood Plans.
  - e. That good citizenship is critical to success, which means contributing to a safe and functioning society, being an active participant in one's community, helping others and accepting differences.
  - f. That working relationships are diverse, inclusive and representative of the overall neighbourhood community, rather than with just one group.
  - g. That the approach for the City is bespoke, yet appropriately adapts existing processes and applies learnings from the mistakes and successes of others.
  - h. That planning and delivery will occur in a multi-disciplinary and holistic manner rather than through the lens of one discipline, theme, or user group, realising the "greater good" for a neighbourhood.
  - i. That implementation will be responsive and agile with short, medium and long-term iterations.
  - j. That collaborative teams will be responsible for integrating and coordinating outcomes and instilling a shared understanding of each community across the organisation.
  - k. That customer service for community engagement and communication will be centralised.
  - I. That information will be shared frequently, openly and transparently within the City of Perth and with the community so that everyone is on the same page.
  - m. That evaluation, outcomes reporting, and performance measurement will inform updates of the City's Integrated Planning and Reporting Framework, the Neighbourhood Plans and delivery model, to ensure a focus on outcomes and continuous improvement.
- 9. The adoption of the Neighbourhood Place Planning and Engagement Policy was the first step on what will be an ongoing journey of working with our community to establish and continually improve a framework for neighbourhood place planning and engagement. This framework will set out how we will work together in responding to today's challenges and opportunities and in planning for the future. It will set the governance model for decisions and the approach for implementation. It will also set the ethos and ambition of all parties for our future relationship. It is a positive indication by the City of our intent to collaborate with and empower our community.

# Stakeholder Engagement

Not applicable.

# **Decision Implications**

- 10. If Council supports retaining the Neighbourhood Place Planning and Engagement Policy, it can be confident the Policy reflects relevant best practice and current guiding documents.
- 11. Should the Policy not be supported, there could be an absence of clear guidance on appropriate mechanisms to implement a place-based approach to the planning, engagement and management of the City's neighbourhoods. There may also be confusion in the community about the City's direction, given that recent messaging to the community from the City about its neighbourhood approach has hinged on the adoption of the Policy.

# Strategic, Legislative and Policy Implications

Strategic			
Strategic Aspiration:	Community	Plan	Place - A well-planned and functional built form environment, promoting world class architecture, appreciation of heritage, diversity of land use and a sustainable, affordable and accessible integrated transport system.
Strategic Objective:	Community	Plan	Objective 2.8 - Individual precincts enjoying a unique sense of place, bespoke service delivery and governance arrangements.
Issue Specific Strategies and Plans:		Plans:	Not Applicable
Legislation a	nd Policy		
Legislation:			Local Government Act 1995 City of Perth Act 2016
Policy:			Not Applicable

#### **Financial Implications**

There are no direct financial implications relating to the recommendation within this report.

#### **Relevant Documents**

Not applicable.

# **Further Information**

Not applicable.

# Committee Recommendation and Council Resolution (OCM-21/03-063)

MoverCr GobbertSeconderCr Lezer

That Council <u>ADOPTS</u> the reformatted Policy 4.1 Neighbourhood Place Planning and Engagement, noting that the only change to the Policy is to reduce the number of principles in the policy (Attachment 16.5B).

#### CARRIED UNOPPOSED (9/0)

ForLord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,<br/>Ko and LezerAgainstNone

#### 16.6 Review of Policy 1.2 Community Consultation and 1.3 Community Participation

Responsible Officer	Anne Banks-McAllister, General Manager Community Development Alliance
Voting Requirement	Simple Majority
Attachments	Attachment 16.6A– Policy 1.2 Community Consultation (Current) Attachment 16.6B– Policy 1.3 Community Participation (Current) Attachment 16.6C – Proposed Policy 4.2 Stakeholder Engagement

#### Purpose

To present the review of Policy 1.2 Community Consultation and 1.3 Community Participation for consideration.

# Recommendation from the Policy Committee

That Council:

- 1. <u>REVOKES</u> Policy 1.2 Community Consultation as outlined in Attachment 16.6A
- 2. <u>REVOKES</u> Policy 1.3 Community Participation as outlined in Attachment 16.6B
- 3. <u>ADOPTS</u> Policy 4.2 Stakeholder Engagement as outlined in Attachment 16.6C

# Background

- 1. At its meeting held on 3 November 2020, Council resolved to conduct a review of all its policies by August 2021.
- 2. Policy 1.2 Community Consultation was adopted by Council in 2002 and has not been reviewed since.
- 3. Policy 1.3 Community Participation was adopted by Council in 2001 and was last reviewed in February 2011.

#### Discussion

- 4. The scope of the policy has been expanded to address our diverse community that encompasses ratepayers, businesses, workers and visitors to the City.
- 5. The proposed policy has been streamlined to create a more effective and simplified policy statement that aligns with our internal *Stakeholder Engagement Framework*.
- 6. Much of the procedural information has been removed from the policy and sits within the *Stakeholder Engagement Framework.*
- 7. The policy statement has been revised to align with the City's strategic priorities, to deliver accessible, effective and meaningful engagement.
- 8. In reviewing this policy, the City has examined the policies of other local governments. In the below table are details of the relevant policies of those local governments:

Local Government	Policy Detail
City of Melville	Stakeholder Engagement Policy The policy establishes a clear commitment to the IAP2 Core Values of Public Participation to ensure stakeholders are provided with a fair and meaningful opportunity to participate and contribute to problem solving, planning and decisions made by the Elected members and Council staff.
City of Joondalup	Community Consultation Policy The policy establishes clear principles to ensure the City's community consultation practices are effective, transparent and accessible (unless bound by statutory and legislative requirements) to inform decision making.
City of South Perth	Stakeholder Engagement Policy The policy establishes clear engagement principles that outline the City's commitment and approach to stakeholder engagement to contribute to good governance, strong leadership and better decision making.

Town of Victoria ParkPolicy 103 Communication and EngagementThe policy establishes clear principles on how the Town will communicate wit stakeholders. It ties the Town's engagement to the IAP2 Spectrum. The polic provides the Town's process for providing information to elected members about engagement.	icy
--	-----

#### Stakeholder Engagement

9. The City of Perth's Stakeholder Engagement Survey 2019/20 and 2020/21 results have provided guidance on the revised policy.

#### **Decision Implications**

- 10. If the Council supports the recommendation, then the proposed policy will provide the foundation for a new *Stakeholder Engagement Approach* to be endorsed.
- 11. The proposed policy is guided by the Stakeholder Engagement Framework; future changes to the Framework would inform possible changes to the proposed policy.
- 12. The Policies as they currently stand are not fit for their purpose and do not adequately address community engagement requirements. The proposed policy aligns with the internal framework encompassing all areas of the community whilst defining the City's commitment to engagement.
- 13. If Council does not support the recommendation, then there is no formal commitment or guidance for the community to refer to for the City's engagement practices.
- 14. Given the Council has resolved that this policy be reviewed, if no action is taken on this matter then the review would not be completed.

Strategic			
Strategic Aspiration:	Community	Plan	Partnership A City that has earned the respect and support of the local industry through strong partnerships with state bodies, industry and community groups and other key stakeholders.
Strategic Objective:	Community	Plan	6.5 Meaningful and sincere engagement with associations and organisations that represent various interest groups, to facilitate and promote a shared vision for Perth as a city.
Issue Specific Strategies and Plans:		Plans:	Stakeholder Engagement Framework Neighbourhood Framework The Frameworks above provide the operational guidance to deliver on the principles as outline in the revised policy.

# Strategic, Legislative and Policy Implications

Legislation and Policy	
Legislation:	Section 2.7(2)(b) of the Local Government Act 1995 City of Perth Act 2016 Local Government Act (1995) Environmental Protection Act Heritage Act
Policy:	Not Applicable

# **Financial Implications**

There are no direct financial implications relating to the recommendation within this report.

#### **Relevant Documents**

Stakeholder Engagement Framework

# Further Information

Not applicable.

# Committee Recommendation and Council Resolution (OCM-21/03-064)

MoverLord Mayor ZempilasSeconderCr Fleeton

That Council:

- 1. <u>REVOKES</u> Policy 1.2 Community Consultation as outlined in Attachment 16.6A
- 2. <u>REVOKES</u> Policy 1.3 Community Participation as outlined in Attachment 16.6B
- 3. <u>ADOPTS</u> Policy 4.2 Stakeholder Engagement as outlined in Attachment 16.6C

#### CARRIED EN BLOC (9/0)

For Lord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon, Ko and LezerAgainst None

## 16.7 Review of Policy 20.8 Street Trees – Planting, Pruning and Removal

Responsible Officer	Michael Foley, Acting General Manager Infrastructure and Operations Alliance
Voting Requirement	Simple Majority
Attachments	Attachment 16.7A – CP 20.8 Street Trees – Planting, Pruning and Removal
	Attachment 16.7B – Draft Tree Protection Policy

#### Purpose

To present the review of Policy 20.8 Street Trees – Planting, Pruning and Removal for consideration.

# Recommendation from the Policy Committee

That Council:

- 1. <u>REVOKES</u> Policy 20.8 Street Trees Planting, Pruning and Removal
- 2. <u>ADOPTS</u> Policy 3.3 Tree Protection

# Background

- 1. At its meeting held on 3 November 2020, Council resolved to conduct a review of all its policies by August 2021.
- 2. The existing Policy 20.8 Street Trees Planting, Pruning and Removal was adopted by Council in November 1973 and was last reviewed in April 2015.
- 3. Two further policies related to tree management, Policy 20.1 Bud Lights in Street Trees and Policy 20.9 Recognising the Amenity Value of the City's Trees, were rescinded at the Ordinary Council Meeting 29 September 2020 on the basis that they addressed operational matters.

#### Discussion

- 4. Since Policy 20.8 Street Trees Planting, Pruning and Removal (the Policy) was adopted, there has been significant changes in the City's approach to tree management.
- 5. The recommendation to rescind the Policy is on the basis that the Policy is written as an operational guideline and does not reflect a contemporary approach to tree management.
- 6. The existing policy statement is not specific and generalises intended outcomes. The generalisations make it difficult for staff to ensure best practice outcomes for the benefit of the whole community.
- 7. The Policy provides the opportunity to remove trees unnecessarily to accommodate individual preference. Established trees are removed and replaced by juvenile specimens, resulting in a net decrease in canopy cover. The existing policy also promotes unnecessary pruning for purposes such as to improve views from private property or to prevent the potential for 'nuisance' (e.g., to prevent natural fruit or leaf fall).
- 8. The new policy recognises that trees provide a range of benefits in an urban environment. They improve the liveability, landscape character, biodiversity, and climate resilience of the city. The presence of a healthy urban forest improves health outcomes in increasingly urbanised environments, mitigates the effects of climate change, and provides enjoyable and engaging public spaces.
- 9. As a Local Government Authority, the City is responsible for the care, control and management of the road reserve and public open space. It is important that the impacts and benefits of trees are well managed to ensure the City is not exposed to an increase in legal risks for public liability claims by virtue of diminished standards.
- 10. While the community overall is supportive of green initiatives, including a well-developed urban forest, individual responses to tree issues are highly variable and subjective. The new policy recognises that trees typically live for several human generations; therefore, trees are managed in the long-term interest of the community as a whole.

- 11. The new policy also recognises the difficulty of establishing new trees within the CBD due to, but not limited to:
  - a. Overshadowing and/or low light levels due to high rise development
  - b. Increasing underground services being installed
  - c. Wind tunnel effect from avenues of tall buildings
  - d. Limited root zones due to shallow soils and impervious surfaces
  - e. Poor and/or compacted soils and limited water availability
  - f. Increased susceptibility to pests and disease due to stress and/or climate issues
  - g. Tree growth potential limited due to light suppression and physical barriers to accommodate awnings.
- 12. The new policy is supported by internal guidelines which provide the operational detail for the protection, maintenance and valuation of all trees managed by the City, including:
  - a. the methodology for measuring tree value
  - b. recognition and protection of significant trees
  - c. tree maintenance, including the requirement for tree audits and the circumstances under which a tree will be pruned
  - d. the criteria under which a tree may be replaced, and the level of authority required to proceed with tree removal/replacement
  - e. the protection of trees on or adjacent to development sites, and the application of tree protection bonds
- 13. The new policy and guidelines are focused on the protection of existing trees. Tree species selection and planting are informed by the Street Tree Framework and the City's Design and Construction (D&C) Notes, and therefore not addressed by this policy.

#### Benchmarking

14. A review of tree management approaches from other local governments was undertaken in preparation of this draft Policy and Management Guidelines, including City of Sydney (CoS), City of Melbourne (CoM) and City of Adelaide (CoA). In each case, the tree policies and guidelines have been developed to provide a framework for decision-making, documentation, and standardised processes to ensure consistency in the urban forest management.

15. The table below provides details of the relevant policies of those local governments:

Local Government	Policy Detail
City of Sydney	City of Sydney - Tree Management Policy The CoS policy provides a framework for the maintenance and protection of the existing tree population. Trees are managed as a collective asset in order to improve outcomes for the quality and quantity of Sydney's canopy cover. Other aims include increasing species diversity and improving the age spread of the urban forest. The policy also provides protection for significant trees and addresses how CoS will engage with its community on tree-related issues.
City of Melbourne	City of Melbourne - Tree Protection PolicyThe CoM policy recognises the value and importance of public trees and aims to provide adequate protection for those trees. It addresses the protection of public trees during and after construction events by ensuring that appropriate protection standards and best management practices are implemented. The policy also defines the circumstances under which public trees may be removed or pruned.
City of Adelaide	Urban Design Framework - Green Infrastructure The CoA framework provides goals and objectives for creating a vibrant and active city with high levels of amenity through the inclusion of green streets and shade. CoA aims to be a sustainable city that links people to their regional landscape and natural systems.

- 16. Each of the policies reviewed demonstrate a strong commitment to the preservation of existing trees. Trees are recognised as 'critical infrastructure, (which provide) innumerable environmental and health benefits, (are) vital to retaining (the) city's character' (CoM) and make a 'significant contribution (to a) high-quality public realm' (CoA).
- 17. All capital cities which formed part of this review have statements within their tree policy and management guidelines that explicitly give existing trees priority over new developments and infrastructure conflict, unless otherwise approved by Council. This provides a clear and practicable indication of the importance of trees in the public realm. The Policy Statement from City of Melbourne is provided below:

*In recognition of the vital role of the urban forest, all public trees within the municipality, unless hazardous, will be:* 

- a) Protected from any activity, including development, that threatens their health and/or longevity.
- b) Protected from infrastructure conflict, where possible, with priority given to the relocation of infrastructure away from trees to reduce the potential for immediate or future damage.
- c) Given a priority status when considering applications for new developments such that potential conflicts with trees will be addressed before the approval of applications for planning, construction management plans and building and road opening permits.

## Stakeholder Engagement

Nil.

## **Decision Implications**

- 18. The City's risk profile includes both legal, financial, and reputational risks associated with tree management. As a Local Government Authority, the City of Perth is responsible for the care, control and management of the road reserve and public open space. Tree risk is determined by an analysis of the likelihood of an event occurring and of that event impacting a vulnerable target.
- 19. For example, risks and issues such as the phenomenon of summer limb branch drop (SLBD) experienced with some tree species demonstrate the need for robust tree management guidelines.
- 20. Interference with and/or intrusion into a Tree's Protection Zone (TPZ) or Structural Root Zone (SRZ) during either construction or site development works can predispose a tree to structural failure increasing the City's exposure to risk and liabilities. For example, the removal of tree roots during work in a City carpark caused the tree to fail to result in significant damage to six vehicles and claims against the City.
- 21. The Management Guidelines that accommodate this Draft Policy include the requirement for all Developers working in the City to develop Tree Protection Zones (TPZs) according to AS 4970-2009 *Protection of Trees on Development Sites*. Establishing TPZs is the principal means of protection trees on or adjacent to any development site. The TPZ incorporates the Structural Root Zone (SRZ).

Strategic			
Strategic Aspiration:	Community	Plan	3.0 Planet A city that respects, protects, and forests its natural environment, embraces the principles of sustainability and acknowledges the impacts of our changing climate.

# Strategic, Legislative and Policy Implications

Strategic	
Strategic Community Plan Objective:	<ul> <li>3.0 Planet</li> <li>3.1 Increased green spaces and tree canopy throughout the city</li> <li>3.2 Widespread acceptance and utilisation of the principles of environmentally sustainable design</li> <li>3.5 Improve biodiversity resilience across the city</li> </ul>
Issue Specific Strategies and Plans:	Urban Forest Plan 2016-2036 The City of Perth Urban Forest Plan (UFP) was adopted by Council at its meeting held 20 September 2016. It is a strategic action plan focused on the expansion, protection, management and maintenance of the urban forest (green infrastructure network) to maximise the delivery of a range of environmental, social and economic benefits to the community, including improved city liveability, community health and wellbeing and addressing the challenges of climate change. It represents an innovative, strategic, whole-of-forest management approach, based on contemporary best practice. The UFP aims to increase the canopy cover of the City to 30% by 2036.
	Environment Strategy 2030 The Environment Strategy was endorsed by Council in 2016 and outlines the City's commitment to enhancing natural areas, increasing biodiversity and strengthening the relationship between environment and community health and wellbeing. The aspiration is that natural resources are conserved and ecological systems and habitats thrive and enrich the city, while the community value their environment and actively contribute towards its improvement.
Logislation and Doliny	
Legislation and Policy	Section 2.7(2)(b) of the Local Covernment Act 1005
Legislation:	Section 2.7(2)(b) of the Local Government Act 1995
	Relates to the development of policies by Local Governments.
	Section 29(1)(m) of the Local Government Property Local Law 2005
	A person shall not without a permit: cut, break, injure, deface, pull up, pick, remove, or destroy any tree.
	Section 2.1(d) & (g) of the <i>Thoroughfares and Public Places Local Law</i> 2017
	It is not permissible to damage or remove a street tree or part of a street tree unless authorised by the local government; nor tie anything to, or attach a sign, to a street tree.
	Section 4(2) of the State Planning and Development Act 2005 (WA)
	The legal approval process which ensures land use, land supply and urban development is effectively managed. The principle town planning legislation is laid out in the Planning and Development Act 2005. Deals with the preservation and conservation of the natural environment including preservation of trees, vegetation and other flora.

Legislation and Policy	
	Part 1A Division 5 of the Civil Liability Act 2002 (WA)
	The <i>Civil Liability Act 2002</i> deals with claims for damages for personal injuries (including death) as a result of negligence. The provisions deal with foreseeability, the standard of care, causation and remoteness of damage, contributory negligence and assumption of risk.
	Implementation of Quantified Tree Risk Assessment is supported by the City's insurer (LGIS (Local Government Insurance Services)) to mitigate tree-related liability claims and provide appropriate compliance to legislation such as <i>Local Government Act 1995</i> and <i>Civil Liability Act 2002.</i>
Policy	Not Applicable

## **Financial Implications**

There are no direct financial implications relating to the recommendation within this report.

#### **Relevant Documents**

The following state government publications provide further guidance on the preservation and expansion of canopy cover in the wider Perth Metropolitan Region.

#### State Planning Strategy 2050

The overarching planning strategy for Western Australia which ensures that opportunities for active and passive recreation and connections to the natural environment are integrated into existing and new settlement structures.

#### Perth and Peel at 3.5 Million

A framework which guides the future growth of the Perth and Peel regions with a focus on creating liveable communities. It recognises that the urban forest is a valuable asset fundamental to the amenity of Perth and the wellbeing of the community and supports opportunities to enhance and increase tree canopy cover.

#### Better Urban Forest Planning

A guide developed by WAPC (Western Australian Planning Commission) to support Local Government and the community to plan, develop and manage urban forests in Western Australia for current and future generations. Recognises that trees and other vegetation are essential parts of the urban fabric, providing a variety of significant social, economic, and environmental benefits to the community.

#### Urban Street Trees Policy Discussion Paper

This is a discussion paper developed by WALGA (Western Australia Local Government Association) in response to requests from local government to develop a street trees policy guidance note. It outlines background information about street trees and presents questions to be addressed through further research and engagement.

# Further Information

Resulting from discussion and questions raised from the Policy Committee held on 15 March 2021, the following additional information is provided:

- 22. The policy has been amended as follows:
  - a. Paragraph 3 amended: It is recognised that the true significance of a tree is defined by its age and potential longevity; therefore, public trees, unless hazardous, will be protected from any activity that threatens their health and/or longevity. Where possible, the City will prioritise the relocation of proposed infrastructure away from existing trees to reduce the potential for immediate or future conflict.
  - b. Paragraph 4 added: Trees will be given a priority status when considering applications for new developments.
  - c. Paragraph 5 amended: The City will apply a monetary value to each tree derived from a combination of the amenity and ecological benefits it provides. Where a live tree is damaged and/or removed without authorisation City will recoup the full tree value to compensate the community for its loss in accordance with the Tree Protection Policy Management Guidelines.

# Committee Recommendation and Council Resolution (OCM-21/03-065)

MoverLord Mayor ZempilasSeconderCr Fleeton

That Council:

- 1. <u>REVOKES</u> Policy 20.8 Street Trees Planting, Pruning and Removal
- 2. <u>ADOPTS</u> Policy 3.3 Tree Protection

#### CARRIED EN BLOC (9/0)

For	Lord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,
	Ko and Lezer
Against	None

#### 16.8 New Policy – Recording and Live Streaming Meetings of Council

Responsible Officer	Michelle Reynolds – Chief Executive Officer
Voting Requirement	Absolute Majority
Attachments	Attachment 16.8A – Proposed Policy

#### Purpose

To consider a new policy on Recording and Live Streaming Meetings of Council.

# Recommendation from the Policy Committee

That Council:

- 1. <u>ADOPTS</u> Policy 1.4 Recording and Live Streaming Meetings of Council as recommended by the Policy Committee at its meeting held 15 March 2021.
- 2. <u>APPROVES</u> a budget of \$150,000 for the Live Streaming Project, with \$86,000 being sourced from the existing ICT Audio Visual Equipment Renewal budget and a further \$64,000 from the current Budget Surplus.

# Background

- 1. The live-streaming of Council meetings have been identified as an improvement to local government transparency both through the City of Perth Inquiry Report (the Inquiry) and through the Local Government Act Reform (the Reform) led by the Department of Local Government, Sport and Cultural Industries (the Department), and is a practice that has been adopted by other local governments in Western Australia and mandated in some Eastern states.
- 2. A number of recommendations in the Inquiry relate to the audio-visual recording of council meetings, as follows:
  - Part 2 of the *Local Government (Administration) Regulations 1996* be amended to require all council meetings and committee meetings of Council be audio-visually recorded in their entirety, which recordings should be kept in compliance with the State Records Act 2000 (Recommendation 57).
  - b. Audio-visual recordings of all parts of meetings of a council or a committee of the council that were open to members of the public be prescribed pursuant to section 5.96A(1)(i) of the *Local Government Act 1995* as information which the CEO must publish on a local government's official website (**Recommendation 58**).
  - c. Audio-visual recordings of all parts of meetings of a council or a committee of the council that were open to members of the public be prescribed pursuant to section 5.94(u)(ii) of the *Local Government Act 1995* as information which a person attending the office of a local government during business hours may inspect (**Recommendation 59**).
  - d. Recommendation 58 be adopted as better practice transparency by the City of Perth Council, in the absence of broad local government legislative reforms (**Recommendation 63**).

#### Discussion

- 3. In the local government act reform process, a main area of improvement identified as part of the Reform is availability of information to the public and further transparency.
- 4. As part of Phase 1 of the Reform, the Department sought public comment on the concept of livestreaming Council meeting. The results of that consultation indicated the following:
  - a. Significant support for live streaming but concerns about cost and potential defamation.
  - b. Feedback received by the Department showed that 78% of non-local government respondents agreed that live streaming of council meetings should be available compared to only 7% support from local government respondents.
  - c. The greatest concern posed by local government respondents regarding the live-streaming of Council meetings related to cost and possible defamation. While the Department did not mandate the live streaming of council meetings as a result of the review, subsequent amendments to the Act resulted in the addition of section 9.57A which stipulates that 'A local government is not liable to an action for defamation in relation to matter published on its official website as part of a broadcast, audio recording, or video recording, of council proceedings' to mitigate any defamation risks for local governments by reconfirming their exemption from such liability.

- 5. Although live-streaming of council meetings is not mandatory in WA, there are a number of local governments who have implemented audio and video live streaming of their Council meetings such as:
  - a. City of Bunbury
  - b. City of Greater Geraldton
  - c. City of Stirling
  - d. City of Swan
  - e. Town of Victoria Park
- 6. Each of the above local governments have adopted a policy relating to recording and live-streaming of Council meetings.
- 7. It is worth noting that all capital city councils in Australia currently livestream their Council meetings with the exception of the City of Perth.
- 8. Live streaming of council meetings may have the following community benefits:
  - a. The community can view the meeting regardless of their ability to attend the physical meeting in person, increasing inclusivity.
  - b. The community can view the meeting at a time that is convenient to them.
- 9. As Council is committed to ensuring as many people as possible are able to connect with the City and its decisions, live-streaming is considered to support this commitment.
- 10. The City currently audio-records Council meetings, with the audio made available on the City's website. Live-streaming would enable the City's residents and the wider community immediate access to the meetings.
- 11. To ensure that the live-streaming, and subsequent audio/video recordings of relevant meetings, are appropriately managed, the adoption of a policy on Recording and Live Streaming Meetings of Council is recommended. The policy addresses the following key matters:
  - a. Instances when meetings will and will not be audio/visually recorded and/or live streamed such as confidential matters under section 5.23 of the Act and committee meetings not open to the public
  - b. Public accessibility of recordings
  - c. Public notice of audio/video recordings and/or live streaming
  - d. Privacy
  - e. Storage

#### Stakeholder Engagement

Not applicable.

#### **Decision Implications**

12. If Council does not adopt this policy the livestreaming of Council meetings will not proceed.

# Strategic, Legislative and Policy Implications

Strategic		
Strategic Community Plan	1.	People
Aspirations:	5.	Performances
Strategic Community Plan Objectives:	1.4 5.2 5.6 5.8	a disability, and people from all walks of life
Issue Specific Strategies and Plans:	Not	Applicable.

Legislation and Policy	
Legislation:	Local Government Act 1995 and Local Government (Administration) Regulations 1996
Policy	Not Applicable.

## Financial Implications

- 13. There are direct financial implications relating to the procurement of technology to facilitate live streaming. In addition, the existing audio technology has reached its end of life and is consistently problematic. Therefore, it is considered prudent to replace the existing equipment while undertaking procurement for live-streaming technology.
- 14. The estimated cost of replacing the existing equipment and implementing live streaming is as follows:

Budget Type	2021/22	2022/23	2023/24	2024/25
Capex Cost	\$135,000	\$0	\$0	\$0
Opex Cost	\$15,000	\$15,000	\$15,000	\$15,000
External Sources	\$0	\$0	\$0	\$0
Total	\$150,000	\$15,000	\$15,000	\$15,000

Account Number	1022.100.85.10474.7230	Capital	
Account Description	ICT Audio Visual Equipment Re	newal	
Current Budget	\$86,000		
Amendment to Budget	(\$86,000)		
Revised Budget	\$0		
Budget Impact	Increase of \$86,000 on Budget	Surplus.	
Account Number	ТВА	Capital	
Account Description	ТВА		
Current Budget	\$0		

Decrease of \$150,000 on Budget Surplus.

15. This project will require additional unbudgeted expenditure:

16. The net financial impact will be a reduction of the budget surplus of \$64,000.

\$150,000

\$150,000

## Relevant Documents

Amendment to Budget

**Revised Budget** 

**Budget Impact** 

Not applicable.

#### Further Information

Resulting from discussion and questions raised from the Policy Committee held on 15 March 2021, the following additional information is provided:

- 17. The Policy Committee endorsed Point 1 of the Officer's Recommendation only, as point two was considered to be outside of the Committee's Terms of Reference. To facilitate the implementation of live streaming technology, a budget amendment is required to procure the appropriate equipment, therefore Point 2 has been included in the recommendation for Council.
- 18. At its meeting held 15 March 2021, the Policy Committee endorsed Point 1 of the Officer's recommendation only, as point two was considered to be outside of the Committee's Terms of Reference. To facilitate the implementation of live streaming technology, a budget amendment is required to procure the appropriate equipment, therefore Point 2 has been included in the Recommendation for Council.
- 19. In addition, Clause 9 of the proposed policy has been updated to include external members on committees.

# Further Information Item 16.8 New Policy – Recording and Live Streaming Meetings of Council

Resulting from questions raised at the Agenda Briefing Session on 23 March 2021, the following additional information is provided:

- 20. Investigation into an alternative location to hold Council Meetings instead of the Council Chamber on Level 9 has not been considered. By way of background, originally Council meetings were held in the Perth Town Hall, until Council House was constructed in 1960. Apart from when the building was closed for a period of refurbishment in the 1990's, Council meetings have always been held in the Council Chambers on Level 9. The State Heritage listing recognises that "Council House has been the focus of the civic identity of Perth since the 1960s, and as such is identifiable as the public setting for the administrative, ceremonial and political activities of the municipality". In particular, Level 9 is recognised as a significant designated public space.
- 21. The procurement process is underway with the request for tender closing on 15 April 2021. As part of the tender evaluation process, an implementation timeline will be determined and the upgrade of the equipment will occur as soon as possible following contract award.

# Committee Recommendation and Council Resolution (OCM-21/03-066)

MoverCr FleetonSeconderCr Bain

That Council:

- 1. <u>ADOPTS</u> Policy 1.4 Recording and Live Streaming Meetings of Council as recommended by the Policy Committee at its meeting held 15 March 2021.
- 2. <u>APPROVES</u> a budget of \$150,000 for the Live Streaming Project, with \$86,000 being sourced from the existing ICT Audio Visual Equipment Renewal budget and a further \$64,000 from the current Budget Surplus.

#### CARRIED BY ABSOLUTE MAJORITY (9/0)

ForLord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,<br/>Ko and Lezer

Against None

#### 16.9 Review of Local Law Plan

Responsible Officer	Michelle Claire Antonio, General Counsel
Voting Requirement	Simple Majority
Attachments	Not Applicable

#### Purpose

To recommend that the local law review plan is revoked and further extensive and targeted consultation occurs.

## Recommendation from the Policy Committee

That Council:

- 1. <u>REVOKES</u> its decision of 23 February 2021 to adopt the Council Local Law Review Plan.
- 2. <u>REQUESTS</u> the CEO conduct an extensive and targeted consultation process for the local law review.
- 3. <u>INSTRUCTS</u> the CEO upon receipt of responses from the further consultation process to prepare a summary paper for each local law with issues for consideration and review.

# Background

- 1. At its meeting held on 3 November 2020, Council established a Policy Committee with the purpose of reviewing all existing policies and local laws by 1 September 2021.
- 2. Following this, at its meeting held 15 December 2020, Council adopted a Council Policy Review Program and requested that the Chief Executive Officer present a local law review plan at the first Ordinary Council Meeting in 2021.
- 3. A local law review plan for all local laws was adopted by Council at its meeting of 23 February 2021.

#### Discussion

- 4. The City has undertaken public notice for the review of the *Parking Local Law 2017, Dogs Local Law 2011, Standing Orders Local Law 2009, Local Government Property Local Law 2005* and *Health Local Law 2000*. Notices were placed on the City's website on 22 December 2020, displayed on the City's noticeboards, advertised in the West Australian on 23 December 2020, and placed on Twitter and LinkedIn. The consultation closed on 19 February 2021.
- 5. A local public notice to commence the review of the *Air Conditioning Units Local Law 2004, Fencing Local Law 2015, Public Trading Local Law, Special Events Local Law 2007* and *Activities on Land Local Law 2002* was released on 27 January 2021, with the submission period to conclude on 26 March 2021.
- 6. The City's General Counsel commenced at the City on 1 February 2021.
- 7. The General Counsel has advised that no submissions from members of the public have been received for any of the above local laws. Note: two Twitter respondents made comments regarding the timing of one notice.
- 8. It is not anticipated that any substantive or relevant submissions will be received prior to 26 March 2021 for the Air Conditioning Units Local Law 2004, Fencing Local Law 2015, Public Trading Local Law, Special Events Local Law 2007 or Activities on Land Local Law 2002.
- 9. Without any feedback from consultation, it could be inferred that there are no issues for review.
- 10. Alternatively, there is argument that a more extensive and revised consultation approach including a targeted stakeholder engagement process needs to be conducted to ensure:
  - a. Adequate and relevant responses from persons affected by the local laws are received.
  - b. The complex legislative and regulatory framework that surrounds each local law (including federal and state legislation, planning schemes and parliamentary committees) is fully considered in the process as a local law is inoperative to the extent of its inconsistency with other legislation.
  - c. Any condensed timeframe running multiple local law reviews concurrently is only commenced after full and thorough consultation with all stakeholders which then allows specialist advice and proper legislative drafting to be obtained.

# Stakeholder Engagement

11. In addition to public notice requirements as set out by the legislation a more targeted stakeholder engagement is recommended for each local law to ensure that the City engages with its stakeholders more meaningfully on the local law review.

## **Decision Implications**

- 12. If the recommendation is not adopted local law reviews will likely be
  - a. perfunctory and risk the newly amended local laws being legislatively flawed;
  - b. not fit for purpose;
  - c. non-responsive to community needs; and/or
  - d. at risk of disallowance where inconsistent or the subject is not considered by Parliament to be appropriate content for a local law.

## Strategic, Legislative and Policy Implications

Strategic	
Strategic Community Plan Aspiration:	Performance A city led by a Council and supported by an administration that is committed to sound strategy and governance, excellence in customer service and effective and sincere engagement with all stakeholders.
Strategic Community Plan Objective:	5.6 Decision-making that is ethical, informed and inclusive.
Issue Specific Strategies and Plans:	Not Applicable
Legislation. Delegation of Authori	ty & Policy
Legislation:	Section 3.12 of the Local Government Act 1995 Procedure for making local laws Section 3.16 of the Local Government Act 1995 Periodic review of local laws
Authority of Council/CEO:	Council has determined on 15 December 2020 to require a local law review plan be developed and on 23 February 2023 to adopt the local law review plan. As, under section 5.41 of the <i>Local Government Act 1995</i> , the CEO's function is to implement Council decisions, the CEO cannot determine to amend the plan administratively.
Policy:	Not Applicable

# **Financial Implications**

13. An estimated costing of each local law review will be provided in the proposed local law review project plans including the cost of gazettal.

## **Relevant Documents**

Local Law Review Plan adopted 23 February 2021.

# **Further Information**

Not applicable.

# Committee Recommendation and Council Resolution (OCM-21/03-067)

MoverLord Mayor ZempilasSeconderCr Fleeton

That Council:

- 1. <u>REVOKES</u> its decision of 23 February 2021 to adopt the Council Local Law Review Plan.
- 2. <u>REQUESTS</u> the CEO conduct an extensive and targeted consultation process for the local law review.
- 3. <u>INSTRUCTS</u> the CEO upon receipt of responses from the further consultation process to prepare a summary paper for each local law with issues for consideration and review.

#### CARRIED EN BLOC (9/0)

ForLord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,<br/>Ko and LezerAgainstNone

#### 16.10 Updated Policy Review Workplan

Responsible Officer	Michelle Reynolds, Chief Executive Officer
Voting Requirement	Simple Majority
Attachments	Attachment 16.10A – Proposed Policy Review Program

#### Purpose

For the Policy Committee to consider rescheduling certain policy reviews.

# Recommendation from the Policy Committee

That Council:

- 1. <u>ADOPTS</u> the revised policy review schedule at Attachment 16.10A
- 2. <u>REFERS</u> the reviews of the Fraud and Corruption Control Policy and Policy 19.1 Risk Management to the Audit and Risk Committee at its May and July meetings respectively
- 3. <u>REQUESTS</u> the inclusion of a tracking report to be included for each Policy Committee meeting inclusive of policy name, initial date for the completion, revised date and actual date.

# Background

- 1. At its meeting held on 3 November 2020 Council resolved to conduct a review of all its policies by August 2021.
- 2. At its meeting on 15 December 2020 Council adopted a policy review workplan to provide a schedule for conducting the reviews.
- 3. The review process remains on track with:
  - a. 21 reviews completed/12 new policies adopted and nine revoked.
  - b. 14 further reviews through the March Policy Committee process.
  - c. 43 reviews outstanding.
- 4. Recent decisions of Council and other ongoing matters have resulted in the need to amend the timing of some reviews.

#### Discussion

5. It is proposed to amend the policy review workplan as follows:

Review	Move	Reason
<ul><li>18.14 Donations</li><li>18.13 Sponsorship and Grants</li><li>9.5 Sponsorship of City of Perth Activities</li></ul>	Added to the April Policy Committee.	ToenablereconsiderationfollowingconsiderationattheMarchPolicyCommitteeandMarchElectedMemberEngagementSession.
9.10 Management of Leases	Moved to April Policy Committee from June Policy Committee.	To align with the development ofthePropertyPerformance,Investment and Disposal Policy.
<ul><li>18.3 Concerts at the WACA</li><li>Ground</li><li>3.1 Coat of Arms (Council Crest)</li><li>and City of Perth title - Use Of</li></ul>	Moved to April Policy Committee from July Policy Committee.	To smooth the committee workload.
Fraud and Corruption Control Policy 19.1 Risk Management	Refer to the Audit and Risk Committee.	The Audit and Risk Committee is the appropriate body to consider any potential impact of changes to these policies.
Financial Hardship Policy	Moved to May Policy Committee from April Policy Committee.	To be considered with all rates policies at the same time.
9.2 Heritage Rate Concession	Moved to June Policy Committee from May Policy Committee.	To be considered with all rates policies at the same time.
1.11 Freedom of Entry 1.10 Freeman of the City	Moved to June Policy Committee from July Policy Committee.	To smooth the committee workload.

<ul> <li>1.13 Honorary Citizenship</li> <li>1.12 Keys to the City</li> <li>3.5 Sending Delegations to</li> <li>External Bodies</li> <li>11.3 Sister City Relationships</li> </ul>		
1.5 Public Art	Added to the July Policy Committee.	To enable reconsideration following consideration at the February Policy Committee and an Elected Member Engagement Session.
6.3 State Register of Heritage Places	Moved to July Policy Committee from June Policy Committee	To be reviewed alongside related art and culture policies.
18.2 Cultural Collections	Moved to July Policy Committee from April Policy Committee	There is currently a review of the Cultural Collections service underway. This review is expected to be reported to Council in May. Following Councils decision, the review of this policy will be able to proceed with clear direction.

6. These amendments will allow the City to provide appropriate resourcing and consideration to the policy reviews that are to be undertaken.

#### Stakeholder Engagement

Nil.

#### **Decision Implications**

- 7. If Council does not support a revised workplan it may result in policy reviews being prepared in an unclear environment.
- 8. By adopting the revised workplan the City will be in a better position to review policies as the context the policy sits within will be more certain.

# Strategic, Legislative and Policy Implications

Strategic	
Strategic Community Plan Aspiration:	Not Applicable
Strategic Community Plan Objective:	Not applicable
Issue Specific Strategies and Plans:	Not Applicable
Legislation and Policy	

Legislation:	Not Applicable
Policy:	Not Applicable

## **Financial Implications**

Not applicable.

# Relevant Documents

Not applicable.

# **Further Information**

Resulting from discussion and questions raised from the Policy Committee held on 15 March 2021, the following additional information is provided:

9. The Policy Committee included an additional recommendation requesting an ongoing tracking report. This will be provided in the form of a report to every meeting of the committee until the review process is completed.

# Committee Recommendation and Council Resolution (OCM-21/03-068)

MoverLord Mayor ZempilasSeconderCr Fleeton

That Council:

- 1. <u>ADOPTS</u> the revised policy review schedule at Attachment 16.10A
- 2. <u>REFERS</u> the reviews of the Fraud and Corruption Control Policy and Policy 19.1 Risk Management to the Audit and Risk Committee at its May and July meetings respectively
- 3. <u>REQUESTS</u> the inclusion of a tracking report to be included for each Policy Committee meeting inclusive of policy name, initial date for the completion, revised date and actual date.

#### CARRIED EN BLOC (9/0)

For Lord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon, Ko and Lezer

Against None

# Council Resolution (OCM-21/03-069)

MoverCr FleetonSeconderCr Gordon

That Council <u>RESOLVES</u> to change the order of business to deal with Item 17.1 Tender – Marketing Creative Services RFT000027, last.

#### CARRIED UNOPPOSED (9/0)

For	Lord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,
	Ko and Lezer
Against	None

#### 18. Motions of which notice has been given

7.42pm	The Alliance Manager Governance departed the meeting during Item 18.1 and returned at 7.46pm.
7.46pm	The Chief Executive Officer departed the meeting during Item 18.1 and returned at 7.48pm.

# 18.1 Notice of Motion – Councillor Clyde Bevan - Activating the City through Music Events and Festivals

The following Notice of Motion was submitted in accordance with clause 4.12 of the *Standing Orders Local Law 2009.* 

Elected Member	Councillor Clyde Bevan	
Date Notice of Motion received	27 February 2021	
Motion	<ul> <li>That Council:</li> <li>1. <u>ESTABLISHES</u> as a key priority the facilitation and attraction of contemporary music events and festivals, for a variety of audiences, with the aims of: <ul> <li>a. Attracting event organisers into Perth</li> <li>b. Increasing the number and frequency of events in Perth</li> <li>c. Building a healthier and more sustainable events industry</li> <li>d. Activating key city spaces</li> <li>e. Increasing vibrancy and community wellbeing</li> </ul> </li> <li>2. <u>DEVELOPS</u> an Events Strategy that embeds, implements and measures success against the key priority outlined in point 1</li> <li>3. <u>PRIORITISES</u> contemporary music events and festivals in both the 2021/22 Events Program and the 2021/22 Sponsorships and Grants Program.</li> </ul>	
Reason provided for the motion	It is important that the City continues to support the community by activating the City through providing entertainment as this in turn will also support local businesses – especially the hospitality industry – as more people in the City will mean that there will be more customers for our businesses. More music events and festivals will bring more people into the City to make it a more vibrant and exciting place to visit.	

# Response to Notice of Motion - Activating the City through Music Events and Festivals

Responsible Officer	Anne Banks-McAllister – General Manager Community Development
Voting Requirement	Simple Majority
Attachments	Not Applicable

#### Discussion

- 1. Events and festivals contribute significantly to the social, cultural and economic fabric of the Perth community.
- 2. The City of Perth processes over 900 event applications each year, many of which are contemporary music events, yet there is currently no strategy guiding the assessment of these applications, nor the attraction, programming and sponsorship of events of any kind, including contemporary music events.
- 3. An Events Strategy will clarify the City's role in organising, curating, approving and monitoring events and will ensure the yearly calendar of event offerings provides enriching experiences for many diverse audiences.
- 4. A recent study by Edith Cowan University, commissioned by WA Music, found that the contemporary music industry provides over \$985M in broad economic impact across the Western Australian community and employs 2,933 people, representing \$149M in wages.
- 5. The State Government launched its Contemporary Music Industry Fund during its last term, investing \$3M into the contemporary music industry via WA Music, and a further \$3M was an election promise of the newly elected State Government.
- 6. It is important that the City show leadership and strategic direction in supporting the local music industry on the ground and providing a wide range of experiences for the diverse audiences within its capital city community.

# **Decision Implications**

7. Supporting the motion will provide important strategic direction across the City's events and sponsorship functions and will send a clear message to the community that the City values events, and music events in particular. This will have positive effects in attracting new events and music festivals contributing to increased city vibrancy; sustainability of the contemporary music sector; and positive social, cultural and economic impact for the Perth community.

# Strategic, Legislative and Policy Implications

Strategic	
Strategic Community Plan Aspiration:	<ul> <li>People - A safe, activated and welcoming city that celebrates its diversity and sense of community, providing unique educational, cultural, sporting and lifestyle offerings.</li> <li>Prosperity - A city with a diverse and resilient economy capitalising upon its unique competitive advantages and creative reputation, attracting sustainable investment in education, tourism, entertainment, commerce, technology and trade.</li> </ul>
Strategic Community Plan Objective:	<ul> <li>1.6 - Thriving and sustainable cultural, artistic and heritage industries, activities and events that encourage locals and visitors to come back for more.</li> <li>4.8 - Iconic signature events positioned strategically to create a vibrancy that attracts intrastate, interstate and international visitors.</li> </ul>
Issue Specific Strategies and Plans:	Cultural Development Plan 2019 – 2029 - Activity 4.7 Partner with State Government and key music stakeholders to investigate contemporary music industry development focused on shared objectives.

Legislation, Delegation of Authority and Policy	
Legislation:	Object 8(1)(g) of the <i>City of Perth Act 2016</i> to strengthen Perth's reputation as an innovative, sustainable and vibrant city that attracts and welcomes all.
Authority of Council/CEO:	Not Applicable
Policy:	Not Applicable

# **Financial Implications**

There are no direct financial implications relating to the motion.

## **Relevant Documents**

Report for WA Music – Preliminary Economic Impact of the Music Industry in WA

## Council Resolution (OCM-21/03-070)

Mover Cr Bevan Seconder Cr Bain

That Council:

- 1. <u>ESTABLISHES</u> as a key priority the facilitation and attraction of contemporary music events and festivals, for a variety of audiences, with the aims of:
  - a. Attracting event organisers into Perth
  - b. Increasing the number and frequency of events in Perth
  - c. Building a healthier and more sustainable events industry
  - d. Activating key city spaces
  - e. Increasing vibrancy and community wellbeing
- 2. <u>DEVELOPS</u> an Events Strategy that embeds, implements and measures success against the key priority outlined in point 1
- 3. <u>PRIORITISES</u> contemporary music events and festivals in both the 2021/22 Events Program and the 2021/22 Sponsorships and Grants Program.

#### CARRIED UNOPPOSED (9/0)

For	Lord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,
	Ko and Lezer
Against	None

# 7.50pm The Alliance Manager Governance departed the meeting during Item 18.2 and returned at 7.51pm. 7.54pm The Project Director Strategic Finance (CFO) retired from the meeting during Item 18.2.

#### 18.2 Notice of Motion – Councillor Brent Fleeton - Parking Infringement Enforcement

The following Notice of Motion was provided in accordance with clause 4.12 of the *Standing Orders Local Law* 2009.

Elected Member	Councillor Brent Fleeton
Date Notice of Motion received	24 March 2021
Notice of Motion	<ul> <li>That Council <u>REQUESTS</u> that the Chief Executive Officer:</li> <li>1. <u>INVESTIGATES</u> how the following outcomes can be achieved within the City's existing regulatory framework (which may include, but is not limited to the City's Parking Local Law 2017, and any relevant policies, guidelines and plans): <ul> <li>a. Differentiation between the management of parking in residential and commercial areas</li> <li>b. Prioritisation of parking enforcement in high risk and high traffic areas</li> <li>c. Provision of clear guidance on how discretion may be exercised in administering the Parking Local Law 2017 and any other relevant policies and guidelines</li> </ul> </li> <li>2. <u>PROVIDES</u> a further report back to Council by the August 2021 Ordinary Council Meeting to present any changes required to achieve the outcomes point 1.</li> </ul>
Reason provided for the motion	<ul> <li>Parking is probably the most complex issue impacting on all stakeholders in the City of Perth; the State Government, Councillors, the administration, residents, ratepayers, businesses and visitors.</li> <li>Councillors heard loud and clear during the 2020 election campaign that improvements must be made in different areas of parking. Fines, fees, timed bays, residential areas versus commercial, how our parking inspectors interact with our customers - all of it needed reviewing.</li> <li>It was initially understood by Councillors that the new Policy Committee was the appropriate vehicle to alter relevant laws and policies to seek improvements for our customers, however it is apparent the City administration requires more time, detail, and resourcing to achieve this overarching goal.</li> </ul>

The	e motion will hopefully lead to:
1.	Clear links between what Councillors are aiming to achieve on behalf of
	residents and ratepayers and what the administration needs to do to facilitate this in a timely manner, and
2.	A clear message to the community that we are working on this, it's complex, it will take time, but we are onto it.

# Response to Notice of Motion - Parking Infringement Enforcement

Responsible Officer	Michael Foley – Acting General Manager Infrastructure and Operations
Voting Requirement	Simple Majority
Attachments	Not Applicable

#### Discussion

- 1. The management and enforcement of parking in the City is underpinned by the City's Strategic Community Plan, Corporate Business Plan, the City of Perth Parking Local Law 2017, Policy 3.1 Kerbside Parking (subject to adoption at Council's March meeting) and a broader regulatory framework. Changes to the way in which the City operates its complex parking business may impact a broad range of stakeholders.
- 2. In order to achieve the outcomes in the motion, an investigation into the management and enforcement of parking in the City will need to take into account:
  - a. City systems and processes such as parking machines and technology
  - b. Customer and stakeholder needs such as complaints and appeals.
  - c. The broader legislative framework affecting the regulation and enforcement of parking, as described in the 'Strategic, Legislative and Policy Implications' section below
- 3. The results of the investigation incorporating how the outcomes can be achieved will be presented to Council at its August 2021 Ordinary Meeting.

## **Decision Implications**

Not applicable.

## Strategic, Legislative and Policy Implications

Strategic	
Strategic Community Plan Aspiration:	Prosperity - A city with a diverse and resilient economy capitalising upon its unique competitive advantages and creative reputation, attracting sustainable investment in education, tourism, entertainment, commerce, technology and trade.
Strategic Community Plan Objective:	4.6 Precincts that utilise their unique sense of place, local pride and enthusiasm to encourage investment and economic activity.
Issue Specific Strategies and Plans:	Strategic Community Plan and Corporate Business Plan

Legislation, Delegation of Authority & Policy		
Legisla	Legislation (and its relevance to the Parking Local Law)	
<i>Road Traffic Act 1974</i> and <i>Road</i> <i>Traffic Code 2000</i>	Sets the general requirements for driving and use of vehicles including parking throughout the state. The Parking Local Law is considered supplementary to provisions of the Code.	
Road Traffic (Administration) Act 2008	Provides for administration and enforcement of the Road Traffic Act 1974 and the Road Traffic Code 2000. Certain definitions are used within the Parking Local Law.	
Local Government Act 1995	Enables the creation of the Parking Local Law and provides for the enforcement of offences under local laws such as provisions relating to vehicle offences and infringements.	
Local Government (Parking for People with Disabilities) Regulation 2014	Sets the manner for identifying permit parking areas for people with a disability and offences related to unauthorised use of these areas.	
Local Government (Functions) and General Regulations 1996	Specifies certain procedures and forms for infringements issued in relation to local laws.	
Perth Parking Management Act 1999, Perth Parking Management Regulations 1999 and Perth Parking Management Policy (State)	Under this legislation and policy, all non-residential bays within the Perth Parking Management Area are required to be licensed and an annual fee is payable. This includes provides for special events parking.	

# **Financial Implications**

There are no direct financial implications associated with the motion at this time.

## **Relevant Documents**

Not applicable.

## Council Resolution (OCM-21/03-071)

MoverCr FleetonSeconderCr Gobbert

That Council <u>REQUESTS</u> that the Chief Executive Officer:

- 1. <u>INVESTIGATES</u> how the following outcomes can be achieved within the City's existing regulatory framework (which may include, but is not limited to the City's Parking Local Law 2017, and any relevant policies, guidelines and plans):
  - a. Differentiation between the management of parking in residential and commercial areas
  - b. Prioritisation of parking enforcement in high risk and high traffic areas
  - c. Provision of clear guidance on how discretion may be exercised in administering the Parking Local Law 2017 and any other relevant policies and guidelines
- 2. <u>PROVIDES</u> a further report back to Council by the August 2021 Ordinary Council Meeting to present any changes required to achieve the outcomes point 1.

#### CARRIED UNOPPOSED (9/0)

For	Lord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,
	Ko and Lezer
Against	None

## 18.3 Notice of Motion – Deputy Lord Mayor Anghie - Lunar New Year

The following Notice of Motion has been provided in accordance with clause 4.12 of the *Standing Orders Local Law 2009.* 

Elected Member	Deputy Lord Mayor
Date Notice of Motion received	23 March 2021
Notice of Motion	<ol> <li><u>INVESTIGATES</u> installing red lanterns in the Hay and Murray Street Malls, and potentially other City neighbourhoods, in addition to James and William Street, for the 2022 Lunar New Year celebrations.</li> <li><u>INVESTIGATES</u> engaging an organisation to provide lion dancing performances in the Hay and Murray Street malls for the 2022 Lunar New Year Celebrations.</li> </ol>
Reason provided for the motion	<ul> <li>We may not be able to travel to other countries at the moment, but you can experience their culture in our City. Perth is home to some amazing cultural events - Chung Wah's Lunar New Year celebrations, Perth Indonesian Community's Summer Time Festival, Perth Japan Festival, Buddha's Birthday and others - bringing thousands of people into our City.</li> <li>These events bring our City to life with colour and activity. It would be great to see these celebrations extend across our City - and this is the reason for my Notice of Motion.</li> <li>This year we saw more than 300 beautiful red lanterns strung along James and William Street, and lion dancing in the Cultural Centre on Sunday, 14 February drawing in thousands of people for the Lunar New Year Festival. My proposal is to extend these celebrations across the City - and across the celebration period.</li> <li>Multiculturalism is such an important part of our City and something to be proud of and celebrate.</li> </ul>

## Response to Notice of Motion - Deputy Lord Mayor Anghie - Lunar New Year

Responsible Officer	Anne Banks-McAllister – General Manager Community Development
Voting Requirement	Simple Majority
Attachments	Not Applicable

## Discussion

- 1. Lunar New Year is an important time of the year for the city, given that Chinese people account for the largest overseas population (outside of English-speaking countries) in Perth, and the City of Perth's Chinese Sister City relationships are highly active, supporting a key international relationship between China and Australia.
- In the City's <u>Cultural Development Plan 2019 2029</u>, activity 1B.9.b identifies celebrating Chinese New Year as a key priority, and Lunar New Year celebrations have been delivered by the City of Perth in collaboration with the local community since 2019.
- 3. In 2021, the City delivered a Lunar New Year activation comprising a giant pop-up Chinese lantern wall in Northbridge Piazza and more than 300 red lanterns strung along James and William Street. The Chinese Lantern Wall cost \$43,011, including security for asset protection and the red lanterns cost \$15,970, including traffic management for installation and removal. The City also sponsored the Chung Wah Chinese New Year Celebrations with a financial contribution of \$70,000, comprising free community performances, including lion dancers.
- 4. The red lanterns and lion dancers tend to have the most impact and value for money. Looking to 2022:
  - a. To program additional Chinese lion dancers in the Hay and Murray Street Malls would cost approximately \$700 per 10 to 15-minute performance and can be programmed with Chung Wah Association.
  - b. Installation of lanterns in the malls would have reduced cost because there is no need for road closures however overall it is estimated to cost an additional \$9,000 for hire and install/removal.
  - c. The 'signature activation' (such as the Lantern Wall) changes from year to year and is the costliest to deliver. It is therefore proposed to not have any signature activation in 2022. This would also ease internal resource pressures to help facilitate and deliver other activations at this time of year.
  - d. There is currently \$50,000 in the 2021/22 draft operating project budget (Tier 2 project). A substantial program of lion dancing in the malls, as well as extension of the red lanterns could be accommodated in this budget.

## **Decision Implications**

5. If Council supports the motion, the impact on the administration will be minimal, with significant positive community impact. This notice of motion would be relatively straightforward to implement given the considerations outlined in the discussion section above and can be accommodated within resource allocations in the draft 2021/22 annual budget.

6. The final proposal for the activation would be presented within the 2021/22 Annual Events Plan, currently being collated for Council approval at the May Ordinary Council Meeting.

# Strategic, Legislative and Policy Implications

Strategic	
Strategic Community Plan Aspiration:	People A safe, activated and welcoming city that celebrates its diversity and sense of community, providing unique educational, cultural, sporting and lifestyle offerings.
Strategic Community Plan Objective:	<ul><li>1.4</li><li>An inclusive approach that embraces youth, seniors, people with a disability, and people from all walks of life.</li></ul>
Issue Specific Strategies and Plans:	Cultural Development Plan 2019 – 2019 Activity 1B.9.b: Leverage Sister City relationships to deliver activations that celebrate Chinese New Year.

Legislation, Delegation of Authority & Policy	
Legislation:	Object 8(1)(g) of the <i>City of Perth Act 2016</i> - to strengthen Perth's reputation as an innovative, sustainable and vibrant city that attracts and welcomes all.
Authority of Council/CEO:	Not Applicable
Policy:	Not Applicable

## **Financial Implications**

The financial implications of the motion is accommodated within the draft 2021/22 annual budget, subject to Council's adoption.

Account Number	TBD	Operating
Account Description	Lunar New Year	
Total Budget	\$50,000	
Budget – This report	\$50,000	
Remaining Budget	\$0	

# **Relevant Documents**

Not applicable.

## Primary Motion

MoverDeputy Lord Mayor AnghieSeconderCr Gordon

That the City:

- 1. <u>INVESTIGATES</u> installing red lanterns in the Hay and Murray Street Malls, and potentially other City neighbourhoods, in addition to James and William Street, for the 2022 Lunar New Year celebrations.
- 2. <u>INVESTIGATES</u> engaging an organisation to provide lion dancing performances in the Hay and Murray Street malls for the 2022 Lunar New Year Celebrations.

Cr Ko moved an amendment to point 1 to include the 2021 Mid-Autumn Festival.

## Amendment

MoverCr KoSeconderCr Fleeton

1. <u>INVESTIGATES</u> installing red lanterns in the Hay and Murray Street Malls, and potentially other City neighbourhoods, in addition to James and William Street, for the 2021 Mid-Autumn Festival and 2022 Lunar New Year celebrations.

#### Reason:

To ensure the City investigates the installation of red lanterns for the Mid-Autumn Festival, in addition to the 2022 Lunar New Year Celebrations.

#### CARRIED UNOPPOSED (9/0)

ForLord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,<br/>Ko and LezerAgainstNone

The amendment was declared carried and formed part of the primary motion.

Council Resolution (OCM-21/03-072)

MoverDeputy Lord Mayor AnghieSeconderCr Gordon

That the City:

- 1. <u>INVESTIGATES</u> installing red lanterns in the Hay and Murray Street Malls, and potentially other City neighbourhoods, in addition to James and William Street, for the 2021 Mid Autumn Festival and 2022 Lunar New Year celebrations.
- 2. <u>INVESTIGATES</u> engaging an organisation to provide lion dancing performances in the Hay and Murray Street malls for the 2022 Lunar New Year Celebrations.

#### CARRIED UNOPPOSED (9/0)

ForLord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,<br/>Ko and LezerAgainstNone

#### 17. Matters for which the meeting may be closed

8.04pm The Lord Mayor disclosed a direct financial interest in Item 17.1 (detailed in Item 6) and departed the meeting. The Deputy Lord Mayor assumed the chair.

#### Council Resolution (OCM-21/03-073)

MoverCr FleetonSeconderCr Gordon

That Council <u>CLOSE</u> the meeting to the public for consideration of Item 17.1 - Tender – Marketing Creative Services RFT000027.

#### CARRIED UNOPPOSED (8/0)

For Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon, Ko and Lezer

Against None

The meeting was closed to the public at 8.05pm and members of the public gallery departed the Chamber.

## 17.1 Tender – Marketing Creative Services RFT000027

Responsible Officer	Anne Banks-McAllister, General Manager Community Development
Voting Requirement	Simple Majority
Attachments	Confidential Attachment 17.1A – Evaluation Report Confidential Attachment 17.1B – Schedule of Rates and Comparison

## Purpose

To appoint a suitably qualified and experienced supplier to the Marketing Creative Services contract.

## Recommendation

That Council <u>ACCEPTS</u> the most suitable tender, being that submitted by 303MullenLowe for the Marketing Creative Services (RFT000027) contract for a period of three years in accordance with their submitted schedule of rates in Confidential Attachment 17.1B and subject to the provision of a Council approved annual budget for this purpose.

# Background

- 1. The City of Perth's contract for the supply of Marketing Creative Services expired on 31 January 2021.
- 2. The previous contract was held jointly by The Brand Agency and 303MullenLowe since September 2019. Work was allocated to each agency according to a forward calendar of approved projects. Prior to this, The Brand Agency held the contract exclusively for a period of three years.
- 3. The provision of media booking, buying and planning has been separated out of the Marketing Creative Services tender for the first time and was awarded separately to Initiative Media at the Ordinary Council Meeting on 23 February 2021.
- 4. This has resulted in a diversification of suppliers across marketing and advertising and is considered to provide the City with access to increased specialist expertise.
- 5. The City requires the provision of Marketing Creative Services as a critical part of its strategy of an outsourced model of marketing operations, to complement and work alongside Initiative Media.
- 6. The scope of the tender included:
  - a. Category 1 Brand Strategy and Planning
  - b. Category 2 Creative Concepting
  - c. Category 3 Creative Production and Execution
- 7. Tenderers could nominate for all three or any combination of the categories.
- 8. The tender is non-exclusive, meaning the City has the option to procure Marketing Creative Services outside of this contract for specific purposes in the future, subject to compliance with the new Purchasing Policy 2.2. This allows the City suitable flexibility where required.
- 9. The City retained the option to appoint one supplier to any or all categories, or a panel of suppliers to any or all categories. Under the terms of the tender document, a panel had to be a minimum of three suppliers and ranked, with work awarded to rank 1 first, then to rank 2 and so on only if the higher ranked supplier declined the work.
- 10. The Request for Tender was advertised in The West Australian and released on the City's e-Tendering portal Tenderlink on 20 November 2020 and closed on 8 December 2020 at 2pm.

## Discussion

- 11. Tenderers were required to address the following qualitative selection criteria:
  - a. Organisation, services on offer and client portfolio (15%)
  - b. Capability and experience (40%)
  - c. Success case studies (25%)
  - d. Account personnel (20%)
- 12. A total of nine tenders were received by the closing date.

- 13. The compliance criteria were assessed for all tenders. Some tenderers had minor omissions or areas for clarification in the compliance criteria, however, none of these ruled out or disqualified any of the tenderers as they were considered minor in nature.
- 14. Following an assessment of each tender response against their nominated category(ies) and selection criteria by the procurement panel, each tenderer was scored and then ranked from highest to lowest (Confidential Attachment 17.1B).
- 15. This process identified 303MullenLowe as the highest-ranked tenderer based on the qualitative selection criteria and weightings.
- 16. A comparative price analysis was undertaken to compare the schedule of rates submitted by the top three ranked tenders. Of the 58 line items analysed, it was found that 303MullenLowe had the best price for 25 line items, with the other two respondents both having the best price on 10 line items (Confidential Attachment 17.1B).
- 17. Comparing the schedule of rates for 303MullenLowe against those received in the previous comparable contracts expiring on 31 January 2021, it is considered that the new schedule of rates submitted in this tender will be equal to or more favourable for the City, depending on the makeup of the approved marketing projects through the duration of the contract.
- 18. Confidential Attachment 17.1A includes a detailed evaluation report of all tenderers.
- 19. Whilst the RFT indicated a maximum term of three years plus two one-year options, the panel recommends awarding the contract on the basis of three years with no options which provide the City with the advantage of access to the best rates, medium-term certainty and closer alignment with the term of contract offered to Initiative Media at the February Ordinary Council meeting.
- 20. The assessment panel strongly considered recommending a panel of suppliers in Category 2 and 3. However, due to the ranked system as advertised in the tender, it was considered highly unlikely that enough work would be made available to suppliers ranked second or third to warrant their inclusion.
- 21. Subsequent to this tender being released, at the Ordinary Council Meeting held on 15 December 2020, Council elected to reduce the scope and budget of the marketing projects for 2021 and this smaller project list would also reduce the benefits to the City of having a panel of suppliers.

## Stakeholder Engagement

Not applicable.

## **Decision Implications**

- 22. If Council supports the recommendation, a contract will be entered into with 303MullenLowe for the provision of services as requested in the Marketing Creative Services tender for a period of three years, commencing as soon as practical after Council approval.
- 23. If Council does not support the recommendation, a new tender process may need to be conducted under the City's new Purchasing Policy 2.2 which is estimated to take up to four months to complete. This carries a reputational risk to the City, where responding to tenders is a time consuming and costly exercise for suppliers who may not be willing to resubmit offers.
- 24. If Council does not support the recommendation, and a new tender process is not run, the City will have to procure its Marketing Creative Services separately for each approved marketing project. This will increase the administrative burden on the City's officers, increase the planning time required for each marketing project and potentially increase the costs to access these services, as the current schedule of rates are based on a three-year commitment.
- 25. If Council does not support the recommendation, the promotional campaign to support the Winter Festival event in June and July will be at high risk of not being able to proceed. A new procurement process would need to be conducted which is estimated at a minimum of six weeks to conclude from decision of Council.

Strategic	
Strategic Community Plan Aspiration:	Prosperity A city with a diverse and resilient economy capitalising upon its unique competitive advantages and creative reputation, attracting sustainable investment in education, tourism, entertainment, commerce, technology and trade.
Strategic Community Plan Objective:	<ul> <li>4.1 A sustained increase in leisure and business tourism visitation</li> <li>4.3 Strategic brand positioning for Perth as a city that is internationally recognisable, unique and inviting</li> <li>4.4 Attract and support new and existing business to create a CBD retail experience that is superior to suburban competition.</li> </ul>
Issue Specific Strategies and Plans:	Corporate Business Plan CBP4.5 Marketing Campaign to promote Perth as Safe & Open

## Strategic, Legislative and Policy Implications

Legislation, Delegation of Authority & Policy	
Legislation:	<ul> <li>Section 3.57 of the Local Government Act 1995</li> <li>This section requires a local government to invite tenders before it enters into a contract for goods and services of a prescribed kind.</li> <li>Part Four of the Local Government (Functions and General) Regulations 1996.</li> <li>This Part prescribes when tenders are required to be invited and sets the procedural requirements for a tender process.</li> </ul>
Authority of Council/CEO:	Under Regulation 18 of the <i>Local Government (Functions and General)</i> <i>Regulations 1996,</i> the local government may accept the tender which it thinks will be most advantageous. While this function has been delegated to the CEO, given the strategic importance, it has been referred to Council for a decision.
Policy	Policy 9.7 Purchasing The proposal process has been conducted in accordance with Council Policy 9.7 as the new Purchasing Policy 2.2 had yet to be adopted by Council

## **Financial Implications**

- 26. There is no current approved expenditure within financial year 2020/21 as part of this contract.
- 27. A report to allocate budget for marketing of the Winter Festival program in financial year 2020/21 is being considered separately by Council, and the successful tenderer will be required to provide services in relation to this project.
- 28. The financial implications of the recommendation in financial year 2021/22 and financial year 2022/23 will be subject to the annual budget and service planning process, with all marketing projects to be approved by Council.

#### Relevant Documents

Not applicable.

# Further Information Item 17.1 Tender – Marketing Creative Services RFT000027

Resulting from discussion and questions raised on the Agenda Briefing Session agenda on 23 March 2021, additional information is now included in the Confidential Information document.

## Council Resolution (OCM-21/03-074)

MoverCr FleetonSeconderCr Gordon

That Council <u>SUSPEND</u> Clause 7.11 of the Standing Orders Local Law 2009, 'limitation on members speaking'.

#### CARRIED UNOPPOSED (8/0)

ForDeputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon, Ko and LezerAgainstNone

#### Council Resolution (OCM-21/03-075)

MoverCr FleetonSeconderCr Gordon

That Council <u>REINSTATE</u> Clause 7.11 of the Standing Orders Local Law 2009, 'limitation on members speaking'.

#### CARRIED UNOPPOSED (8/0)

ForDeputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon, Ko and LezerAgainstNone

#### Council Resolution (OCM-21/03-076)

MoverCr FleetonSeconderCr Gordon

That Council <u>DEFER</u> consideration of Item 17.1 Tender - Marketing Creative Services RFT000027 to a Special Council Meeting to be held on Tuesday, 6 April 2021 at 4pm.

#### CARRIED UNOPPOSED (8/0)

ForDeputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon, Ko and LezerAgainstNone

# Council Resolution (OCM-21/03-077)

MoverCr FleetonSeconderCr Gordon

That Council <u>RE-OPEN</u> the meeting to the public.

#### CARRIED UNOPPOSED (8/0)

For	Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon, Ko and Lezer
Against	None
8.27pm	The meeting was re-opened to the public and the Lord Mayor re-entered the meeting and resumed the Chair. The Lord Mayor advised the gallery of the resolution passed behind closed doors in relation to Item 17.1.

#### 17.2 Tender - Supply & Delivery of Rear Loader Refuse Trucks RFT000040

Responsible Officer	Michael Foley, Acting General Manager Infrastructure & Operations	
Voting Requirement	Simple Majority	
Attachments	Confidential Attachment 17.2A - Evaluation Report	
	Confidential Attachment 17.2B – Confidential Schedule of Rates	

## Purpose

This report seeks Council's approval to accept the most suitable tender for the Supply and Delivery of Rear Loader Refuse Trucks.

#### Recommendation

That Council <u>ACCEPTS</u> the most suitable tender, being that submitted by Major Motors Pty Ltd for Tender RFT000040 20/21 - Supply of Delivery of Rear Loader Refuse Trucks, for an initial period of one year, with two options to extend the contract for further periods of one year each in accordance with their submitted schedule of rates in Confidential Attachment 17.2B.

# Background

- 1. The City's fleet and plant renewal program is based on the whole of life cost assessment reflected in the City's 10 Asset-Management Program. The program identifies eight refuse trucks for replacement over the next three years.
- 2. Council approval is required as the contract value will exceed \$1M in a 12-month period.
- 3. The City of Perth issued a Request for Tender for the Supply & Delivery of Rear Loader Refuse Trucks as an Open tender via Tenderlink on 30 September 2020. The Tender closed 22 October 2020 with submissions received from six tenderers.
- 4. The scope of the request included two sizes of Rear Loader Refuse Trucks, each as a complete unit comprising of chassis and compactor.
  - a. Type 1 19-25m<sup>3</sup> Refuse truck
  - b. Type 2 10-15 m<sup>3</sup> Refuse truck

## Discussion

- 5. Tenderers were required to address the following qualitative selection criteria:
  - a. Fit for purpose & technical specification 45%
  - b. Environmental considerations 20%
  - c. Service support and parts 15%
  - d. Operator ergonomics 20%
- 6. A total of six submissions were received by the closing date.
- 7. The compliance criteria were assessed for all submissions. Some tenderers had minor omissions or areas for clarification in the compliance criteria, however, no submissions were disqualified from consideration as the issues were considered minor in nature.
- 8. Following assessment of each tender response against their nominated category(ies) and selection criteria by the procurement panel, each respondent was scored and then ranked from highest to lowest (Confidential Attachment 17.2A).
- 9. A comparative price analysis was undertaken to compare the schedule of rates submitted by the top three ranked respondents in each category (Confidential Attachment 17.2A).
- 10. The pricing comparison was based on the capital cost with all items required.
- 11. Major Motors Pty Ltd a scored equal to the other two shortlisted submissions against the qualitative criteria, however as their pricing was lower they are considered the most advantageous submission for both types of refuse trucks being:
  - a. Type 1 19-25m<sup>3</sup> Refuse truck, Isuzu FVY 240-300 & Superior Pak 20m<sup>3</sup>
  - b. Type 2 10-15m<sup>3</sup> Refuse truck, Isuzu FSR 10-260 & Garwood 12m<sup>3</sup>

#### Stakeholder Engagement

Not applicable.

## **Decision Implications**

12. If Council does not support the recommendation, the Capital Works Replacement Program will not be delivered. This will increase maintenance costs and reduce productivity.

# Strategic, Legislative and Policy Implications

Strategic	
Strategic Community Plan Aspiration:	Performance A city led by a Council and supported by an administration that is committed to sound strategy and governance, excellence in customer service and effective and sincere engagement with all stakeholders
Strategic Community Plan Objective:	5.7 Asset management, community services and major projects all guided by strategies that are inclusive, transparent, contemporary and intrinsically linked to the community's strategic vision.
Issue Specific Strategies and Plans:	Asset Management Plan The 10-year Capital Works Replacement program forms part of the Corporate Asset Management Plan
Legislation, Delegation of Authority	/ & Policy
Legislation:	Regulation 18 of the Local Government (Functions and General)Regulations 1996
Authority of Council/CEO:	Delegation 1.2.7 provides for CEO acceptance of tenders where the resulting contract is \$1,000,000 (excluding GST) per annum or less [Regulation 18(1)]. As the value of this contract is \$2,509,765.44 a Council decision is required.
Policy:	Policy 9.7 Purchasing The proposal process has been conducted in accordance with Council Policy 9.7

# **Financial Implications**

The financial implications of the recommendation(s) are accommodated within the existing budget.

Account Number	SP 1111 100 88 10256	Capital
Account Description	Plant – Refuse Truck Replacement	
Total Budget	\$1,030,000	
Budget – This report	\$892,696.36	
Remaining Budget	\$137,303.64	
Budget Impact	Accommodated within the existing bu	udget and LTFP.

13. Funding for the two subsequent years is included in the indicative allocation for fleet asset renewals in the Long Term Financial Plan (LTFP).

## **Relevant Documents**

Not applicable.

# **Further Information**

Not applicable.

## Council Resolution (OCM-21/03-078)

MoverLord Mayor ZempilasSeconderCr Fleeton

That Council <u>ACCEPTS</u> the most suitable tender, being that submitted by Major Motors Pty Ltd for Tender RFT000040 20/21 - Supply of Delivery of Rear Loader Refuse Trucks, for an initial period of one year, with two options to extend the contract for further periods of one year each in accordance with their submitted schedule of rates in Confidential Attachment 17.2

#### CARRIED EN BLOC (9/0)

For	Lord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,
	Ko and Lezer
Against	None

## 17.4 Internal Audit and Risk Action Plan and Internal Audit Plan 2020-21

Responsible Officer	Michelle Reynolds, Chief Executive Officer
Voting Requirement	Simple Majority
Attachments	Attachment 17.4A – Internal Audit and Risk Action Plan January 2021 Attachment 17.4B – Inquiry Report and Deloitte Review linkages to the Internal Audit and Risk Action Plan January 2021 Confidential Attachment 17.4C – Internal Audit and Risk Action Plan January 2021 – Estimated Cost Attachment 17.4D – Proposed Internal Audit Plan 2020-21

## Purpose

To present an Action Plan for the Audit and Risk Function and revised Internal Audit Plan 2020-21 to address the recommendations of the City of Perth Inquiry Report, and the Deloitte 'Review of the Internal Audit and Risk Management Functions'.

# Recommendation from the Audit and Risk Committee:

That Council:

- 1. <u>ENDORSES</u> the Internal Audit and Risk Action Plan, as per Attachment 17.4A
- 2. <u>ENDORSES</u> the revised Internal Audit Plan 2020/21, as per Attachment 17.4D with the exception\_of the Owners and Occupiers Roll, which should be audited by an independent qualified Auditor as per the City of Perth Inquiry recommendation and
- 3. <u>NOTES</u> that the required funding for the Action Plan has been included in the statutory mid-year budget review due to be considered by Council at its February Ordinary Meeting

## Background

- 1. The City of Perth has actively been progressing improvements as recommended in the City of Perth (the Inquiry) Report. An Implementation Plan was developed to demonstrate the commitment to addressing the recommendations.
- 2. At its meeting held on 15 December 2020, Council resolution (1512/18) was passed as follows:
  - 1. "That Council ENDORSES the Inquiry into the City of Perth Recommendation Implementation Plan included in Attachment 15.3A"
- 3. 48 of the Inquiry recommendations relate to Internal Audit and Risk.
- 4. The City engaged Deloitte to perform a review of the Internal Audit and Risk Management functions. The review came as a result of the City's desire to obtain independent external advice on the effectiveness of the functions' operating models and in response to a recommendation from the City of Perth Inquiry Report.
- 5. Relevant City of Perth Inquiry Recommendations are:

#245 "The City's risk, audit and assurance management frameworks be comprehensively reviewed and a report to Council prepared by an independent consultant with expertise in current industry best practice, working collaboratively with a senior employee designated responsibility by the CEO, providing a schedule of actions to improve the City's maturity in risk, audit and assurance."

*#246 "The report described in Recommendation 245 be submitted by the CEO to Council within 12 months of this Report."* 

6. The Deloitte 'Review of the Internal Audit and Risk Management Functions' Report (the Deloitte Review) was presented to the 7 December 2020 Audit and Risk Committee meeting. The following resolution (0712/05) was passed:

"That the Audit and Risk Committee:

- 1. NOTES the review report conducted by Deloitte (an independent external consulting firm) providing an assessment of the effectiveness of the internal audit and risk management functions' operating models and in response to a recommendation from the City of Perth Inquiry Report as detailed in Confidential Attachment 8.1A.
- 2. NOTES that an Audit and Risk Action Plan will be developed (including the revision of the 2020-21 Internal Audit Plan) to address the findings of the report (Confidential Attachment 8.1A) and City of Perth Inquiry Report and will be submitted at the next Audit and Risk Committee meeting for consideration."

## Discussion

#### Proposed Internal Audit and Risk Action Plan

- 7. A proposed 'Internal Audit and Risk Action Plan' has been developed that addresses the recommendations of the Inquiry Report and Deloitte Review in order to provide a considered approach to the management of and reporting of internal audit and risk activities within the organisation.
- 8. The following is a summary of the proposed Action Plan, including time-critical additional audits identified by the Internal Audit and Risk Manager.

#### Summary of Actions

- Independent Functional Review of Internal Audit and Risk (complete)
- Chief Audit Executive Role (complete)
- Internal Audit Charter
- Audit and Risk Committee (ARC) Terms of Reference
- ARC Forward Plan
- ARC Performance Review
- ARC Reporting
- Professional Development
- Strategic and Annual Internal Audit Planning
- Internal Audit Resource Plan
- Internal Audit Manual
- Annual Reporting to the ARC
- Inquiry Directed Audits 2020-21:
  - Owners and Occupiers Roll (complete)
  - o Procurement and Contracting
  - o Misconduct and Fraud and
  - o Complaints and Grievance Process
  - Inquiry Directed Audits 2021-22:
    - Council, Committee and CEO Decision making
    - Expenditure, Interests and Gifts Register
    - Owners and Occupiers Roll
    - o Human Resource Management
    - o Discretionary Grant Funding Arrangements and
    - o Procurement and Contracting
  - Inquiry Directed Audits 2021-22
    - o Council, Committee and CEO Decision making
    - Expenditure, Interests and Gifts Register
    - Owners and Occupiers Roll
    - Human Resource Management
    - Discretionary Grant Funding Arrangements
    - Procurement and Contracting

#### Summary of Actions

- Additional Audits approved by the ARC for 2020-21:
   Limited Review of Procurement (sample 50)
- Additional Audits Recommended for 2020-21
  - o IT Governance
  - o Payroll
- Risk Culture Improvement Plan
- Risk Management Strategy
- Fraud and Corruption Risk Assessment and Plan
- Emergency Management Framework
- 9. Attachment 17.4A provides further detail on the timing and scope of the above.
- 10. Attachment 17.4B provides excerpts of recommendations from the Inquiry Report and Deloitte Review and linkages to the Internal Audit and Risk Action Plan.
- 11. Confidential Attachment 17.4C provides an estimate of the cost applicable to each action.

#### Proposed Revision to Annual Internal Audit Plan 2020-21

- 12. The Internal Audit Plan 2020-21 as approved in May and June 2020 requires revision as a result of:
  - a. the commitments made at the Ordinary Council Meeting 15 December 2020 with regard to the City of Perth Recommendation Implementation Plan;
  - b. recommendations from the Deloitte Review; and
  - c. the new Internal Audit and Risk Manager having identified corporate risks that require immediate review.
- 13. A revised Internal Audit Plan 2020-21 has been provided at Attachment 17.4D in line with the proposed Action Plan discussed above.

#### Stakeholder Engagement

14. Deloitte's Senior Manager Operational Risk was interviewed to discuss the Deloitte Report.

#### **Decision Implications**

15. The decision supports the Internal Audit and Risk unit working towards compliance with the Institute of Internal Auditors Standards and aligns with best-practice risk management, as per ISO 31000 2018 Risk Management Standard.

## Strategic, Legislative and Policy Implications

Strategic	
Strategic Community Plan Aspiration:	Performance A city led by a Council and supported by an administration that is committed to sound strategy and governance, excellence in customer service and effective and sincere engagement with all stakeholders.
Strategic Community Plan Objective:	Objective 5.6 Decision-making that is ethical, informed and inclusive.
Issue Specific Strategies and Plans:	The Internal Audit and Risk Management Action Plan will provide the basis for ethical and informed decision making.

Legislation and Policy	
Legislation:	Regulation 17 of the Local Government (Audit) Regulations 1996: The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to — (a) risk management; and (b) internal control; and (c) legislative compliance. This report addresses the desire to improve the Audit and Risk management functions within the organisation.
Policy:	19.1 – Risk Management This report proposes the acceptance of an Action Plan to improve the reporting in relation to Risk Management.

## **Financial Implications**

- 16. The proposed Action Plan will cost an additional \$219,000 for the 2020-21 financial year. Of this, \$144,000 is unbudgeted. However, the required funding for the Action Plan has been included in the statutory mid-year budget review, which is due to be considered by Council at its February Ordinary Meeting
- 17. The proposed Action Plan will cost at least an additional \$193,800 for the 2021-22 financial year. Audits and required resourcing for 2021-22 will be considered in the Three Year Strategic Internal Audit Plan, to be presented prior to 30 June 2021.

## **Relevant Documents**

#### City of Perth Inquiry Report

Review of the Internal Audit and Risk Management Functions

## **Further Information**

- 18. The Independent Functional Review of Internal Audit and Risk was performed in Q2 2020/22. The Independent Function Review will be performed again in Q2 2021/22, in conjunction with the Audit and Risk Committee Performance Review.
- 19. Upon the tabling of the Inquiry into the City of Perth, the City sought quotes from six firms to conduct an audit of the Owners and Occupiers Roll, and associated processes, by October 2020 in line with Recommendation 148, 149 and 154. Two firms advised they would be unable to undertake the audit within the timeframe, and one first quoted a total of \$150,000. Granted that the City had actively engaged solicitors ahead of the 2020 election to improve its processes, the cost was considered excessive and difficult to justify. Officers support the outsourcing of this audit moving forward.
- 20. The IT Audit Planning and procurement of an external provider can commence immediately; however, given the extent of review required, the report will likely not be completed until early Q4.

# Further Information Item 17.4 – Internal Audit and Risk Action Plan and Internal Audit Plan 2020-21

Resulting from questions raised at the Agenda Briefing Session on 23 March 2021, the following additional information is provided:

- 22. Regarding an audit of the City's Owner and Occupier Roll, the City is currently preparing a request for quote for an external audit of the roll, incorporating the recommendations of the Inquiry into the City of Perth.
- 23. In accordance with Part 4, Division 8 of the *Local Government Act 1995*, the CEO is only responsible for determining eligibility for enrolment on the owners and occupiers electoral roll. However, the decision of whether a person is eligible to nominate for Council rests with the Western Australian Electoral Commission (WAEC). The Returning Officer appointed by the WAEC, determines whether a person is eligible to stand as a candidate for election.

Council Resolution (OCM-21/03-079)

MoverLord Mayor ZempilasSeconderCr Fleeton

That Council:

- 1. <u>ENDORSES</u> the Internal Audit and Risk Action Plan, as per Attachment 17.4A
- 2. <u>ENDORSES</u> the revised Internal Audit Plan 2020/21, as per Attachment 17.4D with the exception\_of the Owners and Occupiers Roll, which should be audited by an independent qualified Auditor as per the City of Perth Inquiry recommendation and
- 3. <u>NOTES</u> that the required funding for the Action Plan has been included in the statutory mid-year budget review due to be considered by Council at its February Ordinary Meeting

#### CARRIED EN BLOC (9/0)

For	Lord Mayor Zempilas, Deputy Lord Mayor Anghie, Crs Bain, Bevan, Fleeton, Gobbert, Gordon,
	Ko and Lezer
Against	None

# 19. Urgent Business

Nil.

## 20. Closure

The Presiding Member declared the meeting closed at 8.29pm.



City of Perth 27 St Georges Terrace, Perth WA 6000

5<sup>th</sup> December 2020

Mr. Basil Zempilas Lord Mayor, City of Perth

## Dear Mr. Zempilas, RE: CAT buses to 306 Riverside Drive, Perth WA 6004

City Foreshore Investments Pty Ltd (CFI), would like to request assistance from the City of Perth to submit our proposal to Transperth to request the routes of the Blue or Red CAT buses to include a stopover at the above premise.

As you can see from the City of Perth map, our complex is located on the east side and CFI has invested a significant amount to develop a beautiful food and entertainment hub in the City of Perth. We have businesses such as restaurants, function centres, bike and canoe hire, GoBoat hire, Little Ferry cruises and Sandleford Ferry Indigenous cruises up the Swan River operating on this complex. Heirrison Island is also walking distance away where tourists can view the kangaroos on the island. The complex has lots to offer for Perth's visitors, tourists and local residents.

However, we are losing out on the tourists and human traffic that comes from the nearby vicinity of Perth city, although we are nestled within the commercial development by the City of Perth, between the Elizabeth Quay and East Perth Riverfront Redevelopment.

The Blue CAT buses are providing free bus services to the west of Riverside Drive where Elizabeth Quay is. The Red CAT is not running along Riverside Drive from the east to west or vice versa to enable tourist transport access to us, other than the public transport Bus 24, which is not frequent

We believe we have been good rate and tax payers to the City of Perth and contributing the following to the City of Perth, Swan River Trust and to the State Revenue per annum which we hope can get in return the well-deserved services to CFI.

City of Perth Rent City of Perth Rates 2020/21 Swan River Trust Rent Land Tax 2020/21	\$110,900 \$ 98,000 \$118,250
	<u>\$126,000</u>
	\$453.150

City Foreshore Investments Pty Ltd

ABN 110 634 678 18 🔳 info@onthepoint.com.au 📕 PO Box 101 BURSWOOD WA 6100

chepoint.com.a

We have attached the suggested bus routes for the above and request for your due consideration as this would greatly improve the tourists and public access to this east side of Riverside Drive. As the cat busses are already running not too distant away, we seek your help in negotiating with Transperth to add the stopover at this complex.

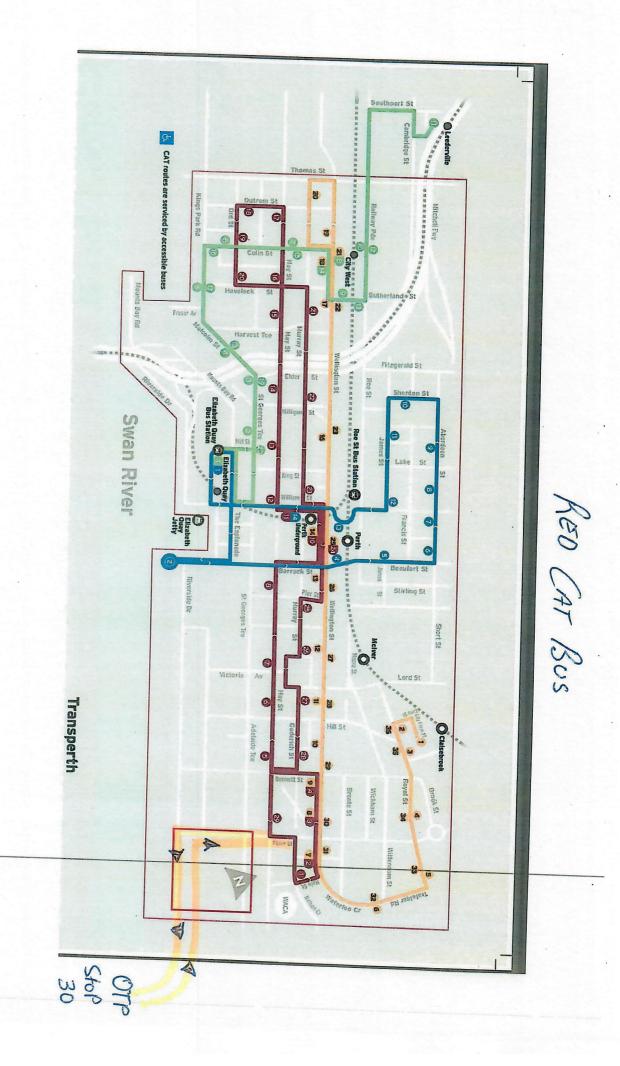
This will also benefit the approximately 150 employees already working in these businesses in this complex. In addition, the better access via the cat busses will also make the complex visible which will bring new and vibrant activities to the businesses here.

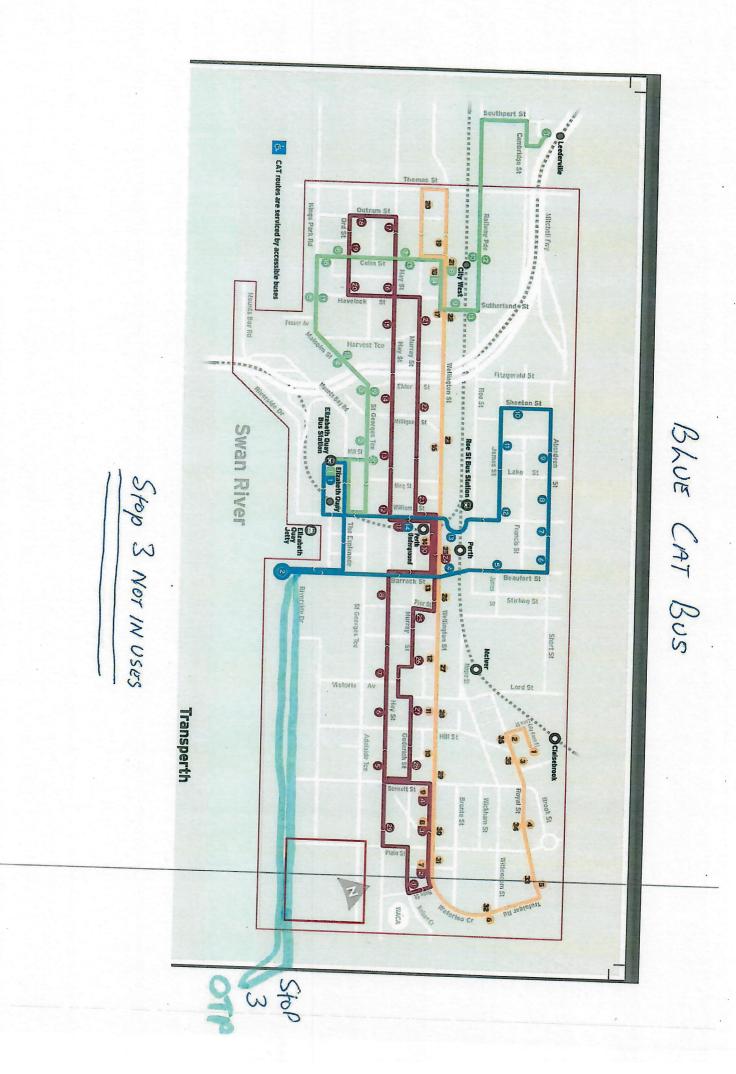
We are happy to meet you to discuss this further. Should you require further clarification or information, please do not hesitate the contact Neil Irvine of CFI at 0418 917 361.

Thank you.

Yours Faithfully, City Foreshore Investments Pty Ltd

Neil Irvine Director





#### 1

Elizabeth Quay Bus Station Barrack Square NOT IN USE

2 Don Aitken Centre

1 WACA

Beaufort Street Bridge Museum

S Art Centre

S Carlton

Wellington Square Plain Street

6

Perth Mint

Central Institute Aberdeen Street

Francis Street
 Russell Square

0

Town Hall Victoria Avenue

Northbridge

Perth Underground Horseshoe Bridge James Street

INO ON G 6 ĨZ Perth Underground 6 His Majesty's Central Park NOT IN USE Forrest Place

6 Emerald Terrace Parliament

West Perth B Outram Street Ord Street Havelock Street G Gordon Stree **Outram Street** 

Havelock Street

Milligan Street Gordon Street

R

Mercedes College **Royal Perth Hospital** 

Raine Square
 Perth Station
 Murray Street
 Royal Perth Hospi
 Mercedes College
 Mercedes College
 Bennett Street
 Oueens Gardens

Vellow CAT

1 Claisebrook Station

2 Royal St Car Park

Mill Street

Milligan Street

Harvest Terrace Havelock Street

Elizabeth Quay Bus Station

Central Institute

4 Royal Square

5 Victoria Gardens

6 Nile Street

7 Don Aitken Centre

9 Wellington Square 8 Plain Street

10 Hill Street

11 Lord Street

12 Royal Perth Hospital

City West Station

Sutherland Street

City West Station Leederville Station

Sutherland Street Harold Boas Gardens

Hay Street

Ord Street

13 Western Power

14 Forrest Place

15 Raine Square

15 Arena

17 Sutherland Street

18 Harold Boas Gardens

19 Colin Street

20 Thomas Street

Mill Street Milligan Street Harvest Terrace Havelock Street Kings Park Road B Hay Street Harold Boas Gardens

21 Harold Boas Gardens

22 Sutherland Street

23 Arena

24 Yagan Square

25 Perth Station

28 Wellington Fair

**30** Plain Street 29 Wellington Square

31 Main Roads

33 Haig Park Circle

36 Health Department **35** Education Department

34 Regal Place

32 East Perth Cemeteries

27 Royal Perth Hospital

25 Pier Street

# ON THE POINT JETTY EXTENSION STAGE 2

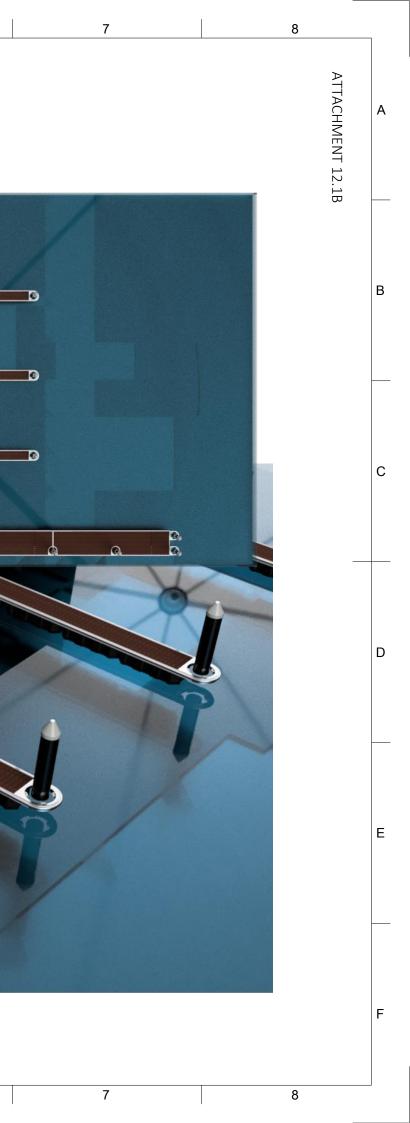
А

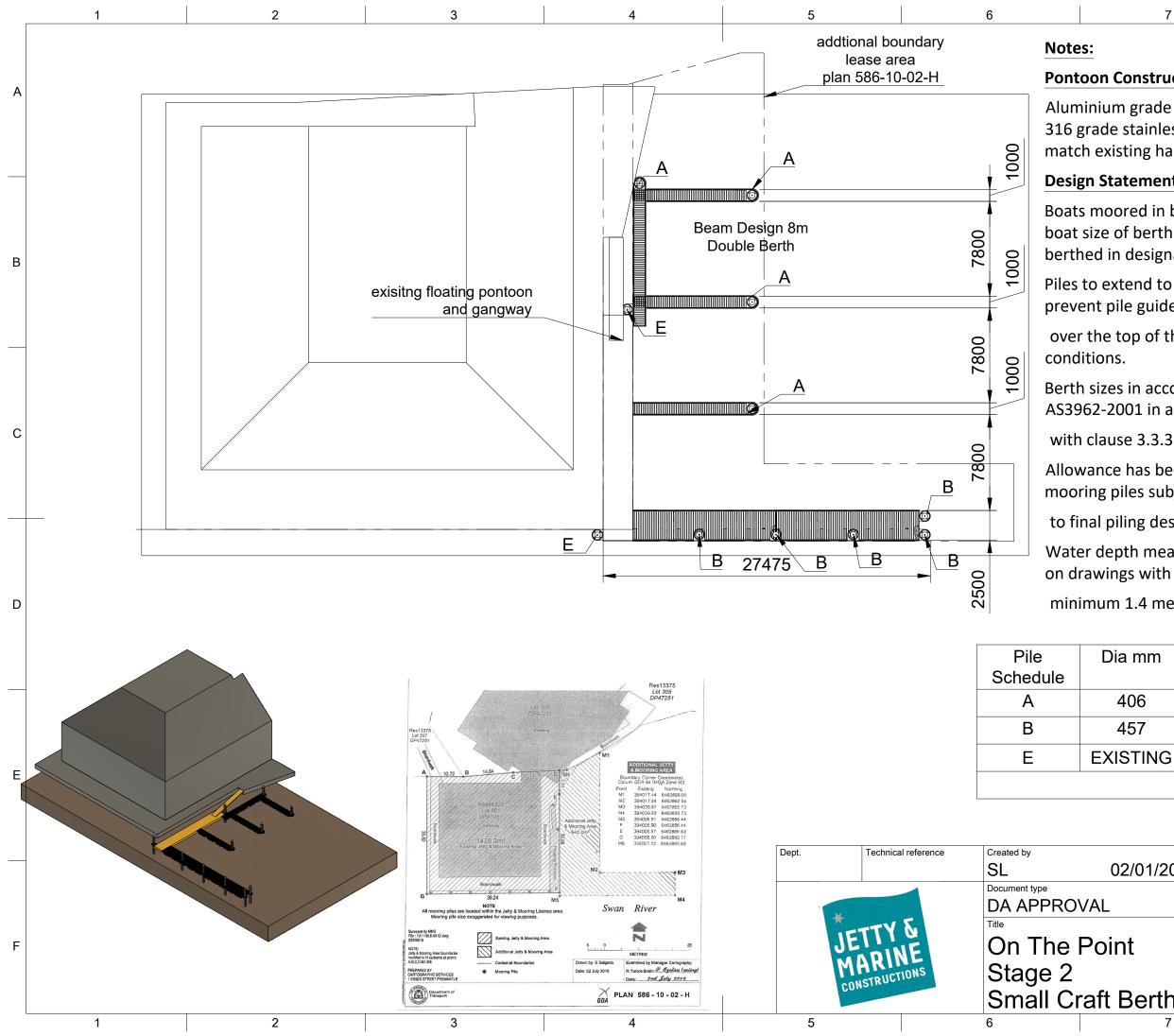
В

D

F





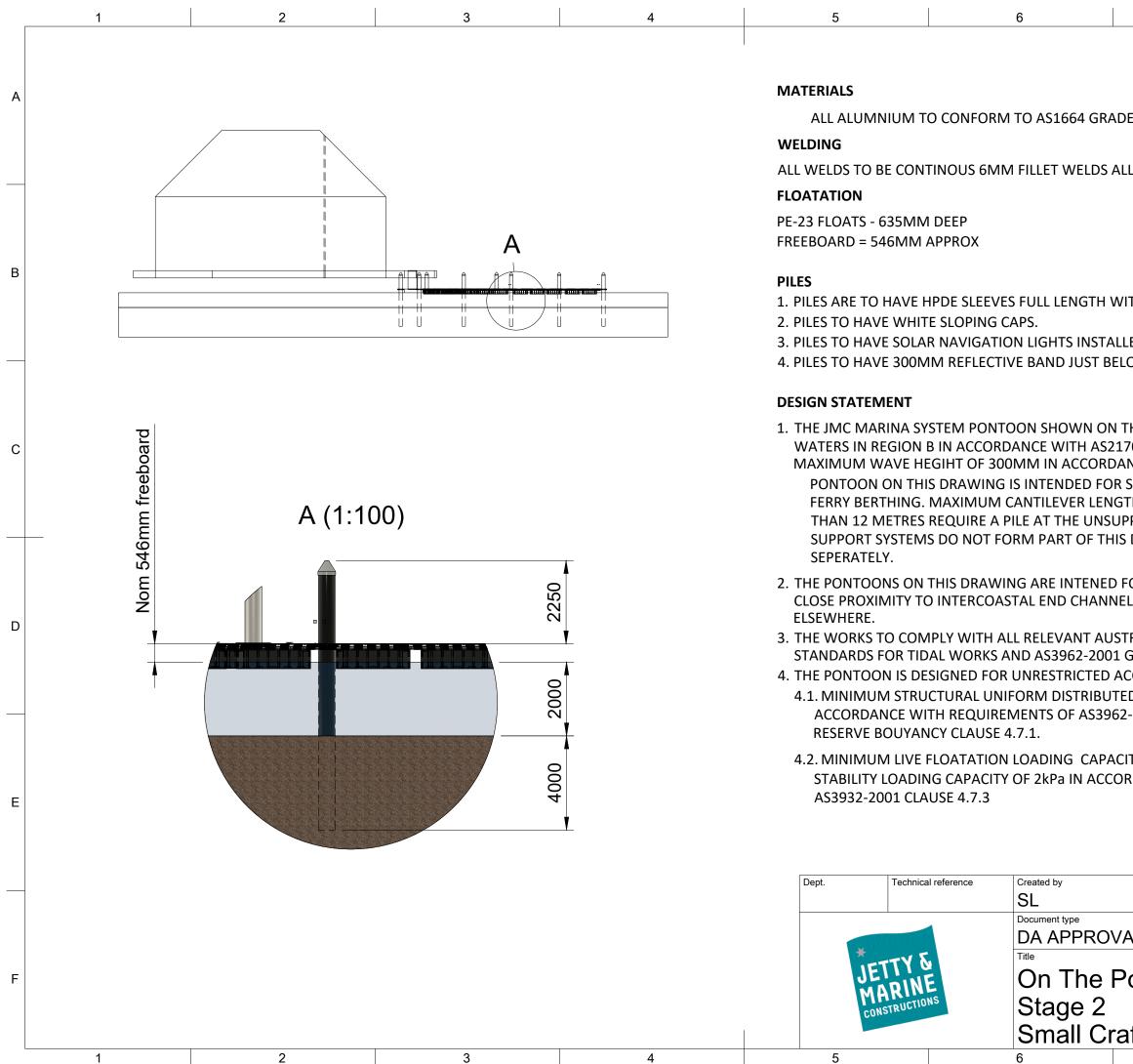


7			8	
<u>s:</u>				
oon Construct	ion			
inium grade 6 rade stainless h existing haro	steel. All	Decking t		
n Statement				
moored in be size of berth. ed in designa	Boats only	to be	max	В
to extend to a ent pile guides	•	0		
the top of the tions.	e pile in se	a surge		_
sizes in accor 62-2001 in ac		h		
clause 3.3.3.				C
vance has bee ing piles subje		r 500mm	l	
nal piling desig	gn.			
r depth meas awings with a		ations sh	nown	
mum 1.4 met	res LAT.			
Dia mm	Wall m	n	Qty	
406	12.7		4	
457	12.7		5	

	Approve	Approved by					
02/01/2020	SL						
	Docume	ent status		]			
/AL	IFA						
	DWG No.						
Point	432-1						
	Rev.	Date of issue	Sheet	1			
aft Berths		02/01/2020	2/3				
7		8	3	-			

2

E



7		8		_
DE 6082/ T5 &T6.			1665	A
ILL ROUND UNO IN			1005.	В
LED ON TOP FOR S LOW CAP.				
THIS DRAWING IS 170.2 WITH CURRE ANCE WITH AS396 SMALL CRAFT BEF 5TH 12METRES. CA 1PPORTED END. PIL S DRAWING AND A	NT FLOW 2-2001. RTHING A NTILEVEI LES OR OT	/S OF 1M/S ANI S WELL AS SING R FINGERS GREA THER ANCHORA	D A GLE ATER	С
FOR USE WITH 1 T EL HIGHER CAPACI STRALIAN CODES IN GUIDELINES FOR ACCESS WITH :	TY CLEAT NCLUDING DESIGN C CAPACITY	'S ARE DETAILEI G ENGINEERING OF MARINAS. ( OF 3kPa IN	Ð	D
2-2001 CLAUSE 4.7 CITY OF 3kPA AND ORDANCE WITH TH	A MINIM E REQUIF	UM LIVE LOAD	UMINI	E
2/01/2020	Approved by SL Document sta	atus		-
/AL	IFA DWG No.			
Point		432-2		F
aft Berths		e of issue 01/2020	Sheet 3/3	
7		8		







Perth & Administration Pier 3 Barrack Street Jetty Perth WA 6000 Tel +61 (8) 9325 3341 Fax +61 (8) 9325 2421 info@captaincookcruises.com.au

Fremantle B Shed, Victoria Quay Fremantle WA 6106

Vyscot Pty Ltd trading as Captain Cook Cruises ABN 25 009 241 972

23<sup>rd</sup> December 2020

To Whom it May Concern:

As the major tourism operator on the swan river, SeaLink WA is always supportive of any activation that will positively benefit the tourism industry and the utilization of the Swan River, especially in the Perth Waters area.

Any additional jetty space to be able to activate the On The Point Complex at a commercial level would be welcomed, especially if tourism products are based at the venue such as an Aboriginal Cultural Centre and associated attractions.

To be able to operate stopovers and connect the complex with the CBD. East Perth and other destinations; dedicated jetty space would be needed for private vessels to allow commercial vessels to berth regularly.

I look forward to the progress at the venue through City Foreshore Investments Pty Ltd, our contact details are below for future reference if required.

Yours sincerely

Leycester Cory Commercial Partnerships and Sales Manager SeaLink WA (Captain Cook Cruises & SeaLink Rottnest) Leycester.cory@sealink.com.au Mr Neil Irvine On The Point <u>neil@rapidcrushing.com.au</u>

9 December 2020

Dear Mr Irvine

Thank you for providing details regarding your on-water development at On The Point (OTP) in East Perth. As you know, GoBoat is an exciting on-water activity enjoyed by locals and visitors, and we believe OTP presents an attractive opportunity for our continued expansion across Australia.

As part of our discussions, please note that our operation requires enough mooring capacity for 8 GoBoats, which are around 6 metres in length each. Your proposed pontoons at OTP appear to have the required space, and we look forward to further refining operational requirements such as power and water. As our boats are electric, we do not require refuelling or sullage facilities, and there are no fumes or noise. We do however need a dedicated space for guest check-in and check-out as well as storage/workshop, which we can discuss further as part of lease negotiations.

By way of background, we have GoBoat operations in Melbourne, Canberra and the Gold Coast, with Brisbane opening early in the new year. We invest heavily in marketing to our number one demographic which is 25-35 year old female guests, and we typically serve 20,000 to 40,000 guests per year. We anticipate this would be the same for our Perth operation in the right location.

We are excited to progress negotiations with you, and we are looking forward to meeting the food & beverage operators at the venue to see what partnerships could be possible.

I will be visiting Western Australia (COVID-permitting) early in the new year, and I look forward to meeting with you then.

Yours sincerely

Nick Tyrell Managing Director



ATTACHMENT 12.1E

FILE No.

: 2020/0425

#### DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS REPORT

PROPOSAL	:	Installation of a berthing facility (Stage 2)					
COST	:	\$250,000					
LOCATION	:	Swan River adjacent to Lots 305, 306 and 307 Riverside Drive,					
		East Perth, Point Fraser Entertainment Complex/On the Point					
		Development					
APPLICANT	:	City Foreshore Investments Ltd					
LANDOWNER	:	Swan River Trust (Reserve 48325)					
LOCAL GOVERNMENT	:	City of Perth					
MRS CLASSIFICATION	;	Waterways					
DECISION TYPE	:	Part 5, Swan and Canning Rivers Management Act 2006 –					
		Ministerial Determination					
ATTACHMENTS	;	1. Location plan (2 pages)					
		2. Plans for Stage 1 berthing facility and fender system					
		previously approved (3 pages)					
		3. Plans for Stage 2 berthing facility approved on 11 October					
		2017 (1 page)					
		4. City of Perth's Advice Letter (2 pages)					
		5. Updated plans for Stage 2 berthing facility (subject to this					
		application) (4 pages)					
		6. Current riverbed lease area (1 page)					
		7. Public Access Plan (1 page)					
RECOMMENDATION	:	APPROVAL WITH CONDITIONS					

#### REPORT

#### **1.0 INTRODUCTION**

- 1.1 The Department of Biodiversity, Conservation and Attractions (DBCA) has received an application from City Foreshore Investments Pty Ltd (CFI) proposing to install a berthing facility on the Swan River (Reserve 48325) adjacent to the Point Fraser Entertainment Complex (On the Point Development) at Lots 305, 306 and 307 Riverside Drive, East Perth (see **Attachment 1**). The subject site is reserved for 'Waterways' under the Metropolitan Region Scheme.
- 1.2 The applicant was granted two permits under the Swan and Canning Rivers Management Regulations 2007 on 8 March 2017 to install a fender system and

Stage 1 of its berthing facility within its existing riverbed lease area (2017/0256 & 2017/0259, P11911 & P11912) adjacent to the Ku De Ta Restaurant (see **Attachment 2**). The approved structures include seven fender piles (475mm x 12.7mm x 26m length) for the existing timber boardwalk/jetty structure and a floating jetty pontoon (2.6m x 19m), gangway (10m long) and one mooring pile (323mm x 9.5mm x 26m length) on the eastern side of the existing boardwalk/jetty structure. The Stage 1 berthing facility is to be used for passenger drop off and pick up, and the short-term berthing of small vessels (i.e. recreational vessels).

- 1.3 The applicant was previously granted an approval under Part 5 of the *Swan and Canning Rivers Management Act 2006* (SCRM Act) on 11 October 2017 to expand its berthing facility, with Stage 2 to consist of installing a longer floating pontoon, gangway and jetty piles to accommodate the short-term berthing of large vessels (e.g. commercial ferries) and expansion of the Stage 1 berthing facility by installing three mooring piles to create four (4) pens (i.e. 8m wide berths) to accommodate the short-term berthing of additional small/recreational vessels (see **Attachment 3**). However, the approval expired prior to the works being implemented.
- 1.4 The proposed development is to occur on a lot wholly within the Swan Canning Development Control Area and outside of the applicant's River reserve lease area and therefore requires an approval from the Minister for Environment in accordance with Part 5 of the SCRM Act.
- 1.5 The Director General of DBCA has prepared this report in accordance with section 76 of the SCRM Act.

#### 2.0 CONSULTATION

#### **City of Perth**

- 2.1 The City of Perth (the City) has assessed the application and advises that it supports the proposal subject to conditions relating to the berthing facility design, construction management and on-going monitoring and maintenance of the proposed structures, being incorporated on the approval.
- 2.2 The City's full comments are provided at **Attachment 4**.

#### Department of Planning, Lands and Heritage

- 2.3 The Department of Planning, Lands and Heritage (DPLH) has reviewed the application and advised that the proposed structures are located within a Registered Site of Aboriginal Significance (ID 3536 Swan River).
- 2.4 DPLH advised that as the proposed works are within an Aboriginal site, the applicant may need to submit a section 18 application under the *Aboriginal Heritage Act* 1972 if any riverbed disturbance works are required (e.g. jetty piling works).
- 2.5 DPLH further advised that the South West Aboriginal Land and Sea Council should be contacted for its advice regarding potential impacts of the proposed development within the Aboriginal site, and the applicant should refer to DPLH's *Aboriginal Heritage Due Diligence Guidelines*.

#### Department of Transport, Maritime Planning

2.6 The Department of Transport (DoT), Maritime Planning advised that it has no inprinciple objection and has advised the drawings/designs for the proposed development have already been pre-approved by DoT and a jetty modification licence has been prepared.

#### Department of Transport, Navigational Safety

- 2.7 DoT, Navigational Safety advised that it has no objections to the proposal, subject to the following recommendations:
  - All in-water operations and activities must be conducted in accordance with the relevant marine legislative provisions;
  - Prior to the commencement of works, a temporary notice to mariners (TNTM) outlining the scope of works and works area, navigational markings (lighting) and date of works must be issued. The applicant will need to notify DoT at least 21 days prior to works commencing to enable a TNTM to be published;
  - The applicant is to ensure that the maximum design size of vessels at each proposed jetty is supported by sufficient water depth to ensure the safe berthing of vessels;
  - DoT's port hand marker (No. 4276) must be relocated to the top of the pylon at the end of Jetty H (see **Attachment 5**) and be placed at a sufficient height to ensure that it is seen above any vessels which are berthed at the jetty. DoT is to be notified following the relocation works; and
  - It is recommended that consultation be undertaken with ferry operators, community clubs (i.e. Rowing Western Australia) and the adjacent canoe operator that have vessels/crafts transiting the area regarding the proposed development.

#### Department of Water and Environmental Regulation

- 2.8 The Department of Water and Environmental Regulation (DWER) has reviewed the proposal with regards to flooding impacts and provides the following advice:
  - The section of the Swan River adjacent to the Point Fraser Development is prone to both riverine and tidal/storm surge flooding, with riverine flooding being the dominant flooding regime. The general area is affected by flooding with the 1% AEP flood level expected to be approximately 1.5mAHD, with the designated flood level for planning at this location to be approximately 2.3mAHD (to allow for sea level rise of 0.9m by 2110);
  - The proposed berthing facility will be subject to potential flood damage during major river flow events;
  - The obstructive effect of the proposed berthing facility is not considered to be significant during major river flows compared to the obstructive effect of the adjacent existing development (i.e. On the Point);
  - The berthing facility design should consider the risk of the structure breaking free during major flooding events (i.e. floating pontoon rising out of the jetty piles), and its potential to cause damage or create blockages to flows downstream. The applicant may need to engage a suitably qualified consultant to investigate suitable jetty design solutions to address these issues; and
  - The Swan and Helena River Flood Study (2018) may contain relevant flood information that can be made available to the applicant on request.

#### 3.0 PUBLIC SUBMISSIONS – SUBMISSIONS ON DRAFT REPORT

- 3.1 In accordance with the requirements of Part 5 of the SCRM Act, a copy of the draft report and proposed recommendation was provided to the applicant and referral agencies. A copy was also published on the DBCA website for a period of two (2) weeks between 22 July 2020 and 5 August 2020 with an invitation for public submissions.
- 3.2 One (1) submission was received from the Department of Planning, Lands and Heritage on 27 July 2020 to advise that it is satisfied that its previous comments have been addressed in the report.

#### 4.0 RELEVANT POLICIES AND PLANS

- State Planning Policy 2.10 *Swan-Canning River System* (SPP 2.10)
- Corporate Policy Statement No. 42 Planning for Land Use, Development and Permitting Affecting the Swan Canning Development Control Area (Policy 42)
- Corporate Policy Statement No. 44 Planning for Jetties in the Swan Canning Development Control Area (Policy 44)

#### 5.0 ENVIRONMENTAL AND PLANNING CONSIDERATIONS

- River Reserve Lease
- Environmental Protection
- Jetty Design
- Heritage
- Visual Amenity
- Public Access and Safety
- Flood Risk and Sea Level Rise

#### 6.0 BACKGROUND

- 6.1 CFI was issued a development approval by the Western Australian Planning Commission (WAPC) in 2012 to construct the On the Point Development, which consists of an entertainment and restaurant complex, associated alfresco area and board walk around the building. The development has both a land and water-based component, and is located on Lot 306 Riverside Drive, Perth, portions of Lots 305 and 307 Riverside Drive, Perth (A Class reserves) and the River reserve. The water based component of the development consists of a single storey building and timber board walk on a jetty platform.
- 6.2 The proposed works will consist of:
  - Installing a jetty pontoon (approximately 24m x 2.5m) and 5 steel piles with HDPE sleeves and caps.
  - Installing four finger jetties (approximately 10m x 1m) and 4 steel piles with HDPE sleeves and caps (see **Attachment 5**).
- 6.3 The new berthing facility will be located to the east of the existing boardwalk/development and accessed via the jetty and gangway installed as part of the Stage 1 works. The new berthing facility will provide short-term berthing areas for non-powered crafts ('Jetty A'), small pleasure crafts ('Jetty B'), 8m long vessels ('Jetty C-G') and drop-off/pick up points for 15m long vessels ('Jetty H'), and is

intended to be used for both recreational and commercial vessels (see **Attachment 5**) and be accessible to the public. The new berthing facility is anticipated to provide up to 8-9 berthing areas for crafts and vessels.

- 6.4 The proposed development is located outside the applicant's existing River reserve lease (see **Attachment 6**).
- 6.5 Jetty Marine and Constructions has been engaged by CFI to implement the works and has prepared the drawings and designs and a Construction Environmental Management Plan (CEMP) for the proposed berthing facility.

#### 7.0 DISCUSSION

#### **River Reserve Lease**

- 7.1 A River reserve lease (4063m<sup>2</sup>) was previously held by CFI that was issued in 1986, prior to the establishment of the Swan River Trust (the Trust). The intent of the lease was to facilitate construction of a replica of the Parmelia, a barque sailing ship that was used to transport the first settlers of the Swan River colony to Western Australia, however this did not eventuate. The extensive River reserve lease was considered contentious at the time due to the terms of the lease (being 40 years), and that a large-scale commercial development over the River reserve may not be appropriate at this location.
- 7.2 In order to facilitate a land-based Point Fraser development, the City instigated the excision of a portion of the A Class reserve to create Lot 306 in exchange for the adjacent River reserve lease held by CFI to be nullified.
- 7.3 For the section of the development located over the water, the applicant was issued a revised River reserve lease (1093m<sup>2</sup>) in 2011. The revised River reserve lease was subject to negotiations at the State Administrative Tribunal due to issues raised by the proponent relating to lease area and terms, and conditions relating to the original development approval regarding public access arrangements through the development.
- 7.4 Following further negotiations with the Trust, an additional lease area was agreed to assist with the management of housekeeping issues such as anti-social behaviour, rubbish, boat mooring and public liability. The revised River reserve lease (1498m<sup>2</sup>) was issued in 2012 (see **Attachment 6**).
- 7.5 The proposed berthing facility will be consistent with the permitted use of the existing River reserve lease, which includes 'ferry terminal, ticket booth, cafe, restaurant and supper club or any other use approved in writing by the Lessor'.
- 7.6 Given the size and scale of the new berthing facility and to ensure that all jetty infrastructure for the complex/development is routinely maintained and managed, it is recommended that the River reserve lease area be amended to include the new berthing facility and associated berthing pens (i.e. an additional area of approximately 430m<sup>2</sup>).
- 7.7 SPP 2.10 states that the river is a public resource that should be available to the community in perpetuity; therefore, any proposal for development that may affect the river and its settings should demonstrate a benefit to the community. The lease

terms should also reflect the intent of the berthing facility to be (i) maintained as a public use facility and (ii) for temporary and/or short-term berthing of vessels only.

#### **Environmental Protection**

- 7.8 Policy 42 aims to ensure that land use and development on and adjacent to the river system maintains and enhances the quality and amenity of the river environment. Installation of the jetty extension should be carefully undertaken to prevent detrimental impacts to the river.
- 7.9 The applicant has submitted a CEMP that contains management actions to address sediment and turbidity plumes, noise and wildlife monitoring during piling operations, waste management and refuelling of machinery/equipment and spill response, however it is recommended that some amendments to the CEMP are undertaken to ensure all potential environmental impacts are adequately addressed.

#### **Jetty Design**

- 7.10 Policy 44 recognises that appropriately designed and located commercial and community boating facilities, such as jetties and boat ramps, form an integral part of the river system setting and are an important recreational and tourist resource. Policy 44 also seeks to ensure that the location of boating infrastructure does not interfere with vessel navigation.
- 7.11 The Draft Perth Water Buneenboro Precinct Plan (PWPP) (DBCA, September 2019) indicates that the expansion of jetty infrastructure to enhance water transport at Point Fraser, a secondary activity node, could be supported.
- 7.12 Point Fraser is located within a narrow stretch of the Swan River (approximately 145m wide), and therefore the development of a commercial jetty facility/marina, including long-term berthing pens, is not considered appropriate at this location. However, a short-term berthing facility to enhance boating access to the river at Point Fraser could be considered and will be consistent with the PWPP.
- 7.13 DoT has previously advised that the proposed berthing facility will have minimal impact on the adjacent navigational channel provided that vessels using the southern-most jetty are berthed alongside the jetty (i.e. not protruding into the channel). The relocation of the navigational marker to the end of Jetty H will assist with vessels transiting the area. DoT's advice to address navigational safety will be included on the approval.
- 7.14 'Jetty A/B' is located in shallow waters (0.6-1.3m depth of water). The applicant has confirmed that no dredging will be required to create or maintain access to the shallow berthing pens, with these berthing pens designed for use by non-powered crafts and small pleasure crafts only.
- 7.15 DoT Maritime Planning has advised that it has pre-approved the drawings/designs for the proposed development and has prepared the jetty modification licence. It is noted that the design drawings and plans submitted with this application have not been signed and certified by a qualified and practising marine engineer to state that it complies with AS3962-2001 *Guidelines for Design of Marinas*. It is recommended that final design drawings and plans for the proposed berthing facility are provided to DBCA prior to works commencing.

- 7.16 To ensure that the new jetty structure is regularly managed and maintained (e.g. litter, fuel spill management and general maintenance), a maintenance and monitoring plan (MMP) will be required as a condition of approval.
- 7.17 Once constructed, the new berthing facility is anticipated to enhance boating access to the river at Point Fraser, including the On the Point development.

#### Heritage

- 7.18 Policy 42 states that places of cultural and heritage significance, both Aboriginal and European, and of natural heritage are to be conserved.
- 7.19 The proposal is within the boundaries of an Aboriginal site (Swan River).
- 7.20 An advice note will be included to advise the applicant that an approval under section 18 of the *Aboriginal Heritage Act* 1972 may be required.

#### **Visual Amenity**

- 7.21 Policy 42 indicates that development should seek to enhance and protect the character and landscape setting of the river through the avoidance of stark and discordant colours, forms and bulk.
- 7.22 The jetty pontoons are proposed to have hardwood timber decking and dull-grey aluminium extrusions. The steel jetty piles will be encased in black HDPE sleeves and white caps. The materials, colours and finishes for the proposed jetty structures will generally be consistent with the Stage 1 berthing facility.

#### **Public Access and Safety**

- 7.23 The walkways through the On the Point Development (i.e. board walk) have been made accessible to the public through provisions in the River reserve lease and development approval (see **Attachment 7**). This public walkway aligns with the path network of the adjacent foreshore reserve, which also connects to the Point Fraser Carpark.
- 7.24 Public access along the foreshore and the Point Fraser development during the construction works should be maintained wherever possible and restricted only for safety reasons.
- 7.25 The applicant has advised that the delivery of materials to the site will be via water transport. Details regarding the use of land-based machinery have not been provided. The applicant can be advised to confirm its site access arrangements and the maintenance of public access within the CEMP.

#### Flood Prone Area and Sea Level Rise

7.26 Policy 42 states that development within the floodway that will significantly affect the normal flow of the Swan and Canning rivers during floods and/or will lead to the degradation of the natural features of the river system should not be supported.

7.27 The proposed development has the potential to be affected by flood waters and sea level rise. An advice note will be included to advise the applicant that the jetty designs should account for these matters.

#### 8.0 SWAN RIVER TRUST

8.1 In accordance with section 75(3A) of the SCRM Act, the Trust considered DBCA's draft report at its meeting on 16 June 2020 where it resolved to support the application subject to the recommended conditions.

#### 9.0 CONCLUSION

- 9.1 The proposed berthing facility is not considered to be excessive in scale or bulk, and will not have a significant visual impact on the area. The proposed berthing facility seeks to improve the amenity of the area by facilitating access to and from the river.
- 9.2 Potential environmental impacts during construction from the proposed works can be addressed through the preparation and implementation of an approved CEMP required as a condition of approval.
- 9.3 Future community use, operation and management of the berthing facility can be addressed through future leasing provisions, and a maintenance and monitoring plan.
- 9.4 For these reasons, the proposal is recommended for approval subject to conditions and advice.

#### 10.0 RECOMMENDATION – APPROVAL WITH CONDITIONS

That the Director General of DBCA advises the Minister for Environment that CFI's proposal to install a berthing facility on the Swan River (Reserve 48325) adjacent to the Point Fraser Entertainment Complex (On the Point Development) at Lots 305, 306 and 307 Riverside Drive, East Perth, as described in the application received on 5 February 2020 and additional information received on 8 April 2020, be approved, subject to the following conditions:

1. Approval to implement this decision is valid for two (2) years from the date of the approval. If substantial on-site works have not commenced within this period, a new approval will be required before commencing or completing the development.

#### Prior to the commencement of works

- 2. The applicant shall notify the Department of Biodiversity, Conservation and Attractions in writing not less than seven (7) days prior to the commencement of works (see **Advice Note 1**).
- 3. Prior to the commencement of works, a revised Construction Environmental Management Plan shall be submitted to and approved by the Department of Biodiversity, Conservation and Attractions (see **Advice Notes 2** and **5**).
- 4. Prior to the commencement of works, final design plans/drawings for the proposed berthing facility, shall be submitted to and approved by the Department of Biodiversity, Conservation and Attractions (see **Advice Notes 3** and **5**).

- 5. Prior to the commencement of works, a Monitoring and Maintenance Plan shall be submitted to and approved by the Department of Biodiversity, Conservation and Attractions (see **Advice Note 4** and **5**).
- 6. Prior to the commencement of works, the River reserve lease is to be amended (see **Advice Note 5** and **6**).

#### **During works**

- 7. All works shall be implemented in accordance with the plans approved under **Conditions 3** and **5**.
- 8. No rubbish or any other deleterious matter shall be allowed to enter the river as a result of the works.
- 9. The applicant shall ensure that no damage to the foreshore, riverbank, or waterway (including vegetation and infrastructure) occurs beyond the scope of the approved works. If any inadvertent damage occurs, the applicant is required to notify the Department of Biodiversity, Conservation and Attractions within 48 hours of the damage occurring and rectify the damage at its expense.
- 10. The proposed works shall not prevent public access along the foreshore or across the River reserve unless closure is necessary for safety purposes and has been approved by the Department of Biodiversity, Conservation and Attractions, and an alternative route has been provided.

#### On completion of works

11. Upon completion of the works, all waste materials, equipment, and machinery shall be removed, and the site cleaned up and reinstated to the satisfaction of the Department of Biodiversity, Conservation and Attractions.

#### **On-going**

- 12. The applicant shall undertake on-going monitoring and maintenance of the berthing facility in accordance with the Monitoring and Maintenance Plan approved under **Condition 5**, for the life of the development.
- 13. The berthing facility and associated pens shall remain available for use and access by the broader public. No fees are permitted to be charged for the berthing of vessels. The jetty is for short-term berthing only and not to be used as a home berth.

#### ADVICE TO APPLICANT

- 1. Notification of commencement of works and submission of documents can be emailed to <a href="mailto:rivers.planning@dbca.wa.gov.au">rivers.planning@dbca.wa.gov.au</a>.
- 2. The Construction Environmental Management Plan required under **Condition 3** is to be amended to address the following:
  - a. Confirmation whether any land-based machinery or equipment is required. The City of Perth advises that site access through the foreshore reserve during construction works will not be permitted.

- b. Location and details of any materials laydown area.
- c. The refuelling of any vessels/barge over the water (including contingency) is only to be carried out at a licenced fuel facility.
- d. Update the silt curtain arrangement on Page 8 to ensure that all piling works are confined within the silt curtain. Silt curtains should be visually checked twice a day to ensure that they are secured and functioning as intended.
- 3. In relation to **Condition 4**, the final design drawings and plans are to be signed and certified by an experienced maritime engineer to confirm that they have been designed in accordance with AS3962-2001 *Guidelines for Design of Marinas* (AS3962-2001). Size dimensions of all the jetty structures, berthing pen locations and details of the port hand marker (No. 4276) to be relocated to the end of 'Jetty H' should be included in the plans.

In addition, the City of Perth advises the following:

- a. The jetty should be designed to cater for all water levels, including the Lowest Astronomical Tide, Highest Astronomical Tide, storm tide and flooding.
- b. The jetty structures should comply with the relevant loading and stability requirements in accordance with AS3962-2001, including the following criteria: stability, positive floatation, loading - general and permanent, floating structure live loads, environmental loads (i.e. wave, winds, water current, floods, debris mats and negative lift) and berthing loads.
- c. No deck furniture to be permitted on the floating pontoon.
- d. Tidal levels should be indicated on the fender piles.
- e. All piles should have a 300mm wide retro reflective band 300mm below the pile cap.
- f. The decking for the jetty structures to be a non-slip surface suitable for the marine environment.
- g. A full design report to be prepared to outline the maximum allowable vessels permitted based on the pontoon length, water depth, river channel width and safe vessel operation and manoeuvrability and confirmation that the Australian Maritime Safety Authority (or equivalent) has been consulted with regard to these dimensional constraints.
- 4. In relation to **Condition 5**, the Monitoring and Maintenance Plan is to outline the applicant's commitments in maintaining public access and safety, waste management, fuel spill management and general maintenance of the berthing facility. The applicant should maintain current liability insurance for the berthing facility, with a copy to be provided to the Department of Biodiversity, Conservation and Attractions.
- 5. In regard to **Condition 6**, an amendment of the River reserve lease is required to:
  - a. Extend the lease boundary to include the new berthing facility and associated short term berthing pens;
  - b. Address the leaseholder's responsibility for providing on-going management of the berthing facility and short-term berthing pens;
  - c. Restrict berthing duration of vessels to temporary or short-term berthing only (i.e. 3-4 hours maximum); and
  - d. Ensuring the floating jetty structures are maintained as a public use facility.

The leaseholder shall be responsible for all legal costs associated with the amendment of the lease and shall also be required to prepare and implement an Environmental Management System (EMS) to the satisfaction of the Department of Biodiversity, Conservation and Attractions. This approval does not authorise the applicant to carry out any other works besides the scope of the approved works, whether within or outside the lease area. If any other work is proposed, an additional approval from the Department of Biodiversity, Conservation and Attractions shall be required. Dredging works (to create or maintain access to berthing pens) are unlikely to be supported by the Department of Biodiversity, Conservation and Attractions.

6. To allow sufficient time for the Department of Biodiversity, Conservation and Attractions to consider and approve the plans and details required under **Conditions 4** to **6**, the documents shall be submitted to the Department of Biodiversity, Conservation and Attractions at least 30 days before the expected works commencement date.

7.

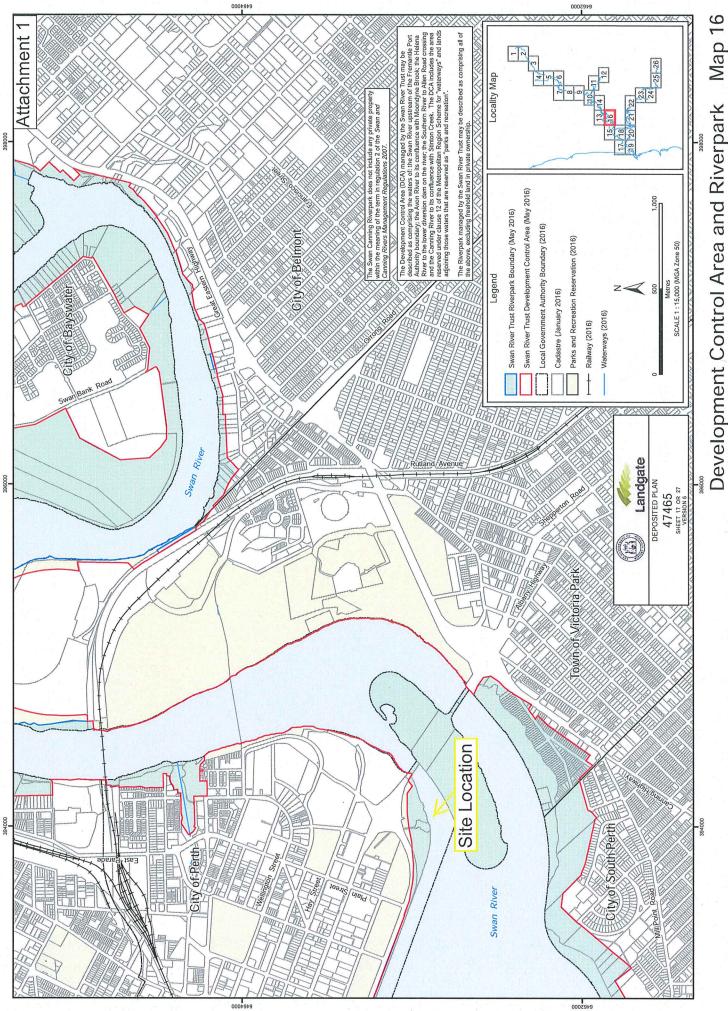
- Regarding navigational safety, the Department of Transport (DoT) advises the following: a. All in-water operations and activities must be conducted in accordance with the relevant marine legislative provisions.
  - b. Prior to the commencement of works, a temporary notice to mariners (TNTM) outlining the scope of works and works area, navigational markings (lighting) and date of works must be issued. The applicant will need to notify DoT by email (<u>navigational.safety@transport.wa.gov.au</u>) at least 21 days prior to works commencing to enable a TNTM to be published.
  - c. The applicant is to ensure that the maximum design size of vessels at each proposed jetty is supported by sufficient water depth to ensure the safe berthing of vessels.
  - d. DoT's port hand marker (No. 4276) must be relocated to the top of the pylon at the end of the Jetty H and be placed at a sufficient height to ensure that it is seen above any vessels which are berthed at the jetty. DoT is to be notified by email (marked attention: Navigational Aids Coordinator, <u>navigational.safety@transport.wa.gov.au</u> and <u>navmore@transport.wa.gov.au</u>) following the relocation works.
  - e. It is recommended that consultation be undertaken with ferry operators, community clubs (i.e. Rowing Western Australia) and the adjacent canoe operator, that have vessels/crafts transiting the area, regarding the proposed development.
- 8. This application and therefore approval do not include any signage. A separate permit application and approval for signage will be required from the Department of Biodiversity, Conservation and Attractions in accordance with the Swan and Canning Rivers Management Regulations 2007.
- 9. The applicant is advised that the proposal has the potential to be affected by the 1 per cent annual exceedance probability (AEP) flood level and potential sea level rise, with the 1% AEP flood level expected to be approximately 1.5mAHD, and approximately 2.3mAHD to allow for sea level rise of 0.9m by 2110. The proposed berthing facility will be subject to potential flood damage during major river flow events. The berthing facility design should consider the risk of the structure breaking free during major flooding events (i.e. floating pontoon rising out of the jetty piles), and its potential to cause damage or create blockages to flows downstream. The applicant may need to engage a suitably qualified consultant to investigate suitable jetty design solutions to address these issues.

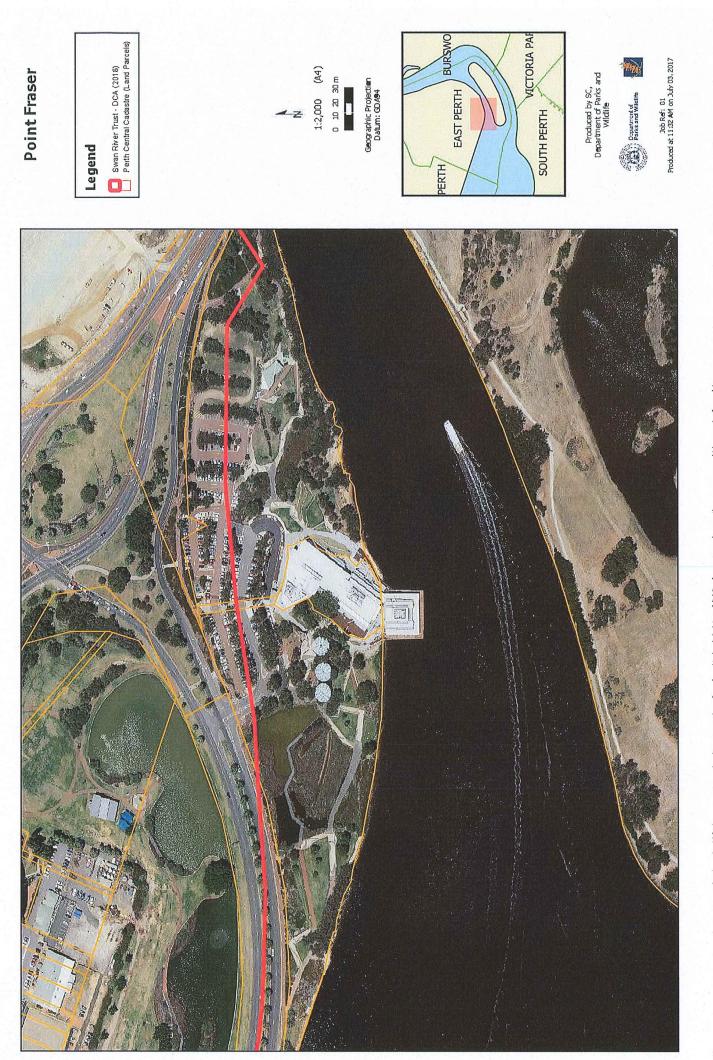
The onus is on the applicant to undertake its own investigations, risk assessment and exercise its own judgment in determining the level of risk it is prepared to accept. The Swan and Helena River Flood Study (2018) may contain relevant flood information that can be made available by the Department of Water and Environmental Regulation to the applicant on request.

10. The applicant is advised to contact the Department of Planning, Lands and Heritage to ensure that the proposed works do not breach any section of Part IV (Protection of

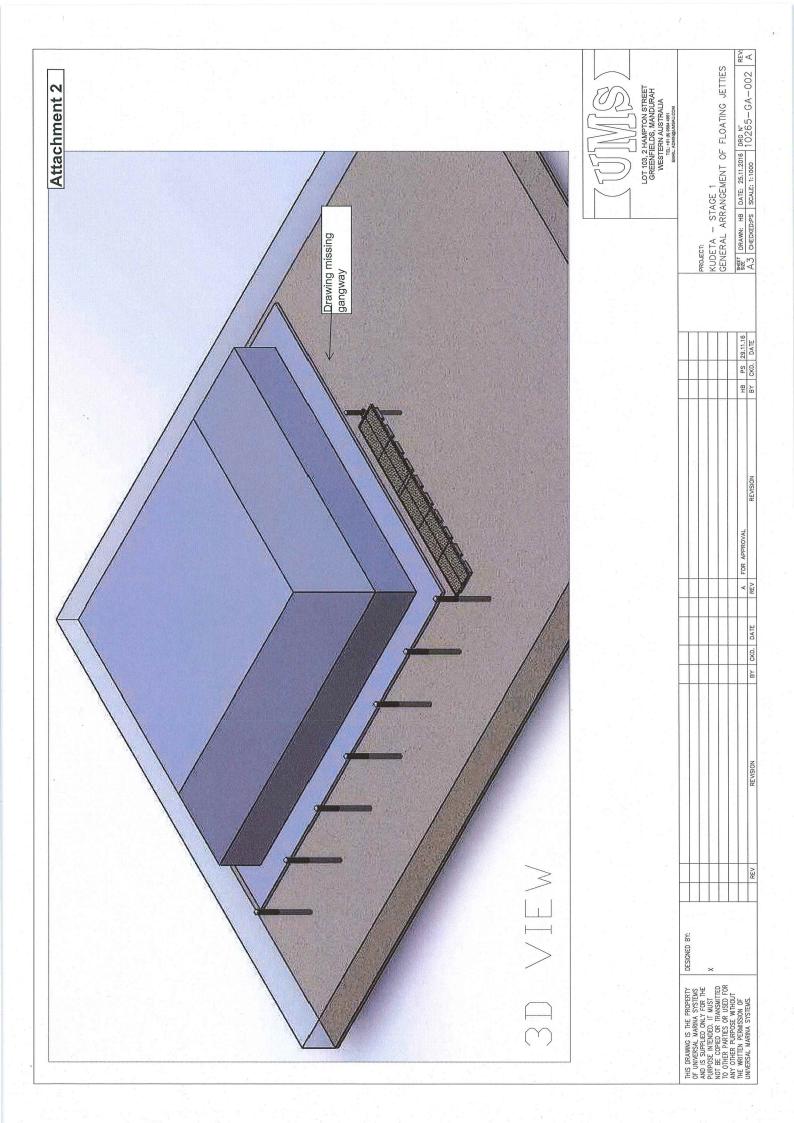
Aboriginal Sites) of the *Aboriginal Heritage Act 1972* (AHA). Approval under section 18 of the AHA may be required. It is recommended that the applicant consult the South West Aboriginal Land and Sea Council about the works, which may impact the Swan River. Please refer to the *Aboriginal Heritage Due Diligence Guidelines* (Department of Planning, Lands and Heritage and the Department of Premier and Cabinet, 2013) when planning specific development within a Heritage area.

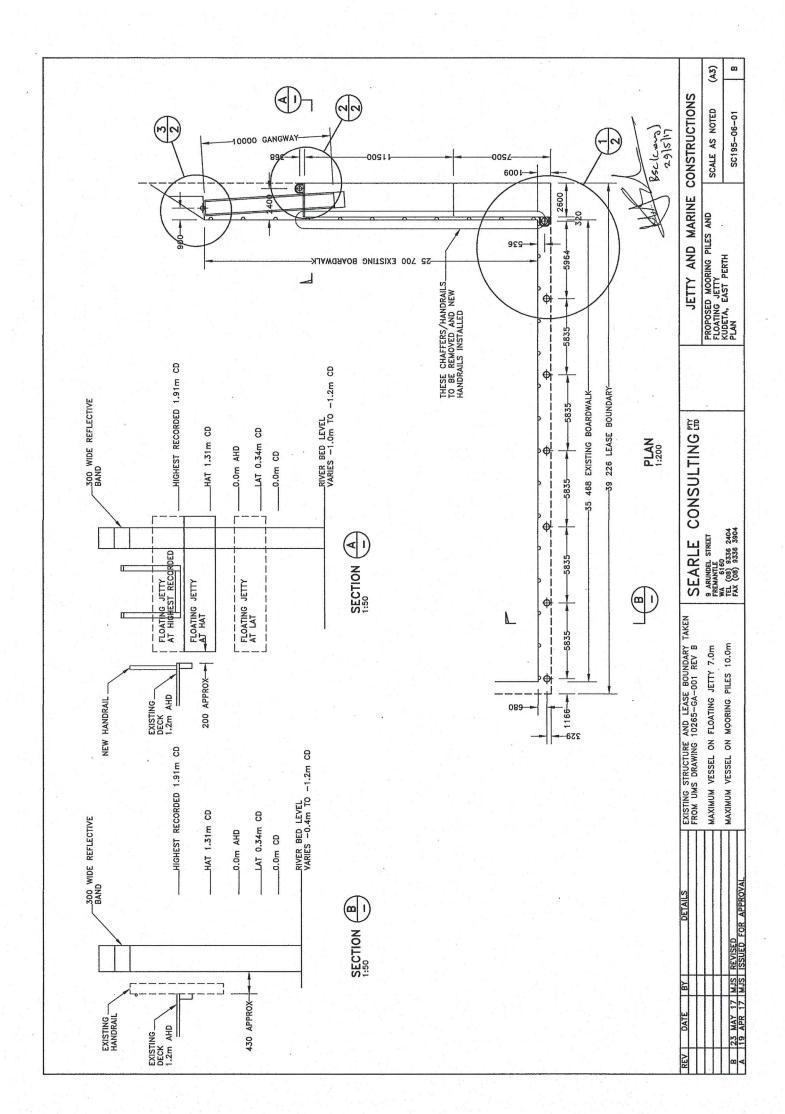
FINAL REPOR	T ENDORSED
Signed: <u>Wwat</u> Mark Webb Director General	Date: 16 8 20

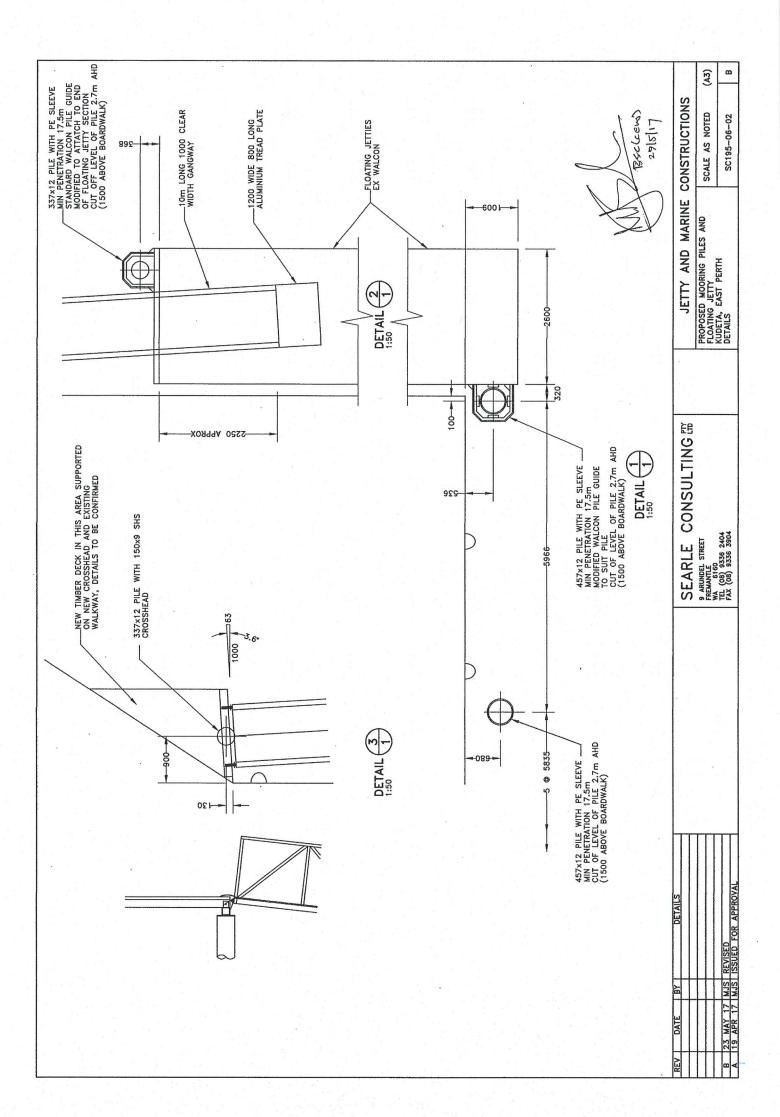


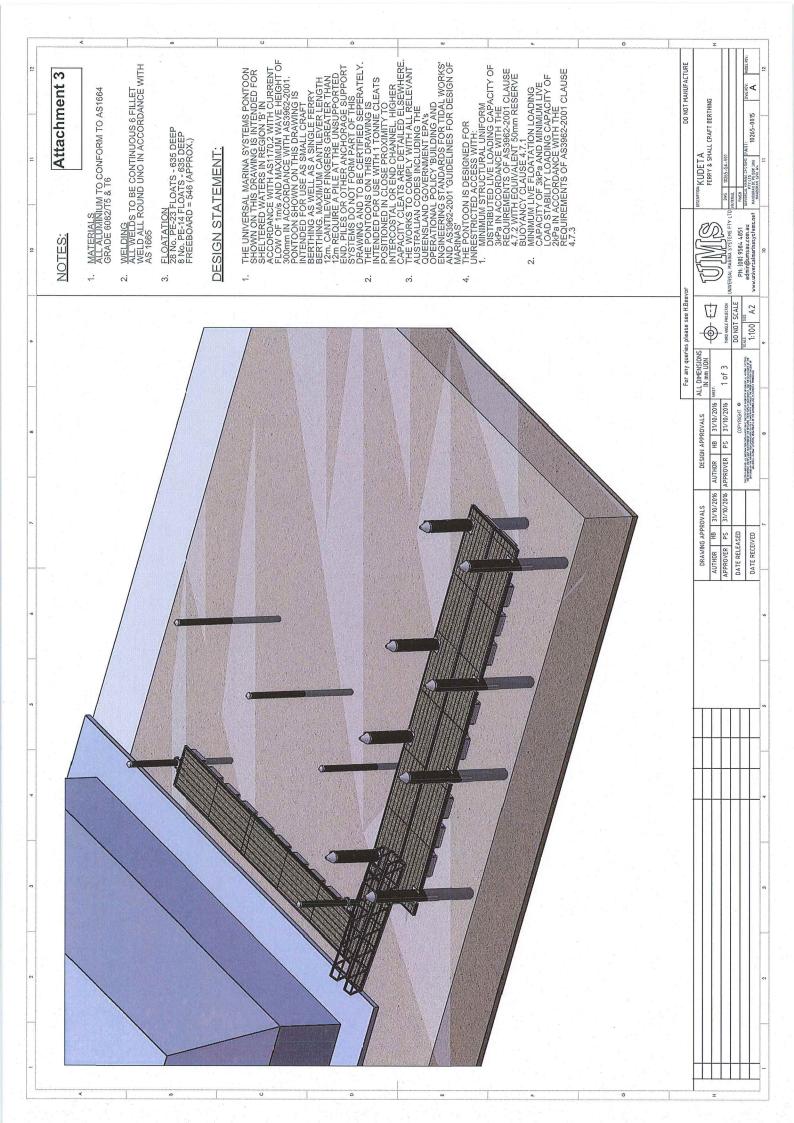


The Department of Parks and Wildlife deer not guarances that this map is without flaw of any kind and disclaims all liability fer any arress, loss or either consequence which may arise from relying en any infermation depicted. Roads and bracks en land managed by DPAW may contain unmarked hazerds and their surface condition is variable. Exercise cattion and drive to canditions on al roads.











### City of **Perth**

27 May 2020

Mr Glen McLeod-Thorpe Manager Statutory Assessments Department of Biodiversity, Conservation and Attractions Locked Bag 104 **BENTLEY DELIVERY CENTRE WA 6983** 

Dear Mr McLeod-Thorpe,

### 21 (LOT 306) RIVERSIDE DRIVE, EAST PERTH - REVISED STAGE 2 BERTHING FACILITY AT THE POINT FRASER RESTAURANT AND ENTERTAINMENT DEVELOPMENT

Thank you for your email dated 13 May 2020 referring an application for the revised Stage 2 berthing facility at the Point Fraser restaurant and entertainment development to the City for comment.

It is advised that the City supports this proposal subject to the following recommended conditions: -

- 1. The pontoon being designed to cater for all water levels including Lowest Astronomical Tide (LAT), Highest Astronomical Tide (HAT), storm tide and flooding.
- 2. The flotation modules complying with the relevant loading and stability requirements according to the Australian Standard AS3962 "Guidelines for design of marinas" and certified by a professional engineer, including the following criteria: -
  - Stability;
  - Positive flotation;
  - Loading general;
  - Loading permanent;
  - Floating structure live loads;
  - Environmental loads i.e. waves, winds and water current (including floods, debris mats and negative lift); and
  - Berthing loads.
- 3. No deck furniture being permitted on the flotation modules.
- 4. Tidal levels being indicated on the fender piles.

Council House, 27 St Georges Terrace, Perth GPO Box C120, Perth Western Australia 6839 P 9461 3333 | perth.wa.gov.au | ABN 83 780 118 628

Enquiries to: Jasmine Hancock Contact: 08 9461 3106 Our Ref: DA-2020/5111 DPaW Ref: 2020/000425

- 5. All piles having a 300mm wide retro reflective band 300mm below the pilecap.
- 6. The flotation modules being a non-slip surface suitable for the marine environment.
- 7. The owner of the land to which the structure attaches or benefits being responsible for the ongoing care and maintenance of the installed structure/works.
- 8. A full design report being prepared outlining the maximum allowable vessels permitted based on the pontoon length, water depth, river channel width and safe vessel operation and manoeuvrability and confirmation that the Maritime Safety Western Australia or equivalent agency has been consulted with regard to these dimensional constraints.
- 9. No land access being permitted to construct the berthing facility.
- 10. All environmental and occupational health and safety requirements set out in the application being met as stated in the Construction Management Plan.

Jasmine Hancock of the City's Development Approvals Unit is available on 08 9461 3106 to assist you with any further queries you may have relating to this matter.

Yours sincerely,

Aget hith

MARGARET SMITH ALLIANCE MANAGER DEVELOPMENT APPROVALS

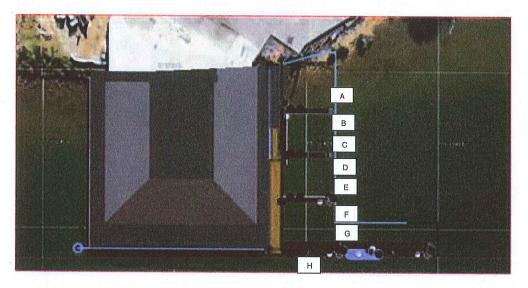


	۲	c	<u> </u>	<u>.</u>			<u> </u>				<u>u</u>
Notes: Pontoon Construction	Aluminium grade 6083 T6 all fixing to be 316 grade stainless steel. All Decking to match existing hardwood timber.	Design Statement Boats moored in berths not to exceed max boat size of berth. Boats only to be berthed in designated berths.	Piles to extend to adequate height to prevent pile guides detaching over the top of the pile in sea surge conditions.	Berth sizes in accordance with AS3962-2001 in accordance with clause 3 3 3	Allowance has been made for 500mm mooring piles subject	to final piling design. Water depth measured at locations shown on drawings with a	minimum 1.4 metres LAT. Dia mm Vall mm Otv	406 12.7 457 12.7	EXISTING 2	02/01/2020 SL Document status	nt
Ž Ž	900		2662	001 A B B	ă A		Pile	Schedule A B	ш	Created by SL Document type	DA APPROVAL
addtional boundary lease area plan 586-10-02-H		Beam Design 8m Double Berth	exisiting floating pontoon and gangway	A A		E B 27475 B B		Montradia M			
											-/

<	۵	0	۵		ш	ш	
5     6     7     8       MATERIALS     ALL ALUMNIUM TO CONFORM TO AS1664 GRADE 6082/ T5 &T6.       VELDING       ALL WELDS TO BE CONTINOUS 6MM FILLET WELDS ALL ROUND UNO IN ACCORDANCE WITH AS1665.	PE-23 FLOATS - 635MM DEEP FREEBOARD = 546MM APPROX FREEBOARD = 546MM APPROX PILES 1. PILES ARE TO HAVE HPDE SLEEVES FULL LENGTH WITH 500MM INTO RIVERBED. 2. PILES TO HAVE WHITE SLOPING CAPS. 3. PILES TO HAVE SOLAR NAVIGATION LIGHTS INSTALLED ON TOP FOR SLOPING CAP. 4. PILES TO HAVE 300MM REFLECTIVE BAND JUST BELOW CAP.	<ul> <li>DESIGN STATEMENT</li> <li>1. THE JMC MARINA SYSTEM PONTOON SHOWN ON THIS DRAWING IS INTENDED FOR SHELFERED WATERS IN REGION B IN ACCORDANCE WITH A52170.2 WITH CURRENT FLOWS OF 1M/S AND A MAXIMUM WAVE HEGIHT OF 300MM IN ACCORDANCE WITH A3962-2001.</li> <li>PONTOON ON THIS DRAWING IS INTENDED FOR SMALL CRAFT BERTHING AS WELL AS SINGLE FERRY BERTHING. MAXIMUM CANTLEVER LENGTH 12METRES. CANTLEVER FINGERS GREATER THAN 12 METRES REQUIRE A PILE AT THE UNSUPPORTED END. PILES OR OTHER ANCHORAGE SUPPORT SYSTEMS DO NOT FORM PART OF THIS DRAWING AND ARE TO BE CERTIFIED SUPPORT SYSTEMS DO NOT FORM PART OF THIS DRAWING AND ARE TO BE CERTIFIED</li> </ul>	<ol> <li>2. THE PONTOONS ON THIS DRAWING ARE INTENED FOR USE WITH 1 TONNE CLEATS POSITIONED IN CLOSE PROXIMITY TO INTERCOASTAL END CHANNEL HIGHER CAPACITY CLEATS ARE DETAILED ELSEWHERE.</li> <li>3. THE WORKS TO COMPLY WITH ALL RELEVANT AUSTRALIAN CODES INCLUDING ENGINEERING STANDARDS FOR TIDAL WORKS AND AS3962-2001 GUIDELINES FOR DESIGN OF MARINAS.</li> </ol>	<ul> <li>4.1. INIVIDUAL DESIGNED FOR UNLEDED ACCESS WITH .</li> <li>4.1. MINIMUM STRUCTURAL UNIFORM DISTRIBUTED LIVE LOADING CAPACITY OF 3kPa IN ACCORDANCE WITH REQUIREMENTS OF AS3962-2001 CLAUSE 4.7.2 WITH EQUIVALENT 50MM RESERVE BOUYANCY CLAUSE 4.7.1.</li> <li>4.2. MINIMUM LIVE FLOATATION LOADING CAPACITY OF 3kPA AND A MINIMUM LIVE LOAD STABILITY LOADING CAPACITY OF 2kPa IN ACCORDANCE WITH THE REQUIREMENTS OF ACCORDANCE OF ACCENT OF 2kPa IN ACCORDANCE WITH THE REQUIREMENTS OF</li> </ul>	A55352-2001 LLAUSE 4.7.5 Dept. Technical reference Created by 2/01/2020 SI	PROVAL The Point e 2	2/01/2020
		A(1:100)		1000 3000			
2. South 2. Super- Super-							

#### **Scaled Overlay**

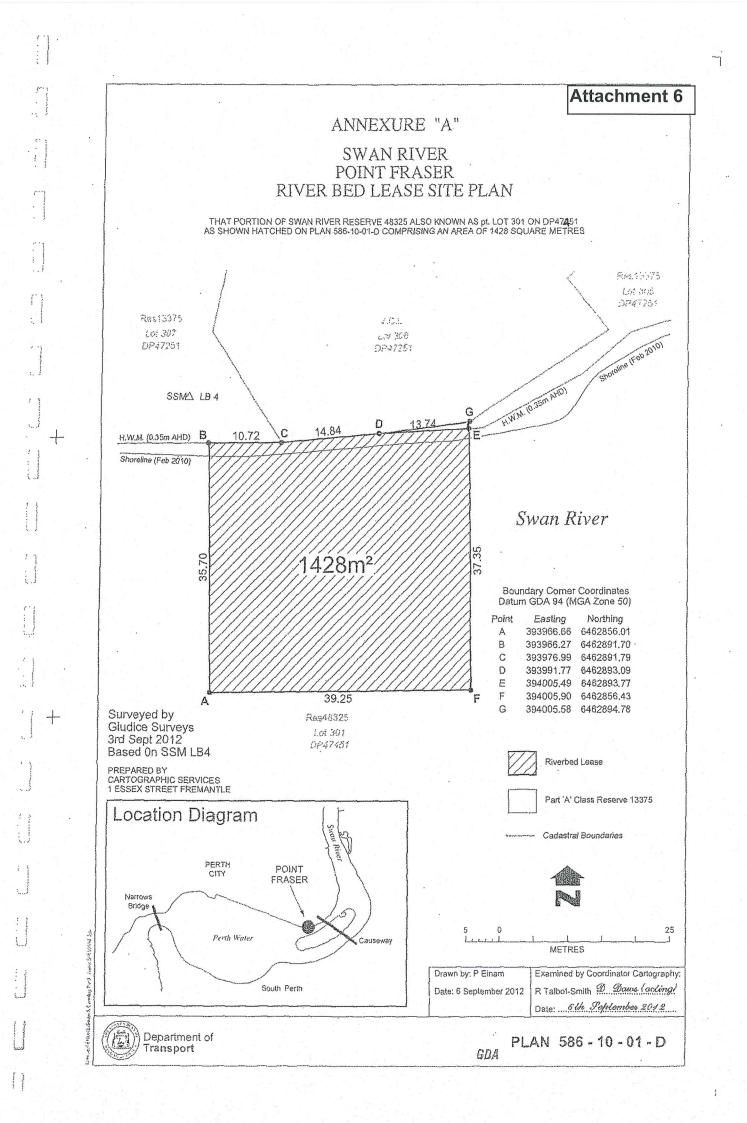
We have overlayed the extent of the new jetty structures over the aerial photograph to provide greater clarity in relation to the existing building and shoreline.

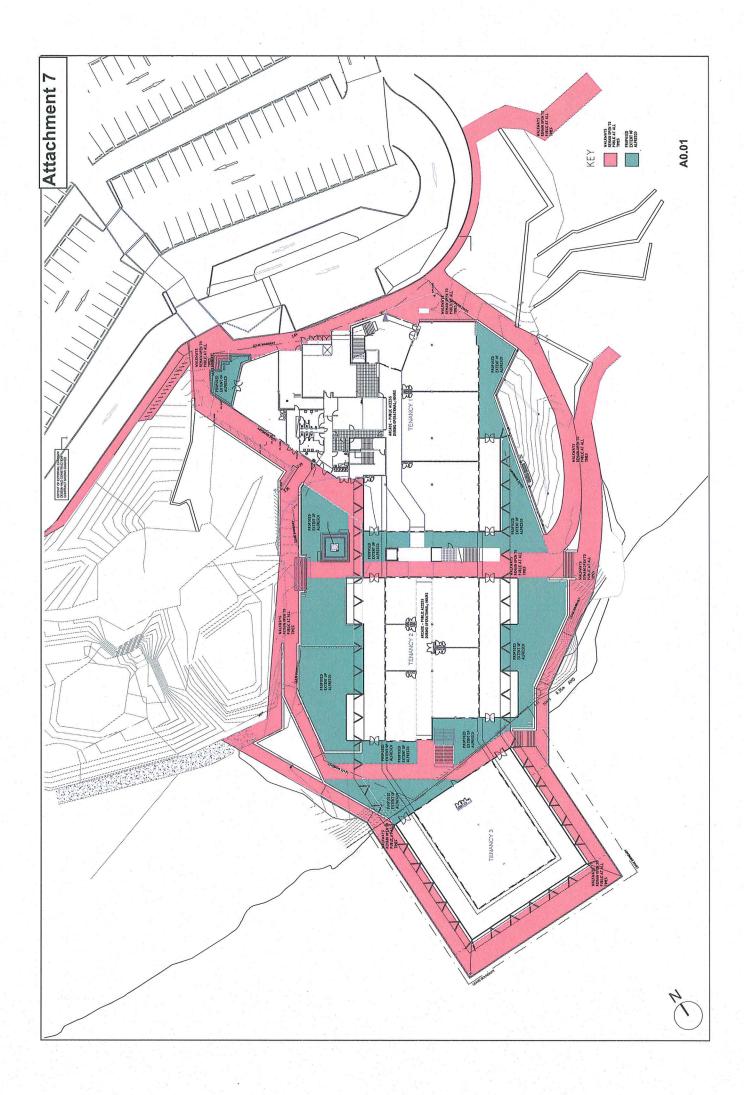


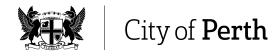
All berths are short stay berths with no overnight berthing and all full public access.

#### Intended Public Usage

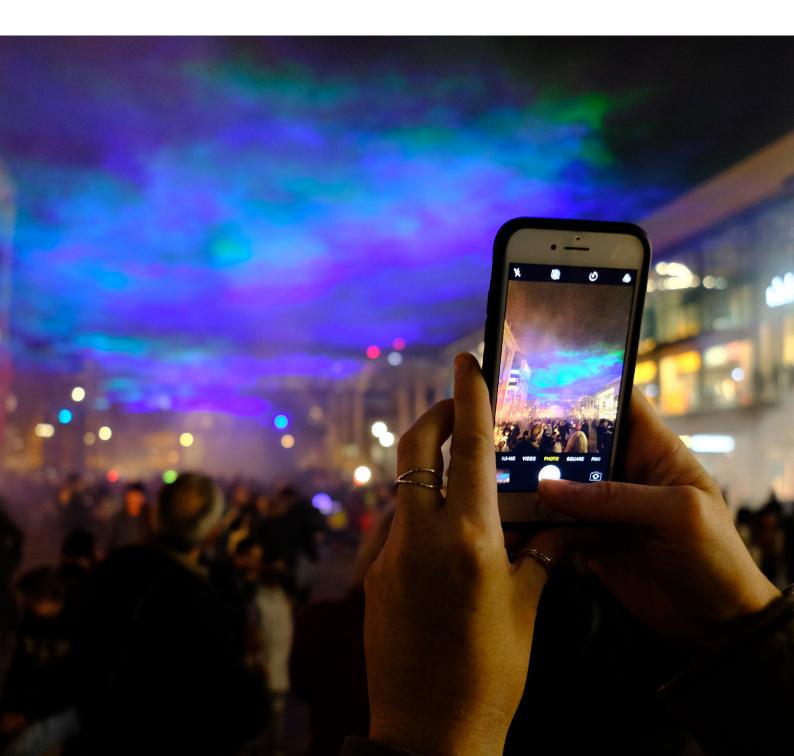
Jetty A :Use for non-powered small pleasure craft such and canoes berthing Jetty B: Use for small pleasure craft such as small tenders and jet skis. Jetty C : 8 Metre Vessels in accordance with AS3962-2001 Jetty D : 8 Metre Vessels in accordance with AS3962-2001 Jetty E: 8 Metre Vessels in accordance with AS3962-2001 Jetty F: 8 Metre Vessels in accordance with AS3962-2001 Jetty G: 8 Metre Vessels in accordance with AS3962-2001 Jetty G: 8 Metre Vessels in accordance with AS3962-2001 Jetty G: 8 Metre Vessels in accordance with AS3962-2001 Jetty H : Drop off & pick point for recreational vessels upto 15metre and no greater draught of 1.2metres and commercial vessels such as Little Ferry Company and Captain Cook Cruises which most of their vessels are 1.2metres or below draught.







## Winter Festival Program Saturday 3 July to Saturday 24 July





### Contents

Project Description	3
Key Objectives	3
Key Deliverables - City-led	4
Key Deliverables - Sponsorships	6
Marketing Campaign Overview	8
Media Plan Overview	9
Creative Overview	9
Budget Summary	10

All information in this document should be treated as confidential.

Details are subject to change and images are for internal use only.

### Background

The City of Perth's Winter Festival has been held in various iterations (Winter Arts Festival, Winter Fest) over the past several years with a strong arts and culture theme running throughout each. Traditionally held for 4-6 weeks, the campaign coincides with the winter school holidays and has aimed to address the traditional cold weather decline in visitation to the CBD at this time.

Winter Fest in 2018 attracted 1,411,568 visitors into the CBD, which equated to 96,560 over baseline visitation at the time. This resulted in actual spend during Winter Fest totaling \$125,678,484 which at the time was \$2,162,517 above baseline spend.

The success of the City's Winter Fest 2019 headline activation 'Borealis' by Dan Acher, which replicated the Aurora Borealis phenomenon with lasers and hazers, demonstrated a strong appetite for a unique, immersive experience among audiences. With the use of targeted Wi-Fi tracking data for the immediate area of the activation, visitation figures totalled approximately 58,000 across the seven nights between the hours of operation (5pm – 10pm) which was well up on the weeks immediately pre and post activation.

From the proven success of this style of activation, equally unique and immersive concepts with broad appeal have been explored for winter 2020 and beyond, however noting the cancellation of the Winter Fest 2020 programming due to COVID-19.

### Project Description

The 2021 Winter Festival (working title) is to be held 3 – 24 July and will be underpinned by the launch of a strategic partnership with Artrage, the organisation behind Fringe World. Artrage were awarded a three-year contract to deliver a series of high impact, immersive activations; a stakeholder and community engagement plan; and a Strategic Activation Plan for Winter 2022 and 2023 that is evidence-based and draws on Perth's unique value proposition. Other exciting City-led and City-sponsored third-party events, activations and interventions will round out the 2021 program and will be the feature of tailored marketing promotions activity.

An exciting opportunity exists to create a new identity for the festival in 2021 stemming from the new partnership with Artrage, with consideration for the new direction of this creative programming. Themes of Aboriginal culture, 'dance' and 'light' coming out of these events and activations all provide opportunities for creative concepts and branding. This includes leveraging of existing annual programming during the winter period such as NAIDOC Week and Brookfield Winter Lights.

Key Objectives

The winter festival program aims to:

- Add vibrancy and activation in key areas across the City's neighbourhoods.
- Encourage new and repeat visitation to the Perth CBD to support local business.
- Provide access to free, authentic cultural experiences.
- Leverage marketing and activation investments made by the key retail assets in the city.
- Provide exposure for local, intrastate, interstate and/or international artists.
- Generate economic benefits for the city and its stakeholders.

The winter program has always been supported by an extensive marketing campaign to raise awareness and encourage visitation into the city over the cold winter months. More importantly, it is in direct response to the City's Strategic Community Plan and Cultural Development Plan to:

- **SCP 1.6:** Enable thriving and sustainable cultural, artistic and heritage industries, activities and events that encourage locals and visitors to come back for more.
- SCP 4.1: Sustain increases in leisure and business tourism visitation.
- **SCP 6.6:** Collaborate, support and communicate with neighbouring local governments, peak industry associations and community groups to optimise outcomes for wider Perth areas served by all these stakeholders.
- CDP 1.1: Activate city spaces.
- CDP 4.4: Create cultural activations.



## Key Deliverables

Below is an overview of the proposed 2021 Winter Festival program including events and activities coordinated by the City of Perth, Artrage, and third-party events.

#### **City-led Events and Activations**







#### We Can Dance (working title) 3 July – 19 July Forrest Place

We Can Dance is a unique, exciting activation delivered in collaboration with Artrage as part of the new Strategic Winter Partnership. The activation itself is fully interactive and immersive, tasking audiences with mimicking the choreographed dance shown in front of them in the recording booth. Footage of their interpretation is projected onto screens in Forrest Place and around the city, and then replayed for their successor to copy – thereby creating a 'broken telephone' effect.

#### **1.8 by Janet Echelman** 26 June – 24 July Supreme Court Gardens

Previously displayed in cities such as London, Beijing and San Diego, 1.8 was procured for Winter Fest 2020 but was postponed due to COVID-19. The artwork itself is an overhead, suspended kinetic net sculpture created by American artist Janet Echelman and replicates the pattern created by a significant earthquake event in 2011. Bringing an impressive daytime presence - measuring at over 47m x 38m, the artwork is complemented by a custom projected light show at night. This free immersive experience will add vibrancy, colour and cultural value to the area while allowing for mass-participation/viewing.

#### **Street Art Luminism** 3 July – 14 August Various locations

Three street art murals in various locations in Northbridge and the City will be lit up with creative projections playing on the existing artwork to create eye-catching visual spectacles. Under-utilised laneways and spaces with suitable artwork will be the focus for site selection with consideration for flow and connection to each of the mural projections. These three activations will act as a surprise and delight intervention, adding colour and vibrancy to city spaces while drawing attention to existing cultural assets.

#### Retailer Collaboration 3 – 18 July Various locations

In recent years, the City of Perth has had a history of collaborating with key retail centres, driven by support for joint campaigns and an increased retail focus. This co-funding model has resulted in increased budgets and collaborative marketing efforts with precincts such as 140, Forrest Chase, Brookfield Place and more. Past collaborations such as Shop in Full Colour and the Christmas Lights Trail have been highly successful in driving visitation to these key retail centres, and this partnership model will continue in winter 2021, with engagement having started with these precincts in November 2020.

#### School Holiday event 3 – 18 July Venue TBC

Details of the winter school holiday event are yet to be finalised, however it will be similar to past years. The event has historically been the largest school holiday activity delivered by City of Perth, accommodating between 15,000 to 20,000 people across the 14 to 16-day period.

In 2018 and 2019 the Winter Fest Theatre was hosted in Forrest Place offering a range of different family shows under a big marquee, with a 'Fringe' feel, aligning with the winter arts theme.

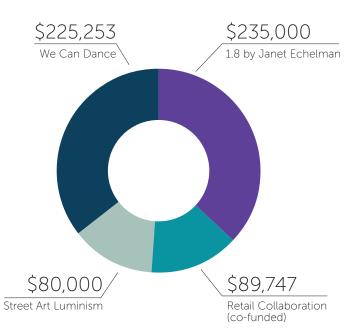
For July 2020 the Events team planned on taking a different approach more aligned with the City's unique cultural identity, NAIDOC Week, and the objectives of the Cultural Development Plan and was proposed to feature an Aboriginal cultural theme suitable for families. However, this was cancelled due to COVID-19. Following COVID-19 lockdown lifting earlier than expected, alternative events (Jungle Maze and Carnival) were organised in the short timeframe of 4 weeks to support the economic rebound of city businesses.

The winter school holiday event has always been free but ticketed, to manage attendance. The event has always been held in the day-time to accommodate families and provide benefits to retailers.

#### **City Lighting**

Council House will be lit up to include content for NAIDOC Week and winter theming, as well as efforts made to coordinate city-wide lighting assets and other public buildings.

#### Figure 1: Activation and Events Budget





### **Sponsored Events**

#### **Neighbourhood Events**

#### July - Dates TBC Various locations

Sponsorship of the Neighbourhood Events is subject to Council approval.

Inspired by the success of the Australia Day Festival community events delivered across each of the City's neighbourhoods, this series of events is proposed as a new initiative, funded from the existing sponsorship budget. Under the neighbourhood grants program, neighbourhood groups would be invited to submit proposals for community events that suit the needs of their unique communities during the winter season. A contribution of up to \$10,000 cash, plus in-kind support from the City's Events and Activity Approvals teams, as required, could be made to support and enable each community.

#### NAIDOC Week and Opening Ceremony

#### July - Dates TBC Various locations

Sponsorship of the NAIDOC Week, Opening Ceremony, and Signature Event is subject to Council approval.

NAIDOC Perth Inc aspires to assist in the promotion, coordination and organisation of NAIDOC Week activities in the Perth metropolitan area. NAIDOC Perth Inc's goals and purposes are focused on the preservation and celebration of Aboriginal and Torres Strait Islander cultures and the education of non-Aboriginal and Torres Strait Islander people about the history and contemporary aspects of Aboriginal and Torres Strait Islander people.

The NAIDOC Week Opening Ceremony is the official opening of National NAIDOC Week in Perth. NAIDOC Week is held annually in Australia to celebrate the history, cultures and achievements of Aboriginal and Torres Strait Islander peoples. The Opening Ceremony is an opportunity for all Aboriginal and Torres Strait Islander peoples in Perth to come together to celebrate and share their culture with the wider community of Perth through music, dance, song, arts and crafts and foods.

#### Maali Festival

#### 9 July – 10 July State Theatre Centre of WA: Courtyard, Heath Ledger Theatre

#### Middar Room; Studio Underground; Studio Underground Foyer; Heath Ledger Theatre Foyer and Alex Hotel Foyer

Sponsorship of the Maali Festival was approved at the 15 December 2020 Ordinary Council Meeting.

Maali Festival is an inaugural community event that celebrates the oldest living culture on earth. 'Maali' is the traditional name given to the black swan by the Nyoongar people. The Festival will fill the State Theatre Centre, the heart of Perth's cultural centre, with First Nations culture and arts.

The free-to-attend multi-disciplinary arts festival is curated by Black Swan's Resident Artists, Chloe Ogilvie (Yamatji Nhanda) and Ian Michael (Nyoongar). The festival will reconcile the heritage of the Perth Cultural Centre as a site of cultural significance for Aboriginal people, with the contemporary use of its space, in a celebration of Nyoongar culture and people. The festival will consist of the following activities:

- Opening Ceremony (Smoking Ceremony and Welcome to Country);
- First Nations artists and arts companies prominently featuring Nyoongar culture;
- Traditional storytelling of the land and its traditional owners;
- Performances, play reading and activations at the new WA Museum Boola Bardip, Alex Hotel and Perth Cultural Centre; and
- Collaboration with Artrage on style pop ups in vacant shop fronts in Forrest Chase.



#### NAIDOC Week Signature Event TBC Dates

Various locations A signature event centred around Aboriginal culture and 'light' is proposed to be programmed during NAIDOC Week celebrations, through sponsorship of NAIDOC Perth Inc and collaboration with the City's Activation team, subject to Council approval.



#### Winter Lights at Brookfield Place 12 July – 24 July Brookfield Place

Sponsorship of Brookfield Winter Lights was approved at the 15 December 2020 Ordinary Council Meeting.

The Winter Lights at Brookfield Place is an annual event which activates Brookfield Place with public displays of art and light installations.

The Festival is open to the public and free to attend. The event will include projections on the heritage buildings along St Georges Terrace, in addition to bringing art and light into the Brookfield Place precinct through installations, lighting, exhibitions and interactive performance pieces.

Following the huge success of the inaugural festival in 2013, Brookfield Place has continued to grow the festival with the 2019 event drawing in record crowds of more than 50,000 visitors. The 2020 festival was cancelled due to COVID-19.

Intentionally scheduled within the City of Perth's Winter Festival, the festival takes advantage of the extensive coverage and strong promotion the City of Perth campaign receives.

#### Figure 2: Winter Events Sponsorship Budget



## Marketing Campaign Overview

Each year, the City of Perth marketing team delivers a winter campaign aimed at driving visitation into the city during the winter months to support events and activations run by the City of Perth and third parties.

The 2018 Winter Fest campaign ran from 30 June to 29 July and reached 59% of people in the Perth metro area, with 16% attending at least one Winter Fest event, equating to a 27% conversion rate from awareness to attendance to contribute towards the success of the campaign.

The 2019 Winter Fest campaign shared similar success with a total of 423,470 visits into the city over the campaign period.

The six-week campaign ran from 9 June to 21 July 2019 with a \$350,000 budget stretched across broadcast TV, cinema, radio, OOH, digital display, social media and more. The campaign secured an earned media coverage valued at \$400k, with 85 pieces of positive media coverage resulting in a cumulative reach of over 3 million for the campaign period.

The 2021 festival programming is the City's first foray into delivering aesthetic enrichment, cultural expression and connection to a shared cultural heritage, which an exciting prospect and something we must celebrate. Culture is at the core of a distinctive identity for the world's greatest cities that act as magnets to draw and retain talent. Creativity is the engine of the new economy and arts and cultural activities are key resources and incubators of that creativity.

The City is excited to explore this new territory of cultural expression and the marketing campaign will aim to connect to, express and understand Perth's cultural identity while supporting the Winter Festival programming and other key businesses over the winter period.

The campaign will be delivered through awareness and tactical marketing initiatives with the below primary objectives:

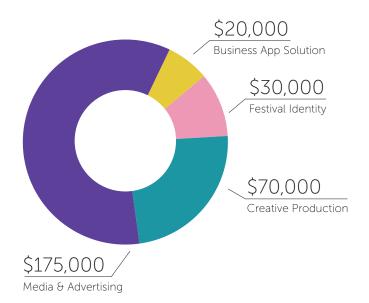
- **1.** Increase awareness of the Winter Festival to our primary audience segments in the PerthMetro area;
- **2.** Provide information about the events, activations and experiences within the Festival to convert awareness into visitation and resulting in economic spend; and
- Create an identity for the Winter Festival that can be used year on year i.e. Skyworks, Moomba Festival, Fringe Festival etc



#### Opportunities for the campaign:

- Promote the city as an exciting arts and culture hub
- Showcase the breadth and quality of local artistic talent
- Increase visitation and spend outside of school holidays
- Leverage performers to tell the story of cultural experiences available in Perth
- Inspire engagement in immersive art activations
- Showcase Perth's vibrant multiculturalism, encouraging visitation from all ages and demographics

In order to meet our stated objectives and appropriately support the Winter Festival, the required marketing budget will be \$275,000 and is broken down into production, event identity, media and advertising as detailed in Figure 3.



#### Figure 3: Winter Festival Marketing Budget

### Media Plan Overview

The 2021 winter fest media plan will not be available until a brief is prepared and provided to our contracted Media Buying agency for response (expected late March 2021).

The media plan will consider the City's established audience segments and target the most appropriate audiences based on budget available, return on investment and segments most likely to visit the city based on the event offering available.

The recent April School Holiday campaign used the audience segment – Love in Small Doses – as our primary target audience. They are:

- Occasional visitors to the city, averaging almost one visit per month
- 51% consider the city for leisure visits, with 18% selecting it as their most preferred destination.
- Highest visitation of any segment during school holidays, or when a major event or festival is on, suggesting their visitation is more likely to be prompted by a specific reason or motivation.
- 29% state "I always have a great time in the city, but I find it's best in small doses".

The media plan will be multi-channel, with targeted investment into the most appropriate channels for the audience segment. Expected channels within the media plan will be a combination of mass and targeted reach to hit awareness and conversion objectives.

#### **Business Loyalty App**

To support retailers and food and beverage businesses leverage the Festival, the City will partner with a technology app which offers a business loyalty program and the ability for consumers to receive benefits and offers targeted specifically at City based businesses using geolocation technology. The technology will ensure no leakage to non-City of Perth businesses and comprehensive data tracking and analysis.

### Creative Overview

The creative direction and event identity will not be available until a brief is prepared and provided to our contracted creative services agency. This is not likely to occur until April, as the City does not currently have a contracted creative services agency. A report to appoint one or multiple agencies will go to the March Council Meeting.

Creating an event identity will be the cornerstone of the Winter Festival creative and tie together the programming and audience associations for the campaign. An event identity will provide the Winter Festival with an ongoing and recognisable name and brand which can be used year on year when the festival is held. Examples of event identities are below:





FRINGE WORLD FESTIVAL 2020

## Budget Summary

#### Winter Festival Budget

City-Led Activation & Events	Approved 2020/21 Budget
1.8	\$235,000
We Can Dance	\$225,253
Retail Collaboration	\$89,747
Street Art Luminism	\$85,000
Subtotal	\$635,000

	Proposed 2021/22 Budget	
School Holiday Activities	\$200,000	
Marketing	\$295,000	
Subtotal	\$475,000	
TOTAL City-Led	\$1,110,000	

Third-Party Event Sponsorships	Approved 2020/21 Budget
NAIDOC Perth (subject to Council approval)	\$30,000
Neighbourhood Events (subject to Council approval)	\$70,000
Maali Festival	\$50,000
Brookfield Lights	\$25,000
Subtotal	\$175,000

	Proposed 2021/22 Budget	
NAIDOC Signature	\$90,000	
TOTAL Sponsorships	\$265,000	



Council House 27 St Georges Terrace Perth WA 6000

GPO Box C120 Perth WA 6839

(08) 9461 3333



This publication is available in alternate formats and languages upon request.



#### LGBTQIA+ Advisory Group Membership List

#### About pronouns

Pronouns are words used to refer to a person. They include gendered pronouns like he/him and she/her which are typically used by male-identifying and female-identifying people.

Some people prefer to use gender neutral pronouns such as they/them which don't imply they identify as male or female. The gender diverse and non-binary community will often use the gender-neutral pronouns but some individuals may use gendered pronouns.

#### Read more

	Name, pronouns	Details
1	Avery Wright (she/her)	Avery, originally from South Africa, is in the final year of her Arts degree at UWA and works as a disability support worker.
		She is a Pride Officer at UWA Student Guild where her department works with a committee, the UWA LGBTQIA+ working group, and community groups (particularly local healthcare providers) to organise events and provide resources for LGBTQIA+ students on campus. She is also a member of Rainbow Labor.
2	Braden Hill (he/him)	Braden is a Nyoongar (Wardandi) man from the south-west of Western Australia and is the Pro Vice-Chancellor (Equity and Indigenous) and Head of Kurongkurl Katitjin at ECU's Centre for Indigenous Australian Education and Research. His current portfolio responsibilities include leading ECU's commitment to Australian Aboriginal and Torres Strait Islander advancement and Equity and Diversity, including initiatives in LGBTQIA+ Equity, Diversity and Inclusion. He is also a key part of the steering group leading on ECU's new Perth campus.
		Braden is also on the board of Pride Cup, a national non-profit committed to LGBTQIA+ inclusion in sport.
3	Caro Duca (they/them)	Caro is the Program Manager for Lotterywest 'Dream Plan Do' Program at Community Arts Network, which gives a platform for Culturally and Linguistically Diverse (CaLD) community groups to showcase their stories and experiences with the support of funding and structured mentoring. They are also on WAAPA's Equity and Opportunity Working group.
		Caro's work includes The Out Cast (a collaboration with Dykes on Bikes WA), Teatro Latinx (an inclusive space for Perth-based Latin Americans of all genders and sexualities) and the upcoming Queer Latinx Film Festival (spring 2021).



 $\operatorname{City} \operatorname{of} \mathbf{Perth}$ 

	Name, pronouns	Details
4	Clint Woolly (he/him/they/them)	Clint has lived in Papua New Guinea and New Zealand prior to calling Perth home. Clint is of PNG, Fijian, NZ Maori and NZ British descent and speaks and understands several languages.
		He has extensive experience working on various boards and committees and founded Rainbow Papua New Guinea, an online and social platform for LGBTQIA+ Papua New Guineans.
		Clint works at Bankwest on the website team and champions digital accessibility. They're also on the Inclusion @ Bankwest committee promoting the importance and value of meeting the needs of people with disability.
5	Curtis Ward (he/him)	Curtis is the current President on the board of Pride WA and has been a speaker at several panel discussions regarding equity and inclusion.
		He is a lawyer specialising in family law and has advocated on behalf of the LGBTQIA+ community in his work with the Law Society of WA. Curtis drafted a law reform submission on behalf of the Law Society of Western Australia to expunge historic homosexual convictions, which was subsequently enacted in 2017. Curtis is a City of Perth resident.
	<b>.</b>	
6	David Goncalves (he/him)	David has been involved in activism since 1999. He was involved in advocating for Gay & Lesbian Law Reform in WA, helped establish Curtin University's Queer Department in his role as Student Guild Vice-President, was one of the lead WA organisers for the Marriage Equality campaign during 2009-2012 as the convenor of Gay and Lesbian Equality WA and is a former Rainbow Labor President.
		He currently helps organise STEM-based academic and education events and conferences throughout the world.
		David is a City of Perth resident.
7	Hunter Gurevich (he/him)	Hunter is the Chair of TransFolk of WA, an organisation supporting trans and gender diverse people, and has completed a thesis on Queer Theory.
		As a medical student, Hunter is working with his medical school to improve their practices around LGBTQIA+ teaching and medical education. Hunter foresees his whole medical career to be deeply interconnected with providing services to LGBTQIA+ people that suits their needs and improves health outcomes to match the broader community.



 $\operatorname{City} \operatorname{of} \mathbf{Perth}$ 

	Name, pronouns	Details
8	Kate Buckle (she/her)	Kate is a Fire Engineer at Arup and originally from Brisbane. Upon moving to Perth, she found there was no LGBTQIA+ network at Arup and successfully applied for the position as the LGBTQIA+ portfolio lead on the Regional Executive Diversity & Inclusion committee. This role was expanded to establish a Diversity & Inclusion committee for the Perth office where Kate led all inclusion portfolios, including LGBTQIA+, Aboriginal and Torres Strait Islander, Gender, Disability and Culture. She is now looking to extend her influence beyond the workplace. Kate is a City of Perth resident.
9	Katherine Sherrie (she/her)	As a student at University of Sydney, Katherine was a founding committee member and eventual President of Sydney University Shades, the largest LGBTQIA+ student group in the Southern Hemisphere.
		She has also been a speaker at an Out For Australia event in Perth and has previously lived in Texas where she has gained an understanding of equity issues through the lack of employment protections for LGBTQIA+ people in Texas. She currently works in marketing and was recognised as a Future Leader in the 2020 Australian Marketing Institute Awards.
		Katherine is a City of Perth resident.
10	Kedy Kristal (she/her)	Kedy is the A/CEO for the Centre for Women's Safety and Wellbeing, the state peak body for domestic and family violence (DFV), sexual assault and women's health services. She has worked in this sector for over 35 years.
		Kedy is Chair of the Standing Shoulder to Shoulder Charity (supporting LGBTQIA+ people who have experience DFV) and sits on the Sexual Health Quarters LGBTQIA+ Advisory Group. She is also a board member of: GRAI (GLBTI Rights in Ageing); Women's Hall of Fame; Centre for Refugees; Asylum Seekers and Detainees (CARAD) and; the Royal Association of Justices WA.
11	Paul-Alain (van Lieshout) Hunt	Paul is a specialist business journalist, with a background in LGBTQIA+ advocacy.
	(he/him)	Paul has served in leadership positions within the community since 2010. As a former President of Pride WA, and founder of All Things Queer radio, Paul has advocated for marriage equality and LGBTQIA+ rights for over a decade.
		He was instrumental in securing funding for a variety of not for profits over recent months.
		Paul is a City of Perth resident.



City of **Perth** 

	Name, pronouns	Details
12	Perth Inner City Youth Service (PICYS) represented by (shared seat)	PICYS operates three primary services focused on homelessness, mental health and inclusion activities in the community for young people who reside and/or frequent the City of Perth. They have an Intentional Focus to engage 1:2 young people who identify as LGBTQIA+ and 1:3 who identify as Trans or Gender Diverse.
	Dani Wright Toussaint (they/them) Andrew Hall* (he/him)	PICYS will be co-represented by Dani, who has been a Director of the National LGBTI Health Alliance, a board member of Living Proud LGBTI Community Services of WA and the Coordinator of the Freedom Centre for young LGBTQIA+ people. They are currently a Specialist LGBTI Youth Support Worker at PICYS and a volunteer support group facilitator of Trans Folk WA,
		Dani will share the position with Andrew, an LGBTQIA+ ally. Andrew has worked in the community and youth services space for over 35 years. He is an Executive Officer at PICYS, a Board Director at Rainbow Community House, a Board Director at WANSLEA, and Chair of OASIS Lotteries House Inc.
13	Sarah Feldman (she/her)	Sarah is a Jewish lesbian who immigrated to Perth three years ago from the United States. She lives in the Perth CBD with her Australian wife.
		Sarah has been invested in LGBTQIA+ rights and activism since her days at university, where she co-founded a Gay Straight Alliance for her fellow students. They successfully campaigned to change multiple university policies around gender discrimination and facilitated student attendance to national LGBTQIA+ conferences.
14	Steve Wellard (he/him)	Steve works for General Electric (now Wabtec Corp) where he was the WA Leader of their LGBTI Employee group and is currently one of the APAC Region representatives on Wabtec Corporations LGBTQ+ Employee Resource Group.
		He is active in the LGBTQIA+ sports community as a former member of the Perth White Pointers Waterpolo Team, current member of the Rainbow Warriors Swim Team and committee member of the Perth Frontrunners.
		Steve is a City of Perth ratepayer and Chair of West Perth Local.
15	Will Knox (they/them)	Will is a Bachelor of Communications graduate and part time architecture student currently working at Murdoch University.
		At Murdoch, they co-facilitated the ALLY Program, a non-mandatory workplace training initiative to help staff and students understand the perspectives and challenges faced by the wider-LGBTQIA+ community. They are part of the LGBTQIA+ Advisory Committee for Murdoch University and have worked as a Student Advisor under the Higher Education Participation and Partnerships Program (HEPPP) focusing on supporting students from disadvantaged backgrounds. Will is a City of Perth resident.

All members of the Advisory Group identify as LGBTQIA+ or an \*ally.

# City of Perth Financial Activity Statement - Nature and Type

### 31 January 2021

Detail	Note	Annual Budget Revised	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact
Revenue from Operating Activities							
Operating Grants	1	2,414,431	2,006,348	2,228,414	222,066	11.1%	
Contributions and Donations	2	964,531	679,518	641,304	(38,214)	(5.6%)	$\otimes$
Fees and Charges - Waste	3	10,083,090	9,729,036	9,730,182	1,146	0.0%	
Fees and Charges - Community Services	4	4,620,213	2,810,114	1,972,651	(837,463)	(29.8%)	$\otimes$
Rental and Hire Revenue	5	4,217,008	2,387,628	1,932,601	(455,027)	(19.1%)	$\otimes$
Parking Fees	6	50,882,017	28,375,273	33,907,450	5,532,177	19.5%	
Fines and Costs	7	5,096,000	4,986,288	6,009,504	1,023,216	20.5%	
Interest Earned	8	3,627,896	2,270,023	1,377,132	(892,891)	(39.3%)	$\otimes$
Profit on Disposal of Assets* Distribution from Investments*	9 10	592,719 0	245,809 0	93,938 653,117	(151,871)	(61.8%) 0.0%	
Other Revenue	10	707,995	425,786	651,967	653,117 226,181	53.1%	$\overline{\diamond}$
Subtotal	-	83,205,900	53,915,822	59,198,260	5,282,437	9.8%	
Subtotal		83,203,900	55,915,622	39,198,200	3,202,437	5.070	
Expenses		<i></i>		<i></i>			
Employee Costs	12	(75,647,733)	(44,309,215)	(40,799,866)	3,509,348	7.9%	
Advertising	13	(1,978,901)	(1,524,375)	(1,315,813)	208,562	13.7%	
Contractors and Consultants	14	(40,369,670)	(24,957,436)	(17,917,906)	7,039,531	28.2%	
Insurance	15	(1,073,587)	(626,259)	(664,346)	(38,087)	(6.1%)	$\otimes$
Waste Tipping Charges	16	(3,303,099)	(1,926,808)	(2,182,014)	(255,207)	(13.2%)	$\otimes$
Other Charges Materials	17 18	(4,502,287)	(2,626,250) (1,904,178)	(2,369,227) (1,514,979)	257,023	9.8% 20.4%	$\odot$
IT Support and Maintenance	18	(3,206,319) (4,208,425)	(2,454,914)	(2,287,194)	389,199 167,721	6.8%	<b>S</b>
Plant and Fleet Costs	20	(1,056,616)	(616,359)	(316,790)	299,569	48.6%	ŏ
Utilities	20	(3,632,338)	(2,120,226)	(1,751,281)	368,945	48.0% 17.4%	ŏ
Depreciation*	22	(36,189,735)	(21,381,106)	(21,782,992)	(401,886)	(1.9%)	8
Interest Expenses	23	(386,349)	(253,184)	(270,241)	(17,057)	(6.7%)	ŏ
Loss on Asset Disposal*	24	(2,958,594)	(258,932)	(161,385)	97,548	37.7%	<b></b>
Change in valuation of Disposal*	25	0	0	0	0	0.0%	
Work in Progress not Capitalised*	26	0	0	(588,421)	(588,421)	0.0%	Ŏ
Parking Bay Levy	27	(17,417,303)	(10,160,093)	(10,217,869)	(57,775)	(0.6%)	× ×
Other Expenses	28	(7,738,598)	(4,590,227)	(3,774,777)	815,450	17.8%	
Subtotal	-	(203,669,552)	(119,709,562)	(107,915,098)	11,794,464	9.9%	
Total - Operating Activities		(120,463,652)	(65,793,740)	(48,716,839)	17,076,901	26.0%	
Add Back Non Cash Items*		38,555,610	21,394,229	21,785,742	391,512	1.8%	
Net Surplus / (Deficit) from Operations		(81,908,043)	(44,399,511)	(26,931,097)	17,468,414	39.3%	
Investing Activities							
Non Operating Grants	29	6,084,360	2,794,113	660,526	(2,133,587)	(76.4%)	$\otimes$
Purchase of Property, Plant & Equipment	30	(18,211,550)	(5,207,319)	(4,595,133)	612,185	(11.8%)	8
Construction of Infrastructure	30	(48,250,771)	(29,066,880)	(21,545,237)	7,521,643	(25.9%)	$\otimes$
Proceeds from Sale of Plant & Equipment	31	1,354,679	0	0	0	0.0%	
Sub Total - Investing Activities	-	(59,023,283)	(31,480,086)	(25,479,844)	6,000,242	19.1%	
Financing Activities							
New Loan Proceeds	32	10,000,000	0	0	0	0.0%	
Repayment of Borrowings	33	(4,680,892)	(1,646,945)	(1,646,945)	0	0.0%	Ŏ
Lease Principal Payments	34	0	0	0	0	0.0%	Ŏ
Transfers to Reserves	35	(64,364,147)	(43,949,360)	(41,715,567)	2,233,793	5.1%	$\overline{\mathbf{O}}$
Transfers from Reserves	36	83,268,574	63,098,574	61,518,000	(1,580,574)	(2.5%)	8
Sub Total - Financing Activities	-	24,223,535	17,502,269	18,155,488	653,219	2.7%	
Budget Deficiency before Rates		(116,707,790)	(58,377,327)	(34,255,453)	24,121,875	41.3%	
Opening Position at 1 July	37	36,844,431	36,844,431	36,844,431	0	0.0%	
Amount Raised from Rates	38	98,332,904	98,323,904	98,987,028	663,124	0.7%	
Closing Position Surplus (Deficit)		18,469,545	76,791,008	101,576,006	24,784,998	32.3%	
Legend Favourable impact on Budget Surplus		Un	favourable impact o	on Budget Surplus	8		

### Notes to Financial Activity Statement - Jan 2021

The Note reference and descriptor in each summary box below link back to the relevant line item on the Financial Activity Statement. The variance is then expressed as both a dollar value and a percentage. Letter F or U refers to the impact of the variance on the budget surplus (favourable / unfavourable).

#### **Notes to Accompany FAS - Operating Revenues**

Comments on the 9.8% favourable variances in Operating Revenues are provided below.

Note 1	Operating Grants	\$222K	11.1%	F
--------	------------------	--------	-------	---

The City has received an advance payment for local road and assistance grants through infrastructure stimulus grants which may ultimately result in a small windfall gain.

Note 2 Contributions & Donations	(\$38K)	(5.6%)	U
----------------------------------	---------	--------	---

This variance is related to timing of Christmas Light Trail contributions. A further \$47.5K is expected from retailer contributions and WA Museum.

Note 3	Fees & Charges - Waste	\$1K	0%	F
--------	------------------------	------	----	---

The waste collection fees are in line with budget expectations.

Note 4	Fees & Charges - Community Services	(\$837K)	(30%)	U
--------	-------------------------------------	----------	-------	---

Delays in annual invoicing for eating and lodging house licenses and food premises inspections is causing a (\$549K) variance. The remainder of the variance is related to children's services visitors and senior's services as well as building approval applications, which have all been adversely impacted by Covid.

Note 5	Rental & Hire Revenue	(\$455K)	(19%)	U

Rental and hire revenues continue to be lower than budget expectations with that shortfall being split between commercial property vacancies and commercial premises. Federally legislated Covid19 commercial property rent relief for almost the last 12 months has had a significant financial impact on the City's commercial property portfolio, Venue hire has also been adversely impacted due to Covid related social distancing regulations.

	ĺ	Note 6	Parking Fees	\$5,532K	19%	F
--	---	--------	--------------	----------	-----	---

Parking revenues were ahead of a very conservative budget as at 31 January. The statutory budget review submission includes a revised estimate of the annual parking fees budget for the second half of the year, based on the last 6 months trend, as well as the recent Council approved free parking initiatives. This current favourable variance will be fully allowed for in that review.

Note 7 Fines & Costs	\$1,023K	20%	F
----------------------	----------	-----	---

An extremely conservative budget was set for fines (infringements) for 2020/21 due to the uncertainty of the post Covid rebound. Reality has proven to be less significant than the predicted downturn impact.

Note 8	Interest Earned	(\$893K)	(39%)	U	ĺ
--------	-----------------	----------	-------	---	---

Interest revenues are below budget expectations with the interest rates having dropped several times since the budget was prepared. A change in accounting treatment for investment distributions from Colonial Mutual has also had an impact on this line item (see note 10). The annual interest revenue budget has been adjusted downwards in the statutory budget review – with a partial offset for the unbudgeted investment distribution shown below. Net difference is currently around \$240K.

Note 9	Profit on Disposal of Assets	(\$152K)	(62%)	U
--------	------------------------------	----------	-------	---

The anticipated profit on disposal of development land at Tamala Park has not yet been realised. Trends over the past few years suggest that the realised profit is likely to fall short of budget expectations - but this will not be known with certainty until 30 June.

Note 10	Distribution from Investments	\$653K	-%	F	
---------	-------------------------------	--------	----	---	--

This gain in distribution from investments results from a change in the accounting treatment from distributions from the City's Colonial Mutual Investment which is marked to the ASX share index (see also note 8).

Note 11 Other Revenue	\$226K	53%	F
-----------------------	--------	-----	---

\$134K insurance claim receipt - offset by related expenditure has been adjusted in the statutory budget review. A further \$88K is from investment distributions Colonial First State.

#### **Notes to Accompany FAS - Operating Expenses**

Comments on the 9.9% favourable variance in Operating Expenses are provided below.

Note 12	Employee Costs	\$3,509K	8%	F
---------	----------------	----------	----	---

The savings in employee expenses are a result from vacant positions that are being processed through the recruitment process. In addition to this, an allowance was included in the budget for the yet to be resolved EBA process and staff leave in excess of 4 weeks per year is allocated against the balance sheet provision rather than as an operating expense.

ote 13 Advertising	\$208K	14%	F
--------------------	--------	-----	---

Advertising in the parking services area has been placed on hold pending the major trading undertaking review and year to date savings to budget in that service unit are \$69K. The statutory budget review includes an annual budget reduction of \$81K in parking services advertising. The remaining variance is a combination of savings and delayed invoicing of projects such as the Australia Day Program, Retail Extension and Always On.

Note 14 Contractors & Consultants	\$7,040K	28%	F
-----------------------------------	----------	-----	---

The variance to budget is a combination of savings and delay of projects or initiatives. Disclosed by service, the main variances are listed below:

- Asset Maintenance \$2,456K favourable variance resource capacity issues for planned and reactive maintenance (engagement of agency staff to help clear the maintenance backlog is proposed for the second half of the year) and the variance is further impacted by delayed invoicing from suppliers.
- Events and Activation \$1,060K favourable variance from delays in invoicing by suppliers for various Christmas events and Australia Day Program.
- Waste and Cleaning \$454K favourable variance is related to the delayed start of the Container Deposit Scheme and \$163K is related to a pending contract for high pressure cleaning.
- Parks and Environment Operations \$652K favourable variance due to delayed invoicing by suppliers for watering and ground bed maintenance
- Parking Services \$404K favourable variance relating to reduced requirement for security services at events and carparks due to reduced events activity impacted by Covid.
- Community Safety \$376K Safe City Patrols timing variance as the tender only closed at the end of August and expenses were only incurred from November.
- Culture and Arts Management \$106K favourable variance relating to activation and screen curation postponed due to Covid.
- Transport and Urban Design \$146K favourable variance due to the William Street redefinition project which is awaiting independent review by Department of Transport before progressing.
   \$67K transport modelling initiative has not incurred any contractors' expenses to date.
- City Planning \$237K favourable variance relates to delays with Town Planning Schemes due to re-prioritisation of activities and resourcing capacity.
- Community Support Services \$202K favourable related to a combination of savings and delayed invoicing across children's, visitors' and seniors' services.
- ICT Services \$180K favourable variance related to a combination of savings and delayed invoicing by suppliers.
- Public Health \$115K savings related to outsourced health inspections (funds returned in statutory budget review).

Note 15	Insurance	(\$38K)	(6%)	U

This variance reflects a claims excess applied by the City's insurer to the City's insurance claims related to lift maintenance issues.

Note 16	Waste Tipping Charges	(\$255K)	(13%)	U
---------	-----------------------	----------	-------	---

Actual expenditure exceeds budget due to an unforeseen contract increase applied by the third party facility operator after the City's budget was adopted. Unfortunately, the City is contractually obliged to accept the increase.

Note 17	Other Charges	\$257K	10%	F

Lower than anticipated requirement for bank charges, coin collection, Fines and Enforcement Registry Fees (parking infringement debt collection) and prosecution fees.

Note 18	Materials	\$389K	20%	F
---------	-----------	--------	-----	---

Timing variance for purchase of signage, bins and minor equipment.

Note 19	IT Support & Maintenance	\$167K	7%	F	
---------	--------------------------	--------	----	---	--

Timing variance mainly related to ICT network hardware support and City of Perth website.

Note 20	Plant & Fleet Costs	\$299K	48%	F

Less than anticipated motor vehicle and fleet repair and fuel expenses.

Note 21	Utilities	\$368K	17%	F

Primarily this relates to lower actual expenses relative to budget due to a combination of savings across power, gas and telecommunication charges and some delayed invoicing.

Note 22Depreciation (Non-Cash)(\$401K)(2%)	Note 22	Depreciation (Non-Cash)	(\$401K)	(2%)	U
--	---------	-------------------------	----------	------	---

This unfavorable non-cash variance is due to the increased value of assets capitalised post budget time. This non cash adjustment has been addressed in statutory budget review.

Note 23 Interest Expenses	(\$17K)	(7%)	U
---------------------------	---------	------	---

A newly imposed accounting treatment has required the City to recognise right of use assets as interest expenses and lease liability. This is a book entry only and does not result in any outflow of cash. The City questions the value of this accounting standard - but is required to comply with it, nonetheless.

Note 24 Loss on Asset Disposal (Non-Cash)	\$97K	37%	F
---	-------	-----	---

Anticipated losses on disposal of vans, road sweepers and trucks and minor plant have not been fully realised - this is a positive outcome.

Note 25	Loss on Revaluation of Asset (Non-Cash)	(\$221K)	-	U
---------	---	----------	---	---

This is part of the 'mark to market' treatment of the City's Colonial Fund investment. The negative revaluations will be offset against the gains identified in Note 10 at year end.

Note 26	Work in Progress not Capitalised	(\$588K)	10%	F
---------	----------------------------------	----------	-----	---

Costs incurred in previous years and transferred to the Work in Progress Account previously are now required to be expensed. This is an accounting entry only with no cash impact to this financial year as the invoices were processed and paid in a previous year.

Note 27 Parking Levy	(\$57K)	(1%)	U	
----------------------	---------	------	---	--

The parking levy expenses are in line with budget expectations. Each year, the City prepays (in July and August) approximately \$17.5M in levies in advance for the parking bays used to generate our anticipated parking revenues. The prepayment is then expensed month by month to the City's accounts. Where parking bays are temporarily out of action, the City can seek an adjustment (refund) for the levy prepaid to state government.

Note 28	Other Expenses	\$815K	18%	F

This variance is mainly related to the timing of the sponsorship, precinct development and business grants because the expenditure profile is not known with certainty at budget time.

#### Notes to Accompany FAS - Investing Activities

Investing Activities include sources grants for capital projects, sale of assets, acquisition and construction of assets. Comments on the 19% overall favourable variance are made below.

Note 29 Non-Operating Grants	(2,153K)	(76%)	U
------------------------------	----------	-------	---

The grant for the Wellington Square Enhancement from State Government has been received and is currently recognised on our balance sheet as income in advance. According to the latest accounting standards, it can only be recognised in the statement on investing activities upon completion of work that the grant relates to. This is an accounting treatment only – there is no cash impact as the cash has been received.

chase of Property Plant & Equipment \$612K	F
--	---

Refer to the separate Capital Projects Schedule (Jan 21) for details of all capital projects and commentary on material variances identified therein.

ote 30 Construction of Infrastructure	\$7,521K	26%	F
---------------------------------------	----------	-----	---

Refer to the separate Capital Projects Schedule (Jan 21) for details of all capital projects and commentary on material variances disclosed therein.

Note 31Proceeds from Sale of Equipment\$00%	F	0%
---	---	----

The actual figures for this line item are currently being prepared as plant items are traded.

#### **Notes to Accompany FAS - Financing Activities**

Financing activities include borrowing, debt repayment and management if cash reserve funds. Currently these activities reflect a 2.7% favourable variance. Comments on the individual variances are detailed below.

Note 32	New Loan Proceeds	\$K	0%	-

Although the City's budget provided for borrowings, they have not been required to date and it is proposed that the borrowing requirement will be removed in the statutory budget review.

Note 33	Repayment of Borrowings	\$1,647K	0%	F
---------	-------------------------	----------	----	---

Repayment of principal on current loan borrowings are in line with budget expectations.

Note 34	Lease Principal Repayments	\$0K	0%	F	
---------	----------------------------	------	----	---	--

This is a year-end transaction for financial disclosure purposes and does not have a cash impact in the current year.

Note 35	Transfer to Reserves	\$2,233K	5%	F

The difference between budget and actual in transfers to reserves is largely a timing difference on the transfer between two different reserves. The remaining unfavourable variance is on reserve interest due to continuing lower interest rates.

Note 36	Transfers from Reserves	(\$1,580K)	(3%)	F

The difference between budget and actual in transfers from reserves is largely a timing difference on the transfer between two different reserves. Reserve transfers will be adjusted in the statutory budget review to be considered by Council in March. This is because reserves that were ear-marked to support major capital projects such as the Roe Street Enhancement will now not need to be drawn down until next year.

Note 37 Opening Budget	Position	\$0K	0%	F	
------------------------	----------	------	----	---	--

To allow local governments to adopt their budgets before previous year accounting accruals are completed, they are allowed to conservatively estimate what the final year-end balance (which becomes the opening position for the next year) is. The City's estimated opening position was \$36.8M for the purposes of adopting the budget. It was subsequently determined to be \$2.99M higher after the final audited accounts. This is adjusted in the statutory budget review to be considered by Council as required under the appropriate local government guidelines.

Note 38 Amount raised from Rates	\$98,332K	1%	F
----------------------------------	-----------	----	---

The Amount raised from Rates at rates-strike date was in line with budget expectations at \$98.3M. However, the City was subsequently advised by the Valuer General that recent changes to the Heritage Lands Act (applying retrospectively) will result in the City having to refund approximately \$800K for rates levied on heritage lands (including vacant sites at Elizabeth Quay. Allowance has been made for this adjustment in the statutory budget review to be considered by Council in March,

#### **K** City of Perth Capital Projects Schedule - Jan 2021

Detail	Revised Annual Budget	YTD Budget	YTD Actuals	YTD Budget Variance \$	YTD Budget Variance %	-	Comments on Variances
CEO Alliance	80.000	0	0	0	0.0%		Draiget plan currently in econing phase
Perth City Kids App Website Phase Three	80,000 355,000	0 205,000	0 132,578	0 72,422	0.0% 35.3%		Project plan currently in scoping phase. Website Development procurement plan closed in Dece
Website Phase Two	50,000	50,000	34,168	15,832	31.7%		Project at closing stage.
							Toject at closing stage.
Total - CEO Alliance	485,000	255,000	166,746	88,254	34.6%		
Corporate Services Alliance							
CA Service Desk Replacement	360,000	150,000	181,650	(31,650)	(21.1%)	$\otimes$	Expenses are within full annual budget. Software is impli- project.
Core System Consolidation	1,520,000	885,078	60,815	824,263	93.1%	<b>⊘</b>	Project is dependent on ICT Strategic roadmap complet review and \$649k it is currently flagged to be carried for business plan is approved.
ICT - Mobile Devices	0	0	17,603	(17,603)	0.0%		Transfer of \$35k from core service is pending budget re
ICT Audiovisual Renewal 20 21	86,000	53,574	0	53,574	100.0%		Project is dependent on level 9 and 11 fit out, budget is
ICT Desktop Asset Renewal	165,221	165,221	67,827	97,394	58.9%	Ø	Timing variance, the bulk of the budget is phased in Ma second wave.
ICT Network Asset Renewal	80,000	80,000	38,415	41,585	52.0%		Timing variance and \$43k transfer to project 10477 ICT review.
ICT UPS Asset Renewal 20 21	80,000	80,000	8,470	71,530	89.4%		The remainder of the project is expected to be delivered ICT Network Renewal has been submitted as part of bu
Kofax	50,000	0	0	0	0.0%		Workshops currently underway, request for quotes sche
Project Portfolio Management System	80,000	60,000	0	60,000	100.0%		Project complete.
Supply Chain Automation	27,977	3,874	1,788	2,086	53.8%	<b>N</b>	
Unified Comms Refresh & Replacement Telephone System	300,000	0	0	0	0.0%	Ū	
Total - Corporate Services Alliance	2,749,198	1,477,747	376,568	1,101,179	74.5%		
Community Development Alliance							
Aboriginal Artwork Commission	49,946	35,000	0	35,000	100.0%		Project cancelled and budget returned in the statutory b
ACH Database and Portal Project	107,620	107,620	0	107,620	100.0%	$\checkmark$	Project delayed pending available resources and City's
Art Acquisitions	60,000	35,000	36,990	(1,990)	(5.7%)	$\otimes$	Project on track and budget expected to be fully utilised
Camera Replacements Renewals in Carparks	368,000	244,000	0	244,000	100.0%		Projected has been submitted for transfer to Infrastructu
CCTV Camera & Pole Reactive Renewals 2020 to 21	104,000	60,000	7,177	52,823	88.0%		Project is reactive in nature. Timing of expenditure is ad
CCTV Camera Network New Camera Expansion 2021	395,000	190,000	244,251	(54,251)	(28.6%)	$\bigotimes$	Project on track and to be completed within full budget. Wellington St and Bennet/Hay St.
CCTV Implementation Strategy	170,851	110,000	100,123	9,877	9.0%		CCTV cabinet installed in Moore Street. Camera poles
Development of LMDRF online record keeping and applications	100,000	60,000	0	60,000	100.0%		Development in progress.
East End Revitalisation	61,000	0	0	0	0.0%		Artworks budget to be consolidated into infrastructure a
EP0 - SP Elevating Platform	19,000	0	15,490	(15,490)	0.0%		Works underway.
IT Equipment Renewal Supporting CCTV Infrastructure 20 to 21	111,000	56,000	0	56,000	100.0%		Meeting has taken place with ICT to determine specifica be issued.
Light it up Program	280,000	0	0	0	0.0%		
Loudspeaker	21,369	21,369	19,035	2,334	10.9%		Server and desk microphones have been installed. Vari
Plaques	6,372	6,372	9,654	(3,282)	(51.5%)	8	Project complete.
Safe Night Spaces	575,000	75,000	0	75,000	100.0%		First location identified and progressing on track, second Council in February.
UC - Crew Cab Ute	133,500	0	0	0	0.0%		20/21 Plant and Vehicle replacement program is on trac
UT - Utilities	44,500	0	0	0	0.0%		
Wallington Square Enhancement	E44.000	0	0	0	0.00/	-	Dublic ortwork ortist contract has common

0

432,720

0

1,000,361

544,000

3,151,158

0 0.0% Public artwork artist contract has commenced.

Total - Community Development Alliance

Wellington Square Enhancement

Planning and Economic Development Alliance

#### Note 30

ecember and works expected to commence in February.

nplemented and purchase order raised for the remainder of the

bletion and a \$627k reduction has been submitted at budget forward to 21/22. Remainder of project will not proceed until

review approval.

is likely to be carried forward to next year.

May, additional laptops purchased in anticipation of Covid

CT UPS Asset renewal has been submitted as part of budget

red in February and March and \$43Ktransferred to project 10476 budget review.

cheduled for mid March.

v budget review

's priorities.

ed.

cture & Operation Alliance in budget review.

ad hoc.

et. Expenditure relates to Aberdeen St, Stirling/Newcastle, RPH

es ordered and order raised for infrastructure installation.

and assets.

ications for the new computers at Citywatch. Awaiting tenders to

ariance to budget is related to timing.

ond site has been put on hold. A report to be presented to

rack and anticipated to be completed.

Detail	Revised Annual Budget	YTD Budget	YTD Actuals	YTD Budget Variance \$	YTD Budget Variance %	-	Comments on Variances
Bus Shelter Program	289,000	0	25,003	(25,003)	0.0%		Prototype bus shelter has been commissioned. Awaiting installation.
East Perth Foreshore PSP and Lighting Upgrade Works	1,300,000	160,000	30,215	129,785	81.1%		Detailed design review is expected in February and tend
Kerbside review implementation	1,350	1,350	3,148	(1,798)	(133.2%)	$\otimes$	Project completed and variance relates to residual final
Landscaping and Hostile Vehicle Incursion Prevention	488,800	488,800	20,246	468,554	95.9%		Tender brief written and progressing to procurement.
Minor Urban Interventions	150,000	0	2,170	(2,170)	0.0%		
Mount Street East Concept	120,000	0	0	0	0.0%		
Pedestrian Crossings Improvement 20 to 21	200,000	145,000	0	145,000	100.0%		Works are undertaken on an ad hoc and 'as required' ba design.
Projects from Lighting Masterplan	50,364	50,364	42,577	7,787	15.5%		Project has been completed.
Retail Core Refresh	730,000	480,800	0	480,800	100.0%		Implementation and procurement of project on hold until
Roads (Crawley Nedlands) Various	62,000	10,000	0	10,000	100.0%		Design has been finalised. Awaiting external party acce
Smart Bus Stops Real Time Information	68,000	57,422	0	57,422	100.0%		Project in specification process and quotes have been re
Smart Cities - Data Hub Phase 2 Ops	125,000	48,000	55,906	(7,906)	(16.5%)	$\otimes$	Tender awarded and in field implementation currently un
Smart Cities Carbon Neutral Council Pier Street Solar	224,000	212,800	0	212,800	100.0%		Business case approved and specifications for tender an
Smart Water and Electricity Meters	61,000	0	0	0	0.0%		Business requirements to be defined and project has red
Spring Street pedestrian crossing	400	400	0	400	100.0%		
Street Furniture Replacement Program	50,000	25,000	8,689	16,311	65.2%		Timing variance as furniture replacement is ad hoc in na
Two way Hay Street Bennett St to Victoria Ave (merge 12082)	15,000	15,000	0	15,000	100.0%		Safety and design report to be done after final detailed of
Urban Forest Plan - Infill tree planting	200,000	70,000	0	70,000	100.0%		Timing variance. Tree planting to take place in autumn.
Winthrop Avenue/Thomas Street Shared Path	418,001	90,000	27,075	62,925	69.9%		Design work underway. However, construction to be dela project site. Budget reduction of \$150k submitted in budget.
Total - Planning and Economic Development Alliance	4,552,915	1,854,936	215,029	1,639,907	88.4%		
Infrastructure and Operations Alliance							
Better Bins Program	54,000	54,000	0	54,000	100.0%		Rescheduled to 2021-22.
Body worn cameras	38,486	38,486	38,486	0	0.0%		Project complete.
Building - Council House Review and Depot Works	1,037,000	70,000	164,596	(94,596)	(135.1%)	$\otimes$	Project scope pending executive decision, deferral flagg
Building - Electrical Renewals - Library	30,000	15,000	0	15,000	100.0%		Project scope under review.
Building - Emergency Lighting Replacement 20 21	315,000	157,500	0	157,500	100.0%		Project scope completed budget reduced by \$79k in stat
Building - Emergency Works	150,000	75,000	35,018	39,982	53.3%	$\checkmark$	Timing variance, unexpected labyrinth replacement.
Building - External Lighting Upgrade - Town Hall	250,000	125,000	0	125,000	100.0%	$\checkmark$	Timing variance, project scope for procurement has bee
Building - External Rectification Works 20 21	75,000	0	0	0	0.0%		
Building - External Rectifications - Town Hall	257,000	167,609	0	167,609	100.0%		Project to be carried forward to next year.
Building - Fixtures & Fittings Upgrades 20 21	80,000	40,000	0	40,000	100.0%		Full scope of works still to be determined. Potential cancel
Building - Floor Covering Replacement 20 21	200,000	0	0	0	0.0%		Memo underway for executive decision on agreed library
Building - Library Boiler	130,000	130,000	112,648	17,352	13.3%	$\checkmark$	Project completed, estimated saving \$20k.
Building - Public Toilet Utility Bins	170,000	85,000	0	85,000	100.0%		Project delayed due to change of project manager. Exec procurement.
Building - Rectification Works - Concert Hall	200,000	0	56,561	(56,561)	0.0%		Project stalled pending further investigation of Perth Cor within full annual budget.
Building - Rectification Works - Library	12,000	7,000	500	6,500	92.9%		Project delayed due to change of project manager.
Building - Regal Place Car Park CP41 - Gutter Replacement &	67,881	67,881	13,431	54,450	80.2%	Ø	Crack rectification methodology and materials specificat
Building - Renewal - Community Facility Renewal Work	765,000	110,000	127,072	(17,072)	(15.5%)	8	Rest centre painting work completed. Work currently une
Building - Roe Street Car Park CP08 - Repair Cracks in Slab	36,300	36,300	4,350	31,950	88.0%		Request for quotation submissions received. Evaluation
Building - Roof Access Upgrades	184,000	90,172	0	90,172	100.0%		Project to be carried forward to next year.
Building - Stirling St Offices - Roof Replacement	7,101	7,101	7,101	0	0.0%		Project completed.
Building - Subsidence Renewal - PCEC Carpark	2,000,000	0	0	0	0.0%		Procurement plan to advertised mid Feb. Project on tack
Building - Surveillance Replacements - Carparks	500,000	250,000	7,503	242,497	97.0%		Project consolidated and delivered with surveillance service
Building - Surveillance Upgrades	403,000	200,831	67,341	133,490	66.5%		Timing variance, project in tender review stage. Estimate
Building - Waterproofing Rectification Works - Council House	210,000	114,932	0	114,932	100.0%		Timing variance, works yet to be scheduled. Estimated s
Christmas Decorations	959,679	959,679	931,196	28,483	3.0%		Project completed, close out in progress.

ing decision to proceed with procurement of bus shelters and

ender document is being prepared. nal expense for the project.

basis. Three projects are currently underway for detailed

ntil direction is received from council report.

ceptance.

n received from vendors for initial work.

underway.

r are in final draft. Tender expected to be awarded this month.

received strong sponsor support.

nature.

d design has been completed.

delayed due to other works undertaken in the vicinity of the udget review.

agged to 21/22.

statutory budget review.

een completed, works scheduled to commence May.

ancellation.

rary flooring works.

kecution plan to be signed and approved in preparation for

Concert Hall management arrangement. Current expenses are

cation in progress with structural engineer. underway for roof issue at child care centre. ion to be undertaken.

ack to be delivered before end of financial year.

services at budget review.

nated savings of \$84k returned in statutory budget review.

ed savings of \$165k returned in statutory budget review.

Detail	Revised Annual Budget	YTD Budget	YTD Actuals	YTD Budget Variance \$	YTD Budget Variance %	-	Comments on Variances
Civil Structure - Bridge Replacement - John Oldham	400,000	0	0	0	0.0%		Project behind schedule, project brief in review to engag
Civil Structure - Bridge Replacement - Queens Gardens	40,000	23,331	0	23,331	100.0%		Design and construction proposed to be delivered in cur submitted in statutory budget review.
Civil Structure- JH Abrahams River wall repairs	600,000	0	782	(782)	0.0%		Works scheduled to commence February.
Container Deposit Scheme	1,029,750	700,000	772,278	(72,278)	(10.3%)	8	90% of project has been completed. Vending machine a budget.
Drainage - Bennett St - Terrace Rd to Royal St - Relining	9,477	9,477	1,912	7,565	79.8%		Timing variance.
East End Revitalisation	12,364,066	10,535,801	8,808,109	1,727,692	16.4%		Stage 3 complete, project scheduled for completion in la review for public art works, transport costs and gas main
GM3 - SP3 Gang Mower	65,000	0	63,630	(63,630)	0.0%		20/21 Plant and Vehicle replacement program is on track
Hay st Mall Feature Lighting	300,000	300,000	0	300,000	100.0%		Timing variance, tender under procurement review.
Heirisson Island Tree Planting and Irrigation	24,000	24,000	18,015	5,985	24.9%	$\bigcirc$	Project complete, \$6k saving.
Initial Recognition of Assets	0	0	142,170	(142,170)	0.0%		Initial recognition of assets which never form part of the
LD - Loader 4WD Class 20WL	224,000	0	17,957	(17,957)	0.0%		20/21 Plant and Vehicle replacement program is on track
Lime Street Upgrade	48,000	28,000	1,878	26,122	93.3%		Project pending additional \$35k required for lighting. Inc
LS - 6 - 8 Cyl Sedan	110,000	0	0	0	0.0%		No requirement for CEO and Lord Mayor's vehicle, fund
LT0 - 2-3 Tonne Trucks	120,000	0	0	0	0.0%		20/21 Plant and Vehicle replacement program is on trac
Mclean Laneway Signage	35,526	35,526	36,352	(826)	(2.3%)	$\otimes$	Project completed.
Milligan Street – NB and SB – Hay St to St Georges Tce	120,000	120,000	67,232	52,768	44.0%		Project completed, Estimated savings of \$46k returned i
Moore Street Pavement Works	97,000	0	16,350	(16,350)	0.0%		40% work is completed. Current expenses are within full
MP - Minor Plant	28,000	0	0	0	0.0%		20/21 Plant and Vehicle replacement program is on trac
Parking equipment	4,900	4,900	0	4,900	100.0%		Timing variance.
Parking Meters	0	0	87,109	(87,109)	0.0%		Purchase order raised for modems purchased against cr
Parks and Landscapes - Inundation Rectification Works - Supr	90,000	25,000	0	25,000	100.0%		Project cancelled and funds returned in statutory budget
Parks and Landscapes - Irrigation Renewal Program	549,500	180,000	220,469	(40,469)	(22.5%)	$\otimes$	Project is slightly ahead of schedule. Expenses are within
Parks and Landscapes - Outdoor Furniture and Sign Assets Ren	35,000	20,419	11,149	9,270	45.4%		Timing variance, furniture refurbishment work, installatio
Path and Kerb Renewal 20 21	492,000	258,890	438,540	(179,650)	(69.4%)	$\otimes$	\$70k increased scope for Richardson St, \$30k associate statutory budget review.
Path and Kerb Upgrade 20 21	285,000	142,500	83,574	58,926	41.4%		Timing variance, major works scheduled November to N
PV1 - Medium Panel Vans	44,500	0	0	0	0.0%		Vehicle replacement program on track for completion in
PV2 - Large Panel Van	225,000	0	0	0	0.0%		20/21 Plant and Vehicle replacement program is on track
RM2 - Large Rotary Mowers	206,000	0	45,440	(45,440)	0.0%		20/21 Plant and Vehicle replacement program is on track
Road Renewals - Delhi St - Eastern Leg	96,758	61,370	52,527	8,843	14.4%		Timing variance.
Road Renewals - James St Road Seal - Victoria Ave to Irwin S	9,727	6,225	0	6,225	100.0%		Timing variance.
Road Renewals - James St Road Seal - William St to Cul de Sa	59,727	38,225	31,898	6,327	16.6%		Stakeholder engagement completed and permits have b
Road Renewals - Reactive Road Renewals	3,891	2,578	0	2,578	100.0%		Timing variance.
Road Renewals - Wellington to Arthur	129,182	62,885	79,959	(17,074)	(27.2%)	$\otimes$	Project completed within full annual budget.
Roads - Adelaide Tce WB - Hill to Victoria Avenue	10,065	10,065	(1,025)	11,090	110.2%		Project complete.
Roads - Adelaide Tce WB - Riverside Drive to Bennett Street	49,432	49,432	16,264	33,168	67.1%		Project complete, balance of funds returned at budget re
Roads - Milligan Street (NB)- Murray St. to Wellington St	0	0	3,653	(3,653)	0.0%		
Roads - MRRG - Havelock St NB & SB - Wellington to Murray	159,704	100,940	81,222	19,718	19.5%		Project complete, balance of funds returned in statutory
Roads - MRRG - Aberdeen St EB & WB - Museum to Beaufort St	149,238	27,373	71,010	(43,637)	(159.4%)	$\otimes$	Project complete, balance of annual budget funds return
Roads - MRRG - Adelaide Tce EB - Plain to De Vlamingh	155,408	98,255	66,528	31,727	32.3%		Project complete, balance of funds returned in statutory
Roads - MRRG - Hampden Rd (SB)-Monash Ave to Gordon St	191,969	191,969	199,721	(7,752)	(4.0%)	$\otimes$	Project complete, balance of funds returned in statutory
Roads - MRRG - Milligan St NB & SB - Wellington to St George	134,368	85,105	69,946	15,159	17.8%		Project complete, balance of funds returned in statutory
Roads - MRRG - Mount St EB & WB - St Georges to Spring	138,776	88,985	99,745	(10,760)	(12.1%)	$\otimes$	Project complete, balance of funds returned in statutory
Roads - MRRG - Newcastle St (WB)-Lord to Stirling St	13,258	13,258	5,283	7,975	60.2%		Timing variance.
Roads - MRRG - St Georges Tce WB - Victoria to Barrack	286,368	180,105	178,095	2,010	1.1%		Project complete, balance of funds returned in statutory
Roads - MRRG - St Georges Tce WB Road Seal - William to King	192,744	121,590	131,046	(9,456)	(7.8%)	$\otimes$	Project complete, balance of funds returned in statutory
Roads - MRRG - William St NB & SB - St Georges to Esplanade	145,394	91,990	117,752	(25,762)	(28.0%)	$\otimes$	Project complete, balance of funds returned in statutory
Roads - RTR - Fairway - Clark St to Myers St	250,000	200,000	200,601	(601)	(0.3%)	$\otimes$	Project complete, reduction of budget reflected in statute
Roads - RTR - Myers St - Broadway to Parkway	205,000	150,000	127,354	22,646	15.1%		Project complete, balance of funds returned in statutory

age a structural consultant to redesign bridge. current year, pending additional \$93k funding increase

e and truck yet to be purchased. Expenses are within full annual

n late April. \$288k additional funds requested in statutory budget ain works.

ack and anticipated to be completed.

he budget.

- ack and anticipated to be completed.
- Increase submitted in statutory budget review.
- nds returned in statutory budget review.
- ack and anticipated to be completed.

ed in statutory budget review.

- full annual budget.
- ack and anticipated to be completed.

t credit note from supplier received upon return of 20 machines.

get review.

- ithin full annual budget.
- ation yet to be confirmed.
- ated with raising pits in Adelaide Tce. Increase requested in

March.

- in 20/21.
- ack and anticipated to be completed.
- ack and anticipated to be completed.

e been issued.

t review.

bry budget review. urned in statutory budget review. bry budget review. bry budget review. bry budget review. bry budget review.

ory budget review.

- bry budget review.
- ory budget review.
- utory budget review.
- ory budget review.

Detail	Revised Annual Budget	YTD Budget	YTD Actuals	YTD Budget Variance \$	YTD Budget Variance %		
Roe Street Upgrade Fitzgerald to Beaufort St	6,300,000	475,000	283,435	191,565	40.3%		Preliminary works commenced. Estimate carry forward of
RS1 - Pavement Sweepers	474,000	0	0	0	0.0%		20/21 Plant and Vehicle replacement program is on trac
RT1 - Rubbish Truck <12 t GUM	1,030,000	0	0	0	0.0%		20/21 Plant and Vehicle replacement program is on trac
Stormwater Drainage Renewals 2020 to 21	864,000	432,000	674,117	(242,117)	(56.0%)	$\otimes$	Delivery ahead of schedule. \$128k transfer to "10512 – and \$20k savings identified.
Stormwater Drainage Upgrades 2020 to 21	379,765	100,000	0	100,000	100.0%		Proposed budget transfer of \$128k from 10511-Stormwa
Street Furniture - Bollard Replacement - Hay and Murray St M	1,002,134	860,000	842,762	17,238	2.0%	Ŏ	
Street Furniture - Drinking Fountain Replacements	50,000	25,000	29,750	(4,750)	(19.0%)	8	Drinking fountain is on order.
Street Furniture - Litter Bin Replacements	270,000	157,500	229,131	(71,631)	(45.5%)	×.	Final installation scheduled in February to March. Expe
Street Furniture Replacement Program	0	0	8,199	(8,199)	0.0%	Ō	Submission for additional in budget review following C
Street Lighting - Adelaide Terrace Lighting Upgrade	808,000	610,456	10,299	600,157	98.3%	$\overline{\mathbf{O}}$	Timing variance, tender under review. Scheduled for co
Street Lighting - East Perth Motion 2 - Design & Implementat	803,773	250,000	280,892	(30,892)	(12.4%)	8	Tender under review
Street Lighting - LED Upgrades	250,000	125,000	8,493	116,507	93.2%	$\bigcirc$	Timing variance, tender under review.
Street Lighting - Lighting Improving Coverage (LIC)	18,876	18,876	4,927	13,949	73.9%		Project completed, invoice is pending payment.
Street Lighting - MRWA MOU lighting	50,000	0	0	0	0.0%		
Street Lighting - Renewals	831,000	415,500	16,650	398,850	96.0%		Timing variance, tender under review.
Street Lighting - Renewals - Electrical Network Risk mitigat	309,261	205,092	6,643	198,449	96.8%	$\bigcirc$	Tender under review. Scheduled Council Report in late
Street Lighting - Replacing End of Useful life Lighting (REU	21,039	21,039	11,112	9,927	47.2%		Tender under review
Tram Shelter Rectification Works 20 21	40,000	23,331	0	23,331	100.0%	$\bigcirc$	Timing variance, stakeholder engagement meeting com
TU - Tray Top Ute	504,000	0	0	0	0.0%		Vehicle replacement program on track for completion in
Two Way Hill Street (St Georges Tce - Wittnoom St)	493,865	39,500	29,000	10,500	26.6%	$\checkmark$	Finalisation of design pending MRWA approvals for tra-
UC - Crew Cab Ute	267,000	0	934	(934)	0.0%		20/21 Plant and Vehicle replacement program is on trac
Wellington Square Enhancement	12,327,162	9,138,175	8,582,636	555,539	6.1%		Park works completed, playground practical completion
Wellington Street Stage 2B	371,000	0	0	0	0.0%		Construction works scheduled to occur between Feb an
Total - Infrastructure and Operations Alliance	55,524,050	29,686,154	24,949,308	4,736,846	16.0%		
Total Capital Expenditure	66,462,321	34,274,198	26,140,371	8,133,827	23.7%		

rd of \$3.4M

track and anticipated to be completed.

rack and anticipated to be completed.

2 – Stormwater Upgrades submitted in statutory budget review

nwater Renewals in statutory budget review.

penses are within full annual budget. Councillor requests for more way finding signage. council report in Feb 2021.

te Feb 2021.

ompleted. Implementation plan is yet to be formulated.

n in 20/21.

traffic modelling.

rack and anticipated to be completed.

ion scheduled mid March, APT scheduled April.

and March.

### **CEO Alliance - Financial Variances by Alliance & Service**

Jan 2021

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Se
Financial Summary - CEO Alliance							
Total Revenue	30	30	0	30	100.0%	⊗	
Total Expenditure	(11,987,246)	(8,799,396)	(8,395,383)	(735,749)	8.4%	<b>I</b>	
Net Operating Surplus (Deficit)	(11,987,216)	(8,799,366)	(8,395,383)	(403,983)	4.6%		
Total Capital Project Expenditure	(485,000)	(255,000)	(166,746)	(88,255)	34.6%	0	
Financial Summary - CEO Alliance Servic	ces						J
Leadership - CEO Alliance							
Total Revenue	0	0	0	0	0.0%		
Core Service Internal Allocations Operating Project Expenditure	(634,015) (188,702) (3,580,000)	(408,907) (110,927) (3,540,000)	(371,065) (104,334) (3,602,091)	(37,842) (6,593) 62,091	9.3% 5.9% (1.8%)		Lower than anticipated year to date staff learning and dev
(As below)	(80,000)	(40,000)	(102,091)	62,091	(155.2%)	$\bigotimes$	Major trading undertaking for parking business review has
10102 - Parking Business Review 10128 - City of Perth Inquiry	(3,500,000)	(3,500,000)	(3,500,000)	0	0.0%		submitted to bring the full budget to \$102k.
Total Expenditure	(4,402,717)	(4,059,834)	(4,077,490)	17,656	(0.4%)	⊗	
Net Operating Surplus (Deficit)	(4,402,717)	(4,059,834)	(4,077,490)	17,656	(0.4%)	$\otimes$	
Audit and Risk							
Total Revenue	0	0	0	0	0.0%		
Core Service Internal Allocations Operating Project Expenditure	(518,493) (247,272) (62,000)	(299,002) (145,560) (62,000)	(279,883) (135,035) (63,614)	(19,119) (10,525) 1,614	6.4% 7.2% (2.6%)	<ul><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li></ul>	Timing variance business continuity testing and risk manage
(As below) 10105 - Services Review	(62,000)	(62,000)	(63,614)	1,614	(2.6%)	$\otimes$	Service review complete.
Total Expenditure	(827,765)	(506,561)	(478,532)	(28,030)	5.5%		
Net Operating Surplus (Deficit)	(827,765)	(506,561)	(478,532)	(28,030)	5.5%		
Advocacy Total Revenue	0	0	0	0	0.0%		
Core Service Internal Allocations	(85,963) (82,908)	(82,606) (48,796)	(185,411) (45,544)	102,806 (3,252)	(124.5%) 6.7%	<b>⊗</b>	Contract settlement

development expenses.

has been completed by ACIL Allen. \$20k budget review item has been

nagement roadmap.

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Ser
Operating Project Expenditure (As below)	(15,000)	(8,750)	(67)	(8,683)	99.2%		
10189 - Australia Day Program 10362 - Customer Perception Survey	0 (15,000)	0 (8,750)	(67) 0	67 (8,750)	0.0% 100.0%	() ©	Cost allocated to incorrect service, to be corrected. Community Scorecard 2020 purchase order has been raised
Total Expenditure	(183,871)	(140,151)	(231,022)	90,871	(64.8%)	⊗	
Net Operating Surplus (Deficit)	(183,871)	(140,151)	(231,022)	90,871	(64.8%)	⊗	
Corporate Communications Total Revenue	0	0	0	0	0.0%		
Core Service	(1,878,951)	(1,135,110)	(1,069,094)	(66,016)	5.8%		Timing variance in subscriptions for Digital Asset Managem website.
Internal Allocations Operating Project Expenditure (As below)	(777,470) (20,000)	(457,813) (20,000)	(424,384) (9,490)	(33,430) (10,510)	7.3% 52.6%	<b>S</b>	
10105 - Services Review	(20,000)	(20,000)	(9,490)	(10,510)	52.6%		Timing variance.
Total Expenditure	(2,676,422)	(1,612,923)	(1,502,967)	(109,956)	6.8%		
Net Operating Surplus (Deficit)	(2,676,422)	(1,612,923)	(1,502,967)	(109,956)	6.8%		
Governance							
Total Revenue	30	30	0	30	100.0%	$\otimes$	
Core Service	(1,911,458)	(1,371,504)	(851,216)	(520,289)	37.9%		Budget for elected members submitted for transfer to Exect budgeted funds not required under new Elected Member e
Internal Allocations Operating Project Expenditure	(486,354) (138,000)	(285,720) (127,583)	(260,266) (98,516)	(25,454) (29,067)	8.9% 22.8%		
(As below)							
10105 - Services Review 10313 - Council Elections and Lord Mayor Election	(38,000) (100,000)	(38,000) (89,583)	0 (98,516)	(38,000) 8,933	100.0% (10.0%)	<ul> <li>S</li> </ul>	Timing variance, project plan required for service review. Project complete.
Total Expenditure	(2,535,811)	(1,784,808)	(1,209,998)	(574,810)	32.2%		
Net Operating Surplus (Deficit)	(2,535,781)	(1,784,778)	(1,209,998)	(574,780)	32.2%	· · · ·	
Legal Services							
Total Revenue	0	0	0	0	0.0%		
Core Service	(647,830)	(387,196)	(287,495)	(99,701)	25.7%		Vacant position filled in February. \$107k salary vacancy savi professional legal service fees.
Internal Allocations Internal Recovery	(21,036) 699,423	(12,348) 409,063	(10,666) 298,161	(1,682) 110,902	13.6% 27.1%		· -
Total Expenditure	30,556	9,519	0	9,519	100.0%		
Net Operating Surplus (Deficit)	30,556	9,519	0	9,519	100.0%		
-							

**Executive Services** 

sed and is now pending invoicing.

gement Cloud Storage as well expenses related to the City of Perth

xecutive Services as part of statutory budget review. \$184K previously er entitlements policies.

saving submitted at statutory budget review to be transferred to

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	-
Total Revenue	0	0	0	0	0.0%		
Core Service	(153,057)	(47,582)	(180,125)	132,543	(278.6%)	8	Re-alignment of services
Total Expenditure	(153,057)	(47,582)	(180,125)	132,543	(278.6%)	$\otimes$	
Net Operating Surplus (Deficit)	(153,057)	(47,582)	(180,125)	132,543	(278.6%)	$\bigotimes$	
Policy Development Total Revenue	0	0	0	0	0.0%	0	
Core Service Internal Allocations	(229,016) (106,662)	(97,607) (62,869)	(57,697) (58,066)	(39,910) (4,802)	40.9% 7.6%		Vacancy
Total Expenditure	(335,678)	(160,476)	(115,763)	(44,713)	27.9%		
Net Operating Surplus (Deficit)	(335,678)	(160,476)	(115,763)	(44,713)	27.9%		
Executive Support Services Total Revenue	0	0	0	0	0.0%		
Core Service	(612,522)	(325,990)	(502,637)	176,647	(54.2%)	•	
Internal Allocations	(289,960)	(170,589)	(167,497)	(3,093)	(54.2%)	<b>⊗</b>	Actual expenses for elected members. Budget transfer from
Internal Recovery	0	0	94,349	(94,349)	0.0%		
Operating Project Expenditure (As below)	0	0	(23,702)	23,702	0.0%		
10137 - End of Year Event 10313 - Council Elections and Lord Mayor Election	0 0	0 0	(10,039) (13,663)	10,039 13,663	0.0% 0.0%		Executive leadership team approved event. Additional spend is related to contractor expenditure not an
Total Expenditure	(902,482)	(496,580)	(599,487)	102,907	(20.7%)	⊗	
Net Operating Surplus (Deficit)	(902,482)	(496,580)	(599,487)	102,907	(20.7%)	$\bigotimes$	
Total Capital Project Expenditure		(255,000)	(166 746)	(00 255)	<b>3</b> 1 60/		
rotal Capital Project Expenditure	(485,000)	(255,000)	(166,746)	(88,255)	34.6%		
10228 - Perth City Kids App	(80,000)	0	0	0	0.0%		Project plan currently in scoping phase.
10523 - Website Phase Three	(355,000)	(205,000)	(132,578)	(72,422)	35.3%	<u> </u>	Website Development procurement plan closed in Decembe
14127 - Website Phase Two	(50,000)	(50,000)	(34,168)	(15,832)	31.7%		Project at closing stage.

om Governance has been addressed in statutory budget review.

anticipated in original budget.

nber, works expected to commence in February.

## Corporate Services Alliance - Financial Variances by Alliance & Service

Jan 2021

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Ser
Financial Summary - Corporate Services	Alliance						
Total Revenue	107,113,555	103,723,727	104,067,432	(343,705)	(0.3%)		
Core Service	(30,655,606)	(18,101,548)	(17,797,442)	(304,106)	1.7%		
Internal Allocations	(5,664,220)	(3,355,214)	(4,024,063)	668,849	(19.9%)	$\otimes$	
Internal Recovery	39,808,549	24,152,829	23,170,600	982,229	4.1%	00	
Operating Project Expenditure	(3,437,708)	(62,382)	(21,207)	(41,175)	66.0%		
Total Expenditure	51,015	2,633,684	1,327,888	960,514	36.5%		
Net Operating Surplus (Deficit)	107,164,570	106,357,411	105,395,320	962,091	0.9%	0	
Total Capital Project Expenditure	(2,749,198)	(1,477,747)	(376,568)	(1,101,179)	74.5%	<b>Ø</b>	
Financial Summary - Corporate Services	Alliance Servio	ces					
Strategy							
Total Revenue	0	0	0	0	0.0%		
Core Service	(896,797)	(530,510)	(376,161)	(154,349)	29.1%		Consultancy budget (\$120K) transferred in statutory budge Strategic Community Plan and Neighbourhood Plan. In addition to this timing variance for consultancy expenses
Internal Allocations	(182,380)	(107,321)	(101,923)	(5,398)	5.0%		
Operating Project Expenditure	(28,000)	(16,333)	0	(16,333)	100.0%		
(As below) 10131 - Neighbourhood & Strategic Community Plan	(28,000)	(16,333)	0	(16,333)	100.0%		Project and budget to be transferred to Customer Experience
Total Expenditure	(1,107,177)	(654,164)	(478,084)	(176,080)	26.9%		
Net Operating Surplus (Deficit)	(1,107,177)	(654,164)	(478,084)	(176,080)	26.9%		
Project Management Office							
Total Revenue	0	0	0	0	0.0%		
Core Service	(458,079)	(257,994)	(220,301)	(37,693)	14.6%		Timing variance in staff training and lower employee expen
Internal Allocations	(330,420)	(194,356)	(187,836)	(6,520)	3.4%		
Total Expenditure	(788,500)	(452,350)	(408,137)	(44,213)	9.8%		
Net Operating Surplus (Deficit)	(788,500)	(452,350)	(408,137)	(44,213)	9.8%		
Leadership - Corporate Services							
Total Revenue	0	0	0	0	0.0%		
Core Service	(667,595)	(391,563)	(314,534)	(77,030)	19.7%	-	Savings as result of vacancy as well as in stationary, office s
Internal Allocations	(79,696)	(46,780)	(47,999)	1,219	(2.6%)	$\otimes$	

**Attachment B** 

Figures in this view include all Internal Allocations and Internal Recoveries

lget review to Customer Experience for combined project

ses related to organisational culture program.

ience in budget review.

penses due to unpaid leave taken.

ce supplies and catering expenses.

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Serv
Internal Recovery	762,291	447,093	362,532	84,561	18.9%		
Total Expenditure	15,000	8,750	0	8,750	100.0%		
Net Operating Surplus (Deficit)	15,000	8,750	0	8,750	100.0%		
Strategic Finance							
Total Revenue	0	0	0	0	0.0%		
Core Service	(1,600,266)	(951,509)	(947,689)	(3,820)	0.4%		In line with budget expectations.
Internal Allocations	(364,294)	(214,712)	(191,139)	(23,573)	11.0%		
Internal Recovery	2,028,624	1,186,149	1,138,828	47,321	4.0%		
Operating Project Expenditure (As below)	(3,291,481)	0	0	0	0.0%		
10368 - Rebound Strategy Rebound Strategy	(3,291,481)	0	0	0	0.0%		\$2M utilised at budget review for free parking during lockdo
Total Expenditure	(3,227,417)	19,928	0	19,928	100.0%		
Net Operating Surplus (Deficit)	(3,227,417)	19,928	0	19,928	100.0%		
ICT Services							
Total Revenue	0	0	0	0	0.0%		
Core Service	(11,868,244)	(7,053,047)	(6,836,773)	(216,275)	3.1%		In line with budget expectations.
Internal Allocations	(665,448)	(390,979)	(323,612)	(67,367)	17.2%	<ul> <li>Image: A start of the start of</li></ul>	
Internal Recovery	12,533,692	7,444,027	7,085,403	358,624	4.8%	<b>S</b>	
Operating Project Expenditure	(53,227)	(31,049)	(21,207)	(9,842)	31.7%	Ŏ	
(As below)							Timing variance, expenditure entirinated in the second half
10309 - PCI DSS Compliance 14439 - Core System Consolidation	(53,227) 0	(31,049) 0	(19,300) (1,907)	(11,749) 1,907	37.8% 0.0%		Timing variance, expenditure anticipated in the second half of Offset with savings in capital portion of this project.
Total Expenditure	(53,227)	(31,049)	(96,189)	65,140	(209.8%)	$\otimes$	
Net Organization Complete (Definite)		(21.040)		CE 140	(200.0%)		
Net Operating Surplus (Deficit)	(53,227)	(31,049)	(96,189)	65,140	(209.8%)	$\otimes$	
Transactional Finance							
Total Revenue	103,009,976	101,320,932	101,985,706	(664,774)	(0.7%)		In line with budget expectations.
Core Service	(3,506,684)	(2,048,240)	(2,072,341)	24,101	(1.2%)	$\otimes$	In line with budget expectations.
Internal Allocations	(1,266,011)	(746,134)	(1,515,115)	768,981	(103.1%)	$\otimes$	
Internal Recovery	5,126,072	3,772,531	3,859,374	(86,843)	(2.3%)	$\otimes$	
Total Expenditure	353,377	978,157	271,918	706,239	72.2%		
Net Operating Surplus (Deficit)	103,363,354	102,299,089	102,257,624	41,465	0.0%		
Human Resources							
Total Revenue	0	0	0	0	0.0%		
	U	U	U	U	0.0%		
	(3,337,009)	(1,931,191)	(1,460,740)	(470,451)	24.4%		Savings due to vacancies (\$283K) and underutilisation of age

#### ervice

down.

alf of the financial year.

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Se
Internal Allocations Internal Recovery	(409,826) 3,669,310	(240,232) 2,147,308	(194,290) 1,655,029	(45,942) 492,278	19.1% 22.9%	00	
Total Expenditure	(77,525)	(24,115)	0	(24,115)	100.0%		
Net Operating Surplus (Deficit)	(77,525)	(24,115)	0	(24,115)	100.0%		
Property Management							
Total Revenue	4,100,579	2,402,795	2,080,440	322,355	13.4%	8	Lower than anticipated income due to rental vacancies, C
Core Service	(7,591,087)	(4,505,842)	(5,185,359)	679,517	(15.1%)	⊗	A transfer of \$1.2M from Asset Maintenance service has a properties related expenses.
Internal Allocations Internal Recovery Operating Project Expenditure	(2,005,133) 14,580,586 (65,000)	(1,202,244) 8,505,342 (15,000)	(1,280,317) 8,505,342 0	78,074 0 (15,000)	(6.5%) 0.0% 100.0%		
(As below) 10221 - Property Performance Investment and Disposal Policy	(65,000)	(15,000)	0	(15,000)	100.0%	0	Timing variance.
Total Expenditure	4,919,366	2,782,256	2,039,666	742,590	26.7%	<b>I</b>	
Net Operating Surplus (Deficit)	9,019,945	5,185,051	4,120,106	1,064,945	20.5%		
Information and Records Management Total Revenue	3,000	0	1,286	(1,286)	0.0%		
Core Service	(729,843)	(431,652)	(383,545)	(48,107)	11.1%	<b>I</b>	A combination of savings and delayed expenses across so well as lower employee expenses due to secondment staf
Internal Allocations Internal Recovery	(361,014) 1,107,974	(212,456) 650,380	(181,832) 564,092	(30,624) 86,288	14.4% 13.3%	<b>S</b>	(\$21K)
Total Expenditure	17,117	6,271	(1,286)	7,557	120.5%		
Net Operating Surplus (Deficit)	20,117	6,271	(0)	6,271	100.0%		
Total Capital Project Expenditure	(2,749,198)	(1,477,747)	(376,568)	(1,101,179)	74.5%	Ø	
10222 - ICT - Mobile Devices	0	0	(17,603)	17,603	0.0%	0	Transfer of \$35k from core service is pending budget revie
10310 - Kofax 10474 - ICT Audiovisual Renewal 20 21	(50,000) (86,000)	0 (53,574)	0 0	0 (53,574)	0.0% 100.0%		Workshops currently underway, request for quotes sched Project is dependent on level 9 and 11 fit out, budget is lik
10475 - ICT Desktop Asset Renewal	(165,221)	(165,221)	(67,827)	(97,394)	58.9%		Timing variance, the bulk of the budget is phased in May, wave.
10476 - ICT Network Asset Renewal	(80,000)	(80,000)	(38,415)	(41,585)	52.0%		Timing variance and \$43k transfer to project 10477 ICT UI review. The remainder of the project is expected to be delivered i
10477 - ICT UPS Asset Renewal 20 21	(80,000)	(80,000)	(8,470)	(71,530)	89.4%		10476 ICT Network Renewal has been submitted as part of
11610 - Project Portfolio Management System	(80,000)	(60,000)	0	(60,000)	100.0%		Project complete.
14104 - Supply Chain Automation	(27,977)	(3,874)	(1,788)	(2,086)	53.8%		
14141 - CA Service Desk Replacement	(360,000)	(150,000)	(181,650)	31,650	(21.1%)	$\bigotimes$	Expenses are within full annual budget. Software is implemented project.
14433 - Unified Comms Refresh & Replacement Telephc	(300,000)	0	0	0	0.0%		Procurement plan completed, awaiting approval.

Covid relief, rent free period and market rental revaluation.

as been submitted in statutory budget review for commercial

software application, archive rentals, and postage (\$20K) as staff member to another service and unpaid parental leave

eview approval.

neduled for mid March.

s likely to be carried forward to next year.

ay, additional laptops purchased in anticipation of Covid second

UPS Asset renewal has been submitted as part of budget

ed in February and March and \$43K transferred to project rt of budget review.

plemented and purchase order raised for the remainder of the

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budge Impac	t Comments on Material Variances Identified - by Serrit
14439 - Core System Consolidation	(1,520,000)	(885,078)	(60,815)	(824,263)	93.1%		Offset with savings in capital portion of this project.

#### Service

Figures in this view include all Internal Allocations and Internal Recoveries

#### **Community Development Alliance - Financial Variances by Alliance & Service**

#### YTD Budget YTD Budget Detail **Revised Annual** YTD Actual YTD Budget Budget **Comments on Material Variances Identified - by Service** Variance \$ Variance % Impact Budget **Financial Summary - Community Development Alliance Total Revenue** 6,628,153 4,509,930 3,558,859 951,071 21.1% $\otimes$ (15,027,674) (25,634,033) (1,229,112)8.2% Core Service (13,798,562)**Internal Allocations** (9,064,790) (5,339,267) (5,121,769) (217,498) 4.1% Internal Recovery 2,963,893 1,718,357 1,602,048 116,309 6.8% Operating Project Expenditure (13,416,000) (9,582,290) (7,160,083) (2,422,208) 25.3% **Total Expenditure** (45,150,930) (28,230,874) (24,478,366) (7,403,827) 26.2% $\bigcirc$ (23,720,945) 11.8% **Net Operating Surplus (Deficit)** (38,522,777) (20,919,507)(2,801,437) **Total Capital Project Expenditure** (567,641) (3,151,158) (1,000,361) (432,720) 56.7% $\bigcirc$

#### **Financial Summary - Community Development Alliance Services**

Leadership - Community Development							
Total Revenue	0	0	0	0	0.0%		
Core Service	(599,624)	(350,766)	(324,736)	(26,029)	7.4%		Savings in staff learning and development expenses.
Internal Allocations	(242,131)	(142,735)	(131,644)	(11,091)	7.8%	$\bigcirc$	
Internal Recovery	841,755	493,501	456,381	37,120	7.5%		
Total Expenditure	0	0	0	0	0.0%		
Net Operating Surplus (Deficit)	0	0	0	0	0.0%		
Customer Experience							
Total Revenue	179,000	104,493	55,542	48,951	46.8%	$\bigotimes$	Reduced hire charges banners (\$26K) and settlement enquiry
Core Service	(1,789,796)	(1,026,047)	(936,495)	(89,552)	8.7%		Cancellation of banners contractor expenses (\$62K) as result agency staff (\$44K).
Internal Allocations	(904,297)	(533,546)	(485,474)	(48,071)	9.0%	ŏ	-8
Internal Recovery	2,122,138	1,224,857	1,144,067	80,790	6.6%	Ø	
Total Expenditure	(571,955)	(334,736)	(277,902)	(56,834)	17.0%		
Net Operating Surplus (Deficit)	(392,955)	(230,243)	(222,360)	(7,883)	3.4%		
Community Capacity Building							
Total Revenue	0	0	0	0	0.0%		
Core Service	(509,045)	(313,171)	(235,693)	(77,478)	24.7%		Savings due to vacancies and staff returning from maternity l
Internal Allocations	(330,571)	(194,487)	(180,762)	(13,725)	7.1%		
Operating Project Expenditure (As below)	(119,600)	(61,015)	(33,629)	(27,386)	44.9%		
10114 - NAIDOC Week	(10,000)	(10,000)	(8,357)	(1,643)	16.4%		Project completed and expenditure being finalised. First location identified and progressing on track, second site
10116 - Safe Night Spaces	(4,000)	(4,000)	(512)	(3,488)	87.2%		end of February.
10124 - Aboriginal Engagement and Advisory Groups	(59,100)	(23,640)	(17,055)	(6,585)	27.9%	Ŏ	Advisory Group meetings have commenced and progressing.

**Attachment B** 

Jan 2021

Figures in this view include all Internal **Allocations and Internal Recoveries** 

uiry fees (\$19K).

sult of cancellations due to Covid and underutilisation of

ty leave at reduced hours.

site is on hold, report to be presented to Council meeting

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Serv
10208 - Diversity and Inclusion Advisory Group 10276 - Treaty Danjoo 10330 - Access and Inclusion Program	(3,000) (12,000) (31,500)	0 (5,000) (18,375)	0 (2,046) (5,659)	0 (2,954) (12,716)	0.0% 59.1% 69.2%	() © ©	Work is progressing with additional translation required. Var Related to Covid impacted delays in commencing with the pl
Total Expenditure	(959,216)	(568,673)	(450,084)	(118,588)	20.9%	⊘	
Net Operating Surplus (Deficit)	(959,216)	(568,673)	(450,084)	(118,588)	20.9%		
Community Support Services Total Revenue	2,284,850	1,347,413	1,036,536	310,877	23.1%	8	Temporary closures community facilities and lower patronage centre revenue as direct result of free child care initiative at
Core Service	(5,252,092)	(3,069,267)	(2,616,930)	(452,337)	14.7%		Due to temporary closures and lower patronage in commun
Internal Allocations Operating Project Expenditure	(1,643,498) (317,900)	(968,528) (161,692)	(1,016,736) (113,095)	48,208 (48,596)	(5.0%) 30.1%	<ul><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li><li></li></ul>	expenses, agency staff and security.
(As below) 10017 - Accreditation of Homeless Services	(135,000)	(78,750)	(41,224)	(37,526)	47.7%	Ø	Project has commenced and existing costs mostly relate to the service providers delivering services to people experiencing has been been as a full.
10023 - Homeless Services Brochure 10116 - Safe Night Spaces	(10,000) (25,000)	(5,833) (25,000)	(8,180) (19,186)	2,347 (5,814)	(40.2%) 23.3%	<b>⊗</b> ⊘	track to spend in full. Brochures have been printed and distributed. First location identified and progressing on track, second site of February.
10118 - Rough Sleeper Count 10205 - Tuesday Morning Show	(10,000) (37,900)	(5,000) (22,108)	(475) (8,629)	(4,525) (13,479)	90.5% 61.0%	<b>S</b>	First count completed, next count scheduled for March 2021 Programs have commenced and have been scheduled during and hire charges. Program is on track.
10524 - Assertive Outreach	(100,000)	(25,000)	(35,400)	10,400	(41.6%)	$\otimes$	Variance is timing related and project is on track to be comp
Total Expenditure	(7,213,490)	(4,199,486)	(3,746,761)	(452,725)	10.8%		
Net Operating Surplus (Deficit)	(4,928,640)	(2,852,073)	(2,710,225)	(141,849)	5.0%		
Library and Life-long Learning Total Revenue	150,200	92,510	171,055	(78,545)	(84.9%)	•	Insurance reimbursement of \$135K is offset by lower revenu Covid.
Core Service Internal Allocations Internal Recovery	(4,723,161) (1,068,164) 0	(2,769,786) (629,339) 0	(2,787,637) (586,187) 1,600	17,850 (43,152) (1,600)	(0.6%) 6.9% 0.0%	8 9 1	Timing of invoice for rates not in alignment with budget.
Total Expenditure	(5,791,325)	(3,399,125)	(3,372,223)	(26,902)	0.8%		
Net Operating Surplus (Deficit)	(5,641,125)	(3,306,615)	(3,201,168)	(105,447)	3.2%		
Culture and Arts Management Total Revenue	35,000	0	74	(74)	0.0%		In line with budget expectations.
Core Service	(1,895,857)	(1,139,935)	(889,826)	(250,109)	21.9%	0	Northbridge screen curation and cultural exchange programs In addition to this, timing variance related to management o
Internal Allocations Operating Project Expenditure (As below)	(687,658) (225,000)	(405,456) (75,833)	(376,331) (13,741)	(29,125) (62,092)	7.2% 81.9%	<b>S</b>	
10041 - Collections Storage Project 10269 - Heritage Perth Weekend	(50,000) (95,000)	(29,167) 0	(11,846) (597)	(17,321) 597	59.4% 0.0%		Timing variance. Commitments for additional \$20k awaiting

#### ervice

Variance is timing related. e planned initiatives.

phage as result of Covid. In addition to this, lower childcare eat the start of financial year.

nunity facilities, savings have been achieved in employee

to the provision of additional security services to support ing homelessness. Variance is related to phasing of budget, on

site is on hold, report to be present to Council meeting end

021.

ring this financial year. Variance mainly due to timing of lease

mpleted within full year budget.

enue due to reduced events and hire of rooms as result of

ams (\$122K) postponed due to Covid. nt of conservation art and public art (\$128K).

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Serv
10344 - Local Heritage Survey	(80,000)	(46,667)	(193)	(46,474)	99.6%		Timing variance, works are underway and expenditure is yet
14087 - East End Revitalisation	0	0	(335)	335	0.0%		
14098 - Plaques	0	0	(771)	771	0.0%		
Total Expenditure	(2,808,515)	(1,621,225)	(1,279,899)	(341,326)	21.1%		
Net Operating Surplus (Deficit)	(2,773,515)	(1,621,225)	(1,279,825)	(341,399)	21.1%		
Events and Activation							
Total Revenue	1,978,966	1,908,966	1,869,872	39,094	2.0%	$\otimes$	In line with budget expectations.
Core Service	(972,202)	(578,519)	(702,922)	124,403	(21.5%)	8	Increased staff resources and staff movements from within
Internal Allocations Operating Project Expenditure	(485,051) (5,474,500)	(285,365) (4,687,417)	(265,274) (3,867,753)	(20,091) (819,664)	7.0% 17.5%		
(As below)							
10025 - Busking	(15,000)	(8,750)	(6,316)	(2,434)	27.8%		Timing variance.
10027 - Christmas and New Years	(215,000)	(215,000)	(139,622)	(75,378)	35.1%		Timing variance, budget anticipated to be utilised in full. \$40
10039 - Christmas Concerts 10046 - Spring School Holidays	(300,000) (150,000)	(300,000) (150,000)	(230,917) (165,467)	(69,083) 15,467	23.0% (10.3%)	<ul> <li>Ø</li> <li>Ø</li> </ul>	Timing variance, budget anticipated to be utilised in full. \$60 Project completed.
10059 - Lunar New Year	(150,000)	(150,000)	(105,407) (6,340)	(18,660)	74.6%	<b></b>	Project completed. Project on track. Commitments have been raised for approxi
10062 - Autumn School Holidays	(100,000)	0	0	0	0.0%	Ŏ	
10072 - Winter Festival	(240,000)	0	(46,212)	46,212	0.0%	Ĭ	Variance is timing related and project is on track to be comp
10084 - Art Activations	(320,000)	0	(46,630)	46,630	0.0%		Variance is timing related and project is on track to be comp deposits placed for activations.
10139 - New Years Eve	(450,000)	(450,000)	(420,095)	(29,905)	6.6%		Project completed with final invoicing yet to be received
10183 - Skyworks	(514,709)	(514,709)	(233,226)	(281,483)	54.7%	0	Reprioritising expenditure has taken place to facilitate Austra following advice from the Chief Health Officer. Movement a
10189 - Australia Day Program	(1,492,291)	(1,492,291)	(1,130,512)	(361,779)	24.2%		Budget movement from Skyworks reflected in statutory budget
10207 - Twilights Hawkers Market	(100,000)	(54,167)	(40,611)	(13,555)	25.0%	$\overline{\bigcirc}$	Variance is timing related and project is on track to be comp
10210 - Christmas Nativity	0	0	(70,861)	70,861	0.0%		Project complete and budget will be addressed at review.
10365 - Christmas Lights Trail	(1,477,500)	(1,477,500)	(1,330,944)	(146,556)	9.9%		Timing variance related to budget phasing. Awaiting further outstanding purchase orders.
11967 - Wellington Square Enhancement	(50,000)	0	0	0	0.0%		Scheduled spend April 2021.
Total Expenditure	(6,931,753)	(5,551,300)	(4,835,948)	(715,352)	12.9%		
Net Operating Surplus (Deficit)	(4,952,787)	(3,642,334)	(2,966,077)	(676,257)	18.6%		
Sponsorships, Grants and Donations							
Total Revenue	0	0	0	0	0.0%		
Core Service	(390,263)	(227,686)	(213,589)	(14,096)	6.2%		Minor savings in employee expenses (\$7K) and subscription,
Internal Allocations	(231,015)	(136,155)	(125,625)	(10,531)	7.7%		
Operating Project Expenditure (As below)	(4,376,000)	(2,534,583)	(1,543,411)	(991,172)	39.1%	õ	
10008 - Arts and Cultural Grants	(200,000)	(116,667)	(115,508)	(1,159)	1.0%		
10045 - Community Wellbeing Grants	(145,000)	(84,583)	0	(84,583)	100.0%		First round of grants presented to Council in December. Seco March/April.
10078 - Event Sponsorship	(771,000)	(431,667)	(631,206)	199,539	(46.2%)	$\otimes$	Final report to be presented to Council in December. Variance raised have been actioned for the full budget.
10091 - Business Improvement Grants	(270,000)	(157,500)	(69,645)	(87,855)	55.8%		Report presented to Council in November and grants awarde grant requirements/works.
10095 - Economic Development Sponsorship	(690,000)	(402,500)	(199,000)	(203,500)	50.6%		Project on track. Timing variance to align with budget in futu agreed/awarded.

ervice

yet to be realised.

hin the organisation.

\$40k purchase orders outstanding. \$60k purchase orders outstanding.

oximately half value of total budget.

mpleted within full year budget. mpleted within full year budget. Expenditure relates to

stralia day Program as Skyworks had been cancelled nt addressed in statutory budget review.

udget review. npleted within full year budget.

er invoices however expect budget to be fully utilised. \$186k

on, memberships and office supplies (\$7K).

econd round grants expected to be presented in

ance is timing related as sponsorships and purchase orders

rded. However, grants will be processed upon completion of

uture periods. Most sponsorships have been

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Ser
10130 - COVID19 Postponed Events and Projects	(330,000)	(192,500)	(71,000)	(121,500)	63.1%		Timing variance to align with budget in future periods. This i
10168 - Precinct Development Grants	(240,000)	(140,000)	0	(140,000)	100.0%		Covid. First report went to Council in December for approximately
10184 - Small Business Grants 10271 - Arts Sponsorship	(350,000) (1,200,000)	(204,167) (700,000)	(88,683) (326,000)	(115,484) (374,000)	56.6% 53.4%	<u> </u>	Grants are generally minor and ad hoc depending on demar Sponsorships have been approved. Variance relates to timin of budget
10337 - Events and Activation Grants	(180,000)	(105,000)	(42,370)	(62,630)	59.6%		Grants are generally minor and ad hoc depending on demar
Total Expenditure	(4,997,278)	(2,898,424)	(1,882,626)	(1,015,799)	35.0%		
Net Operating Surplus (Deficit)	(4,997,278)	(2,898,424)	(1,882,626)	(1,015,799)	35.0%		
Community Safety Total Revenue	207,200	83,413	67,537	15,876	19.0%	⊗	
Core Service Internal Allocations Operating Project Expenditure	(5,162,521) (1,623,226) (1,200,000)	(3,022,067) (956,676) (700,000)	(2,956,725) (934,000) (323,717)	(65,342) (22,676) (376,283)	2.2% 2.4% 53.8%	_	In line with budget expectations.
(As below) 10490 - Safe City Patrols	(1,200,000)	(700,000)	(323,717)	(376,283)	53.8%		Variance is timing related and project is on track to be comp
Total Expenditure	(7,985,747)	(4,678,743)	(4,214,442)	(464,301)	9.9%	Ø	
Net Operating Surplus (Deficit)	(7,778,547)	(4,595,331)	(4,146,906)	(448,425)	9.8%		
Activity Approvals							
Total Revenue	570,437	278,502	267,786	10,717	3.8%	$\bigotimes$	In line with budget expectations.
Core Service	(1,361,947)	(795,151)	(706,380)	(88,771)	11.2%		Savings in employee expenses due to staff secondment to a from the balance sheet provision.
Internal Allocations	(719,341)	(422,709)	(393,747)	(28,962)	6.9%		·
Total Expenditure	(2,081,287)	(1,217,860)	(1,100,127)	(117,733)	9.7%		
Net Operating Surplus (Deficit)	(1,510,850)	(939,358)	(832,342)	(107,016)	11.4%		
Public Health Total Revenue	1,182,500	671,300	80,459	590,841	88.0%	⊗	Delays in annual invoicing for eating and lodging house licer
Core Service	(2,274,692)	(1,342,115)	(1,030,633)	(311,482)	23.2%	0	Savings in contractor expenses for outsourced premise inspects (\$168K). A reduction for contractor expenses has been sub- In addition to his, lower employee costs due to vacancies as utilisation paid from balance sheet provision (\$123K).
Internal Allocations Operating Project Expenditure (As below)	(793,527) (20,000)	(467,340) (11,667)	(441,922) 0	(25,418) (11,667)	5.4% 100.0%	<b>S</b>	
10341 - Public Health and Wellbeing Plan	(20,000)	(11,667)	0	(11,667)	100.0%		Project is being scoped and as a result has yet to incur expension
Total Expenditure	(3,088,219)	(1,821,122)	(1,472,555)	(348,567)	19.1%		
Net Operating Surplus (Deficit)	(1,905,719)	(1,149,822)	(1,392,096)	242,275	(21.1%)	$\otimes$	

#### Service

nis is a result of events needing to be rescheduled due to

ely half the budget. Awaiting expenditure to be realised.

nand.

ming of budget. Commitments have been raised for majority

nand.

mpleted within full year budget.

to another area as well as excess annual leave utilisation paid

censes as well as food premises.

spections, pest/disease control and pollution control ubmitted as part of the statutory budget review. s as well as long service leave and excess annual leave

penditure.

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Serv
Marketing							
Total Revenue	40,000	23,333	10,000	13,333	57.1%	$\otimes$	Timing Inner City Council contribution. Collaborative project with another four inner city councils (S have access to Visit Perth content and to collaborate on simi
Core Service	(702,832)	(393,166)	(396,997)	3,831	(1.0%)	8	In line with budget expectations.
Internal Allocations	(336,313)	(196,931)	(184,067)	(12,864)	6.5%		
Operating Project Expenditure (As below)	(1,683,000)	(1,350,083)	(1,264,735)	(85,348)	6.3%		
10027 - Christmas and New Years	(300,000)	(300,000)	(353,496)	53,496	(17.8%)	$\otimes$	Campaign now completed. Increase request of \$50k expend inclusion of Street Banners and West Australian insert).
10031 - CPP Parking Fee changes	(40,000)	(40,000)	(18,047)	(21,953)	54.9%		Project not proceeding. Commitments to be wrapped up.
10036 - Audience and Segmentation Project	(30,000)	(30,000)	(6,538)	(23,462)	78.2%	<b>S</b>	Project almost complete. Remaining budget unlikely to be u
10049 - Retail Extension	(200,000)	(115,000)	(74,586)	(40,414)	35.1%		Remaining funds to be used for April school holidays campaig
10054 - Impact Evaluation and insights	(100,000)	(50,000)	(55,083)	5,083	(10.2%)	8	Variance is timing related and project is on track to be comp
10056 - City Dressing	(50,000)	(25,000)	0	(25,000)	100.0%		Project not proceeding. Budget return has been addressed in
10064 - Always On	(543,000)	(543,000)	(516,924)	(26,076)	4.8%		Project not proceeding. Commitments to be wrapped up.
10183 - Skyworks	(150,000)	(150,000)	(26,186)	(123,815)	82.5%	Ø	Reprioritising expenditure has taken place to facilitate Austra following advice from the Chief Health Officer. Movement a
10189 - Australia Day Program	0	0	(7,330)	7,330	0.0%		Budget movement from Skyworks reflected in statutory budg
10200 - Think Perth	(25,000)	(25,000)	(27,213)	2,213	(8.9%)	8	Project not proceeding. Commitments to be wrapped up. Bu
	(20)000)	(),,	())	_)0	(0.070)		review.
10274 - InnerCity Councils	(55,000)	(32,083)	(12,605)	(19,478)	60.7%		Project in progress. Variance related to timing of budget.
10313 - Council Elections and Lord Mayor Election	(40,000)	(40,000)	(38,619)	(1,381)	3.5%	Ĭ	Project complete. Final invoices to be processed.
23431 - Branding for Perth	(150,000)	0	(128,108)	128,108	0.0%		Project not proceeding. Commitments to be wrapped up.
Total Expenditure	(2,722,145)	(1,940,180)	(1,845,799)	(94,382)	4.9%		
Net Operating Surplus (Deficit)	(2,682,145)	(1,916,847)	(1,835,799)	(81,049)	4.2%		
Total Capital Project Expenditure	(3,151,158)	(1,000,361)	(432,720)	(567,641)	56.7%		
10116 - Safe Night Spaces	(575,000)	(75,000)	0	(75,000)	100.0%		First location identified and progressing on track, second site of February.
10194 - Light it up Program	(280,000)	0	0	0	0.0%		Currently in EOI Stage, evaluation with artists scheduled for I
10234 - EPO - SP Elevating Platform	(19,000)	0	(15,490)	15,490	0.0%		20/21 Plant and Vehicle replacement program is on track and
10264 - UC - Crew Cab Ute	(133,500)	0	0	0	0.0%		20/21 Plant and Vehicle replacement program is on track and
10265 - UT - Utilities	(44,500)	0	0	0	0.0%	Ŏ	20/21 Plant and Vehicle replacement program is on track and
10441 - Art Acquisitions	(60,000)	(35,000)	(36,990)	1,990	(5.7%)	×	Project on track and budget expected to be fully utilised.
10465 - Camera Replacements Renewals in Carparks	(368,000)	(244,000)	0	(244,000)	100.0%		Projected has been submitted for transfer to Infrastructure &
10466 - CCTV Camera & Pole Reactive Renewals 2020 to 21	(104,000)	(60,000)	(7,177)	(52,823)	88.0%		Project is reactive in nature. Timing of expenditure is ad hoc.
10467 - CCTV Camera Network New Camera Expansion 2021	(395,000)	(190,000)	(244,251)	54,251	(28.6%)	8	Project on track and to be completed within full budget. Expe Wellington St and Bennet/Hay St.
10478 - IT Equipment Renewal Supporting CCTV Infrastructure 20 to 21	(111,000)	(56,000)	0	(56,000)	100.0%		Meeting has taken place with ICT to determine specifications be issued.
11967 - Wellington Square Enhancement	(544,000)	0	0	0	0.0%		Public artwork artist contract has commenced.
12171 - ACH Database and Portal Project	(107,620)	(107,620)	0	(107,620)	100.0%		Project delayed pending available resources and City's priorit
14070 - Loudspeaker	(21,369)	(21,369)	(19,035)	(2,334)	10.9%		Server and desk microphones have been installed. Variance t
14087 - East End Revitalisation	(61,000)	0	0	0	0.0%		Artwork budget to be consolidated into infrastructure and as
14098 - Plaques	(6,372)	(6,372)	(9,654)	3,282	(51.5%)	$\otimes$	Project complete
14133 - CCTV Implementation Strategy	(170,851)	(110,000)	(100,123)	(9,877)	9.0%		CCTV cabinet installed in Moore Street. Camera poles order
14149 - Aboriginal Artwork Commission	(49,946)	(35,000)	0	(35,000)	100.0%		Project cancelled and budget returned in the statutory budge

#### ervice

(Subiaco, South Perth, Victoria Park and City of Vincent) to imilar events/initiatives.

nditure submitted in statutory budget review (due to

e utilised.

- paign currently in planning.
- npleted within full year budget.
- d in statutory budget review.

stralia day Program as Skyworks had been cancelled nt addressed in statutory budget review.

udget review. Budget variance has been addressed in statutory budget

site is on hold, report to be present to Council meeting end

or March. Anticipating \$275K to be carried forward.

and anticipated to be completed. and anticipated to be completed.

and anticipated to be completed.

re & Operation Alliance in budget review.

oc.

xpenditure relates to Aberdeen St, Stirling/Newcastle, RPH

ons for the new computers at Citywatch. Awaiting tenders to

orities. ce to budget is related to timing. d assets alliance budget for east end.

lered and order raised for infrastructure installation.

dget review

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Serv
23428 - Development of LMDRF online record keeping and 23431 - Branding for Perth	(100,000) (0)	(60,000) (0)	0 0	(60,000) (0)	100.0% 100.0%		Development in progress. Project not proceeding. Commitments to be wrapped up.

#### ervice

Figures in this view include all Internal Allocations and Internal Recoveries

# Planning and Economic Development Alliance - Financial Variance by Alliance & Service

Revised Annual YTD Budget

Jan 2021

Budget

**Comments on Material Variances Identified - by Service** 

Budget Variance \$ Variance %	Budget												
inancial Summary - Planning and Economic Development Alliance													
1,007,750 583,471 507,286 76,185 13.1%	1,007,750												
(10,402,048) (6,101,855) (5,089,649) (1,012,205) 16.6%	(10,402,048)												
(4,872,275) (2,872,869) (2,654,193) (218,676) 7.6%	(4,872,275)												
899,222         521,582         436,600         84,983         16.3%	899,222												
(1,795,150) (1,049,254) (604,590) (444,664) 42.4%	e (1,795,150)												
(16,170,251) (9,502,396) (7,911,833) (3,047,433) 32.1%	(16,170,251) (!												
(15,162,501) (8,918,925) (7,404,547) (1,514,378) 17.0%	(Deficit) (15,162,501) (8												
	· · · · · · · · · · · · · · · · · · ·												

YTD Actual

YTD Budget

YTD Budget

### Financial Summary - Planning and Economic Development Alliance Services

Detail

Leadership - Planning and Economic Dev.							
Total Revenue	0	0	0	0	0.0%		
Core Service	(535,189)	(316,554)	(302,035)	(14,519)	4.6%		In line with budget expectations.
Internal Allocations	(242,303)	(142,806)	(133,974)	(8,832)	6.2%	$\overline{\mathbf{O}}$	
Internal Recovery	777,493	459,360	436,009	23,351	5.1%	$\overline{\mathbf{O}}$	
Operating Project Expenditure (As below)	0	0	(49,800)	49,800	0.0%		
10105 - Services Review	0	0	(49,800)	49,800	0.0%		Services review has been completed. Budget requirement has been addressed in the statutory budget review.
Total Expenditure	(0)	0	(49,800)	49,800	100.0%		
Net Operating Surplus (Deficit)	(0)	0	(49,800)	49,800	100.0%		
City Future							
Total Revenue	0	0	0	0	0.0%		
Core Service	(268,580)	(157,072)	(128,107)	(28,965)	18.4%		Vacancy
Internal Allocations	(180,577)	(106,650)	(99,366)	(7,284)	6.8%	$\bigcirc$	
Operating Project Expenditure	(544,000)	(317,333)	(305,678)	(11,656)	3.7%		
(As below)							
10051 - City Central Vision Plan	(50,000)	(29,167)	0	(29,167)	100.0%		High level brief currently being prepared. No expenditure has been required to date and will utilised on an 'as needs'
1020C Citinhan Badavalanment	(50,000)	(20.167)	0	(20.107)	100.0%		basis.
10306 - Citiplace Redevelopment	(50,000)	(29,167)	0	(29,167)	100.0%		Project has been put on hold pending further review and consideration.
10354 - WACA Redevelopment Project	(244,000)	(142,333)	(305,678)	163,344	(114.8%)	$\otimes$	Study for development completed. Variation to contract has been completed and additional \$150k budget requested for stage 2 works in statutory budget review.
10355 - Retail Core Redevelopment Projects	(100,000)	(58,333)	0	(58,333)	100.0%		Tender for Forrest Place and walkway advertised and awarded.
10356 - Proactive Planning Initiatives	(100,000)	(58,333)	0	(58,333)	100.0%	Ø	Briefing paper with project proposals prepared and submitted to CEO. Assessing which project proposals to prioritise.

Attachment B

Figures in this view include all Internal **Allocations and Internal Recoveries** 

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Servi
Total Expenditure	(993,157)	(581,055)	(533,151)	(47,905)	8.2%	Ø	
Net Operating Surplus (Deficit)	(993,157)	(581,055)	(533,151)	(47,905)	8.2%		
City Planning							
Total Revenue	0	0	41	(41)	0.0%		
Core Service	(2,184,408)	(1,275,959)	(917,380)	(358,578)	28.1%		Vacancies and excess annual leave utilisation from the balance
Internal Allocations	(893,405)	(527,481)	(488,348)	(39,133)	7.4%	ŏ	
Operating Project Expenditure	(562,000)	(329,917)	(82,290)	(247,627)	75.1%	ŏ	
(As below)							
10033 - City Planning Scheme No. 3	(252,000)	(147,000)	(10,228)	(136,772)	93.0%		Timing variance. Project has commenced but has been delaye has been submitted as reduction in statutory budget review.
10034 - City Planning Strategy	(45,000)	(26,250)	(20,005)	(6,245)	23.8%		Further engagement and scoping works required. \$10k has be
10035 - City Switch	(75,000)	(43,750)	(44,025)	275	(0.6%)	⊗	Project expenditure is an annual contribution to City of Sydne one payment as a contribution.
10057 - Local Planning Scheme 26 Amendment 3	0	0	(340)	340	0.0%		. ,
10068 - CPS2 Amendment 46 and LPS26 Amendment 4	(5,000)	(5,000)	(106)	(4,894)	97.9%	<ul> <li>V</li> </ul>	Referred to Environmental Protection Authority.
10079 - Community Infrastructure Plan TBC	(30,000)	(17,500)	0	(17,500)	100.0%		Project unlikely to proceed this financial year, funds returned
10175 - QE2 and UWA Structure Plan	(100,000)	(58,333)	(4,000)	(54,333)	93.1%	$\checkmark$	Review of project still underway.
10217 - CPS2 Development Works Exemption Planning Policy	(5,000)	(2,917)	0	(2,917)	100.0%		Project will not progress due to State Government regulation budget review.
10289 - CPS 2 Amendment No. 41 - Northbridge Special Entert Precinct	(5,000)	(2,917)	(2,692)	(225)	7.7%		Post consultation requirements identified additional printing review.
10290 - CPS2 City Design Policy incl Environmentally Sustain Design	(5,000)	(2,917)	0	(2,917)	100.0%		Project now part of City Planning Scheme 3 project, funds ret
10291 - CPS 2 Amendment 42 (Colin & Hay, West Perth)	(5,000)	(2,917)	0	(2,917)	100.0%		Council approval has been received and is now lodged with St in the statutory budget review.
10292 - CPS 2 Amendment 43 (Thomas & Wellington, West Perth)	(5,000)	(2,917)	0	(2,917)	100.0%		Awaiting State Government approval prior to expenditure, re
10293 - Neighbourhood Place Plan	(20,000)	(11,667)	0	(11,667)	100.0%		Reprioritisation of project to be consolidated into wider scope
10294 - CPS2 Amendment 44 (Cnr Elder and Wellington Street, Central	(5,000)	(2,917)	0	(2,917)	100.0%		Recommendation for presentation to Council has been review
10295 - Noise Attenuation Planning Policy	(5,000)	(2,917)	(452)	(2,464)	84.5%		Project is in progress and is linked to finalisation of Amendme
10517 - CPS2 Amendment 45 (Lord and Newcastle, Northbridge)	0	0	(441)	441	0.0%		
Total Expenditure	(3,639,813)	(2,133,356)	(1,488,018)	(645,338)	30.2%		
 Net Operating Surplus (Deficit)	(3,639,813)	(2,133,356)	(1,487,977)	(645,379)	30.3%		
=							
Development Approvals							
Total Revenue	340,000	198,331	218,899	(20,568)	(10.4%)	•	Subdued market conditions continue. However, a high value a favourable. The city is no longer waiving fees on lower value of
Core Service	(1,239,579)	(732,661)	(639,277)	(93,384)	12.7%		Vacancies, excess annual leave utilisation from the balance sh
Internal Allocations	(753,301)	(443,248)	(407,434)	(35,814)	8.1%		expenses.
Total Expenditure	(1,992,880)	(1,175,909)	(1,046,711)	(129,198)	11.0%		
	(1,552,000)	(1)1/3,303)	(1,070,711)	(123,130)	±1.0/0		

ance sheet provision.

- layed due to reprioritisation and resourcing availability. \$46k w.
- s been requested at budget review to address this.
- dney. Budget phased throughout the year but is expensed in

ned in statutory budget review.

- ion changes. Budget has been returned in the statutory
- ing for engagement, this has been addressed at budget
- returned in the statutory budget review.
- n State Government for approval, remaining funds returned
- , remaining funds returned in the statutory budget review.
- coped project, this has been addressed at budget review.
- viewed. Awaiting State Government approval.

lment 41.

ue assessment in January has turned the variance ue development assessments from January.

e sheet provision and savings in learning and development

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Serv
Net Operating Surplus (Deficit)	(1,652,880)	(977,578)	(827,812)	(149,766)	15.3%		
Building Approvals Total Revenue	660,250	385,140	288,345	96,795	25.1%	⊗	Building applications adversely impacted by Covid.
Core Service Internal Allocations	(1,219,756) (650,789)	(720,759) (383,103)	(595,235) (352,270)	(125,524) (30,832)	17.4% 8.0%	00	Vacancy and excess annual leave utilisation paid from the ba
Operating Project Expenditure (As below) 10305 - Cladding audit of class 5- 8 buildings	(15,150) (15,150)	(8,838) (8,838)	0	(8,838) (8,838)	100.0%	0	On hold until further notice as the City is awaiting guidance f
							requirements.
Total Expenditure	(1,885,695)	(1,112,699)	(947,505)	(165,194)	14.8%		
Net Operating Surplus (Deficit)	(1,225,445)	(727,559)	(659,160)	(68,399)	9.4%		
Transport and Urban Design Total Revenue	0	0	0	0	0.0%		
Core Service	(2,768,998)	(1,623,220)	(1,382,523)	(240,697)	14.8%	0	Vacancies and excess annual leave utilisation paid from the l In addition to this, delayed expenses and savings in contract virtual city modelling (\$116K). A transfer from transport modelling to Riverfront Masterpla budget review.
Internal Allocations	(1,314,287)	(775,513)	(718,536)	(56,977)	7.3%		buget revew.
Internal Recovery Operating Project Expenditure (As below)	64,729 (400,000)	20,000 (233,333)	590 (88,415)	19,410 (144,919)	97.0% 62.1%	<b>S</b>	
10019 - Bicycle Planning Services 10297 - Riverfront Masterplan	(5,000) (100,000)	(2,917) (58,333)	(316) (69,277)	(2,601) 10,944	89.2% (18.8%)	<ul><li>⊘</li><li>⊗</li></ul>	Public consultation contractor engaged as well as Elders grou
10298 - William Street Redefinition	(250,000)	(145,833)	0	(145,833)	100.0%		Scope of project expanded and being addressed in the statut Project awaiting independent review by Department of Tran
10301 - Co-ordination of City Infrastructure Works	(5,000)	(2,917)	0	(2,917)	100.0%		Meetings held on a quarterly basis. No expenditure requiren
10302 - Road Network Design and Review	(40,000)	(23,333)	(15,117)	(8,217)	35.2%		Project is utilised on a reactive schedule as and when require Murray/Elder Street audits have been completed.
12192 - Projects from Lighting Masterplan 14109 - Bus Shelter Program	0 0	0 0	(260) (3,445)	260 3,445	0.0% 0.0%		
Total Expenditure	(4,418,556)	(2,612,066)	(2,188,883)	(423,183)	16.2%		
Net Operating Surplus (Deficit)	(4,418,556)	(2,612,066)	(2,188,883)	(423,183)	16.2%		
Economic Development Total Revenue	7,500	0	0	0	0.0%	•	
Core Service	(2,185,537)	(1,275,631)	(1,125,092)	(150,539)	11.8%	0	Vacancies and excess annual leave utilisation paid from the l In addition to this delays with tender for Sector Developmen / savings in subscription and membership fees.
Internal Allocations	(837,613)	(494,068)	(454,264)	(39,804)	8.1%		
Internal Recovery	57,000	42,222	0	42,222	100.0%		
Operating Project Expenditure	(274,000)	(159,833)	(78,408)	(81,425)	50.9%		

e balance sheet provision.

ce from Building Commission as to the scope of audit

he balance sheet provision (\$108K). actor expenses for transport modelling, data collection and

plan Project (\$50K) has been submitted in the statutory

group. Currently awaiting further invoices from contractors. atutory budget review.

ransport before progressing.

rements to date.

uirements arise. Mounts Bay Rd Watershed and

he balance sheet provision (\$69K). nent initiative (\$62K) and a combination of delayed invoices

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identified - by Serv
(As below)							
10117 - International Relations	(75,000)	(43,750)	(12,182)	(31,568)	72.2%		Travel restrictions have reduced spending requirements. Eve
10161 - Place and Economic Analytics	(40,000)	(23,333)	(35,455)	12,122	(52.0%)	8	Timing variance.
10200 - Think Perth	0	0	(4,800)	4,800	0.0%		Project not proceeding. Commitments to be wrapped up. Bureview.
10329 - Workshops	(150,000)	(87,500)	(19,111)	(68,389)	78.2%		Current Covid climate has resulted in only scoping of workship
10464 - Parking Trial	(9,000)	(5,250)	0	(5,250)	100.0%		Project movement to parking service has been submitted in t
14147 - Smart Cities - Data Hub Phase 2 Ops	0	0	(6,860)	6,860	0.0%		
Total Expenditure	(3,240,151)	(1,887,310)	(1,657,764)	(229,546)	12.2%		
Net Operating Surplus (Deficit)	(3,232,651)	(1,887,310)	(1,657,764)	(229,546)	12.2%		
-							
Total Capital Project Expenditure	(4,552,915)	(1,854,936)	(215,028)	(1,639,908)	88.4%		
10473 - East Perth Foreshore PSP and Lighting Upgrade '	(1,300,000)	(160,000)	(30,215)	(129,785)	81.1%		Detailed design review is expected in February and tender d
10479 - Landscaping and Hostile Vehicle Incursion Preve	(488,800)	(488,800)	(20,246)	(468,554)	95.9%	Ø	Tender brief written and progressing to procurement.
10481 - Minor Urban Interventions	(150,000)	0	(2,170)	2,170	0.0%	0	
10482 - Mount Street East Concept	(120,000)	0	0	0	0.0%	Ō	
10489 - Pedestrian Crossings Improvement 20 to 21	(200,000)	(145,000)	0	(145,000)	100.0%		Works are undertaken on an ad hoc and 'as required' basis. T
10491 - Retail Core Refresh	(730,000)	(480,800)	0	(480,800)	100.0%		Implementation and procurement of project on hold until di
10508 - Smart Bus Stops Real Time Information	(68,000)	(57,422)	0	(57,422)	100.0%		Project in specification process and quotes have been received
10509 - Smart Cities Carbon Neutral Council Pier Street :	(224,000)	(212,800)	0	(212,800)	100.0%		Business case approved and specifications for tender are in f
10510 - Smart Water and Electricity Meters	(61,000)	0	0	0	0.0%		Business requirements to be defined and project has receive
10515 - Street Furniture Replacement Program	(50,000)	(25,000)	(8,689)	(16,311)	65.2%		Timing variance as furniture replacement is ad hoc in nature.
10522 - Urban Forest Plan - Infill tree planting	(200,000)	(70,000)	0	(70,000)	100.0%		Timing variance. Tree planting to take place in autumn.
10526 - Two way Hay Street Bennett St to Victoria Ave (	(15,000)	(15,000)	0	(15,000)	100.0%		Safety and design report to be done after final detailed desig
12192 - Projects from Lighting Masterplan	(50,364)	(50,364)	(42,577)	(7,787)	15.5%		Project has been completed.
12276 - Roads (Crawley Nedlands) Various	(62,000)	(10,000)	0	(10,000)	100.0%	$\checkmark$	Design has been finalised. Awaiting external party acceptance
12277 - Kerbside review implementation	(1,350)	(1,350)	(3,148)	1,798	(133.2%)	$\otimes$	Project completed and variance relates to residual final expe
14096 - Spring Street pedestrian crossing	(400)	(400)	0	(400)	100.0%	$\checkmark$	
14109 - Bus Shelter Program	(289,000)	0	(25,003)	25,003	0.0%		Prototype bus shelter has been commissioned. Awaiting decinstallation.
14147 - Smart Cities - Data Hub Phase 2 Ops	(125,000)	(48,000)	(55,906)	7,906	(16.5%)	$\otimes$	Tender awarded and in field implementation currently under
14154 - Winthrop Avenue/Thomas Street Shared Path	(418,001)	(90,000)	(27,075)	(62,925)	69.9%		Design work underway. However, construction to be delayed

- Events have started in November.
- Budget variance has been addressed in statutory budget
- shops with minimal expenditure required at present.
- in the statutory budget review.

r document is being prepared.

- s. Three projects are currently underway for detailed design.
- I direction is received from council report. eived from vendors for initial work. in final draft. Tender expected to be awarded this month.
- ived strong sponsor support. Ire.
- sign has been completed.
- ance. xpense for the project.
- ecision to proceed with procurement of bus shelters and
- Tender awarded and in field implementation currently underway. Design work underway. However, construction to be delayed due to other works undertaken in the vicinity of the project site. Budget reduction of \$150k submitted in budget review.

# Infrastructure and Operations Alliance - Financial Variances by Alliance & Service

Jan 2021

Core Service         (105,935,175)         (60,5)           Internal Allocations         (59,885,560)         (33,4)           Internal Recovery         38,459,565         20,	<b>22,569 50,272,65</b> 519,638) (54,352,842	YTD Budget Variance \$ 0 (6,850,081)	YTD Budget Variance % (15.8%)	Budget Impact	
Total Revenue         66,789,316         43,4           Core Service         (105,935,175)         (60,5           Internal Allocations         (59,885,560)         (33,4           Internal Recovery         38,459,565         20,	519,638) (54,352,842	0 (6,850,081)	(15.8%)		
Core Service         (105,935,175)         (60,5           Internal Allocations         (59,885,560)         (33,4           Internal Recovery         38,459,565         20,	519,638) (54,352,842	0 (6,850,081)	(15.8%)		
Internal Allocations         (59,885,560)         (33,4           Internal Recovery         38,459,565         20,					
Internal Recovery 38,459,565 20,		2) (6,166,796)	10.2%		
	427,926) (30,737,379		8.0%		
	901,284 18,449,92		11.7%	$\bigcirc$	
Operating Project Expenditure (3,050,971) (1,9	991,923) (1,450,879	9) (541,044)	27.2%		
Total Expenditure         (130,412,140)         (75,03)	38,203) (68,091,176	i) (13,654,868)	18.2%		
Net Operating Surplus (Deficit) (63,622,824) (31,61	5,634) (17,818,525	) (13,797,109)	43.6%		=
Total Capital Project Expenditure (55,524,050) (29,68	36,154) (24,949,308	3) (4,736,846)	16.0%	<b>S</b>	
Financial Summary - Infrastructure and Operations Alliance Services					
Engineering and Design					
Total Revenue 0	0	0 0	0.0%		
Core Service (831,480) (4	485,157) (462,686	5) (22,471)	4.6%		In line with budget expectations.
	160,807) (147,497		8.3%	$\bigcirc$	
Internal Recovery 0	0 46,39	4 (46,394)	0.0%		
Total Expenditure(1,104,532)(64	15,964) (563,789	) (82,174)	12.7%		
Net Operating Surplus (Deficit) (1,104,532) (64	5,964) (563,789	) (82,174)	12.7%		
Leadership - Infrastructure and Operations					
Total Revenue 0	0	0 0	0.0%		
Core Service (646,540) (3	378,098) (345,534	4) (32,564)	8.6%		Savings in office supplies and staff learning and
	172,128) (158,558		7.9%		
Internal Recovery 938,630	550,226 504,09	2 46,134	8.4%		
Total Expenditure 0	0	0 0	0.0%	0	
Net Operating Surplus (Deficit) 0	0	0 0	0.0%	•	
Asset Management					
Total Revenue 0	0	0 0	0.0%		
	543,133) (505,272	2) (137,861)	21.4%		Vacancy savings (\$98K) and delays/savings in co
	341,878) (330,247		3.4%		
Operating Project Expenditure (165,000) (As below)	(96,250) (126,596	5) 30,346	(31.5%)	$\otimes$	
	(96,250) (126,59	5) 30,346	(31.5%)	⊗	Timing variance.
Total Expenditure (1,847,179) (1,08	31,261) (962,114	) (119,147)	11.0%		

#### ntified - by Service

#### Attachment B

Figures in this view include all Internal Allocations and Internal Recoveries

and development expenses.

n contractors (\$23K).

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identifie
Net Operating Surplus (Deficit)	(1,847,179)	(1,081,261)	(962,114)	(119,147)	11.0%		
Asset Maintenance							
Total Revenue	178,292	93,299	157,484	(64,186)	(68.8%)		Main Road direct grant for road maintenance rec
Core Service	(37,367,391)	(20,590,972)	(18,390,242)	(2,200,730)	10.7%	•	Vacancies savings of \$450K. \$1.2M relates to a pending transfer of budget to The remaining \$600K variance relates to resourc footpaths, CCTV, drainage and general maintena
Internal Allocations	(3,661,121)	(2,142,391)	(1,836,262)	(306,129)	14.3%		
Internal Recovery	10,320,349	6,057,998	5,429,705	628,292	10.4%	Ŏ	
Operating Project Expenditure (As below)	(2,239,000)	(1,537,615)	(1,101,931)	(435,684)	28.3%		
10150 - Varnishing and Painting	(70,000)	(40,833)	(29,581)	(11,252)	27.6%		Timing variance. Internal staff have completed in
10319 - Clearing Maintenance Backlog	(474,999)	(100,000)	(41,586)	(58,414)	58.4%	<ul> <li>V</li> </ul>	Timing variance, work not commenced due to sta
10323 - Lift and Relay	(170,001)	(85,000)	(9,971)	(75,029)	88.3%		Timing variance, purchase orders have been raise
10483 - Northbridge Piazza Infrastructure Upgrades	(75,000)	0	0	0	0.0%		Budget transferred to Infrastructure at Decembe
14150 - Christmas Decorations	(1,449,000)	(1,311,782)	(1,020,793)	(290,989)	22.2%		Major works commenced in November. Pending
Total Expenditure	(32,947,164)	(18,212,981)	(15,898,730)	(2,314,251)	12.7%	Ø	
Net Operating Surplus (Deficit)	(32,768,872)	(18,119,683)	(15,741,246)	(2,378,437)	13.1%		
Project Delivery							
Total Revenue	0	0	0	0	0.0%		
Core Service	(1,785,531)	(1,031,108)	(872,545)	(158,563)	15.4%	Ø	Vacancies
Internal Allocations	(856,088)	(502,572)	(456,295)	(46,277)	9.2%	ŏ	
Internal Recovery	628,285	386,529	91,233	295,296	76.4%	Ø	
Operating Project Expenditure (As below)	(229,999)	(123,331)	(182,242)	58,912	(47.8%)	8	
10444 - Building - Council House Review and Depot Works	(99,999)	(58,333)	(56,263)	(2,070)	3.5%		To proceed with concept design. Pending Counci
11967 - Wellington Square Enhancement	0	0	(7,577)	7,577	0.0%		Operational expenditure for wellington square e
14087 - East End Revitalisation	(130,000)	(64,998)	(74,149)	9,151	(14.1%)	$\otimes$	Budget for stakeholder engagement. Stage 3 is c within full year budget.
14181 - Building - Rectification Works - Concert Hall	0	0	(44,254)	44,254	0.0%		Operational expenditure for Concert hall works,
Total Expenditure	(2,243,333)	(1,270,482)	(1,419,849)	149,367	(11.8%)	8	
Net Operating Surplus (Deficit)	(2,243,333)	(1,270,482)	(1,419,849)	149,367	(11.8%)	$\otimes$	
Parks and Environment Operations							
Total Revenue	462,753	240,472	223,224	17,248	7.2%	⊗	Mainly related timing variance for estimated pro
Core Service	(9,750,191)	(5,602,890)	(4,565,963)	(1,036,928)	18.5%	0	Vacancies savings of \$262K, timing of contractor causing a variance of \$516K and \$113K is related agreement).
Internal Allocations	(6,429,197)	(3,756,367)	(3,772,377)	16,010	(0.4%)	$\otimes$	
Internal Recovery	4,492,726	2,607,674	2,694,586	(86,912)	(3.3%)	×	
Operating Project Expenditure (As below)	(239,300)	(139,417)	(13,563)	(125,854)	90.3%	Ø	
10080 - Events	(300)	0	0	0	0.0%		
10209 - Urban Forest Plan	(180,000)	(105,000)	0	(105,000)	100.0%		Timing variance, request for tender with procure

ified - by Service

received as lump sum in December.

t to property management (submitted in statutory budget review). urce capacity issues for planned and reactive maintenance for buildings, enance and is also impacted by invoice delays.

d inspections. Project pending request for quote. o staff resourcing.

aised, work scheduled to commence in February.

nber council meeting, works to be scheduled.

ing further invoices.

ncil decision prior to the implementation. e enhancement, the budget resides in the capital program.

is completed. Final stage is to be completed in April. Current expenses are

ks, the budget resides in the capital program.

profit on plant an minor equipment disposals .

ctor expenses (particularly for watering & ground/bed maintenance) is ted to water & power savings (the latter as result of electricity supply

urement. Contract expected to be awarded in February.

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identific
10324 - Natural Area Management	(59,000)	(34,417)	(13,563)	(20,854)	60.6%		Remaining work is scheduled for completion tov
Total Expenditure	(11,925,962)	(6,891,001)	(5,657,317)	(1,233,683)	17.9%		
Net Operating Surplus (Deficit)	(11,463,209)	(6,650,529)	(5,434,094)	(1,216,435)	18.3%		
Fleet and Depot Services							
Total Revenue	102,002	51,167	150,511	(99,344)	(194.2%)		Higher than estimated profit made on disposals
Core Service	(4,736,258)	(2,765,461)	(2,486,271)	(279,190)	10.1%		A combination of timing variance and savings in vahiala usa)
Internal Allocations	(1,318,597)	(772,027)	(642,820)	(129,207)	16.7%		vehicle use).
Internal Recovery	4,549,806	2,655,166	2,533,159	122,007	4.6%		
Total Expenditure	(1,505,049)	(882,322)	(595,931)	(286,391)	32.5%		
Net Operating Surplus (Deficit)	(1,403,047)	(831,155)	(445,420)	(385,735)	46.4%		
Waste and Cleaning							
Total Revenue	10,231,129	9,768,486	9,788,035	(19,549)	(0.2%)		In line with budget expectations.
Core Service	(12,273,402)	(7,167,402)	(6,060,326)	(1,107,076)	15.4%		Delays with the start of container deposit schem balance sheet provision (\$476K) and maintenan
Internal Allocations	(10,667,883)	(6,228,901)	(5,998,211)	(230,690)	3.7%		
Internal Recovery Operating Project Expenditure	6,405,037 (157,672)	3,736,271 (83,644)	3,793,408 0	(57,136) (83,644)	(1.5%) 100.0%	<b>(2)</b>	
(As below)							
10182 - Rubbish Collection 10326 - Waste Management Strategy and Plan	(99,999) (20,000)	(49,999) (11,667)	0 0	(49,999) (11,667)	100.0% 100.0%	S S	Budget transferred to core services in statutory Work is now re-scheduled to 2021-22.
10442 - Better Bins Program	(37,673)	(21,978)	0	(21,978)	100.0%	Ŏ	Work is now rescheduled to 2021-22.
Total Expenditure	(16,693,920)	(9,743,676)	(8,265,129)	(1,478,546)	15.2%		
Net Operating Surplus (Deficit)	(6,462,791)	24,810	1,522,905	(1,498,095)	(6,038.3%)	$\otimes$	
Parking Services							
Total Revenue	55,815,140	33,269,146	39,953,396	(6,684,250)	(20.1%)		Parking revenues were ahead of a very conserva includes a revised estimate of the annual parkin last 6 months trend as well as the free parking ir
Core Service	(37,442,894)	(21,855,416)	(20,664,003)	(1,191,413)	5.5%	<b>⊘</b>	Reduced requirement for security services at ev (\$404K), lower depreciation (\$348K) as well as s vacancies (\$169K).
Internal Allocations	(35,806,840)	(19,350,855)	(17,395,113)	(1,955,742)	10.1%		Various savings have been reflected in the statu
Internal Recovery	11,124,732	4,907,420	3,357,348	1,550,073	31.6%	ŏ	
Operating Project Expenditure (As below)	(20,000)	(11,667)	(26,547)	14,880	(127.5%)	$\otimes$	
10152 - Parking Operations outside COP	0	0	(16,979)	16,979	0.0%		Town of Victoria Park contract for provision of su
10186 - On Street Signage	(20,000)	(11,667)	(9,568)	(2,099)	18.0%		expenses reflected in statutory budget review. Timing variance.
Total Expenditure	(62,145,002)	(36,310,517)	(34,728,315)	(1,582,202)	4.4%	<b>&gt;</b>	

#### ified - by Service

towards the end of April.

als of trucks, vans, sweepers, utes and sedans.

s in fleet and plant maintenance as well as fuel (the latter due to hybrid

heme initiative (\$454K), vacancies and excess leave utilisation paid from nance and materials savings and delayed expenses (\$141K).

ory budget review.

ervative budget as at 31 January. The statutory budget review submission rking fees budget for the second half of the year, taking into account the ng initiatives provided.

t events and carparks due to reduced events activity impacted by Covid as savings in bank, prosecution and cash collection fees (\$185K) and

atutory budget review.

f services for fee had been signed after budget composition. Revenue and v.

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments
Net Operating Surplus (Deficit)	(6,329,862)	(3,041,371)	5,225,081	(8,266,452)	271.8%		
Total Capital Project Expenditure	(55,524,050)	(29,686,154)	(24,949,308)	(4,736,846)	16.0%	<b>⊘</b>	
10028 - Hay st Mall Feature Lighting	(300,000)	(300,000)	0	(300,000)	100.0%		Timing varian
10100 - Moore Street Pavement Works	(97,000)	0	(16,350)	16,350	0.0%	Ŏ	40% work is c
10112 - Initial Recognition of Assets	0	0	(142,170)	142,170	0.0%	Ō	Initial recogni
10187 - Street Lighting - MRWA MOU lighting	(50,000)	0	0	0	0.0%		
10188 - Civil Structure- JH Abrahams River wall repairs	(600,000)	0	(782)	782	0.0%		Works schedu
10238 - GM3 - SP3 Gang Mower	(65,000)	0	(63,630)	63,630	0.0%		20/21 Plant a
10240 - LD - Loader 4WD Class 20WL	(224,000)	0	(17,957)	17,957	0.0%		20/21 Plant a
10242 - LS - 6 - 8 Cyl Sedan	(110,000)	0	0	0	0.0%		No requireme
10243 - LTO - 2-3 Tonne Trucks	(120,000)	0	0	0	0.0%		20/21 Plant a
10247 - MP - Minor Plant	(28,000)	0	0	0	0.0%		20/21 Plant a
10248 - PV1 - Medium Panel Vans	(44,500)	0	0	0	0.0%		Vehicle replac
10249 - PV2 - Large Panel Van 10252 - RM2 - Large Rotary Mowers	(225,000) (206,000)	0	0 (45,440)	0 45,440	0.0% 0.0%		20/21 Plant a 20/21 Plant a
10252 - RS1 - Pavement Sweepers	(474,000)	0	(43,440)	43,440	0.0%	Ŏ	20/21 Plant a
10256 - RT1 - Rubbish Truck <12 t GUM	(1,030,000)	0	0	0	0.0%	Ŏ	20/21 Plant a
10263 - TU - Tray Top Ute	(504,000)	0	0	0	0.0%		Vehicle replac
10264 - UC - Crew Cab Ute	(267,000)	0	(934)	934	0.0%	Ŏ	20/21 Plant a
10442 - Better Bins Program	(54,000)	(54,000)	0	(54,000)	100.0%	Ĭ	Work is now r
10444 - Building - Council House Review and Depot Works	(1,037,000)	(70,000)	(164,596)	94,596	(135.1%)	Ø	To proceed w
10445 - Building - Electrical Renewals - Library	(30,000)	(15,000)	0	(15,000)	100.0%	Ø	Project scope
10446 - Building - Emergency Lighting Replacement 20 21	(315,000)	(157,500)	0	(157,500)	100.0%		Project scope
10447 - Building - Emergency Works	(150,000)	(75,000)	(35,018)	(39,982)	53.3%		Timing varian
10448 - Building - External Lighting Upgrade - Town Hall	(250,000)	(125,000)	0	(125,000)	100.0%	$\checkmark$	Timing varian
10449 - Building - External Rectification Works 20 21	(75,000)	0	0	0	0.0%		
10450 - Building - External Rectifications - Town Hall	(257,000)	(167,609)	0	(167,609)	100.0%		Project to be o
10452 - Building - Fixtures & Fittings Upgrades 20 21	(80,000)	(40,000)	0	(40,000)	100.0%		Full scope of v
10453 - Building - Floor Covering Replacement 20 21	(200,000)	0	0	0	0.0%		Memo underv
10455 - Building - Public Toilet Utility Bins	(170,000)	(85,000)	0	(85,000)	100.0%		Project delaye
10456 - Building - Rectification Works - Library	(12,000)	(7,000)	(500)	(6,500)	92.9%		procurement. Project delaye
10458 - Building - Roof Access Upgrades	(12,000)	(90,172)	(500)	(90,172)	100.0%		Project to be o
10460 - Building - Subsidence Renewal - PCEC Carpark	(2,000,000)	(50,172)	0	(30,172)	0.0%	Ŏ	Procurement
10461 - Building - Surveillance Replacements - Carparks	(500,000)	(250,000)	(7,503)	(242,497)	97.0%	Ŏ	Project conso
10462 - Building - Surveillance Upgrades	(403,000)	(200,831)	(67,341)	(133,489)	66.5%	Ŏ	Timing varian
10463 - Building - Waterproofing Rectification Works - Council House	(210,000)	(114,932)	0	(114,932)	100.0%		Timing varian
10469 - Civil Structure - Bridge Replacement - John Oldham	(400,000)	0	0	0	0.0%		Project behind
10470 - Civil Structure - Bridge Replacement - Queens Gardens	(40,000)	(23,331)	0	(23,331)	100.0%	$\checkmark$	Design and co
							in statutory b
10471 - Milligan Street – NB and SB – Hay St to St Georges Tce	(120,000)	(120,000)	(67,232)	(52,768)	44.0%		Project compl
10480 - Lime Street Upgrade	(48,000)	(28,000)	(1,878)	(26,122)	93.3%		Project pendi
10484 - Parks and Landscapes - Inundation Rectification Works - Supr	(90,000)	(25,000)	0	(25,000)	100.0%		Project cancel
10485 - Parks and Landscapes - Irrigation Renewal Program	(549,500)	(180,000)	(220,469)	40,469	(22.5%)		Project is sligh
10486 - Parks and Landscapes - Outdoor Furniture and Sign Assets Ren	(35,000)	(20,419)	(11,149)	(9,270)	45.4%		Timing varian
10487 - Path and Kerb Renewal 20 21	(492,000)	(258,890)	(438,540)	179,650	(69.4%)	$\otimes$	\$70k increase statutory bud
10488 - Path and Kerb Upgrade 20 21	(285,000)	(142,500)	(83,574)	(58,926)	41.4%		Timing varian
10492 - Road Renewals - Delhi St - Eastern Leg	(96,758)	(61,370)	(52,527)	(8,842)	14.4%	$\bigcirc$	Timing varian
10493 - Road Renewals - James St Road Seal - Victoria Ave to Irwin S	(9,727)	(6,225)	0	(6,225)	100.0%		Timing varian
10494 - Road Renewals - James St Road Seal - William St to Cul de Sa	(59,727)	(38,225)	(31,898)	(6,327)	16.6%	$\bigcirc$	Stakeholder e
10495 - Road Renewals - Reactive Road Renewals	(3,891)	(2,578)	0	(2,578)	100.0%		Timing varian
10496 - Road Renewals - Wellington to Arthur	(129,182)	(62,885)	(79,959)	17,075	(27.2%)	$\otimes$	Project compl
10497 - Roads - MRRG - Havelock St NB & SB - Wellington to Murray	(159,704)	(100,940)	(81,222)	(19,718)	19.5%		Project compl

nts on Material Variances Identified - by Service

iance, tender under procurement review. s completed. Current expenses are within full annual budget. gnition of assets which never form part of the budget.

eduled to commence February. and Vehicle replacement program is on track and anticipated to be completed. and Vehicle replacement program is on track and anticipated to be completed. ment for CEO and Lord Mayor's vehicle, funds returned in statutory budget review. and Vehicle replacement program is on track and anticipated to be completed. and Vehicle replacement program is on track and anticipated to be completed. placement program on track for completion in 20/21. and Vehicle replacement program is on track and anticipated to be completed. and Vehicle replacement program is on track and anticipated to be completed. and Vehicle replacement program is on track and anticipated to be completed. and Vehicle replacement program is on track and anticipated to be completed. lacement program on track for completion in 20/21. and Vehicle replacement program is on track and anticipated to be completed. w rescheduled to 2021-22.

I with concept design. Pending Council decision prior to the implementation. pe under review.

pe completed budget reduced by \$79k in statutory budget review. iance, unexpected labyrinth replacement. iance, project scope for procurement has been completed, works scheduled to commence May.

be carried forward to next year. of works still to be determined. Potential cancellation. lerway for executive decision on agreed library flooring works. ayed due to change of project manager. Execution plan to be signed and approved in preparation for ent. ayed due to change of project manager. be carried forward to next year. ent plan to advertised mid Feb. Project on tack to be delivered before end of financial year. nsolidated and delivered with surveillance services at budget review. iance, project in tender review stage. Estimated savings of \$84k returned in statutory budget review. iance, works yet to be scheduled. Estimated savings of \$165k returned in statutory budget review.

nind schedule, project brief in review to engage a structural consultant to redesign bridge. l construction proposed to be delivered in current year, pending additional \$93k funding increase submitted budget review.

npleted, Estimated savings of \$46k returned in statutory budget review. nding additional \$35k required for lighting. Increase submitted in statutory budget review. celled and funds returned in statutory budget review. lightly ahead of schedule. Expenses are within full annual budget. iance, furniture refurbishment work, installation yet to be confirmed. ased scope for Richardson St, \$30k associated with raising pits in Adelaide Tce. Increase requested in udget review.

iance, major works scheduled November to March. iance.

iance.

iance.

npleted within full annual budget.

r engagement completed and permits have been issued.

plete, balance of funds returned in statutory budget review.

Detail	Revised Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance \$	YTD Budget Variance %	Budget Impact	Comments on Material Variances Identif
10498 - Roads - MRRG - Aberdeen St EB & WB - Museum to Beaufort St	(149,238)	(27,373)	(71,010)	43,637	(159.4%)	8	Project complete, balance of annual budget fur
10499 - Roads - MRRG - Adelaide Tce EB - Plain to De Vlamingh	(155,408)	(98,255)	(66,528)	(31,727)	32.3%		Project complete, balance of funds returned in
10500 - Roads - MRRG - Milligan St NB & SB - Wellington to St George	(134,368)	(85,105)	(69,946)	(15,159)	17.8%		Project complete, balance of funds returned in
10501 - Roads - MRRG - Mount St EB & WB - St Georges to Spring	(138,776)	(88,985)	(99,745)	10,760	(12.1%)	8	Project complete, balance of funds returned in
10502 - Roads - MRRG - St Georges Tce WB - Victoria to Barrack	(286,368)	(180,105)	(178,095)	(2,010)	1.1%		Project complete, balance of funds returned in
10503 - Roads - MRRG - St Georges Tce WB Road Seal - William to King	(192,744)	(121,590)	(131,046)	9,456	(7.8%)	8	Project complete, balance of funds returned in
10504 - Roads - MRRG - William St NB & SB - St Georges to Esplanade	(145,394)	(91,990)	(117,752)	25,762	(28.0%)	8	Project complete, balance of funds returned in
10505 - Roads - RTR - Fairway - Clark St to Myers St	(250,000)	(200,000)	(200,601)	601	(0.3%)	8	Project complete, reduction of budget reflecte
10506 - Roads - RTR - Myers St - Broadway to Parkway	(205,000)	(150,000)	(127,354)	(22,646)	15.1%		Project complete, balance of funds returned in
10507 - Roe Street Upgrade Fitzgerald to Beaufort St	(6,300,000)	(475,000)	(283,435)	(191,565)	40.3%		Preliminary works commenced. Estimate carry
10511 - Stormwater Drainage Renewals 2020 to 21	(864,000)	(432,000)	(674,117)	242,117	(56.0%)	$\bigotimes$	Delivery ahead of schedule. \$128k transfer to ' and \$20k savings identified.
10512 - Stormwater Drainage Upgrades 2020 to 21	(379,765)	(100,000)	0	(100,000)	100.0%		Proposed budget transfer of \$128k from 10511
10513 - Street Furniture - Drinking Fountain Replacements	(50,000)	(25,000)	(29,750)	4,750	(19.0%)	$\otimes$	Drinking fountain is on order.
10514 - Street Furniture - Litter Bin Replacements	(270,000)	(157,500)	(229,131)	71,631	(45.5%)	$\otimes$	Final installation scheduled in February to Mar
10515 - Street Furniture Replacement Program	0	0	(8,199)	8,199	0.0%		Timing variance as furniture replacement is ad
10516 - Street Lighting - Adelaide Terrace Lighting Upgrade	(808,000)	(610,456)	(10,299)	(600,157)	98.3%	$\bigcirc$	Timing variance, tender under review. Schedul
10518 - Street Lighting - LED Upgrades	(250,000)	(125,000)	(8,493)	(116,507)	93.2%		Timing variance, tender under review.
10519 - Street Lighting - Renewals	(831,000)	(415,500)	(16,650)	(398,850)	96.0%	$\checkmark$	Timing variance, tender under review.
10520 - Tram Shelter Rectification Works 20 21	(40,000)	(23,331)	0	(23,331)	100.0%		Timing variance, stakeholder engagement mee
10576 - Parking Meters	0	0	(87,109)	87,109	0.0%		Purchase order raised for modems purchased a
11967 - Wellington Square Enhancement	(12,327,162)	(9,138,175)	(8,582,636)	(555,539)	6.1%		Park works completed, playground practical co
12082 - Two Way Hill Street (St Georges Tce - Wittnoom St)	(493,865)	(39 <i>,</i> 500)	(29,000)	(10,500)	26.6%		Finalisation of design pending MRWA approva
12178 - Street Furniture - Bollard Replacement - Hay and Murray St M	(1,002,134)	(860,000)	(842,762)	(17,239)	2.0%		
14008 - Heirisson Island Tree Planting and Irrigation	(24,000)	(24,000)	(18,015)	(5,985)	24.9%	$\bigcirc$	Project complete, \$6k saving.
14087 - East End Revitalisation	(12,364,066)	(10,535,801)	(8,808,109)	(1,727,692)	16.4%		Stage 3 complete, project scheduled for compl review for public art works, transport costs and
14140 - Body worn cameras	(38,486)	(38,486)	(38,486)	0	0.0%		Project complete.
14150 - Christmas Decorations	(959,679)	(959,679)	(931,196)	(28,483)	3.0%		Project completed, close out in progress.
14164 - Parking equipment	(4,900)	(4,900)	0	(4,900)	100.0%		Timing variance.
14181 - Building - Rectification Works - Concert Hall	(200,000)	0	(56,561)	56,561	0.0%		Project stalled pending further investigation of within full annual budget.
14187 - Building - Regal Place Car Park CP41 - Gutter Replacement &	(67,881)	(67,881)	(13,431)	(54,450)	80.2%		Crack rectification methodology and materials
14188 - Building - Roe Street Car Park CP08 - Repair Cracks in Slab	(36,300)	(36,300)	(4,350)	(31,950)	88.0%		Request for quotation submissions received. Ev
14189 - Building - Stirling St Offices - Roof Replacement	(7,101)	(7,101)	(7,101)	0	0.0%		Project completed.
14403 - Street Lighting - Replacing End of Useful life Lighting (REU	(21,039)	(21,039)	(11,112)	(9,927)	47.2%	$\bigcirc$	Tender under review
14404 - Street Lighting - Lighting Improving Coverage (LIC)	(18,876)	(18,876)	(4,927)	(13,950)	73.9%	$\bigcirc$	Project completed, invoice is pending payment
14405 - Street Lighting - East Perth Motion 2 - Design & Implementat	(803,773)	(250,000)	(280,892)	30,892	(12.4%)	8	Tender under review
14406 - Street Lighting - Renewals - Electrical Network Risk mitigat	(309,261)	(205,092)	(6,643)	(198,449)	96.8%	$\checkmark$	Tender under review. Scheduled Council Report
14411 - Roads - Adelaide Tce WB - Riverside Drive to Bennett Street	(49,432)	(49,432)	(16,264)	(33,168)	67.1%		Project complete, balance of funds returned at
14412 - Roads - Adelaide Tce WB - Hill to Victoria Avenue	(10,065)	(10,065)	1,025	(11,090)	110.2%		Project complete.
14413 - Roads - MRRG - Newcastle St (WB)-Lord to Stirling St	(13,258)	(13,258)	(5,283)	(7,975)	60.2%	$\bigcirc$	Timing variance.
14414 - Roads - MRRG - Hampden Rd (SB)-Monash Ave to Gordon St	(191,969)	(191,969)	(199,721)	7,752	(4.0%)	8	Project complete, balance of funds returned in
14415 - Roads - Milligan Street (NB)- Murray St. to Wellington St	0	0	(3,653)	3,653	0.0%		
14425 - Drainage - Bennett St - Terrace Rd to Royal St - Relining	(9,477)	(9,477)	(1,912)	(7,565)	79.8%		Timing variance.
23414 - Container Deposit Scheme	(1,029,750)	(700,000)	(772,278)	72,278	(10.3%)	$\bigotimes$	90% of project has been completed. Vending n budget.
23415 - Building - Renewal - Community Facility Renewal Work	(765,000)	(110,000)	(127,072)	17,072	(15.5%)	$\otimes$	Rest centre painting work completed. Work cu
23418 - Building - Library Boiler	(130,000)	(130,000)	(112,648)	(17,352)	13.3%		Project completed, estimated saving \$20k.
23420 - Mclean Laneway Signage	(35,526)	(35,526)	(36,352)	826	(2.3%)	$\otimes$	Project completed.
23426 - Wellington Street Stage 2B	(371,000)	0	0	0	0.0%		Construction works scheduled to occur betwee

#### ntified - by Service

funds returned in statutory budget review.

- in statutory budget review.
- I in statutory budget review.
- in statutory budget review.
- in statutory budget review.
- I in statutory budget review.
- I in statutory budget review.
- cted in statutory budget review.
- I in statutory budget review.
- rry forward of \$3.4M
- to "10512 Stormwater Upgrades submitted in statutory budget review

511-Stormwater Renewals in statutory budget review.

- March. Expenses are within full annual budget.
- duled for council report in Feb 2021.

neeting completed. Implementation plan is yet to be formulated.

ed against credit note from supplier received upon return of 20 machines.

l completion scheduled mid March, APT scheduled April. ovals for traffic modelling.

npletion in late April. \$288k additional funds requested in statutory budget and gas main works.

n of Perth Concert Hall management arrangement. Current expenses are

als specification in progress with structural engineer. I. Evaluation to be undertaken.

ent.

port in late Feb 2021. d at budget review.

in statutory budget review.

g machine and truck yet to be purchased. Expenses are within full annual

currently underway for roof issue at child care centre.

veen Feb and March.



# City of Perth - Net Current Position

# Jan 2021

Detail	Annual Budget 2020/21	YTD Budget 2020/21	YTD Actual 2020/21	YTD Varia \$	nce %	
Current Assets						
Cash & Cash Equivalents - Unrestricted	7,524,453	5,000,000	8,583,901	3,583,901	72%	
Cash & Cash Equivalents - Restricted	2,066,022	2,000,000	(1,949,905)	(3,949,905)	(197%)	$\otimes$
Investments - Municipal Fund	25,000,000	85,000,000	106,849,795	21,849,795	26%	
Investments - Reserves	90,000,000	80,000,000	83,281,337	3,281,337	4%	
Receivables - Rates	2,400,691	18,000,000	17,923,344	(76,656)	(0%)	
Receivables - Trade & Other Receivables	8,204,618	7,000,000	6,519,520	(480,480)	(7%)	
Inventories	903,909	825,000	743,334	(81,666)	(10%)	
Deposits & Prepayments	1,152,689	3,350,000	3,399,538	49,538	1%	$\otimes$
Prepaid Parking Levy	0	7,500,000	7,324,926	(175,074)	(2%)	
Sub Total	137,252,382	208,675,000	232,675,790	24,000,790	12%	
Current Liabilities						
Trade & Other Payables	(22,516,806)	(35,000,000)	(36,371,923)	(1,371,923)	(4%)	$\otimes$
Borrowings	(4,751,628)	(3,033,947)	(3,033,947)	0	0%	
Lease Liabilities	(261,229)	(60,000)	(63,056)	(3,056)	(5%)	$\otimes$
Provisions	0	0	0	0	0%	
Employee Entitlements	(12,065,755)	(10,500,000)	(11,140,239)	(640,239)	(6%)	$\otimes$
Sub Total	(39,595,418)	(48,593,947)	(50,609,165)	(2,015,218)	4%	
Unadjusted Net Assets	97,656,964	160,081,053	182,066,625	21,985,572	14%	
Less:						
Restricted Cash - Reserves Add:	(92,066,022)	(82,000,000)	(81,331,432)	668,568	1%	$\otimes$
Current Portion of Borrowings	4,751,628	3,033,947	3,033,947	0	0%	
Employee Benefit Provisions	-,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	0	0	0	0%	
Lease Liabilities	0	60,000	63,056	3,056	5%	
Adjusted Net Current Assets	10,342,570	81,175,000	103,832,196	22,657,196	28%	$\bigcirc$
Net Cash Position						
Cash on Hand - Unrestricted	7,524,453	5,000,000	8,583,901	3,583,901	72%	
Money Market Instruments - Unrestricted	25,000,000	85,000,000	106,849,795	21,849,795	26%	
Unrestricted Cash	32,524,453	90,000,000	115,433,696	25,433,696		
Cash on Hand - Restricted	2,066,022	2,000,000	(1,949,905)	(3,949,905)	(197%)	$\bigotimes$
Money Market Instruments Restricted	90,000,000	80,000,000	83,281,337	3,281,337	4%	
Restricted Cash	92,066,022	82,000,000	81,331,432	(668,568)		
Net Cash	124,590,475	172,000,000	196,765,128	24,765,128	14%	

Net Cash

124,330,473

190,705,128



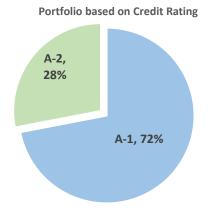
# **City of Perth Investment Report**

#### **Cash Investments**

#### **Investment Portfolio Based on Credit Rating**

*Exposure of the investment portfolio is controlled by restricting the overall investments based on their Credit Rating.* 

Credit Rat	ting	Total Invested	Actual Exposure %	Policy Limit	Compliance
A-1	\$	132,410,491	72%	100%	✓
A-2	\$	51,588,326	28%	60%	$\checkmark$
Total	\$	183,998,817	100%		



\* A-1 also includes A-1+

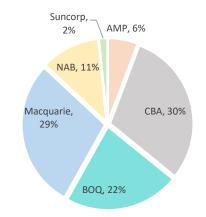
#### **Investment Portfolio Based on Institution**

Exposure to an individual Australian deposit taking Institution or government will be restricted by their credit rating so that single entity exposure is limited.

S&P Short Term Credit Rating of A-1 - individual maximum limit 45% S&P Short Term Credit Rating of A-2 - individual maximum limit 30%

Institution	Total Invested	Actual Exposure %	Policy Limit	Compliance
AMP	10,588,326	6%	30%	✓
СВА	55,336,924	30%	45%	$\checkmark$
BOQ	41,000,000	22%	30%	$\checkmark$
Macquarie	53,073,567	29%	45%	$\checkmark$
NAB	21,000,000	11%	45%	$\checkmark$
Suncorp	3,000,000	2%	45%	$\checkmark$
	183,998,817	100%		

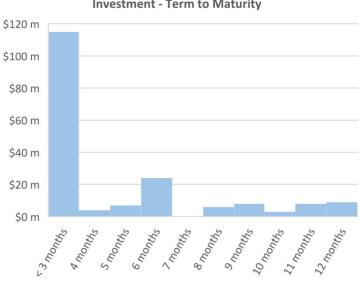
**Investment Portfolio Based on Institution** 



#### **Investment Portfolio Based on Term to Maturity**

Term of investment is based on restrictions per Investment policy and cashflow requirements.

Term	Value \$			
< 3 months	\$ 114,998,817			
4 months	\$ 4,000,000			
5 months	\$ 7,000,000			
6 months	\$ 24,000,000			
7 months	\$ -			
8 months	\$ 6,000,000			
9 months	\$ 8,000,000			
10 months	\$ 3,000,000			
11 months	\$ 8,000,000			
12 months	\$ 9,000,000			
	\$ 183,998,817			



**Investment - Term to Maturity** 

Short Term Investments

#### Funds Held in OnCall Accounts:

Following is a list of investments categorised as Cash and Cash Equivalents due to their short term maturity (being less than 3 months) from date of purchase.

	S & P Credit	Amount Invested	Interest Rate	Term (Days)	Maturity Date	Earnings YTD
	Rating	\$	%	( - / - /		\$
Municipal Fund						
AMP Notice		5,588,326	0.80%	OnCall	11am	32,072
	A-2	5,588,326				32,072
CBA Online Saver		18,055,587	0.20%	OnCall	11am	49,327
	A-1	18,055,587				49,327
Macquarie Online Saver		50,073,567	<\$10m 0.45%	OnCall	11am	73,567
	A-1	50,073,567	>\$10m 0.25%			73,567
Total - Municipal Fund		73,717,480				154,966



Reserve Fund						
CBA Online Saver		37,281,337	0.20%	OnCall	11am	84,661
	A-1	37,281,337				84,661
Total - Reserve Fund		37,281,337				84,661
Total		110,998,817				239,627

#### Investment in Managed Funds - (Colonial First State Share Index Fund)

In 2008, the City invested in managed funds via Colonial First State Share Index Fund. Local Government Act 1995, Clause 44 transitional provisions, allow Local Governments to continue to hold any existing investments made prior to insertion of regulation 19C under grandfathering arrangements.

	Opening Value 1-Jul-20	Units Held 1-Jul-20	Closing Value 31-Jan-21	Units Held 31-Jan-21	Movement in Value \$	
CFS Wsale Index Aust Share	5,479,198	5,132,200	6,132,315	5,174,949	653,117	
Total	5,479,198	5,132,200	6,132,315	5,174,949	653,117	

#### **Longer Term Investments**

#### **Term Deposits:**

This line reports funds held in Term Deposits with a maturity of greater than 3 months

	S & P	Amount	Interest	Term	Maturity	Projected
	Credit	Invested	Rate	(Days)	Date	Earnings
	Rating	\$	%			\$
Municipal Fund						
Suncorp		3,000,000	0.63%	182	18-Mar-21	9,424
	A-1	3,000,000				9,424
Bank of Queensland		5,000,000	0.50%	199	21-Jun-21	13,630
Bank of Queensland		7,000,000	0.40%	155	24-Jun-21	11,890
Bank of Queensland		4,000,000	0.37%	120	20-May-21	4,866
Bank of Queensland		4,000,000	0.50%	211	16-Jun-21	11,562
	A-2	20,000,000				41,948
NAB		4,000,000	0.45%	119	16-Mar-21	5,868
	A-1	4,000,000				5,868
Total - Municipal Fund		27,000,000				57,241

Reserve Fund						
AMP		5,000,000	0.75%	181	29-Mar-21	18,596
_	A-2	5,000,000				18,596
Bank of Queensland		3,000,000	1.30%	273	18-Feb-21	29,170
Bank of Queensland		2,000,000	1.10%	336	06-May-21	20,252
Bank of Queensland		7,000,000	0.75%	206	25-Mar-21	29,630
Bank of Queensland		2,000,000	0.70%	273	24-Jun-21	10,471
Bank of Queensland		1,000,000	0.55%	365	05-Nov-21	5,500
Bank of Queensland		6,000,000	0.65%	280	15-Jul-21	29,918
_	A-2	21,000,000				124,941
Macquarie		3,000,000	1.40%	335	31-Mar-21	38,548
_	A-1	3,000,000				38,548
NAB		3,000,000	1.00%	273	18-Feb-21	22,438
NAB		3,000,000	1.00%	329	15-Apr-21	27,041
NAB		8,000,000	0.55%	365	17-Nov-21	44,000
NAB		3,000,000	0.95%	336	20-May-21	26,236
_	A-1	17,000,000				119,715
Total - Reserve Fund		46,000,000				301,800
Total Funds Invested > 3 months		73,000,000				359,041

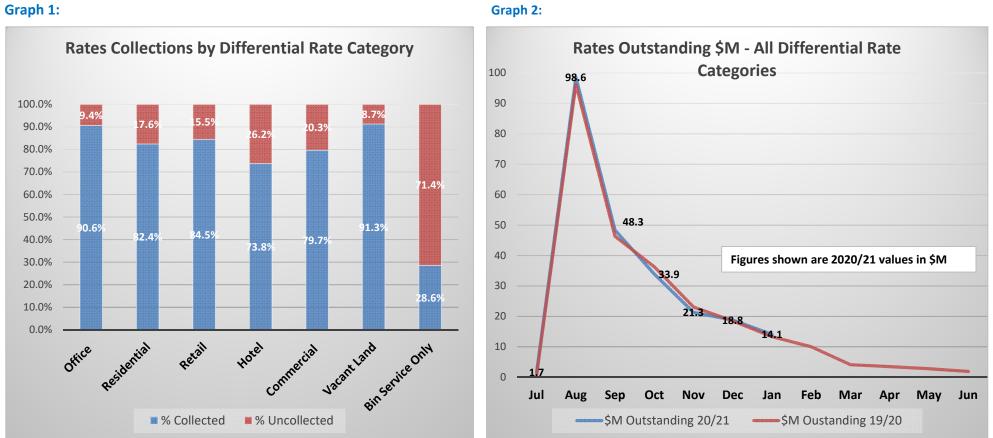
# **City of Perth Rates Debtors Report**

### Jan 2021

#### **Rates Collection Profile**

Differential Rating Category	Number of Properties	Rates Collectible	Amounts Collected	Rates Uncollected	Percentage Collected	Target Attained
Office	2,392	53,909,368	48,827,608	5,081,760	90.6%	
Residential	15,713	21,059,092	17,359,725	3,699,367	82.4%	
Retail	532	8,646,585	7,307,724	1,338,861	84.5%	
Hotel	1,367	8,199,045	6,047,170	2,151,875	73.8%	
Commercial	714	7,686,689	6,127,430	1,559,259	79.7%	
Vacant Land	78	1,692,204	1,544,936	147,268	91.3%	
Bin Service Only	1	245	70	175	28.6%	
Grand Total	20,797	101,193,228	87,214,663	13,978,565	86.2%	

These are the Rates Collections by Differential Property Category after the Due Date for the 3rd Rates Installment has passed



Graph 2 above indicates very consistent collection profiles across both the 2020/21 financial year and 2019/20 year for the Jul - Jan period.

#### **Rates Instalment Due Date Collections**

Installment Date	% Collected -					
	All Categories					
1st Installment -	44.0%					
2nd Installment -	79.2%					
3rd Installment -	86.2%					
4th Installment -	-					
Rates Collected - 30 June	-					

#### **Payment Arrangements**

Rates Debt Status	No of
	Properties
Paid in Full	752
Payment Arrangement Approved	211
Contact Made - Arrangement Pending	124
Tracing Owner	16
Contact Attempted - No Response	146
Awaiting Property Settlement	10

#### Graph 2:

#### **Financial Hardship Applications**

Of the 20,796 rateable properties in the City, only 17 ratepayers have completed applications for financial hardship support through the These represent \$166K of rates out of a total rates levied of \$98.8M.

Differential Rates Category	No of Properties
Office	3
Residential	8
Retail	2
Hotel	1
Commercial	3
Vacant Land	0

ATTACHMENT 14.2A Payment Details by Invoice

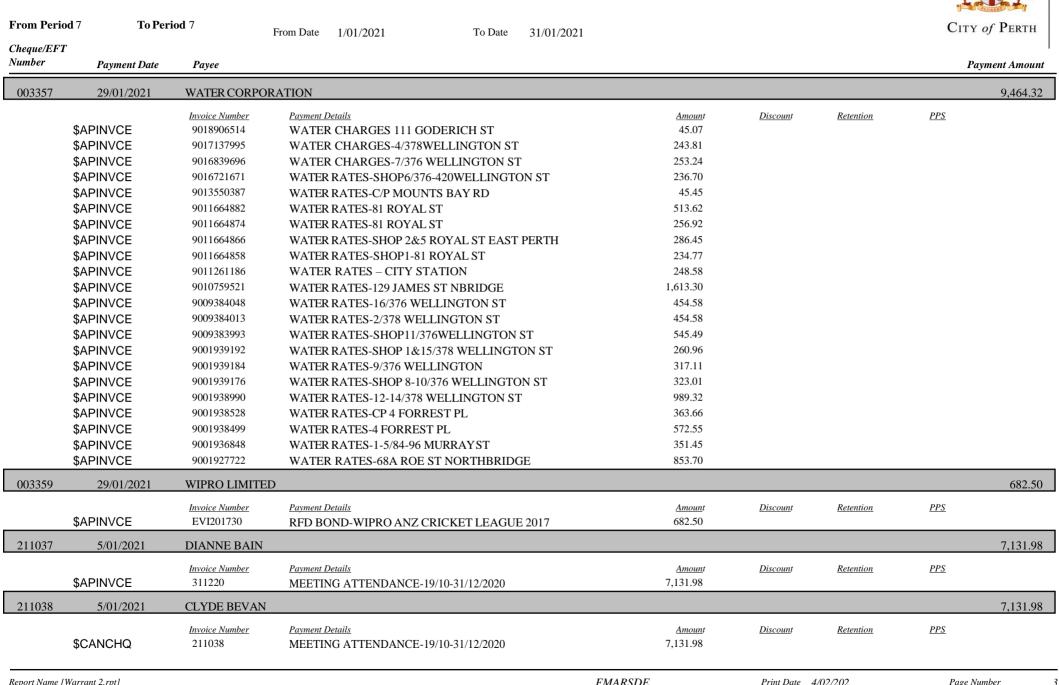
**MUNICIPAL FUND** 

From Period 7 To Period 7 CITY of PERTH From Date 1/01/2021 To Date 31/01/2021 Cheque/EFT Number **Payment Date** Payee **Payment Amount Payments** 003342 2,496.65 14/01/2021 WATER CORPORATION Invoice Number Payment Details Amount Discount Retention PPS \$APINVCE 9002384977 WATER METERED FIRE HYDRANT 2.111.79 \$APINVCE 9012387186 WATER METERED FIRE HYDRANT 384.86 003343 500.00 21/01/2021 ANDRES SANCHEZ GOMEZ PPS Invoice Number Payment Details Amount Discount Retention \$APINVCE 500.00 20012021 AUST DAY FESTIVAL BUSKING PERFORMANCE 60.00 003344 21/01/2021 **DENISE PARRY-HUGHES** Invoice Number Payment Details Amount Discount PPS Retention \$APINVCE 2623947 CANCELLATION OF INFRINGEMENT 100195526 60.00 003345 21/01/2021 JAMES MILLER 300.00 Invoice Number Payment Details PPS Amount **Discount** Retention \$APINVCE 150121 300.00 NYE BUSKEER 700.00 003346 21/01/2021 JAMIE PETER KENNEDY-FILLERY Invoice Number Payment Details **Discount** Retention PPS Amount \$APINVCE 20012021 700.00 AUST DAY FESTIVAL BUSKING PERFORMANCE 300.00 003347 21/01/2021 JOHN PANAPA HEPI Payment Details PPS Invoice Number Amount Discount Retention \$APINVCE 21012021 AUST DAY FESTIVAL BUSKING PERFORMANCE 300.00 003348 500.00 21/01/2021 JOSHUA CRESTWELL Invoice Number Payment Details Amount Discount Retention PPS \$APINVCE 20012021C AUSTRALIA DAYBUSKER 500.00 003349 21/01/2021 LAZO SPASESKI 119.95 Invoice Number Payment Details Amount PPS Discount Retention \$APINVCE 07122020AA 119.95 HEALTHY LIFESTYLE - L SPASESKI

									9-2	FLORENT
From Period	d 7 To Per	iod 7	From Date 1/01/2021	To Date	31/01/2021				CITY	Y of PERTH
Cheque/EFT Number	Payment Date	Payee							Р	Payment Amount
003350	21/01/2021	LOGAN THORE	РЕ							300.00
	\$APINVCE	<u>Invoice Number</u> 21012021A	<u>Payment Details</u> AUSTRALIA DAYBUSKER			<u>Amoun</u> t 300.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
003351	21/01/2021	MICHAEL LEA	ICHAEL LEACH							400.00
	\$APINVCE	<u>Invoice Number</u> 20012021B	<u>Payment Details</u> AUSTRALIA DAYBUSKER			<u>Amoun</u> t 400.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
003352	21/01/2021	COMMISSIONE	COMMISSIONER OF POLICE							426.00
	\$APINVCE	<u>Invoice Number</u> 130121	<u>Payment Details</u> RENEWAL SLICENCES - Ga	ARY MELIA		<u>Amoun</u> t 426.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
003353	21/01/2021	LOGAN THORE	РЕ							100.00
	\$APINVCE	<u>Invoice Number</u> 21012021AA	<u>Payment Details</u> AUSTRALIA DAYBUSKER	S		<u>Amoun</u> t 100.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
003354	29/01/2021	CHRIS LEE (YO	OW MIN LEE)							134.95
	\$APINVCE	<u>Invoice Number</u> 200121A	<u>Payment Details</u> FOORCARE MNANAGEME	ENT-CHRISLEE		<u>Amount</u> 134.95	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
003355	29/01/2021	HENRY MCINN	IES							200.00
	\$APINVCE	<u>Invoice Number</u> 23012021	<u>Payment Details</u> AUSTRALIA DAY BUSKER	2021		<u>Amount</u> 200.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
003356	29/01/2021	MAURICE PAL	MER							1,250.00
	\$APINVCE	<u>Invoice Number</u> 22012021	<u>Payment Details</u> AUSTRALIA DAY BUSKER	R 2021		<u>Amount</u> 1,250.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	

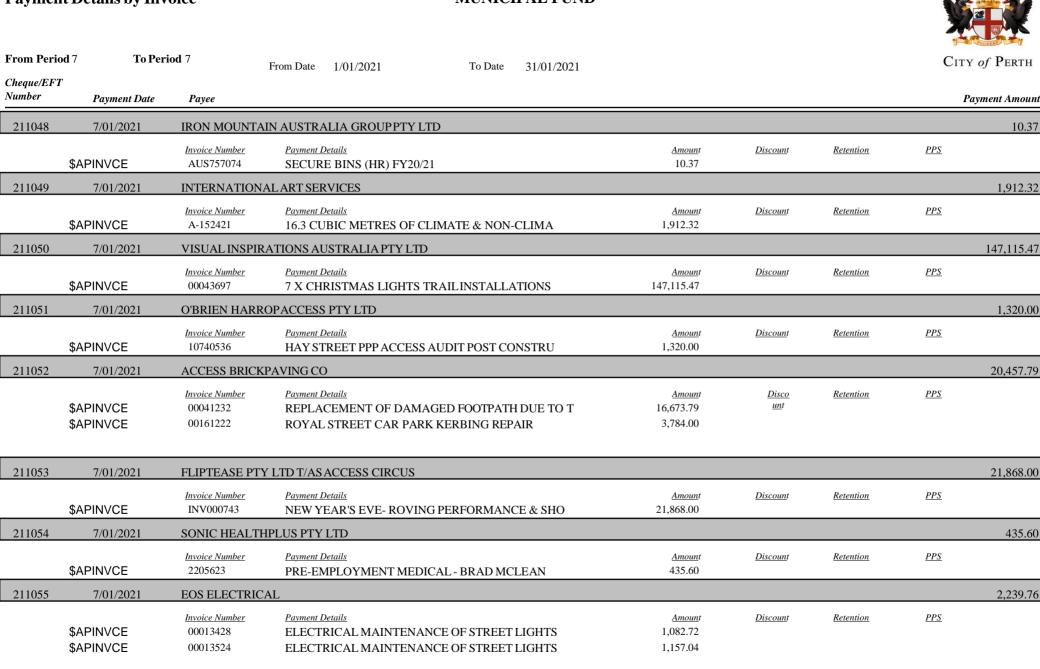


MUNICIPAL FUND









**MUNICIPAL FUND** 



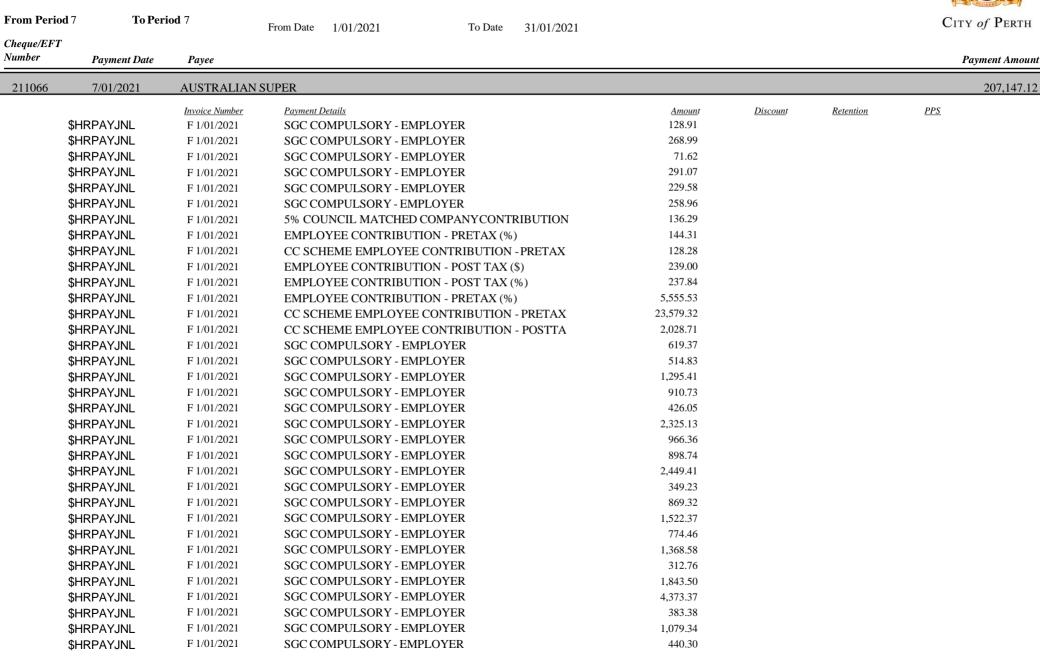
From Perio	d 7 To Per	iod 7	From Date 1/01/2021 To Date 31/01/2021				CITY	Y of PERTH
Cheque/EFT	,							
Number	Payment Date	Payee					P	ayment Amount
211056	7/01/2021	DRAINFLOW	SERVICES PTY LTD					1,592.44
		Invoice Number	Payment Details	<u>Amount</u> 1,592.44		<u>Retention</u>	<u>PPS</u>	
	\$APINVCE	00006424	FORREST PLACE LOADING DOCK - GULLY PIT A	1,592.44				
211057	7/01/2021	GILMOUR & J	OOSTE ELECTRICAL					15,414.84
		Invoice Number	Payment Details	Amount	Discount	<u>Retention</u>	<u>PPS</u>	
	\$APINVCE	INV-11729	VARIOUS SITES - UNPLANNED ELECTRICAL MAI	199.00	Discount	<u>Retention</u>	<u>115</u>	
	\$APINVCE	INV-11729	VARIOUS SITES - UNPLANNED ELECTRICAL MAI	84.94				
	\$APINVCE	INV-11731	VARIOUS SITES - UNPLANNED ELECTRICAL MAI	68.61				
	\$APINVCE	INV11739	VARIOUS SITES - UNPLANNED ELECTRICAL MAI	297.00				
	\$APINVCE	INV11743	VARIOUS SITES - UNPLANNED ELECTRICAL MAI	62.80				
	\$APINVCE	INV11744	VARIOUS SITES - UNPLANNED ELECTRICAL MAI	307.85				
	\$APINVCE	INV-11745	VARIOUS SITES - UNPLANNED ELECTRICAL MAI	1,023.00				
	\$APINVCE	INV-9495	ELECTRICAL MAINTENANCE FOR STREET LIGHTI	336.60				
	\$APINVCE	INV-11537	ELECTRICAL MAINTENANCE FOR STREET LIGHTI	727.10				
	\$APINVCE	INV-11567	ELECTRICAL MAINTENANCE FOR STREET LIGHTI	550.00				
	\$APINVCE	INV-10965	VARIOUS SITES - UNPLANNED ELECTRICAL MAI	297.00				
	\$APINVCE	INV-11753	CALL OUT TO FIND PUMP FAULT FOR OLEOLOGY	82.50				
	\$APINVCE	INV-11758	ELECTRICAL MAINTENANCE FOR STREET LIGHTI	55.00				
	\$APINVCE	INV-11759	ELECTRICAL MAINTENANCE FOR STREET LIGHTI	55.00				
	\$APINVCE	INV-11755	ELECTRICAL MAINTENANCE FOR STREET LIGHTI	616.00				
	\$APINVCE	INV-11768	VARIOUS SITES - UNPLANNED ELECTRICAL MAI	28.11				
	\$APINVCE	INV-11764	VARIOUS SITES - UNPLANNED ELECTRICAL MAI	280.62				
	\$APINVCE	INV-11765	VARIOUS SITES - UNPLANNED ELECTRICAL MAI	110.00				
	\$APINVCE	INV-11766	ELECTRICAL MAINTENANCE FOR STREET LIGHTI	27.50				
	\$APINVCE	INV-11358	ELECTRICAL MAINTENANCE FOR STREET LIGHTI	1,020.01				
	\$APINVCE	INV-11767	ELECTRICAL MAINTENANCE FOR STREET LIGHTI	55.00				
	\$APINVCE	INV-11756	ELECTRICAL MAINTENANCE FOR STREET LIGHTI	106.91				
	\$APINVCE	INV-11737	ELECTRICAL MAINTENANCE FOR STREET LIGHTI	550.00				
	\$APINVCE	INV-11734	ELECTRICAL MAINTENANCE FOR STREET LIGHTI	958.01				
	\$APINVCE	INV-11736	ELECTRICAL MAINTENANCE FOR STREET LIGHTI	255.22				
	\$APINVCE	INV-11742	ELECTRICAL MAINTENANCE FOR STREET LIGHTI	442.75				
	\$APINVCE	INV-11757	ELECTRICAL MAINTENANCE FOR STREET LIGHTI	62.80				
	\$APINVCE	INV-11746	ELECTRICAL MAINTENANCE FOR STREET LIGHTI	110.00				
	\$APINVCE	INV11281	PERTH & TATTERSALL BOWLING & RECREATION	6,645.51				

**MUNICIPAL FUND** 



From Perio	d 7 To Per	iod 7	From Date 1/01/2021	To Date 31/01/20	021			Сіту	Y of PERTH
Cheque/EFT Number	Payment Date	Payee						P	Payment Amount
211058	7/01/2021	IMAGE SOURC	CE DIGITAL SOLUTIONS						874.50
	\$APINVCE	<u>Invoice Number</u> 455177	<u>Payment Details</u> WINDOW DECAL FOR PI	IER STREET CAR PARK	<u>Amount</u> 874.50	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211059	7/01/2021	AUSTRALIAN	SCHOOL OF PERFORMING AI					825.00	
	\$APINVCE	<u>Invoice Number</u> 60929	<u>Payment Details</u> BRASS ON THE GRASS 2	2020 PERFORMANCE AUS	<u>Amount</u> 825.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211060	7/01/2021	JAPANESE TRU	JCK & BUS SPARES PTY LTD						1,511.00
	\$APINVCE \$APINVCE \$APINVCE \$APINVCE	<u>Invoice Number</u> 389800 390548 390816 390817	DEC SERVICING FILTER REPLACEMENT PASSEN	E SWITCH FOR URBIN COM ORDER FOR HINO RUBB IGER SIDE SEAT BELT EEPERS - REQUIRED EVE	P 237.60 497.30 408.10 368.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211061	7/01/2021	ARUP							2,395.80
	\$APINVCE	<u>Invoice Number</u> 39-202099	<u>Payment Details</u> LINSIG TRAFFIC MODEI	LLING - ROE ST ENHANC	<u>Amoun</u> t 2,395.80	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211062	7/01/2021	MAIN ROADS	WESTERN AUSTRALIA						31,093.70
	\$APINVCE	<u>Invoice Number</u> 312821	<u>Payment Details</u> MRRG PAYMENT REFUN	ND-BLACKSPOT LAKE ST	<u>Amount</u> 31,093.70	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211063	7/01/2021	WHEN ADAM	MET EVE						4,158.00
	\$APINVCE	<u>Invoice Number</u> INV-0038	<u>Payment Details</u> GRAPHIC DESIGN 20-226	6 ANNUAL REPORT	<u>Amount</u> 4,158.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211064	7/01/2021	MSS SECURIT	Y PTY LTD						70,532.90
	\$APINVCE	<u>Invoice Number</u> 70411259	<u>Payment Details</u> MSS SECURITY TILL 30T	TH SEPTEMBER 2020	<u>Amount</u> 70,532.90	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211065	7/01/2021	DEPARTMENT	OF MINES INDUSTRY REGUL	LATION AND SAFETY					18,192.73
	\$APINVCE	<u>Invoice Number</u> 04012021	<u>Payment Details</u> BUILDING SERVICE LEV	VY - DEC 2020	<u>Amoun</u> t 18,192.73	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	

**MUNICIPAL FUND** 





#### **MUNICIPAL FUND**



From Period 7	To Peri	<b>od</b> 7	From Date 1/01/2021 To	Date 31/01/2021	CITY of PERTH
Cheque/EFT					
Number	Payment Date	Payee			Payment Amount
\$⊦	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	987.63	
\$⊢	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	894.51	
\$⊢	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	503.59	
\$⊦	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	91.73	
\$⊦	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,066.53	
\$⊢	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	255.07	
\$⊢	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	551.96	
\$H	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	91.73	
\$⊢	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	577.07	
\$H	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	482.24	
\$H	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	725.13	
\$⊢	HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	512.63	
\$H	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	3,953.33	
\$⊢	HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	2,688.40	
\$H	HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,105.93	
\$H	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	221.77	
\$⊢	HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	91.73	
\$⊦	HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	988.25	
\$H	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	282.98	
\$H	HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	280.77	
\$⊢	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	368.44	
\$⊢	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	990.33	
\$H	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	358.15	
\$⊢	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,848.41	
\$H	HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	690.04	
\$H	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	583.14	
\$H	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	418.24	
\$H	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	985.20	
\$H	HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	3.36	
\$H	HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,001.15	
\$⊦	HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	503.65	
\$H	HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	2,608.71	
\$⊦	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	231.56	
\$H	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	3,669.84	
\$⊦	HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,151.48	
\$H	IRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	20.94	
\$⊢	HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	414.10	
•					

#### **MUNICIPAL FUND**



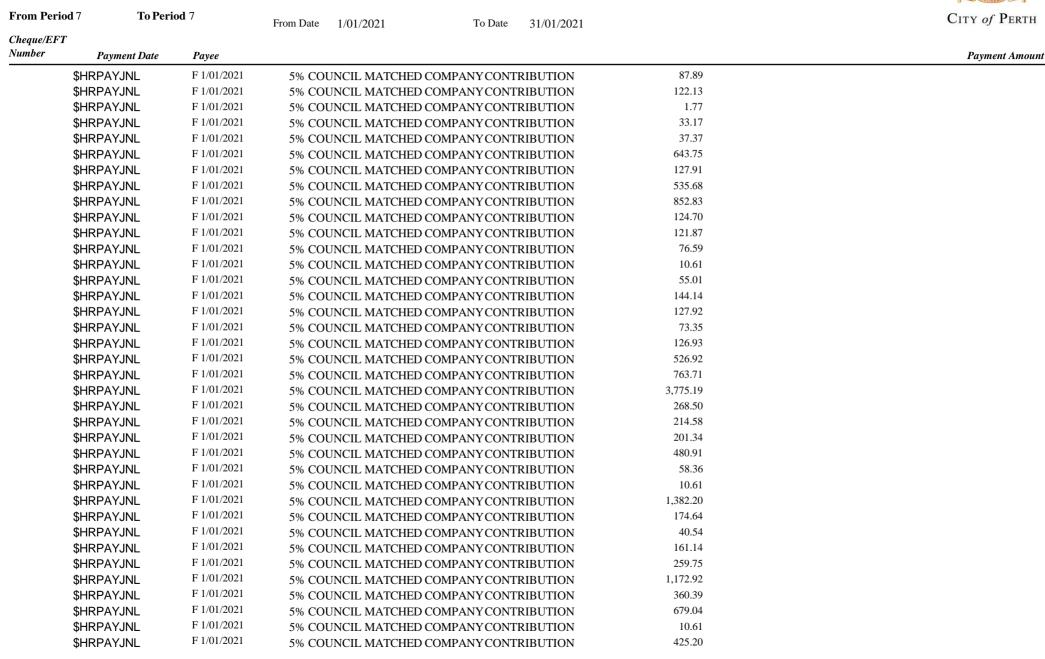
From Period	17 To Per	iod 7	From Date 1/01/2021 To Date	2 31/01/2021	CITY of PERTH
Cheque/EFT		_			
Number	Payment Date	Payee			Payment Amount
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	651.55	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	10,384.23	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	765.08	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	142.31	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,221.87	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,968.70	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	306.16	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	778.90	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	232.05	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	188.26	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	293.50	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	576.13	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	651.54	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	2,619.02	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	181.60	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	362.61	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	20.16	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	365.40	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	77.04	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	493.84	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,042.77	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	31.42	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	447.84	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,525.75	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	605.83	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	2,000.41	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,333.69	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	20.16	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	368.02	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,051.76	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,688.36	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	816.54	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,568.58	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	291.88	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	340.87	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,380.27	
	\$HRPAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	833.09	

#### **MUNICIPAL FUND**



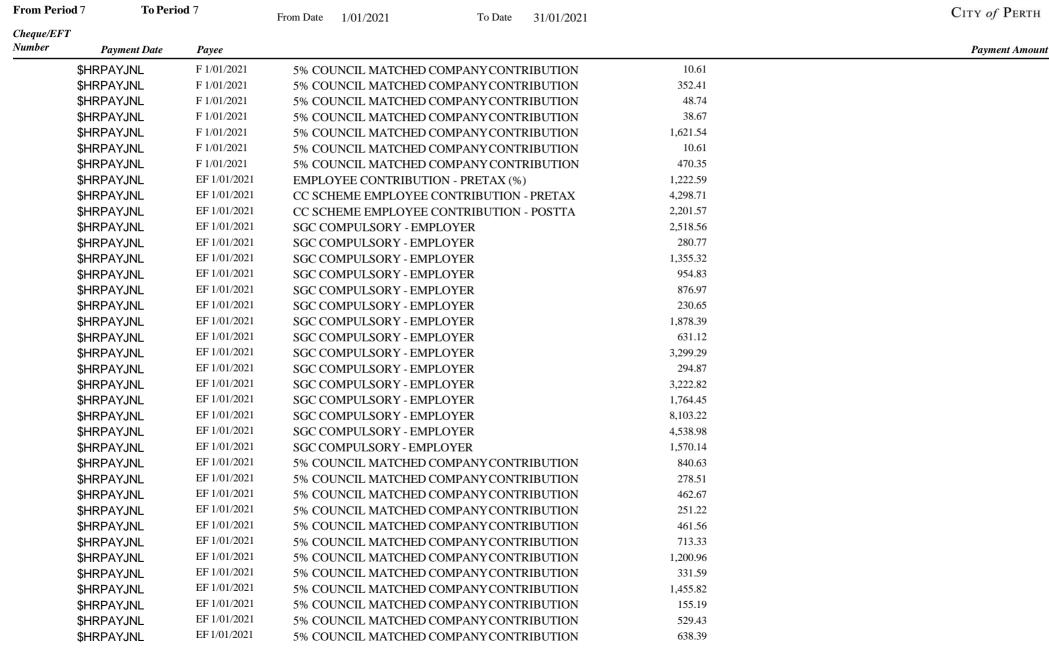
From Period 7	To Perio	<b>d</b> 7	From Date 1/01/2021 To Date 31/01/2021		CITY of PERTH
Cheque/EFT Number Pa	yment Date	Payee			Payment Amoun
\$HRPA	•	F 1/01/2021	SGC COMPULSORY - EMPLOYER	331.81	- 49.000 - 1.000
\$HRPA		F 1/01/2021	SGC COMPULSORY - EMPLOYER	20.16	
\$HRPA		F 1/01/2021	SGC COMPULSORY - EMPLOYER	4,435.30	
\$HRPA		F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,245.70	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	224.23	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	173.25	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	479.33	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	216.70	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	1,289.17	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	302.21	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	640.66	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	254.06	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	144.83	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	216.70	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	1,277.26	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	408.52	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	216.70	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	338.51	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	142.73	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	253.81	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	140.37	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	136.26	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	249.84	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	136.26	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	144.24	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	250.81	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	46.47	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	152.21	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	307.67	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	1,189.21	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	173.25	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	198.63	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	269.55	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	197.94	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	147.77	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	401.17	
\$HRPA		F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	45.54	

#### **MUNICIPAL FUND**





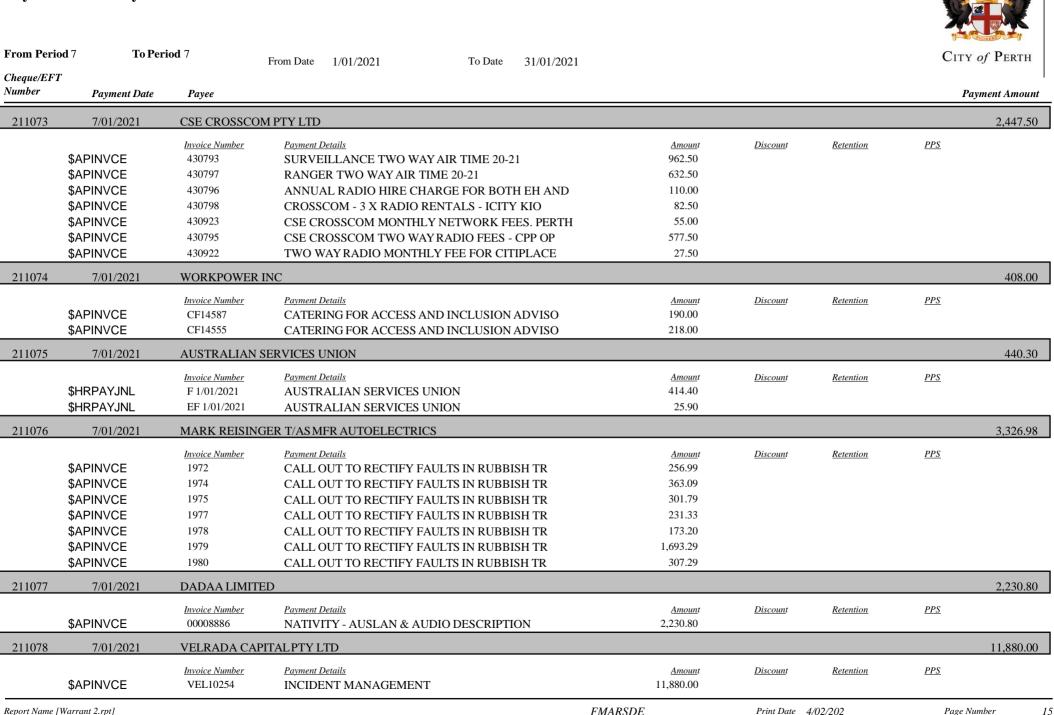
#### **MUNICIPAL FUND**







From Perio	d 7 To Peri	<b>To Period</b> 7		1/01/2021	To Date	31/01/2021				Сіт	Y of PERTH
Cheque/EFT Number	Payment Date	Payee									Payment Amount
	\$HRPAYJNL	F 1/01/2021	SGC CON	MPULSORY -EMPLOY	ER		114.68				
211067	7/01/2021	CUPID CATERI	NG								144.10
	\$APINVCE	<u>Invoice Number</u> IN00000002326	<u>Payment Der</u> DESSER	<u>tails</u> TS & SWEETS FOR CA	TERING SUI	PPLY 20	<u>Amount</u> 144.10	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211068	7/01/2021	MASTEC AUST	RALIAPTY L	LTD							11,814.00
	\$APINVCE \$APINVCE	<u>Invoice Number</u> 00078199 00078253	<u>Payment De</u> DEPOT S STORES	STORE STOCK & CHRIS	STMAS PAC	GEANT 05	<u>Amoun</u> t 9,438.00 2,376.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211069	7/01/2021	DEEP GREEN C	CORPORATIC	ONPTY LTD							3,640.45
	\$APINVCE \$APINVCE	<u>Invoice Number</u> 23969 23968		<i>tails</i> VALL MAINTENANCE - VALL MAINTENANCE -			<u>Amoun</u> t 2,350.70 1,289.75	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211070	7/01/2021	IBC DIGITAL									1,979.98
	\$APINVCE	<u>Invoice Number</u> 15174	<u>Payment Der</u> CPP WEB	<u>tails</u> 3SITE AND MOBILE AF	PP SUPPORT	٢	<u>Amoun</u> t 1,979.98	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211071	7/01/2021	BROWNES FOO	DDS OPERAT	IONS PTY LTD							107.48
	\$APINVCE	<u>Invoice Number</u> 15536447	<u>Payment Der</u> DEPOT V	<sub>tails</sub> NEEKLY MILK DELIVE	ERY 1 JULY	2020 -	<u>Amoun</u> t 107.48	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211072	7/01/2021	ICONIC PROPE	RTY SERVIC	ES							7,202.87
	\$APINVCE \$APINVCE \$APINVCE \$APINVCE \$APINVCE \$APINVCE	Invoice Number PSI012222 PSI012400 PSI012401 PSI012524 PSI012013 PSI012199	CLEANII CLEANII CLEANII BATHRO	<u>tails</u> S BUILDINGS - AD HO NG AND LOCK UP SER NG AND LOCK UP SER NG RELIEF CITIPLACE OOM CONSUMABLES V	RVICES VAF RVICES VAF E COMMUN VARIOUS SI	RIOUS PR RIOUS PR IITY CENT TES	<u>Amount</u> 1,166.00 2,343.46 1,169.00 292.78 727.05 1,504.58	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	



**MUNICIPAL FUND** 

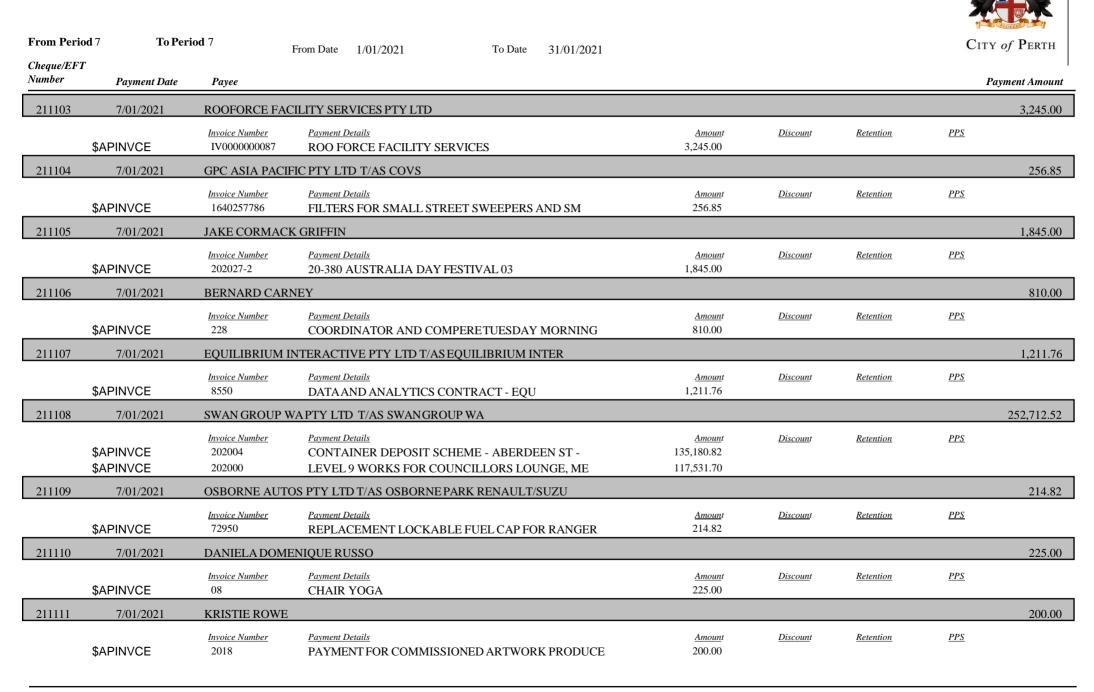


From Perio	From Period 7 To Perio		From Date 1/01/2021	To Date 31/01/2021				Сіт	y of Perth
Cheque/EFT Number	Payment Date	Payee						F	Payment Amount
211079	7/01/2021	ALLMAKES PT	TY LTD T/AS BRANDWORX AUSTR	ALIA					517.91
	\$APINVCE \$APINVCE \$APINVCE	<u>Invoice Number</u> 727820 729668 729672	<u>Payment Details</u> UNIFORM PARKING INFORMA BRANDWORKX 20/21 BRANDWORKX 20/21	ATION OFFICERS & P	<u>Amoun</u> t 85.60 256.51 175.80	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211080	7/01/2021	WINC AUSTRALIAPTY PTD							
211081	\$APINVCE \$APINVCE \$APINVCE \$APINVCE \$APINVCE \$APINVCE \$APINVCE \$APINVCE \$APINVCE \$APINVCE \$APINVCE	<u>Invoice Number</u> 9034682378 9034694921 9034694387 9034663094 9034665517 9034665517 9034670284 9034670284 903467716 9034685642 <u>ACE SECURIT</u>	Payment Details CATERING SUPPLIES AND BEY DEPOT CATERING, CLEANING CITYWATCH STATIONARY CATERING SUPPLIES AND BEY STATIONARY FOR CITIPLACE STATIONARY FOR CITIPLACE STATIONARY AND KITCHEN S CDS SAFETY GEAR AND SIGN STATIONERY AND PAPER SUP STATIONERY AND PAPER SUP STATIONERY AND PAPER SUP STATIONERY AND PAPER SUP	G & STATIONERY SU VERAGES FOR COMM CHILD CARE CENT SUPPLIES FOR LG K VAGE PPLIES FOR LEVEL PPLIES FOR LEVEL	<u>Amount</u> 141.11 75.77 852.50 110.16 296.21 46.97 340.55 74.12 16.68 6.49	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	13,014.86
	\$APINVCE	<u>Invoice Number</u> 00006781	<u>Payment Details</u> SECURITY FOR LIBRARY DUR	RING OPENING HOUR	<u>Amount</u> 13,014.86	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211082	7/01/2021	PERTH CITY F	ARM INC						500.00
	\$APINVCE	<u>Invoice Number</u> INV2881	Payment Details PRESENTATION FEE FOR PER	TH CITY FARM TO	<u>Amount</u> 500.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211083	7/01/2021	SREWA PTY LT	TD						2,090.00
	\$APINVCE	<u>Invoice Number</u> 11410	<u>Payment Details</u> NEW YEAR'S EVE- FESTOON I	LIGHTING HIRE	<u>Amount</u> 2,090.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211084	7/01/2021	HOBAN RECRU	UITMENT						3,650.49
	\$APINVCE	<u>Invoice Number</u> H51014	<u>Payment Details</u> HOBAN - LABOUR HIRE 20/21		<u>Amount</u> 3,650.49	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	





From Period 7	7 <b>To Peri</b>	i <b>od</b> 7	From Date 1/01/2021	To Date 31/01	/2021				Сіту	of Perth
Cheque/EFT Number	Payment Date	Payee							P	ayment Amount
211094	7/01/2021	AMANDA KYL	IE ZUVELA T/A VIEWFINDER PHO	OTOGRAPHY						400.00
\$	APINVCE	<u>Invoice Number</u> 2019	<u>Payment Details</u> EVENT PHOTOGRAPHY FOR	SANTA AND ELF ST	OR	<u>Amoun</u> t 400.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211095	7/01/2021	DULUXGROUP	(AUSTRALIA)PTY LTD T/AS DUL	LUX AUSTRALIA						10.80
\$	APINVCE	<u>Invoice Number</u> WC040322195	Payment Details PAINT AND HARDWARE SUP	PPLIES FOR USE IN G	ł	<u>Amoun</u> t 10.80	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211096	7/01/2021	DATACOM SYS	TEMS (AU) PTY LTD							1,746.53
\$	APINVCE	<u>Invoice Number</u> INV1009770	<u>Payment Details</u> FLEXERA MANAGED SERVI	CE - SOFTWARE REG	SIS 1	<u>Amoun</u> t ,746.53	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211097	7/01/2021	AQUAMONIX F	PTY LTD							960.25
\$	APINVCE	<u>Invoice Number</u> 66869	<u>Payment Details</u> CITIPLACE CARPARK RAINV	WAN INSTALLATION	I	<u>Amoun</u> t 960.25	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211098	7/01/2021	THE TRUSTEE	FOR TWO FEET AND A HEARTBE	EAT UNIT TRUST						4,125.00
\$	APINVCE	<u>Invoice Number</u> 00015590	<u>Payment Details</u> SMALL BUSINESS GRANT 20	020/21 TWO FEET AN	4	<u>Amoun</u> t ,125.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211099	7/01/2021	MESHED PTY I	LTD (MESHED IOT INTEGRATORS	5)						14,553.00
\$	APINVCE	<u>Invoice Number</u> M-1743	<u>Payment Details</u> 20 X WIFI PEDESTRIAN FOO'	TFALL COUNTERS T	14	<u>Amoun</u> t ,553.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211100	7/01/2021	THE GRIFFITH	FAMILY TRUST T/AS SUPERSTO	CK SERVICES						50.40
\$	APINVCE	<u>Invoice Number</u> 40438282	<u>Payment Details</u> FRUIT JUICE AND DAIRY PR	ODUCTS FOR THE C		<u>Amoun</u> t 50.40	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211101	7/01/2021	SELECT FRESH	I PTY LTD							105.64
\$.	APINVCE	<u>Invoice Number</u> 286388	<u>Payment Details</u> FRUIT AND VEGETABLES			<u>Amoun</u> t 105.64	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211102	7/01/2021	303 MULLENLO	OWE AUSTRALIA PTY LTD T/AS 3	303 MULLENLOWE						12,100.00
	SAPINVCE SAPINVCE	<u>Invoice Number</u> 5000762836 5000762838	<u>Payment Details</u> CHRISTMAS DIGITAL ADSEF CHRISTMAS SEM DIGITAL	RVING		<u>Amoun</u> t ,100.00 ,000.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	

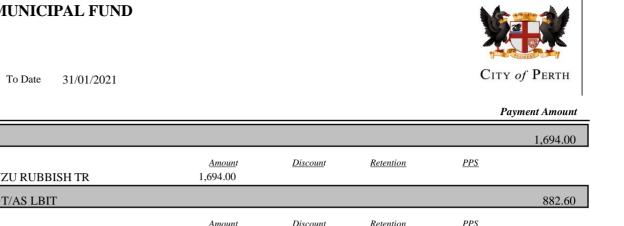


To Period 7

From Date 1/01/2021

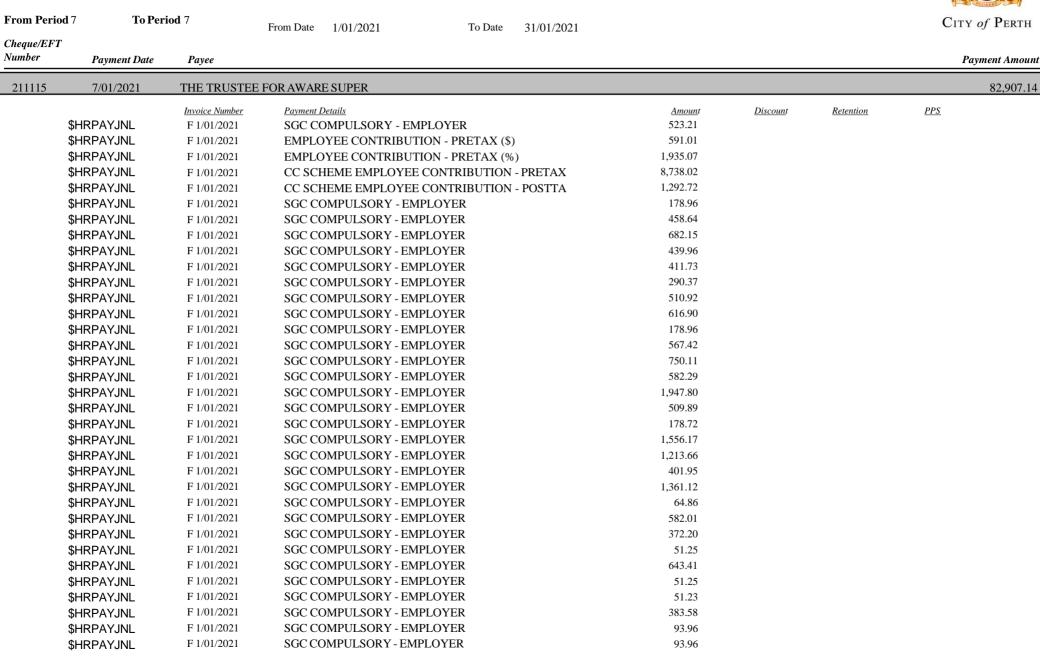
From Period 7

**MUNICIPAL FUND** 



Cheque/EFT Number	Payment Date	Payee						Payment Amount
211112	7/01/2021	TYRES 4U PTY I	LIMITED					1,694.00
	\$APINVCE	<u>Invoice Number</u> XX785380	Payment Details 4 X NEW TYRES FOR LARGE ISUZU RUBBISH TR	<u>Amoun</u> t 1,694.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211113	7/01/2021	LEE BROTHERS	INTERNATIONAL TRADE PTY LTDT/AS LBIT					882.60
	\$APINVCE \$APINVCE \$APINVCE \$APINVCE	<u>Invoice Number</u> 00315210 00314999 00314499 00312072	<u>Payment Details</u> STORES STOCK STORES STOCK STORES STOCK DEPOT MAIN STORESTOCK	<u>Amount</u> 40.50 499.50 72.60 270.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211114	7/01/2021	MCINTOSH HOI	LDINGS PTY LTD T/AS MCINTOSH & SON WA					18,432.70
	\$APINVCE	<u>Invoice Number</u> 40231	Payment Details LOADER REFURBISHMENT AS PER THE CAPITAL	<u>Amount</u> 18,432.70	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	

**MUNICIPAL FUND** 





#### **MUNICIPAL FUND**



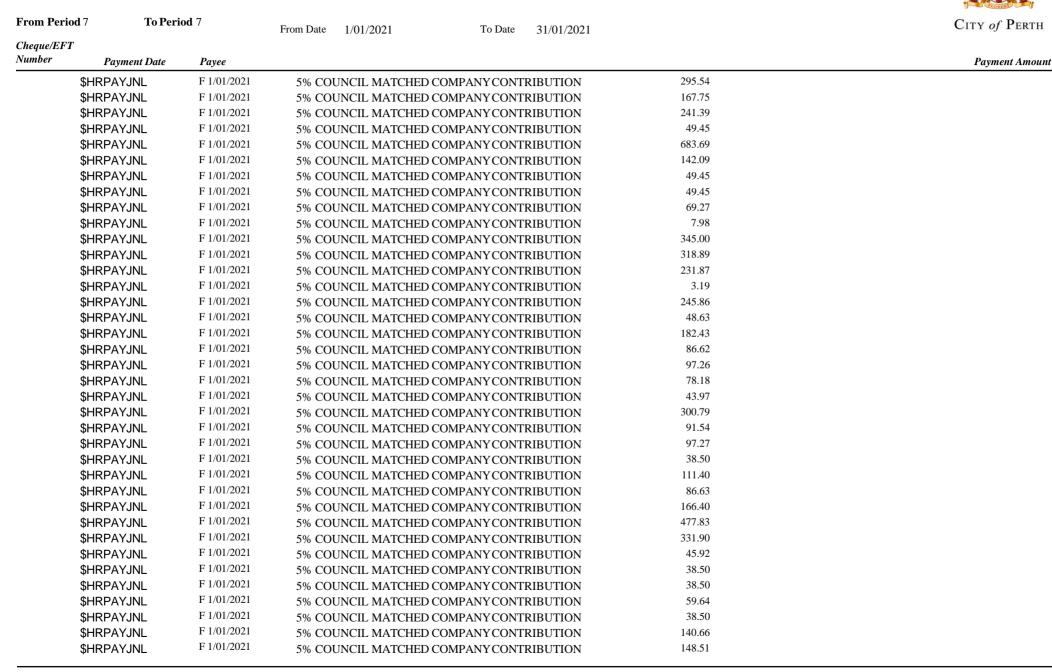
~			From Date 1/01/2021 To Date 3	31/01/2021	CITY of PERTH
Cheque/EFT			1/01/2021 10 Date 1	1/01/2021	
Number	Payment Date	Payee			Payment Amount
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,315.93	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,127.99	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,431.54	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	369.61	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	329.18	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,676.72	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	800.62	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	325.85	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,299.02	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	293.04	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	685.62	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	190.10	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	6.06	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	571.49	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	283.72	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	191.94	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	869.36	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	637.78	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	288.82	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	280.77	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	288.31	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	15.14	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,085.66	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	434.08	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	366.17	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,532.10	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	295.50	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	450.20	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	594.26	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	76.12	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	208.10	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,001.15	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,495.08	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	983.99	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	218.15	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	937.81	
\$HRF	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	506.60	

#### **MUNICIPAL FUND**



From Period 7	To Perio	od 7	From Date 1/01/2021 To Date 31/01/2021		CITY of PERTH
Cheque/EFT			1/01/2021 10 Date 51/01/2021		
	Payment Date	Payee			Payment Amount
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	562.95	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	83.53	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,027.51	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	629.35	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	694.68	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,564.98	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	73.15	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	468.83	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	318.70	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	597.65	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	192.45	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	73.15	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	108.34	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	73.15	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	321.85	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	552.84	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	908.52	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	73.15	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	388.09	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	76.12	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	73.15	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	73.15	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	95.13	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	76.12	
\$HR	PAYJNL	F 1/01/2021	SGC COMPULSORY - EMPLOYER	1,132.64	
\$HR	PAYJNL	F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	41.77	
\$HR	PAYJNL	F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	292.38	
\$HR	PAYJNL	F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	41.77	
\$HR	PAYJNL	F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	41.77	
\$HR	PAYJNL	F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	422.07	
\$HR	PAYJNL	F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	379.94	
\$HR	PAYJNL	F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	94.06	
\$HR	PAYJNL	F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	176.13	
\$HR	PAYJNL	F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	149.55	
\$HR	PAYJNL	F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	458.09	
	PAYJNL	F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	216.70	
	PAYJNL	F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	195.89	

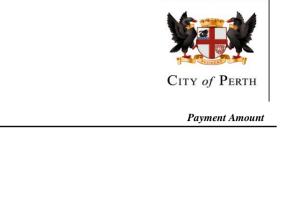
#### **MUNICIPAL FUND**



To Period 7

From Period 7

#### **MUNICIPAL FUND**

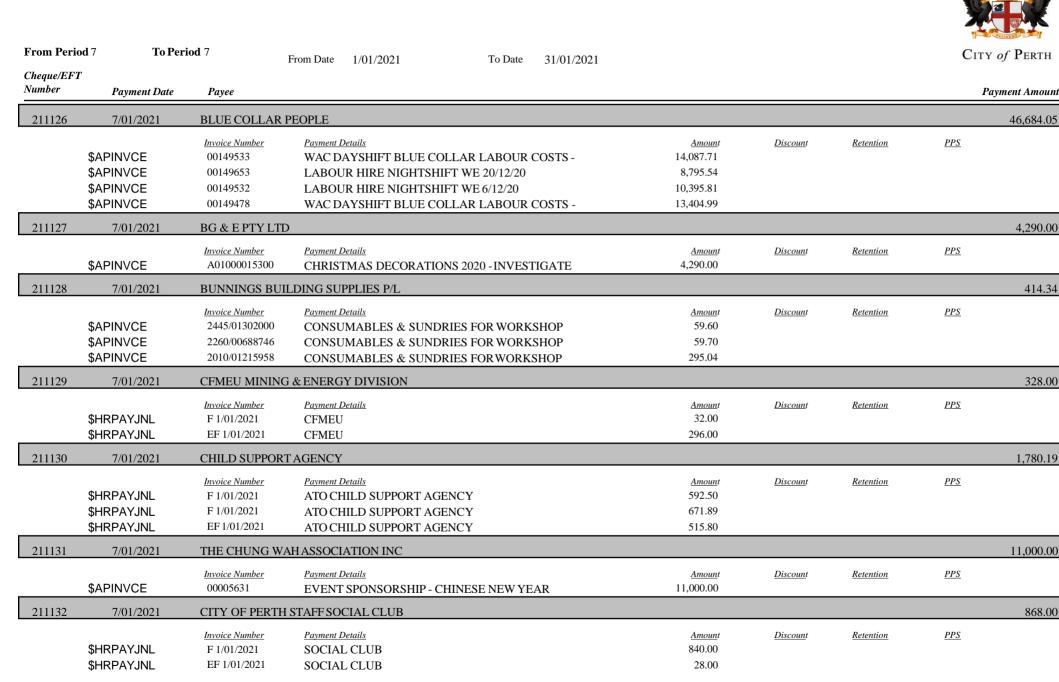


From Period	7 <b>To Peri</b>	<b>od</b> 7	From Date 1/01/2021 To Date 31/01/2021				City	of Perth
Cheque/EFT Number	Payment Date	Payee					Pa	yment Amount
9	\$HRPAYJNL	F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	174.64				
9	\$HRPAYJNL	F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	42.00				
9	\$HRPAYJNL	F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	227.37				
	\$HRPAYJNL	F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	38.50				
9	\$HRPAYJNL	F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	38.50				
	\$HRPAYJNL	F 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	38.50				
9	\$HRPAYJNL	EF 1/01/2021	EMPLOYEE CONTRIBUTION - PRETAX (%)	590.37				
9	\$HRPAYJNL	EF 1/01/2021	CC SCHEME EMPLOYEE CONTRIBUTION - PRETAX	1,550.12				
	\$HRPAYJNL	EF 1/01/2021	CC SCHEME EMPLOYEE CONTRIBUTION - POSTTA	712.77				
9	\$HRPAYJNL	EF 1/01/2021	SGC COMPULSORY - EMPLOYER	123.76				
9	\$HRPAYJNL	EF 1/01/2021	SGC COMPULSORY - EMPLOYER	903.26				
9	\$HRPAYJNL	EF 1/01/2021	SGC COMPULSORY - EMPLOYER	349.37				
	\$HRPAYJNL	EF 1/01/2021	SGC COMPULSORY - EMPLOYER	1,355.05				
9	\$HRPAYJNL	EF 1/01/2021	SGC COMPULSORY - EMPLOYER	959.92				
	\$HRPAYJNL	EF 1/01/2021	SGC COMPULSORY - EMPLOYER	633.47				
9	\$HRPAYJNL	EF 1/01/2021	SGC COMPULSORY - EMPLOYER	1,052.88				
	\$HRPAYJNL	EF 1/01/2021	SGC COMPULSORY - EMPLOYER	434.58				
9	\$HRPAYJNL	EF 1/01/2021	SGC COMPULSORY - EMPLOYER	276.22				
	\$HRPAYJNL	EF 1/01/2021	SGC COMPULSORY - EMPLOYER	247.51				
9	\$HRPAYJNL	EF 1/01/2021	SGC COMPULSORY - EMPLOYER	959.19				
9	\$HRPAYJNL	EF 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	293.60				
9	\$HRPAYJNL	EF 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	95.69				
9	\$HRPAYJNL	EF 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	145.38				
9	\$HRPAYJNL	EF 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	253.54				
9	\$HRPAYJNL	EF 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	475.40				
	\$HRPAYJNL	EF 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	65.13				
9	\$HRPAYJNL	EF 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	130.27				
9	\$HRPAYJNL	EF 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	374.36				
9	\$HRPAYJNL	EF 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	27.95				
9	\$HRPAYJNL	EF 1/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	169.05				
211116	7/01/2021	CAMERON VA	N DER DOES					1,200.00
		Invoice Number	Payment Details	<u>Amoun</u> t	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
	\$APINVCE	31122020	NEW YEAR'S EVE - CAMERON THE MAGICIAN RO	1,200.00				

MUNICIPAL FUND

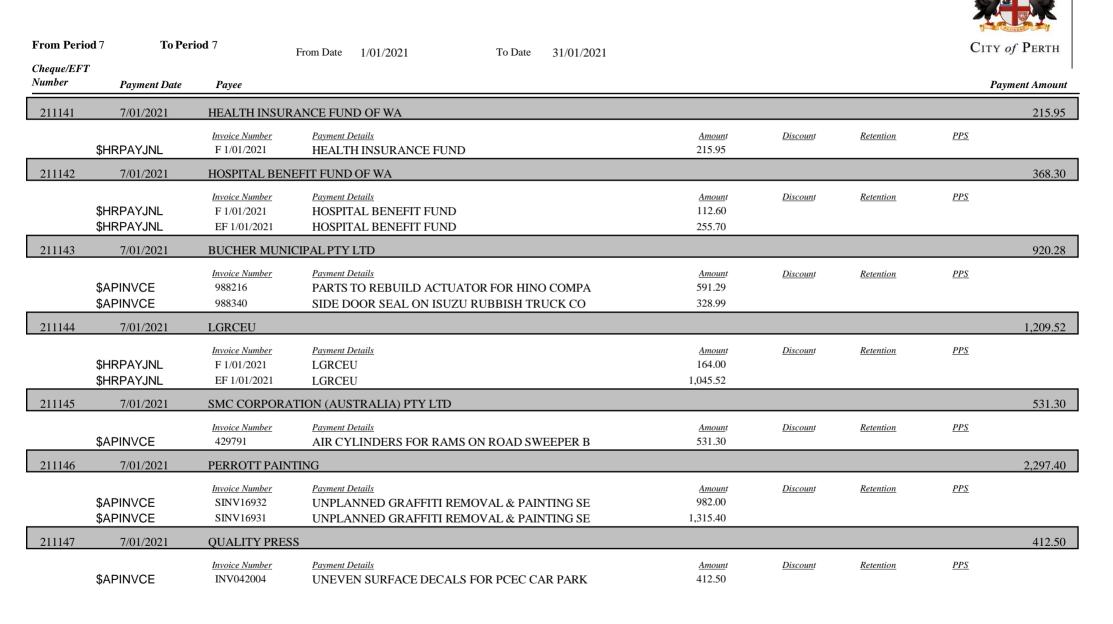


From Period	d 7 To Peri	iod 7	From Date 1/01/2021 To Date 31/01/202	21			Сіту	of Perth
Cheque/EFT Number	Payment Date	Payee					P	ayment Amount
211117	7/01/2021	CHRISTIAN HE	ENRY LOVELADY T/AS LUMOS CREATIVES					5,692.50
	\$APINVCE	<u>Invoice Number</u> 23239	Payment Details NEW YEAR'S EVE-LUMOS CREATIVE STATIC INS	<u>Amoun</u> t 5,692.50	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211118	7/01/2021	KENNETH PAU	JL ALLEN T/AS THE FUNK FACTORY					2,640.00
	\$APINVCE	<u>Invoice Number</u> INV-0681	Payment Details NEW YEAR'S EVE- JUNKADELIC ROVING PERFOR	<u>Amount</u> 2,640.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211119	7/01/2021	THE TRUSTEE	FOR JENNIFER MARTIN FAMILY TRUST T/AS SLA					2,079.00
	\$APINVCE	<u>Invoice Number</u> INV0003274	<u>Payment Details</u> NEW YEAR'S EVE - BOUNCING ROVING ENTERTA	<u>Amoun</u> t 2,079.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211120	7/01/2021	RICHARD AND	DREW TALBOT T/ AS SLICERZ					1,722.70
	\$APINVCE	<u>Invoice Number</u> 904	Payment Details FOOD ORDER FOR SAUSAGE SIZZLE STAFF PART	<u>Amount</u> 1,722.70	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211121	7/01/2021	BREE KIRK-BU	JRNNAND T/AS HAPPY HEALTHY HOOPS					4,200.00
	\$APINVCE	Invoice Number INV-0153	<u>Payment Details</u> NEW YEAR'S EVE- HAPPY HEALTHY HOOPS ROVI	<u>Amount</u> 4,200.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211122	7/01/2021	THE TRUSTEE	FOR J & J MARSHALL FAMILY TRUST T/AS BARDF					495.00
	\$APINVCE	<u>Invoice Number</u> 00040274	Payment Details FABRICATION AND INSTALLATION OF NETBALL	<u>Amount</u> 495.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211123	7/01/2021	HOBAN RECR	UITMENT PTY LTD					2,031.57
	\$APINVCE \$APINVCE	<u>Invoice Number</u> H50574 H50339	Payment Details SUPPORT OFFICER SUPPORT OFFICER	<u>Amount</u> 812.63 1,218.94	<u>Discount</u>	<u>Retention</u>	<u>PPS</u>	
211124	7/01/2021	AUSTRALIATI	HAILAND BUSINESS CHAMBER WAINC					220.00
	\$APINVCE	<u>Invoice Number</u> 20201201	Payment Details CITY OF PERTH MEMBERSHIP	<u>Amount</u> 220.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211125	7/01/2021	THE TRUSTEE	FOR TECHNICAL INVESTMENT UNIT TRUST T/AS					2,477.37
	\$APINVCE	<u>Invoice Number</u> INV-2634	<u>Payment Details</u> COUNCIL HOUSE – CHRISTMAS LIGHTING	<u>Amount</u> 2,477.37	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
Report Name [W	Report Name [Warrant 2.rpt]			FMARSDE	Print Date	4/02/202	Page 1	lumber 26

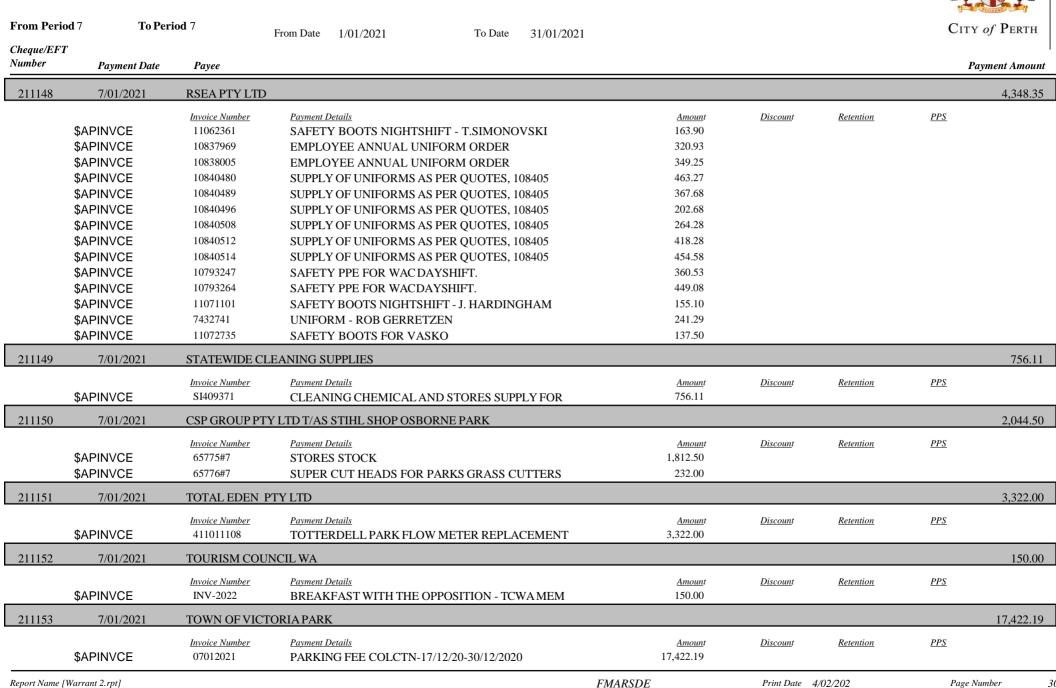




From Period	d 7 To Peri	iod 7	From Date 1/01/2021 To Date 31/01/2021					Y of PERTH
Cheque/EFT Number	Payment Date	Payee					1	Payment Amount
211133	7/01/2021	CITY OF SOUTI	H PERTH			165.00		
	\$APINVCE	<u>Invoice Number</u> 187129	Payment Details ANIMAL CARE FACILITY 20-21	<u>Amoun</u> t 165.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211134	7/01/2021	CLASSIC TREE	SERVICES					42,239.76
	\$APINVCE	<u>Invoice Number</u> INV33020	<u>Payment Details</u> STREET TREE PRUNING, REMOVAL AND ARBORIC	<u>Amoun</u> t 42,239.76	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211135	7/01/2021	DARDANUP BU	JTCHERING UNIT TRUST T/AS DARDANUP BUTCH					417.14
	\$APINVCE \$APINVCE	<u>Invoice Number</u> BL552008 BL552628	<u>Payment Details</u> DARDANUP MEATS DARDANUP MEATS	<u>Amoun</u> t 168.40 248.74	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211136	7/01/2021	ELLENBY TREE	E FARM					687.50
	\$APINVCE	<u>Invoice Number</u> 27062	<u>Payment Details</u> IRWIN ST PLAZA PLANTERS –TREE PRE-PROCUR	<u>Amoun</u> t 687.50	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211137	7/01/2021	FEDERAL TINV	VARE MANUFACTURINGPTY LTD					1,353.00
	\$APINVCE	<u>Invoice Number</u> 00065187	<u>Payment Details</u> 30 GALVANISED DRIP TRAYS FOR THE MALLS P	<u>Amount</u> 1,353.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211138	7/01/2021	GHD PTY LTD						2,192.58
	\$APINVCE	<u>Invoice Number</u> 112-0063175	<u>Payment Details</u> LIBRARY BOILER REPLACEMENT - FINAL CLAIM	<u>Amount</u> 2,192.58	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211139	7/01/2021	GLENN SWIFT	ENTERTAINMENT					440.00
	\$APINVCE	<u>Invoice Number</u> 131220	<u>Payment Details</u> NATIVITY - ROVING SANTA ENTERTAINMENT	<u>Amoun</u> t 440.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211140	7/01/2021	HAYS PERSON	NEL SERVICES (AUST) PTY LTD					3,251.17
	\$APINVCE \$APINVCE \$APINVCE	<u>Invoice Number</u> 9789711 9789708 9772156	<u>Payment Details</u> SCR CONTRACTOR CHRISSIE MCPOLIN SCR CONTRACTOR SUSAN DUNFORD SUPPLY OF MAINT WORKER TONY BLACKBERRY 3	<u>Amount</u> 1,206.96 554.55 1,489.66	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	



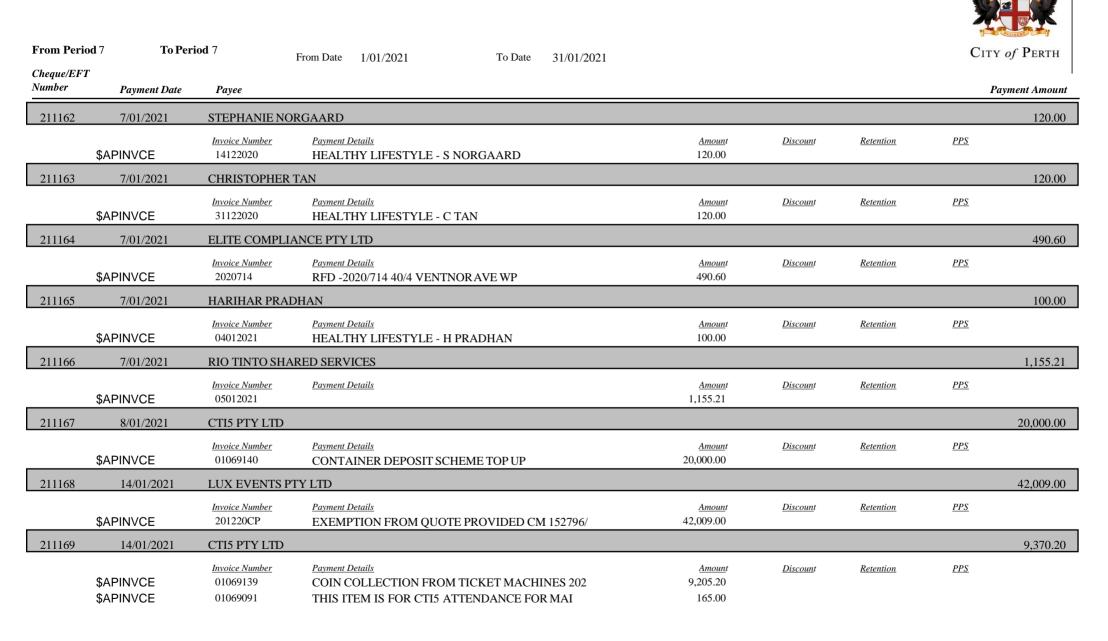
MUNICIPAL FUND

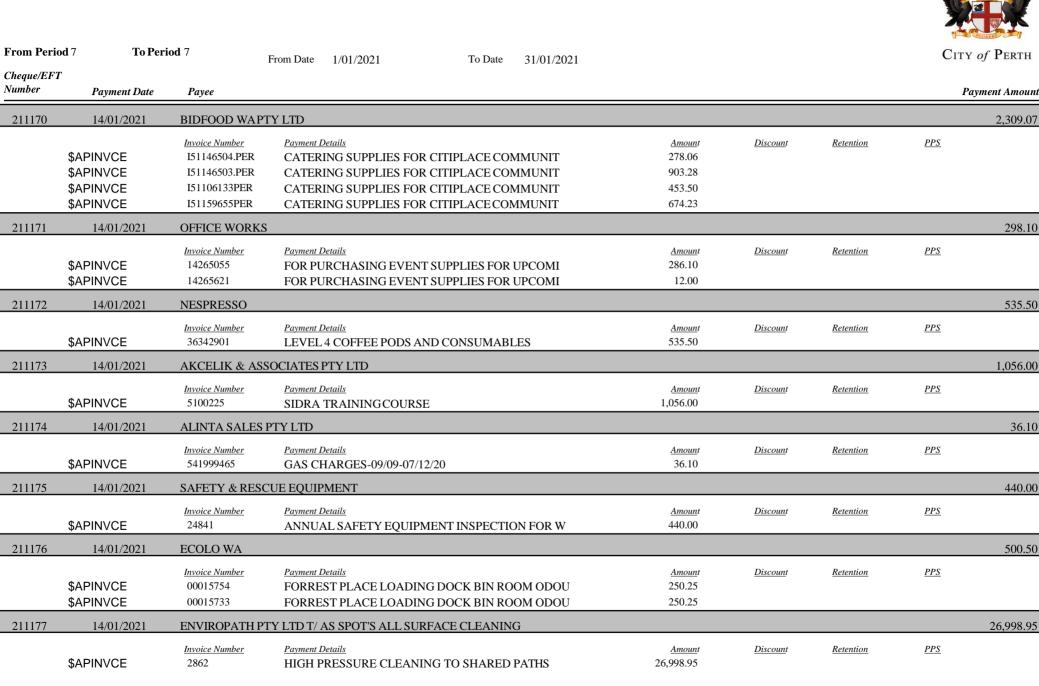


**MUNICIPAL FUND** 



From Period	d 7 To Per	iod 7	From Date 1/01/2021 To Date 31/01/2021				Сіту	of Perth
Cheque/EFT Number	Payment Date	Payee					Pa	ayment Amount
211154	7/01/2021	ULTIMO CATE	RING & EVENTS PTY LTD					2,579.16
		Invoice Number	Payment Details	<u>Amount</u>	Discount	<u>Retention</u>	PPS	
	\$APINVCE	00410857	COP CATERING SUPPLIES	665.61				
	\$APINVCE	00410858	COP CATERING SUPPLIES	253.55				
	\$APINVCE	00410860	COP CATERING SUPPLIES	1,660.00				
211155	7/01/2021	WESTERN RES	OURCE RECOVERY PTY LTD					702.24
		Invoice Number	Payment Details	<u>Amoun</u> t	<u>Discount</u>	Retention	PPS	
	\$APINVCE	73628	GREASE TRAP - PLANNED MAINTENANCE - 2020	396.00				
	\$APINVCE	75597	GREASE TRAP - PLANNED MAINTENANCE - 2020	153.12				
	\$APINVCE	74313	GREASE TRAP - PLANNED MAINTENANCE - 2020	153.12				
211156	7/01/2021	DOWNER EDI	WORKS					173,366.94
		Invoice Number	Payment Details	Amount	Discount	<b>Retention</b>	PPS	
	\$APINVCE	6010028	ROAD RENEWAL PROJECTS - DOWNER EDI WORKS	55,829.24				
	\$APINVCE	6010026	ROAD RENEWAL PROJECTS - DOWNER EDI WORKS	56,071.17				
	\$APINVCE	6010046	ROAD RENEWAL PROJECTS - DOWNER EDI WORKS	61,466.53				
211157	7/01/2021	BEYOND A HU	G					472.00
		Invoice Number	Payment Details	Amount	Discount	Retention	<u>PPS</u>	
	\$CANCHQ	211157	BEYOND BANK	472.00				
211158	7/01/2021	QUEENSLAND	UNIVERSITY OF TECHNOLOGY					1,000.00
		Invoice Number	Payment Details	Amount	Discount	Retention	PPS	
	\$APINVCE	27720	BOND REFUND-HIRE TOWN HALL	1,000.00	<u> </u>			
211159	7/01/2021	M KANG						1,000.00
		Invoice Number	Payment Details	Amount	Discount	Retention	<u>PPS</u>	
	\$APINVCE	29367	BOND REFUND-HIRE TOWN HALL	1,000.00	Discount	Keleniion	<u>115</u>	
211160	7/01/2021	GLENN MCKIN	INON					105.00
		Invoice Number	Payment Details	Amount	Discount	<u>Retention</u>	<u>PPS</u>	
	\$APINVCE	2020485	RFD APP FEE 2020/485-2/143 ADELAIDE TCE	<u>Amoun</u> t 105.00	Discount	Kelention	<u>FF5</u>	
211161	7/01/2021	RUHI SHAH						119.99
		Invoice Number	Payment Details	<u>Amoun</u> t	Discount	Retention	PPS	
	\$APINVCE	15122020	HEALTHY LIFESTYLE - R SHAH	119.99		<u></u>		
	Varrant 2.rpt]			FMARSDE	Print Date			umber

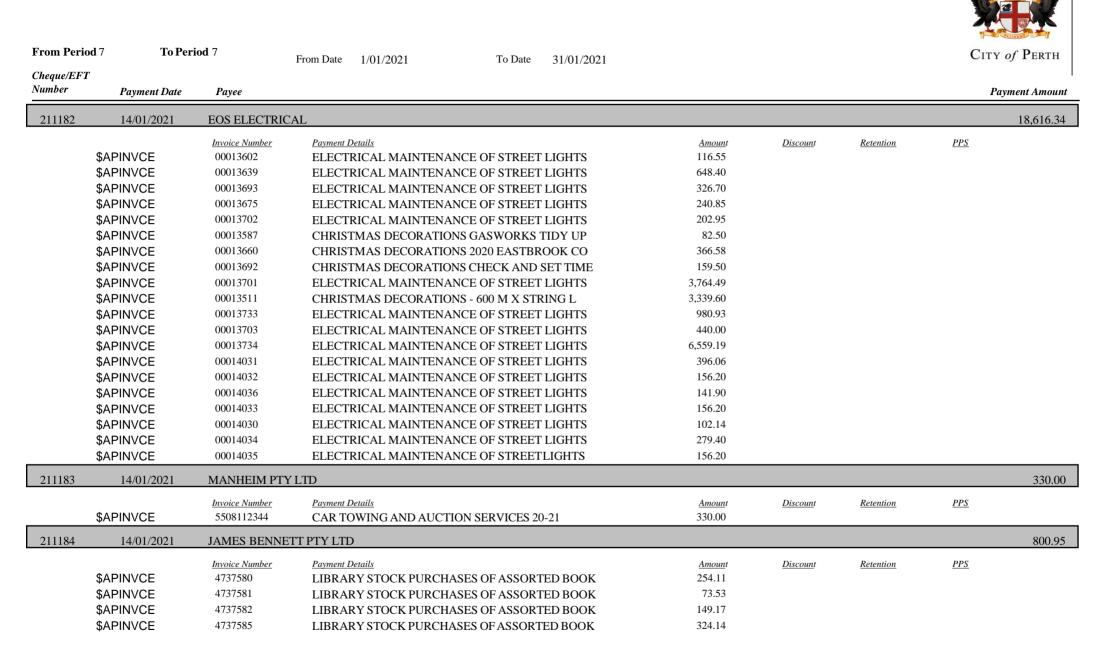






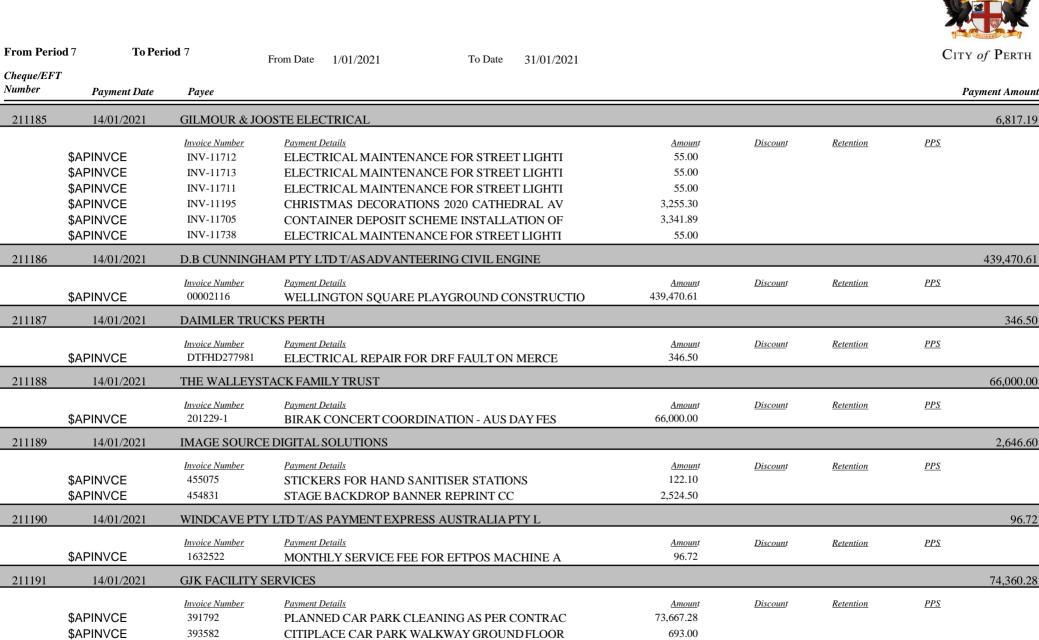
From Period 7	To Peri	iod 7	From Date 1/01/2021	To Date	31/01/2021				Сіту	of Perth
Cheque/EFT Number	Payment Date	Payee							P	ayment Amount
211178	14/01/2021	ACCESS BRICK	PAVING CO							10,844.90
\$/	APINVCE	<u>Invoice Number</u> 00041240	<u>Payment Details</u> SUPPLY TRAFFIC MANAGEM	ENT , PERMIT	S, TM	<u>Amoun</u> t 10,844.90	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211179	14/01/2021	MMM (WA) PTY	' LTD							72,158.93
\$/	APINVCE	<u>Invoice Number</u> 00102767	<u>Payment Details</u> RIVERWALL MAINTENANCE	REPAIRS - RIV	VERSID	<u>Amoun</u> t 72,158.93	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211180	14/01/2021	UNIVERSAL ME	EDICAL SUPPLIES							110.00
\$/	APINVCE	<u>Invoice Number</u> T1910	<u>Payment Details</u> PODIATRY EQUIPMENT			<u>Amount</u> 110.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211181	14/01/2021	SOUTH EAST RI	EGIONAL CENTRE FOR URBAN L	ANDCARE IN	C					2,640.00
\$/	APINVCE	<u>Invoice Number</u> 00003783	Payment Details WEED MANAGEMENT JACOF	3S LADDER QU	UOTE 3665	<u>Amount</u> 2,640.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	

**MUNICIPAL FUND** 



Number

MUNICIPAL FUND

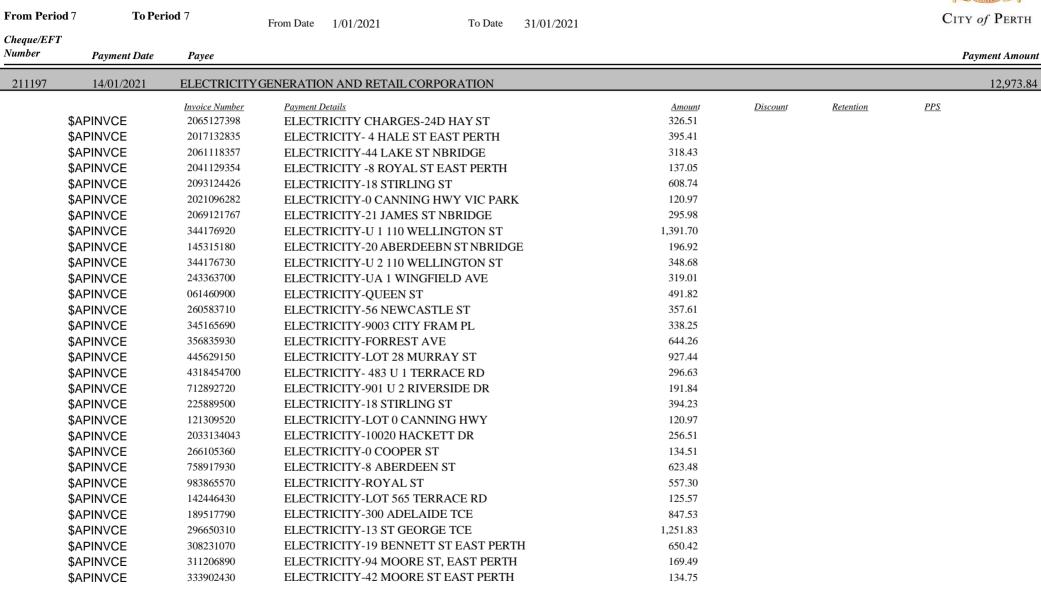


**MUNICIPAL FUND** 



From Perio	d 7 To Per	iod 7	From Date 1/01/2021	To Date	31/01/2021				Сітт	Y of PERTH
Cheque/EFT Number	Payment Date	Payee							F	ayment Amount
211192	14/01/2021	LIGHTSPEED	LIGHTSPEED COMMUNICATIONS AUSTRALIA PTY LTD T/AS LIG							
	\$APINVCE	<u>Invoice Number</u> 87115	<u>Payment Details</u> CCTV CABLING AND CAMEI	RAS FOR CP09	9 BASEM	<u>Amount</u> 2,816.15	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211193	14/01/2021	DISCUS DIGIT	'AL PRINT							211.20
	\$APINVCE	<u>Invoice Number</u> 00023513	<u>Payment Details</u> ICITY - OUTDOOR NO PLAY	GROUND WA	RNING S	<u>Amoun</u> t 211.20	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211194	14/01/2021	MAIN ROADS	WESTERN AUSTRALIA							17,889.96
	\$APINVCE	<u>Invoice Number</u> 8010138	<u>Payment Details</u> MRWA LINE MARKING_ADE	LAIDE TCE FI	ROM RIVE	<u>Amoun</u> t 17,889.96	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211195	14/01/2021	DATALINE VIS	SUAL LINK PTY LTD							8,432.81
	\$APINVCE \$APINVCE \$APINVCE	<u>Invoice Number</u> 53420 53423 53421	<u>Payment Details</u> WELLINGTON SQUARE - RE CONTRACT 100385 CONTAINER DEPOSIT SCHE			<u>Amount</u> 5,336.72 242.00 2,854.09	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211196	14/01/2021	MCLEODS BARRISTERS AND SOLICITORS								1,018.03
	\$APINVCE \$APINVCE	Invoice NumberPayment Details116656REDEVELOPMENT OF FORREST CHASE WALKWAYS116998WITHDRAWAL OF CAVEATS AND NEW CAVEAT				<u>Amoun</u> t 525.23 492.80	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	

**MUNICIPAL FUND** 



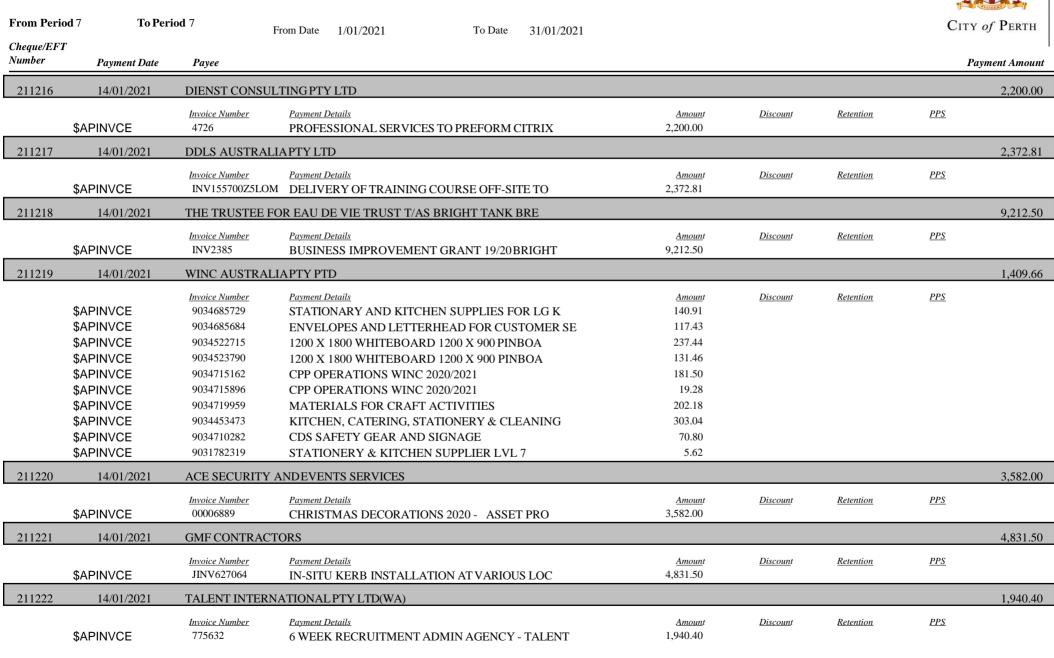




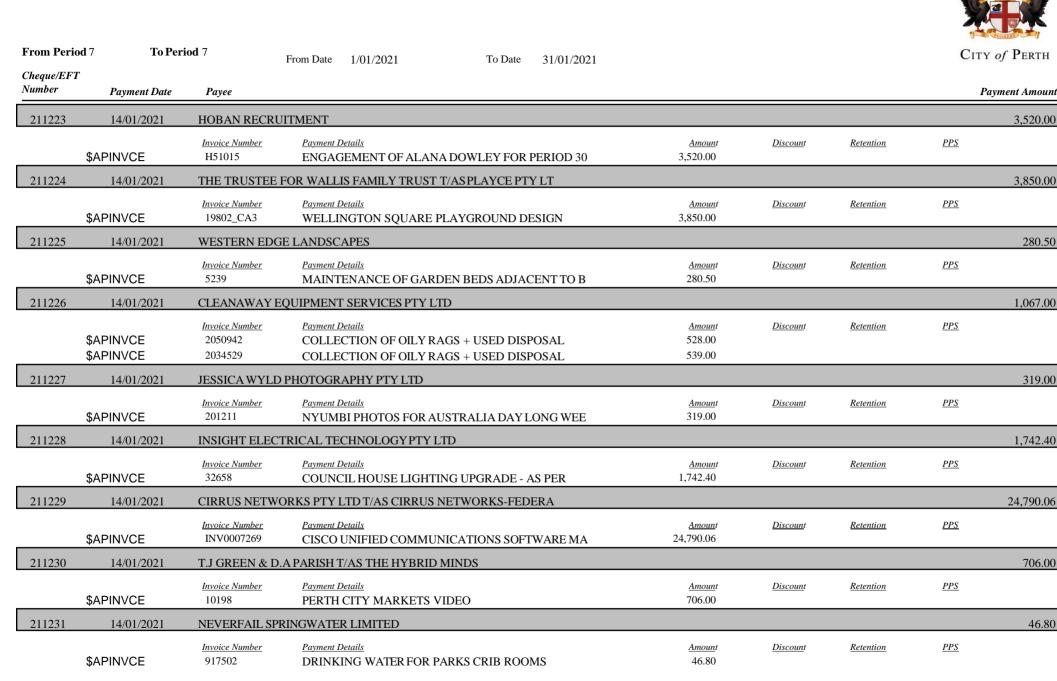
From Period	17 To Per	iod 7	From Date 1/01/2021 To Date 31/01/2021				Сіту	of Perth
Cheque/EFT Number	Payment Date	Payee					Pa	uyment Amount
211198	14/01/2021	OUR COMMUN	NITY PTY LTD					600.00
	\$APINVCE \$APINVCE	<u>Invoice Number</u> SCB56778 SCBC56766	<u>Payment Details</u> SMARTYGRANTS WORKSHOP - SMARTYSTARTER WH TRAINING FOR JAIMI RUMBOLD - SMARTYGRANT	<u>Amount</u> 350.00 250.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211199	14/01/2021	TLS PRODUCT	IONS PTY LTD					1,958.00
	\$APINVCE	<u>Invoice Number</u> INV-13547	Payment Details BACKDROP LIGHTING HIRE	<u>Amoun</u> t 1,958.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211200	14/01/2021	ES2 PTY LTD						8,253.80
	\$APINVCE	<u>Invoice Number</u> INV-4812	Payment Details ADDITIONAL TREND MICRO DEEP SECURITY LIC	<u>Amount</u> 8,253.80	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211201	14/01/2021	DE VINE CELL	ARS					1,198.50
	\$APINVCE	<u>Invoice Number</u> 455307-3	Payment Details DE VINE CELLAR CATERING BEVERAGE SUPPLIE	<u>Amoun</u> t 1,198.50	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211202	14/01/2021	JB HI-FI GROU	P PTY LTD T/AS JB HI-FI COMMERCIAL					229.00
	\$APINVCE	<u>Invoice Number</u> BD0342399	Payment Details DEPOT LUNCHROOM MICROWAVE	<u>Amount</u> 229.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211203	14/01/2021	ALLPEST WA						154.00
	\$APINVCE	<u>Invoice Number</u> 6275437	Payment Details RODENT CONTROL	<u>Amoun</u> t 154.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211204	14/01/2021	WA VENUES &	EVENTS PTY LTD					3,275.03
	\$APINVCE	<u>Invoice Number</u> 502513	Payment Details POWER CHARGES - PERTH CONCERT HALL CAR P	<u>Amoun</u> t 3,275.03	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211205	14/01/2021	SURVEYTECH	TRAFFIC SURVEYS PTY LTD					9,790.00
	\$APINVCE	<u>Invoice Number</u> 201202A	Payment Details RIVERSIDE DRIVE VIDEO SURVEY	<u>Amoun</u> t 9,790.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211206	14/01/2021	IBC DIGITAL						252.51
	\$APINVCE	<u>Invoice Number</u> 15175	Payment Details CPP WEBSITE AND MOBILE APP SUPPORT	<u>Amoun</u> t 252.51	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	

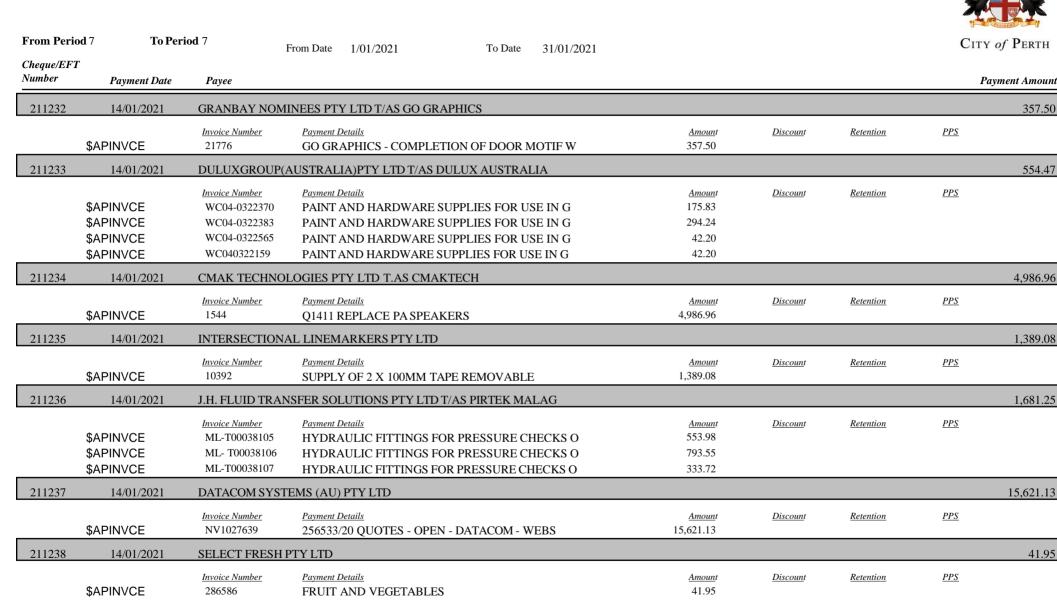


From Perio	d 7 To Per	iod 7	From Date	1/01/2021	To Date	31/01/2021				С	ITY of PERTH
Cheque/EFT Number	Payment Date	Payee									Payment Amount
211207	14/01/2021	ICONIC PROPE	RTY SERVICI	ES							36,305.31
	\$APINVCE	<u>Invoice Number</u> PSI0011993	<u>Payment Det</u> CLEANIN	<u>tails</u> NG AND LOCK UP SE	ERVICES VAF	RIOUS PR	<u>Amount</u> 36,305.31	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211208	14/01/2021	CHAIN APPLIC	CHAIN APPLICATIONS PTY LTD T/AS THE RIGGING SHED								82.50
	\$APINVCE	<u>Invoice Number</u> 103508	<u>Payment Det</u> REPLACI	<sub>tails</sub> EMENT TIE DOWN S	LINGS FOR I	DEPOT TI	<u>Amoun</u> t 82.50	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211209	14/01/2021	CSE CROSSCON	CSE CROSSCOM PTY LTD								1,787.50
	\$APINVCE	<u>Invoice Number</u> 430794	<u>Payment Det</u> PROVISI	<u>tails</u> ON OF TWO-WAY RA	ADIOS - WAC	C DAY AN	<u>Amount</u> 1,787.50	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211210	14/01/2021	WESTERN MET	ROPOLITAN	REGIONAL COUNC	SIL						51.70
	\$APINVCE	<u>Invoice Number</u> M-2012304	<u>Payment Det</u> GREEN V	<u>tails</u> WASTE TIPPING FEE	S 20/21		<u>Amount</u> 51.70	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211211	14/01/2021	VISABILITY LI	MITED								243.50
	\$APINVCE	<u>Invoice Number</u> 5862	<u>Payment Det</u> BRAILLE	<u>tails</u> E TRANSLATION FOI	R ONE OF TH	IE ACCES	<u>Amount</u> 243.50	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211212	14/01/2021	THE TRUSTEE	FOR THE SW	IFT FLOW UNIT TRU	JST						4,030.26
	\$APINVCE	<u>Invoice Number</u> 10964	<u>Payment Det</u> CONTAII	<u>tails</u> NER DEPOSIT SCHEM	ME PLUMBIN	NG WORKS	<u>Amount</u> 4,030.26	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211213	14/01/2021	ROWSON'S PLU	JMBING SER	VICES PTY LTD							1,214.61
	\$APINVCE	<u>Invoice Number</u> 818701	<u>Payment Det</u> SUPPLY (	<u>tails</u> OF LABOR & MATEF	RIALS: QUEE	INS GARD	<u>Amount</u> 1,214.61	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211214	14/01/2021	EXECUTIVE RI	SK SOLUTIO	NS(AUSTRALIA)PTY	( LTD						1,980.00
	\$APINVCE	<u>Invoice Number</u> 8257	<u>Payment Det</u> FLOOR V	<u>tails</u> WARDEN TRAINING I	FOR ALL LIB	RARY ST	<u>Amount</u> 1,980.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211215	14/01/2021	ROADS CORPORATION T/AS VICROADS							132.60		
	\$APINVCE	<u>Invoice Number</u> 00709592			CTORIA)	<u>Amount</u> 132.60	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>		





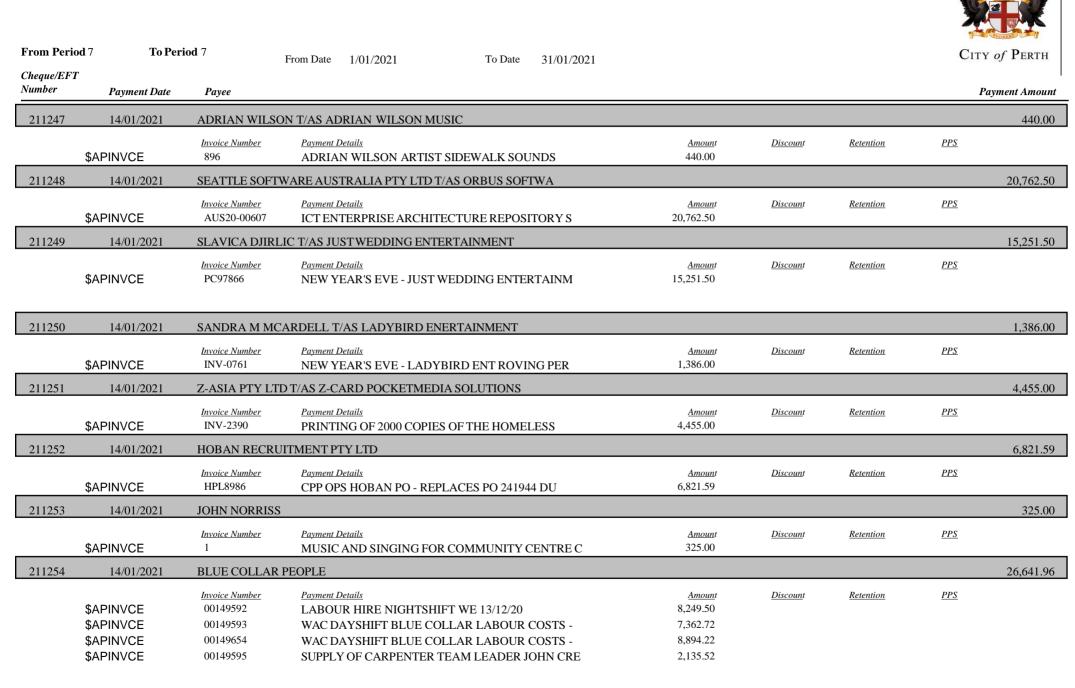


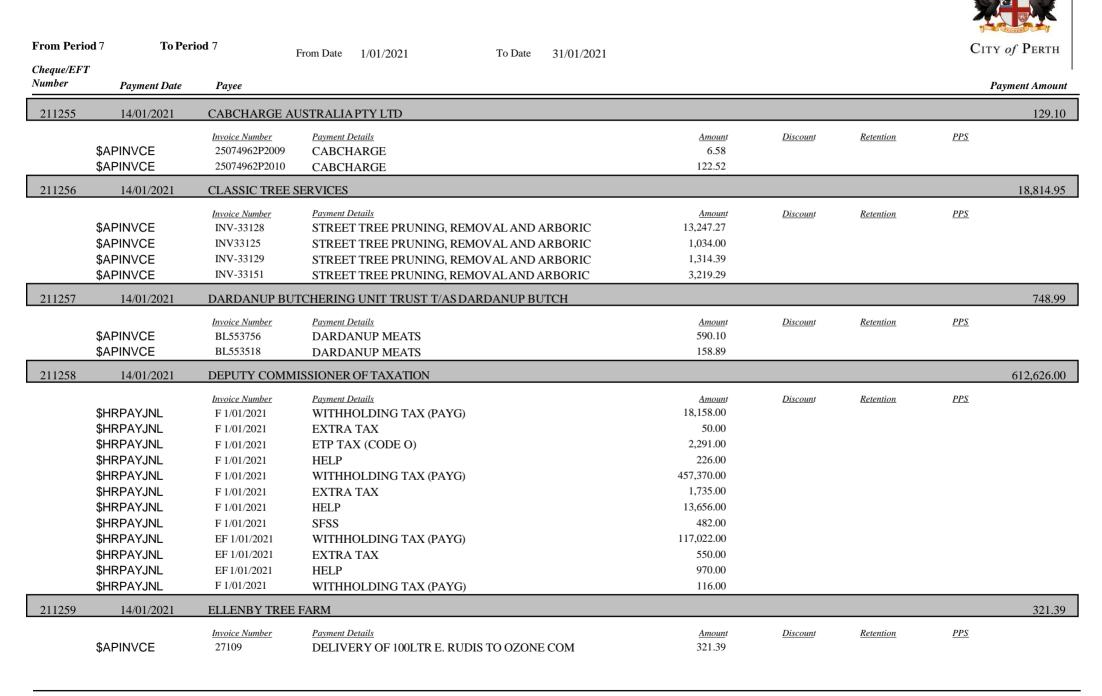






From Perio	od 7 To Peri	iod 7	From Date 1/01/2021	To Date	31/01/2021				Сіту	of Perth
Cheque/EFT Number	Payment Date	Payee							P	ayment Amount
211239	14/01/2021	303 MULLENLO	WE AUSTRALIA PTY LTD T	VAS 303 MULLENLO	OWE					4,620.00
	\$APINVCE \$APINVCE \$APINVCE	<u>Invoice Number</u> 5000777822 5000779450 5000781772	<u>Payment Details</u> CHRISTMAS CAMPAIGI CHRISTMAS: MEDIA MA CPP FY20/21 Q3-Q4 CAM	ANAGEMENT SUNE	DAY TIMES	<u>Amount</u> 330.00 330.00 3,960.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211240	14/01/2021	THE TRUSTEE F	OR THE BRANKSOME TRU	JST						2,445.30
	\$APINVCE	<u>Invoice Number</u> INV4140	<u>Payment Details</u> CM#225636/20 COUNCII	L HOUSE CAR PARK	K STAI	<u>Amount</u> 2,445.30	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211241	14/01/2021	METEOR STONE	E PTYLTD T/AS METEOR ST	TONE						3,031.88
	\$APINVCE	<u>Invoice Number</u> 00009244	<u>Payment Details</u> SUPPLY OF 40 X PIECES	S OF KIMBERLY QU	ORTL	<u>Amount</u> 3,031.88	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211242	14/01/2021	HTR ELECTRICA	AL AND INSPECTION SERV	/ICES PTY LTD						423.50
	\$APINVCE	<u>Invoice Number</u> IV00000000594	Payment Details BRASS ON THE GRASS	FORM 5		<u>Amount</u> 423.50	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211243	14/01/2021	THE TRUSTEE F	OR THE QUITO PTY LTD T/	AS BENARA NURSI	ERIE					2,311.40
	\$APINVCE	<u>Invoice Number</u> 272367	<u>Payment Details</u> PLANTS FOR THE MALI	LS AND QUEENS GA	ARDENS.	<u>Amount</u> 2,311.40	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211244	14/01/2021	IMPACT TECHNO	OLOGIES PTY LTD							55,000.00
	\$APINVCE	<u>Invoice Number</u> 00001143	<u>Payment Details</u> CONTAINER DEPOSIT S	SCHEME - REVERSE	VENDI	<u>Amount</u> 55,000.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211245	14/01/2021	THE TRUSTEE F	OR GIFTS MATE TRUST							283.80
	\$APINVCE	<u>Invoice Number</u> 00052934	<u>Payment Details</u> ABORIGINAL FLAG PIN	JS		<u>Amount</u> 283.80	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211246	14/01/2021	GOLDSPAR AUS	TRALIA PTY LTD							1,760.00
	\$APINVCE	<u>Invoice Number</u> 201547	Payment Details SUPPLY AND DELIVER	3.5M POLE FOR SKS	SWOR	<u>Amount</u> 1,760.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	





**Payment Date** 

14/01/2021

14/01/2021

14/01/2021

\$APINVCE

14/01/2021

From Period 7

Cheque/EFT Number

211260

211261

211262

211263

To Period 7

Payee

Invoice Number

Invoice Number

Invoice Number

9664606

9679260

9695681

10016304

10029449

10016308

10016305

10016300

9664601

9679255

9679261

9774283

9757643

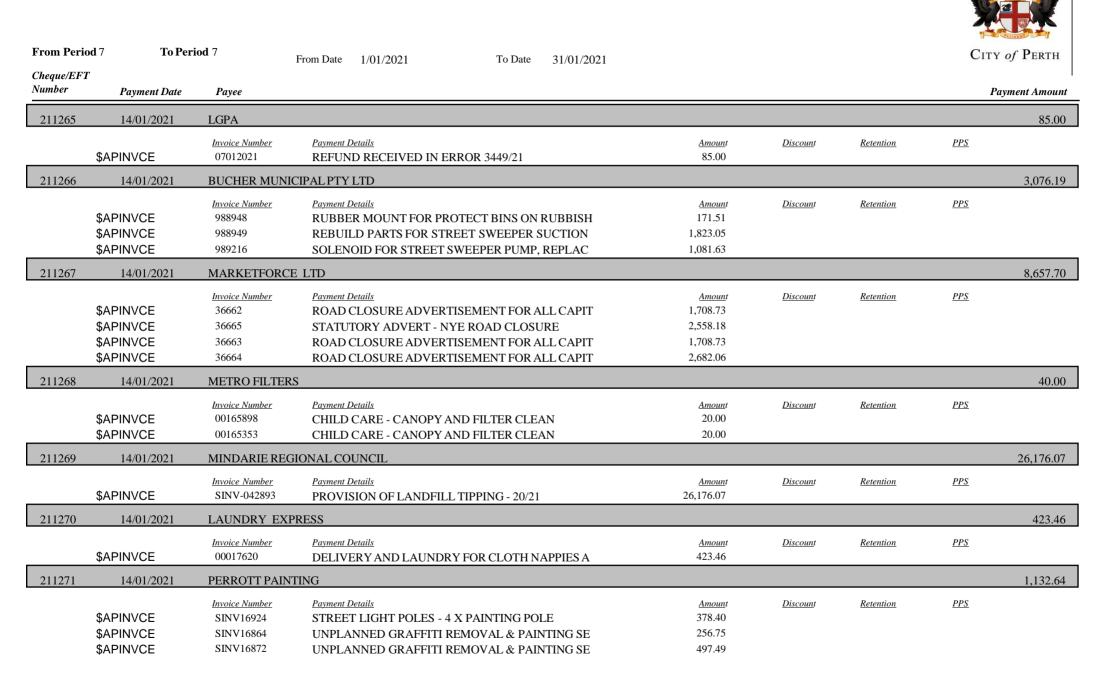
B20829

B20831

221220



		Invoice Number	Payment Details	<u>Amoun</u> t	<u>Discoun</u> t	<u>Retention</u>	PPS	
	\$APINVCE	507232	HERITAGE ADAPTIVE REUSE FUNDING AGREEMEN	7,428.30				
211264	14/01/2021	KONE ELEVAT	ORS PTY LTD					885.35
		Invoice Number	Payment Details	Amount	<u>Discount</u>	<u>Retention</u>	<u>PPS</u>	
	\$APINVCE	191949999	CAR PARK AUTO DOORS UNPLANNED MAINTENANC	339.77				
	\$APINVCE	191949525	CAR PARK AUTO DOORS UNPLANNED MAINTENANC	205.81				
	\$APINVCE	191947018	CAR PARK AUTO DOORS UNPLANNED MAINTENANC	339.77				



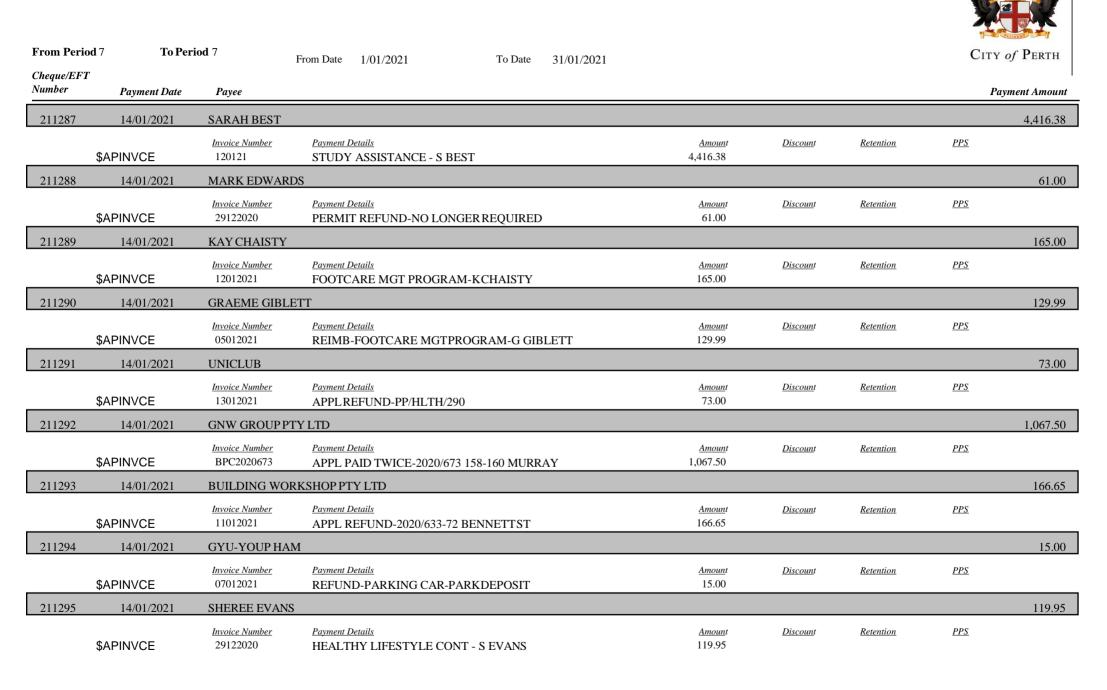




MUNICIPAL FUND





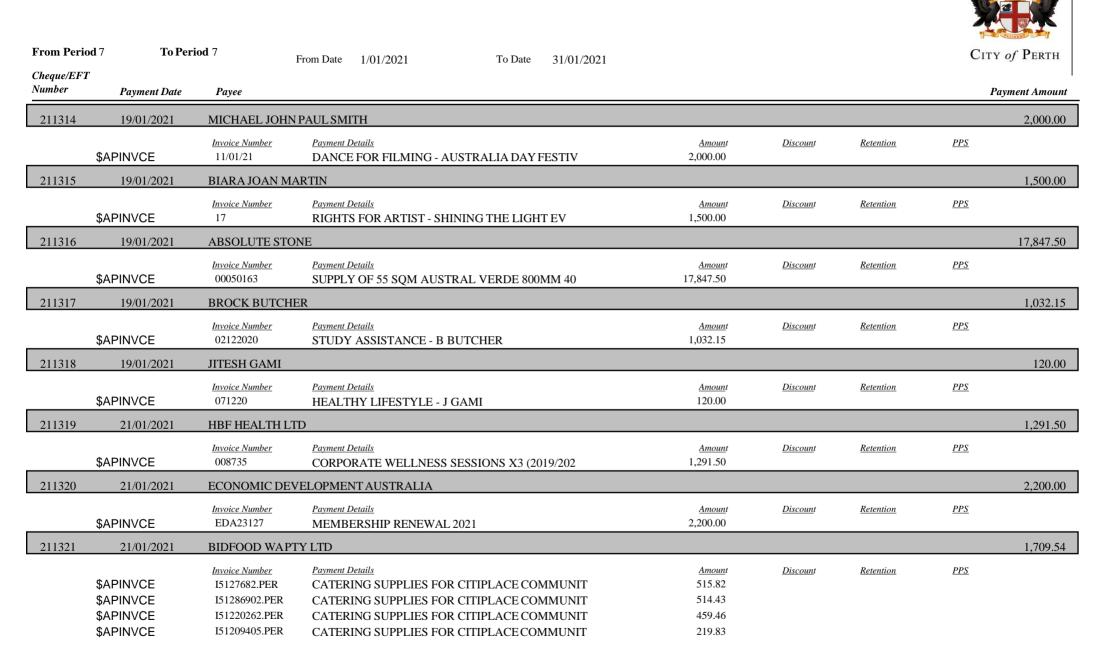


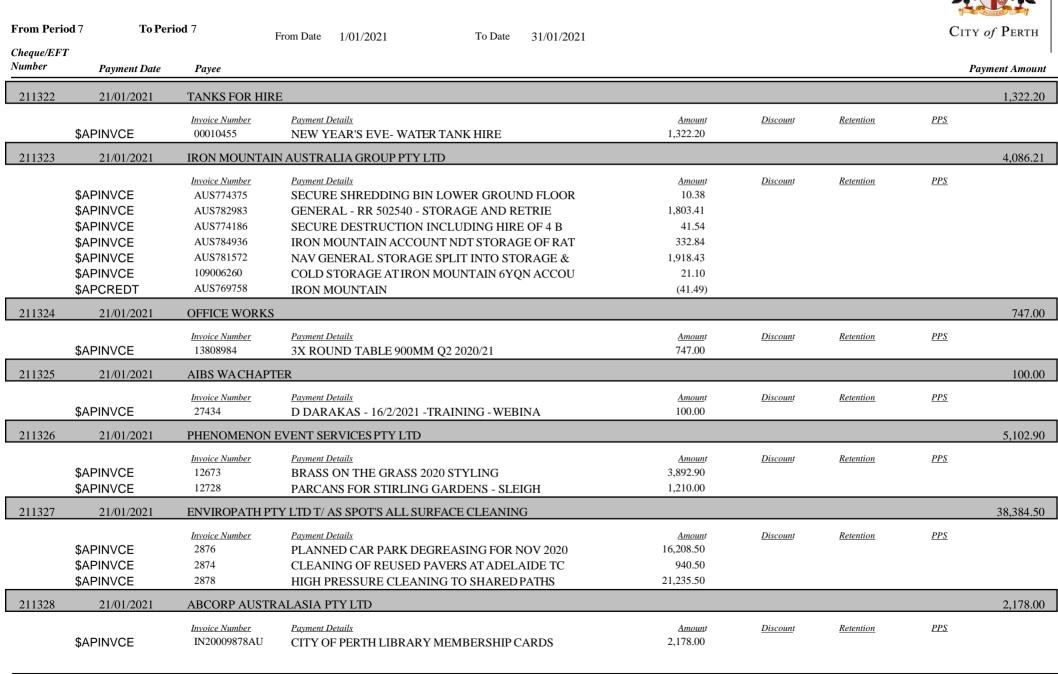




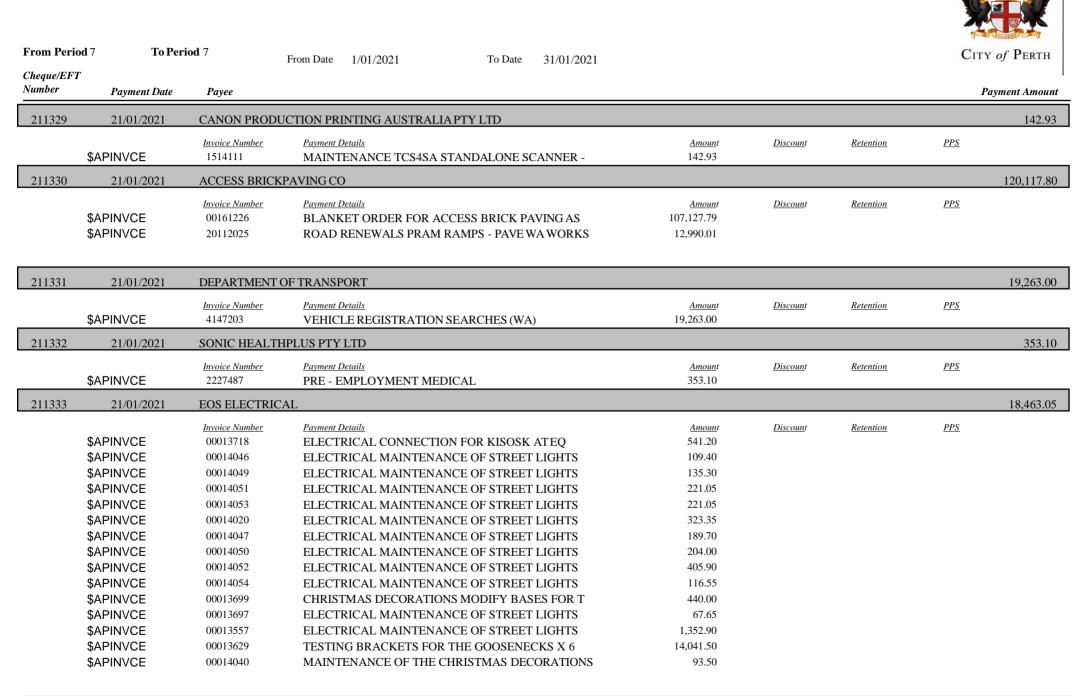












Payment Date

21/01/2021

21/01/2021

\$APINVCE

21/01/2021

21/01/2021

From Period 7

Cheaue/EFT Number

211334

211335

211336

211337

To Period 7

Payee

Invoice Number

Invoice Number

INV-11801

INV-11802

INV-11803

INV-11788

INV-11792

INV-11794

INV-11795

INV-11790

INV-11800

INV-11789

INV-11793

INV-11791

INV-10716

INV-11282

INV-17796

Invoice Number

ALANA HALL

Invoice Number

316

00006157

00006160

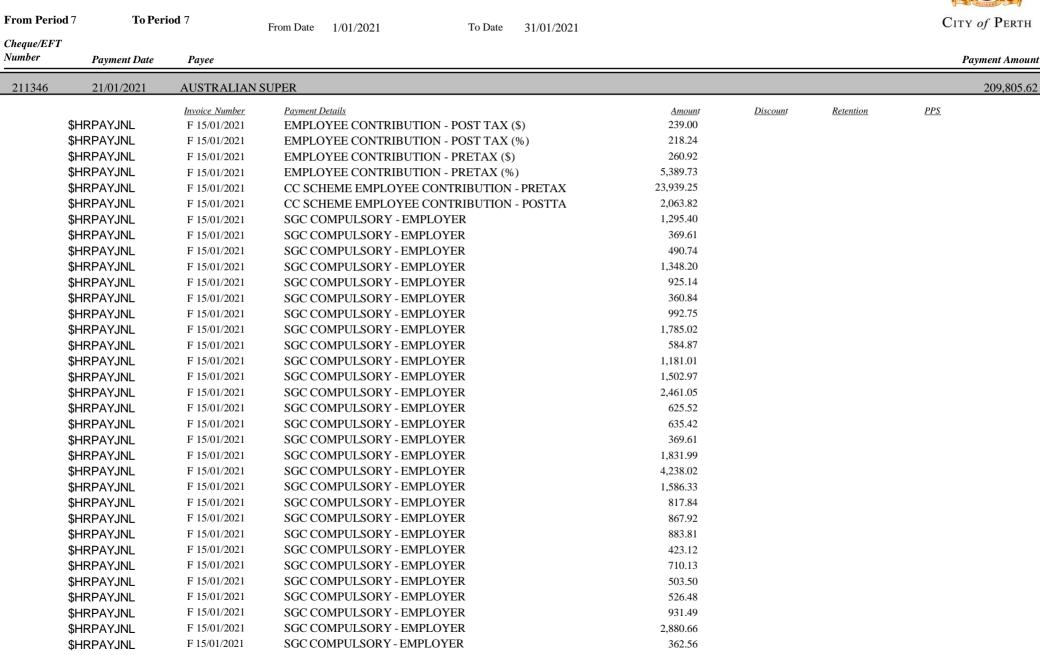
MUNICIPAL FUND





From Perio	riod 7 To Period 7 From Date 1/01/2021 To Date 31/01/2021				Сіт	y of Perth		
Cheque/EFT Number	Payment Date	Payee					1	Payment Amount
211339	21/01/2021	MESSAGENET	PTY LTD					247.32
	\$APINVCE	<u>Invoice Number</u> 1199360	Payment Details ORDER FOR MONTHLY MESSAGENET BILLING FOR	<u>Amount</u> 247.32	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211340	21/01/2021	WINDCAVE PT	Y LTD T/AS PAYMENT EXPRESS AUSTRALIA PTY L					46,977.92
	\$APINVCE	<u>Invoice Number</u> 163252131	Payment Details CARD TRANSACTION FEE 2020-21	<u>Amoun</u> t 46,977.92	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211341	21/01/2021	JAPANESE TRU	JCK & BUS SPARES PTY LTD					93.50
	\$APINVCE	<u>Invoice Number</u> 391328	<u>Payment Details</u> BRAKE BOOSTER FOR LARGE ISUZU RUBBISHTR	<u>Amount</u> 93.50	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211342	21/01/2021	BANG THE TA	BLE PTY LTD					30,250.00
	\$APINVCE	<u>Invoice Number</u> INV-3159	Payment Details ENGAGEMENTHQ LICENCE - YEAR 2 OF 3 1 DEC	<u>Amount</u> 30,250.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211343	21/01/2021	ARUP						11,011.00
	\$APINVCE	<u>Invoice Number</u> 39-202588	<u>Payment Details</u> ROE STREET ENHANCEMENT FUTURE YEAR MODEL	<u>Amount</u> 11,011.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211344	21/01/2021	GAVIN CHARL	ES BURGESS					380.60
	\$APINVCE	<u>Invoice Number</u> 64	Payment Details BATTERY, FLURO, PRINTER CARTRIDGE AND MO	<u>Amount</u> 380.60	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211345	21/01/2021	DATALINE VIS	UAL LINK PTY LTD					753.50
	\$APINVCE	<u>Invoice Number</u> 53441	<u>Payment Details</u> CONTRACT 100385	<u>Amount</u> 753.50	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	

MUNICIPAL FUND





#### **MUNICIPAL FUND**



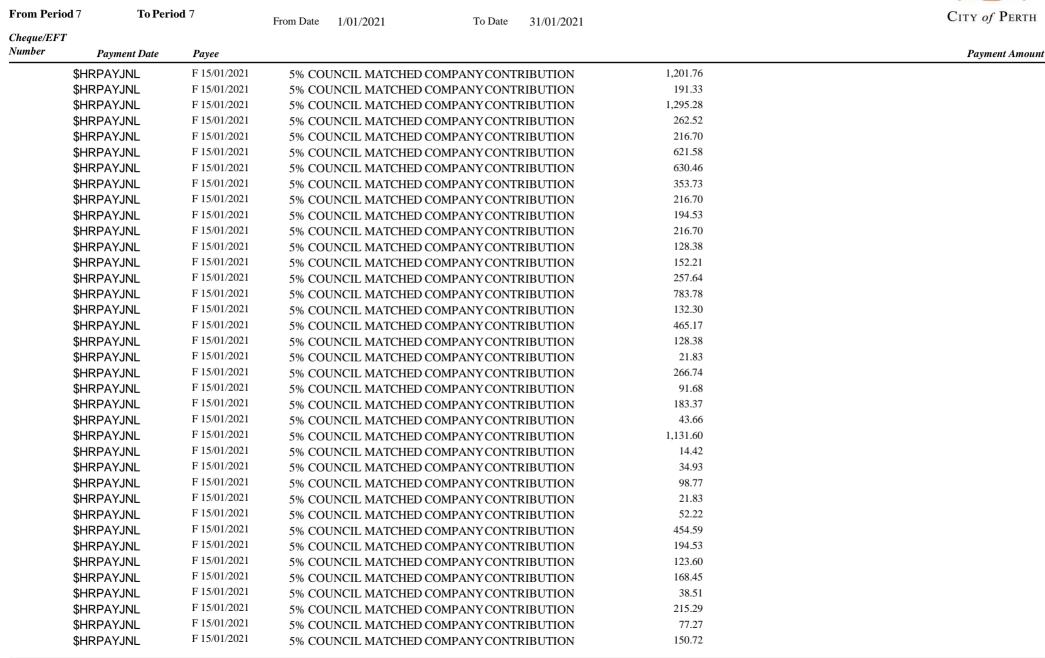
From Period	7 <b>To Per</b>	iod 7	From Date 1/01/2021 To Date	31/01/2021	CITY of PERTH
Cheque/EFT		_			
Number	Payment Date	Payee			Payment Amount
	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	252.99	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	488.78	
9	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	1,128.48	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	981.72	
	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	1,489.19	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	993.75	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	174.68	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	579.18	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	2,493.47	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	423.84	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	133.20	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	771.28	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	286.38	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	583.26	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	389.18	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	133.21	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	1,181.25	
9	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	21.42	
9	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	443.52	
9	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	155.71	
9	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	187.65	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	628.80	
9	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	1,148.90	
9	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	264.13	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	601.23	
9	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	521.67	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	31.42	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	813.74	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	2,839.30	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	560.28	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	1,127.88	
	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	194.95	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	628.83	
\$	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	280.39	
	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	277.35	
	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	1,301.77	
	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	436.60	

#### **MUNICIPAL FUND**



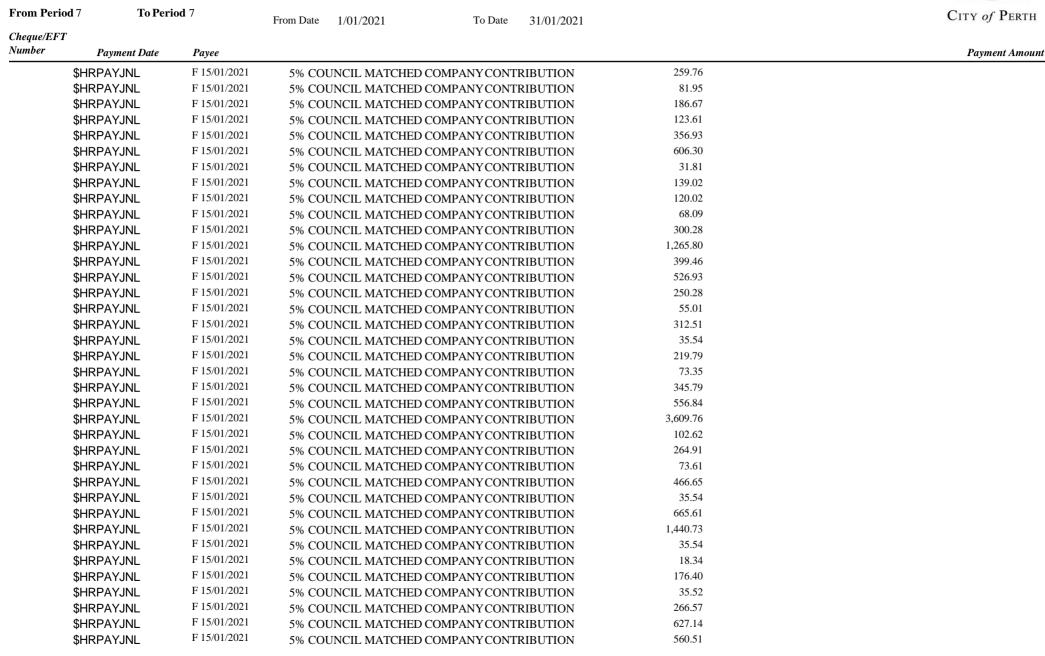
From Period 7	m Period 7 To Period 7		From Date 1/01/2021 To Date 31/01/2021		CITY of PERTH
Cheque/EFT					
Number	Payment Date	Payee			Payment Amount
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	1,562.54	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	228.23	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	1,555.93	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	356.78	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	952.67	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	553.73	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	5,880.48	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	386.10	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	235.41	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	599.00	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	2,791.01	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	1,656.83	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	2,054.17	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	1,383.86	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	106.34	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	34.84	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	3,673.25	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	1,022.01	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	877.91	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	319.80	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	1,042.35	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	347.10	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	437.05	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	67.53	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	304.34	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	67.53	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	863.89	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	1,047.83	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	1,216.72	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	260.44	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	351.44	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	9,941.18	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	1,344.52	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	4,318.24	
\$HI	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	335.16	
\$HI	RPAYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	486.91	
\$HI	RPAYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	194.54	

#### **MUNICIPAL FUND**





#### **MUNICIPAL FUND**





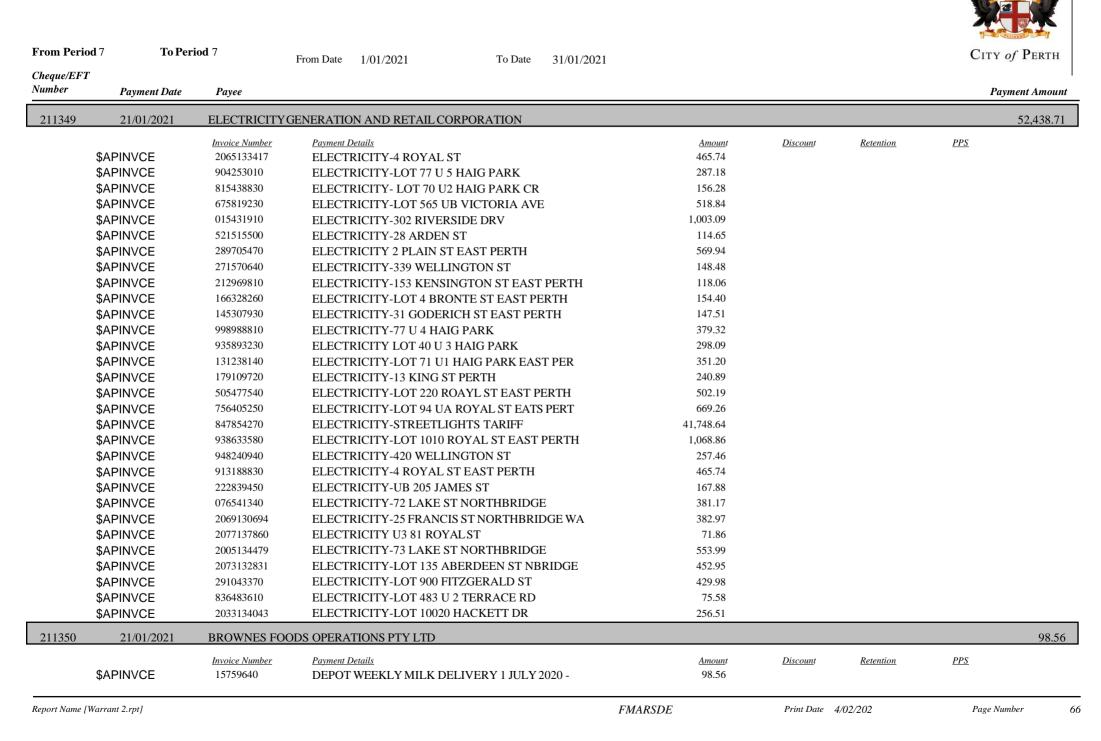
## **MUNICIPAL FUND**

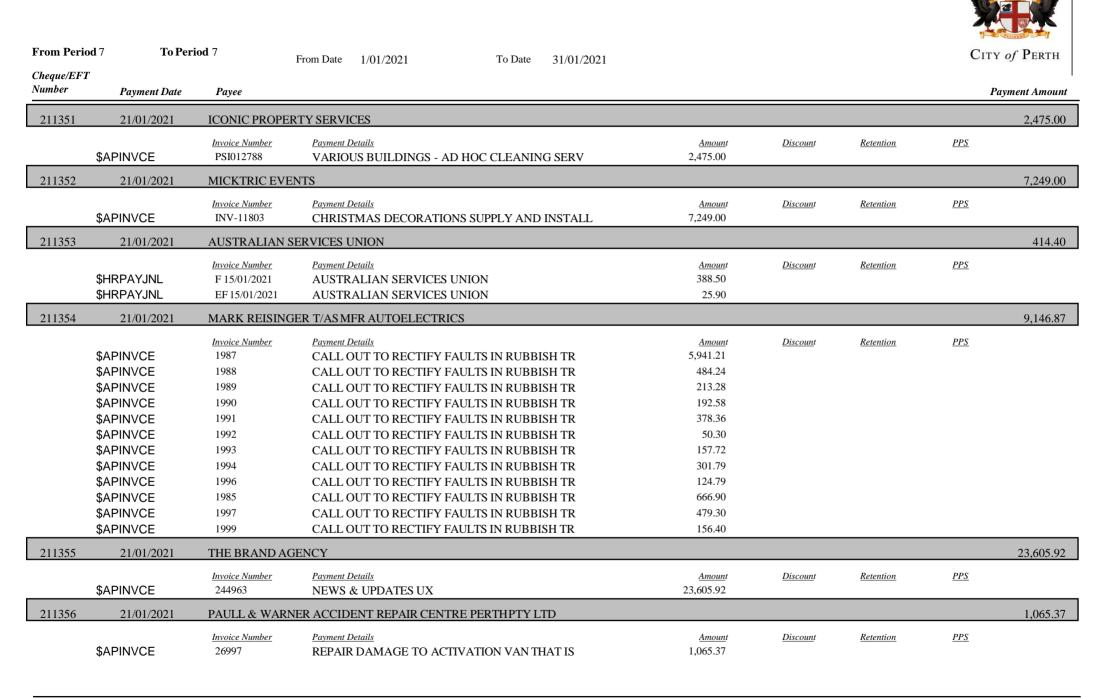


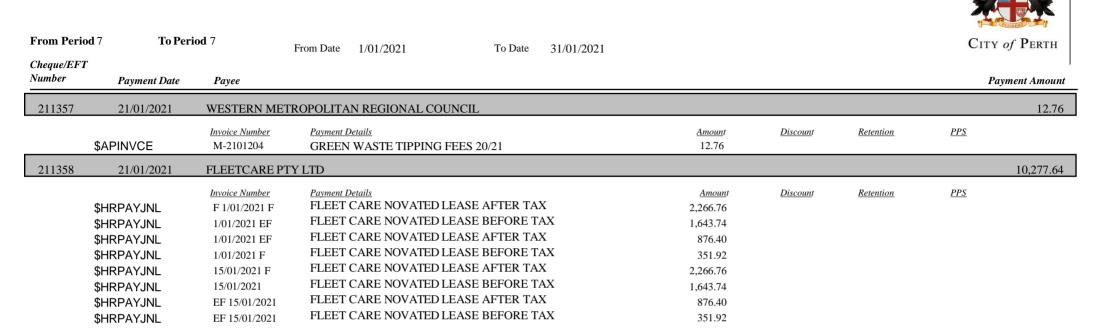
From Period 7	From Period 7 To Period 7		From Date 1/01/2021 To Date 31/01/2021		CITY of PERTH
Cheque/EFT Number Payment Date		Payee			Payment Amoun
\$HRP	AYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	1,465.36	
\$HRP	AYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	35.54	
\$HRP	AYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	35.54	
\$HRP	AYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	456.48	
\$HRP	AYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	194.53	
\$HRP	AYJNL	EF 15/01/2021	EMPLOYEE CONTRIBUTION - PRETAX (%)	1,053.99	
\$HRP	AYJNL	EF 15/01/2021	CC SCHEME EMPLOYEE CONTRIBUTION - PRETAX	3,874.22	
\$HRP	AYJNL	EF 15/01/2021	CC SCHEME EMPLOYEE CONTRIBUTION - POSTTA	1,984.49	
\$HRP	AYJNL	EF 15/01/2021	SGC COMPULSORY - EMPLOYER	280.76	
\$HRP	AYJNL	EF 15/01/2021	SGC COMPULSORY - EMPLOYER	595.38	
\$HRP	AYJNL	EF 15/01/2021	SGC COMPULSORY - EMPLOYER	2,603.11	
\$HRP	AYJNL	EF 15/01/2021	SGC COMPULSORY - EMPLOYER	219.47	
\$HRP	AYJNL	EF 15/01/2021	SGC COMPULSORY - EMPLOYER	2,155.17	
\$HRP	AYJNL	EF 15/01/2021	SGC COMPULSORY - EMPLOYER	753.45	
\$HRP	AYJNL	EF 15/01/2021	SGC COMPULSORY - EMPLOYER	3,002.42	
\$HRP	AYJNL	EF 15/01/2021	SGC COMPULSORY - EMPLOYER	1,762.50	
\$HRP	AYJNL	EF 15/01/2021	SGC COMPULSORY - EMPLOYER	3,366.06	
\$HRP	AYJNL	EF 15/01/2021	SGC COMPULSORY - EMPLOYER	1,028.25	
\$HRP	AYJNL	EF 15/01/2021	SGC COMPULSORY - EMPLOYER	294.87	
\$HRP	AYJNL	EF 15/01/2021	SGC COMPULSORY - EMPLOYER	913.28	
\$HRP	AYJNL	EF 15/01/2021	SGC COMPULSORY - EMPLOYER	1,648.22	
\$HRP	AYJNL	EF 15/01/2021	SGC COMPULSORY - EMPLOYER	7,885.36	
\$HRP	AYJNL	EF 15/01/2021	SGC COMPULSORY - EMPLOYER	3,257.93	
\$HRP	AYJNL	EF 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	815.10	
\$HRP	AYJNL	EF 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	212.12	
\$HRP	AYJNL	EF 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	313.36	
\$HRP	AYJNL	EF 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	541.18	
\$HRP	AYJNL	EF 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	423.75	
\$HRP	AYJNL	EF 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	248.48	
\$HRP	AYJNL	EF 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	319.84	
\$HRP	AYJNL	EF 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	925.35	
\$HRP	AYJNL	EF 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	1,415.30	
	AYJNL	EF 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	155.20	
	AYJNL	EF 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	877.77	
	AYJNL	EF 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	555.60	
	AYJNL	F 15/01/2021	CC SCHEME EMPLOYEE CONTRIBUTION - PRETAX	150.63	
	AYJNL	F 15/01/2021	CC SCHEME EMPLOYEE CONTRIBUTION - POSTTA	10.60	

Payment Details by Invoice         From Period 7       To Period 7			MUNICIPAL FUND				N.	
From Perio	od / To Per	iod /	From Date 1/01/2021 To Date 31/01/2021				Сіту	of Perth
Cheque/EF1 Number	Payment Date	Payee					Pa	yment Amount
	<b>\$HRPAYJNL</b> F 15/01/2021		SGC COMPULSORY - EMPLOYER	148.93				
<b>\$HRPAYJNL</b> F 15/01/2021		F 15/01/2021	SGC COMPULSORY - EMPLOYER	304.08				
	<b>\$HRPAYJNL</b> F 15/01/2021		SGC COMPULSORY - EMPLOYER	25.18				
	\$HRPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	385.12				
	\$HRPAYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	160.05				
	\$HRPAYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	13.25				
211347	21/01/2021	MCLEODS BA	RRISTERS AND SOLICITORS					131.32
	\$APINVCE	<u>Invoice Number</u> 116938	Payment Details REDEVELOPMENT OF FORREST CHASE WALKWAYS	<u>Amoun</u> t 131.32	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211348	21/01/2021	CPG RESEAR	CH & ADVISORYPTY LTD					3,391.67
	\$APINVCE 00004047		Payment Details CPG ADVISORYSERVICES	<u>Amoun</u> t 3,391.67	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	

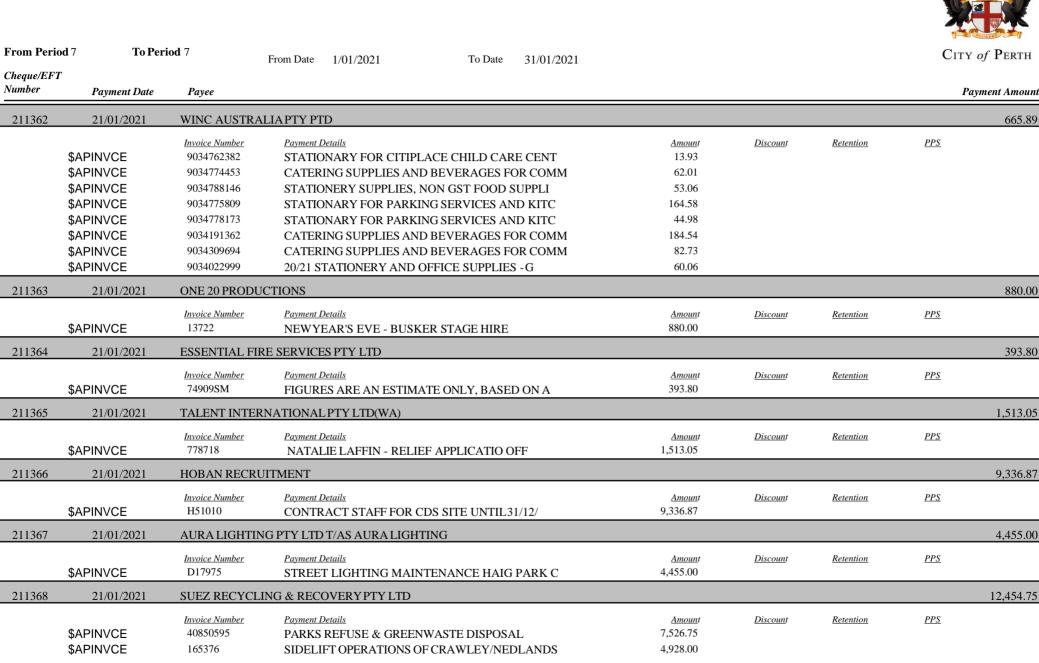
**MUNICIPAL FUND** 







211359	21/01/2021	SONTEC INTEG	RATED SYSTEMS					1,375.00
	\$APINVCE	<u>Invoice Number</u> 17508	<u>Payment Details</u> SUPPLY 100 X ACCESS CARDS - QUOTE 7521 -	<u>Amoun</u> t 1,375.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211360	21/01/2021	ALLMAKES PTY	AKES PTY LTD T/AS BRANDWORX AUSTRALIA					
	\$APINVCE	<u>Invoice Number</u> 729665	<u>Payment Details</u> BRANDWORKX 20/21	<u>Amoun</u> t 298.52	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211361	\$APINVCE 21/01/2021	729667 WARP TRAINING	BRANDWORKX 20/21 G AUSTRALIA PTY LTD	199.01				60.00
	\$APINVCE	<u>Invoice Number</u> 3102	Payment Details REPLACEMENT OF WHITE CARD AND BASIC WORK	<u>Amount</u> 60.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	



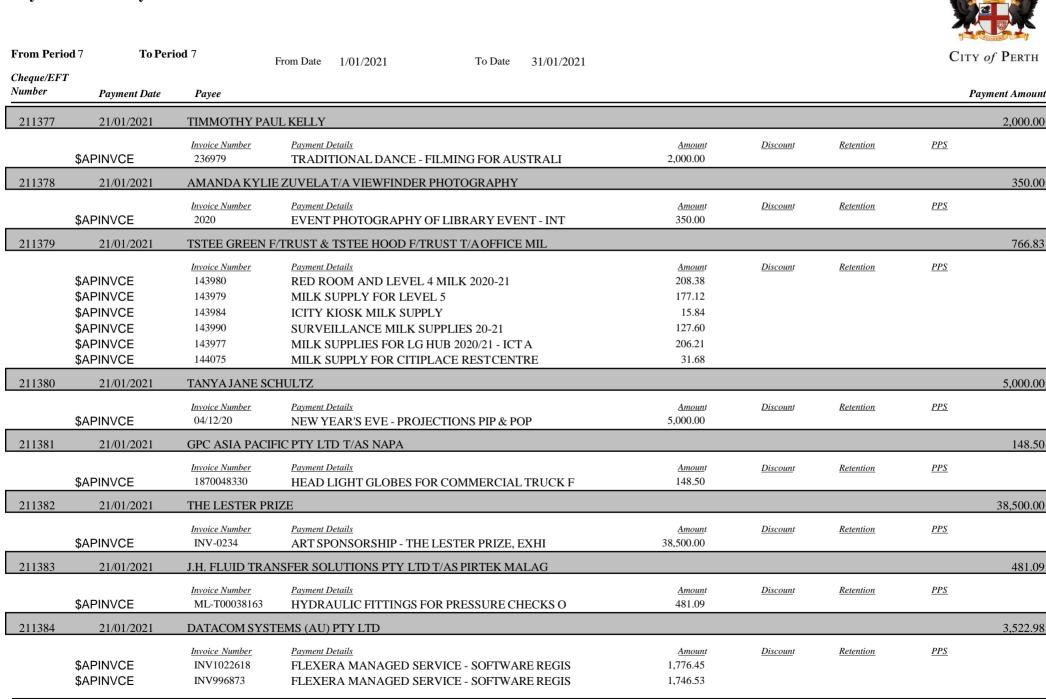
\_\_\_\_

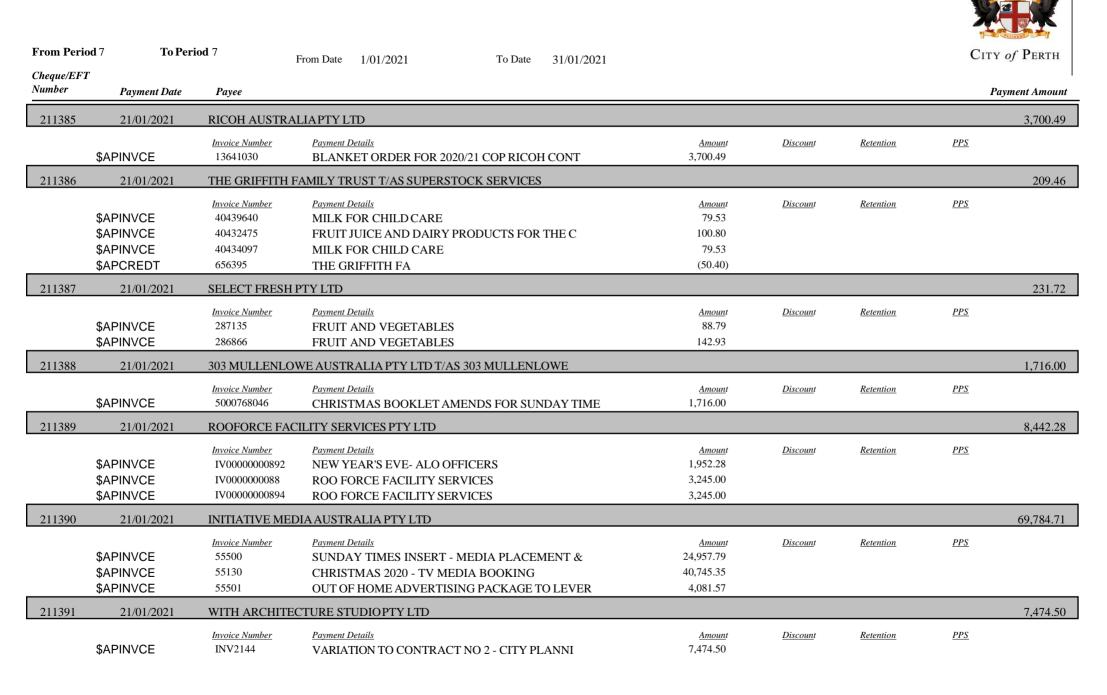
- - - -

**MUNICIPAL FUND** 



From Period 7	7 <b>To Perio</b>	od 7	From Date 1/01/2021 To Date	31/01/2021				CITY O	f Perth
Cheque/EFT Number	Payment Date	Payee						Payn	ent Amount
211369	21/01/2021	ENVIRO INFRAS	TRUCTURE PTY LTD						9,732.37
	APINVCE APINVCE	<u>Invoice Number</u> 6610 6609	<u>Payment Details</u> SUPPLY OF 11 BOLLARDS STREET LIGHTMAINTENANCE REPAIR 3 X		<u>Amount</u> 6,617.25 3,115.12	Discount	<u>Retention</u>	<u>PPS</u>	
211370	21/01/2021	CORPORATE GO	VERNANCE RISK PTY LTD						5,500.00
\$	APINVCE	<u>Invoice Number</u> IV00002424	Payment Details MONTHLY HOSTING FEES FOR CORPORATI	EGOVER	<u>Amount</u> 5,500.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211371	21/01/2021	INLOGIK PTY LI	MITED						436.29
\$	APINVCE	<u>Invoice Number</u> IN000046844	Payment Details PROMASTER CREDIT CARD TRANSACTION	MANAGE	<u>Amoun</u> t 436.29	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211372	21/01/2021	DRY CLEANING	EXPRESS PTY LTD T/AS DRYCLEAN & LAUNE	DRY					60.50
	APINVCE APINVCE	<u>Invoice Number</u> 2043 2042	Payment Details DRY CLEANING FOR PARKING INFORMATIC DRY CLEANING EXPRESS : COP CATERING		<u>Amount</u> 23.10 37.40	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211373	21/01/2021	AUSTRALIAN PA	ARKING AND REVENUE CONTROL PTY LTD						7,603.20
\$	APINVCE	<u>Invoice Number</u> INV-00057878	<u>Payment Details</u> PDA ENFORCEMENT SYSTEM HOSTING AN	D LICEN	<u>Amoun</u> t 7,603.20	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211374	21/01/2021	CHEVRON AUST	RALIA DOWNSTREAM FUELS PTY LTD						15,684.08
\$	APINVCE	Invoice Number ASIP1604440	Payment Details DEPOT FUEL	1	<u>Amoun</u> t 5,684.08	<u>Discount</u>	<u>Retention</u>	<u>PPS</u>	
211375	21/01/2021	ABSTRACT INVI	ESTMENTS (WA)PTY LTD T/AS SMOKE AND MI	RR					22,025.00
	APINVCE APINVCE	<u>Invoice Number</u> INV-30608 INV-30607	<u>Payment Details</u> NATIVITY - AUDIO VISUAL HIRE CHRISTMAS CONCERTS- AUDIO HIRE		<u>Amount</u> 9,645.00 2,380.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211376	21/01/2021	SHARON MARE	EGREGORY						200.00
\$	APINVCE	<u>Invoice Number</u> 21-170	<u>Payment Details</u> TRANSLATION FOR MOORDITJ BRIDYAS - F	INAL	<u>Amount</u> 200.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	



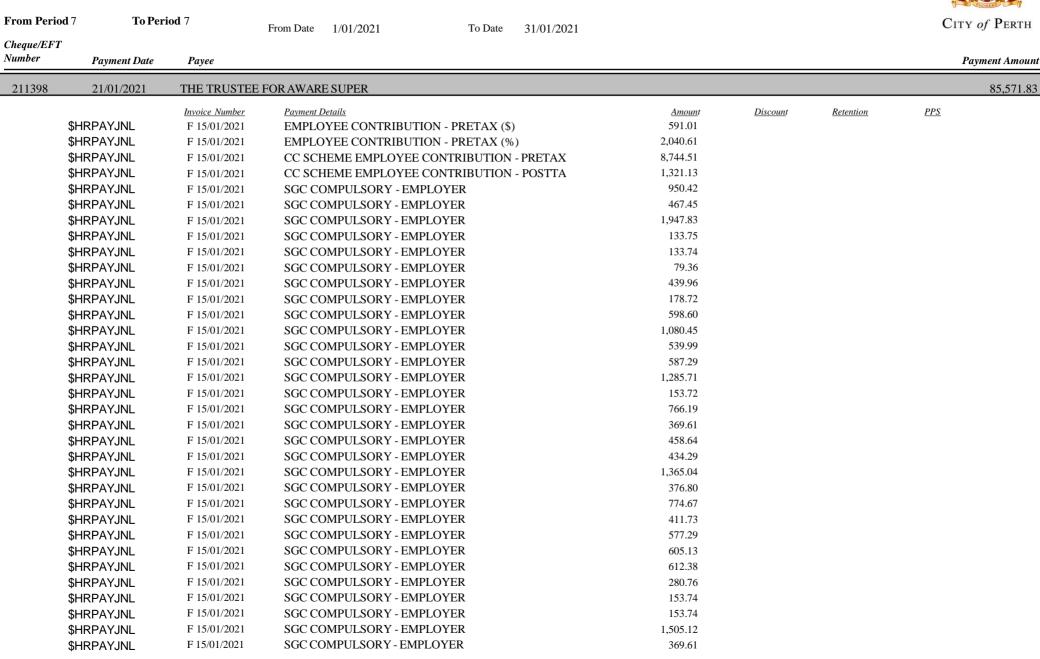


**MUNICIPAL FUND** 



From Period 7	7 <b>To Per</b>	Period 7         From Date         1/01/2021         To Date         31/01/2021		Сіту	of Perth				
Cheque/EFT Number	Payment Date	Payee						P	ayment Amount
211392	21/01/2021	GPC ASIA PACI	PC ASIA PACIFIC PTY LTD T/AS COVS						
\$	SAPINVCE	<u>Invoice Number</u> 1640258344	<u>Payment Details</u> SUPPLY OF 2 X 20LTR LANOT	TEC TIMBER SEAL	<u>Amoun</u> t 660.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211393	21/01/2021	DENSFORD CIV	VIL PTY LTD						415,610.77
\$	SAPINVCE	<u>Invoice Number</u> 13633	<u>Payment Details</u> WELLINGTON SQUARE ENHA	ANCEMENT PROJECT -	<u>Amoun</u> t 415,610.77	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211394	21/01/2021	HTR ELECTRIC	TR ELECTRICAL AND INSPECTION SERVICES PTY LTD						
\$	SAPINVCE	<u>Invoice Number</u> INV0008	<u>Payment Details</u> NEW YEAR'S EVE-ELECTRICA	AL EQUIPMENT HIRE	<u>Amount</u> 5,461.50	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211395	21/01/2021	THE TRUSTEE	FOR THE QUITO PTY LTD T/AS BE	ENARA NURSERIE					1,138.50
\$	SAPINVCE	<u>Invoice Number</u> 266453	<u>Payment Details</u> TREE PROCUREMENT - HAY S	ST AND IRWIN ST	<u>Amount</u> 1,138.50	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211396	21/01/2021	EQUILIBRIUM	INTERACTIVE PTY LTD T/ASEQU	JILIBRIUM INTER					5,456.00
\$	APINVCE	<u>Invoice Number</u> 8540	<u>Payment Details</u> SEO JANUARY -EQU		<u>Amount</u> 5,456.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211397	21/01/2021	LOUISE MICHE	ELLE COGHILL						900.00
\$	SAPINVCE	<u>Invoice Number</u> 20210105-1	<u>Payment Details</u> NEW YEARS EVE EVENT PHO	DTOGRAPHY	<u>Amount</u> 900.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	

**MUNICIPAL FUND** 





\$HRPAYJNL

**Payment Date** 

To Period 7

Payee

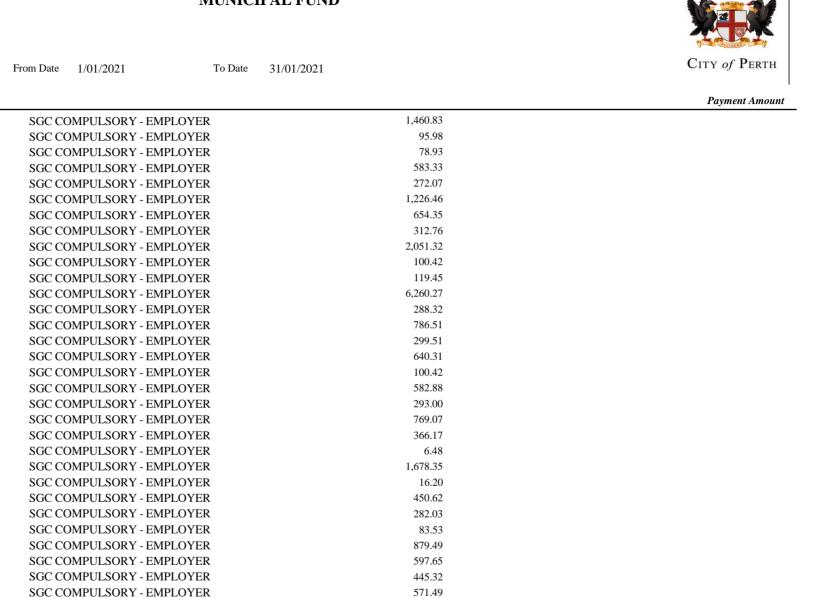
F 15/01/2021

SGC COMPULSORY - EMPLOYER

From Period 7

Cheque/EFT Number

#### **MUNICIPAL FUND**



1.496.75

192.45

1,001.16

917.72

562.95

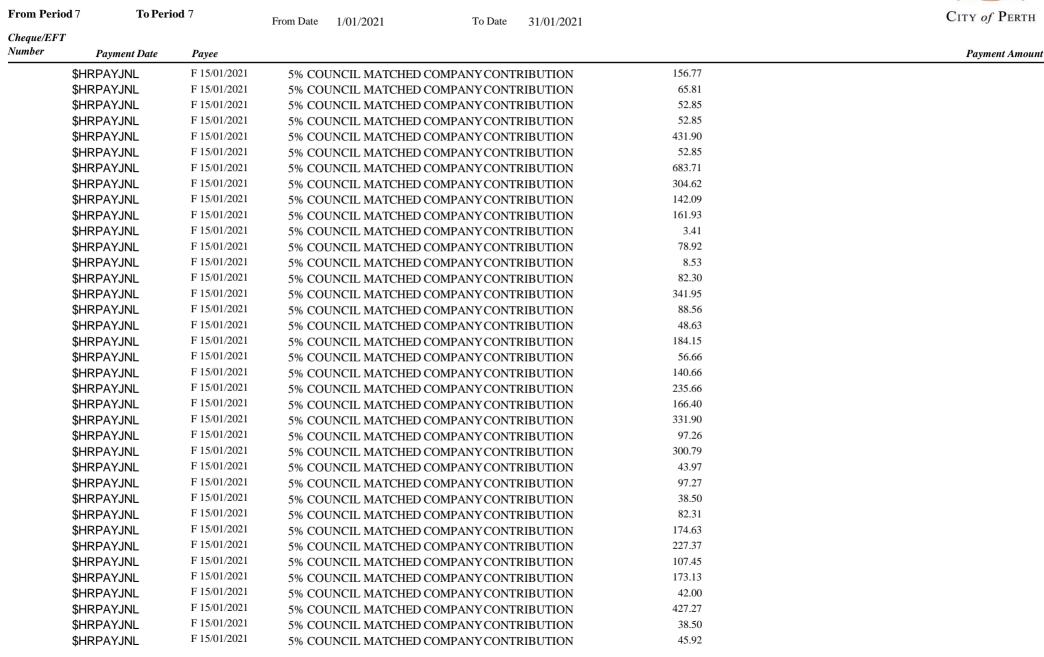
367.08

#### MUNICIPAL FUND



	rom Period 7 To Period 7		From Date 1/01/2021 To Date 31/01/2021		CITY of PERTH
Cheque/EFT					
Number	Payment Date	Payee			Payment Amount
\$HR	PAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	486.49	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	472.12	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	419.23	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	179.43	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	104.73	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	868.15	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	293.76	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	419.95	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	73.15	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	1,605.30	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	388.10	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	73.15	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	905.82	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	691.41	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	73.15	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	73.15	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	73.15	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	73.15	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	832.97	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	31.73	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	66.63	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	878.44	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	66.63	
\$HR	RPAYJNL	F 15/01/2021	SGC COMPULSORY - EMPLOYER	66.63	
\$HR	RPAYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	41.77	
\$HR	RPAYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	41.77	
	RPAYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	94.07	
\$HR	RPAYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	41.77	
\$HR	RPAYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	292.38	
\$HR	RPAYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	216.70	
\$HR	RPAYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	228.58	
\$HR	RPAYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	167.49	
	RPAYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	422.06	
\$HR	RPAYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	379.93	
\$HR	RPAYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	147.06	
\$HR	RPAYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	477.05	
\$HR	RPAYJNL	F 15/01/2021	5% COUNCIL MATCHED COMPANY CONTRIBUTION	241.39	

#### **MUNICIPAL FUND**





\$HRPAYJNL

\$APINVCE

\$HRPAYJNL

\$HRPAYJNL

\$HRPAYJNL

21/01/2021

21/01/2021

F 15/01/2021

F 15/01/2021

F 15/01/2021

SGC COMPULSORY - EMPLOYER

SGC COMPULSORY - EMPLOYER

SGC COMPULSORY - EMPLOYER

**Payment Date** 

To Period 7

From Period 7

Cheaue/EFT Number

#### MUNICIPAL FUND



211399

211400

298.15

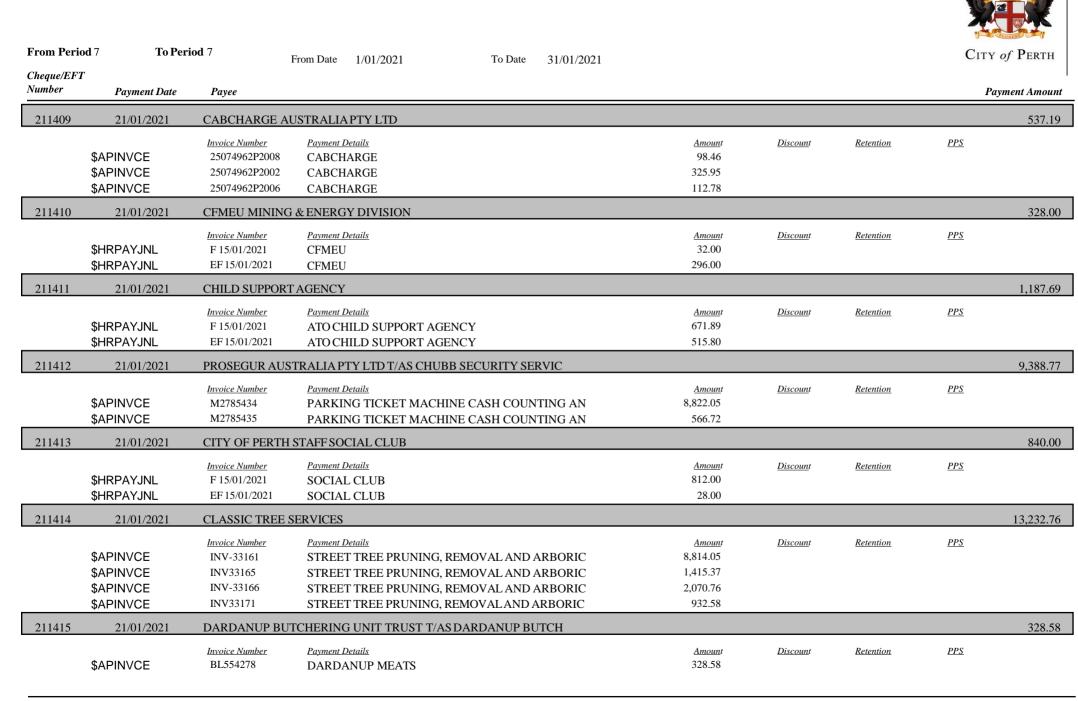
289.39

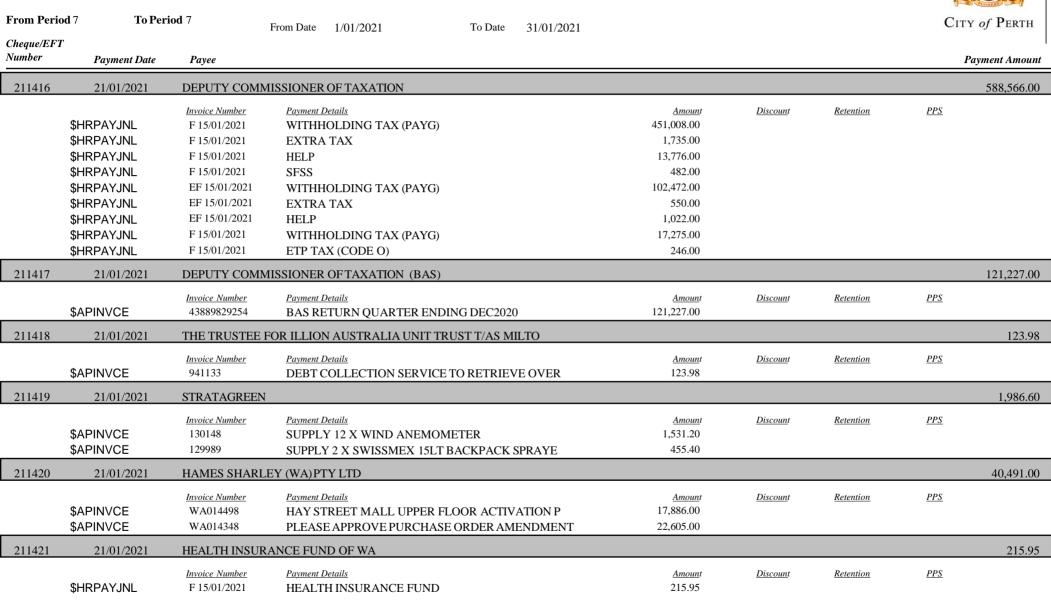
289.38

**MUNICIPAL FUND** 

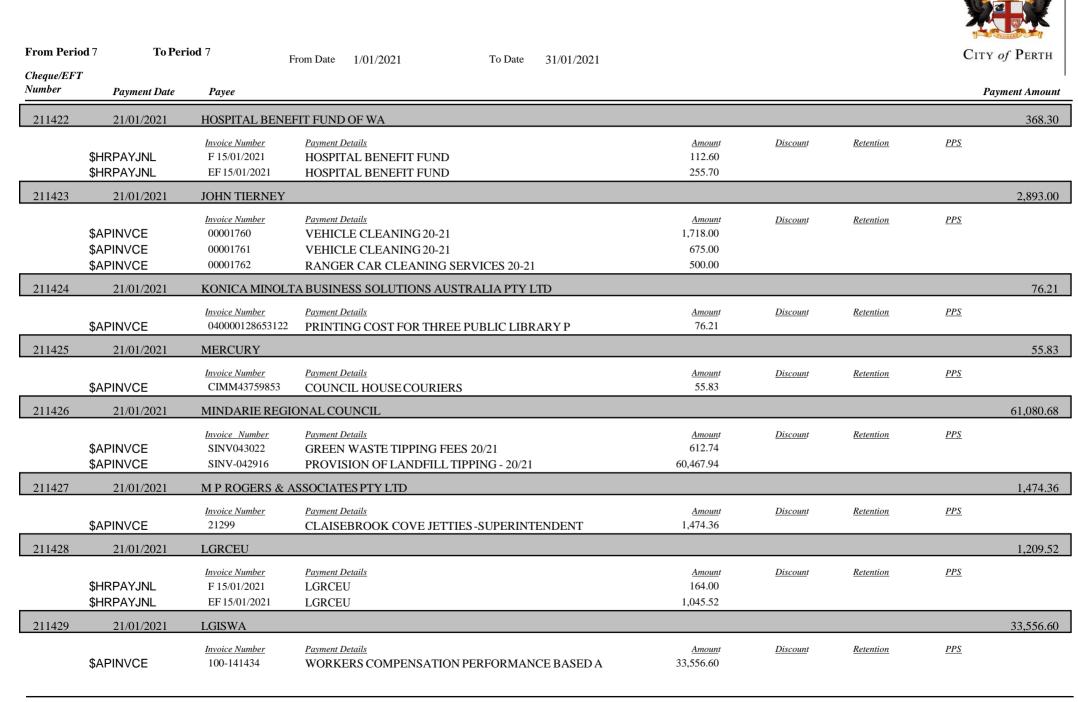


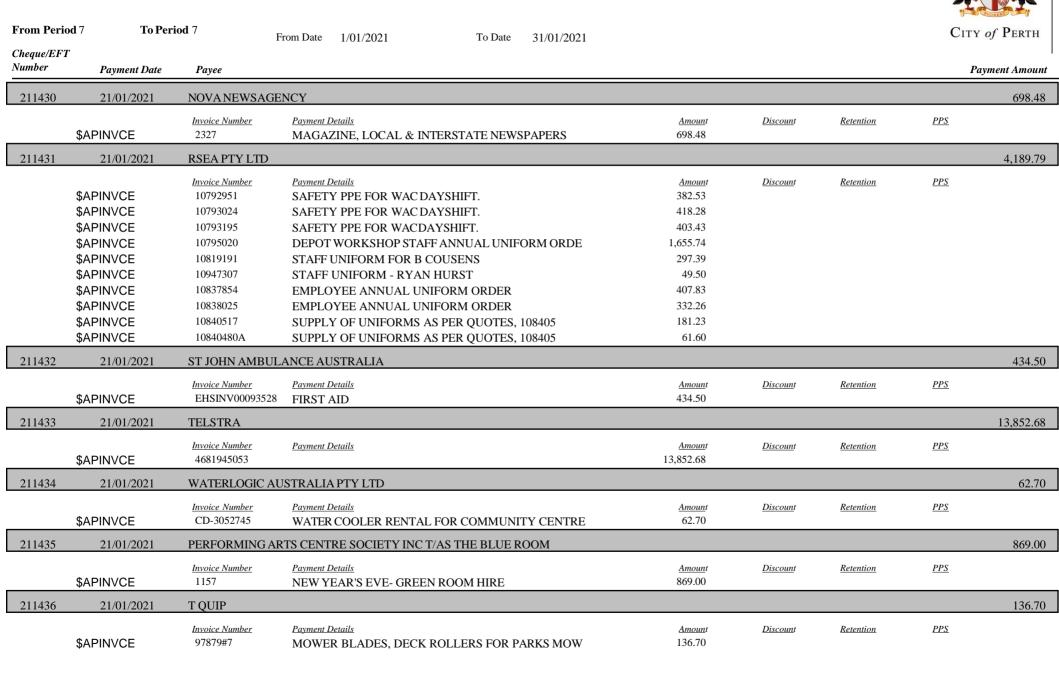
From Period	d7 To Per	iod 7	From Date 1/01/2021	To Date 31/01/202	21			Сіт	Y of PERTH
Cheque/EFT Number	Payment Date	Payee							Payment Amount
211401	21/01/2021	JOSHUA JOHNS	TONE T/A GRANDSTAND AG	BENCY					8,525.00
	\$APINVCE	<u>Invoice Number</u> INV1706	<u>Payment Details</u> NEW YEAR'S EVE- GRAN	IDSTAND AGENCY PERFOR	<u>Amount</u> 8,525.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211402	21/01/2021	THE TRUSTEE I	IE TRUSTEE FOR H & M FAMILY TRUST T/AS QUAY PERTH						6,060.40
	\$APINVCE	<u>Invoice Number</u> 3061A	<u>Payment Details</u> AUSTRALIA DAY FESTIV	AL STAKEHOLDER LAUNC	<u>Amount</u> 6,060.40	<u>Discount</u>	<u>Retention</u>	<u>PPS</u>	
211403	21/01/2021	DELLA RAE MC	ORRISON						8,500.00
	\$APINVCE	<u>Invoice Number</u> 317	<u>Payment Details</u> CULTURAL CONCERT CU	URATION AND PERFORMER	<u>Amount</u> S 8,500.00	<u>Discount</u>	<u>Retention</u>	<u>PPS</u>	
211404	21/01/2021	BLUE COLLAR	BLUE COLLAR PEOPLE						19,428.18
	\$APINVCE \$APINVCE \$APINVCE	<u>Invoice Number</u> 00149714 00149758 00149716	<u>Payment Details</u> LABOUR HIRE NIGHTSH LABOUR HIRE NIGHTSH SUPPLY OF CARPENTER'		<u>Amount</u> 8,387.04 9,362.10 1,679.04	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211405	21/01/2021	BOFFINS BOOK	SHOP PTY LTD						404.82
	\$APINVCE	<u>Invoice Number</u> INV0144286	<u>Payment Details</u> LIBRARY STOCK - ASSOI	RTED JUNIOR BOOKS	<u>Amount</u> 404.82	<u>Discount</u>	<u>Retention</u>	<u>PPS</u>	
211406	21/01/2021	BG & E PTY LTI	)						3,520.00
	\$APINVCE	<u>Invoice Number</u> A01000015299	Payment Details ROE STREET STRUCTUR	AL CONSULTANCY - RFQ	<u>Amount</u> 3,520.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211407	21/01/2021	BUILDING & CO	ONSTRUCTION INDUSTRY T	RAININ					22,030.67
	\$APINVCE	<u>Invoice Number</u> 02122020	<u>Payment Details</u> BCITF DEC 2020 LESS AG	JENCY FEES	<u>Amount</u> 22,030.67	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211408	21/01/2021	BUNNINGS BUI	ILDING SUPPLIES P/L						106.80
	\$APINVCE	<u>Invoice Number</u> 2404/01360030	<u>Payment Details</u> SUPPLY OF 10 X 20 KG B	AGS OF CREAM CEM	<u>Amount</u> 106.80	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	



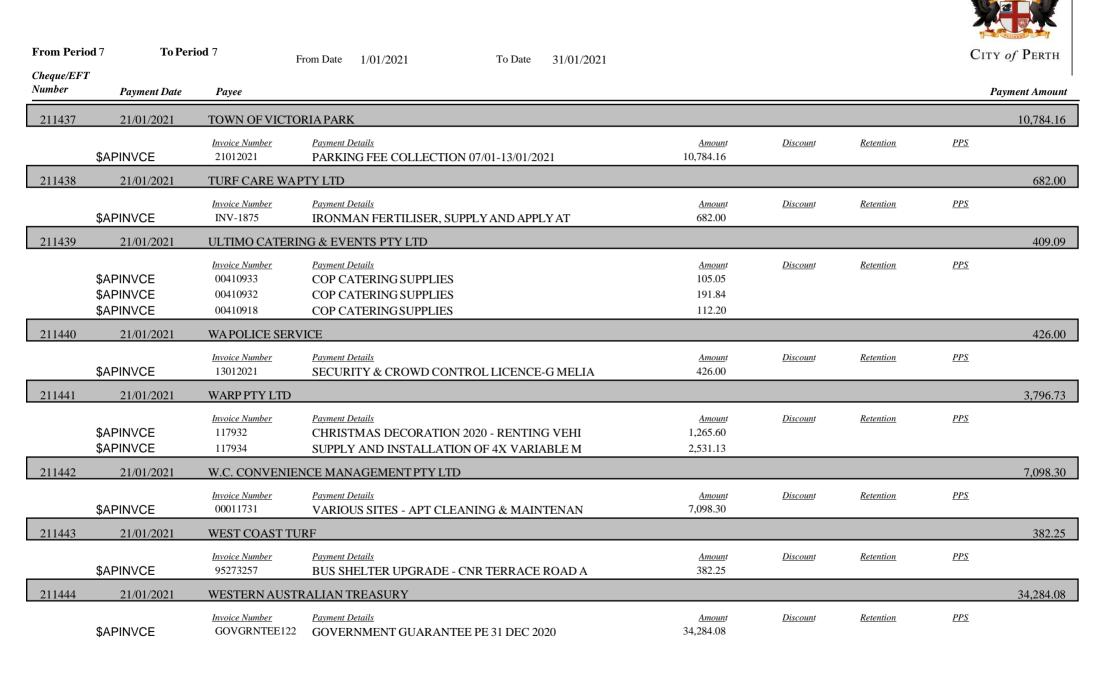


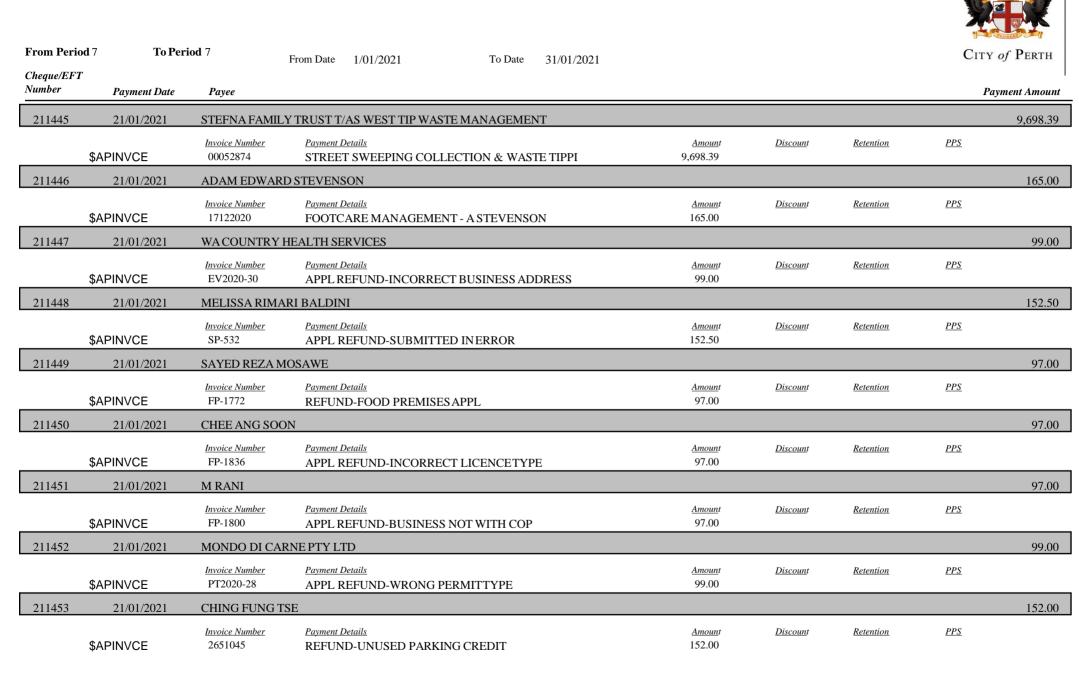


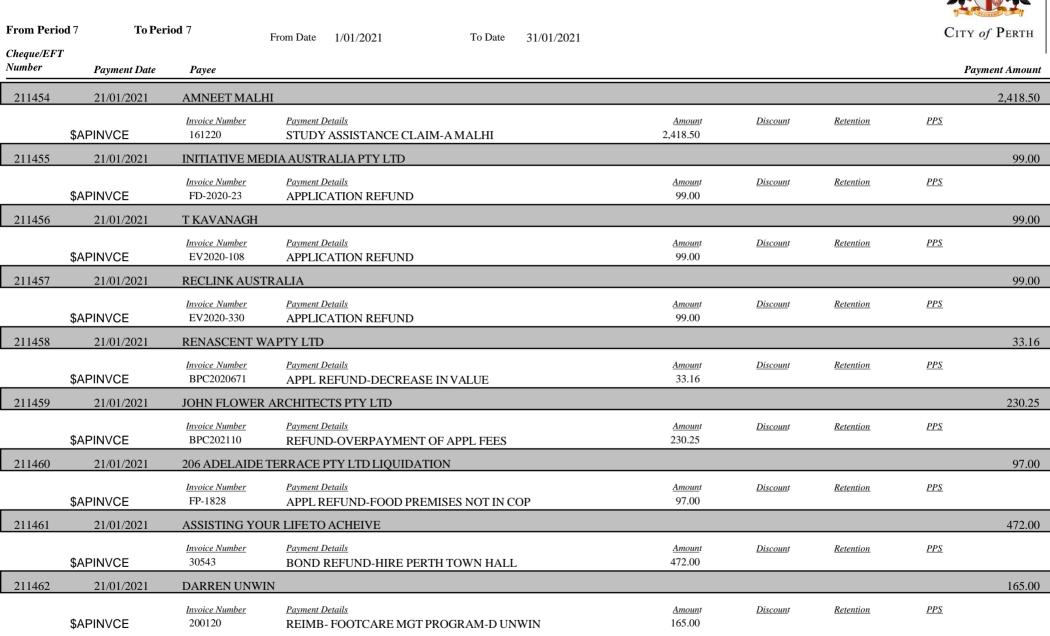




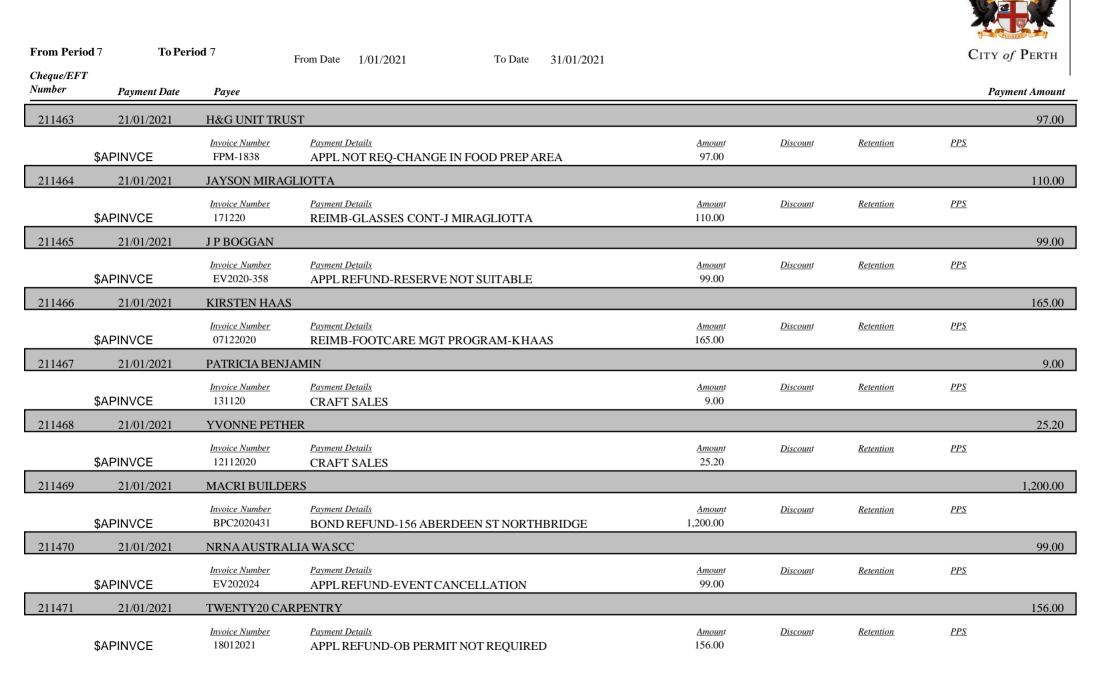


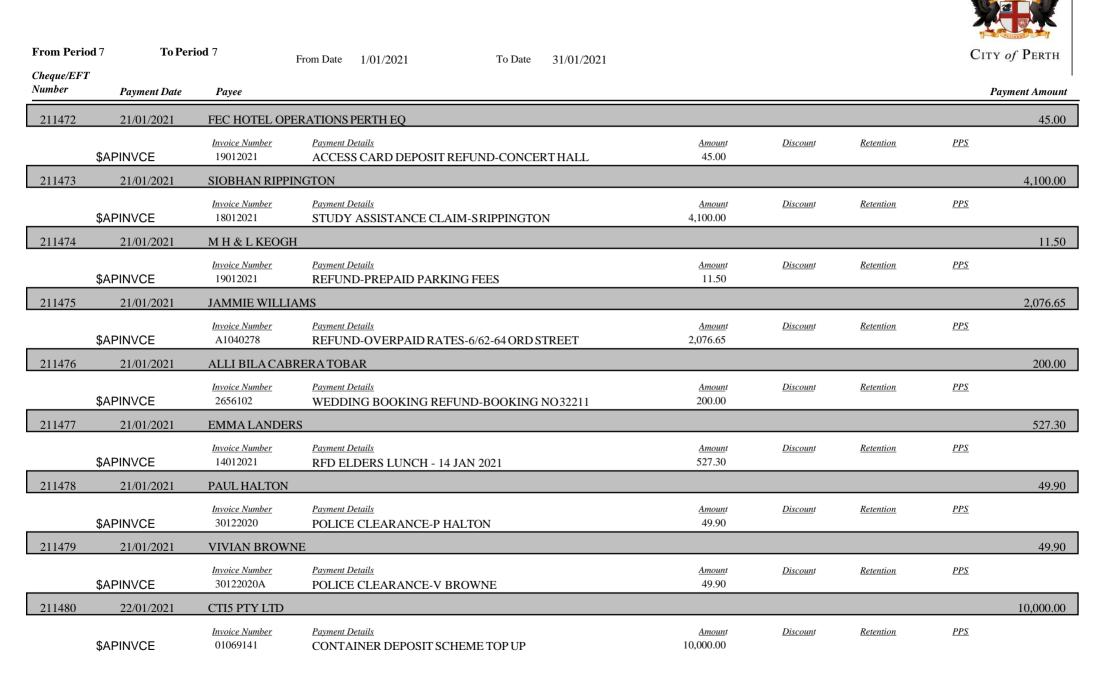


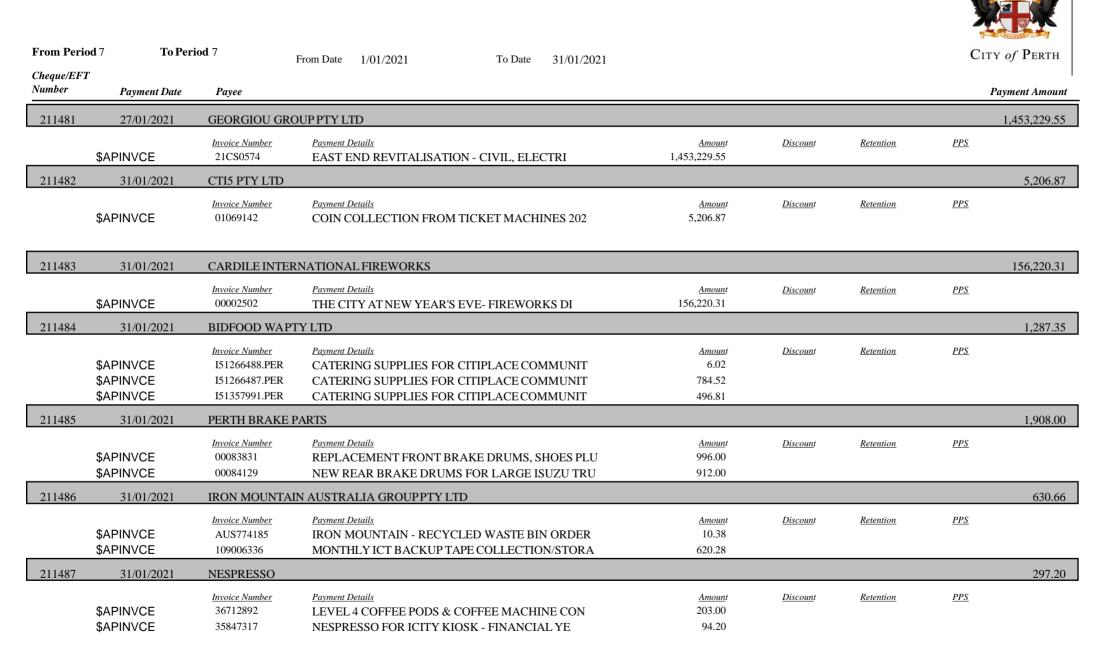




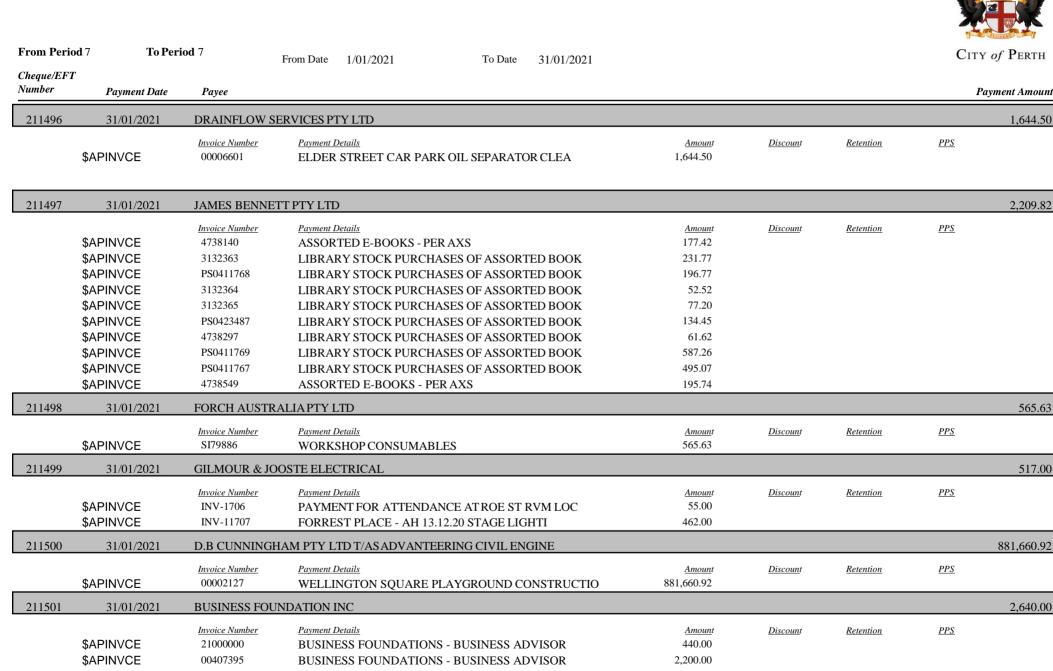


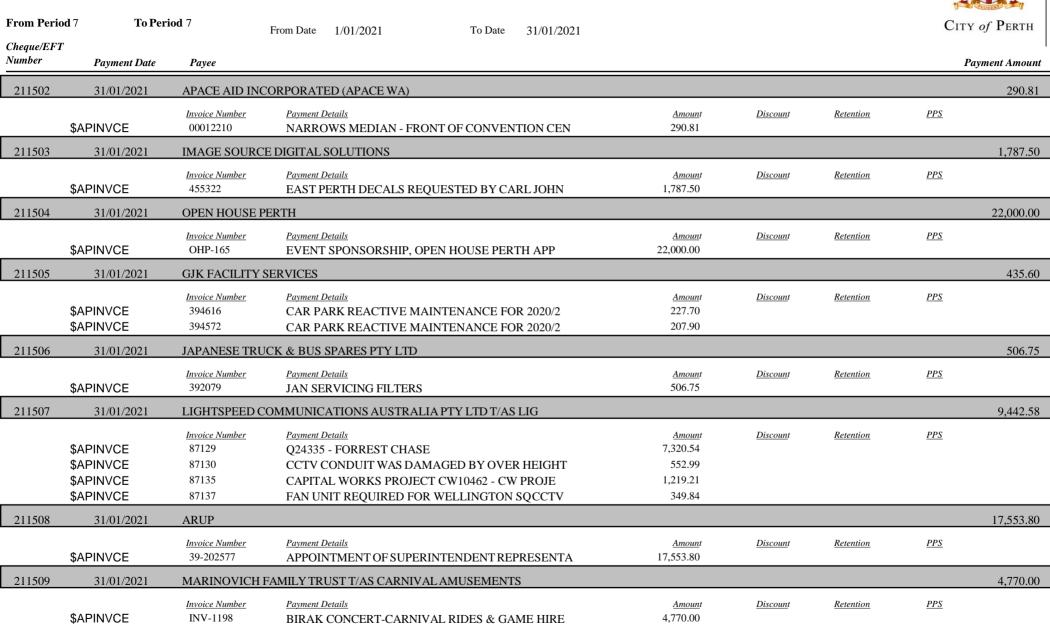




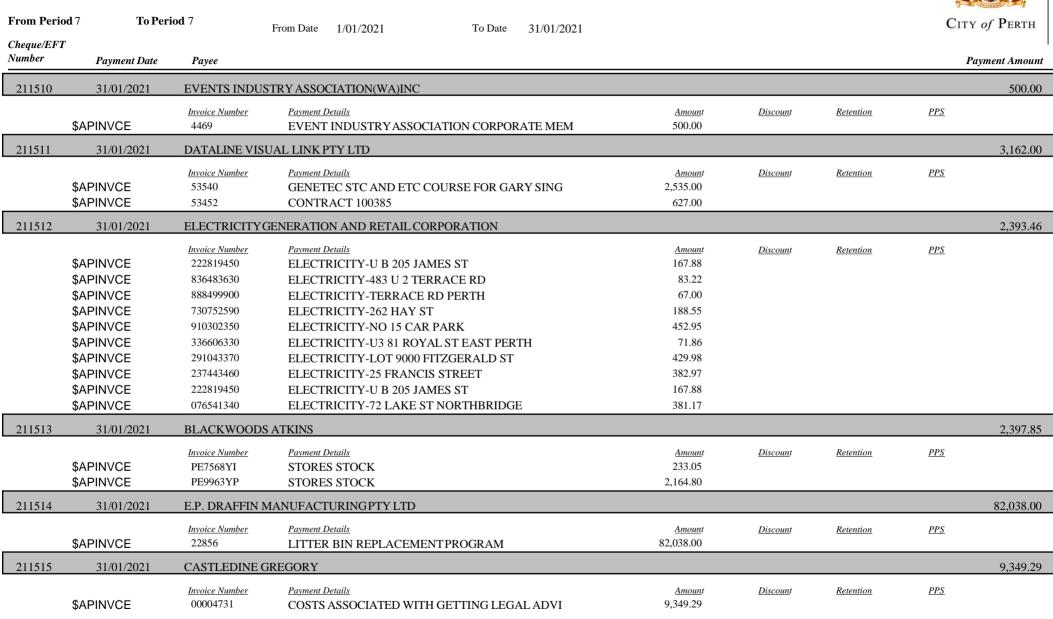






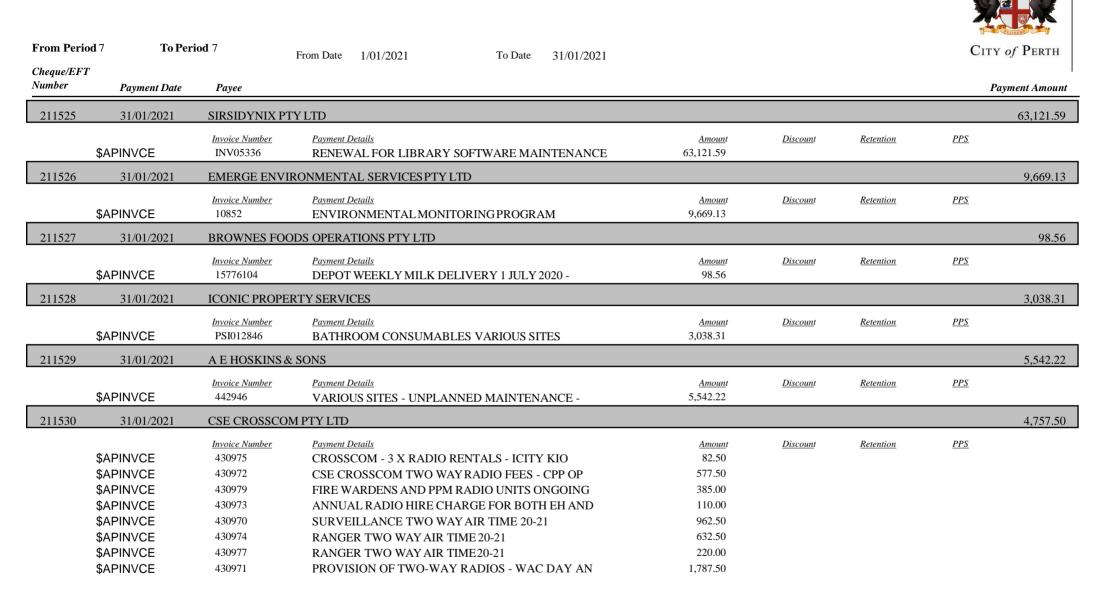




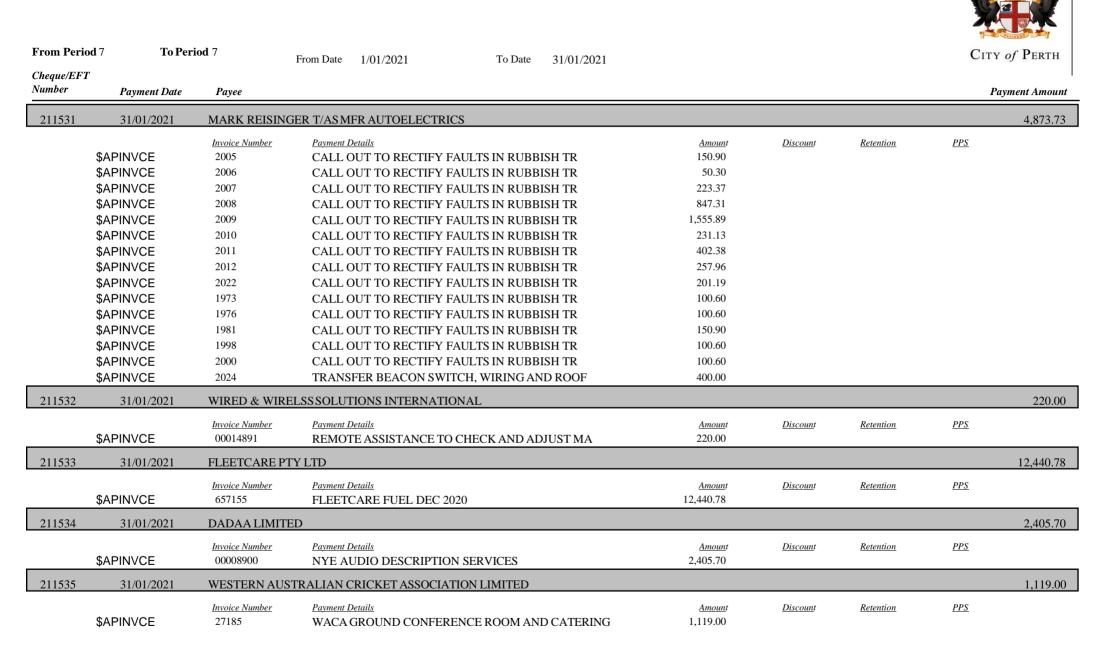








**MUNICIPAL FUND** 

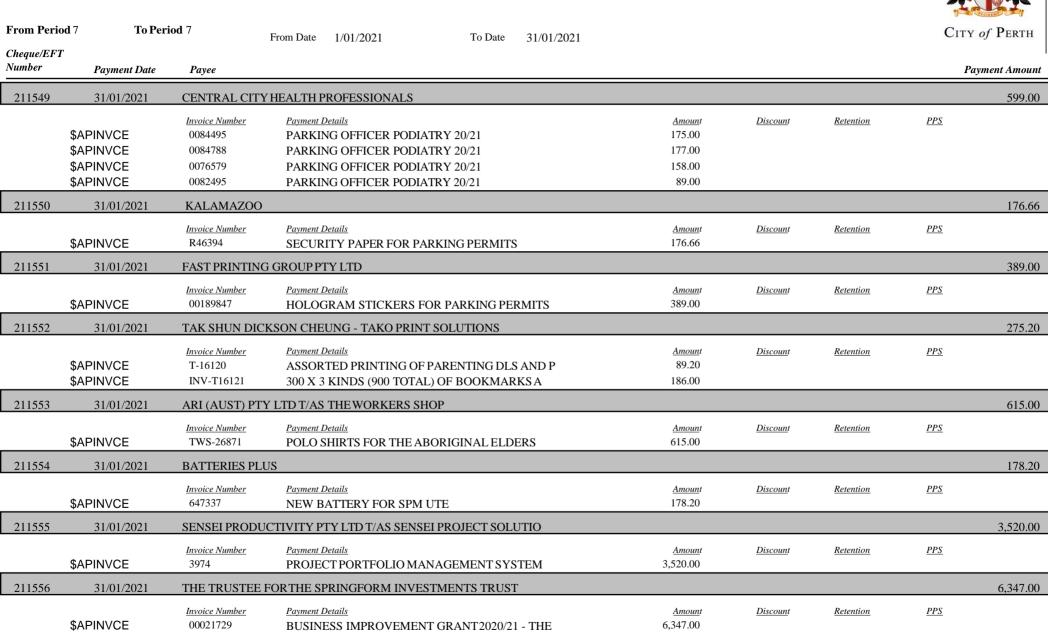




From Period 7 To Period 7		iod 7	From Date 1/01/2021 To Date 31/01/2021				CIT	Y of PERTH	
Cheque/EFT Number	Payment Date	Danaa					7	Payment Amount	
	Fayment Date	Payee						aymeni Amouni	
211536	31/01/2021	THE TRUSTEE	HE TRUSTEE FOR THE SWIFT FLOW UNIT TRUST						
		Invoice Number	Payment Details	<u>Amoun</u> t	<u>Discount</u>	<u>Retention</u>	PPS		
	\$APINVCE	11042	CONTAINER DEPOSIT SCHEME - SUPPLY AND	1,442.76					
	\$APINVCE	11038	SUPPLY & INSTALL ONE ADJUSTABLE LOCKOUT	578.72					
	\$APINVCE	11049	MIST FAN ADDITION. WATER LINE PROTECTION	519.20					
	\$APINVCE	10791	TATTERSALLS BOWLING CLUB - RELOCATE TAP	854.32					
211537	31/01/2021	EXECUTIVE RI	ISK SOLUTIONS(AUSTRALIA)PTY LTD					1,922.25	
		Invoice Number	Payment Details	<u>Amount</u>	Discount	<u>Retention</u>	PPS		
	\$APINVCE	8256	FLOOR WARDEN 2020	1,922.25					
211538	31/01/2021	ALLMAKES PT	Y LTD T/AS BRANDWORX AUSTRALIA					497.53	
		Invoice Number	Payment Details	Amount	Discount	Retention	PPS		
	\$APINVCE	730413	UNIFORM PARKING INFORMATION OFFICERS & P	497.53	<u> </u>				
211539	31/01/2021	REBECCA LOU	ISE KRAWCZUK					130.00	
		<u>Invoice Number</u> 224	Payment Details	<u>Amoun</u> t 130.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>		
	\$APINVCE	224	FITNESS CLASSES FOR CITIPLACE COMMUNITY	150.00					
211540	31/01/2021	NETSTAR AUST	TRALIA PL T/AS PINPOINT COMMUNICATIONS PTY					990.00	
		Invoice Number	Payment Details	<u>Amoun</u> t	<u>Discoun</u> t	<u>Retention</u>	PPS		
	\$APINVCE	107610	TRANSFER OF IN VEHICLE MONITORING SYSTEM	363.00					
	\$APINVCE	107614	REMOVE AND RE-INSTALL THE IN VEHICLE MON	264.00					
	\$APINVCE	107619	REMOVAL OF IN VEHICLE MONITORING SYSTEM	231.00					
	\$APINVCE	108350	REMOVAL OF IN VEHICLE MONITORING SYSTEM	132.00					
211541	31/01/2021	WINC AUSTRA	LIAPTY PTD					802.84	
		Invoice Number	Payment Details	Amount	Discount	<u>Retention</u>	<u>PPS</u>		
	\$APINVCE	9034797469	STATIONARY & KITCHEN ITEMS - HR	210.38					
	\$APINVCE	9034808179	CPP OPERATIONS WINC 2020/2021	68.16					
	\$APINVCE	9034845691	DEPOT CATERING, CLEANING & STATIONERY SU	51.65					
	\$APINVCE	9034860876	STATIONERY SUPPLIES, NON GST FOOD SUPPLI	141.22					
	\$APINVCE	9034861427	DEPOT CATERING, CLEANING & STATIONERY SU	47.07					
	\$APINVCE	9034833398	CPP OPERATIONS WINC 2020/2021	34.08					
	\$APINVCE	9034824704	SOAP SUPPLIES FOR THE CITIPLACE REST CEN	137.50					
	\$APINVCE	9034875783	STATIONARY ORDER	112.78					



From Period 7	To Peri	iod 7	From Date 1/01/2021	To Date 31/01/2021				Сіт	Y of PERTH
Cheque/EFT Number	Payment Date	Payee							Payment Amount
211542	31/01/2021	AUSTRALIAN	TRADE AND INVESTMENT COMMISS	ION					550.00
\$A	PINVCE	<u>Invoice Number</u> 4131699	<u>Payment Details</u> TOURISM RESEARCH AUSTRALI	A DATA FOR FOUR	<u>Amount</u> 550.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211543	31/01/2021	NICOLE DAGO	OSTINOT/AS LITTLE MISS SQUEEZEB	OX					495.00
\$A	PINVCE	<u>Invoice Number</u> 001280	<u>Payment Details</u> BRASS ON THE GRASS 2020 ENT	ERTAINMENT	<u>Amount</u> 495.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211544	31/01/2021	RECONCILIAT	ION WESTERNAUSTRALIA INC						1,650.00
\$A	PINVCE	<u>Invoice Number</u> 00000673	<u>Payment Details</u> RECONCILIATION WAANNUAL M	/IEMBERSHIP	<u>Amount</u> 1,650.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211545	31/01/2021	ACE SECURIT	Y ANDEVENTS SERVICES						226,444.60
\$ <i>A</i>	PINVCE	<u>Invoice Number</u> 00006941	<u>Payment Details</u> CHRISTMAS LIGHTS TRAIL ASSE	ET PROTECTION	<u>Amount</u> 226,444.60	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211546	31/01/2021	EDUCA LIMIT	ED						103.40
\$A	PINVCE	<u>Invoice Number</u> INV-18928	<u>Payment Details</u> ONLINE PORTFOLIOS ONLY COM	IPANY WITH IT'S	<u>Amount</u> 103.40	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211547	31/01/2021	TALENT INTE	RNATIONAL PTY LTD(WA)						16,461.73
\$A \$A \$A \$A \$A \$A \$A	APINVCE APINVCE APINVCE APINVCE APINVCE APINVCE APINVCE APINVCE	<u>Invoice Number</u> 779011 769554 772496 772497 776192 775631 776191 778716 781119	Payment Details NATALIE LAFFIN - RELIEF APPLJ FACILITIES OFFICER TEMP 6 WEEK RECRUITMENT ADMIN A 6 WEEK RECRUITMENT ADMIN A FACILITIES OFFICER TEMP FACILITIES OFFICER TEMP FACILITIES OFFICER TEMP NATALIE LAFFIN - RELIEF APPL	AGENCY - TALENT AGENCY - TALENT	<u>Amount</u> 1,134.79 756.53 3,782.63 1,836.91 1,940.40 1,891.31 1,765.23 1,462.62 1,891.31	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211548	31/01/2021	ENVIRO INFRA	ASTRUCTURE PTY LTD						2,279.36
	APINVCE APINVCE	<u>Invoice Number</u> 6612-1 6651	Payment Details SUPPLY OF SOCK RING 50 X 5MM FABRICATE AND SUPPLY STEEL		<u>Amount</u> 1,591.99 687.37	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	



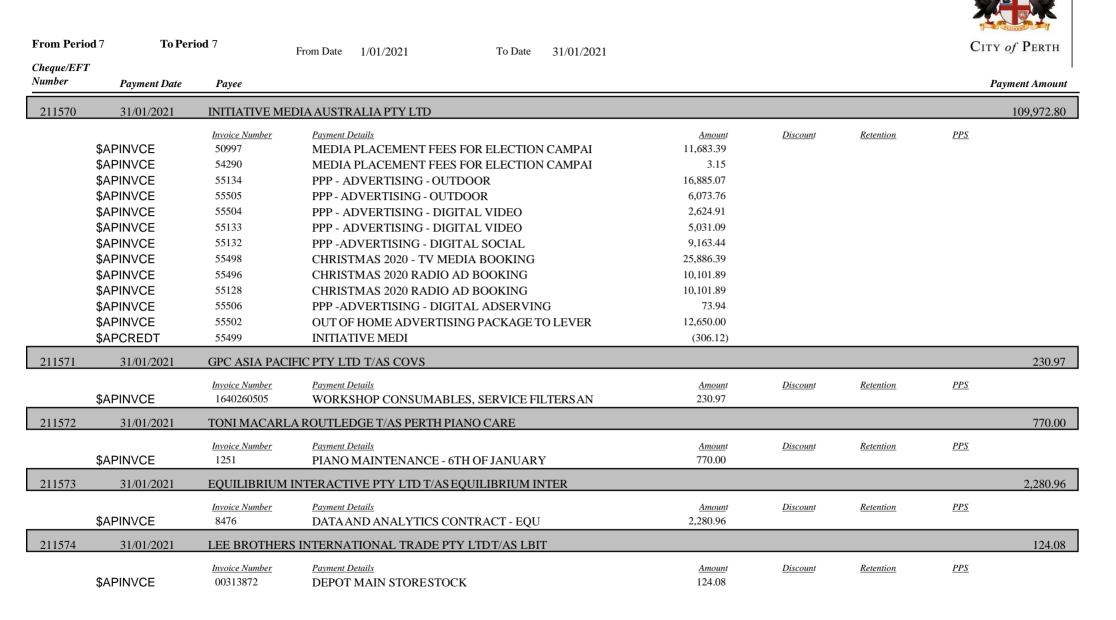




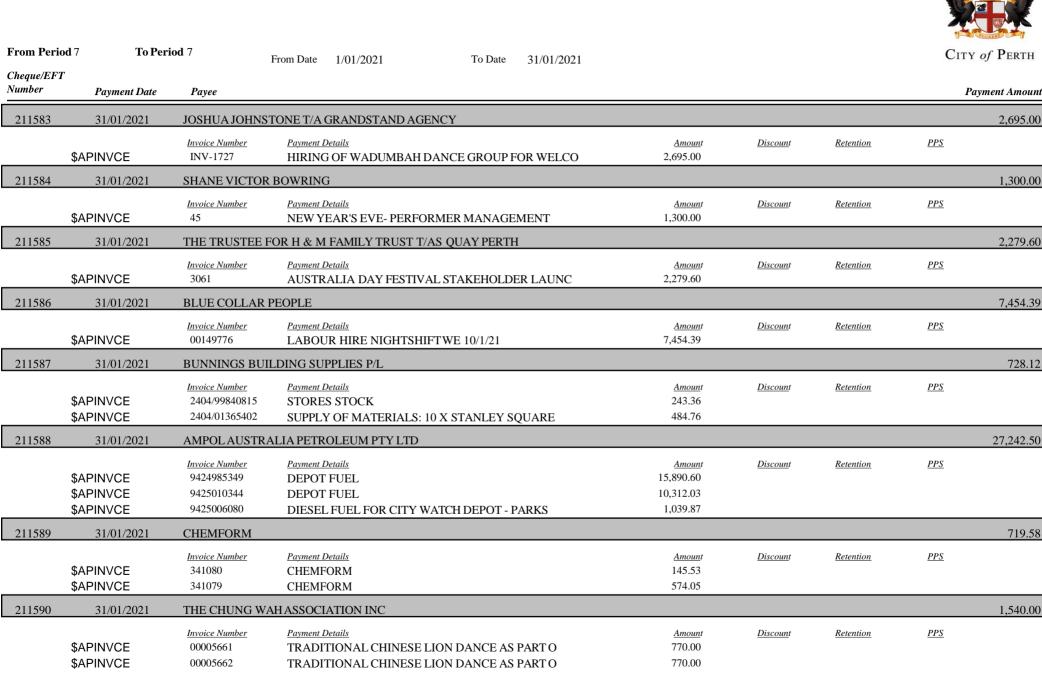
From Period 7	To Peri	<b>od</b> 7	From Date 1/01/2021 To Date 31/01/2021				Сіт	y of Perth	
Cheque/EFT Number	Payment Date	Payee						Payment Amount	
211557	31/01/2021	SOPHIE LOUISE	E DENNIS T/AS ALL THE LIGHTS					49,800.00	
\$	APINVCE	<u>Invoice Number</u> INV0036	<u>Payment Details</u> CHRISTMAS LIGHTS TRAIL ROVING PERFORMERS	<u>Amount</u> 49,800.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>		
211558	31/01/2021	DRY CLEANING	G EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY					23.10	
\$/	APINVCE	<u>Invoice Number</u> 2044	<u>Payment Details</u> RANGER AND SURVEILLANCE DRY CLEANING 20-	<u>Amount</u> 23.10	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>		
211559	31/01/2021	EASY ACCESS S	ASY ACCESS SCAFFOLDING PTY LTD T/AS THE HOSE MECHANI						
\$/	APINVCE	<u>Invoice Number</u> THM-757	<u>Payment Details</u> H/P WATER HOSES TO CLEAN PERTH CITY STRE	<u>Amount</u> 1,126.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>		
211560	31/01/2021	T.J GREEN & D.	T.J GREEN & D.A PARISH T/AS THE HYBRID MINDS						
\$/	APINVCE	<u>Invoice Number</u> 10189	<u>Payment Details</u> SPRING ACTIVATION VIDEO	<u>Amoun</u> t 791.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>		
211561	31/01/2021	GO INDUSTRIA	L PTY LTD					1,716.00	
\$	APINVCE	<u>Invoice Number</u> GO3589-6	<u>Payment Details</u> ANNUAL FEE FOR MAIN DEPOT FUEL CLOUD SUB	<u>Amount</u> 1,716.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>		
211562	31/01/2021	DULUXGROUP(	(AUSTRALIA)PTY LTD T/AS DULUX AUSTRALIA					844.19	
\$/ \$/ \$/ \$/ \$/ \$/	APINVCE APINVCE APINVCE APINVCE APINVCE APINVCE APINVCE	<u>Invoice Number</u> WC04-0323002 WC04-0323305 WC040321954 040321444 WC04-0321631 WC04-0321687 486275643	Payment Details PAINT AND HARDWARE SUPPLIES FOR USE IN G STORES STOCK PAINT AND HARDWARE SUPPLIES FOR USE IN G PAINT AND HARDWARE SUPPLIES FOR USE IN G PAINT AND HARDWARE SUPPLIES FOR USE IN G PAINT AND HARDWARE SUPPLIES FOR USE IN G	<u>Amount</u> 75.91 419.74 52.89 80.92 80.92 52.89 80.92	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>		

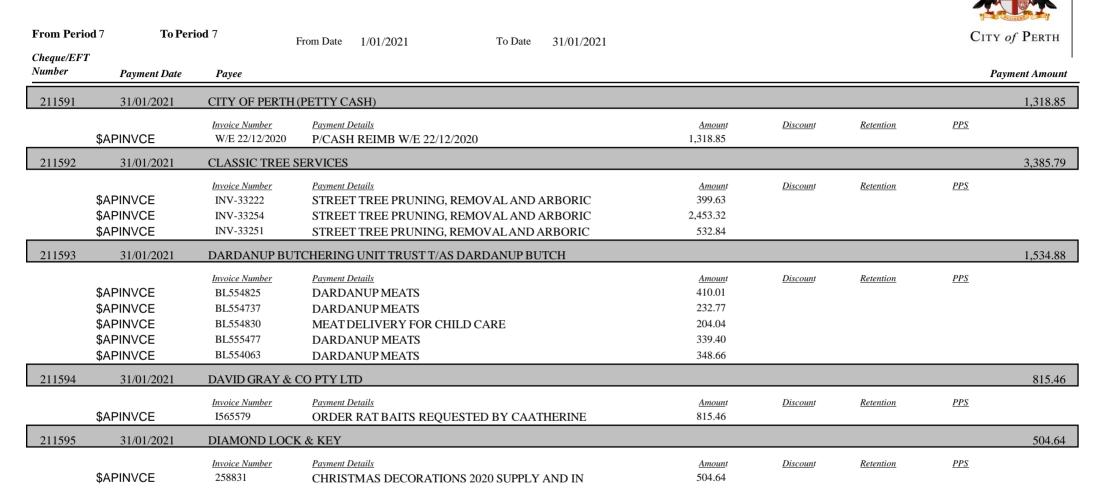


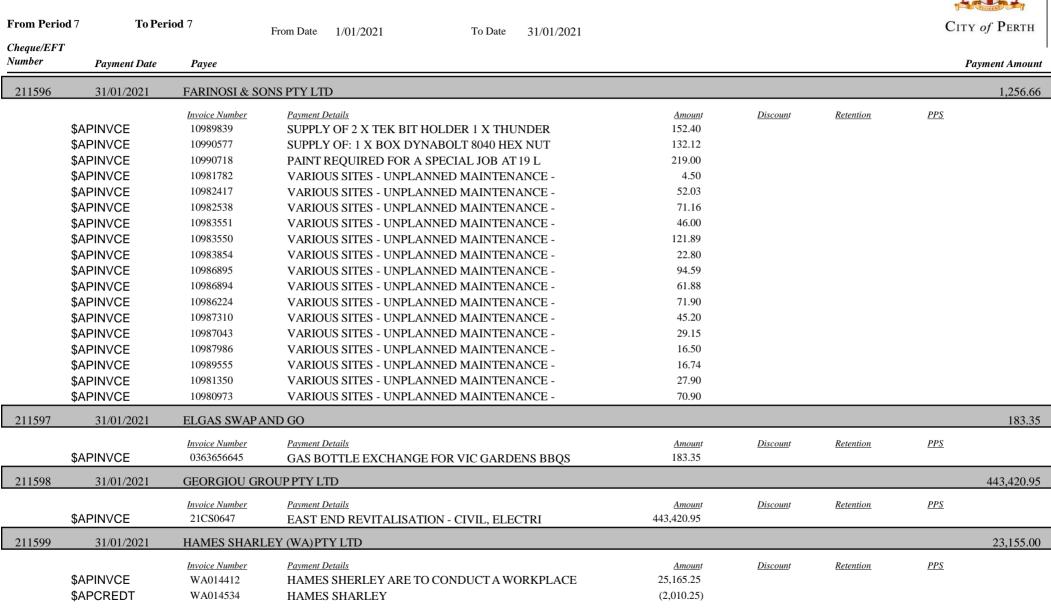
From Period	7 <b>To Peri</b>	iod 7	From Date 1/01/2021	To Date 31/01/202	1			Сіту	Y of PERTH
Cheque/EFT Number	Payment Date	Payee						P	Payment Amount
211563	31/01/2021	GPC ASIA PACI	FIC PTY LTD T/AS NAPA						847.55
	\$APINVCE \$APINVCE \$APINVCE \$APINVCE \$APINVCE \$APINVCE	Invoice Number 0035352-0002 0035352-0002 0035352-0002 1870062243 1870053100 1870052636	BATTERY MASTER SWIT BATTERY MASTER SWIT		<u>Amount</u> 232.10 209.00 57.20 132.00 96.25 121.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211564	31/01/2021	J.H. FLUID TRA	NSFER SOLUTIONS PTY LTE	D T/AS PIRTEK MALAG					176.12
	\$APINVCE	<u>Invoice Number</u> ML-T00038422	<u>Payment Details</u> REPLACEMENT OF HOSI	E FITTING FOR WAC UNDE	<u>Amoun</u> t 176.12	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211565	31/01/2021	PERTH INTERN	ATIONAL ARTS FESTIVAL LT	ID T/AS PERTH FESTIV					110,000.00
	\$APINVCE	<u>Invoice Number</u> 00003255	<u>Payment Details</u> MAJOR EVENTS AND FE	STIVALS GRANT - PERTH	<u>Amoun</u> t 110,000.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211566	31/01/2021	MESHED PTY L	TD (MESHED IOT INTEGRAT	CORS)					494.96
	\$APINVCE	<u>Invoice Number</u> M-1769	<u>Payment Details</u> POSTAGE AND FREIGHT	FOR 20 X WIFI PEDEST	<u>Amoun</u> t 494.96	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211567	31/01/2021	THE GRIFFITH	FAMILY TRUST T/AS SUPERS	STOCK SERVICES					50.40
	\$APINVCE	<u>Invoice Number</u> 40440115	<u>Payment Details</u> FRUIT JUICE AND DAIRY	PRODUCTS FOR THE C	<u>Amount</u> 50.40	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211568	31/01/2021	TONE LIST INC							5,000.00
	\$APINVCE	<u>Invoice Number</u> 0112201	Payment Details ARTS AND CULTURE QR	G - TONE LIST - AUDIB	<u>Amount</u> 5,000.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211569	31/01/2021	SELECT FRESH	PTY LTD						322.60
9	\$APINVCE \$APINVCE \$APINVCE \$APINVCE	<u>Invoice Number</u> 287332 287243 287447 287554	<u>Payment Details</u> FRUIT AND VEGETABLE FRUIT AND VEGETABLE FRUIT AND VEGETABLE FRUIT AND VEGETABLE	S S	<u>Amount</u> 42.67 109.89 79.06 90.98	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	



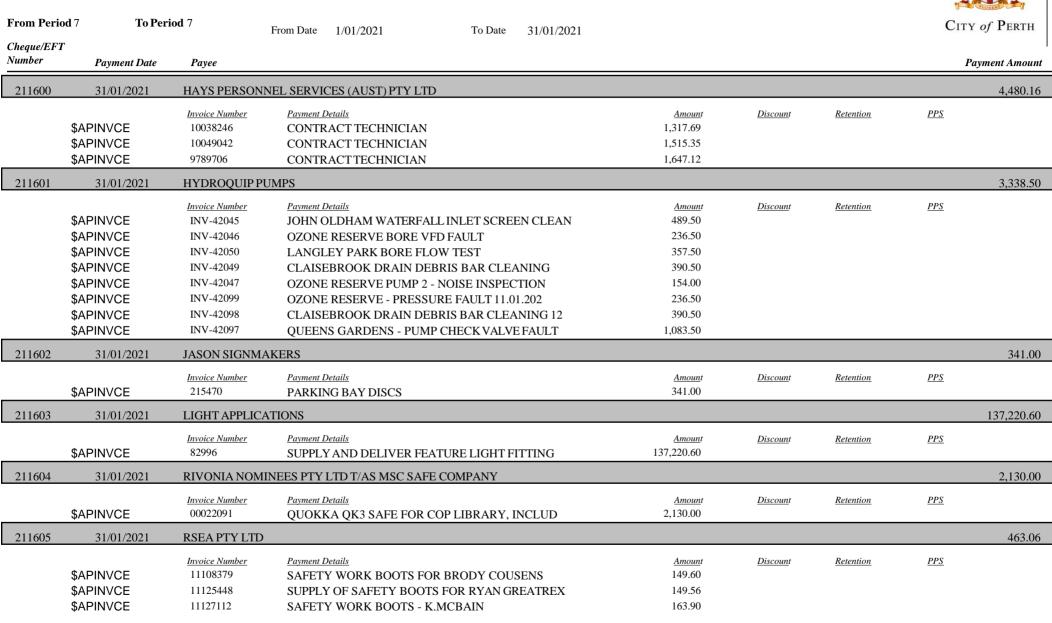




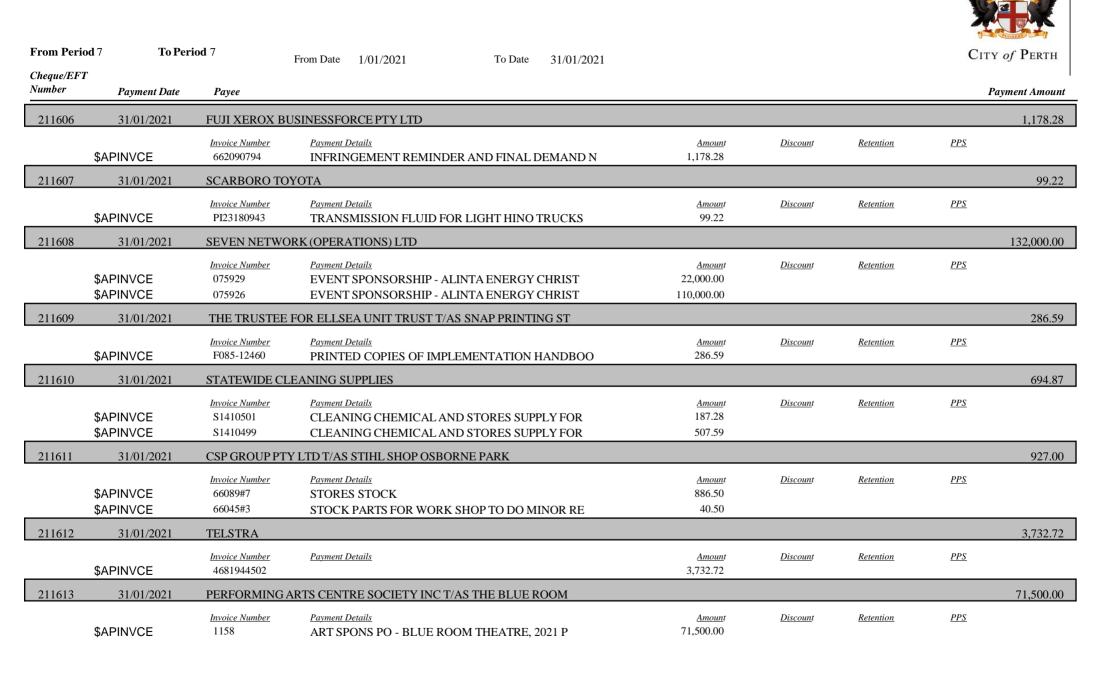


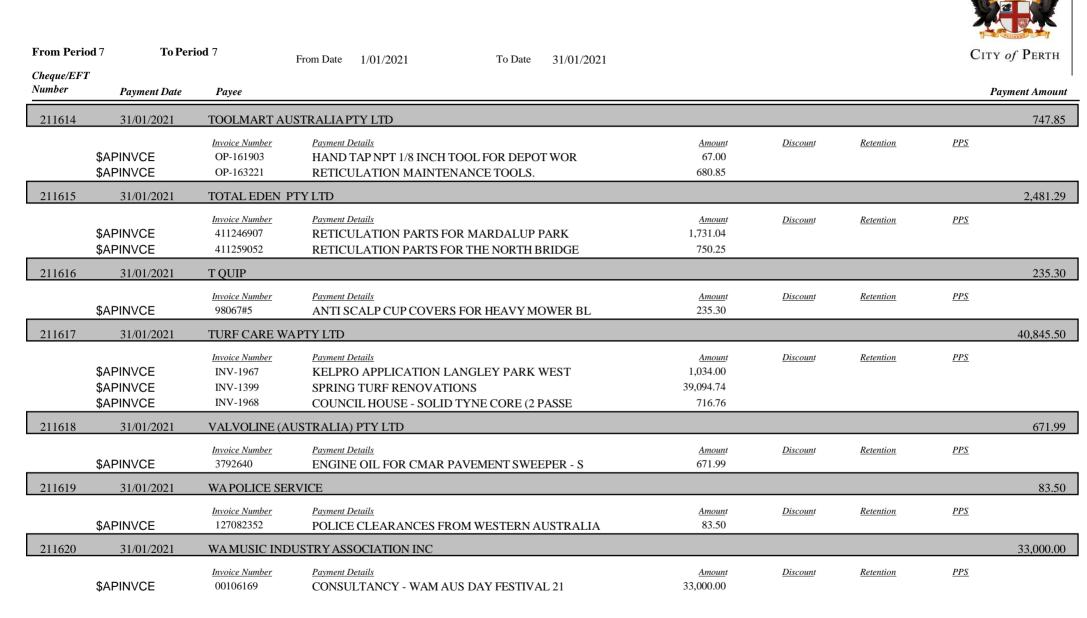






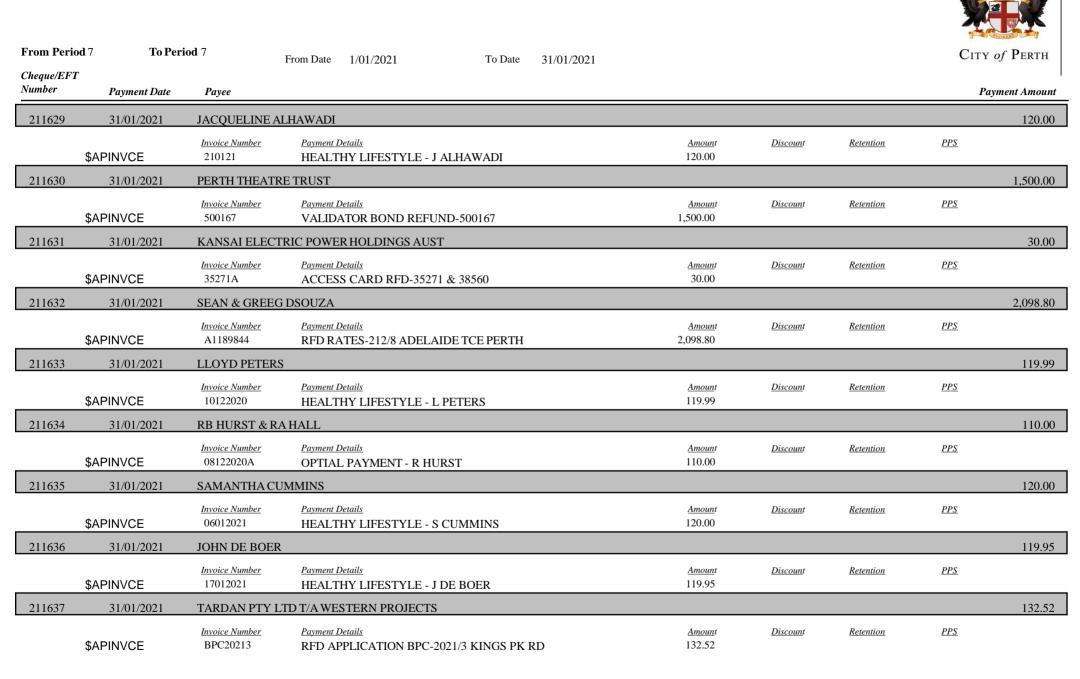


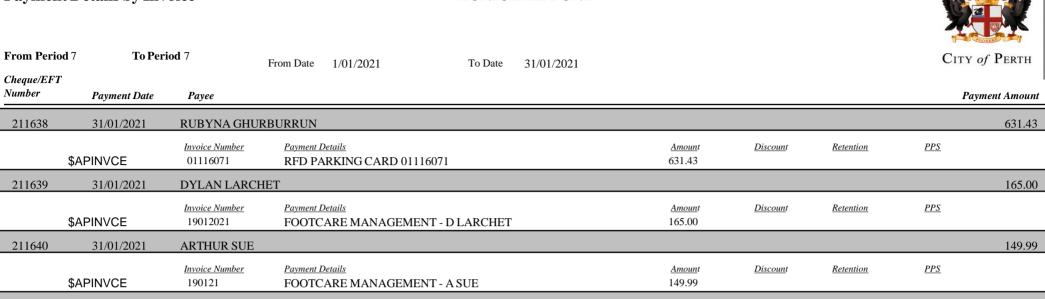


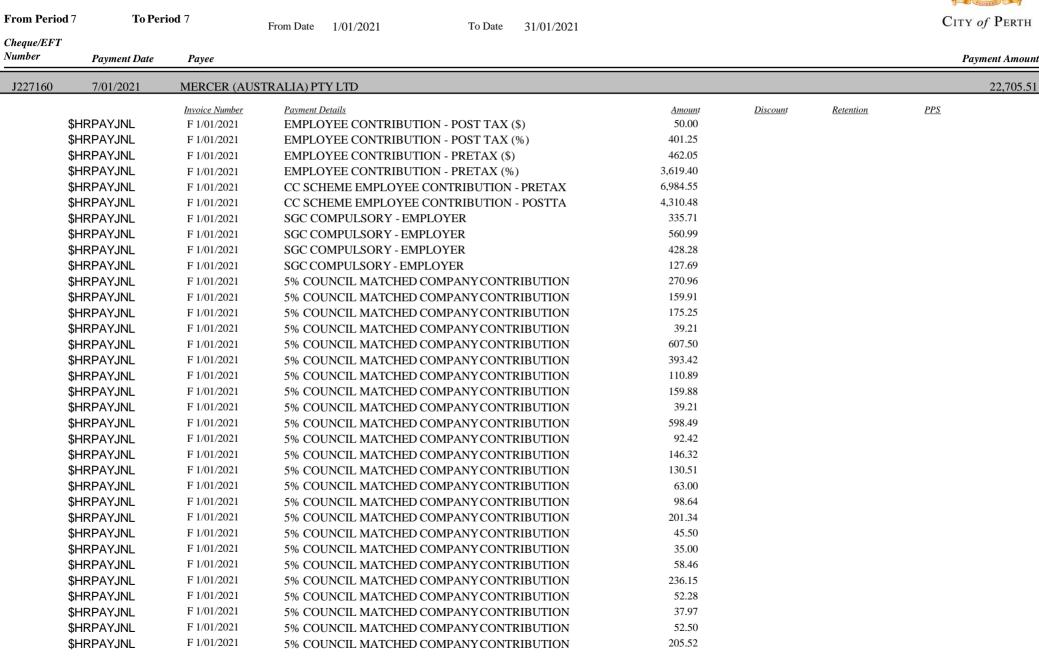




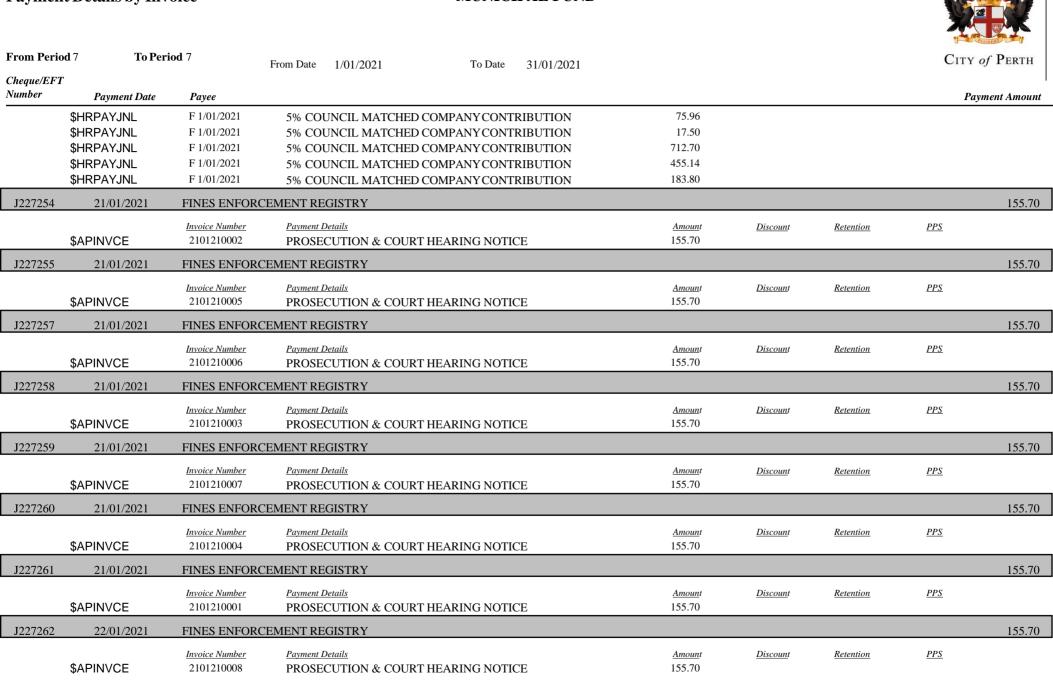
From Period	d 7 To Per	iod 7	From Date 1/01/2021 To Date 31/0	01/2021			Сп	Y of PERTH	
Cheque/EFT Number	Payment Date	Payee						 Payment Amount	
211621	31/01/2021	WARP PTY LTD						11,536.93	
		Invoice Number	Payment Details	Am	ount <u>Discoun</u> t	Retention	PPS		
	\$APINVCE	118028	TRAFFIC MANAGEMENT FOR TWILIGHT HAWE	XERS 1,451	.56				
	\$APINVCE	118026	SUPPLY AND INSTALLATION OF 4X VARIABLE	M 2,531	.13				
	\$APINVCE	118460	TRAFFIC MANAGEMENT FOR TWILIGHT HAWE	XERS 1,451	.56				
	\$APINVCE	116636	TRAFFIC MANAGEMENT FOR TWILIGHT HAWE	KERS 579	0.22				
	\$APINVCE	116949	HIRE OF VMS BOARD EAST PERTH	230	0.60				
	\$APINVCE	117208	SUPPLY AND INSTALLATION OF 4X VARIABLE	M 2,761	.73				
	\$APINVCE	117067	SUPPLY AND INSTALLATION OF 4X VARIABLE	M 2,531	.13				
211622	31/01/2021	W.C. CONVENIE	C. CONVENIENCE MANAGEMENT PTY LTD						
		Invoice Number	Payment Details	Am	ount <u>Discount</u>	<u>Retention</u>	<u>PPS</u>		
	\$APINVCE	00011648	WELLINGTON SQUARE APT - CLEANING & MAI	INT 2,392	2.39				
211623	31/01/2021	WEST AUSTRAL	IAN LOCAL GOVERNMENT ASSOC					907.50	
		Invoice Number	Payment Details	<u>Am</u>	ount <u>Discount</u>	Retention	PPS		
	\$APINVCE	I3085526	WALGA SALARY SURVEY	907	2.50				
211624	31/01/2021	WESTERN AUST	RALIAN TREASURY					711,834.69	
		Invoice Number	Payment Details	Am	ount <u>Discoun</u> t	Retention	PPS		
	\$APINVCE	LOAN167-071220	LOAN 167 CAPITAL & INTEREST	711,834	1.69				
211625	31/01/2021	RIO TINTO SHAR	RED SERVICES					569.95	
		Invoice Number	Payment Details	Am	ount <u>Discount</u>	<u>Retention</u>	PPS		
	\$APINVCE	01117117	RFD CANCEL PARKING CARD 01117117		0.95	<u>netermion</u>	<u></u>		
211626	31/01/2021	LINA NUNES						750.00	
211020	51/01/2021							750.00	
		Invoice Number	Payment Details		ount <u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>		
	\$APINVCE	26112020	GRATUITY PAYMENT 13062005-L NUNES	750					
211627	31/01/2021	STUART B WATK	INS					1,000.00	
		Invoice Number	Payment Details		ount <u>Discount</u>	<u>Retention</u>	PPS		
	\$APINVCE	31837	RFD BOND-PTH TWN HALL	1,000	0.00				
211628	31/01/2021	TIM O'DONNELL						130.91	
		Invoice Number	Payment Details	Am	ount <u>Discount</u>	<u>Retention</u>	<u>PPS</u>		
	\$APINVCE	35276	RFD PERMIT 35276 CONVENTION CNTRE-35276						
Report Name [W	Varrant 2.rpt1			FMARSDE	Print Da	te 4/02/202	Расе	Number 1	
				I MIMODE		., 02, 202	1 480		

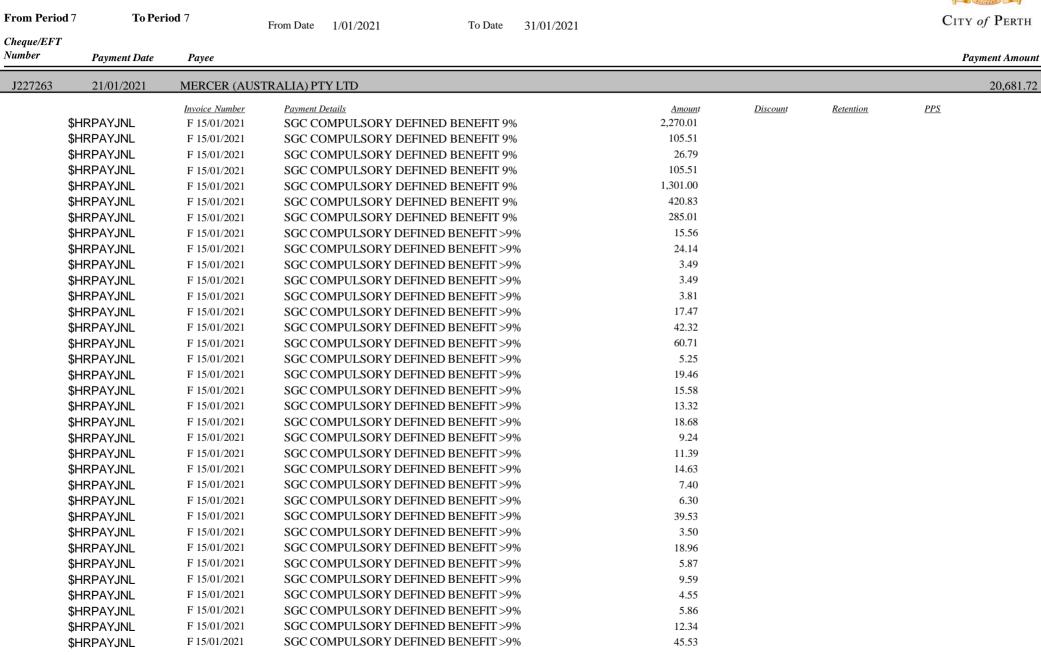




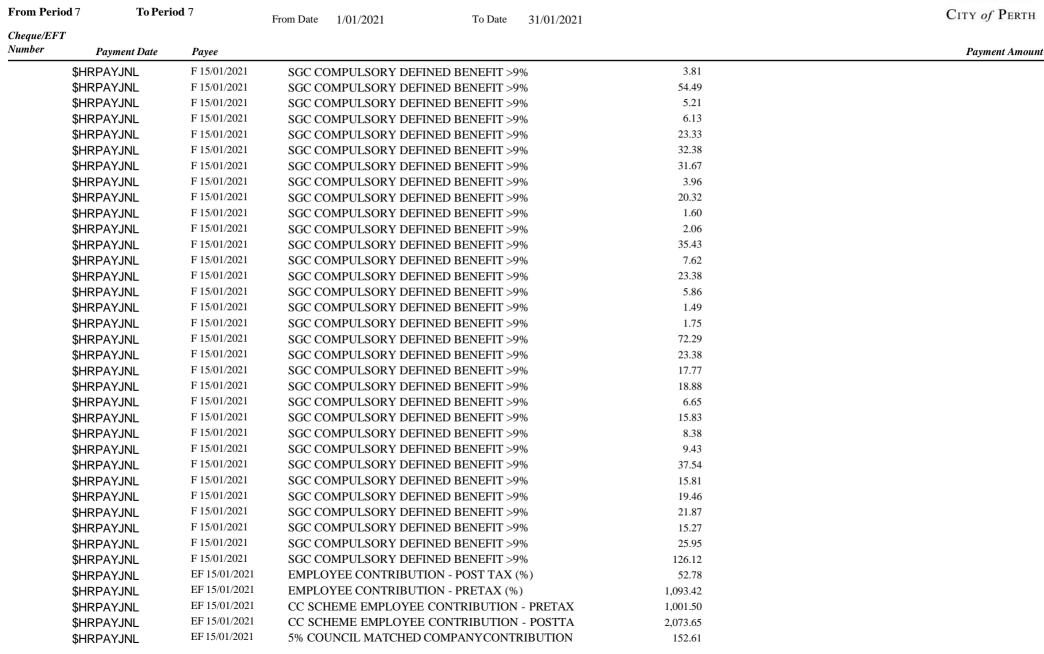














\$HRPAYJNL

F 15/01/2021

F 15/01/2021

F 15/01/2021

From Period 7

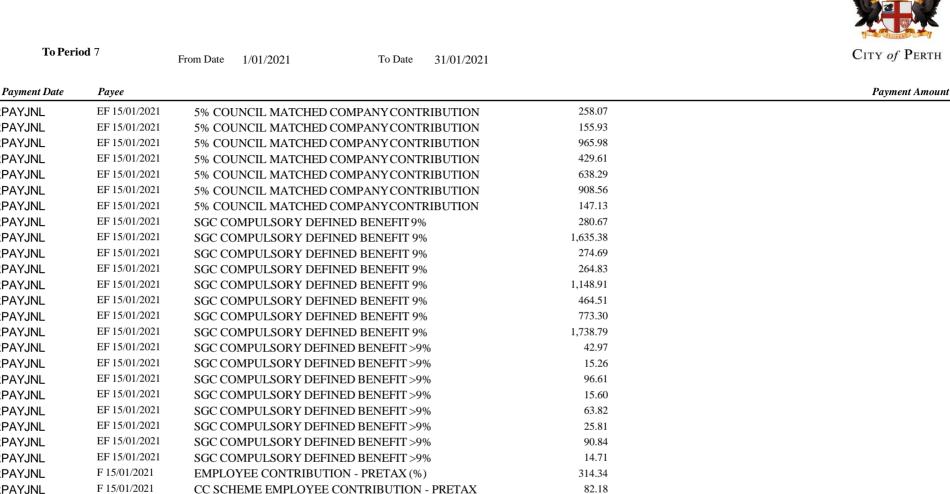
Cheque/EFT Number

### MUNICIPAL FUND

5% COUNCIL MATCHED COMPANYCONTRIBUTION

SGC COMPULSORY DEFINED BENEFIT 9%

SGC COMPULSORY DEFINED BENEFIT >9%



87.32

157.17

8.73



From Period	17 To Per	iod 7	From Date 1/01/2021	To Date 31/01/2021				CITY	of Perth
Cheque/EFT Number	Payment Date	Payee						P	ayment Amount
J227348	6/01/2021	FINES ENFORG	CEMENT REGISTRY						38,423.00
	\$APINVCE	<u>Invoice Number</u> 26976016	<u>Payment Details</u> FINES ENFORCEMENT	REGISTRY LODGEMENT FEE	<u>Amount</u> 38,423.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
J227349	6/01/2021	FINES ENFORC	INES ENFORCEMENT REGISTRY						38,423.00
	\$APINVCE	<u>Invoice Number</u> 26976037	<u>Payment Details</u> FINES ENFORCEMENT	REGISTRY LODGEMENT FEE	<u>Amount</u> 38,423.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
J227350	6/01/2021	FINES ENFORC	CEMENT REGISTRY						38,423.00
	\$APINVCE	<u>Invoice Number</u> 26976059	<u>Payment Details</u> FINES ENFORCEMENT	REGISTRY LODGEMENT FEE	<u>Amount</u> 38,423.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
J227351	6/01/2021	FINES ENFORC	CEMENT REGISTRY						38,192.00
	\$APINVCE	<u>Invoice Number</u> 26976088	<u>Payment Details</u> FINES ENFORCEMENT	REGISTRY LODGEMENT FEE	<u>Amount</u> 38,192.00	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	

\_\_\_\_

. . .

**MUNICIPAL FUND** 



From Period 7	To Perio	od 7	From Date	1/01/2021	To Date	31/01/2021	CITY of PERTH
Cheque/EFT Number	Payment Date	Danas					Danmant Amount
	Fayment Date	Payee					Payment Amount

**Cancelled Payments** 

211038	7/01/2021	CLYDE BEVAN						(7,131.98)
	\$FTP	<u>Invoice Number</u> 211038	Payment Details MEETING ATTENDANCE-19/10-31/12/2020	<u>Amount</u> (7,131.98)	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211157	7/01/2021	<b>BEYOND A HUG</b>						(472.00)
	\$FTP	<u>Invoice Number</u> 211157	Payment Details BEYOND BANK	<u>Amount</u> (472.00)	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211283	18/01/2021	ADAM EDWARD	STEVENSON					(165.00)
	\$FTP	<u>Invoice Number</u> 211283	<u>Payment Details</u> P & N BANK	<u>Amount</u> (165.00)	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
211284	15/01/2021	BROCK BUTCHE	R					(1,032.15)
	\$FTP	<u>Invoice Number</u> 211284	Payment Details ING BANK	<u>Amount</u> (1,032.15)	<u>Discoun</u> t	<u>Retention</u>	<u>PPS</u>	
TOTAL PAY	YMENTS			11,677,408.44	0.00	0.00		11,677,408.44

Summary:

Payments – Municipal Fund	\$11,677,408.44
COP Payroll – January 2021	\$3,419,716.33
Bank Charges – January 2021	\$117,451.67
Credit Card Charges – January 2021	\$6,854.73
Total	\$15,221,431.17



### City of Perth - Corporate Credit Card Transactions

Statement Period 19/12/2020 to 19/01/2021

Card Holder Name	Date	Amount	Merchant Name	Transaction Description
Anne Banks-McAllister Anne Banks-McAllister [General Manager Community De	5/01/2021 velopment]	55.00 55.00	MYOB AUSTRALIA	MYOB - Software for LMDRF
Ben Fitzpatrick	21/12/2020	7.54	FAIRFAX SUBSCRIPTIONS	Digital news subscription
Ben Fitzpatrick Total	21/12/2020	7.54	FAIRFAX SUBSCRIPTIONS	Digital news subscription
Alliance Manager Marketing and	Communications]			
Christian Line Abarbara		53.00	CTI/#Chusteneteel	Charle internet of E
Christine Lim-Abrahams Christine Lim-Abrahams Total	1/01/2021	53.90 53.90	STK*Shutterstock	Stock images x 5
[Marketing Lead]		55.50		
Erica Mueller Erica Mueller	7/01/2021	44.00 16.00	PAPERLESS POST PAPERLESS POST	Australia Day Festival Launch invitations - paperless post coins
Erica Mueller Total	12/01/2021	60.00	PAPERLESS POST	Paperless Post coins for Australia Day Festival Launch event
(Events Coordinator)				
	- / /	450.00		
Jy Molloy Jy Molloy	7/01/2021 8/01/2021	159.00 12.48	OFFICEWORKS 0622 OFFICEWORKS 0605	Desk was required for depot Power boards that were needed for new desk moves
Jy Molloy Total	8/01/2021	171.48	OFFICE WORKS 0005	Fower boards that were needed for new desk moves
[Property Maintenance Officer]				
	47 40 4000	164.97		
Kate PARKER Kate PARKER	17/12/2020 21/12/2020	29.00	SITEGROUND HOSTING OMNY STUDIO	Website hosting Podcast hosting
Kate PARKER Total	21,12,2020	193.97		
[Coordinator Cultural Collections]				
Konrad Seidl	6/01/2021	172.80	OFFICEWORKS 0605	Bottled water for facilities and Rangers - during hot weather event Jan-21
Konrad Seidl Total	0/01/2021	172.80	OTTICE WORKS 0005	bottled water for racinties and rangers - during not weather event Jan-21
[Alliance Manager Community Saf	fety and Amenity]			
Kata Carai	20/42/2020	7.89		lasta secondia bia a tarak
Kate Sossi Kate Sossi	20/12/2020 20/12/2020	0.20	LINKTREE* LINKTREE INTNL TRANSACTION FEE	Instagram linking tool Bank fees
Kate Sossi	20/12/2020	125.93	CANVA* 02911-2714398	Graphic Design Editing Suite
Kate Sossi	22/12/2020	72.00	PAPERLESS POST	Christmas e-cards for Michelle Reynolds
Kate Sossi	31/12/2020	16.50	FACEBK *BTVMBZJW62	Christmas lights trail boosting post
Kate Sossi Kate Sossi	31/12/2020 31/12/2020	325.00 226.99	FACEBK *9H97EZE2F2 GOOGLE CLOUD_012780-C	Facebook post boosting Website Google Cloud Map API charges
Kate Sossi	4/01/2021	7.78	LINKTREE* LINKTREE	Social media Instagram article linking tool
Kate Sossi	4/01/2021	0.19	INTNL TRANSACTION FEE	Linktree transaction fee
Kate Sossi	7/01/2021	200.00	FACEBK *82RBXY2NH2	Facebook post boosting
Kate Sossi Kate Sossi	12/01/2021 12/01/2021	3.26 1.63	REV.COM REV.COM	Social media video subtitles Social media subtitles
Kate Sossi	12/01/2021	3.26	REV.COM	Social media subtitles
Kate Sossi	12/01/2021	0.08	INTNL TRANSACTION FEE	Bank charges
Kate Sossi Kate Sossi	12/01/2021 12/01/2021	0.04 0.08	INTNL TRANSACTION FEE INTNL TRANSACTION FEE	Bank charges Bank charges
Kate Sossi	14/01/2021	1.62	REV.COM	Social media video subtitles
Kate Sossi	14/01/2021	0.04	INTNL TRANSACTION FEE	Bank charges
Kate Sossi	15/01/2021	500.00	FACEBK *8RQ7VY23F2	Facebook post boosting.
Kate Sossi Kate Sossi Total	16/01/2021	120.00 1,612.49	458Pin* Schedugram Ske	Social media scheduling tool
[Digital Channels Lead]		1,012.45		
	20/10/200			
Karen Wrigglesworth Karen Wrigglesworth	30/12/2020 30/12/2020	78.40 40.00	QUEENSLAND GOVT 2 DIT - EZYREG	Vehicle Registration Searches Vehicle Registration Searches
Karen Wrigglesworth	6/01/2021	89.60	QUEENSLAND GOVT 2	Vehicle Registration Searches
Karen Wrigglesworth	8/01/2021	100.00	MOTOR VEHICLE REG	Vehicle Registrations Searches
Karen Wrigglesworth	14/01/2021	44.80	QUEENSLAND GOVT 2	Vehicle registration searches
Karen Wrigglesworth Total [Supervisor Legal Compliance and	Infringements	352.80		
L				
Paul Anastas	14/01/2021	44.10	WOOLWORTHS 4301	Items for Elected Members Site Tour on Saturday 16th January 2021
Paul Anastas Paul Anastas	14/01/2021 14/01/2021	31.50 55.00	WOOLWORTHS 4301 WOOLWORTHS 4301	Items for Elected Members Site Tour on Saturday 16th January 2021 Items for Elected Members Site Tour on Saturday 16th January 2021
Paul Anastas Total	17/01/2021	<b>130.60</b>		Remains for Elected Memoers Site Four On Saturday 10th January 2021
[Council Support Officer]				
Rachel EATON	19/12/2020	49.00	STK*Shutterstock	Royalty free image subscription
Rachel EATON	8/01/2021	63.43	Epidemic Sound AB	Royalty free music subscription for video
Rachel EATON	8/01/2021	1.59	INTNL TRANSACTION FEE	Royalty free music subscription for video
Rachel EATON Total [Creative Services Lead]		114.02		
Sandra Arnold	14/01/2021	24.47	DAVID JONES LIMITED	Certificate frame for years of service
Sandra Arnold Total [Creative Services Lead]		24.47		
C. C				

### City of Perth - Corporate Credit Card Transactions

Statement Period 19/12/2020 to 19/01/2021

Siobhan Glynn	19/12/2020	196.90	CAMPAIGNMONITOR	Webbase Software to produce e-newsletter
Siobhan Glynn	22/12/2020	15.90	WOOLWORTHS 4365	Cleaning product for books & DVD's
Siobhan Glynn	23/12/2020	9.80	CBD IGA PLUS LIQUORQPS	Milk for Staff
Siobhan Glynn	29/12/2020	64.56	SKEDDA PREMIUM	Skedda Room Booking System for Meeting Rooms
Siobhan Glynn	29/12/2020	1.61	INTNL TRANSACTION FEE	International Transaction Fee for Skedda
Siobhan Glynn	30/12/2020	4.90	CBD IGA PLUS LIQUORQPS	Milk for Staff
Siobhan Glynn	3/01/2021	844.21	WHENIWORK.COM	Wheniwork Rostering System
Siobhan Glynn	3/01/2021	21.11	INTNL TRANSACTION FEE	Wheniwork Rostering System
Siobhan Glynn	6/01/2021	22.60	CBD IGA PLUS LIQUORQPS	Milk for Staff
Siobhan Glynn	11/01/2021	19.99	SelectingSuper	Book for library stock
Siobhan Glynn	11/01/2021	69.94	JBHiFi.com.au	For use in meeting rooms for people using a Mac or Surface pro
Siobhan Glynn	14/01/2021	160.00	MOSSKEY PTY LTD	Stamps for use by JP service
Siobhan Glynn	18/01/2021	186.85	W.A. LIBRARY SUPPLIE	Book Covering for new books
Siobhan Glynn Total		1,618.37		
[Administration Support Office	cer - Library]			
Steven McDougall	25/12/2020	40.00	NEWS LIMITED	Digital subscription for The Australian
Steven McDougall	30/12/2020	84.00	WANEWSDTI	Digital subscription to The West Australian
Steven McDougall	3/01/2021	15.08	FAIRFAX SUBSCRIPTIONS	Digital subscription to WAToday
Steven McDougall	5/01/2021	540.00	EB *ACBC WA CCCA Perth	Two tickets to attend 2021 ACBC WA CCC Chinese New Year event
Steven McDougall	13/01/2021	57.40	PACK& SEND EST PERTH	Postage of signed MOU documents to Denpasar
Steven McDougall Total		736.48		
[Principal Economic Developr	ment Officer]			
Simon Tsen	17/12/2020	234.56	Live Chat	CSC-LIVECHAT BUSINESS PLAN MONTHLY SUBSCRIPTION
Simon Tsen	17/12/2020	5.86	INTNL TRANSACTION FEE	CSC-LIVECHAT BUSINESS PLAN TRANSACTION FEE
Simon Tsen	18/12/2020	26.50	TWILIO INC	CSC-TWILIO MONTHLY SUBSCRIPTION
Simon Tsen	18/12/2020	0.66	INTNL TRANSACTION FEE	CSC-TWILIO TRANSACTION FEE
Simon Tsen	19/12/2020	14.50	ATLASSIAN	ATLASSIAN MONTHLY SUBSCRIPTION
Simon Tsen	19/12/2020	0.36	INTNL TRANSACTION FEE	ATLASSIAN TRANSACTION FEE
Simon Tsen	27/12/2020	95.15	Live Chat	CSC-LIVECHAT MS DYNAMICS CASES MONLTH SUBSCRIPTION
Simon Tsen	27/12/2020	2.38	INTNL TRANSACTION FEE	CSC-LIVECHAT MS DYNAMICS CASES TRANSACTION FEES
Simon Tsen	7/01/2021	22.90	Live Chat	CSC-LIVECHAT ADDITIONAL BUSINESS PLAN LICENSE MONTHLY SUBSCRIPTION
Simon Tsen	7/01/2021	6.47	Live Chat	CSC-GOOGLE ANALYTICS MONTHLY SUBSCRIPTION
Simon Tsen	7/01/2021	0.57	INTNL TRANSACTION FEE	CSC-LIVECHAT ADDITIONAL BUSINESS PLAN LICENSE TRANSACTION FEE
Simon Tsen	7/01/2021	0.16	INTNL TRANSACTION FEE	CSC-GOOGLE ANALYTICS TRANSACTION FEE
Simon Tsen	8/01/2021	22.21	Live Chat	CSC-LIVECHAT ADDITIONAL BUSINESS PLAN LICENSE MONTHLY SUBSCRIPTION
Simon Tsen	8/01/2021	0.56	INTNL TRANSACTION FEE	CSC-LIVECHAT ADDITIONAL BUSINESS PLAN LICENSE TRANSACTION FEE
Simon Tsen	9/01/2021	114.75	MAILCHIMP *MONTHLY	MARKETNG MONTHLY MAILCHIMP SUBSCRIPTION
Simon Tsen	10/01/2021	87.36	MAILCHIMP *MONTHLY	CPP PARKING MONTHLY MAILCHIMP SUBSCRIPTION
Simon Tsen	11/01/2021	54.76	MAILCHIMP *MONTHLY	HERITAGE PERTH MONTHLY MAILCHIMP SUBSCRIPTION
Simon Tsen	11/01/2021	2.49	BOTENGINE.AI	CSC-LIVECHAT EXTRA CHAT CHARGE
Simon Tsen	11/01/2021	64.63	BOTENGINE.AI	CSC-LIVECHAT STARTER PLAN MONTHLY SUBSCRIPTION
Simon Tsen	11/01/2021	0.06	INTNL TRANSACTION FEE	CSC-LIVECHAT EXTRA CHAT TRANSACTION FEE
Simon Tsen	11/01/2021	1.62	INTNL TRANSACTION FEE	CSC-LIVECHAT STARTER PLAN TRANSACTION FEE
Simon Tsen	13/01/2021	31.90	STK*Shutterstock	CPP PARKING MONTHLY SHUTTERSTOCK SUBSCRIPTION
Simon Tsen	15/01/2021	119.40	Melbourne IT	COROPRATE WEBSITES AND DOMAINS RENEWAL
Simon Tsen	16/01/2021	247.40	MSFT * <e0100d5hm6></e0100d5hm6>	Microsoft subscription
Simon Tsen	17/01/2021	384.00	Live Chat	CSC-LIVECHAT BUSINESS PLAN LICENSE MONTHLY SUBSCRIPTION
Simon Tsen	17/01/2021	9.60	INTNL TRANSACTION FEE	CSC-LIVECHAT BUSINESS PLAN LICENSE TRANSACTION FEE
Simon Tsen Total		1,550.81		
[Service Support Analyst - ICT	Services]			

Grand Total

6,854.73



Payee

AP Volume Report

Municipal FundCity of PerthFrom 01/02/2021 to 28/02/2021 [Period 8 ]

DEPARTMENT OF LOCAL GOVERNMENT, SPORT AND CULTURAL INDUSTRIE	\$	3,500,000.00
DEPUTY COMMISSIONER OF TAXATION	\$	1,200,403.00
D.B CUNNINGHAM PTY LTD T/AS ADVANTEERING CIVIL ENGINEERS	\$	982,519.32
INTERFLOW PTY LTD	\$	663,603.04
AUSTRALIAN SUPER	\$	396,126.05
DEC THE MALLS PTY LTD	\$	243,364.38
MINDARIE REGIONAL COUNCIL	\$	237,756.38
FINES ENFORCEMENT REGISTRY	\$	222,607.00
ICONIC PROPERTY SERVICES	\$	221,162.63
DXC Technology Australia Pty Itd	\$	199,815.00
303 MULLENLOWE AUSTRALIA PTY LTD T/AS 303 MULLENLOWE	\$	164,801.33
The Trustee for Aware Super	\$	163,828.04
ALINTA SALES PTY LTD	\$	163,681.58
DENSFORD CIVIL PTY LTD	\$	150,983.11
EOS ELECTRICAL	\$	146,024.65
ABSOLUTE STONE	\$	123,487.23
TQUIP	\$	121,694.80
IDOM Maddington Pty Ltd	\$	118,817.79
ACCESS BRICKPAVING CO	\$	111,911.82
PERTH INTERNATIONAL ARTS FESTIVAL LTD T/AS PERTH FESTIVAL	\$	110,000.00
CLASSIC TREE SERVICES	\$	93,336.18
HAYS PERSONNEL SERVICES (AUST) PTY LTD	\$	92,096.20
ELLIOTTS IRRIGATION PTY LTD	\$	87,870.20
GJK FACILITY SERVICES	\$	84,620.29
BLUE COLLAR PEOPLE	\$	83,756.55
ELECTRICITY GENERATION AND RETAIL CORPORATION	\$	76,228.83
Western Australian Land Authority	\$	74,942.97
WSP AUSTRALIA PTY LTD	\$	74,704.58
TALIS CONSULTANTS PTY LTD ATF THE TALIS TRUST	\$	73,255.16
Absolute Stone Paving P/L	\$	72,428.40
GILMOUR & JOOSTE ELECTRICAL	\$	69,583.68
DEPARTMENT OF MINES INDUSTRY REGULATION AND SAFETY	\$	67,649.63
THE TRUSTEE FOR THE HUNTER & WILLIAMS TRUST T/AS CARNIVAL CARNIVAL PROMOTIONS	\$	66,880.00
SANDRA LESLEY HILL T/AS Sandra Hill Visual Artist	\$	66,000.00
THE WALLEYSTACK FAMILY TRUST	\$	66,000.00
ACE SECURITY AND EVENTS SERVICES	\$	57,427.54
JONES LANG LASALLE (WA)PTY LTD	Ş	57,366.42
IMPERIAL GLASS	Ş	56,412.62
PERROTT PAINTING	\$	54,910.21
DATA 3	\$	54,424.51
MESH DIRECT MEDIA PTY LTD	\$	52,184.00
AUSTRALIAN HVAC SERVICES	\$	50,512.59
BUILDING & CONSTRUCTION INDUSTRY TRAININ	\$	50,329.01
TELSTRA	\$	49,481.01
CTI5 PTY LTD	\$	48,454.32
	\$	47,625.06
CIVCON CIVIL & PROJECT MANAGEMENT PTY LTD	\$	47,102.00
DRAINFLOW SERVICES PTY LTD	\$	46,617.73
MENCHETTI CONSOLIDATED PTY LTD T/AS MG GROUP WA	\$	44,405.50
WINDCAVE PTY LTD T/AS PAYMENT EXPRESS AUSTRALIA PTY LTD	\$	41,944.38
MERCER (AUSTRALIA) PTY LTD	\$	41,849.55
EVENT HEALTH MANAGEMENT PTY LTD	\$	41,580.00



Payee

AP Volume Report

Municipal Fund

NETSTAR AUSTRALIA PL T/AS PINPOINT COMMUNICATIONS PTY LTD

City of **Perth** From 01/02/2021 to 28/02/2021 [ Period 8 ]

Tuyee		r ayment Amount
Hoban Recruitment Pty Ltd	\$	38,288.83
AUSTRALIA DAY COUNCIL OF WA (INC)	\$	38,040.20
SUEZ RECYCLING & RECOVERY PTY LTD	\$	35,822.57
THYSSENKRUPP ELEVATOR AUSTRALIA PTY LTD	\$	34,438.98
MSS SECURITY PTY LTD	\$	34,072.45
M P ROGERS & ASSOCIATES PTY LTD	\$	33,515.09
IMAGE SOURCE DIGITAL SOLUTIONS	\$	33,284.35
TURF CARE WA PTY LTD	\$	33,195.88
MEGA VISION AUSTRALIA PTY LTD T/AS Mega Vision Sound & Lighting	\$	33,089.10
Town Of Victoria Park	\$	32,989.52
THE BRAND AGENCY	\$	32,776.56
LIGHTSPEED COMMUNICATIONS AUSTRALIA PTY LTD t/as LIGHTSPEED	\$	32,696.39
THE TRUSTEE FOR BENNETT KELLY FAMILY TRUST	\$	32,144.20
WARP PTY LTD	\$	30,023.00
ES2 PTY LTD	\$	28,930.00
DANSAN(WA) PTY LTD T/AS WA COMMERCIAL	\$	27,788.75
METRIX CONSULTING PTY LTD	\$	27,624.68
FOOD TECHNOLOGY SERVICES PTY LTD	\$	26,757.62
ESSENTIAL FIRE SERVICES PTY LTD	\$	26,061.70
BATTERIES PLUS	\$	25,876.40
FLEETCARE PTY LTD	\$	25,556.27
Austral Masonry Holdings Pty Ltd t/as Urbanstone	\$	25,265.79
BUCHER MUNICIPAL PTY LTD	\$	25,042.56
THE TRUSTEE FOR PAM FAMILY TRUST T/AS PROFESSIONAL ARTS MANAGEMENT	\$	24,089.46
BG & E PTY LTD	\$	23,898.05
DADAA LIMITED	\$	23,763.30
MAIN ROADS WESTERN AUSTRALIA	\$	23,753.59
JONATHAN TARRY	\$	23,295.44
ROWSON'S PLUMBING SERVICES PTY LTD	\$	22,854.92
BARONESS HOLDINGS PTY LTD T/AS TREE PLANTING AND WATERING	\$	22,785.93
LAZARUS ROAD PTY LTD T/AS PICA BAR & CAFE	\$	22,000.00
OZ HARVEST LIMITED t/as OzHarvest	\$	22,000.00
VOCUS PTY LTD	\$	21,576.50
CULTURE COUNTS(AUSTRALIA)PTY LTD	\$	21,538.00
GFL FINE ART	\$	20,970.00
Professional Search Group Pt t/as Professional Search Group	\$	20,531.89
THE TRUSTEE FOR THE SWIFT FLOW UNIT TRUST	\$	20,503.83
JB HI-FI GROUP PTY LTD T/AS JB HI-FI COMMERCIAL	\$	19,363.00
THE TRUSTEE FOR EDGAR PITTER FAMILY TRUST T/AS HIRE SOCIETY	\$	18,732.50
COLLINGRIDGE BR & D T/AS AIR ADS AERIAL ADVERTISING JANDAKOT HANGARS	\$	18,480.00
J & D EXPO CARPETS PTY LTD	\$	18,461.08
Initiative Media Australia Pty Ltd	\$	18,146.76
HAMES SHARLEY (WA) PTY LTD	\$	17,666.00
ALL FLAGS SIGNS AND BANNERS	\$	17,271.10
AMPOL AUSTRALIA PETROLEUM PTY LTD	\$	17,211.63
FAAC AUSTRALIA T/AS HUB PARKING TECHNOLOGY	\$	17,182.77
CPG RESEARCH & ADVISORY PTY LTD	\$	16,958.35
ACTIVE GAMES AND ENTERTAINMENT	\$	16,742.00
WESTERN AUSTRALIAN YACHTING FOUNDATION INC	\$	16,500.00
HYDROQUIP PUMPS	\$	15,839.45
FUJI XEROX BUSINESSFORCE PTY LTD	\$	15,790.74
	ć	15 202 20

**Payment Amount** 

\$

15,383.28



AP Volume Report

Municipal FundCity of PerthFrom 01/02/2021 to 28/02/2021 [Period 8 ]

Pa	ment A	mount

Payee	Payment Amount
CARLISLE EVENTS HIRE PTY LTD	\$ 14,826.90
MARKETFORCE LTD	\$ 14,494.77
DELLA RAE MORRISON	\$ 14,420.00
WATER CORPORATION	\$ 14,402.41
CYCLUS PTY LTD	\$ 14,396.58
BUNNINGS BUILDING SUPPLIES P/L	\$ 14,285.75
SANDY ANGHIE	\$ 14,089.40
AUSTRALIA POST(677495)	\$ 14,018.70
ABSTRACT INVESTMENTS (WA)PTY LTD T/AS SMOKE AND MIRRORS AUDI	\$ 13,900.00
Rooforce Facility Services Pty Ltd	\$ 13,818.75
RV SPORT PTY LTD	\$ 13,794.00
TALENT INTERNATIONAL PTY LTD(WA)	\$ 13,467.44
Business Law WA Pty Ltd	\$ 13,117.50
DATALINE VISUAL LINK PTY LTD	\$ 13,097.92
MMM (WA) PTY LTD	\$ 12,793.71
SPARE PARTS PUPPET THEATRE INC	\$ 12,650.00
RSEA PTY LTD	\$ 12,310.78
CUNDALL JOHNSTON & PARTNERS PTY LTD	\$ 12,211.34
Datacom Systems (AU) Pty Ltd	\$ 11,884.58
RSLWA	\$ 11,774.50
CHEVRON AUSTRALIA DOWNSTREAM FUELS PTY LTD	\$ 11,606.80
THE ROYAL LIFE SAVING SOCIETY WA INC	\$ 11,344.09
COMPELLING ECONOMICS PTY LTD T/AS REMPLAN	\$ 11,220.00
WINDOW WIPERS	\$ 11,220.00
Churchill Capital Consulting PTY LTD T/AS Churchill Consulti	\$ 11,210.89
ADTA PTY LTD T/AS 10FF	\$ 11,000.00
BUSINESS NEWS PTY LTD	\$ 11,000.00
Dee for Design Events Pty Ltd	\$ 11,000.00
MASON LEDGER PTY LTD T/AS MASON LEDGER	\$ 11,000.00
Schneider Electric Australia PTY LTD	\$ 11,000.00
THE TRUSTEE FOR IRINEO UNIT TRUST T/AS COCOANROSE	\$ 11,000.00
LINKEDIN SINGAPORE PTY LTD	\$ 10,890.00
COUNCIL OF CAPITAL CITY LORD MAYORS	\$ 10,766.25
WHITFIELD ROSE PTY LTD ACN 117913738 THE TRUSTEE FOR WHITFIELD ROSE UNIT TRUST	\$ 10,672.75
STEFNA FAMILY TRUST T/AS WEST TIP WASTE MANAGEMENT	\$ 10,633.37
JUSTIN GREGORY BURFORD T/AS Here We Are Now Entertainment	\$ 10,600.00
Beilby Downing Teal Pty Ltd	\$ 10,505.00
CLARITY CORPORATE COMMUNICATIONS	\$ 10,438.68
A E HOSKINS & SONS	\$ 10,273.95
1 SPATIAL AUSTRALIA PTY LTD	\$ 9,900.00
TRAFFIC CALMING AUSTRALIA PTY LTD	\$ 9,900.00
MASTEC AUSTRALIA PTY LTD	\$ 9,856.00
JOELZ PTY LTD T/AS BAX SERVICES	\$ 9,845.00
ESRI AUSTRALIA PTY LTD	\$ 9,680.00
W.C. CONVENIENCE MANAGEMENT PTY LTD	\$ 9,490.69
AP TECHNOLOGY GROUP UNIT TRUST T/AS AMS SERVICE & MAINTENAN	\$ 9,434.59
ULTIMO CATERING & EVENTS PTY LTD	\$ 9,372.69
MODERN TEACHING AIDS PTY LTD	\$ 9,356.62
ICT EXPRESS PTY LTD	\$ 9,268.60
URBAN CIRCUS PTY LTD	\$ 9,075.00
INSTANT TOILETS AND SHOWERS PTY LTD T/AS INSTANT PRODUCTS HI	\$ 9,026.84
NS PROJECTS PTY LTD	\$ 9,009.00



AP Volume Report

 Municipal Fund

 City of Perth From 01/02/2021 to 28/02/2021 [ Period 8 ]

Payee		Payment Amount
COLLEAGUES NAGELS PTY LTD	\$	9,007.53
RICOH AUSTRALIA PTY LTD	\$	8,858.55
SPECIALIZED CLEANING GROUP PTY LTD	\$	8,826.54
The Trustee for the Olszowy Family Trust	\$	8,800.00
Matter IO Pty Ltd	\$	8,652.60
SHAYNE SILCOX T/A STRATEGIC LEADERSHIP CONSULTING	\$	8,515.90
CITY OF STIRLING	\$	8,406.21
HARBOUR SERVICES AUSTRALIA PTY LTD T/AS HSA MARINE	\$	8,250.00
Perth Glendi Association of WA	\$	8,250.00
THE TRUSTEE FOR R&S CAMPBELL FAMILY TRUST T/AS CMS EVENTS	\$	8,250.00
Freo Fire Maintenance Services Pty Ltd t/as Freo Fire Maintenance Services	\$	8,206.00
RACHEL O'BRIEN T/AS RACHEL FARAG	\$	8,200.00
TECHNICAL SERVICES GROUP	\$	8,023.40
TAMALA PARK REGIONAL COUNCIL	\$	7,981.51
Indian Society of Western Australia Inc	\$	7,975.00
ALL FENCE U RENT PTY LTD	\$	7,735.20
PHENOMENON EVENT SERVICES PTY LTD	\$	7,630.10
ELLENBY TREE FARM	\$	7,556.20
QUANTUM BUILDING SERVICES	\$	7,117.55
MAJESTIC PLUMBING	\$	7,098.86
FABRICATION & MAINTENANCE SERVICES	\$	6,987.20
OCTAGON LIFTS PTY LTD	\$	6,600.00
ENVIRO INFRASTRUCTURE PTY LTD	\$	6,322.63
LUX EVENTS PTY LTD	\$	6,300.25
NESPRESSO	\$	6,194.50
CHANDLER MACLEOD LTD	\$	6,147.98
	\$	6,055.50
CENTRECARE CORPORATE	\$	6,028.00
	\$	5,994.48
A.D COOTE & CO. (SHEETMETAL)PTY LTD	\$	5,951.00
McLEODS BARRISTERS AND SOLICITORS	\$	5,866.08
	\$	5,756.84
HOBAN RECRUITMENT	\$ \$	5,723.37
NATURE CALLS 1 PTY LTD T/AS NATURE CALLS PORTABLE TOILETS	ې د	5,524.45
CARDAV GROUP PTY LTD T/AS THEORY FOR HAIR CORPORATE GOVERNANCE RISK PTY LTD	Ş	5,500.00
	\$	5,500.00
LANCE CHADD The Lester Prize	\$ \$	5,500.00 5,500.00
The Trustees for the Madeley Trust	\$	5,500.00
ONE 20 PRODUCTIONS	\$	5,450.50
OSPREY CREATIVE PTY LTD	\$	5,441.67
SUNDRY CREDITOR EFT	\$	5,283.95
ADVANCE PRESS(2013)PTY LTD	\$	5,148.00
Masterfoods Pty Ltd	\$	5,050.00
Hannah Rae Sorenson	\$	5,000.00
PAPER MOUNTAIN INC	\$	5,000.00
PROPERTY DATA SOLUTIONS PTY LTD	\$	4,950.00
Stylelite Pty Ltd t/asStylelite Pty Ltd	\$	4,950.00
TOTAL EDEN PTY LTD T/AS Nutrien Water	\$	4,905.12
Cameron Limb t/as Concert Constructions	\$	4,840.00
CENTRAL CITY HEALTH PROFESSIONALS	\$	4,724.00
Event Marquees	\$	4,717.00
	Ŷ	.,, 17.00



Payee

AP Volume Report

Municipal FundCity of PerthFrom 01/02/2021 to 28/02/2021 [Period 8 ]

Pav	/ment	Amount
		Amount

		r ayment / amount
SUNNY INDUSTRIAL BRUSHWARE	\$	4,601.81
SUPER CLEAN BINS PTY LTD	\$	4,598.00
CAPITARY NO.3 PTY LTD T/AS MIDLAND BRICK	¢	4,555.32
WEST AUSTRALIAN LOCAL GOVERNMENT ASSOC ASSOCIATION	\$	4,415.00
EQUILIBRIUM INTERACTIVE PTY LTD T/AS EQUILIBRIUM INTERACTIVE	\$	4,134.24
P.B MARU & R & J.A STUURSTRAAT T/AS CRAVEN'S PHARMACY	\$	4,125.00
SONIC HEALTHPLUS PTY LTD	\$	4,125.00
J.H. FLUID TRANSFER SOLUTIONS PTY LTD T/AS PIRTEK MALAGA	\$	4,070.32
BANG ONLINE MARKETING PTY LTD T/AS BANG DIGITAL MARKETING	ې د	3,960.00
Velrada Capital Pty Ltd	ې د	3,960.00
NIALL DOHERTY	\$ \$	
THE TRUSTEE FOR WALLIS FAMILY TRUST T/AS PLAYCE PTY LTD	\$ \$	3,858.30
	\$ \$	3,850.00
		3,809.97
PERTH AUDIOVISUAL	\$ \$	3,685.00
MARK KELLY T/AS WIZARD TRAINING SOLUTIONS	-	3,630.00
WEST BUILD PRODUCTS PTY LTD	\$	3,596.38
MARK REISINGER T/AS MFR AUTOELECTRICS	\$	3,556.43
OFFICEASY PTY LTD T/AS BUSINESS BASE	\$	3,520.00
	\$	3,516.06
APRIL VICTORIA ELIZABETH VARDY T/AS APRIL VARDY	\$	3,500.00
Kimberley Sarah Parkin	\$	3,500.00
WA VENUES & EVENTS PTY LTD	Ş	3,394.73
CSE CROSSCOM PTY LTD	\$	3,355.66
CARDNO WA PTY LTD	Ş	3,311.00
WEST AUSTRALIAN NEWSPAPERS LIMITED	\$	3,300.00
CIRRUS NETWORKS PTY LTD T/AS CIRRUS NETWORKS-FEDERAL	\$	3,299.31
BIDFOOD WA PTY LTD	\$	3,266.88
ATOM SUPPLY	\$	3,258.17
Xstract Mining Consultants Pty Ltd	\$	3,256.00
PERTH THEATRE TRUST	\$	3,240.10
NELLA GLOBAL SOLUTIONS PTY LTD	\$	3,080.00
ALFRED BOCK T/AS AGB CONSULTING	\$	3,011.25
JHR Tech Co Pty Ltd t/as Aushygienics	\$	2,999.50
GPC ASIA PACIFIC PTY LTD T/AS NAPA	\$	2,985.88
DIAMOND LOCK & KEY	\$	2,939.33
Child Support Agency	\$	2,912.96
DORMAKABA AUSTRALIA PTY LTD	\$	2,900.26
GAME VAULT PTY LTD	\$	2,900.00
MM Plastics Pty Ltd	\$	2,865.50
JASON SIGNMAKERS	\$	2,864.66
JASMINE HANCOCK	\$	2,817.00
ALANA HALL	\$	2,774.05
Darren Hutchens	\$	2,750.00
THE ONLINE SHOPPING CO PTY LTD T/AS HIRE KING	\$	2,750.00
ADVANCED TRAFFIC MANAGEMENT	\$	2,676.30
The Trustee for Celebrity Speakers Australia Trust	\$	2,640.00
SCOPE SPORTSWEAR	\$	2,611.84
PAUL DRUDI PLUMBING	\$	2,574.00
SILVERFERN COMPUTERS PTY LTD	\$	2,520.10
LIVING EDGE(AUST)PTY LTD	\$	2,450.00
RORIE SPARE	\$	2,378.50
LGRCEU	\$	2,378.04



AP Volume Report

 Municipal Fund

 City of Perth From 01/02/2021 to 28/02/2021 [Period 8]

Payee		Payment Amount
THOMAS ROY PHOTOGRAPHY	\$	2,310.00
perth skydiving display team	\$	2,300.00
JOHN TIERNEY	\$	2,267.00
DARDANUP BUTCHERING UNIT TRUST T/AS DARDANUP BUTCHERING CO DARDANUP BUTCHERING C	\$	2,246.54
JAKE CORMACK GRIFFIN	\$	2,225.00
HORIZON WEST LANDSCAPE & IRRIGATION PTY LTD	\$	2,223.84
ALLMAKES PTY LTD T/AS BRANDWORX AUSTRALIA	\$	2,221.27
GLENN SWIFT ENTERTAINMENT	\$	2,200.00
WANJOO PTY LTD	\$	2,200.00
Encyclopaedia Britannica Australia Limited	\$	2,197.80
BLACKWOODS ATKINS	\$	2,189.07
REINO INTERNATIONAL	\$	2,161.50
Light Applications	\$	2,112.00
WADUMBAH ABORIGINAL DANCE GROUP	\$	2,090.00
JAMES BENNETT PTY LTD	\$	2,072.92
DESIGN EDGE	\$	2,065.80
SELECT FRESH PTY LTD	\$	2,027.29
THE TRUSTEE FOR SUCCESS VENTURE WA UNIT TRUST T/AS PAN PACIF	\$	2,000.00
WEST COAST SPRING WATER PTY LTD T/AS AUSSIE NATURAL SPRING W	\$	1,991.00
THE TRUSTEE FOR KANDIAH FAMILY TRUST NO 2 T/AS WATER2WATER	\$	1,927.78
L'HARIDON BIGHT MINING PTY LTD	\$	1,914.00
MAJOR MOTORS PTY LTD	\$	1,887.69
DRYDEN DESIGNS	\$	1,881.00
TRIXAL HOLDINGS PTY LTD	\$	1,819.50
NATURAL AREA CONSULTING MANAGEMENT SERVICES	\$	1,804.00
W.B HALL & S.R LOASBY & D.D MARIANI T/AS DATURA4	\$	1,800.00
CARAT AUSTRALIA MEDIA SERVICES PTY LTD	\$	1,782.57
Quick Super Fund	\$	1,779.42
LIYING CHENG	\$	1,728.15
CITY OF PERTH STAFF SOCIAL CLUB	\$	1,680.00
Freedom Fairies Pty Ltd	\$	1,677.50
BIG ISSUE IN AUSTRALIA LIMITED T/AS THE BIG ISSUE	\$	1,674.00
BANG THE TABLE PTY LTD	\$	1,650.00
Casilli Holdings Pty Ltd t/as Avant Edge Consulting	\$	1,650.00
Madeleine Louise Young	\$	1,608.00
THE TRUSTEE FOR LAZCO UNIT TRUST T/AS LAZCO REFRIGERATION	\$	1,578.50
CARROLL & RICHARDSON- FLAGWORLD PTY LTD T/AS FLAGWORLD	\$	1,556.50
HTR ELECTRICAL AND INSPECTION SERVICES PTY LTD	\$	1,540.00
MO PRODUCTIONS PTY LTD	\$	1,540.00
SOIL'N SAND PTY LTD	\$	1,466.52
Zipform Pty Ltd	\$	1,465.98
CULLAM NOMINEES PTY LTD	\$	1,457.75
SAFETY & RESCUE EQUIPMENT	\$	1,434.40
BLACKBURNE PROPERTY GROUP PTY LTD	\$	1,415.55
T.J GREEN & D.A PARISH T/AS THE HYBRID MINDS	\$	1,412.00
GEOFFREY LI	\$	1,397.80
NATIONAL TAX & ACCOUNTANTS ASSOCIATION LTD	\$	1,393.00
DULUXGROUP(AUSTRALIA)PTY LTD T/AS DULUX AUSTRALIA	\$	1,371.36
ANANDADHARA WA INC	\$	1,362.00
TSTEE GREEN F/TRUST & TSTEE HOOD F/TRUST T/A OFFICE MILK SUP	\$	1,355.65
ABLE WESTCHEM(BORVEK PTY LTD)	\$	1,348.69
THE TRUSTEE FOR THE QUITO PTY LTD T/AS BENARA NURSERIES	\$	1,342.00
	-	



Payee

DANIEL GRANT PHOTOGRAPHY

AP Volume Report

**Municipal Fund** 

City of **Perth** From 01/02/2021 to 28/02/2021 [ Period 8 ]

DOMVIEW PTY LTD T/AS THE HIRE GUYS-OSBORNE PARK	\$	1,334.20
ACCESS ICON PTY LTD T/AS CASCADA GROUP	\$	1,314.06
ALLPEST WA	\$	1,313.50
WHEN ADAM MET EVE	\$	1,287.00
SOUTHERN METROPOLITAN REGIONAL COUNCIL	\$	1,254.00
BORAL RESOURCES (WA) LTD	\$	1,247.47
ENVIROPATH PTY LTD T/ AS SPOT'S ALL SURFACE CLEANING	\$	1,211.10
JONATHAN SIOW	\$	1,200.00
HERITAGE WAY PTY LTD (DOMUS NURSERY)	\$	1,185.41
KONE ELEVATORS PTY LTD	\$	1,147.21
TANKS FOR HIRE	\$	1,126.40
TENNANT AUSTRALIA	\$	1,123.04
Tyres 4U Pty Limited	\$	1,119.36
XCEED REAL ESTATE	\$	1,109.40
Cosmic Credit Company PTY LTD T/ AS High Voltage Performers BOUTIQUE	\$	1,045.00
CITY OF PERTH (PETTY CASH)	\$	1,040.40
SUILU YU	\$	1,001.95
Conservation Council of WA Inc	\$	1,000.00
GIRL GUIDES WESTERN AUSTRALIA WA	\$	1,000.00
Scarlet Bell Burlesque	\$	1,000.00
CHAMBER OF COMMERCE & INDUSTRY OF WA INC	\$	990.00
THE TRUSTEE FOR J & J MARSHALL FAMILY TRUST T/AS BARDFIELD ENGINEERING	\$	990.00
ELISDI PTY LTD T/AS PARTIES KIDS REMEMBER	\$	979.00
DAVID GRAY & CO PTY LTD	\$	971.19
SPANDEX ASIA PACIFIC P/L	\$	955.96
FARINOSI & SONS PTY LTD	\$	952.63
BOFFINS BOOKSHOP PTY LTD	\$	951.23
SAMS FAMILY TRUST T/AS FAST FINISHING SERVICES	\$	947.10
BLJ AUSTRALIA	\$	946.00
GOLDGEM INVESTMENTS PTY LTD T/A ALLFLOW INDUSTRIAL	\$	929.96
MBW REAL ESTATE	\$	918.00
ARI (AUST) PTY LTD T/AS THE WORKERS SHOP	\$	897.00
AUSTRALIAN SERVICES UNION	\$	876.60
STATEWIDE CLEANING SUPPLIES	\$	872.30
DANIELS PRINTING CRAFTSMEN	\$	830.50
AUSTRALIAN INSTITUTE OF COMPANY DIRECTOR	\$	825.00
PIRIMAL PTY LTD T/AS POOLWERX APPLECROSS	\$	825.00
DAIMLER TRUCKS PERTH	\$	814.40
THE TRUSTEE FOR GRANO UNIT TRUST T/AS GRANO DIRECT	\$	811.80
JEFFREY WILLIAMSON	\$	808.00
OFFICE WORKS	\$	768.39
JEREMIAS ALEJANDRO SOSA	\$	750.00
HOSPITAL BENEFIT FUND OF WA	\$	736.60
STRUT SPECIALISTS	\$	736.00
NOVA NEWSAGENCY	\$	720.00
C BAILEY & M BAILEY		709.50
BOTANICAL BLOOMS	\$ \$	709.50
ISUBSCRIBE PTY LTD	\$ \$	687.70
THE TRUSTEE FOR THE PETTIT FAMILY TRUST T/AS P&M AUTOMOTIVE P&M AUTOMOTIVE EQUIP	ې \$	686.40
,	ې \$	685.32
LANDGATE LUKE DONOVAN RILEY T/AS LUKE RILEY CREATIVE	\$ \$	680.00
	¢ ¢	676 50

**Payment Amount** 

676.50

\$



AP Volume Report

 Municipal Fund

 City of Perth From 01/02/2021 to 28/02/2021 [Period 8]

Payee		Payment Amount
CHRISTOPHER RICHARDSON	\$	660.00
MANHEIM PTY LTD	\$	660.00
Boc Gases Australia Ltd	\$	659.97
CFMEU MINING & ENERGY DIVISION	\$	656.00
ARTS HUB AUSTRALIA PTY LTD	\$	646.80
EUROPEAN FOODS PTY LTD	\$	620.00
ROSMECH SALES AND SERVICE PTY LTD	\$	612.35
MADJITIL MOORNA INC	\$	605.00
THE GRIFFITH FAMILY TRUST T/AS SUPERSTOCK SERVICES SUPERSTOCK FOOD SERVICES	\$	604.33
AQUAMONIX PTY LTD	\$	603.90
BCIAUSTRALIA	\$	600.00
International Association for Pubic Participation Australasia Limited	\$	594.00
RAPID TEAMS	\$	581.00
IAN DONALD MACLEOD T/AS Heritage Conservation Solutions	\$	577.50
GPC Asia Pacific Pty Ltd T/AS Covs	\$	551.54
UES (INT'L) PTY LTD T/AS UES INTERNATIONAL	\$	550.22
WARP TRAINING AUSTRALIA PTY LTD	\$	550.00
FISH HOOK BAY PTY LTD	\$	544.85
Albert McNamara	\$	500.00
BEN TAYLOR	\$	500.00
MARGARET CULBONG	\$	500.00
MRS THERESA WALLEY	\$	500.00
MURIEL BOWIE	\$	500.00
Troy Robert Fleming	\$	500.00
ALL4CYCLING PTY LTD	\$	496.00
ADAMS COACHLINES	\$	490.00
HOLCIM(AUSTRALIA)PTY LTD	\$	485.10
HAWORTH AUSTRALIA	\$	480.00
LAUNDRY EXPRESS	\$	468.73
JAPANESE TRUCK & BUS SPARES PTY LTD	\$	467.85
R & W AITKEN	\$	466.25
WESTERN METROPOLITAN REGIONAL COUNCIL	\$	465.12
PREMIER WORKPLACE SOLUTIONS	\$	455.40
TRAVIS HAYTO PHOTOGRAPHY	\$	445.50
COOL RENTAL GROUP PTY LTD T/AS PERTH COOL ROOM HIRE	\$	440.00
PAULL & WARNER ACCIDENT REPAIR CENTRE PERTH PTY LTD	\$	432.30
Health Insurance Fund Of Wa	\$	431.90
LEE BROTHERS INTERNATIONAL TRADE PTY LTD t/as LBIT	\$	430.21
JESSICA WYLD PHOTOGRAPHY PTY LTD	\$	429.00
CENTRAL CITY MEDICAL CENTRE	\$	428.90
ROBOWASH PTY LTD	\$	418.00
DSJR UNTI TRUST T/A ARENA REAL ESTATE	\$	407.55
FIONA REA	\$	400.00
SANDRA HARBEN	\$	400.00
EMMA LANDERS	\$	398.25
IRON MOUNTAIN AUSTRALIA GROUP PTY LTD	Ş	397.03
O'BRIEN HARROP ACCESS PTY LTD	\$	396.00
LINFOX ARMAGUARD PTY LTD T/AS ARMAGUARD	\$	395.25
X-TRI AUSTRALIA PTY LTD	\$	386.63
QED ENVIRONMENTAL SERVICES	\$	385.00
STONE SUPPLIES WA PTY LTD T/AS CREATION LANDSCAPE SUPPLIES	\$	378.00
MOUSER ELECTRONIC INC	\$	375.87



AP Volume Report

Municipal FundCity of PerthFrom 01/02/2021 to 28/02/2021 [Period 8 ]

Payee		Payment Amou
SMART WASTE SOLUTIONS AUSTRALIA PTY LTD	\$	373.7
MERCURY	\$	365.0
AUSTRALIAN INSTITUTE OF MANAGEMENT	\$ \$	363.0
	ې \$	358.9
ORDAN TAYLOR	\$ \$	358.9
THE TRUSTEE FOR THE PROPERTY AUSTRALIA MANAGEMENT TRUST	ې \$	349.7
CSP GROUP PTY LTD T/AS STIHL SHOP OSBORNE PARK AUSLAN(WA)PTY LTD T/AS VITAL INTERPRETING PERSONNEL		
	\$ \$	348.3
LONGREACH CAPITAL INVESTMENT P/L	ې \$	346.5
FS TRUONG MULTILEC ENGINEERING		334.2
	\$	308.0
	\$	302.5
NA HINO SALES & SERVICES	\$	300.0
SHANNON JEFFERIES	\$	300.0
APACE AID INCORPORATED (APACE WA)	\$	298.3
QUALITY PRESS	\$	297.0
OHN HOCK SAN SEAH	\$	295.0
	\$	279.7
EFFECTIVE ADVERTISING & DESIGN PTY LTD	\$	275.0
DOME PROPERTIES	\$	275.0
RICHARD BROWN T/AS MARK MY TURF	\$	275.0
PUBLIC TRANSPORT AUTHORITY OF WA	\$	270.9
HERIDANS FOR BADGES	\$	270.7
VORKPOWER INC	\$	269.0
ENARA NOMINEES PTY LTD T/AS PERTH NEWS DELIVERY	\$	265.9
ICOLO WA	\$	250.2
rene McNamara	\$	250.0
NOEL NANNUP	\$	250.0
SONTEC INTEGRATED SYSTEMS	\$	244.7
AUREN CARR	\$	244.1
DILENA METAL SALES	\$	235.2
SUBARU & VW OSBORNE PARK	\$	216.0
DPM(2012)PTY LTD T/AS OSBORNE PARK MAZDA	\$	211.8
AUSTRALIA-INDONESIA BUSINESS COUNCIL LTD	\$	210.0
THE TRUSTEE FOR THE D & J ROSE FAMILY TRUST T/A POOLEGRAVE POOLGRAVE SIGNS & ENG	\$	209.2
CAROLINE TRANT	\$	201.6
BIARA JOAN MARTIN	\$	200.0
UNE BUSH	\$	198.9
BROWNES FOODS OPERATIONS PTY LTD	\$	197.1
EBECCA LOUISE KRAWCZUK	\$	195.0
/ETAL ARTWORK CREATIONS	\$	185.9
DE VINE CELLARS	\$	185.0
DEPARTMENT OF JUSTICE	\$	181.6
SLOBAL AUTOCOAT PTY LTD	\$	181.5
VESTERN EDGE LANDSCAPES	\$	176.0
CANIA AUSTRALIA PTY LTD	\$	170.5
VARAWAR BUILDING SERVICES	\$	166.6
ADAM EDWARD STEVENSON	\$	165.0
ALEX TASESKI	\$	165.0
CHELSEA JANSSEN	\$	165.0
ULIE MATHIESON	\$ \$	165.0
ADIKUR RAHMAN	\$ \$	165.0
	ې \$	165.0



AP Volume Report

 Municipal Fund

 City of Perth From 01/02/2021 to 28/02/2021 [Period 8]

Payee		Payment Amount
TARRYN MORGAN	\$	165.00
THE TRUSTEE FOR B and M Flegg Family Trust T/AS Watt the Flegg Electrical Servi	\$	164.99
TNT	\$	164.22
SCANLAN ARCHITECTS	\$	159.35
CHALLENGE CHEMICALS AUST	\$	157.30
VISABILITY LIMITED	\$	156.76
JASMAN ENTERPRISES	\$	156.75
	\$	155.70
FOXTEL SUBSCRIBER PAYMENTS	\$	155.00
KAREN RICHARDSON FAMILY TRUST T/ AS RICHARDSON STRATA MANAGEMENT	\$	154.00
MULTI FIX WA	\$	149.23
	\$	145.00
DARREN UNWIN	\$	144.95
CANON PRODUCTION PRINTING AUSTRALIA PTY LTD T/AS OCE-AUSTRALIA	\$ \$	143.00
TANIA STOCKLEY PARTOUT PTY LTD T/AS STATEWIDE BEARINGS	\$ \$	139.95 136.62
VIP SECURITY INDUSTRIES PTY LTD T/AS THREAT PROTECT	\$ \$	130.02
D.A CHRISTIE PTY LTD T/AS CHRISTIE BARBECUES	\$ \$	132.00
Toolmart Australia Pty Ltd	\$ \$	128.28
AAAC TOWING PTY LTD	\$ \$	127.00
ADAM GREGORY	\$ \$	121.00
CHRIS NOBLE	\$	120.00
GABRIELLA ROBINSON	\$	120.00
GAVIN GOLDING	\$	120.00
KIET DUONG	\$	120.00
NICKI GENTRY	\$	120.00
NOAH MCDONALD	\$	120.00
R H HESSELL	\$	120.00
SURBHI GUPTA	\$	120.00
TYSON SITA	\$	120.00
WYATT BROWN	\$	119.99
ASHLEE BUCK	\$	119.98
JOHN DE BOER	\$	119.90
THE TRUSTEE FOR VENUS PROPERTY TRUST T/AS PARTY PLUS OSBORNE PARK	\$	115.00
WAIFS	\$	112.86
THE TRUSTEE FOR ILLION AUSTRALIA UNIT TRUST T/AS MILTON GRAH MILTON GRAHAM	\$	112.06
KAREN ABERCROMBY	\$	110.00
LISA INGRAM	\$	110.00
STEPHEN M ERCEG	\$	110.00
LAURA SPAHNI	\$	109.99
ARCUS AUSTRALIA PTY LTD	\$	108.57
WESTERN GEOTECHNICS PTY LTD T/AS CLOCKWORK PRINT	\$	106.70
SWAN EVENT HIRE	\$	100.00
BRIAN COGHLAN	\$	99.00
G PEREZ	\$	99.00
GOODLIFE HEALTH CLUB	\$	99.00
MARKET GROUNDS	\$	99.00
N M HILLIER	\$	99.00
PANCARE FOUNDATION	\$	99.00
SURJTEC PTY LTD T/AS HUGHANS SAW SERVICE	\$	99.00
THE HEIRISSON ROTARY CLUB	\$	99.00
CHADSON ENGINEERING PTY LTD	\$	97.35



AP Volume Report

Municipal Fund City of Perth From 01/02/2021 to 28/02/2021 [ Period 8 ]

SAVORS AUSTRALIA PTY LTD         \$         97.00           SEUINGMIN SHIN         \$         95.00           TOURISM COUNCIL WA         \$         90.00           HELEN TICKNELL         \$         85.90           SEW UNIQUE CLOTHING ALTERATIONS         \$         85.00           ENVIRONMENTAL RESOURCES PTY LTD T/AS BIOTUFF         \$         820.00           TARE LEE-ANNE LE FLOHIC T/AS DARLING CHARLOTTE         \$         800.00           ADELINE FOO         \$         79.52           MARGARET SOMERVILLE         \$         79.52           DANIELA DOMENQUE RUSSO         \$         75.15           DANIELA DOMENQUE RUSSO         \$         64.16           DOREEN BARRETT         \$         84.80           Trade West Industrial Supplies Pty Ltd         \$         64.16           DOREEN BARRETT         \$         84.00           YOONNE PETHER         \$         44.10           DJ O CRANGIE         \$         36.00           PVESTERNI AVISTRALIAND         \$         36.00           VYONNE PETHER         \$         38.02           PATRICIA JENNIN         \$         36.00           VESTERNI AVISTRALIANTIN         \$         36.00           VESTERNI AVI	Рауее		Payment Amount
SEUNCAININ SHIN\$<\$<\$<\$<\$<\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$< <td>SAVORS AUSTRALIA PTY LTD</td> <td>Ś</td> <td>97.00</td>	SAVORS AUSTRALIA PTY LTD	Ś	97.00
TOURISM COUNCIL WA\$90.00HELEN TICKNELL\$85.00ERW UNIQUE CLOTHING ALTERATIONS\$85.00ENVIRONMENTAL RESOURCES PTY LTD T/AS BIOTUFF\$80.00PATRICIA LAURA OWEN\$80.000ARAL LEF-ANNE LE FLOHIC T/AS DARLING CHARLOTTE\$80.000ADELINE FOO\$79.52MARGART SOMERVILLE\$75.15JONIELA DOMENIQUE RUSSO\$64.80ITAde West Industrial Supplies Pty Ltd\$64.80AD EINGINEERING INTERNATIONAL PTY LTD\$64.80JOREEN DARRETT\$\$58.95MARGART MARTIN\$\$58.95MARGART MARTIN\$\$\$YONNE PETHER\$\$\$JO JO CRANIE\$\$\$PATRICIA BENJAMIN\$\$\$NEVERFAIL SPRINGWATER LIMITED\$\$\$JO JO CRANIE\$\$\$\$VOUM CORLESS\$\$\$\$JEANNET KEIGHTLEY\$\$\$\$JEANNET KEIGHTLEY\$\$\$\$NACUS CLARE\$\$\$\$NACUS CLARE\$\$\$\$NACUS CLARE\$\$\$\$NACUS CLARE\$\$\$\$NADIE CARDINON TSEN\$\$\$\$NACUS CLARE\$\$\$\$NACUS CLARE\$\$\$\$NACUS CLARE\$			
HELD\$85.95SEW UNIQUE CLOTHING ALTERATIONS\$85.00SEW UNIQUE CLOTHING ALTERATIONS\$85.00PATRICIA LAURA OWEN\$80.00TARA LEE-ANNE LE FLOHIC T/AS DARLING CHARLOTTE\$80.00DATRICIA LAURA OWEN\$75.12MARGARET SOMERVILLE\$75.15DANIELA DOMENIQUE RUSSO\$75.00JEAN MACKIE\$64.80Trade West Industrial Supplies Pty Ltd\$64.16AD ENGINEERING INTERNATIONAL PTY LTD\$64.60DOREEN BARRETT\$58.95MARGARET MARTIN\$54.00YOONKE PETHER\$64.00YOONKE PETHER\$64.00YOONKE PETHER\$64.00JO CRAIGIE\$64.00PEGGY HOLLINGSWORTH\$38.02PATRICIA BENJAMIN\$36.000ELSIE ALLAN\$30.00ELSIE ALLAN\$30.00	TOURISM COUNCIL WA		
SEW UNIQUE CLOTHING ALTERATIONS\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$\$\$\$\$\$\$\$\$\$\$\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$<\$< <th< td=""><td></td><td></td><td></td></th<>			
ENVIRONMENTAL RESOURCES PTY LTD T/AS BIOTUFF\$82.50PATRICIA LAURA OWEN\$80.000ARA LEF-ANNE LE FLOHIC T/AS DARLING CHARLOTTE\$79.52MARGARET SOMERVILLE\$75.00JEAN MACKIE\$75.00JEAN MACKIE\$64.80Trade West Industrial Supplies Pty Ltd\$64.81AD EINGINEERING INTERNATIONAL PTY LTD\$64.81DOREEN BARRETT\$54.00VONNE PETHER\$54.00VONNE PETHER\$44.10JO OCRAIGE\$44.10JO OCRAIGE\$38.02PATRICIA BENJAMIN\$38.02PATRICIA BENJAMIN\$36.00NEVERPAIL SPRINGWATER LIMITED\$36.00COLUM CORLESS\$30.00ELSIE ALLAN\$22.350JEAN MACUS CLARE\$20.25MARCUS CLARE\$20.25MARCUS CLARE\$20.00BRANDA NOMINEES PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$NADINE REDSTIN SUSTALIAN CRICKET ASSOCIATION LIMITED\$20.25MARCUS CLARE\$20.20MARCUS CLARE\$15.20DATUES DATUEL SUSTALIAN CRICKET ASSOCIATION LIMITED\$15.20DATUES DATUEL SUSTALIAN CRICKET ASSOCIATION LIMITED\$20.25MARCUS CLARE\$15.20DATUES DATUEL SUSTALIAN CRICKET ASSOCIATION LIMITED\$15.20DATUES DATUEL SUSTALIAN CRICKET ASSOCIATION LIMITED\$15.20DATUES DATUEL SUSTALIAN CR	SEW UNIQUE CLOTHING ALTERATIONS		85.00
PATRICIA LAURA OWEN\$80.00TARA LEE-ANNE LE FLOHIC T/AS DARLING CHARLOTTE\$80.00ADELINE FLOHIC T/AS DARLING CHARLOTTE\$79.52MARGARET SOMERVILLE\$75.15DANIELA DOMENIQUE RUSSO\$75.00JEAN MACKIE\$64.16AD ENGINEERING INTERNATIONAL PTY LTD\$64.16DOREEN BARRET\$58.95MARGARET MARTIN\$54.00YUONNE PETHER\$44.10JO JO CRAIGIE\$44.10JO JO CRAIGIE\$36.00PEGGY HOLLINGSWORTH\$36.00NEVERPATILS PRINGWATER LIMITED\$36.00ULING CORLESS\$30.00ELSIE ALLAN\$27.90WESTERN AUSTRALIAN CRICKET ASSOCIATION LIMITED\$23.00JEANCTE KEIGHTLEY\$20.02MARCUS CLARE\$20.02MARCUS CLARE\$36.00NADINE ROBYNNE\$36.00SIMON TSEN\$36.00SIMON TSEN\$36.00SIMON TSEN\$36.00DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$NADINE ROBYNNE\$36.00SIMON TSEN\$36.00SIMON TSEN\$36.00SIMON TSEN\$36.00SIMON TSEN\$36.00DRY LEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$SIMON TSEN\$36.00SIMON TSEN\$4.00ACHEL RODRIGUEZ <td></td> <td></td> <td>82.50</td>			82.50
TARA LEE-ANNE LE FLOHIC T/AS DARLING CHARLOTTE\$80.00ADELINE FOO\$79.52MARGARET SOMERVILLE\$75.15DANIELA DOMENIQUE RUSSO\$75.00JEAN MACKIE\$64.80Trade West Industrial Supplies Pty Ltd\$61.65DOREEN BARRETT\$568.95MARGARET MARTIN\$\$54.00YVONNE PETHER\$40.059JO JO CRAIGIE\$40.059PEGGY HOLLINGSWORTH\$36.0036.00NEVERFAIL SPRINGWATER LIMITED\$36.0036.00ELSIE ALLAN\$36.0036.00ELSIE ALLAN\$36.0036.00ELSIE ALLAN\$36.0036.00ELSIE ALLAN\$36.0036.00ELSIE ALLAN\$36.0036.00ELSIE ALLAN\$36.0036.00ELSIE ALLAN\$36.0036.00ELSIE ALLAN\$37.9036.00ELSIE ALLAN\$36.0036.00ELSIE ALLAN\$36.0036.00ELSIE ALLAN\$36.0036.00ELSIE ALLAN\$36.00\$G & SGABIAN\$36.00BRENADA NOMINEES PTY LTD\$36.00BRENADA NOMINEES PTY LTD\$36.00BRENADA NOMINEES PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CABCHARGE AUSTRALLA PTY LTD\$4.00ADAM EDWARD STEVENS\$4.00<			80.00
ADELINE FOO\$79.52MARGARET SOMERVILLE\$75.10DANIELA DOMENIQUE RUSSO\$75.00JEAN MACKIE\$64.80Trade West Industrial Supplies Pty Ltd\$64.16AD ENGINEERING INTERNATIONAL PTY LTD\$\$DAREN BARRETT\$564.16DOREN BARRETT\$\$54.00YVONNE PETHER\$\$44.10JO JO CARIGIE\$40.50\$PEGGY HOLLINGSWORTH\$\$36.00NEVERFAIL SPRINGWATER LIMITED\$36.00ELSIE ALLAN\$30.00ELSIE ALLAN\$27.90WESTERN AUSTRALIAN CRICKET ASSOCIATION LIMITED\$23.50JEANETTE KEIGHTLEY\$20.00MERNADA NOMINEES PTY LTD\$16.15NADINE ROBYNNE\$16.15RS COMPONENTS\$15.00NADINE ROBYNNE\$15.00DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CABCHARGE AUSTRALIAN PTY LTD\$56.28BI WALSH\$4.004.00ADAM EDWARD STEVENS\$4.00	TARA LEE-ANNE LE FLOHIC T/AS DARLING CHARLOTTE		80.00
MARGARET SOMERVILLE\$75.10DANIELA DOMENIQUE RUSSO\$75.00JEAN MACKIE\$64.80Trade West Industrial Supplies Pty Ltd\$64.16AD ENGINEERING INTERNATIONAL PTY LTD\$58.95DOREN BARRETT\$58.95MARGARET MARTIN\$54.00YOONNE PETHER\$44.00JO JO CRAIGIE\$40.50PEGGY HOLLINGSWORTH\$38.02PATRICIA BENJAMIN\$36.00NEVERFAIL SPRINGWATER LIMITED\$36.00ELSIE ALLAN\$27.90WESTERN AUSTRALIAN CRICKET ASSOCIATION LIMITED\$23.50JEANETTE KEIGHTLEY\$20.00RENADA NOMINEES PTY LTD\$20.00BRENADA NOMINEES PTY LTD\$10.50MADINE ROBYNNE\$15.00DYNC LARE\$15.00DYNC LARE\$15.00DYNC LARE\$15.00DYNC LARE AUSTRALIAN CRICKET ASDUCIATION LIMITED\$SCOMPONENTS\$15.00DRENADA NOMINEES PTY LTD\$15.00DRENADA NOMINEES PTY LTD\$15.00DYNC LARE\$15.00DYNC LARE AUSTRALIAN PTY LTD\$15.00DYNC LARE AUSTRALIAN PTY LTD\$15.00DYNC LARE AUSTRALIAN PTY LTD\$6.28BI WALSH\$4.00ACHLE RODRIGUEZ\$4.00ACHLE RODRIGUEZ\$4.00ACHLE RODRIGUEZ\$4.00A			79.52
DANIELA DOMENIQUE RUSSO\$75.00JEAN MACKIE\$64.80Trade West Industrial Supplies Pty Ltd\$64.16AD ENGINEERING INTERNATIONAL PTY LTD\$61.65DOREEN BARRETT\$58.95MARGARET MARTIN\$54.00YVONRE PETHER\$44.10JO JO CRAIGIE\$40.50PEGGY HOLLINGSWORTH\$36.00NEVERFAIL SPRINGWATER LIMITED\$36.00ELSIE ALLAN\$30.00ELSIE ALLAN\$23.40JEANETTE KEIGHTLEY\$23.40INTERN AUSTRALIAN CRICKET ASSOCIATION LIMITED\$23.40RENARD NOMINEES PTY LTD\$20.00BENADA NOMINEES PTY LTD\$31.62NADINE ROBYNNE\$31.62NADINE ROBYNNE\$31.62NATUR SL	MARGARET SOMERVILLE		75.15
JEAN MACKIE\$64.80Trade West Industrial Supplies Pty Ltd\$64.16AD ENGINEERING INTERNATIONAL PTY LTD\$61.65DOREEN BARRETT\$58.95MARGARET MARTIN\$54.00YVONE PETHER\$44.10JO JO CRAIGIE\$40.05PEGGY HOLINGSWORTH\$38.02PATRICIA BENJAMIN\$36.00NEVERFAIL SPRINGWATER LIMITED\$36.00ELSIE ALLAN\$27.90WESTERN AUSTRALIAN CRICKET ASSOCIATION LIMITED\$23.50JEANETTE KEIGHTLEY\$23.60MARCUS CLARE\$20.00BRENADA NOMINEES PTY LTD\$19.65NADINE ROBYNNE\$16.15NADINE ROBYNNE\$15.00SIMON TSEN\$15.00DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CAECHARGE AUSTRALIA PTY LTD\$6.28BI WALSH\$6.2815.00DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CAECHARGE AUSTRALIA PTY LTD\$6.28BI WALSH\$4.00ACHEL RODRIGUEZ\$4.00ADAM EDWARD STEVENS\$4.00	DANIELA DOMENIQUE RUSSO		75.00
Trade West Industrial Supplies Pty Ltd\$64.16AD ENGINEERING INTERNATIONAL PTY LTD\$61.65DOREEN BARRETT\$58.95MARGARET MARTIN\$44.00YOONNE PETHER\$44.00JO JO CRAIGIE\$40.00PEGGY HOLLINGSWORTH\$38.02PATRICIA BENJAMIN\$36.00REVERFAIL SPRINGWATER LIMITED\$31.68COLUM CORLESS\$30.00ELSIE ALLAN\$27.90WESTERN AUSTRALIAN CRICKET ASSOCIATION LIMITED\$23.40TRISH HOLMES\$20.00BRENADA NOMINEES PTY LTD\$20.02MARCUS CLARE\$10.00NADINE ROBYNNE\$10.00SIMON TSEN\$15.20DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CABCHARGE AUSTRALIA PTY LTD\$53.00DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CABCHARGE AUSTRALIA PTY LTD\$4.00ADM EDWARD STEVENS\$7.70CABCHARGE AUSTRALIA PTY LTD\$4.00ADAM EDWARD STEVENS\$4.00ADAM EDWARD STEVENS\$4.00	JEAN MACKIE		64.80
AD ENGINEERING INTERNATIONAL PTY LTD\$61.65DOREEN BARRETT\$58.95MARGARET MARTIN\$54.00YVONNE PETHER\$40.50JO IO CRAIGIE\$40.50PEGGY HOLLINGSWORTH\$36.00NEVERFAIL SPRINGWATER LIMITED\$36.00NEVERFAIL SPRINGWATER LIMITED\$31.68COLUM CORLESS\$30.00ELSIE ALLAN\$27.90VESTERN AUSTRALIAN CRICKET ASSOCIATION LIMITED\$23.50JEANETTE KEIGHTLEY\$20.02MARCUS CLARE\$20.02BRENDA NOMINEES PTY LTD\$31.61NADINE ROBYNNE\$15.00SIMON TSEN\$15.00SIMON TSEN\$15.00DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CABCHARGE AUSTRALIA PTY LTD\$4.00ANDINE ROBYNE\$4.00SI WALSH\$4.00ANDAN SEN\$4.00ANDAN SEN\$4.00 <tr <td="">ANDAN</tr>	Trade West Industrial Supplies Pty Ltd		64.16
DOREEN BARRETT\$58.95MARGARET MARTIN\$54.00YVONNE PETHER\$44.10JO JO CRAIGIE\$40.50PEGGY HOLLINGSWORTH\$36.02PATRICIA BENJAMIN\$36.00NEVERFAIL SPRINGWATER LIMITED\$31.68COLUM CORLESS\$30.00ELSIE ALLAN\$27.90WESTERN AUSTRALIAN CRICKET ASSOCIATION LIMITED\$23.50JEANETTE KEIGHTLEY\$20.02MARCUS CLARE\$20.02BRANDA NOMINEES PTY LTD\$20.02S COMPONENTS\$15.00NADINE ROBYNNE\$15.00S COMPONENTS\$15.00SIMON TSEN\$15.00DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CABCHARGE AUSTRALIA PTY LTD\$6.28BI WALSH\$4.004.00ADAM EDWARD STEVENS\$4.00	AD ENGINEERING INTERNATIONAL PTY LTD		61.65
MARGARET MARTIN\$54.00YVONNE PETHER\$44.10JO O CRAIGIE\$40.50PEGGY HOLLINGSWORTH\$38.02PATRICIA BENJAMIN\$36.00NEVERFAIL SPRINGWATER LIMITED\$31.68COLUM CORLESS\$30.00ELSIE ALLAN\$27.90WESTERN AUSTRALIAN CRICKET ASSOCIATION LIMITED\$23.40TRISH HOLMES\$23.40TRISH HOLMES\$20.25MARCUS CLARE\$20.05BRENADA NOMINEES PTY LTD\$19.65NADINE ROBYNNE\$15.00SIMON TSEN\$15.00DR & SG FABIAN\$15.00SIMON TSEN\$7.70CABCHARGE AUSTRALIA PTY LTD\$4.00BI WALSH\$4.00ANALH\$4.00ANALH\$4.00ANALH\$4.00ANDINE ROBYRALIA PTY LTD\$SIMON TSEN\$7.70CABCHARGE AUSTRALIA PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$BI WALSH\$4.00ADAM EDWARD STEVENS\$4.00ADAM EDWARD STEVENS\$4.00ADAM EDWARD STEVENS\$4.00			58.95
YVONNE PETHER\$44.10JO JO CRAIGIE\$40.50PEGGY HOLLINGSWORTH\$38.02PATRICIA BENJAMIN\$36.00NEVERFAIL SPRINGWATER LIMITED\$31.68COLUM CORLESS\$30.00ELSIE ALLAN\$27.90WESTERN AUSTRALIAN CRICKET ASSOCIATION LIMITED\$23.50JEANETTE KEIGHTLEY\$23.40TRISH HOLMES\$20.05MACUS CLARE\$20.00BRENADA NOMINEES PTY LTD\$19.65NADINE ROBYNNE\$15.00R S COMPONENTS\$15.00SIMON TSEN\$15.00DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CABCHARGE AUSTRALIA PTY LTD\$4.00BI WALSH\$4.00ADAM EDWARD STEVENS\$4.00ADAM EDWARD STEVENS\$4.00	MARGARET MARTIN		54.00
JO JO CRAIGIE\$40.50PEGGY HOLLINGSWORTH\$38.02PATRICIA BENJAMIN\$36.00NEVERFAIL SPRINGWATER LIMITED\$31.68COLUM CORLESS\$30.00ELSIE ALLAN\$27.90WESTERN AUSTRALIAN CRICKET ASSOCIATION LIMITED\$23.50JEANETTE KEIGHTLEY\$23.40TRISH HOLMES\$20.00BRENADA NOMINEES PTY LTD\$20.00BRENADA NOMINEES PTY LTD\$19.65NADINE ROBYNNE\$15.20SG SG FABIAN\$15.00SIMON TSEN\$5DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70ABLWALSH\$6.206.20BI WALSH\$6.206.20ADAM EDWARD STEVENS\$7.706.20ADAM EDWARD STEVENS\$7.706.20ADAM EDWARD STEVENS\$6.206.20ADAM EDWARD STEVENS\$6.206.20ADAM EDWARD STEVENS\$4.007.70	YVONNE PETHER		44.10
PEGGY HOLLINGSWORTH       \$       38.02         PATRICIA BENJAMIN       \$       36.00         NEVERFAIL SPRINGWATER LIMITED       \$       31.68         COLUM CORLESS       \$       30.00         ELSIE ALLAN       \$       27.90         WESTERN AUSTRALIAN CRICKET ASSOCIATION LIMITED       \$       23.50         JEANETTE KEIGHTLEY       \$       23.40         TRISH HOLMES       \$       20.25         MARCUS CLARE       \$       20.00         BRENADA NOMINEES PTY LTD       \$       19.65         NADINE ROBYNNE       \$       19.65         NADINE ROBYNNE       \$       15.00         SIMON TSEN       \$       15.00         DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS       \$       7.70         CABCHARGE AUSTRALIA PTY LTD       \$       6.28         BI WALSH       \$       4.00         RACHEL RODRIGUEZ       \$       4.00         ADAM EDWARD STEVENS       \$       4.00	JO JO CRAIGIE		40.50
PATRICIA BENJAMIN\$36.00NEVERFAIL SPRINGWATER LIMITED\$31.68COLUM CORLESS\$30.00ELSIE ALLAN\$7.90WESTERN AUSTRALIAN CRICKET ASSOCIATION LIMITED\$23.50JEANETTE KEIGHTLEY\$23.40TRISH HOLMES\$20.25MARCUS CLARE\$20.00BRENADA NOMINEES PTY LTD\$19.65NADINE ROBYNNE\$16.15R S COMPONENTS\$15.00SIMON TSEN\$5.00DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$DRY CLEANING EXPRESS PTY LTD\$6.28BI WALSH\$6.28BI WALSH\$4.00ADAM EDWARD STEVENS\$4.00ADAM EDWARD STEVENS\$4.00	PEGGY HOLLINGSWORTH		38.02
NEVERFAIL SPRINGWATER LIMITED\$31.68COLUM CORLESS\$30.00ELSIE ALLAN\$27.90WESTERN AUSTRALIAN CRICKET ASSOCIATION LIMITED\$23.50JEANETTE KEIGHTLEY\$23.40TRISH HOLMES\$20.25MARCUS CLARE\$20.00BRENADA NOMINEES PTY LTD\$19.65NADINE ROBYNNE\$16.15R S COMPONENTS\$15.00SIMON TSEN\$15.00DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CABCHARGE AUSTRALIA PTY LTD\$6.28BI WALSH\$4.00RACHEL RODRIGUEZ\$4.00ADAM EDWARD STEVENS\$4.00	PATRICIA BENJAMIN		36.00
COLUM CORLESS\$30.00ELSIE ALLAN\$27.90WESTERN AUSTRALIAN CRICKET ASSOCIATION LIMITED\$23.50JEANETTE KEIGHTLEY\$23.40TRISH HOLMES\$20.25MARCUS CLARE\$20.00BRENADA NOMINEES PTY LTD\$19.65NADINE ROBYNNE\$16.15R S COMPONENTS\$15.00SIMON TSEN\$15.00DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CABCHARGE AUSTRALIA PTY LTD\$6.28BI WALSH\$4.00RACHEL RODRIGUEZ\$4.00ADAM EDWARD STEVENS\$4.00	NEVERFAIL SPRINGWATER LIMITED		31.68
ELSIE ALLAN\$27.90WESTERN AUSTRALIAN CRICKET ASSOCIATION LIMITED\$23.50JEANETTE KEIGHTLEY\$23.40TRISH HOLMES\$20.25MARCUS CLARE\$20.00BRENADA NOMINEES PTY LTD\$19.65NADINE ROBYNNE\$16.15R S COMPONENTS\$15.00SIMON TSEN\$15.00DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CABCHARGE AUSTRALIA PTY LTD\$4.00RACHEL RODRIGUEZ\$4.00ADAM EDWARD STEVENS\$4.00	COLUM CORLESS		30.00
WESTERN AUSTRALIAN CRICKET ASSOCIATION LIMITED\$23.50JEANETTE KEIGHTLEY\$23.40TRISH HOLMES\$20.25MARCUS CLARE\$20.00BRENADA NOMINEES PTY LTD\$19.65NADINE ROBYNNE\$16.15R S COMPONENTS\$15.00SIMON TSEN\$15.00DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CABCHARGE AUSTRALIA PTY LTD\$4.00R ACHEL RODRIGUEZ\$4.00ADAM EDWARD STEVENS\$4.00	ELSIE ALLAN		27.90
JEANETTE KEIGHTLEY\$23.40TRISH HOLMES\$20.25MARCUS CLARE\$20.00BRENADA NOMINEES PTY LTD\$19.65NADINE ROBYNNE\$16.15R S COMPONENTS\$15.20MG & SG FABIAN\$15.00SIMON TSEN\$15.00DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CABCHARGE AUSTRALIA PTY LTD\$6.28BI WALSH\$4.00RACHEL RODRIGUEZ\$4.00ADAM EDWARD STEVENS\$165.00	WESTERN AUSTRALIAN CRICKET ASSOCIATION LIMITED		23.50
TRISH HOLMES\$20.25MARCUS CLARE\$20.00BRENADA NOMINEES PTY LTD\$19.65NADINE ROBYNNE\$16.15R S COMPONENTS\$15.20MG & SG FABIAN\$15.00SIMON TSEN\$15.00DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CABCHARGE AUSTRALIA PTY LTD\$6.28BI WALSH\$4.00RACHEL RODRIGUEZ\$4.00ADAM EDWARD STEVENS-\$165.00	JEANETTE KEIGHTLEY		23.40
MARCUS CLARE\$20.00BRENADA NOMINEES PTY LTD\$19.65NADINE ROBYNNE\$16.15R S COMPONENTS\$15.20MG & SG FABIAN\$15.00SIMON TSEN\$15.00DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CABCHARGE AUSTRALIA PTY LTD\$6.28BI WALSH\$4.00RACHEL RODRIGUEZ\$4.00ADAM EDWARD STEVENS-\$165.00	TRISH HOLMES		20.25
BRENADA NOMINEES PTY LTD\$19.65NADINE ROBYNNE\$16.15R S COMPONENTS\$15.20MG & SG FABIAN\$15.00SIMON TSEN\$15.00DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CABCHARGE AUSTRALIA PTY LTD\$6.28BI WALSH\$4.00RACHEL RODRIGUEZ\$4.00ADAM EDWARD STEVENS-\$165.00	MARCUS CLARE		20.00
NADINE ROBYNNE\$16.15R S COMPONENTS\$15.20MG & SG FABIAN\$15.00SIMON TSEN\$15.00DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CABCHARGE AUSTRALIA PTY LTD\$6.28BI WALSH\$4.00RACHEL RODRIGUEZ\$4.00ADAM EDWARD STEVENS-\$165.00	BRENADA NOMINEES PTY LTD		19.65
R S COMPONENTS\$15.20MG & SG FABIAN\$15.00SIMON TSEN\$15.00DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CABCHARGE AUSTRALIA PTY LTD\$6.28BI WALSH\$4.00RACHEL RODRIGUEZ\$4.00ADAM EDWARD STEVENS-\$165.00	NADINE ROBYNNE		16.15
MG & SG FABIAN\$15.00SIMON TSEN\$15.00DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CABCHARGE AUSTRALIA PTY LTD\$6.28BI WALSH\$4.00RACHEL RODRIGUEZ\$4.00ADAM EDWARD STEVENS-\$165.00	R S COMPONENTS		15.20
SIMON TSEN\$15.00DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CABCHARGE AUSTRALIA PTY LTD\$6.28BI WALSH\$4.00RACHEL RODRIGUEZ\$4.00ADAM EDWARD STEVENS-\$165.00	MG & SG FABIAN		15.00
DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS\$7.70CABCHARGE AUSTRALIA PTY LTD\$6.28BI WALSH\$4.00RACHEL RODRIGUEZ\$4.00ADAM EDWARD STEVENS-\$165.00			15.00
CABCHARGE AUSTRALIA PTY LTD\$6.28BI WALSH\$4.00RACHEL RODRIGUEZ\$4.00ADAM EDWARD STEVENS-\$165.00	DRY CLEANING EXPRESS PTY LTD T/AS DRYCLEAN & LAUNDRY EXPRESS		7.70
BI WALSH\$4.00RACHEL RODRIGUEZ\$4.00ADAM EDWARD STEVENS-\$165.00	CABCHARGE AUSTRALIA PTY LTD		6.28
RACHEL RODRIGUEZ\$4.00ADAM EDWARD STEVENS-\$165.00	BI WALSH		4.00
ADAM EDWARD STEVENS -\$ 165.00	RACHEL RODRIGUEZ		4.00
	ADAM EDWARD STEVENS		
	Total		13,826,630.62

**Revised Budget Financial Activity Statement** 

#### Jan 2021

Detail	Note	Revised Annual Budget	Budget Adjustment	Amended Budget	Variance %	Budget Impact
Revenue from Operating Activities						
Operating Grants	1	2,414,431	320,610	2,735,042	13.3%	
Contributions and Donations	2	964,531	(20,000)	944,531	(2.1%)	$\otimes$
Fees and Charges - Waste	3	10,083,090	0	10,083,090	0.0%	
Fees and Charges - Community Services	4	4,620,213	(436,165)	4,184,048	(9.4%)	$\otimes$
Rental and Hire Revenue	5	4,217,008	(358,952)	3,858,056	(8.5%)	$\otimes$
Parking Fees	6	50,882,017	7,522,539	58,404,557	14.8%	
Fines and Costs	7	5,096,000	4,275,827	9,371,827	83.9%	
Interest Earned	8	3,627,896	(1,423,753)	2,204,143	(39.2%)	$\otimes$
Profit on Disposal of Assets*	9	592,719	(109,377)	483,342	(18.5%)	$\otimes$
Distribution from Investments*	10	0	737,221	737,221	0.0%	
Other Revenue	11	707,995	383,029	1,091,024	54.1%	
Subtotal		83,205,900	10,890,980	94,096,880	13.1%	
Expenses						
Employee Costs	12	(75,647,733)	55,146	(75,592,587)	0.1%	
Advertising	13	(1,978,901)	18,919	(1,959,981)	1.0%	<b>O</b>
Contractors and Consultants	14	(40,369,670)	2,104,182	(38,265,487)	5.2%	Ŏ
Insurance	15	(1,073,587)	1,179	(1,072,407)	0.1%	ŏ
Waste Tipping Charges	15	(3,303,099)	(426,197)	(3,729,296)	(12.9%)	8
Other Charges	10	(4,502,287)	173,792	(4,328,495)	3.9%	
Materials	18					
IT Support and Maintenance	18	(3,206,319)	(168,858)	(3,375,177) (4,213,985)	(5.3%)	8
		(4,208,425)	(5,560)		(0.1%)	8
Plant and Fleet Costs	20	(1,056,616)	24,662	(1,031,954)	2.3%	0
Utilities	21	(3,632,338)	149,883	(3,482,455)	4.1%	
Depreciation*	22	(36,189,735)	(1,351,832)	(37,541,567)	(3.7%)	8
Interest Expenses	23	(386,349)	112,727	(273,622)	29.2%	
Loss on Asset Disposal*	24	(2,958,594)	0	(2,958,594)	0.0%	0
Change in valuation of Disposal*	25	0	0	0	0.0%	0
Work in Progress not Capitalised*	26	0	0	0	0.0%	0
Parking Bay Levy	27	(17,417,303)	13,117	(17,404,186)	0.1%	$\bigcirc$
Other Expenses	28	(7,738,598)	(357,137)	(8,095,735)	(4.6%)	$\otimes$
Subtotal		(203,669,552)	344,023	(203,325,529)	0.2%	
Total - Operating Activities		(120,463,652)	11,235,003	(109,228,649)	9.3%	
Add Back Non Cash Items*		38,555,610	723,988	39,279,598	1.9%	
Net Surplus / (Deficit) from Operations		(81,908,043)	11,958,991	(69,949,051)	14.6%	
Investing Activities						
Non Operating Grants	29	6,084,360	(235,267)	5,849,093	(3.9%)	$\otimes$
Purchase of Property, Plant & Equipment	30	(18,211,550)	547,197	(17,664,354)	(3.0%)	×
Construction of Infrastructure	30	(48,250,771)	(1,342,135)	(49,592,906)	2.8%	
Proceeds from Sale of Plant & Equipment	31	1,354,679	(1,542,155)	1,354,679	0.0%	Ŏ
Sub Total - Investing Activities		(59,023,283)	(1,030,204)	(60,053,487)	(1.7%)	$\otimes$
Financing Activities						
New Loan Proceeds	32	10,000,000	(10,000,000)	0	(100.0%)	$\otimes$
Repayment of Borrowings	33	(4,680,892)	447,855	(4,233,037)	9.6%	
Lease Principal Payments	34	0	0	0	0.0%	
Transfers to Reserves	35	(64,364,147)	(3,000,000)	(67,364,147)	(4.7%)	$\otimes$
Transfers from Reserves	36	83,268,574	(14,125,000)	69,143,574	(17.0%)	$\otimes$
Sub Total - Financing Activities		24,223,535	(26,677,145)	(2,453,610)	(110.1%)	$\otimes$
Budget Deficiency before Rates		(116,707,790)	(15,748,358)	(132,456,148)	(13.5%)	$\otimes$
	27					
Opening Position at 1 July	37	36,844,431	2,999,806	39,844,237	8.1%	0
Amount Raised from Rates	38	98,332,904	(319,470)	98,013,434	(0.3%)	8
Closing Position Surplus (Deficit)		18,469,545	(13,068,022)	5,401,523	(70.8%)	
Legend Favourable impact on Budget Surplus	Ø		Unfavourable im	pact on Budget Surplus	8	

## Notes to Budget Review FAS - Jan 2021

The Note reference in the summary boxes below link to the relevant line item on the Budget Review Financial Activity Statement - **Attachment A (1**), This budget review was prepared using January 2021 management accounting financial data.

### Notes to Accompany Budget Review FAS - Operating Revenues

Comments on the 13.1% favourable budget amendment in Operating Revenues are provided below.

Note 1	Operating Grants	Adopted Budget	Amendment	Revised Budget
	Increase Budget Surplus	\$2,414,431	\$320,610	\$2,735,032

The City has received an advance payment for local road and assistance grants through infrastructure stimulus grants which have resulted in a windfall gain to the City.

Note 2	Contributions & Donations	Adopted Budget	Amendment	Revised Budget
▼	Decrease Budget Surplus	\$964,531	(\$20,000)	\$944,531

This variance is related to contributions from the inner city councils' forum that were budgeted in 2020/21 but which were received very late in the previous financial year.

Ī	Note 3	Fees & Charges Waste	Adopted Budget	Amendment	Revised Budget
	Nil	No Change in Budget Surplus	\$10,083,090	\$0	\$10,083,090

Waste collection fees are in line with budget expectations.

Note 4	Fees & Charges - Community	Adopted Budget	Amendment	Revised Budget
•	Decrease Budget Surplus	\$4,620,213	(\$436,135)	\$4,184,048

This variance is due to a reduction in obstruction and activity approvals as a direct consequence of Covid related social distancing rules on events (\$163K) and reduction in related ranger service activities (\$19K). There is a further reduction of \$182K in children's services, visitors and seniors' services as a result of Covid. Building approval applications are also down \$70K - most likely Covid related.

Ī	Note 5	Rental & Hire Revenue	Adopted Budget	Amendment	Revised Budget
	▼	Decrease Budget Surplus	\$4,217,008	(\$358,952)	\$3,858,056

Commercial property rental revenues have been heavily impacted because of the commonwealth legislation that has required the City to offer provide rental concessions / relief as part of the Covid response, Venue hire has also been adversely impacted due to social distancing regulations.

Note 6	Parking Fees	Adopted Budget	Amendment	Revised Budget
	Increase Budget Surplus	\$50,882,017	\$7,522,539	\$58,404,557

Parking revenues were ahead of a very conservative budget as at 31 January. The statutory budget review submission includes a revised estimate of the annual parking fees budget for the second half of the year, based on the last 6 months trend, as well as the recent Council approved free parking initiatives.

Note 7	Fines & Costs	Adopted Budget	Amendment	Revised Budget
	Increase Budget Surplus	\$5,096,000	\$4,275,827	\$9,371,827

An extremely conservative budget was set for fines (infringements) for 2020/21 due to the uncertainty of the post Covid rebound. Reality has proven to be less significant than the predicted downturn impact.

I	Note 8	Interest Earned	Adopted Budget	Amendment	Revised Budget
	▼	Decrease Budget Surplus	\$3,627,896	(\$1,423,753)	\$2,204,143

Interest revenues are well below budget expectations with the interest rates having dropped several times since budget estimates were prepared. This was further compounded by a change in accounting treatment for investment distributions from Colonial Mutual - which the City had been treating incorrectly prior to the intervention of the CFO and Financial Controller in July 2020. (see note 10).

Note 9	Profit on Disposal of Assets	Adopted Budget	Amendment	Revised Budget
	Decrease Budget Surplus	\$592,719	(\$109,377)	\$483,342

The anticipated profit on disposal of development land at Tamala Park has not yet been realised. Trends over the past few years suggest that the realised profit is likely to fall short of budget expectations - but this will not be known with certainty until 30 June.

Note 10	Distribution from Investments	Adopted Budget	Amendment	Revised Budget
	Increase Budget Surplus	\$0	\$737,221	\$737,221

This gain in distribution from investments results from a change in the accounting treatment from distributions from the City's Colonial Mutual Investment which is marked to the ASX share index. The City now takes the distributions as cash rather than additional investment units (see also note 8).

ſ	Note 11	Other Revenue	Adopted Budget	Amendment	Revised Budget
		Increase Budget Surplus	\$707,995	\$383,029	\$1,091,024

This variance includes \$134K insurance claim receipt (offset by an equivalent expenditure item), \$46K unbudgeted fee for service to Town of Victoria Park and \$27K unbudgeted fees for impounded vehicles.

### Notes to Accompany Budget Review FAS - Operating Expenses

Comments on the 0.2% net favourable budget amendment in Operating Expenses are provided below.

Note 12	Employee Costs	Adopted Budget	Amendment	Revised Budget
	Increase Budget Surplus	\$75,647,733	(\$55,146)	\$75,592,587

These savings in employee expenses related to a position forfeited from the Parking Services area.

Note 13	Advertising	Adopted Budget	Amendment	Revised Budget
	Increase Budget Surplus	\$1,978,901	(\$18,919)	\$1,959,981

\$80K reduction in advertising in Parking Services pending the major trading undertaking review. \$63K previously classified as consultants is now reclassified as advertising.

Note 14	Contractors & Consultants	Adopted Budget	Amendment	Revised Budget
	Increase Budget Surplus	\$40,369,670	(\$2,104,182)	\$38,265,487

The net reduction in required budget for this category is a combination of items across several service areas.

Operating project decreases relate to:

- Covid Economic Rebound (unassigned funds) has been decreased by \$2.0M to offset the loss on parking revenue resulting from 2 weeks free parking during 2021 Covid lockdown.
- Skyworks uncommitted budget was transferred to Australia Day Program but \$200K saving was realised.
- City Planning Scheme No3 savings of \$46K as result of reduced scope of project.
- Community Infrastructure Plan return of \$30K funds due to project not proceeding at this time.
- City Planning Scheme amendment savings resulted in \$29K return of funds.
- Noise Attenuation Planning Policy resulted in \$4K savings being returned to surplus.

Operating projects increases relate to:

- Riverfront Masterplan had an increase of \$96K to expand scope to fast-track the project (the remaining increase for the increased scope of works is sourced from a transfer from the William Street Redefinition project and core service expenses for transport modelling)
- A \$100K adjustment has been made to the WACA Redevelopment project for the \$40K contract variation on Stage 1 design and to allow the City to undertake due diligence investigations.
- Rates methodology review requested by Council required budget of \$130K.
- Services Review across planning and development, governance, audit and risk and corporate communications areas required budget of \$90K.
- Parking Business Plan Development required \$82K budget for next phase of project.

- Rough Sleepers Count project was anew requirement for \$50K budget.
- Research into Artist Live / Work program was a \$45K new requirement from the ELT

Core services budget decreases mainly relate to delays in commencement of the Container Deposit Scheme resulting in \$464K. The remaining variations are transfers from one service area to another within the organization that do not impact the budget bottom line.

Note 15	Insurance	Adopted Budget	Amendment	Revised Budget
	Increase Budget Surplus	\$1,073,587	(\$1,179)	\$1,072,407

This adjustment reflects offsetting variances from the claims excess applied by the City's insurer to the City's insurance claims related to lift maintenance issues and a minor reduction in Parking Services related insurances.

Note 16	Waste Tipping Fees	Adopted Budget	Amendment	Revised Budget
•	Decrease Budget Surplus	\$3,303,099	\$426,197	\$3,729,296

Actual expenditure exceeds budget due to an unforeseen contract increase applied by the third party facility operator after the City's budget was adopted. Unfortunately, the City is contractually obliged to accept the increase.

Note	17	Other Charges	Adopted Budget	Amendment	Revised Budget
		Increase Budget Surplus	\$4,502,287	(\$173,792)	\$4,328,495

Lower than anticipated requirement for bank charges, coin collection, Fines Enforcement Registry Fees (parking infringement debt collection) and prosecution fees.

Note 1	8 Materials	Adopted Budget	Amendment	Revised Budget
▼	Decrease Budget Surplus	\$3,206,319	\$168,858	\$3,375,177

This adjustment relates to a combination of \$107K re-classified from contractor expenses for street furniture and varnishing maintenance activities, \$80K for parking related stores and materials required for ageing equipment, \$20K for the purchase of minor equipment for childcare operations and some offsetting savings in minor ICT costs.

Note 19	IT Support & Maintenance	Adopted Budget	Amendment	Revised Budget
▼	Decrease Budget Surplus	\$4,208,425	\$5,560	\$4,213,985

Minor changes related to ICT network hardware and software support.

Note 20	Plant & Fleet Costs	Adopted Budget	Amendment	Revised Budget
	Increase Budget Surplus	\$1,056,616	(\$24,662)	\$1,031,954

Budget has been reduced due to less than anticipated motor vehicle and fleet repair expenses.

Note 21	Utilities	Adopted Budget	Amendment	Revised Budget
	Increase Budget Surplus	\$3,632,338	(\$149,883)	\$3,482,455

Primarily this relates to lower actual expenses relative to budget due to a combination of savings across various power, gas and telecommunication charges.

Note 22	Depreciation (Non Cash)	Adopted Budget	Amendment	Revised Budget
Nil	No Change in Budget Surplus	\$36,189,733	\$1,351,832	\$37,541,567

This unfavorable non-cash variance is due to the increased value of assets capitalised post budget time and the impact of fair value increases brought to account. This is not unusual for local governments to experience as it is a quirk of timing.

ſ	Note 23	Interest Expense	Adopted Budget	Amendment	Revised Budget
		Increase Budget Surplus	\$386,349	(\$112,727)	\$273,622

Given that this budget review recommends that the City does not proceed with the proposed borrowings of \$10M that were foreshadowed in the budget due to better than expected revenue performance, the allocation made for interest on those borrowings is not required.

Note 24	Loss on Asset Disposal	Adopted Budget	Amendment	Revised Budget
Nil	No Change in Budget Surplus	\$2,958,594	\$0	\$2,958,594

This expenditure category did not require any amendment in the budget review.

Note	25	Loss on Revaluation of Asset	Adopted Budget	Amendment	Revised Budget
Nil		No Change in Budget Surplus	\$0	\$0	\$0

This note is a provision for negative movements in the 'mark to market' treatment of the City's Colonial Fund investment. Should there be any negative revaluations, they are offset against the gains identified in Note 10 at year end.

Note 26	WIP - Not Capitalised	Adopted Budget	Amendment	Revised Budget
Nil	No Change in Budget Surplus	\$0	\$0	\$0

Costs incurred in previous years and transferred to the Work in Progress Account previously are now required to be expensed. This is an accounting entry only with no cash impact to this financial year as the invoices were processed and paid in a previous year.

Note 27	Parking Levy	Adopted Budget	Amendment	Revised Budget
	Increase Budget Surplus	\$17,417,303	\$13,117	\$17,404,186

There has been a minor reduction in the prepaid levies for parking bays used to generate our anticipated parking revenues. Where parking bays are temporarily out of action, the City seeks an adjustment (refund) for the levy prepaid to state government.

Note 28	Other Expenses	Adopted Budget	Amendment	Revised Budget
▼	Decrease Budget Surplus	\$7,738,598	\$357,137	\$8,095,735

Budget variations in this expenditure category include:

- \$771K increase for bad debts expense for parking infringements written off by Fines Enforcement Registry after 5 years of collection attempts.
- \$65K budget increase for write off of (historical) bad debts in health approvals licence fees.
- \$262K reduction in bad debts provision no longer required for long disputed rates debtor as a payment arrangement has now been successfully agreed (and is being adhered to).
- \$134K savings have been realised from Elected Member entitlements. The initial budget estimates were higher than ultimately required because the entitlements policy had not been resolved at budget adoption date.
- \$70K various saving across Parking Services (including \$40K Telethon sponsorship funds not required)
- \$37K increase resulting from net transfer of costs from Facilities Maintenance to Commercial Properties
- \$22K budget required for unbudgeted Emergency Services Levy and Rates for some additional City owned community services facilities.

### Notes to Accompany Budget Review FAS - Investing Activities

Investing Activities include sources grants for capital projects, sale of assets, acquisition and construction of assets. Comments on the 1.7% net favourable budget amendments are made below.

Note 29	Non-Operating Grants	Adopted Budget	Amendment	Revised Budget
•	Decrease Budget Surplus	\$6,084,360	(\$235,267)	\$5,849,093

Reduction in the matching grant funding component of Metropolitan Regional Roads Grant and Roads to Recovery road projects that were completed by the City under budget.

Note 30	Purchase - Property, Plant & Equipment	Adopted Budget	Amendment	Revised Budget
	Increase Budget Surplus	\$18,211,550	(\$547,197)	\$17,664,354

Refer to the separate Revised Budget Capital Projects Schedule for details of all capital budget amendments and commentary on those adjustments.

Note 30	Construction of Infrastructure	Adopted Budget	Amendment	Revised Budget
•	Increase Budget Surplus	\$48,250,771	\$1,342,135	\$49,592,906

Refer to the separate Revised Budget Capital Projects Schedule for details of all capital budget amendments and commentary on those adjustments.

Note 31	Proceeds - Sale of Assets	Adopted Budget	Amendment	Revised Budget
Nil	Increase Budget Surplus	\$1,354,679	\$0	\$1,354,679

This capital revenue classification was not amended during the statutory mid-year budget review.

### Notes to Accompany Budget Review FAS - Financing Activities

Financing activities include borrowing, debt repayment and management of cash reserve funds. Better than anticipated non-rates revenue performance has allowed the City to adjust its borrowing profile whilst reserve fund transfers are also re-assessed. Comments on the individual items within this category are detailed below.

Note 32	New Loan Proceeds	Adopted Budget	Amendment	Revised Budget
▼	Decrease Budget Surplus	\$10,000,000	(\$10,000,000)	\$0

Although the City's budget provided for borrowings, it is now considered by the City that they will not be required in 2020/21 and, hence the borrowing requirement is removed in the budget review. This is a positive outcome for the City and will result in a strengthening of the City's Debt Servicing Ratio.

Note 33	Repayment of Borrowings	Adopted Budget	Amendment	Revised Budget
	Increase Budget Surplus	\$4,680,892	(\$447,855)	\$4,233,037

This amendment relates to the removal of the repayment of principal on the proposed loan borrowings that were removed at Note 32.

Note 34	Lease Principal Repayments	Adopted Budget	Amendment	Revised Budget
Nil	Decrease Budget Surplus	\$0	\$0	\$0

This is a year-end transaction for financial disclosure purposes and does not have a cash impact in the current year.

Note 35	Transfer to Reserves	Adopted Budget	Amendment	Revised Budget
•	Decrease Budget Surplus	\$64,364,147	\$3,000,000	\$67,364,147

An additional transfer of \$2.0M is to be made to the Waste Management Reserve to provide for the anticipated exit cost associated with the City's involvement in the Mindarie Regional Council. A \$1.0M transfer to the Major Capital Projects Reserve is included in the mid-year budget review to ensure that the revised budget surplus sits within the preferred range as per Policy 2.3. The projects and the related reserve fund transfers are shown in the tables below. Please note that these tables are a sub-set of Note 36 (not additional items).

Transfer	o Refuse Disposal Reserve	Adopted Budget	Amendment	Revised Budget
▼	Decrease Budget Surplus	\$754,000	\$2,000,000	\$2,754,000

Transfer t	o Major Capital Project Reserve	Adopted Budget	Amendment	Revised Budget
•	Decrease Budget Surplus	\$11,786,000	\$1,000,000	\$12,786,000

Note 36	Transfer from Reserves	Adopted Budget	Amendment	Revised Budget
▼	Decrease Budget Surplus	\$83,268,574	\$14,125,000	\$69,143,574

Funds to be transferred from Reserves to be drawn down to support major capital projects in 2020/21 that will continue in future years (Roe St Enhancement & Technology Upgrade) have now been amended downwards in 2020/21 and re-introduced in the 2021/22 Long Term Financial Plan as the bulk of the expenditure on those initiatives will now be incurred in that year.

The capital budget funding for these projects will remain in the 2020/21 financial year, as these are (in progress) multi-year projects and the unspent but contractually committed funds will be carried forward as part of the budget process.

The other two projects (Concert Hall Rectification Works & Council House Refurbishment) were previously removed from the budget as expenditure items by decisions of Council, but the related transfers were not addressed at that time. The mid-year statutory budget review is the appropriate time to address this matter.

The projects and the related reserve fund transfers are shown in the tables below. Please note that these tables are a sub-set of Note 36 (not additional items).

Transfer fr	om Major Capital Project Reserve	Adopted Budget	Amendment	Revised Budget
•	Decrease Budget Surplus	\$11,300,000	(\$9,000,000)	\$2,300,000

Project timing delayed as this involves state agencies and the City is aiming to minimise disruption by coordinating utility company works, construction works and streetscaping works into one.

Transfer fr	om Technology Reserve	Adopted Budget	Amendment	Revised Budget
▼	Decrease Budget Surplus	\$1,275,000	(\$625,000)	\$650,000

Timing has been adjusted to allow technology architecture and project planning to proceed.

Transfer	from Concert Hall Reserve	Adopted Budget	Amendment	Revised Budget
▼	Decrease Budget Surplus	\$4,000,000	(\$4,000,000)	\$0

The previous rectification work was removed when the City agreed to relinquish the land management orders in 2020. There is therefore no need to draw down the funds as rectification works will not be undertaken by the City as that responsibility now resides with the state.

Transfer from Council House Reserve		Adopted Budget	Amendment	Revised Budget
	Decrease Budget Surplus	\$1,500,000	(\$500,000)	\$1,000,000

The scope of works was reduced - hence the funding transfer was also reduced.

Note 37	Opening Budget Position	Adopted Budget	Amendment	Revised Budget
	Increase Budget Surplus	\$36,844,431	\$2,999,806	\$39,844,237

To allow local governments to adopt their budgets before previous year accounting accruals are completed, they are allowed to conservatively estimate what the final year-end balance (which becomes the opening position for the next year) is. The City's estimated opening position was \$36.8M for the purposes of adopting the budget. It was subsequently determined to be \$2.99M higher after the final audited accounts. This is adjusted in the statutory budget review to be considered by Council as required under the appropriate local government guidelines.

Note 38	Amount Raised from Rates	Adopted Budget	Amendment	Revised Budget
▼	Decrease Budget Surplus	\$98,332,904	\$319,470	\$98,013,434

The Amount raised from Rates at rates-strike date was in line with budget expectations at \$98.3M. However, the City was subsequently advised by the Valuer General that recent changes to the Heritage Lands Act (applying retrospectively) will result in the City having to refund approximately \$800K for rates levied on heritage lands (including vacant sites at Elizabeth Quay. Allowance has been made for this adjustment in the statutory budget review. The review also acknowledges around \$400K of interim rate adjustments for improvements assessed by Landgate after the initial rates billing.

# Revised Budget Capital Projects Schedule

### Note 30

Detail by Service Unit	Revised Annual Budget	Budget Amendment	Amended Budget	Budget Impact			
Strategy and Reporting							
11610 - Project Portfolio Management System	(80,000)	80,000	0		Project complete.		
ICT							
10222 - ICT - Mobile Devices	0	(35,000)	(35,000)	$\otimes$	Transfer of existing budget from core service to operating project.		
10476 - ICT Network Asset Renewal	(80,000)	(39,686)	(119,686)	ŏ	Requested increase is offset by transfer from project 10477 ICTUPS Asset		
10477 - ICT UPS Asset Renewal 20 21	(80,000)	43,760	(36,240)	<ul> <li>Image: A second s</li></ul>	Transfer of \$40K to project 10476 ICT Network Asset renewal and the rem		
14439 - Core System Consolidation	(1,276,000)	627,242	(648,758)	Ø	Reduction in current year budget as it's expected that Phase 3 will not occ		
Activation and Cultural Experience							
14087 - East End Revitalisation	(61,000)	61,000	0		Transfer budget to Infrastructure - no budget surplus impact		
14149 - Aboriginal Artwork Commission	(49,946)	49,946	0	Ŏ	Project not proceeding due to resourcing issues.		
Community Safety and Amenity							
10465 - Camera Replacements Renewals in Carparks	(368,000)	368,000	0		Transfer of budget to Infrastructure project 10461 Building Surveillance re		
10267 - VM - Trailered Variable Message Sign	0	(46,000)	(46,000)	$\otimes$	Two variable message sign trailers for Ranger Services as part of response		
Transport and Urban Design							
10473 - East Perth Foreshore PSP and Lighting Upgrade Works	(1,300,000)	(200,000)	(1,500,000)	$\otimes$	\$200K increase as required contribution per City deal commitment.		
10515 - Street Furniture Replacement Program	(50,000)	(55,000)	(105,000)	ŏ	Additional funds required for Councillor requests for more way finding sign		
10522 - Urban Forest Plan - Infill tree planting	(200,000)	(475,000)	(675,000)	Ň	Council request for increased tree planting at Special Council meeting in F		
Infrastructure and Assets							
10242 - LS - 6 - 8 Cyl Sedan	(110,000)	110,000	0		No current requirement for replacement of CEO or Lord Mayor's vehicle (r		
10287 - PROPOSED Building - Library Glass Damage Rect	0	(150,000)	(150,000)	$\otimes$	Works to rectify library rooftop glass damage causing leaking issue.		
10296 - PROPOSED Road Renewals - Wellingt St (Pier-Lord )	0	(120,000)	(120,000)	8	New urgent road work identified.		
10299 - PROPOSED Road Renewals - St Grg Tce Serv Pit Reins	0	(52,000)	(52,000)	8	New urgent road work identified.		
10446 - Building - Emergency Lighting Replacement 20 21	(315,000)	78,750	(236,250)		Reduced budget required for emergency lighting replacement due to revise		
10450 - Building - External Rectifications - Town Hall	(257,000)	0	(257,000)		No change to project budget however this project has been identified to b		
10458 - Building - Roof Access Upgrades	(184,000)	(0)	(184,000)	8	No change to project budget however this project has been identified to b		
10461 - Building - Surveillance Replacements - Carparks	(500,000)	(368,000)	(868,000)	8	Transfer from project 10465 Camera Replacements Renewals Carparks.		
10462 - Building - Surveillance Upgrades	(403,000)	84,853	(318,147)		Scope of work confirmed \$84K reduction in budget.		
10463 - Building - Waterproofing Rectification Works - Council House	(210,000)	165,000	(45,000)		Scope of work confirmed \$165K reduction in budget.		
10470 - Civil Structure - Bridge Replacement - Queens Gardens	(40,000)	(92,667)	(132,667)	$\otimes$	First stage investigation works completed, second stage planned works for		
10471 - Milligan Street – NB and SB – Hay St to St Georges Tce	(120,000)	46,098	(73,902)		Project complete		
10480 - Lime Street Upgrade	(48,000)	(35,000)	(83,000)	$\otimes$	Request for additional budget required for lighting.		
10487 - Path and Kerb Renewal 20 21	(492,000)	(96,000)	(588,000)	$\otimes$	\$70K increased scope for Richardson St works, \$30K associated with raisin		
10497 - Roads - MRRG - Havelock St NB & SB - Wellington to Murray	(88,779)	34,289	(54,490)	$\checkmark$	Project completed under budget		
10498 - Roads - MRRG - Aberdeen St EB & WB - Museum to Beaufort St	(82,960)	39,822	(43,138)	$\bigcirc$	Project completed under budget		
10499 - Roads - MRRG - Adelaide Tce EB - Plain to De Vlamingh	(86,391)	36,724	(49,667)	$\bigcirc$	Project completed under budget		
10500 - Roads - MRRG - Milligan St NB & SB - Wellington to St George	(74,693)	39,032	(35,661)		Project completed under budget		
10501 - Roads - MRRG - Mount St EB & WB - St Georges to Spring	61,631	4,691	66,322	$\bigcirc$	Project completed under budget		
10502 - Roads - MRRG - St Georges Tce WB - Victoria to Barrack	(159,193)	61,002	(98,191)		Project completed under budget		
10503 - Roads - MRRG - St Georges Tce WB Road Seal - William to King	(107,145)	32,031	(75,114)		Project completed under budget		
10504 - Roads - MRRG - William St NB & SB - St Georges to Esplanade	(80,828)	23,715	(57,113)		Project completed under budget		
10505 - Roads - RTR - Fairway - Clark St to Myers St	0	(7,000)	(7,000)	$\otimes$	Project complete		
10506 - Roads - RTR - Myers St - Broadway to Parkway	0	(10,000)	(10,000)	$\otimes$	Project complete		
10507 - Roe Street Upgrade Fitzgerald to Beaufort St	(6,300,000)	0	(6,300,000)	$\bigcirc$	No change to project budget however \$3.4M has been identified to be car		
10511 - Stormwater Drainage Renewals 2020 to 21	(864,000)	158,762	(705,238)		\$128K budget transferred to Stormwater drainage upgrades, \$20k savings		

set renewal. emaining reduction is a saving. occur until 2021/22. Associated Reserve Transfer.

e replacements carparks. nse to anti-social behaviour.

signage. n February.

e (previously budgeted).

evised scope of works. to be carried forward to next year. to be carried forward to next year.

for 21/22 requested to be brought forward to current year.

ising pits in Adelaide Tce.

carried forward to next year. ngs.

Detail by Service Unit	Revised Annual Budget	Budget Amendment	Amended Budget	Budget Impact	Comments
10512 - Stormwater Drainage Upgrades 2020 to 21	(379,765)	(127,736)	(507,501)	⊗	Unexpected complications in the underground services investigation, \$128 anticipated carry forward.
10513 - Street Furniture - Drinking Fountain Replacements	(50,000)	(17,925)	(67,925)	8	Additional \$17K required based on the latest confirmed quote.
10516 - Street Lighting - Adelaide Terrace Lighting Upgrade	(808,000)	(633,858)	(1,441,858)	×.	Additional funding to complete further stages of street lighting on Adelaide
12082 - Two Way Hill Street (St Georges Tce - Wittnoom St)	(493,865)	(0)	(493,865)	×	No change to project budget however \$343k has been identified to be carr
14087 - East End Revitalisation	(12,364,066)	(288,861)	(12,652,927)	8	\$61K transfer from Activations and Events & additional \$118K for approved unbudgeted work required for works around shallow gas main. Higher trans
14150 - Christmas Decorations	(959,679)	(280,000)	(1,239,679)	⊗	Additional funding above initial budget estimate required for Christmas rad
14187 - Building - Regal Place Car Park CP41 - Gutter Replacement &	(67,881)	(12,404)	(80,285)	$\otimes$	Additional budget required based on tendered price.
14188 - Building - Roe Street Car Park CP08 - Repair Cracks in Slab	(36,300)	(40,738)	(77,038)	×	Additional budget required based on tendered price.
14403 - Street Lighting - Replacing End of Useful life Lighting (REU	(21,039)	(11,113)	(32,152)	8	Additional budget required based on tendered price.
14404 - Street Lighting - Lighting Improving Coverage (LIC)	(18,876)	(4,927)	(23,803)	8	Project complete - slightly over budget.
14405 - Street Lighting - East Perth Motion 2 - Design & Implementat	(598,773)	95,521	(503,252)		Reduced budget required based on received tender price.
14406 - Street Lighting - Renewals - Electrical Network Risk mitigat	(309,261)	2,618	(306,643)		Reduced budget required based on received tender price. \$150k identified
14411 - Roads - Adelaide Tce WB - Riverside Drive to Bennett Street	(49,432)	33,168	(16,264)	$\bigcirc$	Project complete
14414 - Roads - MRRG - Hampden Rd (SB)-Monash Ave to Gordon St	(191,969)	(7,753)	(199,722)	$\otimes$	Project complete - slightly over budget.
Operations					
10244 - LT1 - 4-6 Tonne Trucks	0	(140,000)	(140,000)	$\otimes$	Truck required to be purchased to support Container Deposit Scheme. Can
10484 - Parks and Landscapes - Inundation Rectification Works	(90,000)	90,000	0	$\checkmark$	Project cancelled.
Parking					
10181 - PROPOSED - Electricity meter Concert Hall car park	0	(48,000)	48,000	$\otimes$	Electrical work to install separate meter
10576 - Parking Meters	0	(1,563)	1,563	8	Additional budget required due to actual amount already spent
Total Capital Items	(30,445,210)	(1,030,205)	(31,376,289)	⊗	

128k transfer from Stormwater drainage renewals, \$464k

aide Tce.

arried forward to next year.

wed public art works not allocated in original project budget. Also ransport costs for heritage cobblestones.

-

-

racking design and fabrication as per Council decision.

ied to be carried forward.

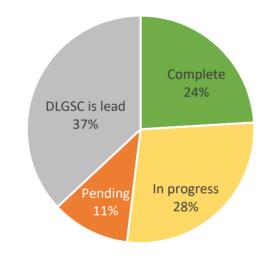
Can be offset by CDS operational savings.

### ATTACHMENT 15.1A

### Progress Summary

		Lead a	actions		
			City of Perth		State Govt.
Recommendation #	Theme	Complete	In progress	Pending	<b>DLGSC</b> is lead
1 - 10	A) Statutory roles and responsibilities	7	0	0	3
11 - 56	B) Culture, conduct and leadership	9	6	7	24
57 - 68	C) Council and committee decision-making	0	0	6	6
69 - 103	D) Disclosure, personal interest and entitlements	4	4	3	24
104 - 139	E) Appointing, managing and terminating employment of a CEO	1	7	0	28
140 - 155	F) Local government elections	7	1	0	8
156 - 262	G) People management	10	20	0	2
188 - 262	H) Financial management	24	35	5	11
263 - 291	I) Procurement and contracting	13	14	2	0
292 - 322	J) Complaints and misconduct prevention	7	6	15	3
323 - 341	K) External oversight	0	2	0	17
	TOTAL	82	95	38	126

## Status on the 341 inquiry recommendation actions



**THEME: Statutory roles and responsibilities** (recommendations 1-10)

Complete
In progress
Pending (generally, this relates to future work)
N/A (Dept action)

c. No. S	Sub-theme	CoP/Dept	Recommendation	Intent	Response (	CoP provided to Dept.	Comments - December 2020	Update - March 2021	City of Perth Deadline	Status
	Council Members	City of Perth	The City provide the newly elected Lord Mayor and councillors with an independent course of education (City Council Induction Programme), with an assessment component, on the special role, functions, duties and responsibilities of their respective offices within six months of each City of Perth ordinary or special local government election.	The Lord Mayor and councillors must be provided with a comprehensive understanding of their statutory roles and responsibilities in order for Council to function, including instruction as to their special roles as articulated by the City of Perth Act 2016, in addition to the universal training provided to all newly elected council members regarding their roles as prescribed by local government.	Agreed	The City has developed a contemporary induction program including a manual and booklet for new Elected Members consistent with the report recommendations and the Local Government Operational Guideline Number 04 – Elected Member Induction.	EM Induction handbook and booklet developed and delivered as part of the EM onboarding process. Induction presentation on Elected Member Roles and Responsibilities provided by McLeod's Barristers & Solicitors	N/A (completed in Dec 2020)	Mar-2:	l Complete
	Council Members	City of Perth	<ul> <li>City Council Induction Programme to include instruction as to obligations – relevant legislation including but not limited to the:</li> <li>Local Government Act 1995</li> <li>Corruption, Crime and Misconduct Act 2003</li> <li>State Records Act 2000</li> <li>Equal Opportunity Act 1984</li> <li>Occupational Safety and Health Act 198</li> </ul>	These statutes contain regimes which are critical for the Council to understand in order to govern properly	Agreed		EM Induction handbook and booklet developed and delivered as part of the EM onboarding process. Induction presentation on Elected Member Roles and Responsibilities provided by McLeod's Barristers & Solicitors	N/A (completed in Dec 2020)	Mar-2:	I Complete
	Council Members	City of Perth	The City Council Induction Programme also include education on the integrated planning and reporting framework, its components and undertaking community consultation and engagement. This would include the vision and strategic direction that it sets for the City, its resourcing implications, and the alignment of the framework with both the aspirations of the community, medium and long term, and the City's objectives under the City of Perth Act 2016.	primary means by which both the aspirations of the community, medium and long term, and the objectives of the City, as prescribed by the City of Perth Act 2016, ore translated into effective,	Agreed		EM Induction handbook and booklet developed and delivered as part of the EM onboarding process. Induction presentation on Elected Member Roles and Responsibilities provided by McLeod's Barristers & Solicitors	N/A (completed in Dec 2020)	Mar-2:	1 Complete
	Council Members	City of Perth	An independent training provider be engaged, by the City, to assist the City's CEO to develop the City Council Induction Programme; independently deliver the programme, including all training and assessment components; and report on the outcomes of compliance with the programme to Council.	To enhance the quality and integrity of the City Council Induction Programme through the involvement of a suitably experienced independent training provider.	Agreed		EM Induction handbook and booklet developed and delivered as part of the EM onboarding process. Induction presentation on Elected Member Roles and Responsibilities provided by McLeod's Barristers & Solicitors	N/A (completed in Dec 2020)	Mar-2:	L Complete
	Council Members	City of Perth	The independent training provider be selected and engaged by the City in a fair and transparent manner and, in so far as is practicable, the provider is not to have any professional or personal affiliations with the CEO, the Lord Mayor or councillors. historic or otherwise.	To prevent the politicisation of the training programme, perceived or otherwise, in the absence of a preferred supplier panel for training providers in local government.	Agreed		EM Induction handbook and booklet developed and delivered as part of the EM onboarding process. Induction presentation on Elected Member Roles and Responsibilities provided by McLeod's Barristers & Solicitors	N/A (completed in Dec 2020)	Mar-2:	1 Complete
C	CEO	Local Govt.	Any newly appointed CEO of a local government undertake an independent course of education established by the Department d (CEO Induction Programme), with an assessment component, on the role, functions and duties and responsibilities of local government CEOs. The CEO Induction Programme should be required regardless of whether the new appointee has been previously employed as a CEO, but with some provision for advanced standing, where appropriate.		N/A (as state govt. action)		N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
C	CEO	Local Govt.	<ul> <li>CEO Induction Programme to include instruction as to obligations under, including but not limited to:</li> <li>Local Government Act 1995 and regulations;</li> <li>Corruption, Crime and Misconduct Act 2003;</li> <li>State Records Act 2000;</li> <li>Equal Opportunity Act 1984; and</li> <li>Occupational Safety and Health Act 1984.</li> </ul>	These statutes contain regimes which are critical for the CEO to understand in order to properly fulfil his or her role.	N/A (as state govt. action)		N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
C	CEO	Local Govt.	A panel of independent training providers be established by the Department to deliver the CEO Induction Programme, including all training and assessment components, and report on the outcomes of compliance with the programme to the council of the local government.		N/A (as state govt. action)		N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)

9	CEO	City of Perth	In the absence of a CEO Induction Programme established by the Department, the City engage an independent training provider to develop and deliver the program me described in Recommendations 6-7 for each newly appointed CEO of the City.		1 *		N/A (completed in Dec 2020)	Mar-21	Complete
	0 CEO	City of Perth	The City's CEO is to undertake and complete the CEO Induction Programme within six months of commencement and the outcomes be included in the CEO's probationary performance agreement and reported to the City of Perth Council as part of the performance review.	Programme and support the continuing professional development of the City's CEO.	Agreed	LG induction 1-day course has been delivered to the incoming CEO. It did not include an assessment component. Further training to be considered as required and as per the recommendation in this report.	N/A (completed in Dec 2020)	Mar-21 (	Complete

2

	Complete	9	
THEME: Culture, Conduct and Leadership	In progress	6	
(recommendations 11-56)	Pending (generally, this relates to future work)	7	
	N/A (Dept action)	24	

lec. No.	Sub-theme	CoP/Dept	Recommendation	Intent	Response CoP prov	ided to Dept.	Comments - December 2020	Update - March 2021	City of Perth Deadline	Status
1	Culture	City of Perth	The City engage an accredited provider to undertake a review, guided by the 'Organisational Cultural Inventory ' or some other appropriate system, of the culture of the City, including the City of Perth Council and the Administration (Cultural Assessment).	To identify and assess, in on holistic way, the City's organisational culture.	Agreed	The City engaged an independent firm in 2019 to complete culture surveys and results will inform future organisational strategies. The involvement of Council in the survey is subject to further consideration with the newly elected Council.		N/A - Completed	Jan-21	Complete
	Culture	City of Perth	The accredited provider be engaged for a minimum of three years to provide a baseline, progress and closing assessment, in the form of an assessment report for each assessment to the CEO, of the cultural change performance within the City.	A three -year period would ordinarily cut across election cycles and give a more representative view.	Agreed		The City will undertake a further survey in 2022.	The City will undertake a further survey in 2022.	Jun-22	Pending
	Culture	City of Perth	The City is to conduct the baseline Cultural Assessment survey within three months of the commencement of the new Council, and it is to be undertaken by council members, the CEO, and the Administration.	This sets the timing of the survey and who is required to participate in the assessment.	Agreed		The culture survey conducted in 2020 and released in October 2020,comprises the baseline to be used to inform the survey for 2022.	N/A - Completed	Jan-21	Complete
	Culture	City of Perth	The accredited provider should also provide the City with organisational development advice to guide actions in response by the City of Perth Council and the CEO to the Cultural Assessment findings.	An accredited provider will have an appropriate tool to make the assessment and provide aperational development advice.	Agreed		This element will be included when the City procures services for the 2022 survey.	This element will be included when the City procures services for the 2022 survey.	Jun-22	Pending
	Culture	City of Perth	The reports containing the results of the Cultural Assessment and proposed actions to address findings in each report is to be provided to the City of Perth Council by the CEO for consideration, endorsement and action no later than three months after the results are received by the CEO.	The City consider what organisational cultural improvements con and should be implemented following the assessment.	Agreed		This will occur within 3 months of the 2022 survey being completed.	This will occur within 3 months of the 2022 survey being completed.	Jun-22	Pending
	Culture	City of Perth	The report, and the City of Perth Council's response to it, is to be communicated appropriately to staff and made available to the public.	Reporting and disclosures facilitate transparency and accountability in local government.	Agreed		This will occur within 3 months of the 2022 survey being completed.	This will occur within 3 months of the 2022 survey being completed.	Jun-22	Pending
	Culture	City of Perth	In the years subsequent to the baseline report, the accredited provider is to provide in the report a view on the effectiveness of the strategies implemented by the City and any barriers to their implementation, as well as ongoing organisational development strategies to address areas in need of improvement.	Constant re-assessment as to whether strategies are working and where issues remain will facilitate organisational improvement.	Agreed		This recommendation can be included in the process to procure an accredited provider.	This recommendation can be included in the process to procure an accredited provider.	Jun-22	Pending
	Culture	City of Perth	The Cultural Assessment is to be supported by and integrated with an accredited Executive 360-degree cultural and leadership assessment for the City's council members, the CEO and the executive of the Administration.	To provide an avenue for individuals in a leadership role to gain insight into their leadership skills.	Agreed	Executive culture and leadership assessment is included in the culture survey process detailed above.	Executive culture and leadership assessment is included in the culture survey process detailed above.	The City will undertake a further survey in 2022 consistent with existing processes.	Jun-22	Pending
	Culture	City of Perth	Key performance indicators from the Cultural Assessment and Executive 360 -degree programme are to form part of the City's CEO and each executive's performance and development agreement	Individuals are held accountable for their behaviours. areas of improvement and contribution to the team and City outcomes for culture.	Agreed		Executive culture and leadership assessment is included in the culture survey process detailed above.	The City will undertake a further survey in 2022 consistent with existing processes.	Jun-22	Pending
	Code of Conduct	Local Govt.	The Local Government Act 1995 be amended to provide for the Director -General of the Department to prescribe a single mandatory Code of Conduct (Code) for all council members , members of council committees (committee members) and employees of a local government," which will set minimum standards to comprehensively regulate all conduct engaged in by council members, committee members and employees in the discharge of their duties and functions, including, but not limited to, the disclosure of conflicts of interest, financial interests and gifts.	Key conduct obligations for council members and employees across local governments ore the same. While roles and delegations may differ, the fundamental way an officer of the local government should act and make decisions should be the same and should, where practicable, be articulated in one instrument. The standard should not be different or separated. The new section 5.51A of the Local Government Act 1995, which has not come into effect, provides that the CEO of a local government is to prepare and implement a Code of Conduct to be observed by employees. The new sections 5.103 and 5.104 of the Local Government Act 1995, which have not come into effect, provide for regulations to prescribe a model code of conduct for council members, committee members and candidates and for local governments to adopt a code of conduct incorporating the model code.		N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dep action)

21	Code of Conduct	Local Court	The provisions of the Code be principles-based and incorporate the principles of	The Code should, wherever possible, broadly state and	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N
21			integrity, diligence, fairness, service, transparency and accountability.	Ine code shoun, wherever possible, browny state and explain what is required of council members and employees, rather than prohibiting improper or unethical behaviour. The rules of conduct in the Local Government (Rules of Conduct) Regulations 2007 and the proposed provisions of Part C of the draft "Mandatory Code of Conduct for Council Members, Committee Members and Candidates" are proscriptive, that is, those rules and provisions set out in detail what council members "must not" do.		N/A (Dept. action)	NyA (Dept. action)	
22	Code of Conduct	Local Govt.	The Code should mandate compliance with the standards that the community expects from public officers, namely, to act in the best interests of the community, with reasonable care and diligence and with honesty, integrity and transparency, having regard to relevant and factually correct information.	Those serving the community should represent it and live up to the community's expectations of them.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N,
23	Code of Conduct	Local Govt.	The Code deal with the matters in Part 5, Division 6 of the Local Government Act 1995 and the Local Government (Rules of Conduct) Regulations 2007, with those provisions to be repealed.	To consolidate the obligations of council members and employees in one instrument.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N
24	Code of Conduct	Local Govt.	A local government may, in addition to the Code, regulate other aspects of the conduct of council members, committee members and employees, or impose greater constraints on conduct than those regulated by the Code, but cannot do so in a way which derogates from or is in conflict with the Code's minimum requirements.	To encourage improvement on, but prevent diminution of, the requirements of the Code. That is the effect of new section 5.104(3) of the Local Government Act 1995, which has not come into effect, in relation to the model code of conduct.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N
25	Code of Conduct	Local Govt.	The Department arrange for an independent review of the Code, at three -yearly intervals, to determine whether it remains effective and relevant and whether it should be updated and amended.	To maintain the efficacy and relevance of the Code to allow for iterative improvement and the implementation of best practice.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N,
26	Code of Conduct		Any breach of the Code be subject to the imposition of a sanction commensurate with the breach.	To encourage compliance, it is important that any breaches of the Code be subject to the imposition of appropriate sanctions by on independent adjudicative body: Recommendations 332-333. Under sections 5.103 and 5.105 of the Local Government Act 1995, as amended by section 51 of the Local Government Legislation Amendment Act 2019, only breaches of Port C of the draft "Mandatory Code of Conduct for Council Members, Committee Members and Candidates" may be dealt with by the Local Government Standards Panel. The Panel may only order that a council member found to be in breach of the provisions of Port C be publicly censured, mode to apologise publicly, undertake training or pay a fine. Breaches of Port A of the draft Mandatory Code will not result in any sanctions. Breaches of Port B of the draft Mandatory Code ore proposed to be dealt with by the council of the local government which may require a council member to undertake training, mediation or counselling. Under the previous statutory framework, failure by council members to comply with the local government's code of conduct did not result in any sanctions or consequences.		N/A (Dept. action)	N/A (Dept. action)	N
27	Code of Conduct	City of Perth	If Recommendations 20-22 [for local government] are not adopted, the City of Perth Council review and amend the City's Code of Conduct (Council Policy "CP10.1 to give effect to those recommendations.	The City's Code of Conduct should, wherever possible, broadly state and explain what is required of council members, committee members and employees, rather than prohibiting improper or unethical behaviour.	Agreed	This is a high priority for the newly elected Council who have been engaged in the review of the Code of Conduct. The Code of Conduct is going to be presented at the 30 November 2020 Policy Committee and the December OCM. Council will then undergo relevant training.	A new Elected Member Code of Conduct has been presented to EMs. A report on the new Code of Conduct will be on the agenda for the 30 November 2020 Policy Committee and the December OCM.	Th ar M Le th is M Co A
28	Code of Conduct: Training	Local Govt.	Local governments be required to provide all newly elected council members, committee members and newly recruited employees with training on the Code, including an assessment component, as part of their induction process.	Those bound by the Code should understand it.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N,
29	Code of Conduct: Training	Local Govt.	All council members and employees undergo training on the Code when it is introduced and refresher training on the Code, including an assessment component, at no less than 12-month intervals.	To maintain currency of understanding.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N,
30	Code of Conduct: Training	Local Govt.	The Department establish the training programmes described in Recommendations 28- 29, and publish comprehensive training materials on its website, for use by internal and external facilitators, in delivering the programme to council members and employees.	-	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N

N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
The Elected Member Code of Conduct was presented and approved by Council at the 15 December 2020 Meeting. Legislative changes have come into effect since this time, that will require revisions to the Code of Conduct which is scheduled to be re-endorsed at the April 2021 Council Meeting including the revocation of Policy 10.1 Code of Conduct. A new Code of Conduct is being developed for	Apr-21	In progress
N/A (Dept. action)	N/A (Dept.	N/A (Dept.
	action)	action)
N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)

31	Code of Conduct: Training	Local Govt.	The Department consider establishing a standardised method for the assessment component of the training programme which is low burden, for both the facilitator and recipients of the training, and to allow the content to be easily updated.	Training content is to be accessible and to enable local governments to deliver the training internally, and directly, using free, centralised training materials.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
32	Code of Conduct: Training	Local Govt.	The training programmes and materials be reviewed annually by the Department, and where possible, include recent examples and case studies which are relevant to the training content.	Training content is to be relevant and current and is seen as such.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
33	Code of Conduct: Training	Local Govt.	The Department to consider the inclusion of reporting against compliance with the Code training requirement in a local government's compliance audit return, split by category, namely, council members, committee members, candidates, the CEO, "senior employees" 1 or equivalent and employees.	To encourage compliance, transparency and accountability	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
34	Code of Conduct: Training	Local Govt.	Local governments be required to publish in their Annual Report their percentage of compliance for the financial year with the Code training requirement, according to the specified categories (as described in Recommendations 33).	To encourage transparency and accountability for the local government's performance.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
35	Code of Conduct: Training	City of Perth	If Recommendation 28 is not adopted, the City is to provide all newly elected council members, newly appointed committee members and newly recruited employees with training on the Code, including an assessment component, as part of their induction process.	Those bound by the Code of Conduct should understand it.		The pre-boarding process for all new employees includes the completion of Code of Conduct training. Council will also be required to undergo the relevant training.	The City's online learning platform provides new staff with training on the code and an assessment component. The City needs to customise, so it can be applied to the elected group and the new Code of Conduct.
36	Code of Conduct: Training	City of Perth	If Recommendation 29 is not adopted, all council members and employees undergo training on the Code when it is introduced and re fresher training on the Code, including an assessment component, at no less than 12-month intervals.	To maintain currency of understanding.	Agreed		Training will be provided once the new Code of Conduct is adopted by Council.
37	Code of Conduct: Training	City of Perth	If Recommendation 34 is not adopted, the City is to publish in its Annual Report its percentage of compliance for the financial year with the Code training requirement, according to the specified categories (as described in Recommendations 363).	To encourage transparency and accountability for the City's performance.	Agreed		The City's online learning platform provides new staff with training on the code and an assessment component. The City needs to customise this learning platform, so it can be applied to the elected group and the new Code of Conduct.
38	Leadership: Lord Mayor, Mayors & Presidents	Local Govt.	The Department establish a Mayoral Leadership Coaching Programme for newly elected mayors and presidents of local governments, delivered by accredited coaching providers, to support mayors and presidents build their non-technical and leadership skills as part of continuing professional development.	A mayor or president as a leader needs to have good leadership skills.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
39	Leadership: Lord Mayor, Mayors & Presidents	Local Govt.	An independent accredited executive coach, with formal experience in leadership coaching, be appointed to support and mentor a newly elected mayor or president in his or her transition into the role and for continuing professional development, particularly the development of skills necessary to provide effective community leadership and manage relationships within and between the City of Perth Council and the CEO. The coach to be selected by the mayor or president from a panel of suppliers provided by the Department.	Professional expertise assists to improve capability and provided objective insights.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
40	Leadership: Lord Mayor, Mayors & Presidents		In the absence of a Mayoral Leadership Coaching Programme established by the Department, the City establish the equivalent of the Mayoral Leadership Coaching Programme described at Recommendation 38, within three months of the Lord Mayor commencing in the role.	The Lord Mayor is to receive professional coaching that is effective, appropriate, and provides for development of his or her leadership capability.	To be Considered	The option of Lord Mayor coaching to be considered with the Lord Mayor. The new CEO has a local government mentor and is well supported by many local government CEOs who have offered peer support.	Nil
41	Leadership: Lord Mayor, Mayors & Presidents	City of Perth	An independent accredited executive coach, with formal experience in leadership coaching, be appointed by the City to support any newly elected Lord Mayor in his or her transition into the role and for continuing professional development, particularly the development of skills necessary to provide effective community leadership and manage relationships within and between the City of Perth Council and the CEO. The coach to be selected by the Lord Mayor from a panel of suppliers provided by the City.	Professional coaching enhances and develops leadership skills.	To be Considered		Nil

N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
Governance provided materials, and HR created City specific eLearning modules. Training will be delivered to all staff once the New Code of Conduct is endorsed for April 2021	Apr-21	In progress
Elected Member Code of Conduct was adopted at 15 December 2020 Council Meeting. A revised Code of Conduct is scheduled to be re-endorsed at the April 2021 Council meeting following legislative changes to the Local Government Act. A new Code of Conduct is being developed for employees and will be presented to ELT by April 21 Training will be delivered to all staff and Council Members once both Code of Conducts are endorsed for April 2021	Apr-21	In progress
This can happen with the current completions for 2020, as refresher training has been covered for current Code of Conduct. Completions available on CityLearn and PowerBI. Compliance % will be supplied in the Annual Report.	Dec-21	In progress
N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
Remains an ongoing option for the Lord Mayor and Elected Members as part of the professional development policy endorsed by Council in 15 December 2020. In additon specific training has been delivered to all Elected Members as part of their induction process (e.g. audit committee member training and cultural diversity training)	Jan-21	In progress
Remains an ongoing option for the Lord Mayor and Elected Members as part of the professional development policy endorsed by Council in 15 December 2020. In additon specific training has been delivered to all Elected Members as part of their induction process (eg. audit committee member training and cultural diversity training)	Jan-21	In progress

42	Leadership: CEO	Local Govt.	The Department establish a CEO Professional Leadership Coaching Programme for CEOs of local governments, delivered by accredited coaching providers, to support CEOs to build their non-technical and leadership skills both in their transition into the role and for continuing professional development.	A CEO, as a leader, needs to have leadership skills.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
43	Leadership: CEO	Local Govt.	An independent accredited executive coach, with formal experience in leadership coaching, be appointed, to support and mentor a CEO (including new and current CEOs) in his or her role and continuing professional development, particularly the development of skills necessary to provide effective community leadership and manage relationships within and between the council and the CEO. The coach to be selected by the CEO from a panel of suppliers provided by the Department.		N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
14	Leadership: CEO	City of Perth	In the absence of a CEO Professional Leadership Coaching Programme established by the Department in Recommendation 42, the City engage an independent accredited coaching provider to support the City's CEO to build non-technical and leadership skills both in his or her transition into the role and for continuing professional development.	The CEO is to receive professional coaching that is effective, appropriate, and provides for development of his or her leadership capability.	To be Considered	The new CEO has a local government mentor and is well supported by many local government CEOs who have offered peer support.		The CEO has engaged an experienced local g coach to support local government learning.
45	Leadership: CEO	City of Perth	An independent accredited executive coach, with formal experience in leadership coaching, be appointed, to support and mentor a newly appointed City CEO in his or her role and for continuing professional development, particularly the development of skills necessary to provide effective community leadership and manage relationships within and between the Council and the CEO. The coach to be selected by the CEO from a panel of suppliers provided by the City.	Professional expertise assists to improve capability and provided objective insights.	To be Considered			The CEO has engaged an experienced local go coach to support local government learning.
46	Leadership: CEO	City of Perth	The Council is to facilitate the appointment of the independent accredited executive coach described in Recommendation 45, within three months of the new CEO commencing at the City.	It is important for the newly appointed CEO to commence with the rights support and coaching.	To be Considered			The CEO has engaged an experienced local go coach to support local government learning.
47	Leadership: Council Member essential training	Local Govt.	To the extent these matters are not sufficiently dealt with in the Council Member Essentials training, regulation 35(2) of the Local Government (Administration) Regulations 1996 be amended to require council members to undergo training on: • the statutory roles and functions of, and the relationships between, the council, Mayor or President, council members, the CEO and other employees of the local government, including: • council's role as the governing body of the local government and the administration's role in managing the local government's operations; • decision-making processes of local governments, including council and committee meeting procedures; • how council, the CEO and the administration can and should work constructively; and • how council can and should monitor and manage the CEO's and the local government's performance; • conduct and integrity in decision-making, including declaring and managing conflicts of interests; • financial management and the Integrated Planning and Reporting Framework; and • leadership, including council members' role as elected representatives of the community.		N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
48	Leadership: Council Member essential training	City of Perth	Council members of the City are to be trained in those areas described in Recommendation 47.	Training is to be targeted and relevant. These matters are integral to council members at the City properly performing their roles and directly relates to areas of deficiency identified by this Inquiry	Agreed	The City of Perth has developed an induction program for the newly elected Council consistent with the report recommendations and the Local Government Operational Guideline Number 04 – Elected Member Induction. Induction sessions will be delivered by March 2021 and opportunities will be provided as par of an ongoing learning program.	Governance is currently developing induction session for new Elected Members in accordance with this report and Local Government Operational Guideline Number 04 – Elected Member Induction	finalised and delivered as part of the EM onb
49	Leadership: Continuing professional development	Local Govt.	<ul> <li>The State Government consider amending section 5.128 of the Local Government Act 1995 and prescribing regulations to require local governments, in preparing and adopting policy on continuing professional development:</li> <li>to extend that policy to committee members and senior employees;</li> <li>to consider the individual training and professional development needs of council members, committee members and senior employees; and</li> <li>to require training and professional development courses be delivered by independent and qualified training providers who are members of a panel of training providers established by the Department, with assessment undertaken as part of the course.</li> </ul>	To provide for essentials in local government training and development for persons of the local government other than council members.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
50	Leadership: Continuing professional development	Local Govt.	Committee members, including those who are council members, as part of their continuing professional development, receive training in respect of the specialised skills and knowledge required to competently carry out that committee function.	Council members and others should receive specialised training relevant to the effective discharge of their roles.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
51	Leadership: Continuing professional development	Local Govt.	The training described in Recommendation 50 be received before the committee member serves on the relevant committee or, if that is not practicable, as soon as practicable after appointment to the committee .	Decision-making is to be informed by the training.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
52		Local Govt.	Local governments to report all continuing professional development compliance to the Department.	Decision-making is to be informed by the training.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)

N/A (Dept. action)     N/A (Dept. action)     N/A (Dept. action)     N/A (Dept. action)       N/A (Dept. action)     N/A (Dept. action)     N/A (Dept. action)     N/A (Dept. action)       The CEO has engaged an experienced local government, coach to support local government learning.     Jan-21     Complete       The CEO has engaged an experienced local government, coach to support local government learning.     Jan-21     Complete       The CEO has engaged an experienced local government, coach to support local government learning.     Jan-21     Complete       N/A (Dept. action)     N/A (Dept. action)     N/A (Dept. action)     Jan-21     Complete       N/A (Dept. action)     N/A (Dept. action)     N/A (Dept. action)     Jan-21     Complete       N/A (Dept. action)     N/A (Dept. action)     N/A (Dept. action)     Jan-21     Complete       N/A (Dept. action)     N/A (Dept. action)     N/A (Dept. action)     V/A (Dept. action)				
action)     action)     action)       Image: State of the sengaged an experienced local government coach to support local government learning.     Jan-21     Complete       Image: State of the sengaged an experienced local government coach to support local government learning.     Jan-21     Complete       Image: State of the sengaged an experienced local government coach to support local government learning.     Jan-21     Complete       Image: State of the sengaged an experienced local government coach to support local government learning.     Jan-21     Complete       Image: State of the sengaged an experienced local government coach to support local government learning.     Jan-21     Complete       Image: State of the sengaged an experienced local government coach to support local government learning.     Jan-21     Complete       Image: State of the sengaged an experienced local government coach to support local government learning.     Jan-21     Complete       Image: State of the sengaged an experienced local government coach to support local government learning.     Jan-21     Complete       Image: State of the sengaged an experienced local government in accodance with this in accodance with this in cocodance with this in coco		N/A (Dept. action)		
coach to support local government learning.       Jan-21       Complete         The CEO has engaged an experienced local government learning.       Jan-21       Complete         The CEO has engaged an experienced local government learning.       Jan-21       Complete         The CEO has engaged an experienced local government learning.       Jan-21       Complete         N/A (Dept.       N/A (Dept. action)       N/A (Dept. action)       N/A (Dept. action)         N/A (Dept. action)       N/A (Dept. action)       Mar-21       Complete         In accordance with this intert of delivered as part of the EM onboarding process.       Mar-21       Complete         In accordance with this intert of delivered as part of the EM onboarding process.       N/A (Dept. action)       N/A (Dept. action)         N/A (Dept. action)       N/A (Dept. action)       N/A (Dept. action)       N/A (Dept. action)         N/A (Dept. action)       N/A (Dept. action)       N/A (Dept. action)       N/A (Dept. action)         N/A (Dept. action)       N/A (Dept. action)       N/A (Dept. action)       N/A (Dept. action)         N/A (Dept. action)       N/A (Dept. action)       N/A (Dept. action)       N/A (Dept. action)		N/A (Dept. action)		
coach to support local government learning:       Jan 21       Complete         coach to support local government learning.       Jan 21       Complete         coach to support local government learning.       N/A (Dept.       N/A (Dept.         N/A (Dept. action)       N/A (Dept.       Rtion)         N/A (Dept.       Rtion)       Mar-21       Complete         in accordance with this in accordance with this in accordance with this process.       EM Induction handbook and booklet and process finalised and delivered as part of the EM onboarding process.       Mar-21       Complete         N/A (Dept. action)       N/A (Dept.       N/A (Dept.       N/A (Dept.         N/A (Dept. action)       N/A (Dept.       N/A (Dept.       N/A (Dept.         N/A (Dept. action)       N/A (Dept.       N/A (Dept.       N/A (Dept.         N/A (Dept. action)       N/A (Dept.       N/A (Dept.       Action)         N/A (Dept. action)       N/A (Dept.       N/A (Dept.       Action)         N/A (Dept. action)       N/A (Dept.       Action)       N/A (Dept.         N/A (Dept. action)       N/A (Dept.       Action)       N/A (Dept.         N/A (Dept. action)       N/A (Dept.       Action)       N/A (Dept.			Jan-21	Complete
coach to support local government learning.       N/A (Dept.         N/A (Dept. action)       N/A (Dept. action)         N/A (Dept. action)       N/A (Dept. action)         eveloping induction sessions in accordance with this intaised and delivered as part of the EM onboarding process.       Mar-21         Emetodeline induction handbook and booklet and process in accordance with this intaised and delivered as part of the EM onboarding process.       Mar-21         Induction sessions in accordance with this intaised and delivered as part of the EM onboarding process.       N/A (Dept. action)         N/A (Dept. action)       N/A (Dept. action)			Jan-21	Complete
eveloping induction sessions in accordance with this ient Operational Guideline here induction     EM Induction handbook and booklet and process finalised and delivered as part of the EM onboarding process.     Mar-21     Complete       IN/A (Dept. action)     N/A (Dept. action)     N/A (Dept. action)     N/A (Dept. action)     N/A (Dept. action)       IN/A (Dept. action)     N/A (Dept. action)     N/A (Dept. action)     N/A (Dept. action)     N/A (Dept. action)       IN/A (Dept. action)     N/A (Dept. action)     N/A (Dept. action)     N/A (Dept. action)			Jan-21	Complete
in accordance with this pertonal Guideline nber Induction       finalised and delivered as part of the EM onboarding process.       Image: Image		N/A (Dept. action)		
action)action)N/A (Dept. action)N/A (Dept. action)	in accordance with this ent Operational Guideline	finalised and delivered as part of the EM onboarding	Mar-21	Complete
N/A (Dept. action)     N/A (Dept. action)       N/A (Dept. action)     N/A (Dept. action)       N/A (Dept. action)     N/A (Dept. action)		N/A (Dept. action)		
N/A (Dept. action)     N/A (Dept.     N/A (Dept.		N/A (Dept. action)		
		N/A (Dept. action)		
		N/A (Dept. action)		

53	Leadership: Continuing professional development	Local Govt.	The Salaries and Allowances Tribunal consider whether the hours undertaken for continuing professional development be provided for under council members' sitting fees or whether a further allowance be granted for this purpose.	To appropriately meet the time impost on council members.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
54	Leadership: Continuing professional development	City of Perth	<ul> <li>54.If Recommendation 49 is not adopted, the City prepare and adopt a policy on continuing professional development:</li> <li>Eb extend that policy to committee members and senior employees;</li> <li>Eb consider the individual training and professional development needs of council members, committee members and senior employees; and</li> <li>Eb require training and professional development courses be delivered by independent and qualified training providers who are members of a panel of training providers established by the Department, with assessment undertaken as part of the course.</li> </ul>	To provide for essentials in local government training and development for persons of the City other than council members.	Agreed	A policy on continuing professional development for Council and Committee members is currently being developed. It is anticipated that this will be presented to Council for adoption by December 2020.	A policy on continuing professional development for Council and Committee members is currently being developed. It is anticipated that this will be presented to Council for adoption by December 2020.	Policy on Continuing Professional Development was adopted at the Council Meeting 15 December 2020 and is provided on the City's Website. This Policy provides a mechanism for Council Members to access training and professional development needs in line with the requirements of their role.		Complete
55	Leadership: Continuing professional development	City of Perth	If Recommendation 50 is not adopted, the City arrange for all committee members, as part of their continuing professional development, to receive training in respect of the specialised skills and knowledge required to competently carry out that committee function.	Council members and others should receive specialised training relevant to the effective discharge of their roles.	Agreed	As part of the policy provisions detailed above, appropriate training will be developed and delivered to support Committee members.	A policy on continuing professional development for Council and Committee members is currently being developed. It is anticipated that this will be presented to Council for adoption by December 2020.	Policy on Continuing Professional Development was adopted at the Council Meeting 15 December 2020 and is provided on the City's Website. This Policy provides a mechanism for Council Members to access training and professional development needs in line with the requirements of their role.	Apr-21	Complete
6	Leadership: Continuing professional development	City of Perth	The training described in Recommendation 55 be received before the committee member serves on the relevant committee or, if that is not practicable, as soon as practicable after appointment to the committee.	Decision-making is to be informed by the training.	Agreed		A policy on continuing professional development for Council and Committee members is currently being developed. It is anticipated that this will be presented to Council for adoption by December 2020.	Policy on Continuing Professional Development was adopted at the Council Meeting 15 December 2020 and is provided on the City's Website. This Policy provides a mechanism for Council Members to access training and professional development needs in line with the requirements of their role.	Apr-21	Complete

		i <b>l and comm</b> ions 57-68)	ittee decision-making	Complete In progress Pending (generally, this relates to future work) N/A (Dept action)	0 0 6 6					
Rec. No.	Sub-theme	CoP/Dept	Recommendation	Intent	Response CoP provide	ed to Dept.	Comments - December 2020	Update - March 2021	City of Perth Deadline	Status
57	n/a	Local Govt.	Part 2 of the Local Government (Administration) Regulations 1996 be amended to require all council meetings and committee meetings of Council be audio-visually recorded in their entirety, which recordings should be kept in compliance with the State Records Act 2000.	To improve transparency and accountability. and by those measures the quality of local government decision-making.	N/A (as state govt. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
58	n/a	Local Govt.	Audio-visual recordings of all parts of meetings of a council or a committee of the council that were open to members of the public be prescribed pursuant to section 5.96A(1)(i) of the Local Government Act 1995 as information which the CEO must publish on a local government's official website.	To improve transparency and accountability.	N/A (as state govt. action)	N/A (Dept. action)	The City has appropriate infrastructure to support audio-visual recording of Council meetings and is awaiting consultation with the newly elected Council prior to proceeding with any enhancements. A discussion paper is being prepared by Governance to investigate audio visual recordings of Council Meetings.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
59	n/a	Local Govt.	Audio-visual recordings of all parts of meetings of a council or a committee of the council that were open to members of the public be prescribed pursuant to section 5.94{u}(ii) of the Local Government Act 1995 as information which a person attending the office of a local government during business hours may		N/A (as state govt. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
60	n/a	Local Govt.	inspect. Regulation 11(da) of the Local Government (Administration) Regulations 1996 be amended to require the reasons for all decisions of council or a committee of council be recorded in writing in the minutes of the meeting in sufficient detail to exp lain why the decision was made.	To improve transparency and accountability. and to avoid the situation where a committee and council reach the same view on a proposal, but for unexplained and possibly different reasons.	N/A (as state govt. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
61	n/a	Local Govt.	Local governments ensure that their policies make clear that all communications; sent or received by any council member relating to any decision of a council or a committee of the council (Decision-Making Correspondence) are records which must be forwarded to the CEO and stored in accordance with the State Records Act 2000 and the State Records Commission 's guidance on local government elected members' records .	To improve compliance with the State Records Act 2000, to facilitate transparent and accountable decision-making, and to aid auditing, investigation and oversight		N/A (Dept. action)	Although a Local Government recommendation the CoP have incorporated this in revised Code of Conduct	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
62	n/a	Local Govt.	The Code require all council members, committee members and employees of a local government where information technology facilities are provided by the local government, to use those facilities for any matter relating to the business of the local government or the performance of the duties or functions of their office or employment.	and to aid auditing, investigation and oversight.	Agreed	N/A (Dept. action)	Although a Local Government recommendation the CoP have incorporated this in revised Code of Conduct	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
63	n/a	City of Perth	Recommendation 58 be adopted as better practice transparency by the City	To facilitate transparent and accountable decision-making, and to aid auditing, investigation and oversight.	Agreed	The City has appropriate infrastructure to support audio-visual recording of Council meetings and is awaiting consultation with the newly elected Council prior to proceeding with any enhancements.		Council Policy on Live Streaming was considered at the Policy Committee meeting held on 15 March 2021.	Jul-21	Pending
64	n/a	City of Perth	The decisions of the City of Perth Council, a committee and the CEO, including related correspondence, be audited for compliance with statutory and policy requirements and obligations, no less than once every 24 months by an independent, qualified auditor.		Agreed	Audits will be undertaken and included in the Annual Audit Plan. Serious deficiencies identified will be addressed within two months of the audit report.	To be developed by Internal Audit with assistance from Governance.	Audit - Council, Committee and CEO Decision making: An audit of 'Council, Committee and CEO Decision making' wil be included in the 2021-22 Annual Audit Plan. It is considered appropriate for an legal firm to conduct this review in order to obtain the necessary skillset. Estimate the audit will take 120 hours.	Aug-21	Pending
65	n/a	City of Perth	The results of the audit be reported to the City of Perth Council's Audit Committee (Audit Committee) and the Council.	The Audit Committee has oversight for the audit activities of the City	F Agreed		To be developed by Internal Audit with assistance from Governance.	Audit - Council, Committee and CEO Decision making: An audit of 'Council, Committee and CEO Decision making' wil be included in the 2021-22 Annual Audit Plan. It is considered appropriate for an legal firm to conduct this review in order to obtain the necessary skillset. Estimate the audit will take 120 hours.	Aug-21	Pending
66	n/a	City of Perth	The first audit described at Recommendation 64 be conducted for the financial year ending 30 June 2021.	The City to use the first audit as a mechanism to inform the new Council and CEO of areas of compliance and for potential improvement.	Agreed		To be developed by Internal Audit with assistance from Governance.	Audit - Council, Committee and CEO Decision making: An audit of 'Council, Committee and CEO Decision making' wil be included in the 2021-22 Annual Audit Plan. It is considered appropriate for an legal firm to conduct this review in order to obtain the necessary skillset. Estimate the audit will take 120 hours.	Aug-21	Pending

7	n/a	City of Perth	If an audit conducted under Recommendation 64 identifies serious	Where an audit identifies non-compliance or process	Agreed		To be developed by Internal Audit with assistance from		Within 2 months of	Pending
			deficiencies in the City's compliance with statutory and policy obligations,	weaknesses, action should be taken to address (including			Governance (dependent on 64/65).	Audit - Council, Committee and CEO Decision making: An	the audit Report	
			sanctions should be imposed immediately, a report to Council on an	sanction and improvement actions control framework				audit of 'Council, Committee and CEO Decision making' wil	I released	
			improvement programme be developed, that programme be adopted by	weaknesses).				be included in the 2021-22 Annual Audit Plan.		
			the City of Perth Council within two months of the audit report being							
			presented and the audit be repeated at 12 months.					It is considered appropriate for an legal firm to conduct		
								this review in order to obtain the necessary skillset.		
								Estimate the audit will take 120 hours.		
	n/a	City of Perth	A copy of the independent audit report for the financial year ended 30 June	Confidence in the City to act in accordance with its	Agreed	A copy of the independent audit report for the	To be developed by Internal Audit with assistance from		Dec-21	Pending
			2021 and the City of Pert h Council's response to that report	legislative and policy responsibilities is strengthened with		financial year ended 30 June 2021 and the	Governance.	Audit - Council, Committee and CEO Decision making: An		
			(Recommendation 67) be provided to the Minister for Local Government by	transparency and accountability to the Minister for Local		Council's response to that report will be		audit of 'Council, Committee and CEO Decision making' wil	I	
			no late r than 31 December 2021.	Government.		provided to the Minister for Local Government		be included in the 2021-22 Annual Audit Plan.		
			Confidence in the City to act in accordance with its legislative and policy			by 31 December 2021.				
								It is considered appropriate for an legal firm to conduct		
								this review in order to obtain the necessary skillset.		
								Estimate the audit will take 120 hours.		

	Complete	4
THEME: Disclosure, Personal Interest and Entitlements	In progress	4
(recommendations 69-103)	Pending (generally, this relates to future work)	3
	N/A (Dept action)	24

Rec. No.	Sub-theme	CoP/Dept	Recommendation	Intent	Response CoP pr	ovided to Dept.	Comments - December 2020	Update - March 2021	City of Perth Deadline	Status
69	Disclosure and Conflicts	Local Govt.	The Code require council members, committee members and employees of a local government to disclose any actual or perceived conflicts of interest (conflict of interest) that arise in the discharge of their duties and functions; and in sufficient detail so as to: • identify what the conflicting interest is and the reason why it gives rise to an actual or perceived conflict; and • enable a third-party to assess the nature and extent of the conflict.		action)	As a matter of priority, the Code of Conduct and all Conflicts of Interest processes are being reviewed and giving consideration to the applicable recommendations. The newly elected Council were provided with extensive training on their legal obligations, inclusive of Conflicts of Interest requirements, as part of their induction. The Council have been engaged and consulted as part of the review of the Code of Conduct.		Elected Member Code of Conduct was adopted at 15 December 2020 Council Meeting. A revised Code of Conduct is scheduled to be re-endorsed at the April 2021 Council meeting following legislative changes to the Local Government Act. A new Code of Conduct is being developed for employees and will be presented to ELT by April 21 Training will be delivered to all staff and Council Members once both Code of Conducts are endorsed for April 2021	action)	N/A (Dept. action)
70	Disclosure and Conflicts	Local Govt.	<ul> <li>Where a council member, committee member or employee has a conflict of interest in relation to a matter before a council or committee meeting, the Code require the council member, committee member or employee to disclose that conflict:</li> <li>to the CEO in writing and as soon as practicable prior to that meeting; or</li> <li>if that is not practicable, orally at the commencement of the meeting and then in writing to the CEO as soon as practicable after the conclusion of the meeting.</li> </ul>	Conflicts of interest should be made and recorded appropriately and transparently.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
71	Disclosure and Conflicts	Local Govt.	<ul> <li>71. The Code prohibit council members, committee members and employees who declare a conflict of interest from discharging any of their duties or functions in relation to that conflict, unless: <ul> <li>i)in the case of a council member at a council meeting or a committee member at a committee meeting,</li> <li>a) the meeting the council member or committee member discloses the conflict orally and in sufficient detail; and</li> <li>b) the council or committee, having regard to the disclosure, the nature and extent of the conflict and the advice of the CEO, resolves by absolute majority vote: that it is appropriate to permit that council member or committee member to participate in discussions or decision -making processes at the meeting in relation to that matter; and</li> <li>b) the council member or committee member or committee member to participate in discussions or decision-making processes at the meeting in relation to that matter; and</li> <li>c) the council member or committee member only participates in discussions or decision-making processes at the meeting in relation to that matter; and</li> <li>c) the council member or committee member only participates in discussions or decision-making processes at the meeting in relation to that matter; and</li> <li>c) the council member or committee member only participates in discussions or decision-making processes at the meeting in relation to any other aspect of their role, for example, in relation to their attendance at a council briefing session:</li> <li>c) the CEO, having regard to the council member's disclosure and the nature and extent of the coflict, decides:</li> <li>that it is appropriate to permit that council member to discharge his or her duties and functions in the matter; and</li> </ul> </li> </ul>		N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
72	Disclosure and Conflicts	Local Govt.	Where the council, a committee, the CEO or an employee makes a decision in relation to a disclosure of a conflict of interest, including a decision that it is not appropriate for a council member, committee member or employee to participate in discussions or decision-making processes or to exercise duties and functions, detailed reasons for that decision or determination must be given.	Conflicts of interest should be managed and documented appropriately and transparently when connected to decision-making.		N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
73	Disclosure and Conflicts	Local Govt.	All disclosures of conflicts of interest and any decision or determination in Recommendation 71 on that conflict, including the reasons for that decision or determination, be recorded in full in an Expenditure, Interests and Gifts Register.	To reflect the position in section 5.88 of the Local Government Act 1995.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
74	Disclosure and Conflicts	Local Govt.	Where a disclosure of a conflict of interest is made in relation to a council or committee meeting, the disclosure and any decision or determination in Recommendation 71 on that conflict, including the reasons for that decision or determination, be recorded in full in the minutes of the meeting.	To increase transparency and accountability	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
75	Disclosure and Conflicts	Local Govt.	The Department is to provide examples of, and the Code is to provide guidance on, what constitutes a conflict of interest, what information and level of detail a dis closure of a conflict of interest should contain and how conflicts of interest are to be managed.	To assist council members, committee members and employees in meeting their obligations under the Code.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)

76	Disclosure and Conflicts	Local Govt.	The Code should incorporate Section 5.69 of the Local Government Act 1995 .	To enable council meetings to consider and vote on an item where a majority of council members have declared conflicts of interest, where the Minister of Local Government is of the opinion that it is in the public interest to do so.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
77	Disclosure and Conflicts	Local Govt.	Council members, committee members and employees should consult the Expenditure, Interests and Gifts Register as soon as practicable after receipt of an agenda for a council or committee meeting and notify the CEO of any interests which may be required to be declared in relation to any items before the meeting.	To assist council members to meet their responsibility to disclose conflicts of interest.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
78	Primary and Annual Returns	Local Govt.	The Code incorporate the current obligations in Part 5, Division 6, Subdivision 2 of the Local Government Act 1995 and require council members, the CEO and designated employees to disclose their financial interests in a primary and annual returns.	The primary and annual return documents are complex; requiring continuous disclosure in each return improves transparency and accountability by reducing or eliminating the need to reconcile different returns across different periods of time.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
79	Primary and Annual Returns	Local Govt.	The Code require council members , the CEO and senior employees to disclose all financial interests in the primary and then each subsequent annual return and not permit information to be excluded because it was recorded in a previous return.	The primary and annual return documents are complex; requiring continuous disclosure in each return improves transparency and accountability by reducing or eliminating the need to reconcile returns across periods of time. Section 5.78(2)(0) of the Local Government Act 1995 does not require a council member, the CEO or senior employees to disclose any information that has been disclosed in a previous return. That reduces transparency and accountability	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
80	Primary and Annual Returns	Local Govt.	<ul> <li>80.The Code require the use of the current forms for primary and annual returns (Form 2 and Form 3, Schedule 1, Local Government (Administration) Regulations 1996) with the following amendments:</li> <li>i)the forms specifically identify the common types of income required to be disclosed, namely, "income from an occupation", "income from a trust", "rent ", "share dividends and other income from investments", "bank interest ", "commissions" and "sources of other income", with a separate disclosure space for each income type; and</li> <li>ii)the Code and the forms require the person completing the form to provide the name and address of the person or body corporate providing each income source and a description of the relationship between the person completing the form and the person or body corporate providing the income.</li> </ul>	The primary and annual return documents are complex. The amendments will promote and improve clarity and accountability	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
81	Primary and Annual Returns	Local Govt.	The financial interests disclosed in primary and annual returns be disclosed in an Expenditure, Interests and Gifts Register.	To increase transparency and accountability. This is consistent with section 5.88 of the Local Government Act 1995.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
82	Primary and Annual Returns	Local Govt.	If Recommendations 78-80 are not adopted, the Local Government Act 1995 and associated regulations be amended to give effect to the specific changes proposed in those recommendations.	The primary and annual return documents are complex. The amendments will promote and improve clarity and accountability.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
83	Primary and Annual Returns	Local Govt.	The Department give consideration to further amending the regulated forms for primary and annual returns to require council members and "designated employees" to disclose the names of close family members and entities that they or their close family member control or jointly control, in compliance with Australian Accounting Standard AASB 124 Related Party Disclosures.	To improve transparency and administrative efficiency.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
84	Primary and Annual Returns	Local Govt.	The Department provide guidance to local governments in relation to the disclosure requirements of financial interests in primary and annual returns, consistently with Recommendation 79.	To assist the person making the return to do so accurately.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
85	Primary and Annual Returns	Local Govt.	The CEO of a local government or his or her nominee is to be involved, in a substantive way, and responsible for maintaining an Expenditure, Interests and Gifts Register (Recommendation 97), maintaining the local government's conflicts of interest framework (including policies, procedures and training) and identifying potential risks to the integrity of decision-making within the local government.	guide the process, conflicts of interest may not be properly addressed and managed.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
86	Primary and Annual Returns	City of Perth	If Recommendation 84 is not adopted, the City should provide guidance to all Relevant Persons in relation to the disclosure requirements of Relevant Persons' income sources in primary and annual returns. consistent with Recommendation 79.	To assist the person making the return to do so accurately.	Agreed		Provided to Elected Members. Training material to be created for City staff.	Elected Members have been provided guidance on completing Primary Returns in their Inductions by McLeod's Governance has commenced training with staff on completing primary returns.	Jul-2	1 In progress

	Use of Councillor Title	Local Govt.	The Department develop guidelines for local governments about the circumstances in which a council member may use his or her councillor title.	The highest standards of integrity are expected in local government decision-making.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
	Gifts	Local Govt.	The Code require: •®ouncil members , committee members and employees; and any person or entity who: - requires , or who it is reasonable to believe may require, a decision from the local government; and or - has, or who it is reasonable to believe may have, directly or indirectly , commercial dealings or a commercial relationship with the local government, to disclose in full any gift that a co unci I member, committee member or employee receives from that person.	The highest standards of integrity are expected in local government decision-making.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
(	Gifts	Local Govt.	Alternatively, if Recommendation 88 is not adopted:	To provide for transparency and accountability for gifts	N/A (Dept.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept.	N/A (Dept.
			<ul> <li>i) the State Government consider lowering the prescribed minimum value for gifts that must be declared pursuant to regulation 20A(1) of the Local Government (Administration) Regulations 1996 from \$300.00 to \$0.00;</li> <li>ii) local governments adopt policies requiring any person declaring a gift to take reasonable steps to ascertain the actual value of the gift and to attach evidence of the value of the gift to the declaration; and</li> </ul>	received.	action)				action)	action)
			iii) the declaration form be prescribed by the Local Government (Administration) Regulations 1996; and							
			iv) all gift declarations be recorded on the Expenditure, Interests and Gifts Register.							
(	Gifts	Local Govt.	Specific information from the Expenditure, Interests and Gifts Register be published on the local government's website, comprising:	To promote transparency and accountability.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
			<ul> <li>conflicts of interest, or impartiality, financial and proximity interests, if Recommendation 69 is not adopted, declared by council members, committee members, the CEO and senior employees;</li> </ul>							
			<ul> <li>interests disclosed in primary and annual returns by council members, the CEO and senior employees; and</li> </ul>							
			• any failures by council members, committee members, the CEO and senior employees to declare gifts or interests, together with the explanation given by that							
	Gifts	Local Govt.	person for the failure. The Expenditure, Interests and Gifts Register be independently audited by an independent auditor once each financial year, with the results of the audit published on the local government's website as soon as they become available.	To promote transparency and accountability.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
Gifts	Gifts	Local Govt.	That Section 5.62(1B)(a) of the <i>Local Government Act 1995</i> be repealed.	It is not appropriate for council members, the CEO and employees to accept gifts in the form of tickets but be exempt from disclosing that gift as an interest or be treated as not having a conflict of interest when the organisation that is the source of those tickets has an interest in matters before council.		N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
E	Entitlements	Local Govt.	Section 5.98 of the Local Government Act 1995 and Part 8 of the Local Government (Administration) Regulations 1996 be amended to enable the Salaries and Allowances	To improve clarity, and provide external setting , of council member allowances and entitlements.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
E	Entitlements	City of Perth	Tribunal to set categories of. and caps on. permissible council member allowances or           y of Perth         The amendments to City of Perth Council Policy - "CP10.6: Elected Members - Reimbursement of Expenses on 25 September 2018, which restricts the amount and	A claim for reimbursement by a council member is to have a proper connection to the discharge of that council member's functions and duties.	Agreed	The policy has been reviewed and will be presented to Council in September 2020	On 30 June 2020, Council resolved to retain CP10.6 Elected Members - Reimbursement of Expenses. Review now occurring for new Council Policy committee	Policy 10.6 - Reimbursement of Expenses is scheduled for review and consideration at the 10 May 2021 Policy Committee Meeting which will consider the retention of the appropriate clauses for permissible reimbursements.		21 In progress

95	Entitlements	City of Perth	The City's CEO only authorise council members to be reimbursed, at the City's cost, where the sole purpose of the expenditure is for the proper discharge of the council member's role as a representative of the City.	A claim for reimbursement by a council member is to have a proper connection to the discharge of that council member's functions and duties.	Agreed		New reimbursement of expenses claim created.	New reimbursement of expenses claim created and provided to Elected Members on Council Hub.	Jun-21	Complete
96	Entitlements	City of Perth	City of Perth Council Policy - "CP10.6: Elected Members - Reimbursement of Expenses " be further reviewed and amended by the end of September 2020 to: • clearly articulate the process and financial controls in place for reimbursement of expenses, including actions required by council members; • articulate that council members cannot commit City funds or incur expenses on behalt of the City; • provide a requirement for evidence of the expenditure, namely, a receipt paid by the council member; • prov ide that council members must complete the required declaration regarding the expenditure and that where the declaration is not made and complete, the reimbursement will not occur; • articulate the CEO and/or delegated employee responsibilities for the acquittal of claims for expenses by council members; • articulate that the allowance of one council member cannot be used by another if that council member's allowance has been exceeded; and • state that making a false or fraudulent claim may be a criminal offence and reported to the Western Australian Police Force and/or the Corruption and Crime Commission.		Agreed		On 30 June 2020, Council resolved to retain CP10.6 Elected Members - Reimbursement of Expenses. Review now occurring for new Council Policy committee	Policy 10.6 - Reimbursement of Expenses is scheduled for review and consideration at the 10 May 2021 Policy Committee Meeting This review will incorporate the appropriate clauses as outlined in recommendation 96.	Jun-21	In progress
97	Entitlements	City of Perth	All expenditure claims, including the council member's name, claim category, parties or connection to the City, amount and date approved will be recorded in a register maintained by the City's CEO or his or her delegate immediately after the claim has been incurred by an authorised officer and be contained in the Expenditure, Interests and Gifts Register. (Footnote to this recommendation: Refer to Recommendations 101-103 for additional information required for the dining room.)	For transparency and accountability, and to aid audit, investigation and oversight.	To be Considered		Register to be created.	Gifts Register and Disclosure of Interest Register already developed and maintained in accordance with the Local Government Act. Provided on the City's Website. Expenditure Register is to be considered by Council as is outside of the statutory requirements, it is recommended to endorse a policy approach to govern such a register.	Jun-21	Pending
98	Entitlements	City of Perth	The City engage an independent qualified auditor to conduct an audit of the Expenditure, Interests and Gifts Register, supporting evidence and governance processes for incurring the expenditure, as part of the annual internal audit programme .	Misconduct risks associated with these claims requires independent oversight to establish appropriate behaviours and processes at the City	Agreed	Audit to be undertaken and included in the Annual Audit Plan.		Audit - Expenditure, Interests and Gifts Register An audit of 'Expenditure, Interests and Gifts Register' will be included in the 2021-22 and 2022-23 Annual Audit Plans. It is considered appropriate for an external firm to conduct this review to maintain the perception of independence.	Dec-21	Pending
99	Entitlements	City of Perth	The results of the audit are to be reported to the Audit Committee and the Council.	The Audit Committee has oversight for the audit activities of the City	Agreed			Audit - Expenditure, Interests and Gifts Register An audit of 'Expenditure, Interests and Gifts Register' will be included in the 2021-22 and 2022-23 Annual Audit Plans. It is considered appropriate for an external firm to conduct this review to maintain the perception of independence.	Dec-21	Pending
100	Entitlements	City of Perth	The City is to publish in its Annual Report each year, the total reimbursement provided to each council member under "CP10.6: Elected Members – Reimbursement of Expenses".	Confidence in the City to act in accordance with its legislative responsibilities is strengthened with transparency and accountability to the Minister for Local Government.	Agreed			Annual Report to include reimbursements for each council member.	Dec-21	In progress
101	Council Dining Room	City of Perth	The City's dining and function facilities be used only by the City to discharge its unique civic responsibilities.	The City's civic and function facilities (including the dining room) should be for the benefit of the City and the community it serves, with proper regard to the status of the City as the capital of Western Australia.	Subject to further consideration.		N/A	N/A	Sep-20	Complete
102	Council Dining Room	City of Perth	The use of these civic and function facilities must be authorised by the City's CEO, who must record in writing that he or she is satisfied that its use meets the unique responsibilities that the City has, as the State's capital city local government, and that the costs of the use will be incurred in the City's best interests.	To provide a degree of oversight to the use of the dining room	Subject to further consideration.	The dining room on Floor 10 is no longer in use A review of all Council House Elected Member facilities has been completed.	N/A	N/A	Sep-20	Complete
103	Council Dining Room	City of Perth	A quarterly report to the Council be submitted containing the costs associated with the dining room facility including events and meetings held, those parties that attended, the council members who attended, the number that attended each event or dining service and the cost per person to host, as public information.	To clarify expectations around the transparency and accountability.	Subject to further consideration.		N/A	N/A	Sep-20	Complete

	Complete	1
THEME: Appointing, managing and terminating employment of a CEO	In progress	7
(recommendations 104-139)	Pending (generally, this relates to future work)	0
	N/A (Dept action)	28

Rec. No.	Sub-theme	CoP/Dept	Recommendation	Intent	Response CoP provid	ed to Dept.	Comments - December 2020	Update - March 2021	City of Perth Deadline	Status
04	Model contract and minimum professional competencies	Local Govt.	The Local Government (Administration) Regulations 1996 be amended to provide for the contract of employment for a CEO to be based on a model contract' to be developed by the Department.	To standardise minimum specifications for CEO employment contracts across the sector, enhancing the ability of Councils to successfully fulfil their obligations as the employer of the CEO.		N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
105	Model contract and minimum professional competencies	Local Govt.	The Department establish standardised professional leadership competencies for local government CEOs in each classification band.	Professional leadership competencies outline role expectations, standards and key accountabilities deemed critical to overall individual, organisation and whole of sector performance.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
.06	Model contract and minimum professional competencies	Local Govt.	<ul> <li>106.The Department adopt guidelines for the use of those standardised professional leadership competencies of a CEO (Recommendation 105) in respect of:</li> <li>, the CEO's initial recruitment; and</li> <li>, his or her ongoing performance and the review of that performance (including termination of employment).</li> </ul>	To set a baseline for CEO professional and performance competencies across the sector and to assist Councils in recruiting, selecting and managing performance, having regard to the different sizes. needs and capabilities of local governments.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
107	Model contract and minimum professional competencies	Local Govt.	The CEO model standards prescribed pursuant to section 5.39A of the Local Government Act 1995 require local governments to develop and use criteria for the selection and employment of a CEO and the review of a CEO's performance that, at a minimum, include the professional leadership competencies articulated by the Department pursuant to Recommendation 105.	To provide a mechanism for councils and CEOs to have a common understanding of expectations and performance standards.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
.08	Model contract and minimum professional competencies	Local Govt.	Section 5.39Bv of the Local Government Act 1995 be amended to require local governments to comply with the requirements of the CEO model standards	Good governance must occur for the appointment, performance management and termination of employment of CEOs.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
109	Model contract and minimum professional competencies	Local Govt.	The up-to-date version of the professional leadership competencies and the most recent CEO selection criteria used by the local government, as adopted by the local government, be publicly available on the local government's website .		N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
110	Model contract and minimum professional competencies		The Department consider requiring local governments to publish in their annual reports the details related to the employment of a CEO, including the total value of the annual remuneration, the term of the contract and the documented reasons for the decision on the salary to be paid.	Employment of a CEO is a significant decision both financially and strategically and transparency on the decision ensures accountability to the community	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
.11	Model contract and minimum professional competencies	Local Govt.	The Department establish a panel of professionals with demonstrated expertise in the recruitment and selection and management of performance of executive employees, to assist local governments to recruit, establish key performance indicators for and manage the performance of the CEO.	For compliance, performance monitoring and accountability across the sector.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
112	Model contract and minimum professional competencies	City of Perth	The City develop within 6 months of this Report, a Council Policy articulating the Council's principles, procedures and decision-making processes for the recruitment, selection, performance management and termination of employment of the City's CEO.	To provide for better practice recruitment, selection and performance management and termination of employment of the City's CEO, while transparently articulating the process and principles of the decision-making adopted.	Agreed.	The recent CEO recruitment process followed a best practice approach	Policy to be developed through the Policy Committee	This is currently being reviewed in line with the new model standards as set out by the State Government	Mar-21	In progress
.13	Model contract and minimum professional competencies	City of Perth	In the absence of sector-wide leadership competencies for CEO's the CoP Council develop, in consultation with independent expert advice, professional leadership competencies for the City's CEO in line with the City's classification as "Band 1" LG. (See recommendation 131).	To provide for better practice performance management of a CEO, while transparently articulating the standards and competencies expected.	Agreed.	The KPI process for the current CEO is aligned to best practice	CEO Key Focus Areas and KPI's were adopted by resolution of th Commissioners at Ordinary Council Meeting 29 September 2020	CEO Key Focus Areas and KPI's were e adopted by resolution of the Commissioners at Ordinary Council Meeting 29 September 2020	Sep-20	Complete
14	Model contract and minimum professional competencies	City of Perth	In the absence of the adoption of Recommendation 121 by the Department, the City of Perth Council develop and use a standard format for the CEO Performance and Development Agreement and Assessment.	To provide a consistent format, structure and assessment.	Agreed.		To be developed.	This is currently being reviewed in line with the new model standards as set out by the State Government	Sep-21	In progress
15	Model contract and minimum professional competencies	City of Perth	The City of Perth Council engage a professional, with expertise in performance management to assist it, as a newly formed council, to establish the performance criteria (Recommendation 131) for the City's CEO and to provide the required knowledge and skills to council members on undertaking better practice performance management and assessment.	The City's newly elected Council should hove access to expert professional assistance to develop the agreement and assess the performance of the CEO.	Agreed.			This is currently being reviewed in line with the new model standards as set out by the State Government		In progress
16	Recruitment	Local Govt.	<ul> <li>The CEO model standards require the recruitment and selection process for a local government CEO be undertake n by a panel {CEO Recruitment Panel], which shall make a recommendation to the council of a local government on the candidate to be appointed as CEO. The CEO Recruitment Panel is to comprise:</li> <li>a member of the council, appointed to the panel by the council;</li> <li>an independent third party, with demonstrated expertise in local government; and</li> <li>a member of the panel describe d in Re commendation 111, appointed by the Department, with experience in the recruitment and selection and managing the performance of executive employees, who shall provide guidance and advice to the CEO Recruitment Panel.</li> </ul>			N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)

117	Recruitment	Local Govt.	The CEO model standards prescribe that the council of a local government: • must not employ a CEO in the absence of a recommendation from a CEO Recruitment Panel; • must allow the members of the CEO Recruitment Panel to be present during discussions of the Panel's recommendation; • may accept the CEO Recruitment Panel's recommendation; • may reject the CEO Recruitment Panel's recommendation and appoint another person as CEO, but must provide detailed reasons for doing so; and • may require further information before deciding whether to accept or reject the CEO Recruitment Panel's recommendation.	The selection and recruitment process for local government CEOs is to be fair and transparent.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
118	Recruitment	Local Govt.	The appointee of the Department to a CEO Recruitment Panel prepare the report to council on the recruitment and selection process for a local government CEO, including the decision of council to accept or reject the Panel's recommendation and the reasons given by the Council for that decision.	Independent oversight of the appointment of local government CEOs provides for fairness, greater accountability and better transparency	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
119	Recruitment	Local Govt.	The appointee of the Department to raise any probity concerns, with the Department, including potential breaches of the legislation.	Independent oversight of the appointment of local government CEOs provides for fairness, greater accountability and better transparency	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
120	Recruitment	Local Govt.	The Department monitor trends in CEO recruitments and selections and provide advice to local governments on areas for improvement.	Oversight of the local government sector performance supports better practices into the future .	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
121	Reviews of Performance	Local Govt.	The Department consider developing a sector -wide standard format for the CEO Performance and Development Agreements and Assessments.	To provide for a consistent format, structure and assessment for a CEO's performance agreement and assessment.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
122	Reviews of Performance	Local Govt.	The CEO model standards require the review of the performance of a local government CEO be facilitated by a panel (CEO Performance Advisory Panel), which shall make a recommendation and provide a report to the council of a local government on the outcome of that review. The CEO Performance Advisory Panel is to comprise: • a member of the council, appointed to the committee by the council; • an independent third party with demonstrated expertise in local government, and/or the recruitment and selection and managing the performance of executive staff. appointed by the council; and one of whom is a member of the panel described in Recommendation 111 nominated by the Department, who shall be experienced in the recruitment and selection and managing the performance of executive employees and provide guidance and advice to the CEO Performance Advisory Panel.	Performance reviews for local government CEOs should adhere to good governance principles through transparent, consistent and independent people management and recruitment practices, with the mandated involvement of a Department representative as an experienced third party	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
123	Reviews of Performance	Local Govt.	The CEO model standards prescribe the council of a local government: • review a CEO's performance guided by a recommendation from a CEO Performance Advisory Panel ; • must allow the members of the CEO Performance Advisory Panel to be present during council's discussions of the Panel 's recommendation; • may accept the CEO Performance Advisory Panel's recommendation with or without modifications, but if the Panel's recommendation is modified must provide detailed reasons for doing so; • may reject the CEO Performance Advisory Panel's recommendation and adopt an alternative outcome for the review, but must provide detailed reasons for doing so; and • may require further information before deciding whether to accept or reject the CEO Performance Advisory Panel's recommendations.	The performance review process for local government CEOs is to be transparent.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
124	Reviews of Performance	Local Govt.	The appointee of the Department to a CEO Performance Advisory Panel prepare the report to council on the local government CEO's performance review assessment and outcome, including the decisions of council, the reasons for them and the process undertaken.	Independent oversight of the appointment of local government CEOs provides for fairness, greater accountability and better transparency	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
125	Reviews of Performance	Local Govt.	The council is to afford the CEO procedural fairness by providing: • the CEO Performance Advisory Panel's report to the CEO prior to the council meeting at which council will decide the outcome of the review; and • sufficient time for the CEO to respond to any adverse statements in the report.	To afford the CEO procedural fairness.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
126	Reviews of Performance	Local Govt.	The report to council is to include the report of the CEO Performance Advisory Panel and any response provided by the CEO, as described in Recommendation 125.	To afford the CEO procedural fairness and ensure that all council members receive all the relevant information to make their decision.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
127	Reviews of Performance	Local Govt.	Immediately following the council meeting where the report described in Recommendation 126 is considered, the CEO be provided with written advice from the council on the decision and any reasons for that decision and any areas for improvement.	To afford the CEO procedural fairness.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
128	Reviews of	Local Govt.	All records related to Recommendations 124-127 are to be recorded in accordance with the	To provide for review, transparency and accountability	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
129	Performance Reviews of Performance	Local Govt.	requirements of the State Records Act 2000. The appointee of the Department to raise any probity concerns with the Department, including potential breaches of the legislation.	Independent oversight of performance management of local government CEOs is necessary for good governance and good government.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
130	Reviews of	Local Govt.	The Department monitor trends in CEO recruitments and provide advice to local governments on areas	Oversight of the local government sector performance	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
131	Performance Reviews of Performance	City of Perth	for improvement. The City of Perth Council develop CEO performance criteria to be included in the City's CEO Performance and Development Agreement and Assessment, which include but are not limited to: • at a minimum, the professional leadership competencies described in Re commendation 113; • specific and measurable key performance indicators across areas of responsibility, including the CEO's legal responsibilities, service delivery outcomes and deliverables, financial management, people management, culture, and implementation of council plans and decisions; • behavioural ('soft' skills) and developmental indicators; and • developmental I requirements informed by training and coaching programmes (including the CEO Induction Programme at Recommendation 6 and the CEO Professional Leadership Coaching Programme at Recommendation 42).	supports better practices into the future The performance review criteria should be fair, and the CEO should be aware of the performance criteria against which he or she will be assessed.	Agreed	Same as above.	Policy to be developed.

action)action)action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)			
action)action)action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)			N/A (Dept. action)
actionactionactionN/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. 			N/A (Dept. action)
action)action)action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. 			N/A (Dept. action)
action)action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. 			N/A (Dept. action)
action)action)action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. 			N/A (Dept. action)
action)action)action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. 			N/A (Dept. action)
action)action)N/A (Dept. action)N/A (Dept. action)			N/A (Dept. action)
action)action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. action)N/A (Dept. 			N/A (Dept. action)
action)     action)       N/A (Dept. action)     N/A (Dept. action)			N/A (Dept. action)
action)     action)       N/A (Dept. action)     N/A (Dept. action)			N/A (Dept. action)
action)     action)       N/A (Dept. action)     N/A (Dept. action)       N/A (Dept. action)     N/A (Dept. action)       N/A (Dept. action)     N/A (Dept. action)			N/A (Dept. action)
action)     action)       N/A (Dept. action)     N/A (Dept. action)       action)     action)			N/A (Dept. action)
action) action)			N/A (Dept. action)
			N/A (Dept. action)
Council approved Key Performance Mar-21 In progress Indicators (KPIs) for 2020-2021 in September 2021. The KPIs will be reviewed and a revised to ensure consistency with new regulations.	y Performance Mar-21 2020-2021 in e KPIs will be sed to ensure	uncil approved Key Performance I dicators (KPIs) for 2020-2021 in ptember 2021. The KPIs will be viewed and a revised to ensure	In progress

132	Reviews of	City of Perth	The Council Pol icy described in Recommendation 131 provide that performance review criteria be set	The CEO have an adequate opportunity to meet the	Agreed	Same as above.	Policy to be developed.	This is currently being reviewed in line	Mar-21	In progress
	Performance		in a timely manner, to allow the CEO the 12-month period to meet the performance objectives.	performance expectations.				with the new model standards (established in February 2021) as set out by the State Government	:	
133	Termination of Employment	Local Govt.	<ul> <li>The CEO model standards require that before a local government terminates a CEO's employment, the Council of the local government must record in writing, and provide to the CEO, the reasons for the termination, including: <ul> <li>the date on which the decision was made;</li> <li>if the termination was by consent, the reasons given by the Council and the CEO for consenting to the termination;</li> <li>if the termination was for serious misconduct or other conduct justifying summary dismissal, the precise conduct said to give rise to the termination; and</li> <li>if the termination was for poor performance or non-performance of the CEO's duties or functions:</li> <li>the precise way in which the CEO's performance was poor, expressed by reference to the criteria for performance described in Recommendation 107;</li> <li>the impact that performance had on the good government of the local government;</li> <li>the steps which were taken by the council to remedy that poor performance ; and</li> <li>any comment or response provided by the CEO in respect of his or her performance, which comment or response the council must seek.</li> </ul> </li> </ul>		N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
134	Termination of Employment	Local Govt.	<ul> <li>The written statement of reasons described in Recommendation 133:</li> <li>where it concerns termination of the CEO's employment other than with the CEO's consent, be prepared with the professional assistance of an independent third- party described in Recommendation 111; and</li> <li>be kept as a record of the local government in accordance with the State Records Act 2000.</li> </ul>	While the cessation of the employment of the CEO is properly a matter for council, evidence received by the Inquiry indicates that the "at the council's pleasure" character of that employment, and the potential for it to be politicised, contributed to a range of dysfunctional outcomes within the City, suggesting a degree of independent interrogation of termination decisions is warranted for the security of the role and the stability of local government.		N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
135	Termination of Employment	Local Govt.	The Local Government (Administration) Regulations 1996 be amended to provide that no decision to terminate the employment of a CEO may be made within three months after a local government election, except in the case of serious misconduct or mutual agreement.	To limit political interference in the appointment of a CEO, and to maintain organisational continuity across electoral cycles.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
136	Termination of Employment	Local Govt.	The State Government consider amending section 7A of the Salaries and Allowances Act 1975 to replace the words "paid or provided" with the words "offered, paid or provided".	To improve probity and compliance with legislative requirements.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
137	Termination of Employment	Local Govt.	The State Government consider amending regulation 18F of the Local Government (Administration) Regulations 1996 to replace the word "paid" with the words "paid or offered".	To improve probity and compliance with legislative requirements.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
138	Termination of Employment	City of Perth	<ul> <li>If Recommendation 133 is not adopted, and if the City terminates a CEO's employment, it must record in writing, and provide to the CEO, the reasons for the termination, including: <ul> <li>the date on which the decision was made;</li> <li>if the termination was by consent, the reasons given by the Council and the CEO for consenting to the termination;</li> <li>if the termination was for serious misconduct or other conduct justifying summary dismissal, the precise conduct said to give rise to the termination; and</li> <li>if the termination was for poor performance or non-performance of the CEO's duties or functions: <ul> <li>the precise way in which the CEO's performance was poor, expressed by reference to the criteria for performance describe d in Recommendation 13 4;</li> <li>the impact that performance had on the good government of the local government;</li> <li>the steps which were taken by the council to remedy that poor performance; and</li> <li>any comment or response provided by the CEO in respect of his or her performance, which comment or response the council must seek.</li> </ul> </li> </ul></li></ul>		Agreed		Organisational Policy to be developed.	This is currently being reviewed in line with the new model standards as set out by the State Government	Mar-21	In progress
139	Termination of Employment	City of Perth	The written statement of reasons described in Recommendation 138: • where they concern termination of the CEO's employment other than with the CEO's consent, be prepared with the professional assistance of an independent third-party described in Recommendation 111; and • be kept as a record of the local government in accordance with the State Records Act 2000.	While the cessation of the employment of the CEO is properly a matter for council, evidence received by the Inquiry indicates that the "at the council's pleasure" character of that employment, and the potential for it to be politicised, contributed to a range of dysfunctional outcomes within the City, suggesting a degree of independent interrogation of termination decisions is warranted for the security of the role and the stability of local government.	Agreed		Organisational Policy to be developed.	This is currently being reviewed in line with the new model standards as set out by the State Government	Mar-21	In progress

### **THEME: Local Government elections** (recommendations 140-155)

Complete
In progress
Pending (generally, this relates to future work)
N/A (Dept action)

									City of Perth	
Rec. No	. Sub-theme	CoP/Dept	Recommendation	Intent	Response CoP provide	ed to Dept.	Comments - December 2020	Update - March 2021	Deadline	Status
140	n/a	Local Govt.	Section 4.31(1G) of the Local Government Act 1995 be amended so that a body corporate owning or occupying rateable property can only nominate officers of the body corporate to vote on its behalf.	The body corporate is to exercise a vote, consistent with the position in local government elections in South Australia, Victoria and the City of Sydney.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
141	n/a	Local Govt.	The Local Government (Elections) Regulations 1997 be amended so that ballot papers can only be sent to the elector's address as shown on the State electoral roll and or the Commonwealth electoral roll.	The elector should receive the ballot paper directly and exercise the voting right.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
142	n/a	Local Govt.	Section 4.32(3) of the Local Government Act 1995 and the Local Government (Elections) Regulations 1997 be amended to prescribe that an occupier must either: i)pay a minimum amount of rent; or ii)have the right to occupy a minimum amount of floor space, in relation to a property, in order to be eligible to be enrolled on the owners and occupiers roll by reason of the occupation of that property.	The right of occupation entitling a person to enrol as a voter is to be genuine.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
143	n/a	Local Govt.	Section 4.31(1C) of the Local Government Act 1995 be amended to add, as an additional criterion of eligibility to enrol to vote as a non-resident occupier, that the person uses and intends to continue to use the relevant rateable property for a genuine purpose.	The right of occupation entitling a person to enrol as a voter is to be genuine and to ensure that electors and candidates do not enter into agreements to occupy premises for the sole purpose of being eligible to vote or nominate as a candidate in a local government election.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
144	n/a	Local Govt.	If Recommendations 142-143 are not adopted, the State Government consider whether to amend the Local Government Act 1995, so non-resident occupiers of property are not eligible to vote or nominate as candidates in elections.	The integrity of City of Perth elections is to be preserved.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
145	n/a	Local Govt.	Before each biennial local government election cycle, the Department audit the eligibility of candidates and electors across local governments.	To strengthen the integrity and oversight of local government elections	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
146	n/a	Local Govt.	The Western Australian Electoral Commission (WAEC) consider and review the adequacy of its practices and procedures regarding to the handling and investigation of electoral complaints.	Effective mechanisms to deal with complaints during local government elections need to be in place, given the issues identified by the Inquiry		N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
147	n/a	Local Govt.	Section 4.98 of the Local Government Act 1995 be re pealed and section 94 of the Criminal Code be amended so that Chapter XIV of the Criminal Code applies to local government elections.	Electoral offences are generally able to be prosecuted without a limitation period. This provides for the integrity of the electoral process. Misconduct in relation to local government elections should be capable of being dealt with under the electoral offence provisions in Chapter XIV of the Criminal Code. Proceedings for breaches of electoral offence provisions under the Local Governmen Act 1995 must currently be brought within two years, which may prevent instances of electoral misconduct, when discovered, from being prosecuted.	ť	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
148	n/a	City of Perth	The City of Perth engaged an independent qualified auditor to conduct an audit of the owners and occupiers roll as a matter of urgency prior to the October 2020 election to mitigate the risks of misconduct in the election process.	The integrity of the City owners and occupiers roll, given the matters discovered by this Inquiry, is to be preserved.	Agreed	Due for completion prior to October 2020	Cost of the independent audit was to prohibitive , therefore the Audit was conducted by the City's internal Audit Team	Audit - Owners and Occupiers Roll An audit of 'Owners and Occupiers Roll' was conducted in October 2020. This audit was conducted by inhouse auditors due to capacity of external firms to deliver at shoprt notice. This audit is proposed to be conducted by an external firm prior to each Council election in the future.		20 Complete
149	n/a	City of Perth	The results of the audit described in Recommendation 148 be reported to the Audit Committee and the Council (City of Perth Commissioners).		Agreed		Reported to Audit and Risk in October.	Audit - Owners and Occupiers Roll An audit of 'Owners and Occupiers Roll' was conducted in October 2020. This audit was conducted by inhouse auditors due to capacity of external firms to deliver at shoprt notice. This audit is proposed to be conducted by an external firm prior to each Council election in the future.		20 Complete

7

1

0

150	n/a	City of Perth	The City and the WAEC establish a clear division of responsibilities in the conduct of Council elections, including the handling of complaints.	Clarity on roles and responsibilities will ensure integrity and accountability in the local government election process.	Agreed	Ongoing relationship with WAEC and the City. Candidate information session recently held which included the involvement of the WAEC and WALGA.	service level agreement during the	Ahead of the 2021 election the City in consultation with the WAEC will ensure a service level agreement is in place. Service Level agreement will provide clarity as to the level of service provided by WAEC to the City of Perth	Uct-21	n progress
151	n/a	City of Perth	The City's returning officer scrutinise each candidate for the City of Perth local government elections to confirm that he or she is eligible to enrol as an elector for the City and where a candidate who is enrolled on the owners and occupiers roll does not appear to be entitled to be so enrolled, to refer		WAEC Responsibility	WAEC Responsibility	WAEC Responsibility	WAEC Responsibility	Oct-20 C	Complete
152	n/a	City of Perth	Applications for enrolment to vote by occupiers of rateable property within the City: • be accompanied by adequate proof of that occupation, for example, copies of the lease of the property and proof of payment of rent; and • be carefully scrutinised by properly trained scrutineers at the City, to ensure the right of occupation is genuine and applicants meet the criteria in the Local Government Act 1995 for enrolment.	To prevent ineligible electors from voting in elections.	Agreed.	Application processing processes have been updated and appropriate training provided to scrutineers	Procedural review already complete. Eligibility checklist prepared by McLeod's that staff are working to that includes lease verification.	Procedural review already complete. Eligibility checklist prepared by McLeod's that staff are working to that includes lease verification.	Oct-20 C	Complete
153	n/a	City of Perth	The City engage the WAEC to provide adequate training to persons assisting with the City's 2020 local government elections commensurate with their roles and responsibilities (including returning officer and scrutineers).	Persons are to be appropriately skilled and qualified to perform the roles and responsibilities assigned to them.	Agreed.			Training provided by Mcleods to Governance staff on LG Election proceedings Returning Officer provide necessary training prior to election on issuing and replacing ballot papers	Oct-20 C	Complete
154	n/a	City of Perth	The City conduct an audit of its systems and processes regarding the owners and occupiers roll, including processes related to applying to be on the roll, acceptance of nominations, inclusion on the roll and release of information on that roll to parties including council members.	The integrity of the system is to be strengthened by identifying control weakness and areas for improvement.	Agreed.		This Audit was conducted by the City's internal Audit Team in October as part of the recommendation 148	See comment re recommendation 148/149 above.	Oct-20 C	Complete
155	n/a	City of Perth	The results of the audit are to be reported to the Audit Committee and the Council (City of Perth Commissioners).	The Audit Committee has oversight for the audit activities of the City.	Agreed		This Audit was conducted by the City's internal Audit Team in October as part of the recommendation 148	See comment re recommendation 148/149 above.	Oct-20 C	Complete

	Complete	10
THEME: People management	In progress	20
(recommendations 156-187)	Pending (generally, this relates to future work)	0
	N/A (Dept action)	2

lec. No.	. Sub-theme	CoP/Dept	Recommendation	Intent	Response CoP provid	ded to Dept.	Comments - December 2020	Update - March 2021	City of Perth	Status
56	General	City of Perth	\The City's CEO is to review all human resources policies and procedures within 12 months of this Report and consider the development of policy for areas of deficiency.	Human resources policies are to be current and based on contemporary practices for public officers.	Agreed	Policies and processes review currently underway for completion by September 2021.	HR has reviewed all policies. Except for the policy required under 5.50, all HR policies will be considered by ELT over the coming weeks. All to be done within 12 months from the release of the report	HR policies for review inline with the Policy review from the Policy team, following Executive policy framework revoked.	Concentre	In progress
57	General	City of Perth	The City conduct an audit of the human resources function's record-keeping compliance, specifically related to recruitment, termination of employment, performance management and grievance and complaint handling.	The City is to comply with the State Records Act 2000 and the City's Record-Keeping Plan.	Agreed	Audit to be undertaken and included in the Annual Audit Plan.	Audit to be initiated.	Audit - Human Resource Management An audit of 'Human Resource Management' will be included in the 2021-22 Annual Audit Plan. This audit will cover recruitment, termination of employment (including payments under section 5.50 of the LGA being payments to employees in addition to contract or award), performance management, grievance and complaint handling and associated records management processes. This audit will be conducted by an external firm in order to provide specialist HR skills.		In progress
58	General	City of Perth	The City take steps to accurately measure and report to Council on the growth or contraction in labour numbers and costs.	To facilitate workforce planning and associated service regimes, including, for example, setting the budget, resource allocation and priority setting.	Agreed	Workforce numbers are now being captured in real time as part of Corporate Performance monitoring.		Metrics report delivered to ELT for presentation to EM.	Jun-21	Complete
59	General	City of Perth	The City take steps to develop key people management metrics and associated performance targets during the development of the City's Corporate Business Plan and Workforce Plan, based on human resource best practice.	Measurement of people management activities provides quantifiable evidence on developments in the workforce, including impacts from initiatives such as organisational change, and can also provide an indication of the health of the organisation.	Agreed		This work will be captured through the update of the City's Corporate Performance Dashboard.	To be finalised by December-21. Based on the ELT endorsed HR metrics report.	Dec-21	In progress
.60	General	City of Perth	A report to Council be provided by the CEO on the City's performance against the reporting targets for key people management metrics on a quarterly basis, including any actions taken to correct performance which is not on target.	Targets and benchmarks assist with the monitoring of performance.	Agreed		This work will be captured through the update of the City's Corporate Performance Dashboard.	CEO is provided with a metrics report on a monthly basis	Jun-21	In progress
.61	General	City of Perth	The City's Annual Report contain performance assessment in the key people management metrics.	People are the City's most significant asset and this provides transparency and accountability for workforce initiatives.	Agreed		To be included in the December 2021 Annual Report.	To be finalised by December 2021 Annual Report.	Dec-21	In progress
.62	Recruitment	Local Govt.	Section 5.37(2) of the <i>Local Government Act 1995</i> be repealed.	To remove the capacity for a council to be involved in the employment of senior staff, maintaining the delineation in roles between the Council and the CEO and Administration.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
.63	Recruitment	Local Govt.	The State Records Office give consideration to whether the requirement to retain recruitment records of "other staff" for 12 months is sufficient or whether recruitment records should be retained for a greater time of period to enable better scrutiny of the process.		N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
.64	Recruitment	City of Perth	The City to examine all recruitment records held in the City's human resource systems, including the 'BigRedSky' platform and ensure they are recorded, retained and disposed of, in accordance with the State Records Act 2000, the City's Record-Keeping Plan and the State Records Office's "General Disposal Authority for Local Government Records".	The City is to comply with the State Records Act 2000.	Agreed	Review to be undertaken and included in the Annual Audit Plan.		Dedicated resource to moving this information into Content Manager.	Jun-21	In progress
65	Recruitment	City of Perth	All recruitment decisions, relating to permanent appointments and/or contracts greater than 12 months, at the City should be made by a panel of at least two persons, comprising the direct line manager for the advertised position and: • for senior employees and management positions, a person independent of the local government with the necessary skills and knowledge to assess the suitability of the candidate for the advertised role; and • for all other positions, a person who is independent of the business area for the position being recruited.	To improve probity and ensure objectivity in the recruitment process.	Agreed	To be included in the recruitment policy and process review.	Recommendations from the Inquiry in relation to any HR Policies will be incorporated into the recruitment guideline review currently being undertaken by HR.	Senior employees and management roles to date undertaken by recruitment firms. All other positions have followed this process, as HR sits on the Panel in most instances.	Jun-21	Complete
66	Recruitment	City of Perth	A City employee is not to participate on a recruitment panel until he or she have undertaken suitable selection and recruitment training provided by an independent industry accredited provider to industry best practice standards.	Good people management practices are necessary to ensure a recruitment process which meets the objectives of the Local Government Act 1995	Agreed	The City is developing a training module for recruitment panel members that will be delivered face-to-face then refreshed bi-annually via ar online e-learning module.	any HR Policies will be incorporated into the recruitment guideline/handbook review currently being undertaken by HR.	ELT Report submitted with the recommendation to conduct in house training with consultant support where required. RFQ distributed for consultants.	Jun-21	Complete
.67	Recruitment	City of Perth	The training to be provided in a direct format, with assessments conducted at the end of the training to ensure comprehension.	Outcomes are best achieved with the quality of teaching.	Agreed		Recommendations from the Inquiry in relation to any HR Policies will be incorporated into the recruitment guideline/handbook review currently being undertaken by HR.	ELT Report submitted with the recommendation to conduct in house training with consultant support where required. RFQ distributed for consultants.	Jun-21	Complete
68	Recruitment	City of Perth	Refresher training is to occur at least every three years.	Outcomes are best achieved with the quality of teaching.	Agreed		Recommendations from the Inquiry in relation to any HR Policies will be incorporated into the recruitment guideline/handbook review currently being undertaken by HR.	Recruitment policy to include this statement as part of review	Jun-24	In progress
.69	Recruitment	City of Perth	The role, duties, functions, discretions and other terms of employment be clearly and consistently defined for each City employee.	For clarity of roles, to the benefit of the prospective employee and the City.	Agreed		Recommendations from the Inquiry in relation to any HR Policies will be incorporated into the recruitment guideline/handbook review	Recruitment policy to include this statement as part of review	. Jun-21	In progress

170	Recruitment	City of Perth	The City selection process for employment be based on a measurable and objective assessment of suitability, competence and ability to satisfy the requirements of the position description, and on no other basis.	To improve probity and ensure merits-based recruitment.	Agreed		Recommendations from the Inquiry in relation to any HR Policies will be incorporated into the recruitment guideline/handbook review currently being undertaken by HR.	Captured in the recruitment and selection guide, as we other due diligence mechnisms: - Interview Panel Disclosures of Interest - Clearly defined required knowledge, skills, experience qualifications in position description templates
171	Recruitment	City of Perth	Each selection and recruitment process be recorded in writing, with sufficient detail, to ensure the recruitment decision can be audited if required and retained as a record of the City in accordance with the State Records Act 2000.	To aid probity, transparency, accountability and audit.	Agreed		Recommendations from the Inquiry in relation to any HR Policies will be incorporated into the recruitment guideline/handbook review currently being undertaken by HR.	Selection approval report documents, kept in recruitm folder on CM with accompanying documents: - Interview grids - Qualifications and licence checks - National police check - Reference checks
172	Recruitment	City of Perth	The City establish in policy that late applications will not be considered.	In the interests of fairness to all applicants and to guard against interference in the process.	Agreed		Late applications will not be accepted, this is indicated in the recruitment handbook	Embedded in recruitment and selection guide. Flagged policy review.
173	Recruitment	City of Perth	The City consider establishing a complaints and grievances procedure for recruitment and selection processes, with a qualified external professional engaged where appropriate.	To provide a fair process for all applicants and detect potential breaches of process.	Subject to further consideration	Currently reviewing as part of the overall recruitment and selection policy and processes.	Recommendations from the Inquiry in relation to recruitment will be incorporated into the recruitment policy review currently being undertaken by HR.	CEO Alliance was to conduct a review into grievances.
174	Recruitment	City of Perth	The City review its human resources policy, procedure and forms to prescribe a process for assessing and managing any declared conflicts of interest and confidentiality and require employees to: • complete a declaration of conflicts of interest form; and • acknowledge, in a separate document, an understanding of the confidentiality provisions and confirm agreement to them.	To provide a fair process and aid probity, transparency, accountability and audit.	Agreed	Currently reviewing as part of the overall recruitment and selection policy and processes.	Recommendations from the Inquiry in relation to any HR Policies will be incorporated into the recruitment guideline review currently being undertaken by HR.	Note: Governance team flagged that they were centr discloures? Embedded in recruitment and selection guide. Flagged policy review.
175	Performance Management	City of Perth	Every employee has specified key performance indicators, based on the position description, established within one month of commencing at the City.	Clear and effective performance monitoring will benefit the employee and the City.	Agreed		KPI's currently in place. Reviewed at the start of a new Financial year and then tracked throughout the year.	N/A
176	Performance Management	City of Perth	An employee's probationary performance be assessed against the requirements of his or her key performance indicators, prior to the expiry of the probationary period.	A fair assessment process will provide feedback to the employee and the City.	Agreed	To be included in recruitment and selection policy and processes.	KPI's currently in place. Reviewed at the start of a new Financial year and then tracked throughout the year.	N/A
	Management		The performance assessment of the employee be recorded in writing and kept by the City as a written record of that employee's performance assessment in accordance with the <i>State</i> <i>Records Act 2000</i> .				Last performance shaping the City obtained a 100% completion rate. Performance Assessment process and documentation review currently underway (in final stages). New process will be rolled out in the last couple of months of 2020 and at the same time going forward cascading key performance indicators from the CEO's annual review process (due August each year).	
178	Performance Management	City of Perth	If any employee, whether on probation or not, is assessed as not satisfying the requirements of his or her position description and/or key performance indicators, the employee be: • advised of the nature and extent of the deficiency: • invited to respond to the deficiency within a reasonable time: and • after consideration of the employee's response, advised of the manner in which the employee is required to improve on the deficiency, if that is the case, in order to satisfy his or her key performance indicators.	To promote transparency and accountability in human resourcing decisions.	Agreed	This approach is currently followed as best practice by the City.	The Performance Management process has beer reviewed ensure a robust process for managing employee performance against position descriptions and key performance indicators.	n N/A
179	Performance Management	City of Perth	The nature of the deficiency described in Recommendation 178 be recorded in writing, provided to the employee, and kept as a record of the City in accordance with the <i>State Records Act 2000</i> .	To aid probity, transparency, accountability and audit.	Agreed		The Performance Management process has beer reviewed ensure a robust process for managing employee performance against position descriptions and key performance indicators.	n N/A
180	Performance Management	City of Perth	The City to examine all current and historical complaint and grievance records held in unregistered hard copy files or the City's local drives to ensure that they are recorded, retained and disposed of, in accordance with the State Records Act 2000, the City's Record-Keeping Plan and the State Records Office's "General Disposal Authority for Local Government Records".	The City is to comply with the State Records Act 2000	Agreed		Complete Review of historical complaints and grievance, and handled in accordance with the State Records Act.	N/A
181	Performance Management	City of Perth	Auditing of the City's compliance with Council Policy 12.4 "Payments under section 5.50 of the Local Government Act 1995 " be undertaken as part of the City's annual internal audit programme to ensure compliance, proper documentation and record -keeping.	Accountability and oversight for financial decisions of the City is necessary.	Agreed	Audit to be undertaken and included in the Annual	Audit on payments to be arranged.	See comment re recommendation 157 above.
182	Termination of Employment	City of Perth	The employment of an employee shall only be terminated in accordance with that employee's contract or prescribed conditions of employment.	For clarity and accountability, to benefit the City and the employee.	Agreed		employment and termination will be	Recommendations from the Inquiry in relation to emp and termination will be incorporated into the recruitm policy review currently being undertaken by HR.
183	Termination of Employment	City of Perth	Where an employee's employment is terminated, he or she will be afforded procedural fairness, where required by law, and the reasons for the termination of employment will be recorded in writing and kept by the City in accordance with the <i>State Records Act 2000</i> .		Agreed		Recommendations from the Inquiry in relation to employment and termination will be incorporated into the recruitment policy review currently being undertaken by HR.	Embedded in the disciplinary process to be published s Termination of employment records, captured in Empl Register in HR Hub.

Captured in the recruitment and selection guide, as well as other due diligence mechnisms: Interview Panel Disclosures of Interest Clearly defined required knowledge, skills, experience and qualifications in position description templates		In progress
election approval report documents, kept in recruitment older on CM with accompanying documents: Interview grids Qualifications and licence checks National police check Reference checks	Jun-21	In progress
Embedded in recruitment and selection guide. Flagged in policy review.	Jun-21	In progress
EO Alliance was to conduct a review into grievances.	Jun-21	In progress
Note: Governance team flagged that they were centralising liscloures? imbedded in recruitment and selection guide. Flagged in policy review.	Jun-21	In progress
N/A	Dec-20	Complete
N/A	Jun-21	Complete
ν/Α		Complete
√A	Dec-20	Complete
N/A	Dec-20	Complete
N/A	Nov-20	Complete
ee comment re recommendation 157 above.	Dec-21	In progress
Recommendations from the Inquiry in relation to employment and termination will be incorporated into the recruitment solicy review currently being undertaken by HR.	Jun-21	In progress
imbedded in the disciplinary process to be published soon. ermination of employment records, captured in Employee legister in HR Hub.	Jun-21	In progress

184	Termination of	City of Perth	The City develop a framework for the termination of employment, including the terms of separation,	The City is to strike an appropriate balance between	Agreed		Recommendations from the Inquiry in relation to	Executive Services. Policy review for CP 12.5 and 12.6 on the	Jun-21	In progress
	Employment		and resolving actual or potential legal claims from current or former employees arising out of their	managing its exposure to risk from legal claims and its			employment and termination will be	matter is flagged for June.		
			employment, including:	accountability to the community, including its use of			incorporated into the recruitment policy review			
			• the circumstances in which it is appropriate for the City to enter into Deeds of Settlement; and	community funds.			currently being undertaken by HR.	Note that a Separation Payment Policy was put forward for		
			<ul> <li>the appropriateness of the terms of such Deeds, such as;</li> </ul>					endorsement as an Executive Policy in June 2020.		
			- whether it is appropriate for the City to make payments in excess of an employee's statutory and							
			contractual entitlements and the amount of any such payments; and							
			- whether it is appropriate for the City to agree to any obligations of confidentiality or non-							
			disparagement.							
185	Termination of	City of Perth	The City engage an independent, external and qualified auditor to conduct an audit of the recruitment,	Misconduct risks associated with these claims requires	Agreed	Audit to be undertaken and	Audit on payments to be arranged.	See comment re recommendation 157 above.	Dec-21	In progress
	Employment		performance management and termination of employment processes, as part of the annual internal	independent oversight to establish appropriate behaviours		included in Annual Audit				
			audit programme.	and processes at the City		Plan.				
186	Termination of	City of Perth	The results of the audit are to be reported to the Audit Committee and the Council.	The Audit Committee has oversight for the audit activities	Agreed		Audit on payments to be Arranged	See comment re recommendation 157 above.	Dec-21	In progress
	Employment			of the City.						
187	Termination of	City of Perth	The City examine all current and historical termination of employment records held in unregistered hard	The City is to comply with the State Records Act 2000.	Agreed	Review to be undertaken	Complete Review of historical complaints and	Dedicated resource to moving this information into Content	Jun-21	In progress
	Employment		copy files or the City's local drives to ensure that they are recorded, retained and disposed of in			and included in Annual	grievance and handled in accordance with the	Manager.		
			accordance with the State Records Act 2000, the City's Record-Keeping Plan and the State Records			Audit Plan.	State Records Act.	-		
			Office's "General Disposal Authority for Local Government Records.							

	E: Financial I		ıt	Complete In progress Pending (generally, this relates to future work)	24 35 5					
	Sub-theme	CoP/Dept	Recommendation	N/A (Dept action)	11 Response CoP provid	ed to Dept.	Comments - December 2020	Update - March 2021	City of Perth Deadline	Status
188	General	Local Govt.	The State Government consider amendments to the Local Government Act 1995 to provide for better practice financial management through the establishment of Local Government Financial Management Instructions (similar to the Treasurer's Instructions for State Government) that establish a minimum set of standards and requirements for the financial administration of local government (Financial Management Instructions).	To set a base standard of financial management and reporting.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
189	General	Local Govt.	The "WA Accounting Manual" be reviewed, updated and promulgated by the Department within the next 12 months .	The WA Accounting Manual is dated 3 September 2012. It should be current and relevant.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
.90	General	Local Govt.	The Minister for Local Government consider prescribing the format of the annual budget and financial report to provide consistency across local government.	For consistency and ease of comprehension and comparison by the community	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
.91	General	Local Govt.	The Department consider issuing a better practice guide for business plans for major trading undertakings required under regulation 10 of the Local Government (Functions and Concern) Regulations 1000	better planning and disclosure relating to the	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
192	General	Local Govt.	and General) Regulations 1996. The Department increase its regulatory role in the oversight of compliance audit returns and the issuing of directions to local governments who have not established business plans for major trading undertakings required under regulation 10 of the Local Government (Functions and General) Regulations 1996.	trading enterprises. To encourage compliance with statutory obligations and in so doing to promote better business and accountability practices.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
193	General	Local Govt.	The Department consider an amendment to the annual compliance return for the declaration of the date of the last review of the appropriateness and effectiveness of the City's financial management systems and procedures, as required by regulation 5(2)(c) of the Local Government (Financial Management) Regulations 1996.	To encourage compliance with statutory obligations. and in so doing to promote better business and accountability practices.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
194	General	Local Govt.	Regulation 13 of the Local Government (Audit) Regulations 1996 be amended to require a local government to report on whether the CEO has complied with regulation 5(2)(c) of the Local Government (Financial Management) Regulations 1996.	To promote and record the undertaking by CEOs of reviews of the appropriateness and effectiveness of the local government's financial management system, as required by regulation 5(2)(c) of the Local Government (Financial Management) Regulations 1996		N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
195	General	Local Govt.	The Department publish better practice examples of plans required under the integrated planning and reporting framework.	To facilitate and encourage the preparation of best practice integrated planning and reporting frameworks by local governments	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
196	General	Local Govt.	The Department develop a guide on better practice cost allocation mode Is for the allocation of internal costs within financial budgeting, planning and reporting.	To facilitate the preparation of better cost allocation models by local governments.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
197	General	Local Govt.	The Department consider developing sector professional capabilities for local government finance employees.	Capability frameworks articulate expected skills and behaviours required across the sector; while complementing the skills and job requirements specific to particular local governments.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
198	General	City of Perth	The City consider employing an appropriately qualified chief finance officer.	To provide specialist leadership, strategic advice and oversight of the City's finances and financial management practices (including commercial functions), given the City's size and financial base.	Agreed	Following the functional review of the finance area, the Project Director Strategic Finance is undertaking the role of Chief Finance Officer.	The Project Director Strategic Finance is currently fulfilling this role that has been incorporated into the City's structure	N/A - Complete	Oct-2	20 Complete
199	General	City of Perth	If Recommendation 197 is not adopted, professional capabilities for finance employees be developed and adopted as better practice by the City in the absence of broader local government reforms.	Capability frameworks articulate expected skills and behaviours required for specific roles or job types. It also supports ongoing professional development.	Agreed		Approach is embedded in the relevant Position Descriptions and Workforce Plan.	N/A - Complete	Oct-2	20 Complete
200	General	City of Perth	All City employees who are, or who are likely to be, involved in any aspect of its financial management, including those with a delegated financial authority and incurring limits and authorities, receive training provided by an industry accredited provider on those aspects of financial management necessary for the performance of that employee's role and the discharge of his or her duties and functions, and be assessed by that provider on understanding and competency in those matters on which the training has been received.	financial management staff and to improve the	Agreed		The City to develop an approach in line with the recommendation.	Strategic Finance and HR have produced CityLearn courses on City systems, followed by face-to-face interactive training coinciding with the Chart of Accounts.		21 In progress
201	General	City of Perth	The training and assessment be repeated, as part of a continuing professional development programme, according to industry best practice at no less than 12-month intervals.	To promote the continuing professional development of financial management staff and to maintain the quality of financial services delivery within the City.	Agreed		The City to develop an approach in line with the recommendation.	Strategic Finance and HR have produced CityLearn courses on City systems, followed by face-to-face interactive training coinciding with the Chart of Accounts.		22 Pending
202	General	City of Perth	The City's CEO maintain an accurate and up-to-date register of all training and assessment in financial management, recording in writing the details of who has undergone what training and assessment, when it occurred in each case and the extent to which that employee was compliant with the necessary assessment standard.	To maintain the quality of financial services delivery within the City, and to aid audit.	Agreed	The City is currently maintaining a comprehensive training register.	Training Register is recorded for all City employees	N/A - Complete	Oct-2	20 Complete
203	General	City of Perth	Any City employee who is not fully qualified in the financial management described in Recommendations 200-201 be restricted from engaging in those aspects of financial management for which he or she is not qualified.	To maintain the quality of financial services delivery for the City, and to aid audit.	Agreed		The City to develop an approach in line with the recommendation.		Dec-2	21 Pending

204	General	City of Perth	The City of Perth Council and the City's CEO review the delegation framework to ensure it provides sufficiently clear direction to council members, committee members, the CEO and employees on delegated limits and documents they are permitted to sign and the financial arrangements they can enter into on behalf of the City.	All council members, committee members and employees should be able to clearly identify the limitation of their delegated authority to commit funds or services and sign documents, contracts or agreements for the City.	Agreed	Review to be included in the Annual Audit Plan.	The Statutory delegation review was completed in June 2020. A more comprehensive review and comprehensive training is required.	Last review was in June 2020. This year's review is underway and scheduled for completion by June 2021.	Dec-21	In progress
205	General	City of Perth	The City institute a mechanism to ensure employees understand and confirm their understanding of their delegated authority, documents they are permitted to sign and the	Employees are to understand and act within their delegated authority	Agreed	To be included in employee induction and refresher training	The Statutory delegation review was completed in June 2020. A more comprehensive review and comprehensive training is required.	Review of comprehensive training module remains ongoing by Governance. This new training will be rolled out to staff	Jun-21 I	In progress
			limit of any financial management authorities, including when employees are acting in other roles.					by June 2021		
206	General	City of Perth	The City implement a financial control which prevents an officer approving contracts, agreements and purchase orders outside of his or her delegated authority.	To improve expenditure control.	Agreed	The new procurement system provides financial controls as per recommendations. The City has also reviewed and implemented new financial authorities to enhance administration and control.	New procurement system has controls in place that limits payment/approval authority.	N/A - Complete	N/A	Complete
.07	General	City of Perth	Key financial processes and systems be process mapped and documented to support consistent decision making and ensure accountability.	To minimise business continuity risks and ensure consistency and transparency in decision-making.	Agreed	All processes across the City are currently being mapped.	All procedures across the City are being mapped as part of Promapp.	All procedures across the City are being mapped as part of Promapp. Including identified high risk processes as a priority.	Dec-21	In progress
208	General	City of Perth	The CEO review the activity-based costing model for the allocation of direct service costs and other overhead costs.	The City's activity-based costings model is to be based on best practice methodology.	Agreed	ABC model applied.	ABC model has been applied from 01/07/2020.	N/A - Complete	Oct-20	Complete
209	General	City of Perth	The CEO conduct a root-cause analysis, to be presented to City of Perth Council as a report for action, of its consistent underspend in capital works projects, to identify improvements to the City's capital works planning, budget setting, asset management, capabilities, project execution and financial management practices.	The City consistently underspends its capital works programme by approximately 30-40 per cent each year, for which it collected rates it did not spend.	Agreed		Change to project planning process implemented that the project procurement process commences prior to the FY budget adoption, making use of the full FY to deliver. New model underway where project reviews release un-needed capital as early as possible to allow new works to commence regardless of time in the FY. Change in delivery model for Detailed Design and selected Superintendent roles to outsourced model decreasing design process significantly and increasing capacity and skill level of contract management. Further analysis is required to be documented and report to Council be presented	overall review and rationalisation of projects to ensure only those projects substantially completed and those aligned with current Council's strategic priorities are progressed.	Dec-21	In progress
210	General	City of Perth	A copy of the report for Recommendation 209 and the City of Perth Council's response to the report be provided to the Minister for Local Government no later than 30 June 2021.	Confidence in the City to act in accordance with its legislative responsibilities is strengthened with transparency and accountability to the Minister for Local Government.	Agreed		Report can be a review of the FY completed and success or failure of initiatives implemented now to improve the situation.	Report to be developed post 30 June 2021.	Dec-21 I	In progress
211	Governance	City of Perth	The City progress the implementation of the Corporate Governance Framework (as tendered to the Inquiry) with it to be monitored and continually reviewed (and where necessary, updated) by employees and council members.	A sound Corporate Governance Framework articulates expectations, rules and processes in place to ensure integrity, transparency and accountability focussed on advancing in the best interests of the community of the City of Perth and positioning it well for the future.	Agreed	The Corporate Governance Framework tendered to the Inquiry is not the same as the Governance Framework Policy that was adopted by the Commissioners in 2019. The Corporate Governance Framework will be further reviewed by the incoming newly elected Council.	The Framework will be reviewed on an ongoing basis over the next 12 months.	Recommendation to review Corporate Governance Framework by June 2021 was approved as part of the 18 January Policy Cttee including revoking the Governance Framework Policy and Strategy Development Policy to be incorporated into this overarching framework. This recommendation is scheduled to go to Council in February.	Jun-21 I	In progress
212	Governance	City of Perth	<ul> <li>The CEO undertake a functional review of the governance function to identify:</li> <li>the current capability and maturity of the governance function within the City;</li> <li>the services provided and resources required by the governance unit, compared against similar local governments and industry benchmarks;</li> <li>the adequacy or otherwise of current compliance measures in relation to relevant local government governance obligations;</li> <li>key performance indicators which are used to monitor ongoing performance; and</li> <li>any gaps and prepare a gap analysis and recommendations.</li> </ul>	The City spent a significant amount annually on its governance function. The Inquiry has made multiple findings related to deficiencies in the policies, processes and practices of the governance function. The City should align its governance function, processes, systems, operations and organisational design to its legislative purposes and performance expectations.	1 -	This is a key priority for the City.	A Review to be arranged by the City.	Significant restructure and new appoinments and revised poliices/process to strengthen Governance, including Policy Committee.	Jun-21 I	In progress
213	Integrated Planning and Reporting Framework	City of Perth	The City of Perth Council and the CEO review the City's approach to the integrated planning and re porting framework to shift the focus to a planning for the future approach, rather than a compliance and financially driven internal process.	An effective integrated planning and reporting framework is essential to future planning and financial management, providing transparency and accountability to the community.	Agreed	Framework adopted by Council, including the Corporate Business Plan and the Long Term-Financial Plan. The budget has been informed by these future planning documents. The Asset Management Plan has also been completed. The Workforce Plan will be completed by end September 2020. Staff were engaged through the Service Unit Planning Process which informed these documents.		N/A - Complete	Oct-20 (	Complete
214	Integrated Planning and Reporting Framework	City of Perth	The City engage, for the next planning cycle, a suitably qualified service provider to assist in the development of best practice plans, including the Corporate Business Plan, the Workforce Plan, the Asset Management Plan and the Long Term-Financial Plan.	Sound financial and service delivery planning should ensure the City's resources are directed, monitored and managed efficiently and are effective with regard to its current and future needs.	Agreed		Not required. This has been achieved through in-house expertise. Further refinement will be applied in the next cycle.	N/A - Complete	Oct-20	Complete
215	Integrated Planning and Reporting Framework	City of Perth	The City take steps to engage appropriate employees in the annual planning and budgeting process.	To improve staff understanding of financial matters, and to generate a sense of ownership and accountability	Agreed		Not required. This has been achieved through in-house expertise. Service planning process involves staff at all levels of the organisation. Further refinement will be applied in the next cycle.	N/A - Complete	Oct-20	Complete
216	Performance Measures	City of Perth	The City of Perth Council develop, in consultation with key stakeholders, effectiveness and efficiency key performance indicators which are specific and measurable for key programmes, services, functions and outcomes.	This is important to aid a proper understanding of the effectiveness and efficiency of service delivery.	Agreed	Update and optimisation of the Corporate Performance Dashboard and reporting is currently underway.	The Corporate Performance Dashboard is currently being reviewed and optimised. Stakeholder engagement still to be performed.	A draft performance dashboard has been developed. The dashboard is currently being refined and finalised.	Jun-21 I	In progress

17	Performance Measures	City of Perth	The City of Perth Council set reporting targets for key performance indicators on an annual and recurrent basis.	Targets and benchmarks assist with the monitoring of performance against the indicators.	Agreed		, , , , , , , , , , , , , , , , , , , ,	A draft performance dashboard has been developed. The dashboard is currently being refined and finalised.	Jun-21	In progress
18	Performance	City of Perth	Key performance indicators and their targets or benchmarks form part of the City	-	Agreed		The Corporate Performance Dashboard is currently being reviewed and		Dec-21	In progress
19	Measures Performance	City of Perth	Corporate Business Plan and/or Annual Budget and the performance against the targets be reported in the City's Annual Report. A report to Council be provided by the CEO on the City's performance against the	reported. Targets and benchmarks assist with the monitoring	Agreed		optimised for this purpose. The Corporate Performance Dashboard is currently being reviewed and	dashboard is currently being refined and finalised.	lun-21	In progress
15	Measures	city of Pertin	report to capets for key performance indicators on a quarterly basis, including any actions taken to correct performance that is not on target.	of performance against the indicators.	Agreeu		optimised for this purpose.	dashboard is currently being refined and finalised.	Juii-21	in progress
	Financial System, Processes and	City of Perth	The CEO undertake a functional review of the finance function to identify: • the current capability and maturity of the finance unit and other financial areas within	The City is to align its finance function, processes, systems, operations and organisational design to its	Agreed	A review of the finance function was undertaken in 2020. A new structure was	The initiatives proposed by this initiative are fundamental platforms of the Financial Systems & Process Transformation Plan adopted by	The functional review is complete.	Jun-21	Complete
	Capability		the City; • the services provided and resources required by the finance unit, compared against similar local governments and industry benchmarks; • the adequacy or otherwise of current compliance measures in relation to relevant local government financial regulations, including tax obligations; • the potential impact of industry and technological changes on the finance unit; • the impact of the City's projected growth on the unit; • key performance indicators which are used to monitor ongoing performance; and	legislative purposes and performance expectations		endorsed by the Executive Leadership Team in June 2020.	Council in August 2019 and now substantially progressed. All matters relating to projected growth and commercial operations are incorporated into the City's Long-Term Financial Plan.			
21	Rate setting	City of Perth	any gaps and prepare a gap analysis and recommendations.  The City of Perth Council take steps to improve transparency when setting rates and clearly document its reasons for differential rate increases and articulate the extent of any cross-subsidisation.	For transparency and accountability to the community.	Agreed	A relative rating effort calculation has been developed.	Full analysis of cross subsidisation categories About to issue an EOI for Independent review of differential rate increases	The City has engaged on independent consultant (ACIL Allen) to review the City's differential rating methodology. An interim report was presented to Council on 9 March 2021.	Jun-21	In progress
								The second phase of work has been booked into the mid- April 2021 engagement session with elected members, which will inform the setting of differential rates in May 2021.		
	Undertaking	City of Perth	The City of Perth Council develop and publish its business plan for the City of Perth Parking (CPP), as a matter of urgency.	This is a requirement of section 3.59(2) of the Local Government Act 1995 for a major trading undertaking.		A Business Plan is currently being developed. Once adopted, the Business Plan will be reviewed annually.	A Business Plan is currently being developed. Once adopted, the Business Plan will be reviewed annually. Major Trading Business Plan has been advertised to the public and is now to be reviewed by ELT and Council before submission to the Minister by 31.12.20.	The City published CPP business plan in Oct and Nov 2020. Subsequently it was endorsed by Council to be sent to Minister 22 Dec 2020. The Minister has advised receipt.		Complete
23	Major Trading Undertaking	City of Perth	The CPP business plan and the City's Annual Budget account for and document competitive neutrality in the pricing of services provided by the CPP.	The management of the unique position of the City as a business operator should be recognised through a documented position on competitive neutrality.	Agreed		A business plan has been developed for CPP. The business plan has been reviewed externally by an independent company, ACIL Allen. The Business plan will be submitted to Council in September. Current	The CPP business plan, sent to the Minister on 22 Dec 2020 included the budget and responded to this recommendation to include and document competitive neutrality.	Dec-20	Complete
24	Major Trading Undertaking	City of Perth	The City set and adopt key performance indicators with targets or benchmarks for the CPP business, with them to be included in the City's Corporate Business Plan and the CPP business plan and reported on in the City's Annual Report.	Arguably required by section 11(2)(f)(ii) of the City of Perth Act 2016, and important to aid a proper understanding of the effectiveness and efficiency of service delivery.	Agreed	Performance criteria are currently being investigated.	With the support on independent company, ACIL Allen, the City is preparing a business plan on the future operations of CPP. The business plan will investigate alternative management options and identify performance criteria for the parking business e.g. ROI etc This additional detail will be commercial in confidence materials and	External consultant, ACIL Allen, is still developing performance criteria as part of their work.	Jun-21	In progress
25	Major Trading Undertaking	City of Perth	Following its establishment, the business plan be reviewed annually as part of the process to develop the Annual Budget, Corporate Business Plan and Long-Term Financial Plan.	The requirement for a business plan should not be seen simply as a compliance obligation, rather as better practice financial and business planning. Incorporation into the integrated planning and reporting framework activities ensures integration and aligns effort.	Agreed		The Business plan will be submitted to Council in September and then reviewed on an Annual basis. The City of Perth business units of Parking and Finance will annually develop budgets inline with the City's Corporate Business Plan and Long-term Financial Plan and report to council for approval in the annual budgets.	and charges are reviewed as part of the annual budget	Dec-21	Complete
	Major Trading Undertaking	City of Perth	The City of Perth Council's first business plan for CPP is to be provided to the Minister for Local Government by no later than 31 December 2020.	Confidence in the City to act in accordance with its legislative responsibilities is strengthened with transparency and accountability to the Minister for Local Government.	Agreed			The City published CPP business plan in Oct and Nov 2020. Subsequently it was endorsed by Council to be sent to Minister 22 Dec 2020. The Minister has advised receipt.	Dec-20	Complete
	Grants, Sponsorships and Partnerships	City of Perth	The City of Perth Council review its policies and procedures on partnerships, grants, sponsorships and donations to ensure better practice and that its policies and procedures: • cover all types of discretionary funding provided in these categories, regardless of where the spend is approved; • clearly articulate who has authority and to what level to approve funding arrangements; and • describe the process for acquittal of funding arrangements.		Agreed	Policy review currently underway	<ul> <li>Sponsorship policy and processes review underway and will include:</li> <li>Review and amend current Sponsorship and Grants 18.13 and Donations 18.14 policies to ensure the following:</li> <li>a. In-kind sponsorship is included, and no funding is awarded to an external party outside of the purview of these Policies.</li> <li>b. Delegations and appeal process for decisions made under delegations in are included in these polices.</li> <li>c. Acquittal requirements are included in these policies in and in the guidelines.</li> </ul>	An item with the draft policy is being presented to the Policy Committee (comprising of all elected members) on 15 March 2022. Note that the item will need to be submitted to Council for endorsement.	Jun-21	In progress
	Grants,	City of Perth	The City to develop a partnership policy for arrangements with external organisations	There is to be a process for the management of	Agreed		No Action Required. The City no longer enters into partnership	N/A - Complete	Oct-20	Complete
	Sponsorships and Partnerships		which, like its historic arrangement with the Perth Public Art Foundation, are not captured by Council Policy "CP18.8 – Provision of Sponsorship and Donations".	partnerships exists to guide expenditure, assessment and acquittal.			arrangements but are still working on cleaning up some legacy issues. The highest priority issues (PPAF), referenced in the inquiry report, have already been resolved. All funding arrangements are now covered within the terms of Policies 18.13 and 18.14 and Purchasing Policy (CM 151159/19).			
	Grants, Sponsorships and Partnerships	City of Perth	The City establish appropriate systems and processes to accurately record, monitor and report on all partnership, grant, sponsorship and donation funding arrangements, be it a single instance of funding or multi-year funding. These should be reported in the Annual Report and include the type, the activity, the entity funded, the funding approved, who approved the funding and the amount acquitted as spent.	There is to be full transparency on the funding provided to other individuals or organisations through these programmes, because current reporting is deficient or inconsistent and doesn't enable the community to understand the full extent	Agreed		The systems review is complete; system is primarily Smartygrants, supported by corporate reporting systems. Sponsorship process review and development underway (see above 227) to ensure everything is covered, transparent, and documented as	To be included in the upcoming Annual Report	Jun-21	In progress
	Grants, Sponsorships and Partnerships	City of Perth	The City allocate a specified, pre-determined part of its Annual Budget to discretionary spending on partnership, grant, sponsorship and donation funding arrangements (Discretionary Grant Funding Arrangements), having appropriate regard to the relative expenditure of other capital city local governments on these categories of funding and the City's Strategic Community Plan.	of funding provided. To provide for certainty and discipline in discretionary expenditure.	Agreed	The City is currently researching other Capital City local government funding allocations and developing a holistic approach to in-kind sponsorship.	Collate information on other capital city local government funding allocations and categories to inform the Annual Budget process. Currently developing a holistic, cross-organisational approach to in- kind sponsorship, to be included in the Sponsorship Policy and guidelines.	Council Policy 2.3 (Strategic Financial Planning and Budgeting) presented to the Policy Committee adopted by Council on 23 February 2021 which progresses this recommendation as a set percentage can be allocated as a maximum total amount.	Jun-21	In progress

231	Grants, Sponsorships and Partnerships	City of Perth	Discretionary Grant Funding Arrangements entered into by the City be independently audited at least every 12 months for compliance and better practice grant funding management.	Funding arrangements and associated expenditure is required to meet the requirements set for it.	Agreed	To be included in the Annual Audit Plan.	Procure an auditing agency to undertake this work as required. Grants and Sponsorship have previously been included in standard auditing processes, using a sample approach. This implies a full annual audit.	Audit - Discretionary Grant Funding Arrangements An audit of 'Discretionary Grant Funding Arrangements' will be included in each Annual Audit Plan.	Sep-21	1 In progress
232	Grants, Sponsorships and Partnerships	City of Perth	The results of the audit be reported to the Audit Committee and the Council.	The Audit Committee has oversight for the audit activities of the City.	Agreed		Reports compiled in line with standard Audit & Risk Committee procedure. Sponsorship has been identified as a high Legal and Regulatory/ Ethical risk on the City's risk register.		Sep-21	1 In progress
233	Grants, Sponsorships and Partnerships	City of Perth	The City of Perth amend its policy dealing with the attendance of council members and CEO to require that a council member, committee member or employee only be permitted to accept a ticket and attend an event under a Discretionary Grant Funding Arrangement when that person is performing an official role at the event or discharging the functions and duties of their office or employment, unless the person pays the cost of the ticket.	To improve transparency and accountability, and through those mechanisms the quality of decision- making.	Subject to further consideration		Attendance at Events Policy will be considered by Council	The Attendance at Events Policy was endorsed at the December 2020 Council meeting and a clause relating to this recommendation "Events related to Discretionary grant Fnding" is provided in the Policy	Feb-21	1 Complete
234	Grants, Sponsorships and Partnerships	City of Perth	The City continues to facilitate the transition of the employment of the Executive Director, Perth Public Art Foundation from the City to the Foundation and do likewise with any similar arrangements.	To separate the City from the organisations it funds and place it at arms-length for accountability, transparency and independence, thereby allowing the City to appropriately manage the relationship and funding arrangement.	Agreed	Partnership with the Perth Public Art Foundation terminated.	Partnership with the Perth Public Art Foundation terminated.	N/A - Complete	Dec-20	Complete
235	Grants, Sponsorships and Partnerships	City of Perth	The City to conduct and retain complete and fully executed copies of all funding arrangements to which it is a party.	To improve transparency, accountability and oversight of the arrangement.	Agreed	Incorporated into core service processes. A register is also being managed as part of these processes	No Action Required. This is now BAU practice.	N/A - Complete	Dec-20	O Complete
236	Grants, Sponsorships and Partnerships	City of Perth	The City examine all current Discretionary Grant Funding Arrangements to ensure that fully executed copies, signed by an appropriately delegated officer, of all funding arrangements are recorded and retained in accordance with the <i>State Records Act 2000</i> and the City's Record-Keeping Plan.	To improve transparency, accountability, oversight and contract management, as well as ensuring the City complies with the State Records Act 2000.	Agreed		Conduct an audit of current funding agreements across the organisation (including CPP and Community Services).	Completed other than for the City of Perth Parking funding agreements, which will be complete 30 June 2022.	Dec-21	1 In progress
237	Grants, Sponsorships and Partnerships	City of Perth	All Discretionary Grant Funding Arrangements, including the entity funded, category of funding (partnership, grant, sponsorship and donation), amount approved (in-kind and cash reported separately), date approved, approval authority, date of agreement, date acquitted, final expenditure and linkage to any other operational funding to the same activity, will be recorded in a single register maintained by the CEO or his or her delegate.	For transparency and accountability, and to aid audit, investigation and oversight.	Agreed		No Action Required. This is now BAU practice. Register being managed as part of Core Service processes. CM 97189/17.	N/A - Complete	Dec-20	0 Complete
238	Grants, Sponsorships and Partnerships	City of Perth	A report to Council be provided by the CEO on the City's Discretionary Grant Funding Arrangements on a quarterly basis.	For transparency and accountability, and to aid reporting and audit.	Agreed	In accordance with the Governance Framework Policy adopted in June 2020, details of decisions made under delegated authority are reported to Council regularly.	No Action Required, currently stipulated as a requirement under the new Governance Framework (all decisions made under delegated authority). All other sponsorships approved directly by Council.	N/A - Complete	Dec-20	Complete
239	Grants, Sponsorships and Partnerships	City of Perth	The City review its funding agreements and arrangements before execution or renewal and consider whether it should take legal advice, having regard to the value of the agreement and its terms.	The City is to know the legal effect of the agreement or arrangement it is executing or extending.	Agreed		Review all funding agreements and arrangement prior to execution or renewal, based on legal advice.		Jun-21	1 Pending
240	Grants, Sponsorships and Partnerships	City of Perth	The City to review its policies and practices regarding the provision of funding in accordance with agreement or arrangement terms and acquittal of funds provided to external parties under partnership or other similar agreements or arrangements.	Acquittal processes are to be understood and properly conducted.	Agreed		Organisation-wide audit to ensure partnerships are captured and align with sponsorship policy. Continue to terminate or convert to sponsorship any existing partnerships as per CM 151159/19	Audit to conducted by the area that is responsible for the grant funding (ie. Activation and Cultural Experience) through a self-assessment. Note that the City no longer has partnerships, all have been converted to sponsorships. Administration is presenting an item at 15 March 2021 Policy Committee to revoke three Council Policies (9.5 Sponsorship of City of Perth Activities, 18.13 Sponsorship and Grants adn 18.14 Donations) replacing with proposed Council Policy Sponsorship, Grants and Donations. This has also been scheduled for Elected Members Engagement Session on 23 March 2021. The item will then need to be submitted to Council for endorsement.	Dec-21	1 Pending
241	Grants, Sponsorships and Partnerships	City of Perth	The City amend its policies and practices to require an entity funded on a multiyear           Discretionary Grant Funding Arrangement to provide an annual financial report,           containing a Statement of Income and Expenditure, relating to activity funded which must           be signed by the Chairperson or Chief Executive Officer or equivalent and the Treasurer or           Chief Finance Officer or equivalent of the funded entity, and be certified by a qualified           auditor who is:           • not an officer or employee of the organisation;           • not an employee of the City;           • registered as a company auditor or equivalent under a law in force in Western           Australia; or           • a Member or Fellow of the Institute of Chartered Accountants, the Australian Society or           Certified Practising Accountants or the National Institute of Accountants.	agreement or arrangement.	Agreed		Determine a tiered approach to acquittal requirements that would see this approach forming the top tier (for example, agreements over \$100,000).	Proposed Council Policy Sponsorship, Grants and Donations addresses these items. Administration is presenting the proposed policy at 15 March 2021 Policy Committee, to revoke and replaced three Council Policies (9.5 Sponsorship of City of Perth Activities, 18.13 Sponsorship and Grants and 18.14 Donations). This is also scheduled for Elected Members Engagement Session on 23 March 2021. Note that the item will need to be submitted to Council for endorsement.	Jun-21	1 Pending
242	Grants, Sponsorships and Partnerships	City of Perth	In the case of a partnership arrangement, such as the one with the Perth Public Art Foundation, a review of all the City's expenditure and acquittal processes for that entity should be conducted before the arrangement ends and a new one is approved by the City of Perth Council, to ensure the funds have been properly applied.	This would be sound grant and financial management practice, providing accountability for the spending of funds by the City.	Agreed		No partnership arrangements of this kind should continue under the current policy. No Action Required.	N/A - Complete	Dec-20	Complete
243	Grants, Sponsorships and Partnerships	City of Perth	Partnership arrangements to be acquitted by an appropriately qualified or experienced officer, having regard to any segregation of duties between an advisory/facilitation role and a grants management role, with the results of the acquittal to be provided to the Audit Committee.	To encourage ownership of expenditure, to improve reporting, and to facilitate audit.	Agreed		No partnership arrangements of this kind should continue under the current policy. No Action Required.	N/A - Complete	Dec-20	Complete

244	Risk, Assurance and Audit	Local Govt.	The Department review, update and promulgate its publication "Risk Management Resources", including the "Model Risk Management Policy", having regard to current industry standard and best practice.	"Risk Management Resources" is dated March 2013.	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)	N/A (Dept. action)
245	Risk, Assurance and Audit	City of Perth	The City's risk, audit and assurance management frameworks be comprehensively reviewed and a report to Council prepared by an independent consultant with expertise in current industry best practice, working collaboratively with a senior employee designated responsibility by the CEO, providing a schedule of actions to improve the City's maturity in risk, audit and assurance. (See recommendations 246 and 247).	the City and its local government activities.	Agreed	Review of audit function underway. Due for completion October 2020 October 2020	Review completed and provided to Audit & Risk Committee October 2020.	Independent Functional Review of Internal Audit & Risk Consulting firm Deloitte was engaged to undertake this review. Recommendations from this report are included in this Action Plan. Report accepted by the Audit and Risk Committee December 2020.	Oct-20	0 Complete
246	Risk, Assurance and Audit	City of Perth	The report described in Recommendation 245 be submitted by the CEO to Council within 12 months of this Report.	The City's risk management framework needs to be appropriate to the scale, scope and complexity of the City and its local government activities.	Agreed		Review completed and provided to Audit & Risk Committee October 2020.	-	Dec-20	0 Complete
247	Risk, Assurance and Audit	City of Perth	The City review its Crisis Management Plan, Crisis and Business Continuity Management Framework and Business Continuity Plan for consistency of process, roles and responsibilities, which review be undertaken along with Recommendations 245-246.	The roles, responsibilities and processes are to be consistently expressed across these governing documents and understood by those relying on them.	Agreed		Review occurring	Emergency Management Framework An Emergency Management Framework will be developed and the Emergency Management Strategy and associated plans/documentation will be updated including: - Business Continuity Plan (BCP) including location specific	Jun-21	1 In progress
248	Risk, Assurance and Audit	City of Perth	The City take steps to improve the capability of the Council, committees and employees in risk, audit and assurance, so that the City's business planning, project management, capital planning and service delivery policies and practices are consistent with leading international standards for risk and audit management.	The City as part of its everyday activities should identify, consider, monitor and manage risks.	Agreed	Review currently underway.	New Manager Role - IIA training schedule for Elected Members and Audit, Broader training will be progressed to the rest of the organisation to increase capability in risk, audit and assurance	Risk Culture Improvement Plan A Risk Culture Improvement Plan will be developed to improve the City's risk culture maturity including: - Training for officers covering risk and fraud and misconduct. - Training for elected members on internal auditing. - Development of a RACI. - Tone from the top. Note: Training for ARC members conducted by IIA. All ARC Members attended except the external member. Further training to be scheduled for other elected members and the MLT.		1 In progress
249	Risk, Assurance and Audit	City of Perth	The City's CEO, supported by the Audit Committee, implement the 'lines of defence' Model to manage risk and improve governance practices within the City.	This provides a framework for officers at the City to identify and understand and view risks, identify existing controls and strengthen or add controls where they are absent.	Agreed	-	The "line of Defence" model has been applied in the City's new Risk Management Framework and incorporated into training practices.	Strategic and Annual Internal Audit Planning A three year Strategic Internal Audit Plan and Annual Audit Plans will be developed focused on strategic, operational and project risks. This will include the development of a preliminary assurance map that is to be further developed over time. Minimal external assistance will be required to assist where specialised skillsets are needed, such as the development of a data analytics roadmap and ICT risks. Key Performance Indicators will also be established as part of the Strategic Internal Audit Plan.	Jun-21	1 In progress
250	Risk, Assurance and Audit	City of Perth	City employees to receive risk management training, appropriate to their roles and responsibilities, together with guidance on the 'lines of defence' model.	Risk management is to be properly understood and applied by the broader organisation.	Agreed	Incorporated into the City's new Risk Management Framework and practices.	The City's new Risk Management Framework and incorporated Service Unit Planning.	See comment re recommendation #248 above.	Dec-21	1 In progress
251	Risk, Assurance and Audit	City of Perth	The City to integrate risk management practices into all annual planning activities.	The City, as a whole, needs to achieve a better understanding of its service costs and risks to inform corporate and operational planning and budgets.	Agreed	Incorporated into the City's new Risk Management Framework and practices and integrated within the Integrated Strategic Planning and Reporting Framework.	The "line of Defence" model has been applied in the City's new Risk Management Framework and incorporated into training practices	Risk Management Strategy Develop a Risk Management Strategy that incorporates a ris roadmap that includes: - identification of roles and responsibilities - development of strategic risks - review of operational risks - review of project risks - review of project risks - development of treatment action plans - rollout of fraud and corruption plan - independent review of the risk register - training and awareness - develop reporting on risk - develop reporting on risk - develop reporting against the fraud and corruption plan - incorporation of lessons learnt into the risk process		1 In progress
252	Risk, Assurance and Audit	City of Perth	The Audit Committee develop, with appropriately qualified external assistance, a Strategic Internal Audit Plan that relates to the focus areas of internal audit over the medium term.		Agreed	Review of audit function currently underway.	Both the internal and external audit function is being reviewed in accordance with Western Australian Public Sector Audit Committees – Better Practice Guide	See comment re recommendation #249 above.	Jun-21	1 In progress
253	Risk, Assurance and Audit	City of Perth	The City consider adopting a co-sourcing internal audit model to use the experience of external professional providers to complement the current internal audit team.	The Council should have an effective internal audit function that provides independent assurance that the City is functioning effectively and the internal controls the City has put into place to manage risk are working.	Agreed		Both the internal and external audit function is being reviewed in accordance with Western Australian Public Sector Audit Committees – Better Practice Guide	Internal Audit Resource Plan A Resource Plan for Internal Audit function to be developed with a proposed budget that identifies: - The extent of audit coverage required given the size and complexity of the City.	Jun-21	1 In progress
254	Risk, Assurance and Audit	City of Perth	The internal audit function be reviewed and, if necessary, expanded to consider opportunities for the adoption of better practices, continuous improvement and compliance with professional standards.	The City needs to approach better practice in its audits.	Agreed		Both the internal and external audit function is being reviewed in accordance with Western Australian Public Sector Audit Committees – Better Practice Guide	See comment re recommendation #253 above.	Jun-21	1 In progress
255	Risk, Assurance and Audit	City of Perth	The City consider adopting a professional development programme for its internal audit team, as part of the co-sourced model, to improve the team's capability and capacity.	A more effective and efficient audit team should increase the number of audits that can be conducted per year and should improve audit rigour.	Agreed		Both the internal and external audit function is being reviewed in accordance with Western Australian Public Sector Audit Committees – Better Practice Guide	Professional Development The City's performance shaping process to consider professional development needs for individual internal audit and risk officers.		1 In progress
256	Risk, Assurance and Audit		The City review its Internal Audit Charter to ensure it is based on internationally accepted standards and best practice.		Agreed		Both the internal and external audit function is being reviewed in accordance with Western Australian Public Sector Audit Committees – Better Practice Guide	Internal Audit Charter Internal Audit Charter to be reviewed and presented to ARC to reflect best practice guidance.		1 In progress
257	Risk, Assurance and Audit		The Audit Committee develop, with appropriately qualified external assistance, an Assurance Map to understand the nature, scope and extent of assurance activities across the City.	The City does not currently have an assurance map.	Agreed		Both the internal and external audit function is being reviewed in accordance with Western Australian Public Sector Audit Committees – Better Practice Guide	See comment re recommendation #249 above.	Jun-21	1 In progress

258	Risk, Assurance and Audit	City of Perth	As part of the Strategic Internal Audit Plan and Annual Internal Audit Plan, and to supplement compliance audit, the Audit Committee introduce performance audits or reviews to assess the efficiency and effectiveness of activities, services and programmes undertaken or delivered by the City.	Performance audits determine whether a local government is carrying out its activities effectively and doing so economically and efficiently and in compliance with all relevant laws.	Agreed		Both the internal and external audit function is being reviewed in accordance with Western Australian Public Sector Audit Committees – Better Practice Guide.	See comment re recommendation #249 above.	Jun-21 In progress
259	Risk, Assurance and Audit	City of Perth	The City consider establishing an independent chief audit officer role to oversee the City's audit activities, whose role is similar to and guided by Treasurer's Instruction 1201(4) for State Government agencies.	For the internal audit function to be effective, it must be able to carry out its responsibilities independently and objectively, without interference.	Agreed	Currently the City has a Chief Audit Officer role consistent with the recommendation.		Chief Audit Executive Role IA & Risk Manager role established and role filled mid- November 2020. The position is a member of the MLT.	Dec-20 Complete
260	Risk, Assurance and Audit	City of Perth	The Audit Committee establish appropriate industry benchmarks against which to monitor and measure audit performance of the internal audit function.	The absence of formal measurement of an internal audit's performance may result in missed opportunities to maximise its effectiveness	Agreed		Both the internal and external audit function is being reviewed in accordance with Western Australian Public Sector Audit Committees – Better Practice Guide.	See comment re recommendation #249 above.	Jun-21 In progress
261	Risk, Assurance and Audit	City of Perth	The City should establish a guide which clearly describes and distinguishes the roles of probity auditor and probity advisor, used during procurement processes, including: • where the procurement is complex and/or sensitive, a probity advisor should be engaged to establish the probity management framework; and • a probity auditor should then be engaged to provide an independent scrutiny of the procurement process and express an objective opinion on whether the prescribed probity requirements have been followed.	This clarification will ensure roles and responsibilities are clear and services engaged are fit for purpose.	Agreed	Procurement risk process to be strengthened for engagement of probity audits	Both the internal and external audit function is being reviewed in accordance with Western Australian Public Sector Audit Committees – Better Practice Guide.	See comment re recommendation #253 above.	Jun-21 In progress
262	Risk, Assurance and Audit	City of Perth	The engagement and use of probity auditors be overseen by the chief audit officer.	Professional standards are compromised when staff not experienced in audit take a lead role in using the services for unrelated purposes.	1 -			See comment re recommendation #253 above.	Jun-21 In progress

	Complete	13
THEME: Procurement and contracting	In progress	14
(recommendations 263-291)	Pending (generally, this relates to future work)	2
	N/A (Dept action)	0

Rec. No.	Sub-theme	CoP/Dept	Recommendation	Intent	Response CoP provid	le Column1	Comments - December 2020	Update - March 2021	City of Perth Deadline Status	5
263	Procurement and Contracting Systems, Processes and Capability	City of Perth	<ul> <li>The City's CEO undertake a functional review of the procurement and contracting function to identify:</li> <li>improvements since the Deloitte Organisational Capability and Compliance Assessment (June 2017);</li> <li>the current capability and maturity of the City for procurement and contracting;</li> <li>the adequacy or otherwise of current compliance measures in relation to relevant local government procurement and contracting;</li> <li>key performance indicators, which are used to monitor ongoing performance; and</li> <li>any gaps and prepare a gap analysis and recommendations.</li> </ul>	The City is to align its procurement and contracting function, processes, systems, operations and organisational design to its legislative purposes and performance expectations.	Agreed	The City will review the procurement and contracting function as a priority.	This is an ongoing activity in relation to the ELT approved Procurement Transformation Plan.	This is an ongoing activity in relation to the ELT approved Procurement Transformation Plan.	Ongoing In pro	gress
264	Procurement and Contracting Systems, Processes and Capability	City of Perth	The City continue to advance its adoption of a centralised procurement model and establish a centralised procurement team.	Centralising procurement will improve supervision, improve accountability and audit, and provide a 'one stop' shop for staff with procurement and contracting issues.	Agreed	Completed	Centralised Procurement Model -presented in 2017. Procurement Strategy 2018 was adopted in January 2019 by ELT.	N/A	Ongoing Compl	lete
265	Procurement and Contracting Systems, Processes and Capability	City of Perth	The City adopt a consistent approach in relation to whether and in what circumstances, a bill of quantities is to be supplied as part of a request for tender.	To avoid similar instances to the recall and re-issue of the tender for the construction of the Railway Street and Market Street Shared Path Extension do not occur in the future.	Agreed	The procurement function has been centralised and includes specialist resourcing to ensure a consistent approach to bill of quantities.		The standard process includes that the Bill of Quantities is sent as part of the 'request for tender' package to Finance.	Jan-21 Compl	lete
266	Procurement and Contracting Systems, Processes and Capability	City of Perth	The City consider establishing a centralised project management office to provide organisation-wide leadership, resources and integration of better practice project management within functions and activities.	To provide resources to assist in improving the City's capacity to scope, manage and report on projects, as well as support better financial management of project planning and delivery.	Agreed	Centralisation of project management office completed, to better embed project management best practice.	An appropriate Project Management Framework, is still to be developed and support by an effective training program, system and procedures to support the organisation in project management capabilities	The Project Management Framework (manual, guide, templates, online training etc) has been completed and submitted to ELT as a Report. Approval is pending from ELT for completion of this item.	Ongoing In pro	gress
267	Procurement and Contracting Systems, Processes and Capability	City of Perth	City of Perth Council Policy "CP9.7 – Purchasing" and the Sole Supplier Justification Procedure be amended to provide a clear process to follow in circumstances where the CEO wishes to engage on behalf of the City a person or an organisation with whom the CEO has an interest or conflict of interest (actual or perceived) as a result of a personal or business relationship.		Agreed	Policy and procedure review currently underway and due for completion by end of 2020.	1	Contained in the Draft Revised Purchasing Policy (clause 11) presented to the February Council Meeting (23/2/21).	Jun-21 Compl	lete
268	Procurement and Contracting Systems, Processes and Capability	City of Perth	City of Perth Council Policy "CP9.7 – Purchasing" be amended to expressly require all engagements, even those resulting from a verbal quotation process, to be fully documented.	While this requirement is implicit in Council Policy 9.7, making it express will help prevent the requirement from being overlooked and ensures compliance with the State Records Act 2000.	Agreed		Draft purchasing policy has been prepared and Policy will go up to Council in February 2021	Contained in the Draft Revised Purchasing Policy (clause 3) presented to the February Council Meeting (23/2/21).	Jun-21 Compl	lete
269	Procurement and Contracting Systems, Processes and Capability	City of Perth	City of Perth Council Policy "CP9.7 – Purchasing" be amended to make price and value for money a specific criterion of assessment.	Price has historically been treated inconsistently in procurement activity, leading to inappropriate results which may not reflect the City's overarching focus on value for money.	Agreed		The Purchasing policy is currently being reviewed. This recommendation can be incorporated into the review. Draft purchasing policy has been prepared and Policy will go up to Council in February 2021	Contained in the Draft Revised Purchasing Policy (clause 5) presented to the February Council Meeting (23/2/21).	Jun-21 Compl	lete
270	Procurement and Contracting Systems, Processes and Capability	City of Perth	Employees of the centralised procurement team should not be a member of an evaluation panel for requests for tenders or quotations.	Being a panel member for requests for tenders or quotations process compromises the independence of the function, including providing advice and guidance, conducting reviews of process or approving and authorising process.	Agreed		Amendment to the evaluation handbook and procedures internally.	Procedures will also be updated with the adoption of the new purchasing policy. Currently contained in the Evaluation Workbook	Dec-20 Compl	lete
271	Confidentiality and Conflicts of Interests in Procurement and Contracting	City of Perth	The City separate its "Declaration of Confidentiality and Interest" form into two separate documents, one dealing with obligations of confidence and the other dealing with the issue of conflicts of interests.	Separating the components of the declaration will help the person completing the forms focus on what should be declared.	Agreed	The forms are separated and the requirements will be incorporated into the policy review that is currently underway.	The forms have been separated and each has their own workflow requirements	Already Completed and contained in the Evaluation Workbook	Oct-20 Compl	lete
272	Confidentiality and Conflicts of Interests in Procurement and Contracting	City of Perth	The City require each panel member, technical advisor and decision-maker in a procurement process to complete a Declaration of Interest Form, declaring any conflict of interest, before undertaking any role or taking any step in the procurement process.	To limit the prospect of a procurement process being adversely affected by conflicts of interests.	Agreed		Decision making component is still being investigated. References in the Code of Conduct Evaluation Workbook - Procurement	Already Completed and contained in the Evaluation Workbook	Mar-21 Compl	lete
273	Evaluation of Quotations and Tenders	City of Perth	All City procurement activities above \$150,000.00 be supported with a risk assessment and, for those identified as high risk, the City consider the specific risks associated with that procurement and develop treatment plans to mitigate those risks, including probity of the procurement process.	independent contract or resource availability and economic		A risk-based approach to procurement has been implemented.	A risk-based approach to procurement is fully supported - subject to noting that the threshold for tenders is now \$250K not \$150K as referenced in the recommendation. Documents provided in the Evidence - This is the document that is used to nominate the evaluation panel members and is completed with a Category Specialist (who know they can't be on a panel).	Also contained in the Draft Revised Purchasing Policy to presented to the February Council Meeting (23/2/21).	Dec-20 Compl	ete
274	Evaluation of Quotations and Tenders	City of Perth	City of Perth Council Policy "CP9.7 – Purchasing" be amended to prescribe the circumstances in which a procurement process requires an independent probity advisor or auditor to be involved in the process.	A specialised probity officer being involved "at the coalface" of tendering decisions should minimise the prospects of misconduct or process failure and provide a first port of call for staff on evaluation panels who have probity questions.	Agreed		The Purchasing policy has been drafted and will go to the Policy Committee in February 2021	Contained in the Draft Revised Purchasing Policy (clause 12) presented to the February Council Meeting (23/2/21).	Jun-21 Compl	lete
275	Evaluation of Quotations and Tenders	City of Perth	The City make clearer to the members of evaluation panels which requirements of a tender are "compliance criteria", the mandatory criteria which tender submissions must meet to be considered as part of the tender process, and which requirements are "selection criteria", the criteria against which tender submissions are assessed.	Evaluation panel members are to understand the requirements which will be assessed during a tender	Agreed	Incorporated into the policy review and associated procedures currently under review.	Included in the procurement plan provided in the Evidence.		Dec-20 Compl	lete

276	Evaluation of Quotations and Tenders	City of Perth	If a comparative price analysis is to be retained by the City, as part of request for tender or quotation assessment, then: * a policy or procedure should be adopted setting out the methodology to be ap plied; and * the comparative price analysis is to be independently verified by a senior member of the procurement team.	manipulation or miscalculation, without reference to the	Subject to further consideration	Subject for further consideration	Develop a procedure on Comparative Price Analysis	Procedures to be updated with the adoption of the new purchasing policy.	Jun-21	Pending
277	Evaluation of Quotations and Tenders	City of Perth	Where possible, evaluation panels should include more than one person with specialised technical knowledge relevant to the evaluation to be undertaken.	Where an evaluation panel defers to a single technical expert, there is potential for that expert to inappropriately, or inadvertently, influence the evaluation leading to inappropriate outcomes.	Agreed	To be incorporated into the policy review and associated procedures currently under review	Included in the procurement plan provided in the Evidence.		Jun-21	Complete
278	Evaluation of Quotations and Tenders	City of Perth	input from a non-panel member about issues that arise during the tender evaluation	Panel members should be provided with the ability to seek guidance outside the panel without jeopardising the integrity of the tender evaluation process	Agreed			Procedures to be updated with the adoption of the new purchasing policy. Currently contained in the Evaluation Workbook	Jun-21	In progress
279	Evaluation of Quotations and Tenders	City of Perth	Evaluation panel members to score tenders by consensus, rather than by averaging the scores of each panel member.	To reduce the risk that the evaluation of tenders is manipulated by members of the panel.	Agreed		The Purchasing procedures have been reviewed and this recommendation has been incorporated	Contained in the Draft Revised Purchasing Policy presented to the February Council Meeting (23/2/21).	Jun-21	Complete
280	Capital Works Contracts	City of Perth	The City develop, adopt and communicate to staff a plain-English procedure about the application of carry forwards to capital works projects.	Inconsistent knowledge of carry forwards at a project officer level, and the poor or inconsistent communication of the attitude of the executive towards carry forwards in capital works projects, has the capacity to adversely affect capital works.	Agreed	This can be incorporated into the City's Project Management Manual	Internal process in place between the GM I&OA and Strategic Finance, results of this work are going to the Council in December 2020. A procedure will be developed on this Capital Works - Carry Forwards Program to incorporate and share as part of the organisations corporate knowledge.	Discussion ongoing with the City of Perth executive.	Jun-21	In progress
281	Training and Development	City of Perth	The City create and implement a procurement and contract management training and development programme (P&CM Programme) for employees, including but not limited to finance staff, employees who have a delegated authority to incur liabilities on behalf of the City, employees who procure goods and services or have the potential to be a member of or a technical advisor to an evaluation panel and any other employee who has a role in procurement and contract management processes.	implementation, and proper implementation is reliant on	Agreed	Procurement Transformation Plan is currently being implemented and includes a training program. Recommendations to be considered for incorporation into the training program. Implementation of the plan is due for completion in 2021.	The City to update its procurement and contract management training programme with consideration of the requirements in Recommendations 281 to 286, and implement accordingly. Once the Purchasing Policy is endorsed by Council a training program will be refreshed to align to this new Policy and Procedures and will be delivered to the employees of the organisation 281 - 284 part of the same program	eLearning and face-to-face training provided by Strategic Finance team provided. Consultation with the Strategic Finance team to occur in formalising programme.	Jun-21	In progress
282	Training and Development	City of Perth	employees, based on their roles and responsibilities, including, at a minimum, training	Understanding the basics of procuring and managing goods and services arrangements are essential to sound financial management and service provision to the community.	Agreed		management training programme with consideration of the requirements in	The Draft Revised Purchasing Policy was adopted at the February Council Meeting (23/2/21) .All purchasing procedures will be amended. The City is considering further expanding the purchasing courses available through City Learn. The Procurement team plans to undertake workshops on the Policy and Procedures with alignment to these recommendations.	Jun-21	In progress
283	Training and Development	City of Perth	The City consider, as part of the P&CM Programme, exploring case studies of where previous issues have arisen in the procurement area, for example; * Where City officers have engaged in corrupt conduct and the consequences for those officers of engaging in that conduct; or * Where an issue was identified early and corrected before it could corrupt the process.	Case studies help ground theoretical instruction in real world facts.	Agreed		The City to update its procurement and contract management training programme with consideration of the requirements in Recommendations 281 to 286 and implement accordingly.	To be developed post adoption of the new Purchasing Policy to presented to the February Council Meeting (23/2/21).	Jun-21	In progress
284	Training and Development	City of Perth	The City require employees involved in procurement and contracting activity to undertake refresher training, at least annually, as part of the P&CM Programme.	To be useful, the training must be current.	Agreed		The City to update its procurement and contract management training programme with consideration of the requirements in Recommendations 281 to 286 and implement accordingly.	To be addressed through Annual Performance Shaping	Jun-21	In progress
285	Training and Development	City of Perth		Procurement processes are only to be undertaken by properly trained employees.	Agreed		management training programme with consideration of the requirements in	The Draft Revised Purchasing Policy to presented to the February Council Meeting (23/2/21). Once adopted all purchasing procedures will be amended. The City is considering further expanding the the purchasing courses available through City Learn. To be also addressed through the annual Performance Shaping.	Jun-21	In progress

286	Training and Development	City of Perth	The City compile and maintain a contracting and procurement handbook, comprising: * All relevant City processes, policies and procedures; * Reference materials for the P&CM Programme; * Contact information for places or people to whom staff can turn when faced with procurement or contracting management issues; and * A frequently asked questions section.	To provide a single source of reliable information for procurement and contracting management matters, and to assist staff to properly deal with issues as they arise.	Agreed	Due for completion in 2021.	The city is in progress of developing a procurement handbook that comprises all relevant reference materials for the P&CM Programme and incorporates a frequently asked questions on the City's intranet	To be developed post adoption of the new Purchasing Policy to presented to the February Council Meeting (23/2/21).	Jun-21	In progress
287	Training and Development	City of Perth	The City improve the skills and knowledge of project manager, project officers and other staff responsible for or involved in construction, maintenance or other works, including internal works, in the requirements for development approval, heritage advice and building permits, including in respect of buildings or other assets owned or managed by the City.	Confusion over matters of this type is embarrassing for the City, frustrating for relevant staff, potentially exposes the City to liabilities under relevant legislation, and affects the programme and budget for capital works.	Agreed	Employment of staff with appropriate skills in areas of project delivery and contract management is part of continuing improvement in this area.		Project Management eLearning being developed and to be rolled out. Further progress is depedant on Strategy.	Jun-21	In progress
288	Reporting	City of Perth	The City to publish monthly on its website the contracts register for all contracts awarded above \$50,000.00 (in value), including: the contract details; the mechanism of procurement; the party to whom the contract was awarded; the value of the contract; the date the contract was awarded; the date the contract was awarded; the period or duration of the contract; any variations to the contract; and the funds the City actually spent under the contract	To provide transparency and accountability on the contracted work, effective contract management and final expenditure for compliance with the legislation and policy.	Subject to further consideration	Subject to further consideration. Commercial in confidence concerns and software systems are being explored.		The City will consider practicalities of this initiative and the suggested threshold and implement as appropriate.	Dec-21	Pending
289	Risk and Audit	City of Perth	Procurement and contracting risks to be reviewed annually and included in a report to the Audit Committee.	To provide transparency to procurement and contract risks and enable consideration to be given to target areas as part of an annual audit plan.	Agreed	The new Risk Management Framework requires regular updates of risks to the Committee.	The updated Risk Management Framework s involves regular updates (at least monthly) of all Risks in the Register, especially the High and Extreme Risks such as Procurement and Contracting.	Audit - Procurement and Contracting An audit of 'Procurement and Contracting' will be included in each Annual Audit Plan. This audit will be conducted by an external firm in order to provide data analytics skills.	Dec-21	In progress
290	Risk and Audit	City of Perth	Procurement and contracting activities of the City be independently audited at least every 12 months, as part of the City's internal audit programme with representative and random sampling across all levels of expenditure, procurement types and all business units, giving consideration to risk, for compliance, misconduct and better practice grants management.	Random audits combat complacency, tend to identify systemic failures and facilitate the identification of misconduct.	Agreed	Completed for 2020. Risk controls are also regularly audited.	The updated Risk Management Framework		Jun-21	In progress
291	Risk and Audit	City of Perth	The results of the audit are to be reported to the Audit Committee and the Council.	The Audit Committee has oversight for the audit activities of the City.	Agreed		This is already done.	Audit - Procurement and Contracting An audit of 'Procurement and Contracting' will be included in each Annual Audit Plan. This audit will be conducted by an external firm in order to provide data analytics skills.	Jun-21	In progress

	Complete	7
THEME: Complaints and Misconduct Prevention	In progress	6
(recommendations 292-322)	Pending (generally, this relates to future work)	15
	N/A (Dept action)	3

ec. No.	Sub-theme	CoP/Dept	Recommendation	Intent	Response CoP provid	led to Dept.	Comments - December 2020	Update - March 2021	City of Perth Deadline	Status
	General		Local governments are required to develop a complaints resolution procedure based on the Australian/New Zealand <i>Guidelines for complaint managements in organisations</i> AS/NZS 10002:2014.	Local governments are to deal with complaints properly and fairly. It would also reduce recurring complaints, improve standards of service to the community and raise the standard of decision-making. Part B of the draft "Mandatory Code of Conduct for Council Members, Committee Members and Candidates" requires local	d N/A (Dept. action)	N/A (Dept. action)	The City to update and review its complaints resolution procedure and map it in Promapp.	N/A (Dept. action)		N/A (Dept. action)
93	General	Local Govt.	The Department establish better practice guidelines for councils and CEOs on complaint handling in local government.	To provide an industry standard for better practice in Western Australian local governments.	N/A (Dept. action)	N/A (Dept. action)	Note that City of Perth is progressing in anticipation of this change.	N/A (Dept. action)	N/A	A N/A (Dept. action)
4	General	Local Govt.	All council members and employees of local governments be trained and assessed on the complaints handling process, as part of any training on the Code, by an industry-accredited provider on the commencement of the policy.	All public officers are to understand the policy and the processes to lodge, manage, determine and refer complaints.	N/A (Dept. action)	N/A (Dept. action)	The handling of complaints and the procedure to be followed will be included in the new Elected Member training package.	N/A (Dept. action)	N/A	A N/A (Dept. action)
	Corruption and Misconduct Risks	City of Perth	The City adopt a policy which clearly states it has a zero-tolerance of fraud and corruption and develop a holistic fraud and corruption control framework.	To establish the City's stance on fraud and corruption and then manage it.	Agreed	The Fraud and Corruption Control Policy has been approved.	Council has developed a Fraud and Corruption Control Policy that states it has zero tolerance to fraud and corruption.	A review of the Fraud and Corruption Policy has been referred to the next Audit and Risk Committee meeting, which is scheduled for 11 May 2021.	Mar-21	I In progress
		City of Perth	The City adopt a process, in accordance with industry best practice and standards, to identify and document the City's misconduct and fraud risks and implement treatment plans.	To eliminate, mitigate and manage identified risks.	Agreed	This has been included within the City's Risk Management Framework.	These risks are already considered within the City's Risk Management Framework.	Fraud and Corruption Risk Assessment and Plan An RFQ for a consultant has been issued, the scope being: - A preliminary assessment of the City's fraud and corruption risks in order to provide sufficient information to set the direction of the Fraud and Corruption Control Plan. - The development of a Fraud and Corruption Control Plan for the City.		L In progress
	Corruption and Misconduct Risks	City of Perth	The City undertake within three months of this report a corruption and misconduct risk assessment, including, for example, areas such as contracting and procurement, financial management, human resources, information management and service delivery areas.		Agreed		A corruption and misconduct risk assessment will be done.	See comment re recommendation #296 above.	Mar-21	1 Pending
	•	City of Perth	The first City corruption and misconduct risk assessment be conducted by an independent and suitably qualified provider and the outcome be reported to the Audit Committee and the Council.	To establish a baseline against which to measure corruption and misconduct risk.	n Agreed		The corruption and misconduct risk assessment will be performed by an independent service provider	See comment re recommendation #296 above.	Mar-21	1 Pending
	Corruption and Misconduct Risks	City of Perth	Corruption and misconduct risk assessment be reviewed annually and included in a report to the Audit Committee and the Council.	To provide transparency to procurement and contract risks and enable consideration to be given to target areas as par of an annual audit plan.			Annual reviews of corruption and misconduct risk assessments will be performed and reported to the Audit and Risk Committee and Council	As per recommendation #251. To be included into the Risk Management Strategy: Develop a Risk Management Strategy that incorporates a risk roadmap that includes: - identification of roles and responsibilities - development of strategic risks - review of operational risks - review of fraud and corruption risks - review of project risks - development of treatment action plans - rollout of fraud and corruption plan - independent review of the risk register - training and awareness - develop reporting on risk - develop reporting against the fraud and corruption plan - independent of key performance indicators - incorporation of lessons learnt into the risk process	Mar-22	2 Pending
	Corruption and Misconduct Risks		The City's CEO develop comprehensive, organisation-wide strategies (education and awareness, policy and compliance), based on the risk assessment (as described at Recommendation 2465) to combat fraud and corruption.	The City is to have a robust framework to counteract misconduct and corruption risks.	Agreed		Organisation-wide strategies (education and awareness, policy and compliance) will be developed to address the outcomes of the corruption, fraud and misconduct risk analysis	See comment re recommendation #299 above.	Dec-21	Pending
		City of Perth	An external audit be conducted every two years on the City's approach to misconduct and fraud.	The approach needs to be current and appropriate to the risks facing the City.	Agreed		An audit will be done on the City's approach to misconduct and fraud every two years and the results reported to the Audit Committee and the Council.	Audit - Misconduct and Fraud An audit of 'Misconduct and Fraud' will be included in the 2020-21 and 2022-23 Audit Plans. This audit will be conducted by an external firm in order to provide fraud and misconduct expertise.	June 2022 and every 2 <sup>nd</sup> year onwards	
	Corruption and Misconduct Risks		The results of the review be reported to the Audit Committee and the Council.	The approach needs to be current and appropriate to the risks facing the City.	Agreed		An audit will be done on the City's approach to misconduct and fraud every two years and the results reported to the Audit Committee and the Council.		June 2022 and every 2 <sup>nd</sup> year onwards	

303	Complaints Handling Framework	City of Perth	A centralised complaint handling policy, based on industry best practice, and an appropriately confidential system be developed for the management and recording of complaints and grievances by or against any council member, committee member or employees of or contractors to the City, including the outcome of any investigations. (See recommendation 204).	To provide a central and consistent method of receiving, recording, investigating and reporting on complaints and grievances, including the identification of trends and accountability for corrective actions. The database should contain controls to protect the integrity and confidentiality of the information on it.	Agreed	The City to update and review its complaints resolution procedure and map it in Promapp	A draft Grievance process has been completed by HR. Governance Coordinator has drafted a CEO briefing note (CM 25936/21 - note, this is restricted file in CM).	Jun-21 In progress
304	Complaints Handling Framework	City of Perth	The City to keep a record of these complaints and grievances in a centralised system (Recommendation 303), detailing the persons involved, the nature and extent of the complaint or grievance, actions taken and the outcome, which records are to be retained in accordance with the <i>State Records Act 2000</i> .	To aid probity, transparency, accountability and audit.	Agreed	The City's CRM system has a record of all interactions.	N/A	Jun-21 Complete
305	Complaints Handling Framework	City of Perth	The City to adopt, maintain and publish on its website clear complaints and grievances handling policies and procedures, dealing with how the City will: * As a matter of process, deal with misconduct complaints against or grievances about council members, committee members or employees of or contractors to the City; * As a matter of process, deal with referrals to and from the Corruption and Crime Commission, the Public Sector Commission and any other relevant authority; and * Conduct internal investigations.	Clear policies and procedures promote understandable, efficient, consistent and transparent outcomes.	Agreed	The City will consider publishing its grievance handling policies and procedures and FAQ's on the website.	CEO Alliance required to complete preliminary work with accountability to Governance. HR can assist with the employees and contractors grievances.	Jun-21 Pending
306	Complaints Handling Framework	City of Perth	Publication of the policies and procedures described in Recommendation 305 on the City's website be accompanied by a frequently asked questions (FAQ) section.		Agreed	The City will consider publishing its grievance handling policies and procedures and FAQ's on the website.		Jun-21 Pending
	Complaints Handling Framework	City of Perth	The policies, procedures, records and FAQ section described in Recommendations 303-306 be prepared by an industry accredited expert in accordance with industry best practice standards.		Agreed	The City will consider resourcing an industry expert with the preparation of its grievance handling policies and procedures and FAQ's.		Jun-21 Pending
	Complaints Handling Framework	City of Perth	The City require a person with appropriate governance experience be designated to be involved, in a substantive way, in maintaining the complaints and grievances handling framework, dealing with complaints, grievances, referrals and internal investigations and reporting.		Agreed	The City will determine to what extent Governance can play a role in overseeing the complaints and grievances framework.		Jun-21 Pending
309	Complaints Handling Framework	City of Perth	The City's CEO or his or her designated officer be responsible for ensuring that all complaints and grievances are processed in accordance with the policies and procedures described in the above Recommendations.	Oversight by properly skilled officers is required to be in place.	Agreed	The City will determine to what extent Governance can play a role in overseeing the complaints and grievances framework.		Jun-21 Pending
310	Complaints Handling Training	City of Perth	Council members and employees of the City to be trained and assessed on the complaints and grievances handling policies and procedures by an industry-accredited provider on the commencement of the policies and procedures.	All public officers need to properly understand the policies and the procedures to lodge, manage, determine and refer complaints and grievances.	Agreed	The training modules will be updated to incorporate training on complaints and grievances handling policies and procedures.		Jun-21 Pending
311	Investigations	City of Perth	The City to ensure any employee dealing with complaints, grievances, referrals or internal investigations is independent of the subject matter of the investigation, is appropriately trained and is, where necessary, supervised or assisted by a similarly independent person with specialist governance experience		Agreed	The City will determine to what extent Governance can play a role in overseeing the complaints and grievances framework. CEO Comments – The above action not the intention of recommendations 311-318. More qualifications/experience required (see recommendation 312). We can arrange a panel.	Consultant through HR engaged to ensure specific allegations of minor and serious misconduct and general complaints are clearly addressed in reports and investigations are property scoped with the investigator to ensure this.	Jun-21 Complete
312	Investigations	City of Perth	The City ensure the engagement of a third-party consultant to advise or assist with any complaint, grievance or probity matter (Consultant Engagement) be clearly documented, including as to scope and budget.	Failure to properly document engagements, and the scope of engagements, contributed to the issues identified in the Project Percy and Western Irrigation sections of this Report.	Agreed	The City will determine to what extent Governance can play a role in overseeing the complaints and grievances framework.	Consultant through HR engaged to ensure specific allegations of minor and serious misconduct and general complaints are clearly addressed in reports and investigations are property scoped with the investigator to ensure this.	Jun-21 Complete
313	Investigations	City of Perth	All Consultant Engagements be reviewed for potential or actual conflicts of interest by a suitably qualified person with appropriate governance experience.	An employee with an actual or potential conflict in the engagement of a third party is not to be involved in procurement activities involving that party.	Agreed	The City will determine to what extent Governance can play a role in overseeing the complaints and grievances framework.	Consultant through HR engaged to ensure specific allegations of minor and serious misconduct and general complaints are clearly addressed in reports and investigations are property scoped with the investigator to ensure this.	Jun-21 Complete
314	Investigations	City of Perth	All Consultant Engagements be on terms specifying, by name or office, those within the City who have authority to give instructions to the consultant.	The absence of clear and appropriate lines of communication between consultants and the City contributed to the issues identified in the Project Percy section of this Report.	Agreed	The City will determine to what extent Governance can play a role in overseeing the complaints and grievances framework.	Following a Request for Quotation (RFQ) process, contracts are now in place with five providers who form the panel of suppliers to conduct investigations.	Jun-21 Complete
315	Investigations	City of Perth	City employees managing the Consultant Engagements should not involve themselves in the subject of the engagement, so as to substantially influence or appear to influence the results of that investigation or the advice given to the City.	To maintain the integrity of the procurement process.	Agreed	The City will determine to what extent Governance can play a role in overseeing the complaints and grievances framework.	Following a Request for Quotation (RFQ) process, contracts are now in place with five providers who form the panel of suppliers to conduct investigations.	Jun-21 Complete
316	Investigations	City of Perth	The City adopt and encourage the practice of critically reviewing the accuracy and cogency of outcomes, conclusions and findings produced under Consultant Engagements.	For probity, accountability, transparency and value for money.	Agreed	The City will determine to what extent Governance can play a role in overseeing the complaints and grievances framework.		Jun-21 In progress

317	Investigations	City of Perth	Any systemic, endemic or high-risk issues identified by Consultant Engagements be captured in the complaints and grievances handling system by the designated officer responsible for complaints and grievances handling and reported as part of the quarterly reporting requirement described in Recommendation 319.	To baseline and inform a "lessons learned" process.	Agreed	The City will determine to what extent Governance can play a role in overseeing the complaints and grievances framework.	A draft Grievance process has been completed by HR. Governance Coordinator has drafted a CEO briefing note (CM 25936/21 - note, this is restricted file in CM).	Jun-21 In progress
318	Investigations	City of Perth	The City to cease the practice of splitting investigations into employee matters and other matters for separate investigation.	Better practice investigation involves an holistic review of the allegations or complaint to ensure that individual and systemic issues are identified	Agreed	The City will determine to what extent Governance can play a role in overseeing the complaints and grievances framework.	Following a Request for Quotation (RFQ) process, contracts are now in place with five providers (investigators) who form the panel.	Jun-21 Complete
319	Reporting and Audit	City of Perth	Trend and outcome reporting on complaints and grievances be reported in writing and at least quarterly to the City's executive and the Council.	To provide the City's leadership with information on the number, nature and outcome of the complaints and grievances across the City.	Agreed	The City will determine to what extent Governance can play a role in overseeing the complaints and grievances framework.	Alliance Manager Human Resources presented at end of 2020.	Jun-21 In progress
320	Reporting and Audit	City of Perth	An audit of the City's complaints and grievance handling framework, including the management of individual employee-related matters, the system data and compliance with the policies and procedures be undertaken annually by an independent qualified auditor as part of the internal audit programme. This is to review the City's compliance with policies and procedures, the effectiveness of the training programme and areas for improvement. (See recommendation 317)	To determine whether the procedures are being consistently and fairly applied in a timely way and to aid probity, transparency, accountability and audit	/ Agreed	The City will determine to what extent Governance can play a role in overseeing the complaints and grievances framework.	Audit - Complaints and Grievance Process An audit of 'Complaints and Grievance Process' will be included in the 2020-21 and 2022-23 Audit Plans. The 2022- 23 audit will consider areas already covered by the HR Management Audit. It is considered appropriate for an external firm to conduct this review to maintain the perception of independence.	Dec-21 Pending
321	Reporting and Audit	City of Perth	The results of the audit are to be reported to the Audit Committee and the Council. (See recommendation 322).	The Audit Committee has oversight for the audit activities of the City	f Agreed		Audit - Complaints and Grievance Process An audit of 'Complaints and Grievance Process' will be included in the 2020-21 and 2022-23 Audit Plans. The 2022- 23 audit will consider areas already covered by the HR Management Audit. It is considered appropriate for an external firm to conduct this review to maintain the perception of independence.	Dec-21 Pending
322	Reporting and Audit	City of Perth	The City publish in its Annual Report the findings of the audit described in Recommendation 320 & 321, along with the City's trend and outcome reporting on complaints and grievances.	To promote transparency and accountability, and through those mechanisms drive improvements in process and compliance.	Agreed			Dec-21 Pending

HEME: External ov		intervention	Complete In progress Pending (generally, this relates to future work) N/A (Dept action)	0 2 0 17			
ec. Sub-theme o.	CoP/Dept	Recommendation	Intent	Comments - December 2020	Update - March 2021	City of Perth Deadline	Status
323 Local Government Inspector	Local Govt.	An office of Inspector of Local Government (Inspector) be established as an independent statutory office, responsible to the Minister for Local Government.	The current system for monitoring, promoting and enforcing the integrity, efficiency and effectiveness of local governments is fragmented and can be cumbersome. Centralising and better defining the functions dealing with these matters will promote consistent, fair and timely resolutions.	N/A (as state govt. action)	N/A	N/A	N/A (Dept. action)
324 Local Government Inspector	Local Govt.	The Inspector have the following duties and functions, namely, to: i)improve the decision-making, integrity, efficiency, effectiveness and accountability of local governments; ii)assume the regulatory and advisory functions of the Department, including any additional functions of the Department arising from these recommendations; iii)assist local governments by providing guidance, education and advice, as requested by local governments, or as the Inspect or thinks it; iv)receive, investigate, assess and mediate complaints or referrals about local government matters, including about council members and employees, including in relation to the Code; v)of his or her own motion, conduct investigations into and audits of local governments, including council members and employees; vi)decide what matters should be investigated or audited, how they should be investigated or audited, what actions should be taken in respect of any investigation , what records or things will be require d to be produced, who will be required to be examined under oath or affirmation and who will conduct the examination of any such person in the course of any investigation; vi)jinquire into local government matters at the direction of the Minister for Local Government and assume the functions of authorised inquiries under Part 8, Division 1 and the functions of linquiry Panels under Part 8, Division 2 of the Local Government Act 1995, as appropriate; vii)/report to the Minister for Local Government where, in the Inspector's opinion, a local government may be failing to provide good government; or one or more council members are impeding the ability of the local government to provide good government; and ix)bring legal proceedings against council members and employees for failing to comply with their obligations under the Code.	These are the duties and functions required for the effective monitoring, promotion and enforcement of the integrity, efficiency and effectiveness of local governments.	N/A (as state govt. action)	N/A	N/A	N/A (Dept. action)
325 Local Government Inspector	Local Govt.	<ul> <li>325. The Inspector be conferred with powers to:</li> <li>i)issue Standards establishing minimum standards that local governments must comply with, for example, in relation to procurement and contracting, governance, human resources and strategic planning;</li> <li>ii)require, by notice in writing, a person to produce any record or thing relating to the Inspector's investigations, audits or examinations;</li> <li>iii)require, by notice in writing, a local government, council member or employee to produce a written statement of information relating to the Inspector 's investigations , audits or examinations;</li> <li>iv)require a person to attend and be examined on oath or affirmation;</li> <li>v)conduct examinations in public or private, as the Inspector thinks fit, having regard to the public interest and the matter before the Inspector;</li> <li>vi)prohibit any person examined in private from disclosing the requirement to</li> <li>attend for the examination or the content of that examination to any other person without the Inspector's express prior written authorisation;</li> <li>vii)to issue improvement notices on local governments, requiring local governments to remedy any failures to comply with the Local Government or good governance;</li> <li>viii)tro issue improvement or good governance;</li> <li>viii)require parties to a complaint, an allegation of breach, or referred matter, to attend a mediation of the complaint, breach or matter, or to undertake another form of alternative dispute resolution that, in the opinion of the Inspector, is best suited to the matter before him or her;</li> <li>ix)refer suspected contraventions of the law to an appropriate external agency, such as the Corruption and Crime Commission or the Western Australia Police Force;</li> <li>x)delegate any of his or her functions to officers holding prescribed offices within the office of the Inspector; and xi)do all things that are necessary for or incidental to the discharge of the Inspector's duties and functions.</li> </ul>	These are the powers necessary for the Inspector to discharge the conferred duties and functions.	N/A (as state govt. action)	N/A	N/A	N/A (Dept. action)
326 Local Government Inspector	Local Govt.	The Inspector be a legal practitioner of at least 10 years' experience, with sufficient skills and experience in local government to properly discharge the roles and duties associated with the office.	Sufficient and relevant experience will be necessary to the proper and effective discharge of the role.	N/A (as state govt. action)	N/A	N/A	N/A (Dept. action)
327 Local Government Inspector	Local Govt.	The office of the Inspector be appropriately resourced and staffed with personnel having the necessary skills and experience to support the Inspector to carry out his or her statutory duties and functions, including investigative, regulatory and legal expertise.	The office must be adequately resourced to be effective.	N/A (as state govt. action)	N/A	N/A	N/A (Dept. action)

328 Local Government Inspector	Local Govt.	The office of the Inspector be independently audited at no less than three-year intervals to assess whether he or she is meeting his or her objectives and properly discharging his or her duties and functions.	The effectiveness of the office should be regularly assessed.	N/A (as state govt. action,)	N/A
329 Local Government Inspector	Local Govt.	The Inspector report to the Minister for Local Government annually, and otherwise on request by the Minister, on the performance of the Inspector's functions or the discharge of his or her duties.	The Minister for Local Government should be kept properly informed of the Inspector's performance and effectiveness.		N/A
330 Local Government Inspector	Local Govt.	Consequential amendments be made to Part 8 of the <i>Local Government Act 1995</i> to give effect to Recommendations 323-329.	Note - no intent comment provided.	N/A (as state govt. action)	N/A
331 Local Government Inspector	Local Govt.	If Recommendations 323-32930 are not adopted :         • the proposed functions of the Inspector be conferred on the Department; and/or         • the State Government consider alternative mode Is used in other States and Territories in Australia for regulating the local government sector.	The duties and functions are important and need to be done by some other authority, if it is not the Inspector.	N/A (as state govt. action)	N/A
332 Compliance and Enforcement	Local Govt.	The Local Government Act 1995 be amended to: • abolish the Local Government Standards Panel; and • give the State Administrative Tribunal jurisdiction to deal with alleged failures by council members to comply with their obligations under the Code.	To simplify the regime for dealing with complaints against and disciplining council members. Under the current statutory framework and the framework proposed by the State Government's Local Government Act Review, failures by council members to comply with statutory obligations in different statutory instruments will be dealt with by different bodies with different consequences.		N/A
333 Compliance and Enforcement	Local Govt.	On a finding that a council member has failed to comply with his or her obligations under the Code, the State Administrative Tribunal have the power to make an order that the council member be publicly censured, be made to apologise publicly, undertake training, be suspended for a period of not more than six months, be disqualified for a period of not more than five years and/or be made to pay a fine.	To retain the sanctions currently available to the Tribunal under section 5.117(1) of the Local Government Act 1995 and to give the Tribunal the additional power to order that a council member pay a fine.	N/A (as state govt. action)	N/A
334 Compliance and Enforcement	Local Govt.	The Magistrates Court be given jurisdiction to deal with serious failures of council members and employees of local governments to comply with designated obligations under the Code, including, for example, serious failures to disclose conflicts of interest or financial interests.	To align with the current position under the Local Government Act 1995, where the failure to comply with certain provisions may be the subject of criminal proceedings: see, for example, sections 5.65, 5.67, 5.70, 5.71, 5.71A, 5.76, 5.78, 5.89 and 5.93.	N/A (as state govt. action)	N/A
335 Compliance and Enforcement	Local Govt.	On a finding that there has been a serious failure by a council member or employee of a local government to comply with a designated obligation under the Code, the Magistrates Court have the power to order a term of imprisonment or that the council member or employee be made to pay a fine.	To align with the current position under the Local Government Act 1995, where the failure to comply with certain provisions may be the subject of criminal proceedings: see, for example, sections 5.65, 5.67, 5.70, 5.71, 5.71A, 5.76, 5.78, 5.89 and 5.93.	N/A (as state govt. action)	N/A
836 Inquiries under the Local Government Act 1995	Local Govt.	In the event that Recommendations 323-324 30 are not adopted, the State Government consider appointing a suitably qualified person or panel of persons to prepare and publish a 'bench book' for inquiries conducted by Inquiry Panels under Part 8, Division 2 of the <i>Local Government Act 1995</i> to provide guidance to inquiries of that type and to provide model documentation including, for example, model practice directions, model notices to produce documents, and the like.	local government inquiries by building upon the practical knowledge acquired through the conduct of such an	N/A (as state govt. action)	N/A
337 Inquiries under the Local Government Act 1996	Local Govt.	<ul> <li>The Royal Commissions Act 1968 be amended to:</li> <li>clarify the Royal Commission's power to make orders of non-disclosure; and</li> <li>enable a Royal Commission, when issuing a summons or a notice to produce, to prohibit the recipient from disclosing the summons or the notice to any other person.</li> </ul>	There is currently no express power under the Royal Commissions Act 1968 to restrain parties from disclosing the evidence in private hearings to other parties. Further, there is no power under the Royal Commissions Act 1968 to restrain parties from disclosing that they have been served with a notice to produce documents or a summons to give evidence or the contents of that notice or summons. Witnesses before the Inquiry admitted disclosing their evidence in private hearings to other witnesses. The ability of Royal Commissions or other inquiries exercising the powers of a Royal Commission to conduct investigations would be greatly enhanced with powers similar to those held by other investigative bodies.		N/A
338 Inquiries under the Local Government Act 1999	Local Govt.	The <i>Royal Commissions Act 1968</i> be amended to give a Royal Commission the power to examine documents over which legal professional privilege is claimed for the purposes of verifying the claim of privilege.	This reflects the position in section 6AA of the Royal Commissions Act 1902 (Cth).	N/A (as state govt. action)	N/A
	City of Perth	The Minister for Local Government receive a detailed report from the City of Perth Council annually within four-months of the close of the financial year on the progress against recommendations contained within this Report, including reasons for any decisions taken to not implement recommendations.	Provides for accountability for actions to address matters identified in this Inquiry.	Involvement planned with Working Group and Oversight Committee	The Terms of Ref Committee were 2020 OCM along The Oversight co meeting. Progress updates the Implementat as part of the Inq

	N/A	N/A (Dept. action)
	N/A	N/A (Dept. action)
s of Reference for the Inquiry Oversight ee were endorsed at the 15 December A along with the implementation plan. sight committee is yet to have their first	Dec-22	In progress
updates are being documented as part of mentation Plan for appropriate reporting the Inquiry Report Recommendations		

340 Reporting on	Local Govt.	The Minister for Local Government to determine the nature and timing of reporting by the Department on the progress	Provides for accountability for actions to address matters	N/A (as state govt. action)	N/A	N/A	N/A (Dept.
recommendations		against recommendations contained within this Report, including reasons for any decisions taken to not implement	identified in this Inquiry.				action)
of this Inquiry		recommendations.					
341 Reporting on	City of Perth	Unless otherwise determined by the Minister for Local Government:	Provides for accountability for actions to address matters	Involvement planned with	The Terms of Reference for the Inquiry Oversight	Dec-22	In progress
recommendations		i)the City of Perth Council and the City's CEO are to report on performance against recommendations contained in	identified in this Inquiry to the community and regular	Working Group and Oversight	Committee were endorsed at the 15 December		
of this Inquiry		this Report annually in the Annual Report until such time as all relevant recommendations have been addressed;	reporting to the Minister for Local Government.	Committee	2020 OCM along with the implementation plan.		
		ii)the City of Perth Council to receive and consider, at a minimum on a six-monthly basis, a report on progress against			The Oversight committee is yet to have their first		
		the recommendations of this Inquiry;			meeting.		
		iii)the City of Perth Council minutes are to document any decisions taken in regard to the recommendations in this					
		Report; and			Progress updates are being documented as part of		
		iv)any report on progress described in Recommendation 341(i)) is to be publicly available and provide sufficient detail			the Implementation Plan for appropriate reporting		
		for a member of the community to			as part of the Inquiry Report Recommendations		
		understand the actions taken as a result, including any decision to not undertake and action in the recommendation.					



# Perth - Compliance Audit Return 2020

### **Certified Copy of Return**

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of the relevant minutes.

No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2020?	Yes	A draft City of Perth Parking (CPP) business plan was prepared and endorsed by Council for public consultation at Ordinary Council Meeting (OCM) 29/9/20item 13.9.	Bill Parker
2	s3.59(2)(b) F&G Regs 7,8,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2020?	N/A	No major land transaction that was not exempt in 2020.	Bill Parker
3	s3.59(2)(c) F&G Regs 7,8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2020?	N/A	No preparatory land transaction to entry into a major land transaction in 2020.	Bill Parker
4	s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2020?	Yes	The draft CPP business plan was advertised in The West Australian, Customer Service Centre, Library and City's website from 3/10/20. Submissions closed 16/11/20.	Bill Parker
5	s3.59(5)	During 2020, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	Yes	Council resolved to proceed with the CPP business plan (major trading undertaking) by absolute majority at the OCM 15/12/20 Item 13.1.	Bill Parker

### Delegation of Power/Duty

No	Reference	Question	Response	Comments	Respondent
1	s5.16	Were all delegations to committees resolved by absolute majority?	Yes	Delegations to committees have been resolved by absolute majority as per Annual Review of Delegations Item 13.11 OCM 30/6/20.	Siobhan Rippington



No	Reference	Question	Response	Comments	Respondent
2	s5.16	Were all delegations to committees in writing?	Yes	Delegations to committees are in writing as per 2020/21 Delegated Authority Register There is one delegation to a committee within this register - 1.1.1 Audit and Risk Committee.	Siobhan Rippington
3	s5.17	Were all delegations to committees within the limits specified in section 5.17?	Yes	Delegations to committees were confirmed within the limits specified in section 5.17 as referenced within 2020/21 Delegated Authority Register	Siobhan Rippington
4	s5.18	Were all delegations to committees recorded in a register of delegations?	Yes	Delegations to committees are recorded in a register of delegations (2020/21 Delegated Authority Register).	Siobhan Rippington
5	s5.18	Has council reviewed delegations to its committees in the 2019/2020 financial year?	Yes	Council has reviewed delegations to its committees as part of the Annual Review of Delegations item 13.11 OCM 30/6/20.	Siobhan Rippington
6	s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Act?	Yes	Referenced in 2020/21 Delegated Authority Register and Policy 10.9 City of Perth Common Seal and Document Signing Authority.	Siobhan Rippington
7	s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Yes	Delegations to the CEO were resolved by absolute majority as per Annual Review of Delegations item 13.11 OCM 30/6/20.	Siobhan Rippington
8	s5.42(2)	Were all delegations to the CEO in writing?	Yes	Delegations to the CEO are in writing as per 2020/21 Delegated Authority Register.	Siobhan Rippington
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes	Delegations by the CEO to any employee are in writing as per 2020/21 Delegated Authority Register.	Siobhan Rippington



Department of Local Government, Sport and Cultural Industries

No	Reference	Question	Response	Comments	Respondent
10	s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the council to amend or revoke a delegation made by absolute majority?	Yes	Decisions by the council to amend or revoke a delegation have been made by absolute majority as per Annual Review of Delegations item 13.11 OCM 30/6/20.	Siobhan Rippington
11	s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes	Delegations under Division 4 of the Act to the CEO and to employees are kept within the 2020/21 Delegated Authority Register.	Siobhan Rippington
12	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2019/2020 financial year?	Yes	Delegations made under Division 4 of the Act were reviewed by the delegator at least once during the 2019/20 financial year as per Annual Review of Delegations item 13.11 OCM 30/6/20. Sub-delegations to staff were reviewed by the Executive Leadership Team on 8/7/20.	Siobhan Rippington
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Admin Reg 19?	Yes	Sample testing has confirmed that a written record of decisions is being made. However, unable to confirm that a written record was kept on all occasions.	Siobhan Rippington

# **Disclosure of Interest**

No	Reference	Question	Response	Comments	Respondent
1	s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Yes	Council Members disclosing a Financial Interest in 2020 have not remained present to participate in discussion or decision making.	Siobhan Rippington
2	s5.68(2) & s5.69 (5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by Admin Reg 21A, recorded in the minutes of the relevant council or committee meeting?	N/A	No decisions regarding participation approval were made to Council members disclosing an interest.	Siobhan Rippington



No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section sections 5.65, 5.70 or 5.71A(3) recorded in the minutes of the meeting at which the disclosures were made?	Yes	Disclosures of interests were recorded in the relevant meeting minutes as confirmed in sample testing.	Siobhan Rippington
4	s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Yes	Primary returns are being lodged by relevant persons within three months of their start day.	Siobhan Rippington
5	s5.76 Admin Reg 23, Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2020?	Yes	Annual returns are being lodged by relevant persons by 31 August 2020.	Siobhan Rippington
6	s5.77	On receipt of a primary or annual return, did the CEO, or the mayor/president, give written acknowledgment of having received the return?	Yes	On receipt of a primary or annual return, the CEO gave written notice of having received the return.	Siobhan Rippington
7	s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76?	Yes	Register of financial interests containing returns lodged under sections 5.75 and 5.76 is being maintained in Content Manager record keeping system. Since 2019 register maintained within the Attain software tool used for management of these returns.	Siobhan Rippington
8	s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A, in the form prescribed in Admin Reg 28?	Yes	As per Financial and Non-Financial Interest Register.	Siobhan Rippington
9	s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76, did the CEO remove from the register all returns relating to that person?	Yes	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76, returns relating to that person were removed from the register.	Siobhan Rippington
10	s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Yes	Evidence was obtained that returns for persons no longer required to lodge a return are being kept for at least five years.	Siobhan Rippington



	and	Cultural	
ERNMENT OF			

No	Reference	Question	Response	Comments	Respondent
11	s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B, in the form prescribed in Admin Reg 28A?	Yes	Register of gifts in the form prescribed in Admin Reg 28A (Form 4) (statutory gift register) is being maintained in Attain software management tool for gifts.	Siobhan Rippington
12	s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes	CEO has published an up-to-date version of the gift register on the City's website.	Siobhan Rippington
13	s5.89A(6)	When a person ceases to be a person who is required to make a disclosure under section 5.87A or 5.87B, did the CEO remove from the register all records relating to that person?	Yes	Confirmed persons ceased to be a person required to make a disclosure under section 5.87A or 5.87B, records for those persons were removed from the register.	Siobhan Rippington
14	s5.89A(7)	Have copies of all records removed from the register under section 5.89A (6) been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	Yes	As per Gifts and Travel Contribution Register - No longer relevant persons.	Siobhan Rippington
15	Rules of Conduct Reg 11(1), (2) & (4)	Where a council member had an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person, did they disclose the interest in accordance with Rules of Conduct Reg 11(2)?	Yes	Council members and commissioners disclosed impartiality interests in writing prior to or at the relevant meeting.	Siobhan Rippington
16	Rules of Conduct Reg 11(6)	Where a council member disclosed an interest under Rules of Conduct Reg 11 (2) was the nature of the interest recorded in the minutes?	Yes	Council members and commissioners disclosing an interest the nature of the interest is being recorded in the relevant minutes.	Siobhan Rippington
17	s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	Yes	Employees with an interest in advice or report disclosed the nature and extent of that interest.	Siobhan Rippington
18	s5.71A & s5.71B (5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under s5.71A(1) relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?	N/A	No instances identified of CEO advice or a report for which a disclosure under s5.71A(1) relates.	Siobhan Rippington
19	s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under subsection 5.71B(6) recorded in the minutes of the council meeting at which the decision was considered?	N/A	Refer question 18.	Siobhan Rippington



No	Reference	Question	Response	Comments	Respondent
20	s5.103 Admin Regs 34B & 34C	Has the local government adopted a code of conduct in accordance with Admin Regs 34B and 34C to be observed by council members, committee members and employees?	Yes	Council Policy 10.1 Code of Conduct is in place.	Siobhan Rippington
21	Admin Reg 34B(5)	Has the CEO kept a register of notifiable gifts in accordance with Admin Reg 34B(5)?	Yes	As per Staff Notifiable Gift Register - Oct 19 to Dec 20 also published on the City's website.	Siobhan Rippington

# **Disposal of Property**

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) (unless section 3.58(5) applies)?	Yes	Public notice as per section 3.58(3) was given prior to leasing City's property.	Siobhan Rippington
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?	Yes	Details as prescribed in section 3.58(4) provided in public notices for leasing City property.	Siobhan Rippington

## Elections

No	Reference	Question	Response	Comments	Respondent
1	Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate?	Yes	An electoral gift register has been established and maintained for the October 2020 elections.	Siobhan Rippington
2	Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years?	Yes	Details of disclosure of gifts forms relating to unsuccessful candidates do not appear on the electoral gift register for the October 2020 elections.	Siobhan Rippington
3	Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with Elect Reg 30G(6)?	Yes	An up-to-date version of the electoral gift register is published on the City's website. This version on the City's website shows the donor's town or suburb (not address) as required under Elect Reg 30G(6).	



Department of Local Government, Sport and Cultural Industries

# Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act?	Yes	The Audit Committee was established at the Special Council Meeting (SpCM) on 11/05/2010. The Council renamed it as the Audit and Risk Committee on 4/06/2013. Last established at the OCM 3 November 2020 with members appointed by absolute majority Item 15.1.	Siobhan Rippington
2	s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority?	N/A	No change to the Audit and Risk Committee delegation 1.1.1 in 2020. OCM 30/6/2020 Item 13.11.	Siobhan Rippington
3	s7.3(1) & s7.6(3)	Was the person or persons appointed by the local government to be its auditor appointed by an absolute majority decision of council?	N/A	Auditor General is the City's Auditor.	Ann Thampoe
4	s7.3(3)	Was the person(s) appointed by the local government under s7.3(1) to be its auditor a registered company auditor or an approved auditor?	N/A	Auditor General is the City's Auditor.	Ann Thampoe
5	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2020 received by the local government by 31 December 2020?	Yes	The Auditor's report was received by the Audit and Risk Committee on 7/12/20 Item 7.3 and by the Council on 15/12/20 item 15.4.	Ann Thampoe
6	s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	Yes	As per management comments to the finding within the Auditor General Management Letter.	Ann Thampoe
7	s7.12A(4)(a)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters?	Yes	Ernst & Young (Closing Report) and the Office of the Auditor General (Independent Auditor's Report) have highlighted a significant adverse trend in regards to the asset sustainability ratio per their opinion dated 10/12/20. A report has been tabled to Council that states actions taken or to be taken in respect of this matter.	Siobhan Rippington



No	Reference	Question	Response	Comments	Respondent
8	s7.12A(4)(b)	Where the local government was required to prepare a report under s.7.12A(4)(a), was a copy of the report given to the Minister within three months of the audit report being received by the local government?	N/A	As stated in question 7, report on the asset sustainability ratio issue has been tabled and will be submitted to Minister by 10/3/21.	Siobhan Rippington
9	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website?	N/A	As per question 7.	Siobhan Rippington
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives and scope of the audit, a plan for the audit, details of the remuneration and expenses paid to the auditor, and the method to be used by the local government to communicate with the auditor?	Yes	Confirmed within document "Arrangements for the Audit of the Annual Financial Report of the City of Perth" provided by the Office of the Auditor General on 12 March 2020.	Ann Thampoe
11	Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June received by the local government within 30 days of completion of the audit?	Yes	The 2020 financial year audit officially ended at the audit exit interview 7 December 2020 Audit and Risk Committee meeting (Item 7.3). Council received the auditor's report at their meeting held on 15 December 2020 (Item 15.4).	Ann Thampoe



No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	Strategic Community Plan 2019-2029 was adopted by absolute majority at OCM 28 May 2019 Item 13.6. A revised Strategic Community Plan 2019- 2029 was adopted by absolute majority at OCM 26 November 2019 Item 13.11.	Siobhan Rippington
2	Admin Reg 19DA (1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	Corporate Business Plan (CBP) 2020/21 - 2023/24 was adopted by absolute majority at OCM 30 June 2020 Item 13.13.	Siobhan Rippington
3	Admin Reg 19DA (2) & (3)	Does the corporate business plan comply with the requirements of Admin Reg 19DA(2) & (3)?	Yes	A review of the CBP 2020/21-2023/24 has confirmed that requirements of Admin Reg 19D(2) & (3) have been met. These requirements are referenced within the council report on CBP 2020/21-2023/24 (refer question 2).	Siobhan Rippington



lo	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve a process to be used for the selection and appointment of the CEO before the position of CEO was advertised?	Yes	A CEO recruitment process was approved in OCM 17/12/2019 Item 13.13 for a new CEO to commence in August 2020.	Bill Parker
2	s5.36(4) & s5.37 (3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with Admin Reg 18A?	Yes	Above CEO vacancy was advertised in accordance with the requirements of Admin Reg 18A. No other senior appointments.	Bill Parker
3	Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	Yes	Qualification verification checks (as per Admin Reg 18E) undertaken on the current CEO (commenced in August 2020) were performed.	Siobhan Rippington
4	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4)?	Yes	Confirmed via comparison of remuneration and benefits paid on appointment to advertised.	Bill Parker
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	N/A	In 2019 Council approved a motion to remove the designation of senior employee to all positions so designated in OCM 26/02/2019 item 15. Consequently, Council Policy 12.6 ""P12 Staff - Local Government Employees - Senior Employees - Senior Employees" was amended and retitled to reflect the above motion. As a result, no	Bill Parker
				designated senior employees were employed or dismissed in 2020.	
6	s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	N/A	No designated senior employees were employed or dismissed in 2020.	Bill Parker



# **Official Conduct**

No	Reference	Question	Response	Comments	Respondent
1	s5.120	Has the local government designated a senior employee as defined by section 5.37 to be its complaints officer?	No	No senior employees have been designated since 2019. As a result the CEO is the City's Complaints Officer.	Siobhan Rippington
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a)?	Yes	A register of complaints of minor breaches is in place. Confirmed no complaints resulting in a finding under sect 5.110(2)(a) during 2020.	Siobhan Rippington
3	s5.121(2)	Does the complaints register include all information required by section 5.121 (2)?	Yes	Confirmed complaints register includes all information required by section 5.121(2).	Siobhan Rippington
4	s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	Yes	Current version of register of complaints is published on the City's website.	Siobhan Rippington

# **Optional Questions**

No	Reference	Question	Response	Comments	Respondent
1	Financial Management Reg 5 (2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Financial Management Reg 5(2)(c) within the three years prior to 31 December 2020? If yes, please provide the date of council's resolution to accept the report.	Yes	OCM 26/11/19 Item 13.18.	Siobhan Rippington
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Audit Reg 17 within the three years prior to 31 December 2020? If yes, please provide date of council's resolution to accept the report.	Yes	OCM 27/11/18 Item 13.20.	Siobhan Rippington
3	s5.87C(2)	Where a disclosure was made under sections 5.87A or 5.87B, was the disclosure made within 10 days after receipt of the gift?	Yes	Disclosures by elected members (5.87A) and the CEO (5.87B) are being made within 10 days after receipt of gift.	Siobhan Rippington



No	Reference	Question	Response	Comments	Respondent
4	s5.87C	Where a disclosure was made under sections 5.87A or 5.87B, did the disclosure include the information required by section 5.87C?	Yes	Disclosures included the information required by section 5.87C.	Siobhan Rippington
5	s5.90A(2)	Did the local government prepare and adopt by absolute majority a policy dealing with the attendance of council members and the CEO at events?	Yes	OCM 15/12/20 Item 16.4.	Siobhan Rippington
6	s.5.90A(5)	Did the CEO publish an up-to-date version of the attendance at events policy on the local government's official website?	Yes	Yes, CP 1.1 Attendance at Events Policy has been published on the City's website.	Siobhan Rippington
7	s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4)?	Yes	Confirmed from review of City's website that information published on the website is in accordance with sect 5.96A(1), (2), (3) and (4).	Siobhan Rippington
8	s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	Yes	OCM 15/12/20 Item 16.5 Proposed Council Policy - Professional Development.	Siobhan Rippington
9	s5.127	Did the local government prepare a report on the training completed by council members in the 2019/2020 financial year and publish it on the local government's official website by 31 July 2020?	N/A	No Council members in 2019/20 financial year. Commissioners in place in 2019/20.	Siobhan Rippington
10	s6.4(3)	By 30 September 2020, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2020?	Yes	Draft set of financial statements for year ending 30 June 2020 were received by Ernst & Young prior to 30 September 2020 as per email evidence from Ernst & Young.	Ann Thampoe

No	Reference	Question	Response	Comments	Respondent
1	F&G Reg 11A(1) & (3)	Does the local government have a current purchasing policy that complies with F&G Reg 11A(3) in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$250,000 or less or worth \$250,000 or less?	No	The City's current Purchasing Policy 9.7 is based on a tender threshold of \$150,000 (previous tender threshold as per F&G Reg 11A(3)). A new policy currently being considered by the City is compliant with this requirement.	Darren Turner



Department of Local Government, Sport and Cultural Industries

No	Reference	Question	Response	Comments	Respondent
2	F&G Reg 11A(1)	Did the local government comply with its current purchasing policy in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?	No	There were two identified instances where the correct process had not been followed by staff e.g. a formal request for quotation was required, however, written quotes were undertaken.	Darren Turner
3	s3.57 F&G Reg 11	Subject to F&G Reg 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in F&G Reg 11(1)?	Yes	This requirement has been met for the 2020 calendar year.	Siobhan Rippington
4	F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with F&G Reg 14(3) and (4)?	No	Public notices were found to be given in newspapers for five sampled tenders, however, there was no evidence obtained that these public notices were given in Council House and Library noticeboards. For three of the five sampled tenders, public notices were not given on the above noticeboards due to the advertising period for the tender falling within the COVID shutdown period of Council House and Library.	Darren Turner
5	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than a single contract?	Yes	Based on advice from Strategic Procurement Lead.	Darren Turner
6	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation?	Yes	This requirement is being met.	Siobhan Rippington
7	F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Regs 15 and 16?	Yes	This requirement is being met.	Siobhan Rippington
8	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Yes	This requirement is being met.	Siobhan Rippington
9	F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in	Yes	This requirement is being met.	Siobhan Rippington

place, and within the time, specified in

the invitation to tender?



No	Reference	Question	Response	Comments	Respondent
10	F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Yes	This requirement is being met.	Siobhan Rippington
11	F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes	This requirement is being met.	Siobhan Rippington
12	F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of F&G Regs 21 and 22?	Yes	This requirement has been met for expressions of interests in 2020.	Siobhan Rippington
13	F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	N/A	No late submissions related to expressions of interests for 2020.	Darren Turner
14	F&G Reg 23(3)	Were all expressions of interest that were not rejected assessed by the local government?	Yes	This requirement has been met for expressions of interests in 2020.	Siobhan Rippington
15	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services as an acceptable tenderer?	Yes	This requirement has been met for expressions of interests in 2020.	Siobhan Rippington
16	F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with F&G Reg 24?	Yes	This requirement has been met for expressions of interests in 2020.	Siobhan Rippington
17	F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with F&G Reg 24AD(4) and 24AE?	Yes	This requirement has been met for panels of pre-qualified suppliers in 2020.	Siobhan Rippington
18	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	N/A	No variations to information supplied to panel applicants in 2020.	Darren Turner
19	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?	Yes	This requirement has been met for panels of pre-qualified suppliers in 2020.	Siobhan Rippington
20	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of F&G Reg 24AG?	Yes	This requirement has been met for panels of pre-qualified suppliers in 2020.	Siobhan Rippington



No	Reference	Question	Response	Comments	Respondent
21	F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of pre- qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	N/A	All applications submitted at the place and time within the notice for panel of pre- qualified suppliers in 2020.	Darren Turner
22	F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	Yes	This requirement has been met for panels of pre-qualified suppliers in 2020.	Siobhan Rippington
23	F&G Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	N/A	The one panel of pre- qualified suppliers for 2020 has not yet been awarded.	Darren Turner
24	F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of F&G Regs 24E and 24F?	N/A		Darren Turner

I certify this Compliance Audit Return has been adopted by council at its meeting on

Signed Mayor/President, Perth

Signed CEO, Perth



City of Perth

# Internal Audit Report Compliance Audit Return for 2020

# February 2021

Internal Audit Report prepared by

Name	Position	Signature	Date
Mario Cheldi	Internal Auditor		
Bronwyn Rose	Internal Audit & Risk Manager		

# Internal Audit Report endorsed by

Name	Position	Signature	Date
Danielle Uniza	Alliance Manager, Governance		
Michelle Reynolds	Chief Executive Officer		



### **EXECUTIVE SUMMARY**

### Introduction

Western Australian local governments are required to complete a Compliance Audit Return (CAR) annually to the Department of Local Government, Sport and Cultural Industries (DLGSCI) in accordance with the requirements of the *Local Government Act 1995* (Act) and *Local Government (Audit) Regulations 1996*.

The CAR is a checklist of a local government's compliance with the requirements of the Act and its Regulations. It focuses on areas considered high risk as determined by the DLGSCI.

### Objective

The objective of this audit was to review the City's compliance with the *Local Government Act 1995* and Regulations.

### **Positive Findings**

• The City has achieved a gradual decline in the number of CAR non-compliances reported since 2017 as detailed below:

	2017	2018	2019	2020
Instances of non-compliance	11	9	6	3

 A number of controls are in place to facilitate the City's compliance with the Act and its Regulations, including: Code of Conduct; Delegations of Authority Register and annual review of delegations process; Disclosure of Interest Forms and disclosure of interests being a standard Council/Committee meeting agenda item and registers of financial and non-financial interests; Process for administering Primary and Annual Returns; Disclosure of Gift Forms and process for administering gifts including gift registers; and Tender register.

#### Non-compliances

Three non-compliances were identified during the completion of the 2020 CAR. These non-compliances all relate to the tenders (ncluding procurement) section of the CAR as follows:

- Two issues with regard the Purchasing Policy tender threshold level and public notice were detected as raised in the Internal Audit Report 'Tender Process: January 2021'.
- The third non-compliance is in relation to sufficient number of quotations sought under the procurement Policy. This is supported by early results from the current 'Limited Procurement Review'. Recommendations will be made as part of this review.

### Conclusion

The City's controls in place to support compliance with its requirements under the *Local Government Act 1995* and its regulations are generally sound, however there is scope for improvement.



#### Internal Audit Report – Compliance Audit Return for 2020: February 2021

#### **TABLE OF CONTENTS**

1	Introduction	2
	Background	
	Objectives	
	Scope	
5	Approach	3
6	Positive Findings	3
7	Risk Assessment	4
8	Non-compliances	5
Арр	endix 1: Risk Reference Tables	6

#### Confidentiality

The findings of this review are confidential where matters identified in the report fall under section 5.23(2) of the *Local Government Act 1995*. Where this is the case, the final report will not be distributed to any party other than the City of Perth and persons/agencies authorised by the Chief Executive Officer.

#### Inherent Limitations

The services provided in connection with this engagement comprise an advisory engagement which is not subject to assurance or other standards issued by the Australian Auditing and Assurance Standards Board and consequently no conclusions intended to convey assurance will be expressed.

Due to the inherent limitations of any control structure, it is possible that fraud, error or non-compliance with laws and regulations may occur and not be detected. Further the internal control structure within which the control procedures that are to be subject to the internal audit will not be reviewed in their entirety and therefore no opinion or view will be expressed as to the effectiveness of the broader control structure.

The procedures to be performed are not designed to detect all weakness in the control framework as they are performed on a sample basis only.

#### 1 Introduction

A Local Government Compliance Audit has been conducted in accordance with the Internal Audit Plan 2020-21. This plan was approved by the Audit and Risk Committee and Council in May and June 2020 respectively. This audit requires completion of a Compliance Audit Return (CAR) for the 2020 calendar.

#### 2 Background

The Compliance Audit Return (CAR) is a required annual submission to the Department of Local Government, Sport and Cultural Industries (DGLSCI) of a local government's compliance with the requirements of the *Local Government Act 1995* and Regulations, concentrating on areas of compliance considered 'high risk'. These focus areas are determined by the Minister each year.

#### 3 Objectives

The objective of this audit was to review the City's compliance with the *Local Government Act 1995* (Act) and Regulations.

#### 4 Scope

The scope of this review covered the period 1 January 2020 to 31 December 2020 and included an assessment of compliance with the Act and its Regulations, being:

- Local Government (Administration) Regulations 1996
- Local Government (Audit) Regulations 1996
- Local Government (Functions and General) Regulations 1996
- Local Government (Financial Management) Regulations1996
- Local Government (Elections) Regulations 1997
- Local Government (Rules of Conduct) Regulations 2007

102 questions as contained within the CAR were used to assess this legislative compliance under the following sections:

- Commercial Enterprises by Local Governments (5 questions)
- Delegation of Power / Duty (13 questions)
- Disclosures of Interest (21 questions)
- Disposal of Property (2 questions)
- Elections (3 questions)
- Finance (11 questions)
- Integrated Planning and Reporting (3 questions)
- Local Government Employees (6 questions)
- Official Conduct (4 questions)
- Optional Questions (10 questions)
- Tenders for providing Goods and Services (24 questions)

#### 5 Approach

The approach adopted for this internal audit was as follows:

- Responsible officers were requested to undertake a self-assessment and record details of compliance aganinst relevant questions on the CAR. Service units that provided the self-assessments included:
  - Governance
  - o Finance
  - Property Services
  - Infrastructure and Assets
  - Strategy and Reporting
  - o Human Resources
  - Parking Services Unit
- Evidence of compliance for each question on the CAR was sourced from the City's record keeping system, website, and/or responsible officers.
- Questions were tested either wholly or by sample, dependent on the volume of activity and known risk factors. It is important to note that where a sample has been examined the audit results are based only on that sample.
- Self assessments recorded by responsible officers and sourcing of evidence of compliance for items were considered by the Internal Auditor in making an evaluation on the City's compliance with each item on the CAR.

#### 6 Positive Findings

• The City has achieved a gradual decline in the number of CAR non-compliances reported since 2017 as detailed below:

Section of the CAR		Non-com	pliances	
Section of the CAR	2017	2018	2019	2020
Commercial Enterprises by Local Governments	-	1	1	-
Delegation of Power / Duty	1	1	-	-
Disclosure of Interest	5	3	2	-
Disposal of Property	1	1	-	-
Elections	1	N/A	-	-
Finance	1	1	1	-
Integrated Planning and Reporting	N/A	-	1	-
Local Government Employees	1	1	-	-
Official Conduct	-	-	-	-
Optional Questions	N/A	N/A	-	-
Tenders for Providing Goods and Services	1	1	1	3
Totals	11	9	6	3

- A number of controls are in place to facilitate the City's compliance with the Act and its Regulations, including:
  - Code of Conduct.
  - o Delegations of Authority Register and annual review of delegations process.

#### Internal Audit Report – Compliance Audit Return for 2020: February 2021

- Disclosure of Interest Forms and disclosure of interests being a standard Council/Committee meeting agenda item and registers of financial and non-financial interests.
- Process for administering Primary and Annual Returns.
- o Disclosure of Gift Forms and process for administering gifts including gift registers.
- Tender register.

#### 7 Risk Assessment

The following is an assessment of statutory compliance risks currently identified by management in the City's operational risk register. These risks have been assessed by management using the City's Risk Management Framework (refer Appendix I).

#### Statutory Compliance Management

#### RISK DESCRIPTION Failure to effectively interpret, monitor, manage and apply the Citys statutory requirements and obligations, caused by inadequate systems and processes, resulting in legislative non-compliance

		RISK TYPE Operational			RISK ACCEPTED?	
😑 REF	UTATIO	N AND EXTERN	AL STAKEHOLDE	RS (C)	AL AND REG	JLATORY / ETHICAL (C)
Current Risk Rating Control Effectiveness						
L 4	C 3	High	Ina	idequate		
Legal and Regulatory / Ethical			Measure of	Measure of Existing Controls		

The causes and control effectiveness identified by management were as follows:

Ca	JSES + Preventing Controls 5 in total
1.	Inadequate compliance monitoring systems and processes (Library ID: 0311)
1.1	Corporate compliance calendar and Governance Framework for informing organisation on relevant compliance information Control Effectiveness:
2.	Lack of internal buy in (Library ID: 0306)
2.1	Awareness raising through the governance training plan
	Control Effectiveness: e Inadequate
3.	Ineffective compliance auditing processes (Library ID: 0312)
3.1	Compliance specific internal audits
	Control Effectiveness: Effective
4.	Lack of knowledge of compliance requirements (Library ID: 0313)
4.1	Compliance monitoring of government gazette and
	promotion of the corporate compliance calendar Control Effectiveness: Adequate
5.	Lack of adequate resourcing (Library ID: 0066)
5.1	Internal and external audits including support from the Governance unit
	Control Effectiveness: Adequate

The risk treatment action plan identified by management was as follows:

Risk Treatment Actions Risk Treatment Actions not directly linked to this item have a grey background									
	ID	Progress	Action Name	Status	Service Area	Owner	Assignee	Due Date	Update Status
A	0030		% Risk, Safety and Compliance System (CGR)	In Progress	Governance	Danielle Uniza	Tess Jackson	A 31 August, 2020	On hold

A project plan is currently being developed to address this risk treatment action plan.

The following table includes a comparison of the risks assessed by management and the final assessment, including commentary where a difference exists (or include risks/measure of existing controls from the risk register).

Ref No.	Risk Description	Preliminary Control Rating	Preliminary Risk Assessment	Final Internal Audit Control Rating	Final Internal Audit Risk Assessment
0075	Statutory Compliance Management	Inadequate	High	Inadequate	High

Note, this audit only covered compliance with the Local Government Act 1995 and associated Regulations.

#### 8 Non-compliances

Three non-compliances were identified during the completion of the 2020 CAR. These non-compliances relate to the following questions within the tenders section of the CAR. Relevant legislative requirements are shown below the question number.

Reference	Question	Non-compliance
F&G Reg 11A(1) & (3)	Does the local government have a current purchasing policy that complies with F&G Reg 11A(3) in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$250,000 or less or worth \$250,000 or less?	The City's Current Purchasing Policy 9.7 is based on a lower tender threshold of \$150,000. This issue was detailed in the Internal Audit Report 'Tender Process: January 2021'. Recommendation #4 of that report addresses this issue. A new Policy is currently being considered by the City to be compliant with this requirement.
F&G Reg 11A(1)	Did the local government comply with its current purchasing policy in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?	The Strategic Procurement Lead identified that there were two instances in 2020 whereby the City did not comply with its current Purchasing Policy 9.7 in relation to obtaining a sufficient number of written quotations. Non-compliance is supported by early results from the current 'Limited Procurement Review'. This review comprises the sample testing of 50 payments to suppliers across all purchasing thresholds within the Purchasing Policy 9.7 greater than \$5,000 and involving all service units over the period 1 July to 31 December 2020. Recommendations will be made as part of this review.
F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with F&G Reg 14(3) and (4)?	Internal Audit Report 'Tender Process: January 2021' noted two instances outside of the COVID-19 shutdown period where public notice had not been provided in Council House and Library notice boards. Recommendation #7 of that report addresses this issue.

#### Appendix 1: Risk Reference Tables

#### Measure of Consequence Table:

A consequence is the outcome of an event that influences objectives. A single event can generate a range of consequences which can have both positive and negative effects. The below is the City's Measure of Consequence Table:

Rating (Level)	People	Financial	Service Delivery / Strategic Objectives	Legal and Regulatory / Ethical	Reputation and External Stakeholders	Environmental
Cata- strophic (5)	<ul> <li>Multiple Fatalities</li> <li>Sustained and serious industrial action</li> <li>Loss of multiple staff at once</li> </ul>	<ul> <li>&gt;\$10M recurrent reduction in Council budget</li> <li>&gt;\$25M one off loss (20-25% overrun of project budget)</li> </ul>	<ul> <li>Key services disrupted for over 5 days</li> <li>Most of the organisation's objectives cannot be met</li> </ul>	<ul> <li>Serious breach of contractual or statutory obligations resulting in significant prosecution and fines</li> <li>The city sued or fined or otherwise liable for more than \$1M</li> <li>Systemic fraud and corruption</li> <li>Major external investigation with adverse findings</li> </ul>	<ul> <li>Significant and widespread public outcry</li> <li>Sustained negative national media coverage</li> <li>Serious complaints relating to more than one service area over a sustained period</li> </ul>	<ul> <li>Irreversible environmental harm</li> <li>Permanent negative impact on urban design</li> </ul>
Major (4)	<ul> <li>Life threatening injury or multiple serious injuries requiring hospitalisation</li> <li>Staff turnover well above 20%</li> <li>Ongoing industrial action</li> </ul>	<ul> <li>\$2.5M - \$10M recurrent reduction in Council budget</li> <li>\$10M - \$25M one off loss (15-20% overrun of project budget)</li> </ul>	<ul> <li>Key services disrupted for between 2 and 5 days</li> <li>Repeated service standard failure or one that affects multiple people</li> <li>Some significant objectives of the organisation cannot be met</li> </ul>	<ul> <li>Major breach of contractual or statutory obligations resulting in significant legal action</li> <li>The City sued or fined or otherwise liable for between \$250K and \$1M</li> <li>Major one-off fraud or corruption by a senior person</li> </ul>	<ul> <li>Significant outcry from public.</li> <li>Significant negative state level media coverage</li> <li>High level of customer complaints over sustained period</li> </ul>	<ul> <li>Major environmental impact</li> <li>Long term negative impact on urban design</li> <li>Loss of sense of place for the whole area</li> </ul>
Moderate (3)	<ul> <li>Serious injury requiring medical treatment</li> <li>Staff turnover slightly higher than 20%</li> <li>One off industrial issue</li> </ul>	<ul> <li>\$1M-\$2.5M recurrent reduction in Council budget</li> <li>\$2M-10M one off loss (10-15% overrun of project budget)</li> </ul>	<ul> <li>Key services disrupted up to 2 days</li> <li>One off service standard failure affecting multiple people</li> <li>Some of the organisation's objectives cannot be met</li> </ul>	<ul> <li>Breach of contractual or statutory obligations resulting in investigation</li> <li>Ongoing legal issues not easily addressed.</li> <li>The City sued or fined or otherwise liable for between \$50K and \$250K</li> <li>Planned unethical action by one or more staff</li> </ul>		<ul> <li>Medium term effects on environment, long term recovery</li> <li>Long term negative impact on urban design</li> <li>Loss of sense of place for part of area</li> </ul>
Minor (2)	treated by first aid • Staff turnover	<ul> <li>\$100K-\$1M recurrent reduction in Council budget</li> <li>\$500K-\$2M one off loss (5-10% overrun of project budget)</li> </ul>	<ul> <li>Key services disrupted for a full day</li> <li>Isolated service standard failure</li> <li>Minor setbacks that are easily remedied</li> </ul>	<ul> <li>Minor breach of contractual or statutory obligations with request to comply</li> <li>The City sued or fined or otherwise liable for up to \$50K</li> <li>Opportunistic unethical incident</li> </ul>	<ul> <li>Heighted concerns from a narrow group of residents</li> <li>One off negative metro media coverage</li> <li>Isolated customer complaints.</li> </ul>	<ul> <li>Short term effects on environment,</li> <li>Short term negative impact on urban design</li> </ul>
Insignifi- cant (1)	<ul> <li>Incident only, no medical treatment required</li> <li>Staff turnover less than 10%</li> </ul>	<ul> <li>&lt;100K recurrent reduction in Council budget</li> <li>&lt;\$500K one off loss (&lt;5% overrun of project budget)</li> </ul>	<ul> <li>Key services disrupted for up to half a day</li> <li>Usual scheduled interruptions</li> <li>Negligible impact on objectives</li> </ul>	<ul> <li>Minor breach of contractual or statutory obligations with request to comply</li> <li>One off minor legal matter</li> </ul>	<ul> <li>Insignificant public comment</li> <li>Local media coverage</li> </ul>	<ul> <li>Transient impact on environment</li> <li>No negative impact on urban design</li> </ul>

#### Measure of Likelihood Table:

Likelihood is the chance that an event might happen and is impacted by the things we already do and have in place to minimise those chances. The below is the City's Measure of Likelihood Table

LEVEL	LIKELIHOOD	QUALITATIVE DESCRIPTOR	PROBABILITY OF OCCURRENCE	
5	Almost certain	Is expected to occur in most circumstances (more than once per year)	Greater than 95%	
4	Likely	Will probably occur in most circumstances (at least once per year)	66% to 95%	
3	Possible	Should occur at some time (at least once in three years)	36% to 65%	
2	Unlikely	Could occur at some time (at least once in ten years)	5% to 35%	
1	Rare	May occur only in exceptional circumstances (less than once in fifteen years)	less than 5%	

#### **Risk Evaluation Matrix:**

A Risk Matrix is a tool that is used during the assessment process to combine the impact of the risk (consequence table) and the likelihood of it happening (likelihood table) to determine a risk rating or level. The point on the matrix where the impact and likelihood cross, equals the risk rating of that situation.

			CONSEQUENCE					
		1 Insignificant	2 Minor	3 Moderate	4 Major	5 Catastrophic		
	5 Almost certain	Medium	Medium	High	Extreme	Extreme		
9	4 Likely	Low	Medium	High	High	Extreme		
гікегіноор	3 Possible	Low	Medium	Medium	High	High		
LLK	2 Unlikely	Low	Low	Medium	Medium	Medium		
	1 Rare	Low	Low	Low	Low	Medium		

#### **Risk Acceptance**

The City will accept a risk (no further action required) if it meets a set of criteria, based on the overall risk rating. The table below identifies the criteria for the risk to be accepted. Should the risk fall outside the acceptance criteria, it is required that treatments are implemented within the timeframe identified below.

Risk Rank	Risk Acceptance Criteria	Review Risk and Update Status Frequency	Deadline for Risk to within Risk Acceptance	
EXTREME	Risk only acceptable if overall controls effectiveness is rated <b>effective</b>	Monthly	3 months from Risk Identification	
нібн	Risk only acceptable if overall controls effectiveness is rated <b>effective</b>	Monthly	9 months from Risk Identification	
MEDIUM	Risk only acceptable if overall controls effectiveness is rated <b>adequate or</b> <b>effective</b>	Monthly	<b>12 months</b> from Risk Identification	
LOW	Risk only acceptable if overall controls effectiveness is rated <b>adequate or</b> <b>effective</b>	Monthly	12 months from Risk Identification	

### Safer Design

### **Policy Objective**

The objective of this policy is to ensure that City owned and managed public spaces are designed to make community members and visitors feel safe. This policy recognises that safer design principles minimise opportunities for crime and other anti-social behaviour.

#### **Policy Scope**

This policy applies to all public places the City owns or has responsibility to care for, control and maintain, or that are acquired by or contributed to the City.

#### **Policy Statement**

The City recognises the critical role design plays in improving community safety, both real and perceived, to create a welcoming and vibrant city. The City is committed to improving the quality of life for community members and visitors, especially vulnerable groups, by reducing fear of crime and facilitating positive community engagement. The application of safer design principles delivers such benefits.

The following principles for designing safe and welcoming public spaces, based on internationally recognised 'Crime Prevention Through Environmental Design' principles, should be considered in the earliest stages of the design process. This includes:

- **Maximise natural surveillance** locate and design public spaces that encourage activity and observation opportunities to enhance the overall feeling of safety and security
- **Clear space delineation** use physical features to clearly define ownership and control of a space and to delineate private from public spaces
- **Ongoing maintenance** ensure public spaces are fit for purpose and easy to maintain, increase feelings of safety and enjoyment for all users.

The City will carry out assessment, community consultation and audit of areas where increased safety risks may exist and ensure modifications incorporating safer design principles are made where it is considered necessary and reasonable to do so.

Document Control Box									
Document R	Document Responsibilities:								
Custodian:	Plannin	g and Develop	ment		Custodian L	Jnit:	Coordina	ation and Desig	ın
Decision Make	er:	Council							
Compliance	Require	ments:							
Legislation:		Planning and	Developmen	nt Act 2005					
Industry:									
Organisationa	l:	City of Perth	Strategic Cor	nmunity Plan: Vision 2029+					
		City Planning Scheme No. 2							
		City of Perth	Disability Aco	ccess and Inclusion Plan 2016-2020					
		CP1.2 Comm	unity Consult	tation					
		CP2.3 Graffiti	Treatment						
Document N	lanagem	nent:							
Risk Rating:		High	<b>Review Fre</b>	quency:	Annual	Next Due:	2019	TRIM Ref:	P1018809
Version #	Decisio	n Reference:		Synopsis:					
1. OCM - 20/04/04 (255/04)			Previous Policy No. ST15						
2. OCM 18/12/18 (13.12)			Policy review and amendments adopted by Council						

# **Council Policy Manual**

# **CP 8.0 Environment Policy**

#### PREAMBLE

The City of Perth acknowledges that the city is the urban centre for Western Australia, characterised by a unique environmental setting. The City recognises that it has an obligation to develop a structured and cohesive approach to preserving and enriching environment quality through its local, regional and international leadership position.

The City of Perth faces important challenges in addressing the current and future needs of the community and the environment.

This policy has been developed by the City in response to a recognised need for a clearly defined vision, dedicated leadership, innovative action and effective collaboration to ensure that the city integrates environmental consideration with social advancement and economic prosperity. This policy is central to recognising the City's environmental responsibility in managing the city and serving the community of Perth.

#### POLICY OBJECTIVE

The City of Perth achieves environmental improvement while supporting its social and economic needs through equity and integration. Environmental impacts will be prevented, minimised and managed in city activities while creating and maintaining a resilient, diverse and attractive environment. The Perth environment will evoke pride, connection and a sense of place with its community.

#### SCOPE

The City of Perth defines the environment as the natural, built and human elements of the city. Environmental impacts are the outcomes of the use and interaction of these elements.

This policy applies to all City employees and activities including the delivery of facilities and services, regulation, facilitation, education, advocacy and strategic planning.

#### **POLICY STATEMENT**

The City of Perth will work internally and seek to collaborate with its community to create an environmentally sustainable city through its commitment to:



# **Council Policy Manual**

- 1. Achieve continual environmental improvement in operations and activities, carried out by and on behalf of the City, through compliance with statutory responsibilities, and where feasible, exceed legal standards.
- 2. Achieve optimal environmental outcomes through open, transparent and informed decision making, setting performance targets and reporting to the community.
- 3. Optimise procurement, use and disposal of resources and assets to avoid production of waste and maximise reuse, recycling and recovery of resources.
- 4. Encourage employees, suppliers and contractors to improve their environmental performance to reduce detrimental environmental impacts of goods and services used by the City.
- 5. Identify and utilise opportunities to ensure environmentally efficient systems for resource management are used, including: water and wastewater management and reuse; sustainable energy generation; distribution and use; and waste management and recycling.
- 6. Foster innovation to improve environmental performance and lead the City and its community.
- 7. Promote design and development planning which minimise the potential risk to health and infrastructure from natural hazards and to improve the city's resilience.
- 8. Provide connectivity between buildings, transport, social and physical infrastructure to maximise efficiencies of renewable and non-renewable resources.
- 9. Improve and maintain ecological diversity, natural landscape values and ecological linkages to maximise environmental health, community wellbeing, connection, amenity and comfort.
- 10. Enhance the community's capacity to fulfil their aspirations for an enriched environment which will evoke pride, a sense of place and connection.
- 11. Facilitate recognition of the value of the environment in enhancing the city's economic development ensuring interaction with the environment leads to sustainable growth.



# **Council Policy Manual**

Document Control Box									
Document R	esponsi	bilities:							
Custodian:	Manag	er Strategic Pla	Inning		Custodian I	Unit:	Sustaina	ble City Develo	pment
Decision Make	er:	Council							
Compliance	Require	ments:							
Legislation:									
Industry:									
Organisationa	l:	Community S	trategic Plan	2014-17 an	d Corporate E	Business Plan 20	14-2018 -	\$3.1, \$11.1, \$1	4.2, S16.1
Document N	lanagen	nent:							
Risk Rating:		Moderate	<b>Review Fre</b>	quency:	Biannual	Next Due:	2016	TRIM Ref:	7522/04
Version #	Decision Reference:		Synopsis:						
1.	OCM 17/03/15 (82/15)			Policy adopted					
2.	OCM 3	OCM 30/04/15 (161/15)		Amended position title due to organisational restructure					
3.									



# **Council Policy Manual**

# CP 8.5 Towards an Energy Resilient City

#### **POLICY OBJECTIVE**

This policy establishes the City's leadership role in advocating the importance of energy resilience. It provides the mandate for the City of Perth to pursue energy resilience actions with respect to the City of Perth's own operations and assets, and to pursue collaborative action for citywide energy resilience.

#### **POLICY STATEMENT**

#### 1. ENERGY RESILIENCE IN CONTEXT

Energy resilience for the purposes of this policy is defined as the ability to withstand, or recover quickly from, fluctuations in the availability and affordability of energy. Energy resilience can be achieved through reducing energy use (e.g. energy efficiency), diversifying energy sources and using renewable energy.

As Perth's urban form, climate, and population changes and evolves, the imperative to build resilience intensifies. The City of Perth recognises that business as usual activities in conjunction with these changes are leading to increasing vulnerability with respect to energy security and affordability. Addressing energy resilience can transition Perth into a more sustainable, resilient and affordable city.

This policy is a foundation for the City's investment in working with key stakeholders, developing our relationships, partnerships and action plans, in order to achieve the City's desired energy resilience objectives.

#### 2. CITY'S ROLE AND RESPONSIBILITIES

This Policy recognises the City of Perth's environmental roles related to managing the city and serving the community of Perth.

The City of Perth recognises it has a responsibility to fulfil a number of different roles in order to achieve the transition towards energy resilience, including;

- a. delivering facilities and services;
- b. developing and applying regulation;
- c. facilitating, educating and advocating with and for stakeholders and our community;
- d. planning strategically; and
- e. ensuring the resources of our organisation are used efficiently and effectively.



### Towards an Energy Resilient City

#### 3. FOCUSING OUR RESOURCES TO ACHIEVE RESULTS

The City of Perth's aspiration is to future proof the city's built environment and its people in the face of future challenges from climate change, energy security and rising costs and through this, establish central Perth as a highly desirable, efficient and affordable place in which to live and conduct business. This will be achieved through:

- a. Taking actions to transition the City of Perth into an energy resilient organisation by integrating energy resilience considerations into the City of Perth's business operations;
- b. Embedding energy resilience into early-stage decision making and project planning, including whole-of-life considerations;
- c. Supporting the evolution of an energy resilient built form in the central city;
- d. Facilitating the uptake of energy resilience values and actions across the city community by undertaking community education and engagement;
- e. Advocating for key city stakeholders to support and participate actively in the transition of Perth into an energy resilient city;
- f. Facilitating programs, partnerships and collaborations to catalyse action to achieve energy resilience;
- g. Pursuing collaborations and partnerships with the wider regional and global community to share information and reflections on energy resilience projects and concepts; and
- h. Investing resources to monitoring progress thereby achieving continual improvements in the transition towards energy resilience.

Document Control Box									
Document R	esponsi	bilities:							
Custodian:	Manag	er Strategic Pla	nning		Custodian U	Init:	Sustaina	ble City Develo	oment
Decision Make	er:	Council							
Compliance	Require	ments:							
Legislation:		Nil.	Nil.						
Industry:		Nil.	Nil.						
Organisationa	I:	Community Strategic Plan 2014-17 – s11 and 11.2							
Document Management:									
Risk Rating: Moderate Review F		<b>Review Fre</b>	quency:	Triennial	Next Due:	2017	TRIM Ref:	75522/04	
Version #	Decision Reference:			Synopsis:					



# Towards an Energy Resilient City

ſ	1.	OCM 05/08/14 (330/14)	New Policy
	2.	OCM 30/04/15 (161/15)	Amended position title due to organisational restructure
	3.		

# **Council Policy Manual**

# **CP15.2 Protection and Enhancement of Open Space**

#### **POLICY OBJECTIVE**

To maintain and enhance the City's existing public open space, including its street trees, as an important element of the city.

#### **POLICY STATEMENT**

The City will aim to:-

- ensure that all of the public open space within the city is retained;
- prevent intrusion into parks, street trees and open space as a result of private or public development, new roads and car parks;
- prevent net loss of parks, street trees and open space by ensuring that any unavoidable loss is replaced by the equivalent in another location;
- secure new public open space where appropriate;
- protect and maximise public access to parkland;
- ensure that open space is designed, developed and landscaped in accordance with any relevant guidelines adopted by the Council.

Document	Document Control Box								
Document R	esponsi	bilities:							
Custodian:					Custodian U	nit:	Co-ordir	nation and Desig	gn
Decision Make	er:								
Compliance	Require	ments:							
Legislation:									
Industry:	Industry:								
Organisationa	l:								
Document N	lanagen	nent:							
Risk Rating: Review Fre			quency:		Next Due:		TRIM Ref:	P1006677	
Version #	Decisio	n Reference:		Synopsis:					
1.	1. Council 4 October 2005 (717/05)			Previous P	olicy No. (ST1	5)			
2.	Council 22 June 2010 (316/10) .								

1

# Energy and Emissions Performance Comparisons

#### Capital City Comparisons – Net Zero Emissions Targets

In the Environment Strategy (2016), the Council endorsed the following aspiration:

"The City as a whole minimises carbon emissions...The City of Perth works towards becoming a carbon neutral organisation by reducing energy use and emissions across its own operations, as well as trialling renewable and low carbon energy options."

In this context, carbon neutral can also mean "net zero" emissions. Other Australian capital cities are more advanced in progressing net zero ambitions for their operations and/or their communities. As of February 2020, capital cities in Australia (and the ACT) had the following emissions targets:

Government	Operational emissions net zero ambition	Community emissions net zero ambition
City of Perth	Aspiration (no date set)	Aspiration (no date set)
АСТ	Carbon Neutral Since 2020	2045 Target
City of Sydney	Carbon Neutral Since 2011	2040 Target
City of Melbourne	Carbon Neutral Since 2012	Target for most emissions
Adelaide City Council	Aspiration (no date set)	2025 Target
Brisbane City Council	Carbon Neutral Since 2016	Aspiration (no date set)
City of Darwin	Aspiration (no date set)	No Target
City of Hobart	Aspiration (no date set)	No Target

#### Capital City Comparisons – Energy Targets

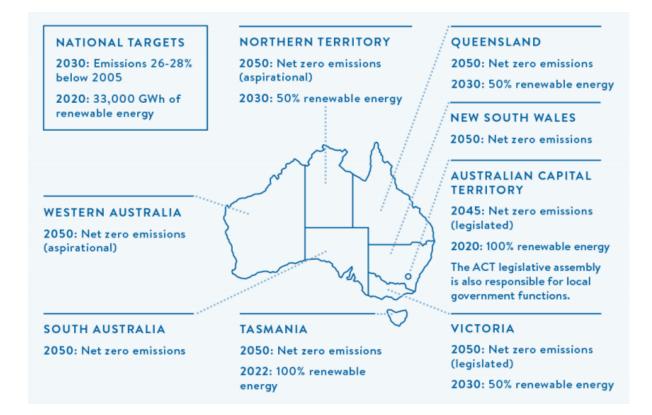
The next table shows the types of actions on energy being taken to reduce emissions by the capital cities. It focuses on energy conservation, renewable energy use, fuel switching and emissions mitigation through non-energy measures (such as offsetting). The City is one of the worst performers in energy management with all but the City of Darwin being further advanced.

Government	Energy conservation	Renewable electricity	Electrification / fuel switching	Non- energy targets (e.g. offsetting)
City of Perth				
АСТ				
City of Sydney				
City of Melbourne				
Adelaide City Council				
Brisbane City Council				
City of Darwin				
City of Hobart				

Specific target that aligns with net zero emissions before 2050. For example:
<ul> <li>Energy conservation: commitment equivalent to one of the EP100 pathways or similar.</li> </ul>
<ul> <li>Renewable energy: commitment to use 100% renewable energy.</li> </ul>
<ul> <li>Electrification/fuel switching: 100% shift to electrification and/or non-emitting fuels.</li> </ul>
<ul> <li>Non-energy: Offsetting of unavoidable emissions only.</li> </ul>
Activities to reduce emissions supported by a detailed strategy or target.
Activities without a detailed strategy or target that will reduce emissions.
Generic expression of intent or no information.

#### Australian State Governments Comparison

Each state in Australia has an emissions target and most have a renewable energy target.



#### Table 1: Safer Design Policies

Local Government	Policy Detail
City of Melbourne	Beyond the Safe City Strategy 2014-17 (includes reference to safer by design and CPTED principles and the design of public spaces).
City of Sydney	A City for All Community Safety Action Plan 2019-2023 (sets out the City's commitment to safety and priority for safe streets and spaces, referencing CPTED principles).
City of Fremantle	Community Safety and Crime Prevention Plan 2019-2024 (sets out the City's priorities for community safety and crime prevention including the application of CPTED principles in City parks).

#### Table 2: Environment Policies

Local Government	Environment Policy?	Policy detail
City of Adelaide	N	The City of Adelaide has an extensive 'Carbon Neutral Adelaide' program as well as other strategies and projects to address related issues such as urban greening and water sensitive city transition.
City of Brisbane	Y	The City of Brisbane has an <u>Environmental Policy</u> similar in structure to the City of Perth's in terms of scope and contents.
City of Hobart	Ν	The City of Hobart has a Council Policy relating to climate change adaptation. In 2020 it published a Sustainable Hobart Action Plan, and in 2019 an action plan to protects its bushland.
City of Melbourne	Ν	The City of Melbourne addresses environment and climate change related issues with other tools to guide its direction, for example its Council Plan, which has an extensive section on caring for its environment. The City has also declared a climate emergency via a council resolution.
City of Sydney	N	The City of Sydney has policies relating to green roofs and walls, community gardens, tree management and waste, and social sustainability. It has published an Environmental Action Strategy and Action Plan and declared a climate emergency, followed by the release of a 'Climate Emergency Response' document in 2020.
City of Cockburn (WA)	N	The City of Cockburn has an Environmental Conservation Policy focussed on the natural environment (e.g. bushland and wetlands). The City also has a Sustainability Policy.

Local Government	Environment Policy?	Policy detail
City of Melville (WA)	Υ	The City of Melville has an <u>Environmental Policy</u> with a focus on climate change.
City of South Perth (WA)	N	The City of South Perth has number of related policies addressing sustainability, energy conservation, ecologically sustainable building design, sustainable procurement, water sensitive urban design and waste management.
City of Subiaco (WA)	Ν	The City of Subiaco has a Sustainability Policy, a Nuclear Free Zone Policy and a Public Open Space in a Drying Climate Policy.
City of Vincent (WA)	Ν	The City of Vincent has policies addressing waste management, street trees, sustainable design (in development).
City of Wanneroo (WA)	Y	The City of Wanneroo has an <u>Environment Policy</u> similar in scope to the City of Perth's. It provides detail on implementation and links to its Strategic Community Plan. The City also has a Waste Management Policy.

#### Table 3: Open Space Policies

Local Government	Open Space Policy	Approach (Legislation/ Framework/Strategy/Plan)
City of Adelaide, SA	N/A	<ul> <li>Environment Protection and Biodiversity Conservation Act 1999</li> <li>Adelaide Park Lands Act 2005 - Adelaide Park Lands Management Strategy 2018 (Action Plan and Landscape Master Plan)</li> <li>Local Government Act 1999 – Community Land Management Plans</li> <li>Development Act 1993</li> <li>30 Year Plan for Greater Adelaide (Volume of SA Planning Strategy)</li> <li>City of Adelaide Strategic Plan</li> </ul>
City of Brisbane, QLD	N/A	Brisbane Clean Green and Sustainable Strategy Outlines actions in key theme areas including Parks, Urban Forest, Planning, Transport, Water sensitivity, Transport
City of Darwin, NT	N/A	No specific open space documents, however, broad inclusion in an Environment Policy, Sports Field Plan, Climate Change Action Plan and draft documents including an Urban Greening Strategy.
City of Hobart	Public Open Space Contributions Policy 2019	<ul> <li>Local Government (Building and Miscellaneous Provisions) Act 1993</li> <li>Local Government Act 1993</li> <li>Tasmanian Open Space Policy and Planning Framework (2010)</li> </ul>

Local Government	Open Space Policy	Approach (Legislation/ Framework/Strategy/Plan)
City of Melbourne, VIC	N/A	City of Melbourne Open Space Strategy Overarching framework and strategic direction for open space planning in the City of Melbourne for the next 15 years.
City of Sydney, NSW	N/A	City of Sydney Open Space, Sport and Recreation Needs Open space, sport and recreation needs study 2016 A suite of documents including a delivery plan (Volume 2) that provides a framework and strategic direction for the ongoing provision, use and management of our open space, sports and recreation facilities.
City of Canning	N/A	Canning Public Open Space Strategy 2015 Provides guidance on the management of open space in the City of Canning which was to be inclusive and adaptive to changing needs and social and environmental conditions.
City of Fremantle	N/A	Greening Fremantle: Strategy 2020 A Council adopted informing strategy that sets targets, objectives and actions. Urban Forest Plan 2014.
City of Melville	<u>CP-103</u> Improving Public Spaces Policy (2017)	The purpose of this policy is to provide a clear strategic direction and inform future decision-making on the best ways to improve public spaces in the City of Melville. <u>Public Spaces Strategy 2017</u>
City of South Perth	N/A	Public Open Space Research Part 2 – Public Open Space Strategy (Date unknown) Quantitative assessment of all public open spaces providing broad recommendations only.
City of Stirling	Related to barbecues and exercise equipment only	Public Open Space Strategy 2018Developed as part of the strategic planning framework that works to manage recreation and open space assets and provide for current and future community needs.The strategy provides the strategic direction for the development of more detailed plans, policies and actions relating to sport and recreation, the natural environment, community development and land use planning.
City of Subiaco	Council Policy 5.3 Public Open Space in a Drying Climate	<ul> <li>Public Open Space in a Drying Climate</li> <li>The objective of this policy is to ensure ongoing quality open spaces through utilisation of sustainable practices.</li> <li>This policy applies to active and passive reserves, streetscapes, public open spaces and active reserves.</li> </ul>

Local Government	Open Space Policy	Approach (Legislation/ Framework/Strategy/Plan)
Urban Fore		Sustainability and Resilience Strategy 2016 – 2021 Urban Forest Strategy 2018-2022
City of Vincent	N/A	Environmental Plan 2019-2023 Public Open Space Strategy 2018
		<ul> <li>Provides a strategic framework that guides the management, provision, use of and investment in parks, reserves and other open spaces.</li> <li>Used as a mechanism to prioritise future investment and development of the City's public open spaces.</li> </ul>
		• Part of the City's Integrated Planning Framework that includes the Strategic Community Plan, Corporate Business Plan, Town Centre Plans, Greening Plan, Sustainability Strategy, Annual Budget and Long-term Financial Plan.



# **Council Policy**

# 1 3.2 | Affordable Housing

### 2 Policy Objective

The City of Perth supports expanding the diversity of housing choices for its current and future residents to improve the liveability of the city and maintain a diverse, inclusive and sustainable community. This includes increasing the levels of affordable housing within the City.

### 6 Policy Scope

- 7 This policy applies across the City to:
- 8 Decisions regarding town planning;
- 9 Decisions on the use of the City's properties;
- Working together with the State and Federal governments on issues related to affordable housing.

### 11 Policy Statement

- 12 The City of Perth is committed to:
- 13 14

15

18 19

20 21

- 1. Identifying opportunities within the City's Planning Framework to encourage affordable housing.
- Ensuring the planning and design of affordable housing provides for quality design, cost, location
   and access to transport and services, sustainability, tenure choice and social mix.
  - 3. Working with State Government and non-profit housing organisations to identify underutilised public land to increase the provision of affordable housing.
- Working with other capital cities to advocate to the Federal government on funding and incentives
   to increase levels of affordable housing.

### 24 **Definition**

#### 25 Affordable Housing

Affordable housing means that a household on low to moderate incomes can afford to rent or purchase a suitable home while meeting other essential living costs. It is further defined as housing which is safe, secure and appropriate to household needs and well located in relation to services, employment and transport and location. It generally targets low- and middle-income households on the lower 40% of the income distribution scale and is regarded as affordable where the mortgage or rent is no more than 30% of that household's gross

31 income.



# **Council Policy**

#### 32 Document Control

#### 33 Policy Context

Legislation:	Local Government Act 1995 City of Perth Act 2016
Policy:	
Procedure and Process:	

#### 34

#### 35 **Document responsibilities**

Custodian:	Alliance Manager	Custodian Unit:	City Planning	Decision	Council
	Planning and Economic			Maker:	
	Development				

# 37 **Review management**

Review frequency:	2 years	Next review due:	In line with CCCLM review
Risk rating:	Medium	Document Management Ref:	P1026881

#### 38

36

#### 39 **Document management**

Version	Decision reference	Synopsis of changes
1.0	OCM 19/02/2008	Initial policy submitted for approval

40

# **Council Policy Manual**

# CP6.17 Affordable Housing

#### **STRATEGIC GOALS**

The City of Perth recognises that affordable housing is an integral part of creating cities that are:

- **1. Socially just** inclusive, liveable places which encourage and support participation by all people in social, educational, economic and cultural activity.
- **2. Economically efficient** engaging businesses and citizens in participating and supporting a competitive and diverse economy including key workers to provide essential city functions.
- **3. Environmentally and socially sustainable** designing houses that are environmentally friendly and are responsive to privacy, safety, universal design and community development issues.
- 4. Diverse and vibrant recognising that quality outcomes in the planning and development of urban areas can only be achieved when the diverse and changing needs of their citizens are understood and catered for.

#### **POLICY OBJECTIVE**

The City of Perth will increase levels of affordable, secure, appropriate and accessible housing to:

- maintain the internationally recognised liveability of the City of Perth;
- maintain community diversity and prevent social polarisation into very rich and very poor areas;
- build inclusive and sustainable communities;
- maintain and enhance community engagement and the health and wellbeing of residents; protect the urban area from the negative effects of development pressures

#### DEFINITIONS

Affordable housing as defined in this policy includes both affordable and social housing.

**Affordable housing** is defined as housing which is reasonably adequate in standard, safe, secure and appropriate to household needs and well located in relation to services, employment and transport and location. It generally targets low and middle income households on the lower 40% of the income distribution scale and is regarded as affordable where the mortgage or rent is no more than 30% of that household's income.



# **Council Policy Manual**

### CP6.17 Affordable Housing

**Social housing** includes public, not for profit and some community housing which is managed for the primary purpose of meeting social objectives such as affordable rents, responsible management and security of tenure.

#### **POLICY COMMITMENTS**

In support of the affordable housing goals and objectives, the City of Perth is committed to the following eight courses of action:

- **1.** Continue to develop and expand the stock of public and community housing.
- **2.** Encourage partnerships between the public and private sectors.
- **3.** Pursue amendments to the planning system and develop planning policies to encourage affordable housing.
- **4.** Ensure the planning and design of affordable housing provides for appropriate quality of design, cost, location and access to transport and services, sustainability, tenure choice and social mix.
- 5. Continue to undertake research to identify housing affordability trends and issues.
- **6.** Continue to work with State Government departments and non-profit housing organisations to provide affordable housing and housing services.
- **7.** As a member of the Council of Capital City Lord Mayors (CCCLM) lobby the Federal and State governments to initiate incentives for developers, investors and landlords to provide affordable and accessible new housing for people on low incomes.
- **8.** As a CCCLM partner, advocate for the implementation of a National Affordable Housing Agreement between the three tiers of government.

Source: Adapted from Australian Capital Cities Affordable Housing Policy, CCCLM 2007 Page 68

Document Control Box									
Document Responsibilities:									
Custodian:	Constru	uction and Mai	intenance		Custodian L	Jnit:	City Plar	ning	
Decision Make	er:								
Compliance	Require	ments:							
Legislation:									
Industry:		Adapted from	n Australian (	Capital Cities	Affordable H	ousing Policy, C	CCLM 200	)7 Page 68	
Organisationa	1:								
Document N	lanagen	nent:							
Risk Rating:		Medium	<b>Review Fre</b>	quency:	Two years	Next Due:	2010	TRIM Ref:	P1001740
Version #	/ersion # Decision Reference: Synopsis:								
1.	OCM -	19/02/08 (84/	08)	Adopted					
2.									
3.									

# Proposed Amendments to Policy 6.17 Affordable Housing

The following table summarises the proposed amendments to the Affordable Housing Policy and provides brief comments on amendments.

Existing policy text	Proposed policy text	Comments
STRATEGIC GOALS	[Remove]	The new policy template does not allow for
The City of Perth recognises that affordable housing is an integral part of creating cities that are:		strategic goals.
<ol> <li>Socially just - inclusive, liveable places which encourage and support participation by all people in social, educational, economic and cultural activity.</li> </ol>		
2. Economically efficient - engaging businesses and citizens in participating and supporting a competitive and diverse economy including key workers to provide essential city functions.		
3. Environmentally and socially sustainable - designing houses that are environmentally friendly and are responsive to privacy, safety, universal design and community development issues.		
4. <b>Diverse and vibrant</b> - recognising that quality outcomes in the planning and development of urban areas can only be		

Existing policy text	Proposed policy text	Comments
achieved when the diverse and changing needs of their citizens are understood and catered for.		
POLICY OBJECTIVE	POLICY OBJECTIVE	Amended to provide clarity and brevity.
<ul> <li>The City of Perth will increase levels of affordable, secure, appropriate and accessible housing to:</li> <li>maintain the internationally recognised liveability of the City of Perth;</li> </ul>	The City of Perth supports increasing the levels of affordable housing in the City, improve the liveability of the city and maintain a diverse, inclusive and sustainable community.	
• maintain community diversity and prevent social polarisation into very rich and very poor areas;	community.	
<ul> <li>build inclusive and sustainable communities;</li> </ul>		
• maintain and enhance community engagement and the health and wellbeing of residents; protect the urban area from the negative effects of development pressures		
DEFINITIONS	DEFINITION	Amended to align with Policy Objective.
Affordable housing as defined in this policy includes both affordable and social housing.	Affordable Housing A household on low to moderate incomes can afford to <u>rent or purchase</u> a suitable	Changes made:

Existing policy text	Proposed policy text	Comments
Affordable housing is defined as housing which is reasonably adequate in standard, safe, secure and appropriate to household needs and well located in relation to services, employment and transport and location. It generally targets low and middle income households on the lower 40% of the income distribution scale and is regarded as affordable where the mortgage or rent is no more than 30% of that household's income. Social housing includes public, not for profit and some community housing which is managed for the primary purpose of meeting social objectives such as affordable rents, responsible management and security of tenure.	home while meeting other essential living costs. Defined as housing which is safe, secure and appropriate to household needs and well located in relation to services, employment and transport and location. It generally targets low- and middle-income households on the lower 40% of the income distribution scale and is regarded as affordable where the mortgage or rent is no more than 30% of that household's gross income.	<ol> <li>Definition of Affordable Housing has been amended to align with recent State WA Housing Strategy 2020-2030 definition.</li> <li>Definition for social housing has been removed because it is the responsibility of State Government to provide social housing and therefore considered out of scope for this Policy.</li> </ol>
POLICY SCOPE	POLICY SCOPE	Amended to align with new policy template.
Not included.	This policy applies to Elected Members and the Administration with:	
	<ul> <li>Decisions regarding town planning;</li> </ul>	
	<ul> <li>Decisions on the use of the City's properties;</li> </ul>	

Existing policy text	Proposed policy text	Comments
	• Working together with the State and Federal governments on issues related to affordable housing.	
<b>POLICY COMMITMENTS</b> In support of the affordable housing goals and objectives, the City of Perth is committed to the following eight courses of action:	<b>POLICY STATEMENT</b> The City of Perth is committed to:	Amended to strengthen alignment with new policy template.
<ol> <li>Continue to develop and expand the stock of public and community housing.</li> </ol>	1. The expansion of affordable housing in the city.	<ul> <li>Amended to align with Policy Objective.</li> <li>Reference to public and community housing has been replaced with affordable housing.</li> <li>Rationale of proposed policy text:</li> <li>Working with Federal, State and surrounding local government to increase affordable housing stock in the City of Perth and inner-urban areas.</li> <li>Exploring with government, non-government, peak bodies and developers' new directions, alliances and opportunities to increase affordable housing.</li> </ul>

	Existing policy text	Proposed policy text	Comments
			•Continue financial support for not-for- profit organisations including grants, rebates and rate relief in relation to affordable housing.
2.	Encourage partnerships between the public and private sectors.	[Removed]	Amended as Affordable Housing Working Party which has been disbanded.
3.	Pursue amendments to the planning system and develop planning policies to encourage affordable housing.	2. Identify opportunities within the City's Planning Framework to encourage affordable housing.	<ul> <li>Amended for clarity.</li> <li>Rationale of proposed policy text:</li> <li>Develop and implement planning policies to increase the stock of affordable housing.</li> <li>Identify strategic City land and properties for affordable housing as part of the strategic planning for the city.</li> </ul>
4.	Ensure the planning and design of affordable housing provides for appropriate quality of design, cost, location and access to transport and services, sustainability, tenure choice and social mix.	3. Ensure the planning and design of affordable housing provides for quality design, cost, location and access to transport and services, sustainability, tenure choice and social mix.	<ul> <li>Rationale of proposed policy text:</li> <li>A range of housing types, tenures and styles should meet the needs of different demographics and provide social diversity and mix.</li> <li>Location of housing close to transport, services and amenities and to encourage participation of residents in local</li> </ul>
			<ul><li>communities is very important.</li><li>Quality design is important to ensure a high standard of affordable housing that will</li></ul>

	Existing policy text	Proposed policy text	Comments
			be indistinguishable from other development in the neighbourhood.
5.	Continue to undertake research to identify housing affordability trends and issues.	4. Work with State government to monitor housing affordability trends and issues.	<ul> <li>Amended for clarity.</li> <li>Rationale of proposed policy text:</li> <li>Work with Department of Communities on affordable housing issues and opportunities.</li> <li>Encouraging shared funding, including new avenues of funding for specialist and new research, for example on housing affordability for key workers.</li> <li>Collecting housing indicators data on a regular basis to inform the policy framework, monitor trends and measure policy progress/ success. Incorporate a number as strategic indicators for the Annual Report.</li> <li>As part of the CCCLM, participating in national research projects on affordable housing to inform national policy direction and initiatives.</li> </ul>
6.	Continue to work with State Government departments and non- profit housing organisations to provide affordable housing and housing services.	5. Work with State Government and non- profit housing organisations to identify underutilised public land to increase the provision of affordable housing.	Amended for clarity and brevity. Rationale of proposed policy text: •Identify opportunities for affordable housing in partnership with the State

Existing policy text	Proposed policy text	Comments
		government and non-profit housing organisations, as part of its strategic property management portfolio.
7. As a member of the Council of Capital City Lord Mayors (CCCLM) lobby the Federal and State governments to initiate incentives for developers, investors and landlords to provide affordable and accessible new housing for people on low incomes.	6. Through the Council of Capital City Lord Mayors, work with other capital cities to advocate to the Federal government on funding and incentives to increase levels of affordable housing.	<ul> <li>Amended for clarity and brevity.</li> <li>The City will work actively as a member of the CCCLM at both the national and state levels on the affordable housing issue.</li> <li>Lobby for more incentives for the private sector to provide and manage affordable housing, such as tax concessions and the expansion of financial mechanisms such as shared equity schemes.</li> </ul>
8. As a CCCLM partner, advocate for the implementation of a National Affordable Housing Agreement between the three tiers of government.	[Removed]	Further analysis is required by the City of Perth to further define the role of Council to Federal and State governments on this Agreement.
<b>DOCUMENT CONTROL BOX</b> Custodian: Construction and Maintenance TRIM Ref: P1001740	<b>DOCUMENT CONTROL</b> Custodian: Alliance Manager Planning and Economic Development Document Management Ref: P1026881	Amended to align with Service Unit KPIs and CM folders.

Capital City Council	Key Issues/ Priorities	Action/s taken to address key issues	Federal/ State Government Partnerships
City of Perth (CoP)	<ol> <li>The sustained resources boom created upward pressure on property prices in regional and metropolitan Western Australia. Limiting the ability of low and moderate income households to live within reasonable proximity to places of employment such as the Perth CBD. Resulting in extended commuting times and social, economic, and environmental inefficiencies.</li> <li>A predominance towards luxury apartments and lack of new affordable housing stock being constructed in the city. Resulting in a lack of diversity in housing stock, excluding groups such as key workers from the housing market and countering the City's vision of an equitable and inclusive city.</li> </ol>	<ol> <li>Adopted an Affordable Housing Policy in 2008 to guide future housing affordability issues in the City of Perth.</li> <li>Convened a high level Affordable Housing Working Group between 2008- 2012, chaired by the Lord Mayor</li> <li>Direct delivery of 48 key city worker dwellings, Penny Lane Apartments, in 2013, offering rental housing to residents at 80% of the market rental rate to workers who are on relatively low incomes in the City of Perth.</li> <li>Completed Housing Analysis Report in 2018 to understand the existing housing stock, identify potential needs of future residents for housing options and recommendations to achieve need=supply outcomes of housing types.</li> </ol>	Strategic partnership with Dept of Communities to complete a Housing Needs Analysis specifically addressing affordable housing in the city. This work included a Planning for Affordable Housing Toolkit and the City of Perth is the first in the metropolitan area to complete this guideline. Strategic Partnership - Common Ground Project in the Perth CBD. A current example is the Common Ground proposal for the site on the corner of Wellington and Hills Streets, East Perth.
City of Melbourne (CoM)	1. Deliver more affordable rental housing on City of Melbourne-owned land	<b>1. Affordable Housing Strategy 2020-2030</b> CoM is working in collaboration with PDG	Implementation of Supportive Housing Model in Melbourne – project being constructed at 660

	<ul> <li>2. Advocate for increased investment and systemic change for better housing outcomes</li> <li>3. Facilitate more affordable rental housing through the planning system</li> <li>4. Partner with governments, industry, peak bodies, and the community to increase affordable rental housing</li> <li>5. Respond to the COVID-19 crisis with affordable rental housing</li> </ul>	Corporation to deliver 48 affordable housing units alongside the Queen Victoria Market. 2. CoM working on plans for 40 affordable housing units at Boyd in Southbank. CoM bringing together the corporate and property sectors, philanthropists, charities, and local governments to help people sleeping rough on the streets, providing a greater supply of supported accommodation.	<ul> <li>Elizabeth St Melbourne – accommodation for 130 people; partnership with Vic govt; gifted land worth \$210,000 to project; further financial support being scoped.</li> <li>IRHS- Inner Regional Affordable Housing Initiative - Inner Regional Group - three aspects – Housing needs; Planning Mechanisms and Affordable Housing - project delivery.</li> <li>Regional Housing Need Indicators Draft Proposal and Modelling of Inner Regional Inclusionary Zoning Overlay.</li> <li>Affordable Housing sites - Located in the City of Melbourne and managed by Melbourne Affordable Housing: <ul> <li>Ebsworth House - 26 units</li> <li>Guildford Lane - 14 units</li> <li>Lion Garden - 8 units for young people with service support provided by Melbourne City Mission</li> </ul> </li> </ul>
City of Sydney (CoS)	1. Sustained loss of housing for very low, low and moderate income households resulting in an increasing polarisation of the community.	1. Affordable Rental Housing Strategy 2009-2014Strategy Provisions in City Plan 2036	Identification of opportunity sites within the LGA which could be developed in <b>partnership with State</b> <b>Government/ Private sector (NRAS Submission)</b> Inclusion of <b>NDIS funding</b> in Inner Sydney Forum

	2. Economic and social impacts associated with the loss of key workers from the city	3. Housing for All: City of Sydney Local Housing Strategy 2020	Ongoing participation in forums with <b>cooperative</b> housing providers
	3. Lack of appropriate planning mechanisms to address affordable housing	<ul> <li>4. Impact analysis of affordable housing levy on development</li> <li>5. Establishment of the Inner Sydney Affordable Housing Group</li> <li>6. Submission at NSW Legislative Council</li> </ul>	<b>MOU with the NSW Government</b> to assess the potential of developing new affordable housing units on the City's depot site in Glebe and the adjacent Housing NSW (HNSW) property. The project nominates a mix of private, public and affordable housing that promotes social integration and is expertly managed.
		of an inquiry into homelessness and low cost rental accommodation <b>7. Affordable Housing Seminar</b> for Metropolitan and Regional Councils	
Adelaide City Council (ACC)	<ol> <li>In Adelaide by 2012, a shortfall in the range of 166 – 330 affordable dwellings are predicted. By 2021 it is envisaged this will accelerate to 485 – 1100.</li> <li>The cost of inner city development is approx. three times that of metropolitan areas (feasibility studies conducted for ACC provide indicative build costs including land of \$300,000-\$350,000/unit ).</li> </ol>	<ul> <li>1. Affordable Housing Policy 2009</li> <li>Guides Council's approach to delivery of affordable housing and provides the policy base on which State and Australian Government financial support will be sought.</li> <li>Applying the above Policy, ACC completed two affordable housing projects totaling approx. 230 units, which were the subject of a recent NRAS submission. The first project at Whitmore</li> </ul>	Early involvement and joint planning ACC has written to the State Government seeking increased involvement in the strategic consideration of affordable housing opportunities, major homelessness reforms, joint planning of an Aboriginal transitional housing facility and the plans State Government has to spend additional expenditure received for housing priorities.

		Square was completed in 2010 and provides 27 units. The Sturt Street Project is a more significant housing development on an open lot car park in the ownership of Council. The project was completed in 2012 and has supplied approx. 180 units (74 will be retained by Council).	
Brisbane City Council (BCC)	<ol> <li>Increase the supply of affordable housing for low to moderate income households and ensure the housing is retained in the long term (including special needs housing and caravan parks).</li> <li>Ensure affordable housing is located in areas of need (ie high growth areas, major transport nodes etc.), and that the housing caters for all types of lifestyles and needs.</li> <li>Increase private sector interest in providing affordable housing.</li> </ol>	<ol> <li>Affordable Housing Incentive Package Designed to provide developers that include affordable housing within their developments with a number of built form and financial incentives which lower costs and increase affordability.</li> <li>Investigation of the inclusion of an Affordable Housing Code or a planning scheme policy within the planning scheme that will give certainty to developers to what they can expect when providing affordable housing.</li> <li>City Plan 2000 which restricts the demolition of low cost or special needs housing in some areas, offers additional density for developers that provide low- cost housing and includes development principles that explicitly recognise the</li> </ol>	<ul> <li>Housing Affordability Fund - Federal</li> <li>Council has been approved to provide an initiative to reduce the infrastructure charges to eligible dwellings by an additional 15%</li> <li>Brisbane Housing Company - State</li> <li>Brisbane Housing Company is a Council and State initiative to increase the supply of affordable housing too low to moderate income households</li> </ul>

		importance of caravan parks in achieving affordability in some areas.	
Darwin City Council (DCC)	<ol> <li>DCC does not have planning authority (which resides with the Northern Territory Government's Department of Planning) and is not a significant landowner. Council therefore has limited statutory influence in relation to building and development in the Darwin locale but provides commentary on such issues where possible and appropriate. (For example, DCC has two voting rights on the Northern Territory Development Consent Authority.)</li> <li>Darwin experiences a general housing shortage which reduces the availability of both mid to high and low price rental housing. This implies a significant impact on all sectors' capacities to recruit to Darwin, particularly that of the hospitality industry, possibly effecting an adverse impact on industries such as tourism.</li> </ol>	<ol> <li>DCC participates in LGANT's Housing Affordability Committee for comment upon such matters.</li> <li>On occasion when DCC land is being re- developed (for example, the current Cavanagh Street inner city carpark re- development project), DCC has prescribed a component of affordable housing to be provided in the context of the project briefs.</li> <li>DCC undertakes advocacy and research in relation to affordable housing.</li> </ol>	<ul> <li>Incorporation of housing affordability issues in DCC's corporate plan Evolving Darwin.</li> <li>Enhancement of DCC's participation in this CCCLM project.</li> <li>On-going and positive engagement with the Federal Government in relation to the Emergency Response into NT Aboriginal Communities.</li> </ul>
Hobart City Council (HCC)	1. Funding for social housing in Tasmania has experienced a steady decline resulting in a decline in supply, and available stock has become limited to high need households.	1. HCC is endeavoring to define its role in this area. The Council has approved an <b>Affordable Housing Discussion Paper</b> that includes a range of options. This paper, which was developed through extensive	<ul> <li>Strategic Partnership - Joint Venture - Common Ground Project in the Hobart CBD.</li> <li>Examples of work being undertaken or done:</li> <li>A current example is the Liverpool Street Car Park proposal, whereby the Council has agreed to gift the</li> </ul>

a key	•	sector, is cu comment. Fo	urrently out <sup>-</sup> ollowing this p	for public period, an	air rights to its Liverpool Street Car Park to the Hobart City Mission / Fairbrother consortium to provide affordable housing utilising funding provided by the
affordal modera	os particularly affected by the lack of ole housing supply include low to te income households, lone person olds, young people, key workers and ersons.		ousing Strateg		Commonwealth and State Governments.

# **Council Policy Manual**

# CP22.9 ON STREET PARKING

#### **POLICY OBJECTIVE**

To govern the control and management of kerb-side space within the entire City of Perth area to provide a strategic direction for future provision of on-street parking facilities.

#### **TABLE OF CONTENTS**

#### Contents

INTRODUCTION	2
AIM	2
POLICY AREA	2
OBJECTIVES	2
DEFINITIONS	2
GENERAL PROVISIONS	2
PARKING MANAGEMENT	3
PARKING CONTROLS	7
POSITIONING OF PARKING USES ALONG ROAD SECTIONS	7
LOADING BAYS	10
BUS PARKING	
TAXI PARKING	10
PARKING FOR PEOPLE WITH DISABILITIES	11
MOTORCYCLE AND SCOOTER PARKING	12
PARKING FOR EMERGENCY VEHICLES	12
TOUR COACH PARKING	12
UNIVERSAL ACCESS BAYS	13
DUAL USE OF BAYS	13
RESIDENT PARKING	13
PARKING FOR CHARITABLE ORGANISATIONS	13
ALFRESCO DINING	13
VERGE PARKING	
CLEARWAYS	14
	AIM POLICY AREA OBJECTIVES DEFINITIONS GENERAL PROVISIONS PARKING MANAGEMENT PARKING CONTROLS POSITIONING OF PARKING USES ALONG ROAD SECTIONS LOADING BAYS BUS PARKING TAXI PARKING TAXI PARKING FOR PEOPLE WITH DISABILITIES MOTORCYCLE AND SCOOTER PARKING PARKING FOR EMERGENCY VEHICLES TOUR COACH PARKING UNIVERSAL ACCESS BAYS DUAL USE OF BAYS RESIDENT PARKING PARKING FOR CHARITABLE ORGANISATIONS

**POLICY STATEMENT** 



# CP22.9 On Street Parking

### 1. INTRODUCTION

This policy outlines the City's approach to the management and control of on-street parking facilities within the City of Perth.

This Policy may be cited as the On Street Parking Policy.

This Policy has been prepared pursuant to Part 9 of the Local Law.

### 2. AIM

To govern the control and management of kerb-side space within the entire City of Perth area to provide a strategic direction for future provision of on-street parking facilities.

### 3. POLICY AREA

This policy applies to the entire City of Perth local government area.

### 4. OBJECTIVES

- a. To provide guidance for the allocation of kerbside space within the City of Perth.
- b. To ensure the scarce resource of kerb-side space is allocated in an equitable way.
- c. To achieve a balance of accessibility to and within the city for all users.
- d. To address sustainable transport issues.
- e. To provide guidance to the general positioning of parking uses along road sections.

### 5. DEFINITIONS

In this Policy, unless the context otherwise requires:

## TERM DEFINITION

'Local Law';Means the City of Perth Parking Local Law 1999.'Short stay parking'Means car parking of less than three hours

#### 6. GENERAL PROVISIONS

This Policy has been prepared pursuant to Part 9 of the Local Law.



# **Council Policy Manual**

# CP22.9 On Street Parking

### 7. PARKING MANAGEMENT

- For the purposes of on-street parking management, the City of Perth area is divided into a number of zones (as per figure 1), with each zone having a unique hierarchy of priority for the allocation of scarce kerb-side space. The zone system should be reviewed 12 months from the date of implementation and then every 5 years period there onward, to make amendments if necessary.
- An order of priority has been adopted for each of the on-street parking zones. Future decisions regarding the allocation of kerb-side space within each zone should be determined on the basis of the order of priority for each zone. The zone system should be reviewed 12 months from the date of implementation and then every 5 years period there onward, to make amendments if necessary.
- Priority should be awarded to vulnerable road users and sustainable transport modes. Within all areas pedestrians should be given the highest priority. Private vehicle parking should have the lowest priority (however short stay parkers should be ranked above long stay parkers and commuters).
- The following order of priority should be adopted for the provision of kerb-side space within the **Central Zone**:
  - Transperth buses;
  - Service vehicles;
  - People with disabilities;
  - Taxis;
  - Chartered vehicles and coaches;
  - Short stay motorcycle parking; and
  - Short stay car parking.
- The following order of priority should be adopted for the provision of kerb-side space within the **Northern Zone**:
  - Transperth buses;
  - People with disabilities;
  - Taxis;
  - Service vehicles;



# CP22.9 On Street Parking

- Chartered vehicles and coaches;
- Resident parking;
- Short stay motorcycle parking;
- Short stay car parking; and
- Long stay car and motorcycle parking.
- The following order of priority should be adopted for the provision of kerb-side space within the **Western Zone**:
  - Transperth buses;
  - Service vehicles;
  - People with disabilities;
  - Taxis;
  - Resident parking;
  - Short stay motorcycle parking; and
  - Short stay car parking.
- The following order of priority should be adopted for the provision of kerb-side space within the **Eastern Zone**:
  - Transperth buses;
  - People with disabilities
  - Taxis
  - Service vehicles;
  - Chartered vehicles and coaches;
  - Resident parking;
  - Short stay motorcycle parking; and
  - Short stay car parking.



# CP22.9 On Street Parking

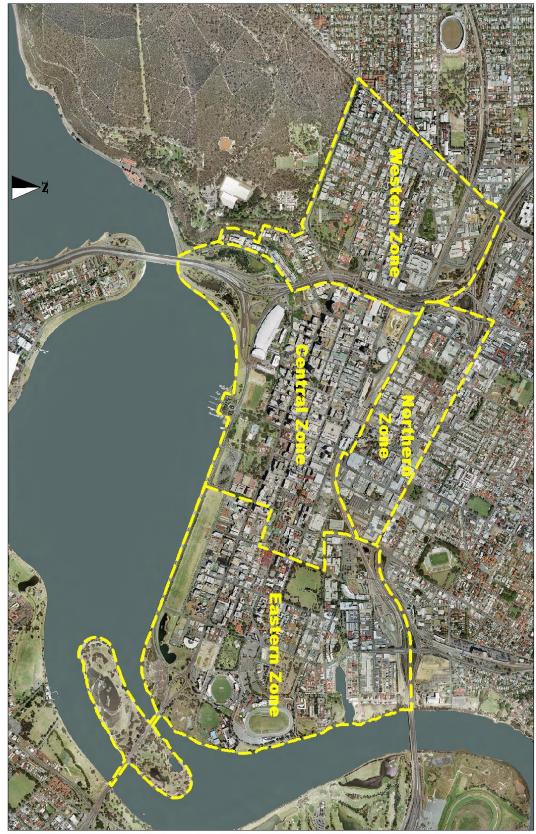


Figure 1: Proposed On-Street Parking Zone Boundaries



## CP22.9 On Street Parking

• The uniform parking restriction system as summarised in Table E1 has been adopted. It is recognised that isolated pockets could exist within each zone that may have different requirements to those outlined in this policy and these could be considered by the Council.

#### **Table E1 Proposed Hours of Restrictions**

Location	Existing Hours of Operation	Proposed Hours of Operation 8.00am - 6.00pm (Mon-Sat) 12.00noon-6.00pm (Sun)	
Central Zone	8.00am - 5:30pm Monday to Saturday 12noon to 5:30pm Sunday		
Northern Zone	8.00am - 5:30pm Monday to Friday 8.00am to 12noon Saturday	8.00am – 6.00pm (Mon-Sat) 12.00noon-6.00pm (Sun)	
Western and Eastern Zones – commercial	8.00am - 5:30pm Monday to Friday 8.00am to 12noon Saturday	8.00am - 6.00pm Monday to Saturday	
Western and Eastern Zones – residential	8.00am - 5:30pm Monday to Friday	8.00am - 6.00pm Monday to Friday	

- No long-stay parking be permitted during restricted hours.
- General parking time limits are restricted to 30 minute, one and two hour parking. Three hour time limits may be applied in the western and eastern zone where appropriate.
- Loading bays should generally be restricted to 15 minutes with a maximum of 30 minutes where appropriate.
- Parking time limits are summarised in Table E2.



# **Council Policy Manual**

# CP22.9 On Street Parking

# Table E2 Parking Time Limits (During Restricted Hours)

Parking Zone	General Parking Time Limit	Loading Bay Time Limit	Comments
Central	30 minutes, 1 hour maximum		
Northern	1 to 2 hours	Generally 15 minutes, maximum of 30 minutes	Restaurant, entertainment and cultural land uses may attract parkers wishing to stay 4 hours (or longer). This demand is normally outside of proposed restricted hours.
Western	1 to 3 hours		
East	1 to 3 hours		

- The City maintain on-street parking fees at approximately 120% of the highest off-street parking fee (excluding the Convention Centre car park).
- Parking fees will be charged in all general parking bays where a restriction is applicable, other than the Sunday restrictions in the Central and Northern Zones.

### 8. PARKING CONTROLS

- AS1742.11 be adopted as the basis of all parking signs in the City of Perth.
- Continuous yellow line marking could be used to supplement no stopping signs. Yellow line marking without the supplementary no stopping signage is not supported.

## 9. POSITIONING OF PARKING USES ALONG ROAD SECTIONS

• Different categories of on-street parking should be appropriately located along the road section, as summarised in Table E3.



# **Council Policy Manual**

# CP22.9 On Street Parking

### Table E3 Locations for Parking along a Road Section

Start of road section	Mid-block	End of road section
Loading bays Universal access bays Bus bays (first 25m)	Private car bays, motorcycle bays, ACROD bays	Loading bays Universal access bays Taxi rank Bus bays (end 25m)

- On-street parking adjacent to crossovers is restricted to a minimum 1.5m on either side of the crossover.
- Areas of kerb-side space not appropriate for parking shall be controlled by No Stopping signs (and not by No Parking signs) to reduce driver confusion. Table E4 should be adopted where possible with all restrictions being 'No Stopping' and 1.5m clearance to crossovers to be maintained. Figure E1 provides supplementary information.



# **Council Policy Manual**

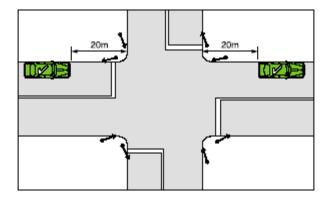
#### **On Street Parking CP22.9**

#### **Table E4 No Stopping Areas**

Location	Restriction	Restricted Area		
Location	Restriction	Approach Side	Departure Side	
Signalised intersection	No Stopping	20m	20m	
Unsignalised intersection No Stopping		10m	10m	
Level crossing	No Stopping	20m	20m	
Unsignalised pedestrian crossing	No Stopping	20m	10m	
Signalised pedestrian crossing (non intersection)	No Stopping	10m	3m	
Fire hydrant	No Stopping	1m	1m	
Australia Post box	No Stopping	3m 3m		
Crossover	No Stopping	1.5m eit	her side	

### Figure E1 No Stopping Areas for Signalised and Unsignalised Intersections

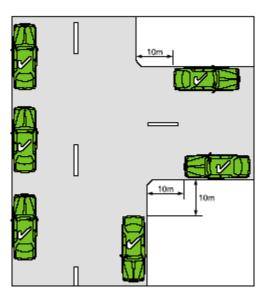
Measurement of distance - intersection with traffic lights





# CP22.9 On Street Parking

Measurement of distance - T-intersection without traffic lights



(Source: Australian Road Rules, 1999)

#### 10 LOADING BAYS

- In response to requests for additional loading bays, consideration will be given as to whether designated loading bays or universal access bays would be more appropriate.
- Extending loading bay time limits to half an hour in the central city will be considered where deemed appropriate.

#### 11 BUS PARKING

- Bus layover bays will remain in the eastern zone until such time that off-street bus layover in the area has been established.
- Consideration will be given to the impact on bus operations when proposals to remove existing clearways are determined.

#### 12 TAXI PARKING

• The best practice guidelines for taxi rank facilities, as summarised in Table E5, be adopted where possible.

#### **Table E5 Best Practice Guidelines for Taxi Rank Facilities**



# **Council Policy Manual**

# CP22.9 On Street Parking

	Recommended Facilities							
Objective	Transport Interchange	CBD	Hospitals	Hotels	Recreational Venues	Taverns & Nightclubs		
Safety	Indented bay, public phone, after hours lighting				Also security staff			
Comfort	Also lounge Seating, protection from heat and rain, access to r area rubbish bins					earby toilets,		
Location and Design	Easy access to road system, away from parked cars, prominent and convenient position, large enough for MPT to load and unload, central rank preferred to multiple ranks, dedicated ranks preferred to dual uses zones, radio equipment required for communication equipment.							
Identification	Also signage from within interchange signage standards Also signage from within international signage standards							
Universal Access	Kerb ramp							

- New taxi ranks be designed to accommodate multi purpose taxis (MPTs) with a minimum width of 3.1m, length of at least 8m and flush kerb access to the footpath.
- Where possible existing taxi ranks be upgraded to disability access requirements to accommodate MPTs.

#### **13 PARKING FOR PEOPLE WITH DISABILITIES**

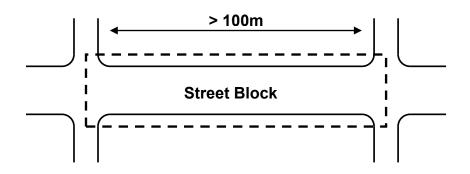
• A dedicated ACROD bay with a 2 hour time limit be provided on every street block (see Figure E2 for illustration of typical street block) in the central area where general parking bays are provided. Kerb ramps would be required adjacent to these bays.



# CP22.9 On Street Parking

- Bays for ACROD permit holders (which includes dedicated ACROD bays as well as universal access bays) be provided at a rate of approximately 1 ACROD/universal access bay for every 50 general car bays.
- Ticket machines be located within 10 metres of ACROD bays where possible to prevent permit holders having to walk long distances.

### Figure E2 Illustration of Typical Street Block



#### 14 MOTORCYCLE AND SCOOTER PARKING

- On-street motorcycle parking bays be located on every street block (where general parking bays are provided), at a minimum rate of approximately 1 motorcycle bay for every 20 general car bays.
- Motorcycle parking be charged at 33% of the car parking fee.
- Motorcycle parking be subject to the same general time restrictions as private car bays.
- Parking meters or electronic multi-bay meters be provided for all motorcycle bays.
- Parking of motorcycles and scooters on footpaths is prohibited.

#### 15 PARKING FOR EMERGENCY VEHICLES

- Police, ambulance and fire brigade vehicles are permitted to park in any on-street parking bays for operational purposes.
- Vehicles that can not be easily identified as an emergency vehicle can be issued with an onstreet parking permit.

#### 16 TOUR COACH PARKING

- Tour Coach parking facilities will be considered in response to requests.
- Pick-up and set down bays (of appropriate length to accommodate coaches) or universal access bays will be considered as an option to designated Tour Coach bays if appropriate.



# **Council Policy Manual**

# CP22.9 On Street Parking

### 17 UNIVERSAL ACCESS BAYS

- Universal access bays will be provided on every street block in office/ commercial areas, where possible.
- Outside of office/commercial areas, universal access bays will be provided adjacent to medical facilities, public transport stations, court buildings, other public and entertainment venues where possible. Bays will operate with a minimum time limit of 15 minutes.
- Bays for ACROD permit holders (this includes regular ACROD bays as well as universal access bays) will be provided at a rate of approximately 1 ACROD bay for every 50 general car bays.

### 18 DUAL USE OF BAYS

- Dual use bays will be considered when requests for on-street parking modifications are received by the City.
- Restrictions for dual use bays will be consistent with the standard hours applicable to an area to avoid confusion.
- Signage for dual restriction needs to be clear, whilst complying with AS1742.11 (Manual of uniform traffic control devices Part 11: Parking controls).

#### **19 RESIDENT PARKING**

• Resident On-Street Parking is addressed in the Resident On-street Parking Policy 22.6.

### 20 PARKING FOR CHARITABLE ORGANISATIONS

(this policy replaces City of Perth Policies 1.5 and 1.10).

- On request, one kerbside parking space may be made available free of charge to charitable institutions to facilitate the conducting of street appeals.
- Additional bays should be charged at a rate of 50% of the usual parking fee.
- Only general on-street car parking bays should be allocated to charitable organisations, (this excludes ACROD, loading, universal access or other bays).

### 21 ALFRESCO DINING

- The assessment of footpath widening proposals (for alfresco dining) and the conversion of embayed parking into alfresco dining areas will take into account the hierarchy of priority within the relevant on-street parking zone.
- ACROD, universal access, bus, coach, loading, taxi, pick up and set down and motorcycle bays should not experience a net loss to accommodate new alfresco dining areas.



# **Council Policy Manual**

# CP22.9 On Street Parking

### 22 VERGE PARKING

• Verge parking is prohibited.

#### 23 CLEARWAYS

- Clearways will be reviewed frequently to ensure free traffic flow is maintained.
- Morning and afternoon peak traffic should be monitored and reviewed at least every five years to assess the extent of peak spreading.

Document Control Box									
Document Responsibilities:									
Custodian:	Custodian: Custodian Unit: On Street Parking								
Decision Make	er:								
Compliance	Compliance Requirements:								
Legislation:									
Industry:									
Organisationa	ıl:								
Document M	lanagem	ient:							
Risk Rating:									P1007066
Version #	Decisio	n Reference:		Synopsis:					
1.	27/01/0	)9							
2.	ELG								
3.									

# CP22.6 RESIDENT ON-STREET PARKING POLICY

### **POLICY OBJECTIVE**

To manage on-street parking for people living in the city to balance residential, commercial and other parking demands.

### TABLE OF CONTENTS

1.	Introduction	2
2.	Object of this Policy	2
3.	Definitions	3
4.	General Provisions	3
5.	Parking Permits	3
6.	Non-Permit Streets	4
7.	Transitional Provision	4
8.	When a Permit Ceases to be Valid	5
9.	Revocation of Parking Permits	5
10.	. Replacement Permits	6
11.	Designated Localities	7
Sche	nedule 1: Streets Where Permits Will Not Be Issued	9
	nedule 2: Designated localities	
Sche		9
<b>Sche</b> 2.	nedule 2: Designated localities	<b>9</b>
<b>Sche</b> 2. 2.	nedule 2: Designated localities 2.1. Jewell Lane	<b>9</b> 9 10
<b>Sche</b> 2. 2. 2.	Designated localities         2.1.       Jewell Lane         2.2       North Cove	9 9 10 11
Sche 2. 2. 2. 2.	nedule 2: Designated localities2.1.Jewell Lane2.2North Cove2.3Boans Warehouse	9 10 11 12
Sche 2. 2. 2. 2. 2.	nedule 2: Designated localities2.1.Jewell Lane2.2North Cove2.3Boans Warehouse2.4Constitution Hill	9 9 10 11 12 13
Sche 2. 2. 2. 2. 2. 2. 2.	nedule 2: Designated localities2.1.Jewell Lane2.2North Cove2.3Boans Warehouse2.4Constitution Hill2.5Mount Street	9 9 10 11 12 13 14
Sche 2. 2. 2. 2. 2. 2. 2. 2.	nedule 2: Designated localities2.1.Jewell Lane2.2North Cove2.3Boans Warehouse2.4Constitution Hill2.5Mount Street2.6Terrace Road	9 9 10 11 12 13 14 15
Sche 2. 2. 2. 2. 2. 2. 2. 2. 2. 2.	nedule 2: Designated localities2.1.Jewell Lane2.2North Cove2.3Boans Warehouse2.4Constitution Hill2.5Mount Street2.6Terrace Road2.7Goderich / Forrest	
Sche 2. 2. 2. 2. 2. 2. 2. 2. 2. 2. 2.	nedule 2: Designated localities2.1.Jewell Lane2.2North Cove2.3Boans Warehouse2.4Constitution Hill2.5Mount Street2.6Terrace Road2.7Goderich / Forrest2.8Wickham	
Sche 2. 2. 2. 2. 2. 2. 2. 2. 2. 2. 2. 2. 2.	nedule 2: Designated localities2.1.Jewell Lane2.2North Cove2.3Boans Warehouse2.4Constitution Hill2.5Mount Street2.6Terrace Road2.7Goderich / Forrest2.8Wickham2.9Waterloo Crescent	9 9 10 11 12 13 14 15 16 17 18

1

# **Council Policy Manual**

# CP22.6 Resident On-Street Parking Policy

### **POLICY STATEMENT**

### 1. INTRODUCTION

- (a) This Policy may be cited as the Resident On-street Parking Policy.
- (b) This Policy has been prepared pursuant to Part 9 of the Local Law.
- (c) To give effect to the object of this policy referred to in clause 2, this Policy specifies:
  - the requirements which must be met in order for a parking permit to be issued (refer clauses 7.1 and 7.3 of the Local Law);
  - (ii) the circumstances that will result in a parking permit ceasing to be valid (refer clause 7.4 of the Local Law);
  - (iii) the circumstances where a parking permit may be revoked (refer clause 7.5 of the Local Law);
  - (iv) the requirements which must be met in order for a replacement permit to be issued by the City (refer clause 7.7 of the Local Law);
- (d) A parking permit issued by the City does not guarantee that an on-street parking space will be available to the holder of the parking permit.
- Note: The policies and local laws relating to parking of vehicles for people with disabilities are unaffected by this policy.

#### 2. OBJECT OF THIS POLICY

- (a) The general object of this Policy is: on-street parking for people living in the city will be managed to balance residential, commercial and other parking demands.
- (b) To achieve the general object of this policy, the following principles will be used in determining how best to manage resident parking in the City:
  - (i) The needs of commercial facilities must not be prejudiced by provision of on-street residential parking.
  - (ii) Acknowledging the limits of parking availability within a locality, parking permits will be issued to residents and their visitors to optimise access to on-street parking facilities.
  - (iii) Community access to residential areas is to be maintained and exclusive on-street residential parking will generally not be acceptable.



# CP22.6 Resident On-Street Parking Policy

#### 3. **DEFINITIONS**

In this Policy, unless the context otherwise requires:

- **designated locality** Means a locality identified in Schedule 2 of this policy.
- **dwelling unit** Means a building or portion of a building being used or intended, adapted or designed to be used for the purposes of human habitation by: a) a single person; b) a single family; or c) no more than six (6) persons who do not comprise a single family.
- **Local Law** Means the City of Perth Parking Local Law 1999.
- non-permit streetMeans a street or part of a street identified in Schedule 1 of this Policy<br/>as a street in respect of which no permit will be issued by the City.

parking permit Means a parking permit as defined in the Local Law.

resident Means a person occupying a dwelling unit on a permanent basis for a period of 3 months or more.

#### 4. GENERAL PROVISIONS

- (a) A written application for a permit shall be made in the form prescribed by the City.
- (b) A permit issued under Part 7 of the Local Law will include:
  - (i) the period during which the permit remains valid;
  - (ii) the part of a road or the metered space or parking spaces or designated locality which the permit relates; and
  - (iii) where the permit relates to a specific vehicle, the registration number of that vehicle.

#### 5. PARKING PERMITS

- (a) For the purposes of clause 7.1 of the Local Law a written application for a parking permit will meet this Policy if:
  - (i) the applicant is a resident;
  - (ii) the dwelling unit in respect of which the parking permit is sought is not located in a non-permit street,
  - (iii) in issuing a parking permit, and subject to Clause 7 of this policy, the number of parking permits is subject to the requirements of clause 5(d) of this policy;



# CP22.6 Resident On-Street Parking Policy

- (iv) in issuing a parking permit, the city would not prejudice the objectives of this policy.
- (b) Unless otherwise specified on the parking permit, parking permits may be used by residents of the dwelling unit that the permit applies to and by their visitors.
  - Note: Clause 7.2(2)(b) of the Local Law allows for a permit to be restricted to use for one motor vehicle in that instance, the permit will display the registration number that the vehicle applies to.
- (c) Where the dwelling unit for which a parking permit is sought is within a designated locality, at any one time and subject to clause 7 of this Policy, the number of valid parking permits issued in relation to any dwelling unit will not exceed the maximum number specified in Schedule 2 of this policy, for the designated locality.
- (d) Where the dwelling unit for which a parking permit is sought is not within a designated locality, the Council may issue:
  - (i) No more than one resident parking permit to any occupier of a dwelling unit where the dwelling unit is situated on land where no parking is provided; and
  - (ii) Otherwise nil resident parking permits to any occupier of a dwelling unit.

#### 6. NON-PERMIT STREETS

(a) Purpose of Non-Permit Streets

Streets will be identified as non-permit streets to ensure an acceptable ongoing turnover of parking for vehicles within a street.

- Note: More than 15% of parking bays being available in the street at any one time would be considered an acceptable turnover of vehicles.
- (b) Subject to Clause 7 of this Policy, the City will not issue parking permits for a dwelling unit that is located in a non-permit street.

#### 7. TRANSITIONAL PROVISION

Notwithstanding Clauses 5 or 6 of this Policy, where prior to this Policy having effect:

(a) Two or more permits have been issued for a dwelling unit, which are valid at the date that this policy takes effect, the City may continue to issue that same number and type of permits to the resident of that dwelling unit to whom those permits were issued until such time as:



# CP22.6 Resident On-Street Parking Policy

- (i) The resident ceases to occupy the dwelling unit in respect of which the permits were issued;
- (ii) The permit(s) are revoked pursuant to Clause 7.5 of the Local Law; or
- (iii) The permit(s) are not renewed within three months of the expiry of the period of validity as stated on the permit.
- (b) One or more permits have been issued for a dwelling unit that is located in a non-permit street, which are valid at the date this policy takes effect, the city may continue to issue the same number and type of permits to the resident of that dwelling unit to whom those permits were issued until such time as:
  - (i) The resident ceases to occupy the dwelling unit in respect of which the permits were issued;
  - (ii) The permit(s) are revoked pursuant to Clause 7.5 of the Local Law; or
  - (iii) The permit(s) are not renewed within three months of the expiry of the period of validity as stated on the permit.

#### 8. WHEN A PERMIT CEASES TO BE VALID

For the purposes of Clause 7.4 of the Local Law a permit ceases to be valid when:

- (a) the period of validity stated on the permit expires;
- (b) the resident ceases to occupy the dwelling unit for which the permit was issued;
- (c) revoked by the City under Clause 7.5 of the Local Law;
- (d) replaced by the City under Clause 7.7 of the Local Law.

#### 9. **REVOCATION OF PARKING PERMITS**

- (a) Where the Council is satisfied that a parking permit is not being used in accordance with the object of this Policy, for the purposes of Clause 7.5 of the Local Law, the City may revoke a permit in accordance with Sub-clauses 9(b) to (e) of this Policy.
- (b) Permits may be revoked, provided sufficient evidence is apparent, if:-
  - (i) the permit is used to provide commuter parking for city workers, other than the residents of the property to which the permit has been issued;
  - (ii) permit holders lease / offer their on-site parking bays to others while utilising a residential parking permit to park their own vehicle on the street;



### CP22.6 Resident On-Street Parking Policy

- (iii) a permit is used to park vehicles in a specific bay continuously for a period exceeding a week. Where a permit has been used to park vehicles in a specific bay continuously for a period up to one week, the on-street car bay cannot be used again by the permit holder for a minimum period of 24 hours;
- (iv) permits are used to park vehicles in a street continuously for a period exceeding two weeks in streets where parking occupancy is greater than 50% during business hours. At the conclusion of the two week period the vehicle(s) cannot be parked within the same street for a minimum period of 24 hours. An exemption may apply to this clause if permit holders have no on-site parking;
- (v) permits are used to park a vehicle that is broken down or otherwise un-roadworthy on a street for a period exceeding one week;
- (vi) permits are used contrary to the general objectives of the Resident On-Street Parking Policy as determined by the Chief Executive Officer."
- (c) The City may give a person to whom a permit has been issued under Part 7 of the Local Law a notice:
  - (i) Indicating that the permit may be revoked;
  - (ii) explaining the reason why the permit may be revoked; and
  - (iii) requiring the person to notify the City within 7 days, of any reason why the permit should not be revoked.
- (d) After the expiry of 7 days from the date of service of the notice referred to in subclause 9(c) on the person to whom the permit has been issued, whether or not a response has been received, the City may revoke the permit.
- (e) Where the City revokes a permit, it is notify the person that the permit has been revoked.

#### **10. REPLACEMENT PERMITS**

For the purposes of Clause 7.7 of the Local Law, a written application for a replacement permit will meet this Policy if the reason for the requirement of a replacement permit given by the applicant is that a permit previously issued to the applicant, which permit remains valid at the time of the application, has been lost, stolen or destroyed.



# CP22.6 Resident On-Street Parking Policy

#### 11. DESIGNATED LOCALITIES

Designated localities will be established as necessary to manage on-street parking needs for the area.

The purpose of a designated locality is to:

- (i) ensure that parking for residents is not unnecessarily limited by parking for non-residential activities; and
- (ii) improve access to on-street car parking within the designated locality.
- (a) When a designated locality is permanently established, it will be included in Schedule 2 of this policy.
- (b) Schedule 2 of this policy may specify matters specific to a designated locality including:
  - (i) the maximum number of permits issued per household;
  - (ii) the area which is included within the designated locality; and
  - (iii) any other matter that the City considers relevant.
- (c) The following process will normally be followed when establishing a designated locality:
  - (i) The city will assess the factors affecting parking in the proposed designated locality. The assessment will include:
    - (A) an audit of existing on and off street parking in the area;
    - (B) Identifying use and patterns of use of parking facilities in the proposed designated locality; and
    - (C) identification of the number of households located in the proposed designated locality.
  - (ii) The City will consult with the community in the proposed designated locality.
  - (iii) A trial may be conducted within the proposed designated locality;
  - (iv) Prior to permanently establishing a designated locality, the City will:
    - (A) seek and consider submissions from residents within the designated locality;
    - (B) consider any problems which arose in the trial period and determine whether solutions to those problems are possible; and
    - (C) determine whether a designated locality is to be established for that proposed designated locality a permanent basis.

# CP22.6 Resident On-Street Parking Policy

- (d) For the purpose of this policy, for the duration of the trial period referred to in 11(c)(iii) of this policy:
  - (i) parking within the proposed designated locality will be regulated as if it was a designated locality; and
  - (ii) residents parking permits will be issued as if the area had been established as a designated locality.



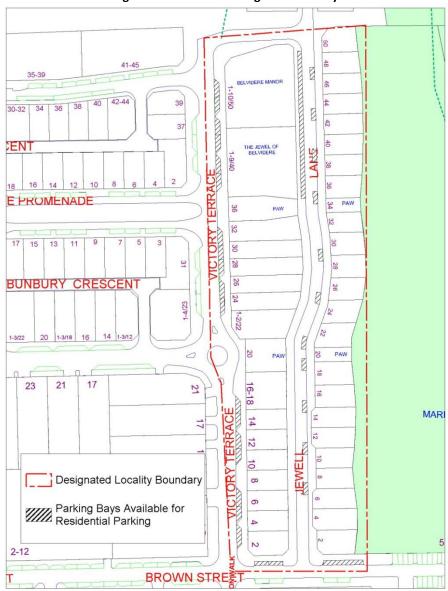
### SCHEDULE 1: STREETS WHERE PERMITS WILL NOT BE ISSUED

At this time no streets have been identified where permits will not be issued.

#### **SCHEDULE 2: DESIGNATED LOCALITIES**

#### 2.1. Jewell Lane

- (a) The Jewell Lane designated locality is the area shown in Figure 1.
- (b) One parking permit can be issued for any dwelling unit within the Jewell Lane designated locality.



#### Figure 1: Jewell Lane Designated Locality

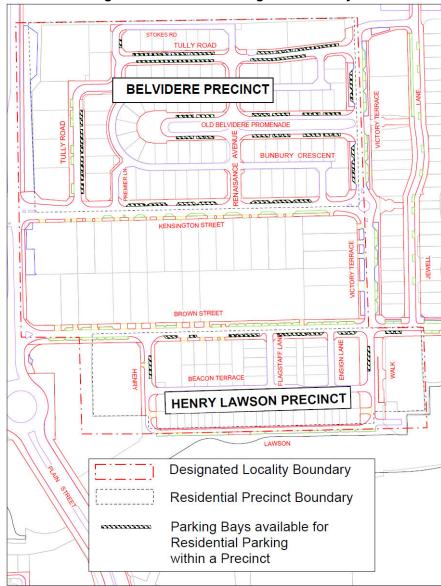


# CP22.6 Resident On-Street Parking Policy

Scheduled 2: Designated Localities – Continued/...

#### 2.2 North Cove

- (a) The North Cove designated locality is the area shown in figure 2.
- (b) One parking permit can be issued to any dwelling unit within the North Cove Designated Locality.
- (c) The parking permit can only be used within the respective precinct and within the parking bays hatched and described in figure 2.





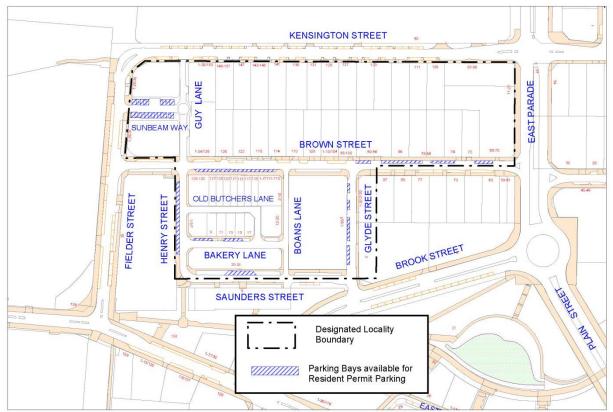


# CP22.6 Resident On-Street Parking Policy

Scheduled 2: Designated Localities – Continued/...

#### 2.3 Boans Warehouse

- (a) The Boans Warehouse Designated Locality is the area shown in figure 3.
- (b) One parking permit can be issued to any dwelling unit within the Boans Warehouse Designated Locality.
- (c) The north side of Brown Street is not included within the Designated Locality in order to allow turnover of vehicles visiting the commercial premises during working hours.



#### Figure 3: Boans Warehouse Designated Locality

**Boans Warehouse Designated Locality** 



# CP22.6 Resident On-Street Parking Policy

Scheduled 2: Designated Localities – Continued/...

#### 2.4 Constitution Hill

- (a) The Constitution Hill Designated Locality is the area shown in Figure 4.
- (b) One parking permit can be issued to any dwelling unit within the Constitution Hill Designated Locality.
- (c) The parking permits can only be used within the parking bays hatched and described in Figure 4. Figure 4: Constitution Hill Designated Locality

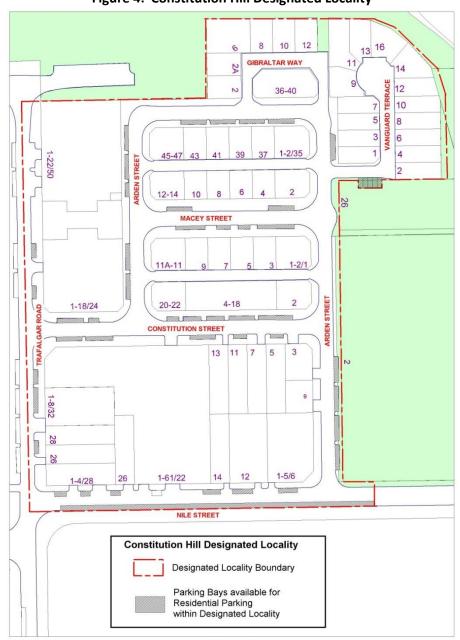


Figure 4. Constitution Hill Designated Locality



# CP22.6 Resident On-Street Parking Policy

Scheduled 2: Designated Localities – Continued/...

#### 2.5 Mount Street

- (a) One parking permit can be issued to any dwelling unit within the Mount Street Designated Locality.
- (b) The parking permit can be used anywhere within the Mount Street Designated Locality in the parking bays hatched and described in Figure 5.
- (c) The parking permit is to have a four hour time restriction imposed during business hours, Monday to Friday 8.00am until 5.30pm and unrestricted at other times.
- (d) Residential dwellings that do not have any off-street parking allocated to them, are eligible for one Parking Permit without any time restriction.

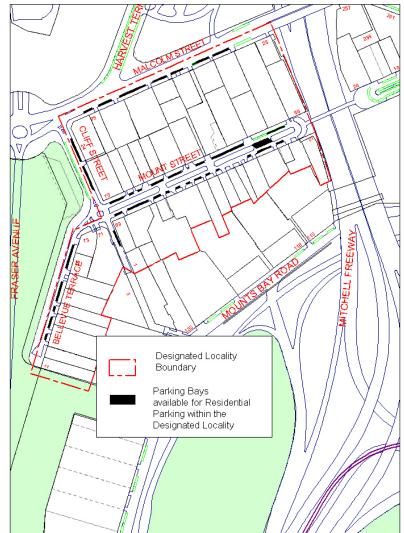


Figure 5: Mount Street Designated Locality

Figure 5. Resident On Street Parking Policy Mount Street Designated Locality



# CP22.6 Resident On-Street Parking Policy

Scheduled 2: Designated Localities – Continued/...

#### 2.6 Terrace Road

- (a) Parking permits can be issued to the Strata Body of residential apartment buildings at a rate of one permit for every ten units to a maximum of ten permits.
- (b) Residential dwellings that do not have any off-street parking allocated to them are eligible for one parking permit.
- (c) The parking permit can only be used within the locality and within the parking bays hatched and described in Figure 6.

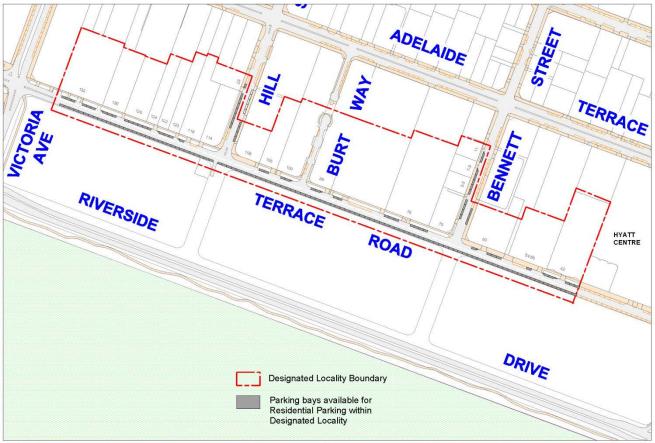


Figure 6: Terrace Road Designated Locality

TERRACE ROAD DESIGNATED LOCALITY



# CP22.6 Resident On-Street Parking Policy

Scheduled 2: Designated Localities – Continued/...

#### 2.7 Goderich / Forrest

- (a) The Goderich/Forrest Designated Locality is the area shown in Figure 7.
- (b) One parking permit can be issued to any dwelling unit within the Goderich/Forrest Designated locality.
- (c) The parking permit can only be used within the locality and within the parking bays hatched and described in Figure 7.

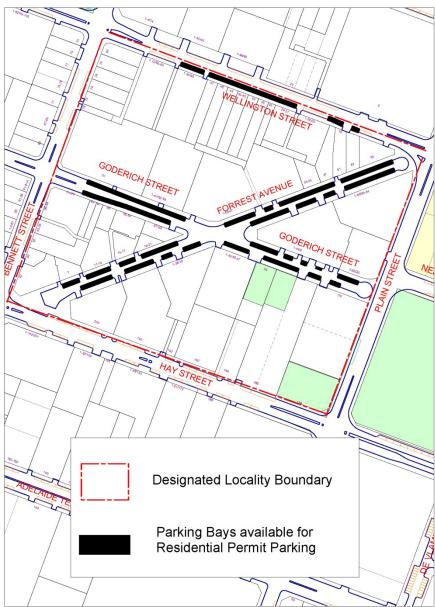


Figure 7: Goderich/Forrest Designated Locality

**Goderich / Forrest Designated Locality** 



# CP22.6 Resident On-Street Parking Policy

Scheduled 2: Designated Localities – Continued/...

#### 2.8 Wickham

- The Wickham Designated Locality is the area shown in Figure 8. (a)
- One parking permit can be issued to any dwelling unit within the Wickham Designated Locality. (b)
- (c) The parking permit can only be used within the locality and within the parking bays shown as shaded in Figure 8.



#### Figure 8: Wickham Designated Locality

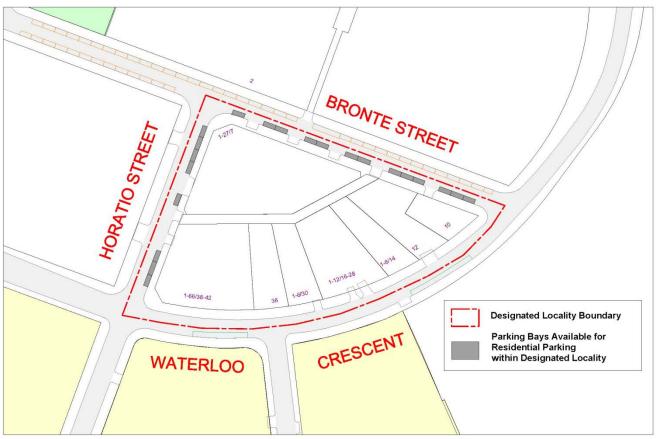


# CP22.6 Resident On-Street Parking Policy

Scheduled 2: Designated Localities – Continued/...

#### 2.9 Waterloo Crescent

- (a) The Waterloo Crescent Designated Locality is the area shown in Figure 9
- (b) One Residential Parking Permit can be issued to any dwelling unit within the Waterloo Crescent Designated Locality.
- (c) The parking permit can only be used within the parking bays shaded and described in Figure 9.



#### Figure 9: Waterloo Crescent Designated Locality

Waterloo Crescent Designated Locality



# CP22.6 Resident On-Street Parking Policy

Scheduled 2: Designated Localities – Continued/...

#### 2.11 Crawley

- (a) The Crawley Designated Locality is the area shown in Figure 11.
- (b) One Residential Parking Permit can be issued to any dwelling unit within the Crawley Designated Locality.
- (c) The parking permit can only be used within the parking bays shaded and described in Figure 11.

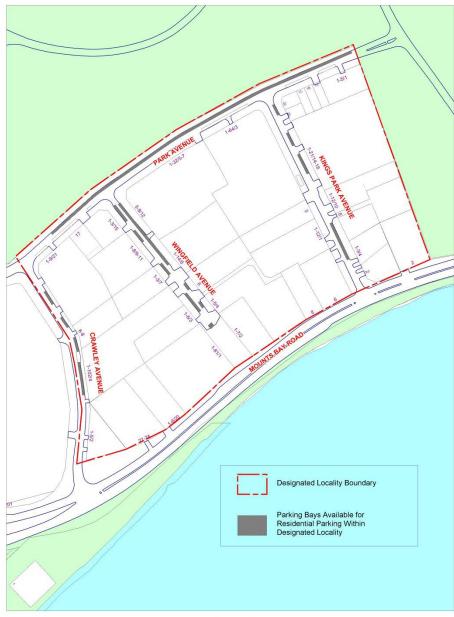


Figure 11: Crawley Designated Locality

Figure 12. Crawley Designated Locality

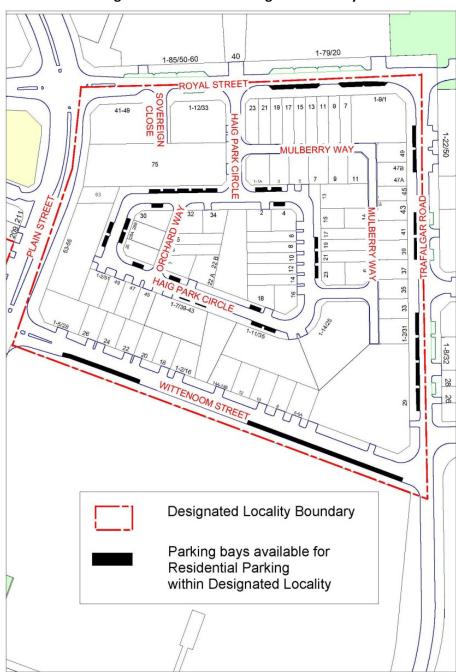


# CP22.6 Resident On-Street Parking Policy

Scheduled 2: Designated Localities – Continued/...

#### 2.12 South Cove

- (a) The South Cove Designated Locality is the area shown in Figure 12.
- (b) One parking permit can be issued to any dwelling unit within the South Cove Designated Locality.
- (c) The parking permit can only be used within the locality and within the parking bays hatched and described in Figure 12.



#### **Figure 12: South Cove Designated Locality**

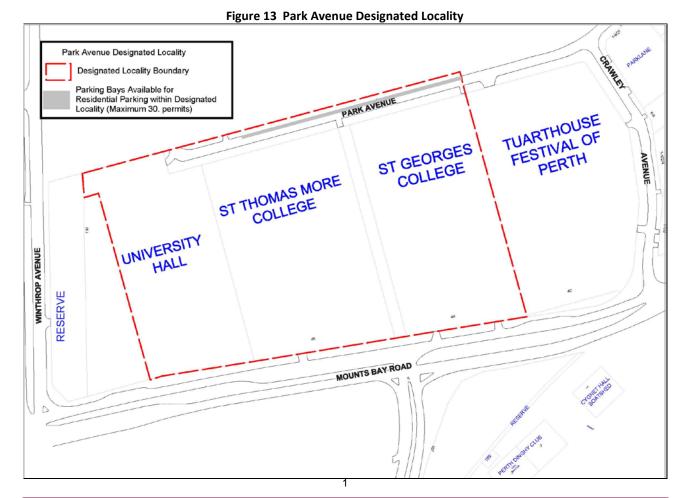


# CP22.6 Resident On-Street Parking Policy

Scheduled 2: Designated Localities – Continued/...

#### 2.13. Park Avenue

- (a) The Park Avenue Designated Locality is the area shown in Figure 13.
- (b) A maximum of 30 parking permits may be issued to University of WA for residential students of University Hall, St Georges College and St Thomas More College.
- (c) The parking permits may be used only within the Locality and within the parking bays shown shaded and described in Figure 13.



Document Control Box								
Document Responsibilities:								
Custodian:         Manager Transport         Custodian Unit:         Approval Services								
Decision Maker: Council								
irements:								
Legislation: City of Perth Parking Local Law 2009								
Industry: -								
CP22.9 On Street Parking								
	nsibilities: er Transport Council irements: City of Perth Parking Local Law 200 -	nsibilities: er Transport Custodian Unit: Council irements: City of Perth Parking Local Law 2009 -						



# **Council Policy Manual**

## CP22.6 Resident On-Street Parking Policy

Documen	Document Control Box							
Document	Management:							
Risk Rating:	Low	Review Fr	equency:	Triennial	Next Due:	2017	TRIM Ref:	75522/04
Version #	Decision Referen		Synopsis	:				
1.	OCM 11/05/04 (31	4/04)						
2.	OCM 01/06/04 (36	60/04)						
3.	OCM 28/08/04 (58	35/04)						
4.	OCM 14/09/04 (64	14/04)						
5.	OCM 05/10/04 (69	98/04)						
6.	OCM 26/10/04 (75	55/04)						
7.	OCM 07/12/04 (86	69/04)						
8.	OCM 22/02/05 (10	06/05,						
0.	107/05, 109/05)							
9.	OCM 05/04/05 (20	08/05)						
10.	OCM 02/08/05 (54	16/05)						
11.	OCM 23/08/05 (60	09/05)						
12.	OCM 15/11/05 (81	18/05)						
13.	OCM 10/11/09 (63	39/09)						
14.	OCM 13/07/10 (34	12/10)						
15.	OCM 28/06/11 (33	32/11)						
16.	OCM 06/12/11 (75	52/11)						
17.	Admin Amendmer	+ 10/09/12					Parry Street, 7	10
17.	Aumin Amenumer	10/00/12			gnated localiti			
18.	OCM 27/08/13 (41	18/13)	Amendme	ent to Sched			venue Designa	ated
10.	UGIVI 27/00/13 (4	10/13/	Locality in				-	
19.	OCM 30/04/15 (16	61/15)	Custodian	position title	e amended du	e to orgai	nisational restr	ucture



## 1 3.1 | Kerbside Parking

## 2 Policy Objective

The objective of this policy is to support an effective transport system that reflects the unique nature of eachneighbourhood.

### 5 Policy Scope

6 This policy applies across the City of Perth local government area.

#### 7 Policy Statement

- 8 Kerbside Changes
- 9 On street parking facilitates vehicle access to and within the City. As the City grows, scarce kerbside space
- 10 that is currently used for on street parking may require to be re-allocated to accommodate a mix of uses
- including sustainable transport infrastructure, alfresco dining space, street trees, and servicing for
   businesses.
- 13 Accordingly, changes to the kerbside environment, including modifications to on street parking, must be
- 14 carefully considered to ensure that the best and most appropriate use of kerbside space is achieved.
- 15 Changes will be considered where the following factors (where relevant) are addressed satisfactorily:
- 16 a. Public transport and bicycle infrastructure requirements
- 17 b. Type of land frontage activity / land use patterns
- 18 c. Traffic / pedestrian flow characteristics
- 19 d. Availability of off-street parking
- 20 e. Safety for all users of the street
  - f. Road type and function
  - g. Road location
  - h. Service and emergency vehicle and driveway access requirements
- 24

21

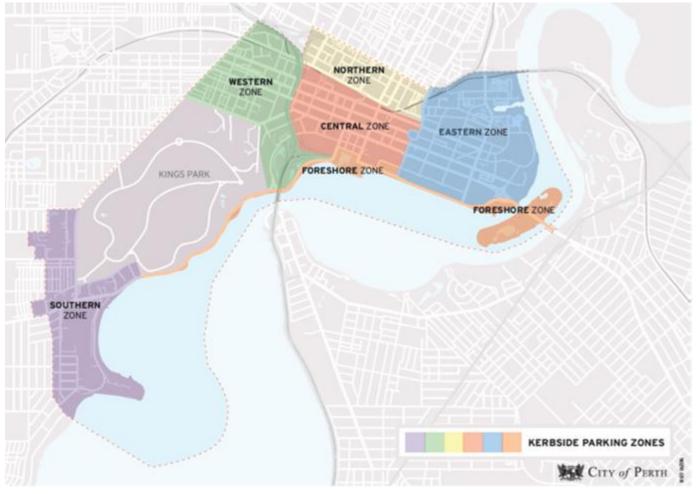
22 23

#### 25 On Street Parking

- 26 For the purposes of kerbside management, the City of Perth area is divided into a number of zones (as per
- figure 1), with each zone having a unique hierarchy of priority for the allocation of scarce kerbside space.
- These zones broadly reflect the City of Perth Neighbourhoods, with some exceptions, and are described below:
- 30
- a. Central zone area bounded by Mitchell Freeway, Roe Street, Victoria Avenue, Terrace Road,
   Riverside Drive and Geoffrey Bolton Avenue.
- b. Foreshore zone Mounts Bay Road to west of the Swan Brewery site, Elizabeth Quay, Riverside Drive
   and Heirisson Island.



- 35 c. Northern zone area bounded by Mitchell Freeway, Newcastle Street, Lord Street and Roe Street.
- 36 d. Eastern zone area bounded by Graham Farmer Freeway, Lord Street, Victoria Avenue, Riverside
   37 Drive and the Swan River to the east.
- Western zone area bounded by Thomas Street, Mitchell Freeway, Riverside Drive, Fraser Avenue
   and Kings Park Road.
- 40 f. Southern zone the suburbs of Nedlands and Crawley within the City of Perth.
- 41
- 42 Figure 1 Kerbside Parking Zones



- 43 44
- 45 Kerbside Space Hierarchy
- 46 The Kerbside Space Hierarchy provides a framework to balance the competing requirements for the use of
- 47 limited kerbside space. The hierarchy of 'need/priority' allows for the transparent and consistent
- 48 determination of the most appropriate use. The hierarchy will be considered in the context of surrounding
- 49 land uses and the allocation of other kerbside space in the locality.
- 50
- 51 The allocation of kerbside space will be determined based on the following criteria:



- Sustainable transport modes, including walking, cycling and public transport, will be assigned the
   highest priority.
  - b. Functionality of the street (transport function, business operations and residential and visitor amenity).
- 56 c. Private vehicle parking will be awarded the lowest priority, with short stay parking being ranked 57 above long stay and commuter parking.
- 58 The above criteria reflect the City's strategic priorities and have been applied to each zone with
- 59 consideration given to the unique characteristics of the zones and their diverse nature in the development of
- 60 the following hierarchy of priority.
- 61

54 55

62 Table 1 - Hierarchy for Priority of Kerbside Space Provision

Kerbside Parking Zone	Hierarchy for Priority
	Pedestrian (universal) access
	On-road cycling infrastructure (on designated cycle routes)
	Public bus services
Central and Foreshore Zones	Universal access parking
	Service vehicles
	Chartered vehicles / Taxis
	Short stay car/motorcycle parking
	Pedestrian (universal) access
	On-road cycling infrastructure (on designated cycle routes)
	Public bus services
	Universal access parking
Northern, Eastern and Western Zones	Service vehicles
	Resident/commercial parking
	Chartered vehicles / Taxis
	Short stay car/motorcycle parking
	Vehicles parked for recreational purposes
	Pedestrian (universal) access
	On-road cycling infrastructure (on designated cycle routes)
	Public bus services
	Universal access parking
Southern Zone	Service vehicles
Southern zone	Resident parking
	Vehicles parked for recreational purposes
	Chartered vehicles / Taxis
	Short stay car/motorcycle parking
	Long term / student parking

63

66

- 64 Residential Parking Permits
- 65 The permit guidelines shall establish:
  - a. The eligibility for a residential parking permit
  - b. The types of residential parking permits



- 68 c. The conditions of residential parking permits
- 69 d. The term of a permit
- 70 e. The process for application or renewal of a permit
- The permit guidelines should be consistent with this policy and the kerbside guidelines to ensure the effective use of kerbside space.
- Notwithstanding any other provisions which restrict the issuing of a permit, the CEO may, in unusual or
   exceptional circumstances approve the issue of a permit under whatever conditions the CEO considers
   necessary.
- 76 Stakeholder Engagement
- 77 Localised consultation with Stakeholders including businesses and residents should be undertaken for
- 78 projects that include significant changes to the kerbside environment. This should occur on a project by
- 79 project basis as required.

### 80 Guidelines

- 81 This policy is supported by the 'Guidelines for the use of Kerbside Space' (the kerbside guidelines). These
- 82 address the operational and technical aspects applicable to kerbside space allocation within the City of Perth.
- 83 Together, the policy and the guidelines will govern the future provision and management of kerbside
- 84 facilities across the City.
- 85 This policy is also supported by the 'Guidelines for the issue of residential parking permit' (the permit
- 86 guidelines). These address the process for the issue of residential parking permits within the City of Perth.
- 87 Together with the City of Perth Parking Local Law 2017, the guidelines will govern the future provision and
- 88 management of residential parking permits.
- The kerbside guidelines and the permit guidelines shall be adopted, amended or revoked by the Chief Executive Officer.

## 91 Document Control

### 92 Policy Context

Legislation:	City of Perth Act 2016, City of Perth Parking Local Law 2017, Road Traffic Code 2000, Road Traffic Act 1974
Policy:	City of Perth Integrated Transport Strategy, City of Perth Planning Strategy, City of Perth Long Term Cycle Network Plan, Perth Greater CBD Transport Plan
Procedure and Process:	Guidelines for the use of Kerbside Space

#### 93

### 94 Document responsibilities

Custodian:	Alliance Manager Transport and Urban Design	Custodian Unit:	Transport and Urban Design	Decision Maker:	Council
------------	---	-----------------	-------------------------------	-----------------	---------



#### 97 Review management

	Review frequency:	Biennial review	Next review due:	January 2023
5	Risk rating:	High	Document Management Ref:	257224/2020

98

#### 99 Document management

Version	Decision reference	Synopsis of changes
1.0	Council Meeting 30 March 2021	Initial policy submitted for approval



# **Guidelines for the use of Kerbside Space** 15 January 2021

**Prepared by:** Transport and Urban Design Parking Services

## Contents

1.	Introduction
2.	Aim3
3.	Guide Area3
4.	Objectives
5.	Definitions3
6.	General Provisions4
7.	Parking Management4
8.	Hours of Restriction
9.	Parking Controls5
10.	Positioning Of Parking Uses Along Road Sections6
11.	No Stopping Areas6
12.	Loading Bays7
13.	Bus Parking7
14.	Taxi Parking8
15.	Parking For People With Disabilities9
16.	Motorcycle And Scooter Parking9
17.	Parking For Emergency Vehicles9
18.	Our Coach Parking9
19.	Universal Access Bays Error! Bookmark not defined.
20.	Dual Use Of Bays
21.	Resident Parking10
22.	Parking For Charitable Organisations10
23.	Alfresco Dining10
24.	Verge Parking10
25.	Clearways10
26.	Implementation and Monitoring10

#### Introduction 1.

- This document outlines the City's approach to the future provision and management of kerbside facilities across the City of Perth.
- This document may be cited as the Guidelines for the use of Kerbside Space. •

#### 2. Aim

• To inform the provision and management of on-street / kerbside space within the entire City of Perth area.

#### 3. **Guide Area**

This document applies to the entire City of Perth local government area.

#### 4. **Objectives**

- To provide guidance for the allocation of on-street space within the City of Perth. •
- To ensure the scarce resource of on-street space is allocated in a suitable way. •
- To achieve a balance of accessibility to and within the city for all users.
- To create a more balanced transport system that prioritises sustainable transport modes and places for people.
- To provide guidance to the general positioning of parking uses along road sections.

#### 5. Definitions

'Business areas' means commercial and retail business localities. 'Charter vehicles only' means a vehicle licensed as an Omnibus under the Transport Coordination Act 1966, but does not include a public bus. 'Charitable Organisation' means an organisation for which at least 90% of its revenue is not-for-profit i.e. not commercial. 'Commuter parking' means parking for vehicles driven by people who regularly drive to and from the central Perth area for work purposes during the AM and PM peak periods. 'Area' means a locality identified in Schedule A of the policy. 'Dwelling Unit' means a building or portion of a building being used or intended, adapted or designed to be used for the purpose of human habitation by; a) a single person; b) a single family; or c) no more than six (6) persons who do not compromise a single family. 'General parking bays' means parking for motor vehicles and motorcycles / scooters (excluding service bays, loading zones, taxi ranks and five-minute bays). 'Local Law' means the City of Perth Parking Local Law 2017 (effective from 14 March 2017). 'Parking permit' means a parking permit as defined in the Local Law. On-street Parking Guide | 257232/2020

'Resident' means a person occupying a dwelling unit on a permanent basis for a period of three months or more.

'Short stay parking' means parking for two hours or less in the central, western, northern, eastern and foreshore zones and three hours or less in the southern zone.

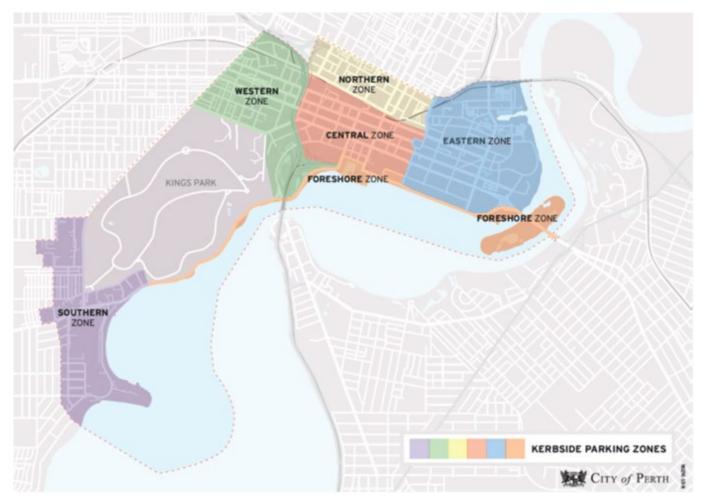
#### 6. General Provisions

This Guide has been prepared pursuant to Part 9 of the Local Law.

#### 7. Parking Management

- For the purposes of on-street parking management, the City of Perth area is divided into a number of zones (as per figure 1), with each zone having a unique hierarchy of priority for the allocation of scarce on-street space.
- An order of priority has been adopted for each of the on-street parking zones. Future decisions regarding the allocation of on-street space within each zone should be determined on the basis of the order of priority for each zone.
- Priority should be awarded to vulnerable road users and sustainable transport modes. Within all areas pedestrians should be given the highest priority. Private vehicle parking should have the lowest priority (however short stay parkers should be ranked above long stay parkers and commuters).
- The following order of priority should be adopted for the provision of on-street space within the **Central and Foreshore Zones**:
  - Pedestrian (universal) access
  - On-road cycling infrastructure (on designated cycle routes)
  - Public bus services
  - Universal access parking
  - Service vehicles
  - Chartered vehicles / Taxis
  - Short stay car/motorcycle parking
- The following order of priority should be adopted for the provision of on-street space within the Northern, Eastern, and Western Zones:
  - Pedestrian (universal) access
  - On-road cycling infrastructure (on designated cycle routes)
  - Public bus services
  - Universal access parking
  - Service vehicles
  - Resident/commercial parking
  - Chartered vehicles / Taxis
  - Short stay car/motorcycle parking
  - Vehicles parked for recreational purposes
- The following order of priority should be adopted for the provision of on-street space within the **Southern Zone**:
  - Pedestrian (universal) access
  - On-road cycling infrastructure (on designated cycle routes)
  - Public bus services
  - Universal access parking
  - Service vehicles
  - Resident parking
  - Vehicles parked for recreational purposes
  - Chartered vehicles / Taxis
  - Short stay car/motorcycle parking
  - Long term / student parking

#### Figure 1: Kerbside Parking Zones



#### 8. Hours of Restriction

The uniform parking restriction system is summarised in Table 1 below. It is recognised that isolated pockets could exist within each zone that may have different requirements to those outlined in this guide and these could be considered by the Council.

Kerbside Parking Zone	Hours / Days of Operation	General Parking Time Limit
Central Zone	8.00am - 6.00pm (Mon-Sat)* 12.00noon - 6.00pm (Sun and Public Holiday)	15 or 1 hour
Northern Zone	8.00am - 6.00pm (Mon-Sat) 11.00am - 6.00pm (Sun and Public Holiday)	15 or 1 or 2 hours
Western and Eastern Zones	8.00am - 6.00pm (Mon-Fri)	15 or 30 minutes or 2 or 3 hours
Foreshore Zone – Elizabeth Quay (including Barrack Square)	8.00am - 9.00pm (Mon-Sun and Public Holiday)	15 or 1 hour
Foreshore Zone – All Other Areas	8.00am - 6.00pm (Mon-Sun and Public Holiday)	15 or 1 or 2 hours
Southern Zone	8.00am - 6.00pm (Mon – Fri)	15 or 30 minutes or 1, 2 or 3 hours

Table 1: On-Street Parking Restrictions for Standard Bays

#### 9. Parking Controls

- AS1742.11 be adopted as the basis of all parking signs in the City of Perth.
- Continuous yellow line marking could be used to supplement no stopping signs. Yellow line marking without the supplementary no stopping signage is not supported.

### 10. Positioning Of Parking Uses Along Road Sections

- Different categories of on-street parking should be appropriately located along the road section, as summarised in Table 2.
- On-street parking adjacent to crossovers is restricted to a minimum 1.5m on either side of the crossover.
- Areas of on-street space not appropriate for parking shall be controlled by No Stopping signs (and not by No Parking signs) to reduce driver confusion. Table 3 should be adopted where possible with all restrictions being 'No Stopping' and 1.5m clearance to crossovers to be maintained. Figure E1 provides supplementary information.

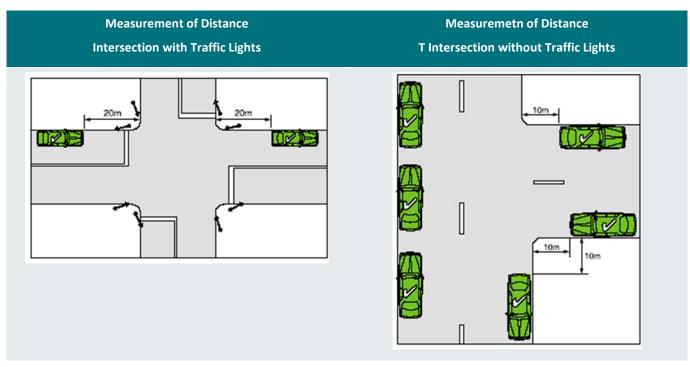
Table 2: Locations for Parking along a Road Section

Start of road section	Mid-block	End of road section
<ul> <li>Loading bays</li> <li>Universal access bays</li> <li>Bus bays (first 25m)</li> </ul>	<ul> <li>Private car bays, motorcycle bays, ACROD bays</li> </ul>	<ul> <li>Loading bays</li> <li>Universal access bays</li> <li>Taxi rank</li> <li>Bus bays (end 25m)</li> </ul>

#### 11. No Stopping Areas

Table 3: No Stopping Areas

Location	Restriction	Restricted Area		
		Approach Side	Departure Side	
Signalised intersection	No Stopping	20m	20m	
Unsignalised intersection	No Stopping	10m	10m	
Level crossing	No Stopping	20m	20m	
Unsignalised pedestrian crossing	No Stopping	20m	10m	
Signalised pedestrian crossing (non intersection)	No Stopping	10m	3m	
Fire hydrant	No Stopping	1m	1m	
Australia Post box	No Stopping	3m	3m	
Crossover	No Stopping	1.5m eith	er side	



(Source: Australian Road Rules, 1999)

#### 12. Loading Bays

- In response to requests for additional loading bays, consideration will be given as to whether designated loading bays or universal access bays would be more appropriate.
- Extending loading bay time limits to half an hour in the central city will be considered where deemed appropriate.

#### 13. Bus Parking

- Bus layover bays will remain in the eastern zone until such time that off-street bus layover in the area has been established.
- Consideration will be given to the impact on bus operations when proposals to remove existing clearways are determined.

### 14. Taxi Parking

- The best practice guidelines for taxi rank facilities, as summarised in Table 4, be adopted where possible.
- New taxi ranks be designed to accommodate multi purpose taxis (MPTs) with a minimum width of 3.1m, length of at least 8m and flush kerb access to the footpath.
- Where possible existing taxi ranks be upgraded to disability access requirements to accommodate MPTs.

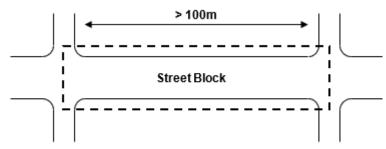
#### Table 4: Best Practice Guidelines for Taxi Rank Facilities

	Recommended Facilities					
Objective	Transport Interchange	CBD	Hospitals	Hotels	Recreational Venues	Taverns & Nightclubs
Safety	Indented bay, pu	blic phone, after ł	nours lighting	-		Security staff
Comfort	Also lounge area	Seating, protection from neat and rain, access to nearby tollets, rubbish bins			ets, rubbish bins	
Location and Design	Easy access to road system, away from parked cars, prominent and convenient position, large enough for MPT to load and unload, central rank preferred to multiple ranks, dedicated ranks preferred to dual uses zones, radio equipment required for communication equipment.					
Identification	Signage from within interchange	Road markings, high visibility to pedestrians, international signage standards	Signage from within hospital		rkings, high visibility ans, international sig s	
Universal Access	Kerb ramp					

#### 15. Parking For People With Disabilities

- A dedicated ACROD bay should be provided on every street block (see Figure 2 for illustration of typical street block) in the central area where general parking bays are provided.
- Dedicated ACROD parking bays will be provided in accordance with "AS/NZS 2890.6 Parking facilities Off-Street Parking for People with Disabilities", at a minimum rate of one ACROD on-street parking bay for every 50 general on-street parking bays.
- Ticket machines be located within 10 metres of ACROD bays where possible to prevent permit holders having to walk long distances.
- Locations for ACROD bays will be determined in accordance with the following criteria:
  - In locations that do not unreasonably affect the flow of traffic
  - If there are no other ACROD bays within close proximity
  - Where existing ACROD bay occupancy levels are over 85%, an additional ACROD bay may be considered in close proximity

Figure 2: Illustration of Typical Street Block



#### 16. Motorcycle And Scooter Parking

- On-street motorcycle parking bays be located on every street block (where general parking bays are provided), at a minimum rate of approximately 1 motorcycle bay for every 20 general car bays.
- Motorcycle parking be charged at 33% of the car parking fee.
- Motorcycle parking be subject to the same general time restrictions as private car bays.
- Parking meters or electronic multi-bay meters be provided for all motorcycle bays.
- Parking of motorcycles and scooters on footpaths is prohibited.

#### 17. Parking For Emergency Vehicles

- Police, ambulance and fire brigade vehicles are permitted to park in any on-street parking bays for operational purposes.
- Vehicles that can not be easily identified as an emergency vehicle can be issued with an on-street parking permit.

#### 18. Charter Vehicle / Tour Coach Parking

- Tour Coach parking facilities will be considered in response to requests.
- Pick-up and set down bays (of appropriate length to accommodate coaches) or universal access bays will be considered as an option to designated Tour Coach bays if appropriate.
- Locations for charter vehicle zones will be determined in accordance with the following criteria:
  - In locations that do not unreasonably affect the flow of traffic
  - Within close proximity to hotels, tour businesses or significant tourist destinations

### 19. Dual Use Of Bays

- Dual use bays will be considered when requests for on-street parking modifications are received by the City.
- Restrictions for dual use bays will be consistent with the standard hours applicable to an area to avoid confusion.
- Signage for dual restriction needs to be clear, whilst complying with AS1742.11 (Manual of uniform traffic control devices Part 11: Parking controls).

#### 20. Resident Parking

Resident On-Street Parking is addressed in the Resident On-street Parking Guide 22.6.

#### 21. Parking For Charitable Organisations

- This guide replaces City of Perth Policies 1.5 and 1.10
- On request, one on-street parking space may be made available free of charge to charitable institutions to facilitate the conducting of street appeals.
- Additional bays should be charged at a rate of 50% of the usual parking fee.
- Only general on-street car parking bays should be allocated to charitable organisations, (this excludes ACROD, loading, universal access or other bays).

#### 22. Alfresco Dining

- The assessment of footpath widening proposals (for alfresco dining) and the conversion of embayed parking into alfresco dining areas will take into account the hierarchy of priority within the relevant on-street parking zone.
- ACROD, universal access, bus, coach, loading, taxi, pick up and set down and motorcycle bays should not experience a net loss to accommodate new alfresco dining areas.

#### 23. Verge Parking

• Verge parking is prohibited.

#### 24. Clearways

- Clearways will be reviewed frequently to ensure free traffic flow is maintained.
- Morning and afternoon peak traffic should be monitored and reviewed at least every five years to assess the extent of peak spreading.

#### 25. Implementation and Monitoring

- The use of kerbside space is fluid and should respond to land use changes that occur through development.
- The guidelines should be continually updated as the need arises and the On Street Parking Policy 22.9 should be reviewed every two years with amendments made accordingly.

## **Neighbourhood Place Planning and Engagement**

#### **Policy Objective**

To enable the City of Perth (City) to respond to the unique characteristics, needs and opportunities within each neighbourhood, ensuring close collaboration with the community when making decisions, undertaking city planning and delivering services, infrastructure, activation and other projects.

#### **Policy Scope**

This policy applies to all employees, stakeholders, community members and Elected Members involved in developing or implementing any aspect of the Neighbourhood Place Planning and Engagement Framework.

#### **Policy Statement**

There are six distinct neighbourhoods within the Perth local government area. Within these neighbourhoods there will be certain areas of focus, or 'precincts.' The neighbourhood approach responds to the diverse communities and urban fabric that create the character, heritage and liveability of each distinct neighbourhood place.

These neighbourhoods sit together within the broader city-wide context to form a cohesive whole and meet the City's aspiration of "A well-planned and functional built form environment, promoting world class architecture, appreciation of heritage, diversity of land use and a sustainable, affordable and accessible integrated transport system."

Intrinsic to the neighbourhood approach is collaborative, ongoing, meaningful and sincere engagement between the City and the community; the community being everyone who is invested in a place, whether they are residents, business owners, landowners, workers, visitors, or others both local and further afield.

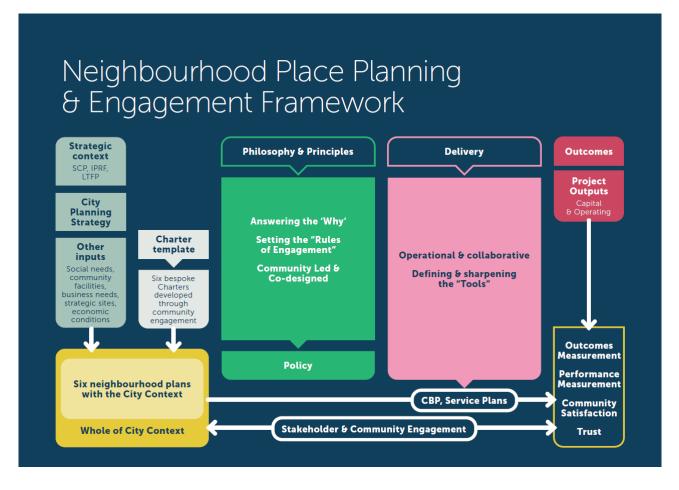
The City will work with the community to identify opportunities to enhance city neighbourhoods' unique sense of place, encourage economic activity, social wellbeing, cultural identity, and ongoing development. The overarching goal is to put the community at the centre of creating a world class city that contributes to people's health, happiness, prosperity and wellbeing; to build a vibrant, connected and progressive city.

#### Neighbourhood Place Planning and Engagement Framework

The approach is governed and implemented through the Neighbourhood Place Planning and Engagement Framework, which comprises a four-part structure:

	Key Mechanism
1. Strategic Context	Neighbourhood Place Plans
2. Philosophy and Principles	Neighbourhood Place Planning and Engagement Policy
	Neighbourhood Charters
3. Delivery	Implementation Plan, Service Plans, Community Initiatives
4. Outcomes	Project Outputs, Performance Measurement

The Neighbourhood Place Planning and Engagement Framework is informed by the City's Strategic Community Plan and City Planning Strategy. The framework is built on a collaborative process of development and implementation with the community.



#### Neighbourhood Place Planning and Engagement Principles:

The City's Neighbourhood Place Planning and Engagement Policy and Framework are grounded in the following key principles:

- 1. That projects and objectives are holistic, sustainable, and tailored to reflect the distinctive characteristics of local neighbourhood places in alignment with the Strategic Community Planning Process.
- 2. That best-practice community engagement and consultation will inform all decision-making, including the opportunity for the community to co-design the engagement process.
- 3. That the community is empowered to co-develop and promote a shared vision for neighbourhoods in partnership with the City, incentivising participation.
- 4. That community commitment, pride and capacity building are crucial to the development and implementation of Neighbourhood Plans.
- 5. That good citizenship is critical to success, which means contributing to a safe and functioning society, being an active participant in one's community, helping others and accepting differences.
- 6. That working relationships are diverse, inclusive and representative of the overall neighbourhood community, rather than with just one group.
- 7. That the approach for the city is bespoke, yet appropriately adapts existing processes and applies learnings from the mistakes and successes of others.

- 8. That planning and delivery will occur in a multi-disciplinary and holistic manner rather than through the lens of one discipline, theme or user group, realising the "greater good" for a neighbourhood.
- 9. That implementation will be responsive and agile with short, medium and long-term iterations.
- 10. That collaborative teams will be responsible for integrating and coordinating outcomes and instilling a shared understanding of each community across the organisation.
- 11. That customer service for community engagement and communication will be centralised.
- 12. That information will be shared frequently, openly and transparently within the City of Perth and with the community so that everyone is on the same page.
- 13. That evaluation, outcomes reporting and performance measurement will inform updates of the City's Integrated Planning and Reporting Framework, the Neighbourhood Plans and delivery model, to ensure a focus on outcomes and continuous improvement.

#### Definitions

#### Neighbourhood Charter

The purpose of a City of Perth Neighbourhood Charter is to provide a universal document that outlines the commitment, rationale and set of goals that encompass our neighbourhood approach. A charter ensures that the expectations of all contributors are articulated and aligned, so the focus remains on evidence-based, community-centred initiatives that are co-designed with neighbourhood communities. There will be one, bespoke charter for each of the six neighbourhoods and each one applies to the relevant neighbourhood as a whole, not between the City and any particular community group.

#### **Neighbourhood Place Plans**

Neighbourhood Place Plans are developed in a co-design process with each neighbourhood community and then reviewed on an annual basis (set, monitor, review and update approach). Neighbourhood Place Plans are unique to each neighbourhood but are developed on a standard set of criteria and contain basic standard elements. Neighbourhood Place Plans capture the assets, issues and priorities in a neighbourhood across a range of factors. Each Neighbourhood Place Plan will detail the governance and financial arrangements in place to guide the expenditure of City funding in the neighbourhoods. While they respond to the uniqueness of each neighbourhood, they must fit together under the cohesive whole of city-wide planning and corporate budgeting process.

Document C	Document Control Box								
Document R	Document Responsibilities:								
Custodian:	Custodian: Alliance Manager Activation Cultura		ral	Custodian L	Jnit:	Activatio	on & Cultural E	operience	
Decision Make	er:	Council					•		
Strategic Alig	Strategic Alignment:								
Aspiration:		Place							
Objective:	Objective: 2.8 Individual precinct arrangements.			ts enjoying a unique sense of place, bespoke service delivery and governance					
Compliance	Requirer	ments:							
Legislation:		City of Perth	Act 2016						
Industry:		None							
Organisationa	ıl:	None							
Document N	lanagem	ent:							
Risk Rating: Medium Review Free			quency:	2 Years	Next Due:	09/22	TRIM Ref:	115622/20	
Version #	Decisio	n Reference:		Synopsis:	:				
1.	OCM 28	3 July 2020		Draft to community consultation					

2. OCM 29 September 2020 Policy Adopted by Council			
	2.	OCM 29 September 2020	Policy Adopted by Council



## 1 4.1 Neighbourhood Place Planning and Engagement

## 2 Policy Objective

To enable the City of Perth (the City) to respond to the unique characteristics, needs and opportunities within each neighbourhood, ensuring close collaboration with the community when making decisions, undertaking city planning and delivering services, infrastructure, activation and other projects.

### 6 Policy Scope

This policy applies to all employees, stakeholders, community members and Elected Members involved in developing
 or implementing any aspect of the Neighbourhood Place Planning and Engagement Framework.

### 9 Policy Statement

10 There are six distinct neighbourhoods within the Perth local government area. Within these neighbourhoods there will

11 be certain areas of focus, or 'precincts.' The neighbourhood approach responds to the diverse communities and urban

12 fabric that create the character, heritage and liveability of each distinct neighbourhood place.

These neighbourhoods sit together within the broader city-wide context to form a cohesive whole and meet the City's aspiration of "A well-planned and functional built form environment, promoting world class architecture, appreciation of heritage, diversity of land use and a sustainable, affordable and accessible integrated transport system."

Intrinsic to the neighbourhood approach is collaborative, ongoing, meaningful and sincere engagement between the City and the community; the community being everyone who is invested in a place, whether they are residents, business owners, landowners, workers, visitors, or others both local and further afield.

The City will work with the community to identify opportunities to enhance city neighbourhoods' unique sense of place, encourage economic activity, social wellbeing, cultural identity, and ongoing development. The overarching goal is to put the community at the centre of creating a world class city that contributes to people's health, happiness, prosperity and wellbeing; to build a vibrant, connected and progressive city.

#### 23 1. Neighbourhood Place Planning and Engagement Framework

The approach is governed and implemented through the Neighbourhood Place Planning and Engagement Framework, which comprises a four-part structure:

	Key Mechanism
1. Strategic Context	Neighbourhood Place Plans
2. Philosophy and Principles	Neighbourhood Place Planning and Engagement Policy
	Neighbourhood Charters
3. Delivery	Implementation Plan, Service Plans, Community Initiatives
4. Outcomes	Project Outputs, Performance Measurement

26 The Neighbourhood Place Planning and Engagement Framework is informed by the City's Strategic Community Plan

and Local Planning Strategy. The framework is built on a collaborative process of development and implementation
 with the community.



## Neighbourhood Place Planning & Engagement Framework



- 29
- 30

34

35

36

37

38 39

40

41

42

43 44

45

#### 31 2. Neighbourhood Place Planning and Engagement Principles:

The City's Neighbourhood Place Planning and Engagement Policy and Framework are grounded in the following key principles:

- 1. That projects and objectives reflect the distinctive characteristics of local neighbourhood places in alignment with the Strategic Community Planning Process.
- 2. That good citizenship, community commitment, pride and capacity building are crucial to the development and implementation of Neighbourhood Place Plans.
- 3. That working relationships are diverse, inclusive and representative of the overall neighbourhood community, rather than with just one group.
- 4. That planning and delivery will occur in a multi-disciplinary manner, co-designed with the community, rather than through the lens of one discipline, theme or user group, realising the "greater good" for a neighbourhood.
- 5. That information will be shared frequently, openly and transparently within the City of Perth and with the community so that everyone is on the same page.
  - 4.1 Neighbourhood Place Planning and Engagement Policy <Approved Version Number> | Page 2 of 3



#### 46 **3. Definitions**

#### 47 <u>Neighbourhood Charter</u>

The purpose of a City of Perth Neighbourhood Charter is to provide a universal document that outlines the commitment, rationale and set of goals that encompass our neighbourhood approach. A charter ensures that the expectations of all contributors are articulated and aligned, so the focus remains on evidence-based, communitycentered initiatives that are co-designed with neighbourhood communities. There will be one, bespoke charter for each of the six neighbourhoods and each one applies to the relevant neighbourhood as a whole, not between the City and any particular community group.

#### 54 Neighbourhood Place Plans

Neighbourhood Place Plans are developed in a co-design process with each neighbourhood community and then reviewed on an annual basis (set, monitor, review and update approach). Neighbourhood Place Plans are unique to each neighbourhood but are developed on a standard set of criteria and contain basic standard elements. Neighbourhood Place Plans capture the assets, issues and priorities in a neighbourhood across a range of factors. Each Neighbourhood Place Plan will detail the governance and financial arrangements in place to guide the expenditure of City funding in the neighbourhoods. While they respond to the uniqueness of each neighbourhood, they must fit together under the cohesive whole of city-wide planning and corporate budgeting process.

#### 62 Document Control

#### 63 Policy Context

Legislation:	City of Perth Act 2016
Policy:	
Procedure and Process:	

## 64

#### 65 **Document responsibilities**

Custodian:	Alliance Manager	Custodian Unit:	Activation &	Decision Maker:	Council
	Activation Cultural		Cultural		
	Experience		Experience		

66

#### 67 **Review management**

Review frequency:	2 Years	Next review due:	09/22
Risk rating:	Medium	Document Management Ref:	115622/20

68

#### 69 **Document management**

Version	Decision reference	Synopsis of changes
1.0	OCM 28 July 2020	Draft to community consultation
2.0	OCM 29 September 2020	Policy Adopted by Council



# Engage Perth

## Neighbourhood Planning and Engagement Framework

BANG THE TABLE engagementHQ

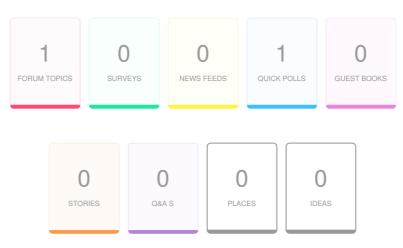
## **Visitors Summary**

## Highlights



Aware Participants 196		Engaged Participants	7			
Aware Actions Performed Participants		Engaged Actions Performed	Registered	Unverified	Anonymous	
Visited a Project or Tool Page	196		ricgistered	Onvenned	Anonymous	
Informed Participants	76	Contributed on Forums	4	0	0	
nformed Actions Performed Participants		Participated in Surveys	0	0	0	
Viewed a video	0	Contributed to Newsfeeds	0	0	0	
Viewed a photo	5	Participated in Quick Polls	3	0	0	
Downloaded a document	34	Posted on Guestbooks	0	0	0	
Visited the Key Dates page	13	Contributed to Stories	0	0	0	
Visited an FAQ list Page	19	Asked Questions	0	0	0	
Visited Instagram Page	0	Placed Pins on Places	0	0	0	
Visited Multiple Project Pages	68	Contributed to Ideas	0	0	0	
Contributed to a tool (engaged)	7					

## **ENGAGEMENT TOOLS SUMMARY**



Tool Type	Engagement Tool Name	Tool Status	Visitors		Contributors	
		1001014440	VIOLOIO	Registered	Unverified	Anonymous
Forum Topic	FORUM: Share your thoughts and vision for a new way to ap	Published	33	4	0	0
Quick Poll	We need your input	Draft	3	3	0	0

## **INFORMATION WIDGET SUMMARY**



Widget Type	Engagement Tool Name	Visitors	Views/Downloads
Document	An Approach to Neighbourhood Place Planning and Engagement.pdf	20	26
Document	DRAFT Neighbourhood Planning and Engagement Policy.pdf	11	12
Document	Strategic Community Plan 2019-2029.pdf	9	10
Document	Neighbourhood Planning and Engagement Framework - The Story so Far.pdf	5	8
Faqs	faqs	19	21
Key Dates	Key Date	13	14
Photo	Neighbourhood Map.jpg	5	5

## FORUM TOPIC

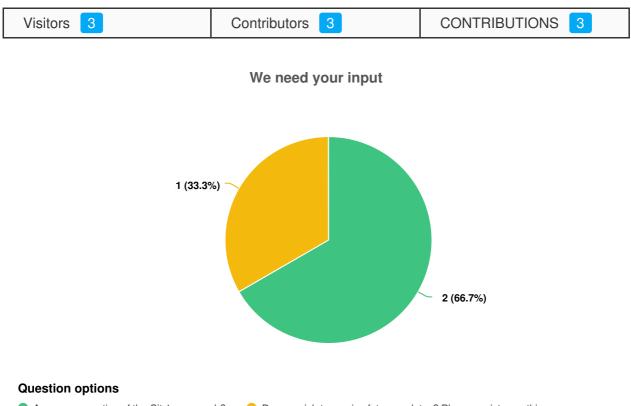
# FORUM: Share your thoughts and vision for a new way to approach neighbourhood place planning and engagement, in your city.

Visitors 33	Contributors 4	CONTRIBUTIONS 5			
02 June 20 Anne-Maree Ferguson Agrees 1 Disagre es 6 0	ere are many things that are working on to our partnership with the City of F es. Yay Adam C. And Von! 2. A respo e approach to collaboration. 4. Amazin Approvals and Planning. Areas of Opp	These are all quite big questions for an itty bitty response space. I'll keep it brief: There are many things that are working well at the East Perth Community Group in relation to our partnership with the City of Perth : 1. Single points of contact in most instances. Yay Adam C. And Von! 2. A responsive info@ service. 3. Generosity of spirit in the approach to collaboration. 4. Amazing support from Surveillance, Rangers, Approvals and Planning. Areas of Opportunity: 1. Annual Neighbourhood Plan in lieu of multiple grants. 2. Increased agility for shorter term activations eg busking circles. 3. Community Participation Incentives			
01 July 20 MMrzyglocki Agrees Es	neighbourhood groups that have an a	A co-designed neighbourhood plan with ttached budget would allow volunteers to progre unities in a timely manner. Volunteer burnout is r sooner rather than later.			
08 July 20	ake it even better by creating an envir 1. The BHP Water Park at Elizabeth C	the city has improved and what I believe could m onment for families to spend their time leisurely. Quay is awesome for family and kids! 2. The new			
AGREES DISAGRE REPLIES	ovements: 1. Please build a pump trace I believe that would be a great attraction Technology is a playground killer and tside to play and be active! Collectivel collaborate on neighbourhood place p had signs up to let the community know ut the cities plans, if not I would not have Collectively, what can we do better in engagement? You could have meeting e people who live in the community ca	so great and makes our city look very nice! Impr ck/bmx park somewhere along the foreshore as on for riders and parents to bring their children. we should make every effort to get our youth ou y, what are we currently doing well to alanning and engagement? It was great that you we could have our say about how we felt abo ave known how to engage in said conversation. relation to neighbourhood place planning and/or gs or petitions within the community so we as th an tell you the improvements we'd like to see or t ow make it easier for the community to reach ou			

hings built. You could possibly somehow make it easier for the community to reach ou t and contact the city/shire to talk about these things by sending out letters or emails.

## **ENGAGEMENT TOOL: QUICK POLL**

## We need your input



• Are you supportive of the City's approach?

O you wish to receive future updates? Please register on this page

Mandatory Question (3 response(s)) Question type: Radio Button Question



## **City of Perth Neighbourhoods Policy Feedback**

The draft framework and policy are helpful in guiding the City to the next stage of neighbourhood planning.

The involvement of the EPCG will be more relevant at the next stage of consultation. The key issues for us as a community organisation we hope will be addressed are:

### 1. Co-Design Structure

Community members are keen to be involved in how the co-design structure might work. Many are working full or part-time and unable to get to meetings via Zoom or otherwise during working hours. A "Concierge" approach as per the current grants structure is working extremely well.

The volume of electronic surveys from each alliance does not provide meaningful engagement. In our experience, face to face meetings in the neighbourhoods and subsequent workshops are the optimal way to achieve community engagement of substance.

#### **RECOMMENDATION:**

That face to face meetings and workshops in the relevant locations in partnership with the EPCG form the basis of the co-design structure.

### 2. Community as Partners

The inquiry process has been positive and negative for the partnership between the East Perth Community and the City of Perth. We have never had more grants available to us. Yet the COVID-19 lockdown period and subsequent inquiry findings have reduced the City's officers capacity to engage as they would otherwise. Our observation is that highly capable staff do not have sufficient delegated authority to "make things happen."

Linked to this; the practice of charging community and not for profit groups fees for projects to activate the city and engage the community is counterproductive. Especially when using City grant monies.

### **RECOMMENDATION:**

That precinct groups have permit and other approval fees waived for projects that deliver on the City's Neighbourhood Strategy objectives.

### **3.** Community Capacity

The human capacity to deliver the neighbourhood strategy for Perth will continue to be an issue. A stated fear of creating "Ratepayer Associations" underestimates the opportunity of an effective City/Community partnership.

In a ratepayer association, community members come together for a common, often controversial issue and their role is generally finite. The East Perth Community group has moved well beyond this status. The combination of placemaking, events and policy response has seen us treble our membership in 2 years. East Perth residents and business owners have an appetite for the model.

In Cities where the structure works most effectively, the relationship with residents is considered vital to program delivery rather than as an obstacle to shared success.

Historically, the EPCG received funding to cover basic operational costs such as insurance; currently \$4,000 plus per annum. Other costs such as website and database maintenance and social media management are borne by individual community members. This does not build in sustainability for precinct aspirations.

#### **RECOMMENDATION:**

That the City provides a base funding level of \$10 to \$20k per precinct to cover the annual costs of "doing business."

East Perth Community Group 28 August, 2020

From: Anna Vanderbom <<u>annaevanderbom@gmail.com</u>>
Sent: Friday, 28 August 2020 3:08 PM
To: Tabitha McMullan <<u>Tabitha.McMullan@cityofperth.wa.gov.au</u>>
Cc: Anne Banks-McAllister <<u>Anne.Banks-McAllister@cityofperth.wa.gov.au</u>>; Olivia Prior
<<u>Olivia.Prior@cityofperth.wa.gov.au</u>>; BOXFAM@aussie <<u>boxfam@aussiebb.com.au</u>>; Brian &
Christine Langenberg <<u>lang@arach.net.au</u>>; Sue Graham-Taylor <<u>suegrahamtaylor@gmail.com</u>>
Subject: Re: FOR COMMENT: Draft Neighbourhood Planning and Engagement Policy

Dear Tabitha,

PLEASE COULD I RECALL MY PREVIOUS EMAIL

Thank you for your invitation for feedback.

While we have appreciated the opportunity for feedback to the Coffee Engagement Hub idea, we would like to draw your attention to the following.

A key upset for residents is unilateral decision making which impacts on residential wellbeing without any consultation with our Residents Association.

Three recent examples come to mind.

First, the competition for a public toilet design for the foreshore was set up without our knowledge and at considerable cost to ratepayers.

Second, the community parklets just appeared out of nowhere. We would have valued the opportunity to give our feedback on shade cover etc

Third and just recently, we have just discovered to our consternation that the bike ramp across Hampden Road by the main shopping area has been relocated. Consultation with our resident body would have revealed that the new arrangement, which is now well away from the bike stands and shops, involves the crossing of several roads as well as the disturbance of diners. While we appreciate your working in with the Nedlands Council, we would have appreciated the opportunity for input.

Could we recommend that the new framework include resident bodies being consulted before local changes are imposed and expenses are incurred?

Regards,

Anna

# **Council Policy Manual**

## **CP1.2** Community Consultation

#### **POLICY OBJECTIVE**

- 1. Ensure the City meets and exceeds its legislative and strategic obligations with regard to community consultation.
- 2. Provide the public with opportunities to participate at key stages in City projects and to comment on matters which affect them.
- 3. Ensure the proper planning and provision of services to the City's customers.
- 4. Develop a strong sense of community ownership for the initiatives of the City.

#### **POLICY STATEMENT**

The City of Perth will:-

- 1. Lead by example and ensure that community consultation is an integral part of its planning and decision making processes, in order to meet the diverse and changing needs of the public, including residents, ratepayers and the wider community;
- 2. Ensure that consultation undertaken within the City is appropriate to the potential impact of the proposal, allows an adequate timeframe for the process and does not predetermine the outcome of a proposal; and
- 3. Encourage partnerships with stakeholders through a range of community consultation initiatives.

Document	Document Control Box								
Document R	Document Responsibilities:								
Custodian Uni	it: Corporate Communications								
Decision Make	er:								
Compliance	Compliance Requirements:								
Legislation:	n: Consultation may be required by legislation (e.g. Local Government Act 1995)								
Industry:									
Organisationa	l:	City of Perth	Procedure PF	R0527 – Corj	porate Proced	ure – Customer	<sup>-</sup> Surveys		
Document N	lanagem	ient:							
Risk Rating:		Low	<b>Review Fre</b>	quency:	Four years	Next Due:	2015	TRIM Ref:	P1014639
Version #	# Decision Reference:			Synopsis:					
1.	Council	26/03/02 (193	02 (193/02) Previously Policy No. ST11						
2.									
3.									

# **Council Policy Manual**

## **CP1.3** Community Participation Policy

#### POLICY OBJECTIVE

To provide guidelines for the establishment of a system for a wide representation of community participation on issues relating to the Council.

#### **POLICY STATEMENT**

1. A combination of Community Forums, Special Interest Advisory Groups and Targeted Consultation be utilised by the Council to gain public feedback and input on broad and specific issues relating to the Council as follows:-

#### **Community Forums**

2. Two Community Forums to be held per year in a suitable public area in the precinct areas of East Perth and Northbridge, open to residents and ratepayers of the City of Perth.

#### Special Interest/Advisory Groups

3. Established as required to provide feedback on specific issues relating to the Council consisting of members of the community and Elected Members who have an interest in the issue.

#### **Targeted Consultation**

4. A database of members of the community and community organisations, interested in providing feedback on issues relating to the Council to be compiled and contacted to provide feedback on issues as required.

Document Control Box									
Document Responsibilities:									
Custodian Unit: Corporate Communications									
Decision Maker:									
Compliance Requirements:									
Legislation: Specific consulta			ultation methods may be required by legislation (e.g. Local Government Act 1995)						
Industry:									
Organisational:									
Document Management:									
Risk Rating:		Low	<b>Review Fre</b>	quency:	Four years	Next Due:	2005	TRIM Ref:	P1013784
Version #	Decisio	Decision Reference:		Synopsis:					
1.	10/04/0	10/04/01		(Previously Policy No: CS27)					
2.	01/02/2	/02/11 (28/11)		Amendment					
3.									



# 1 4.2 | Stakeholder Engagement Policy

## 2 Policy Objectives

To ensure all relevant stakeholders, where appropriate, are provided with a fair and meaningful opportunity
to participate in and contribute to problem solving, planning and decision making by the City.

5 To ensure community confidence in the timeliness, effectiveness, consistency and value of open, two-way 6 stakeholder communication.

## 7 Policy Scope

12

13

14 15

27

28

29

8 This policy applies to Elected Members, City of Perth staff and consultants contracted by the City and any other 9 person/s who undertake activities on behalf of or for the City.

- 10 The scope is guided by Section 1.3 (2) of the Local Government Act 1995 which states:
- 11 This Act is intended to result in:
  - a. Better decision-making by local governments;
  - **b.** Greater community participation in the decisions and affairs of local governments;
  - c. Greater accountability of local governments to their communities; and
  - *d.* More efficient and effective local government.

The policy ensures the City encourages community participation and/or provides meaningful, and appropriate communication to the community when making decisions, undertaking city planning, delivering services, infrastructure, activation, and other projects.

### 19 Policy Statement

The City of Perth recognises the importance of tailored, effective, transparent, and inclusive community consultation to ensure the wider community's feedback is considered in the decision-making process.

The City commits to engage on matters that affect the community in a manner that is accessible and meets legislative requirements, while adapting to answer the needs of our changing and diverse community.

For each stakeholder engagement activity, the City is guided by the International Association of Public Participation (IAP2) principles and Core Values to Inform, Consult, Involve, Collaborate and Empower the community:

- we seek out and facilitate the involvement of all relevant stakeholders, including decision makers and those potentially affected by or interested in a decision;
- we provide participants with the information they need to participate in a meaningful way;
- we listen to and acknowledge community concerns and aspirations, and acknowledge how their
   contribution will influence the final decision;
- we work together with the community to formulate solutions, and incorporate their advice and
   recommendations into City decisions to the maximum extent possible and



we ensure that community concerns and aspirations are directly reflected in the final project.

#### 35 36

34

Legislation:	City of Perth Act 2016, Local Government Act (1995), Environmental Protection Act, Heritage Act		
Policy:			
Procedure and	Strategic Community Plan		
Process:	Corporate Plan		
	Service Unit Plan		
	Neighbourhood Framework		
	Rick Management Framework		
	Stakeholder Engagement Approach		
	Stakeholder Engagement Plan Template		

## 37

#### Document responsibilities 38

	Custodian: Alliance Manager		Custodian Unit:	Customer	Decision Maker:	General Manager
20		Customer Experience		Experience		Community Development

## 39

#### 40 **Review management**

Review frequency:	Every Four Years	Next review due:	18/02/2025
Risk rating:	Low	Document Management Ref:	

#### 41

#### Document management 42

Version	Decision reference	Synopsis of changes		
1.0	OCM <insert date="" meeting=""></insert>	Initial policy submitted for approval		

## **Council Policy Manual**

## **CP20.8** Street Trees - Planting, Pruning and Removal

#### **POLICY OBJECTIVE**

To provide for the management of street trees in order to enhance the streetscapes and not detract from the community landscape requirements

#### **POLICY STATEMENT**

The following requirements shall be complied with in regard to the planting, pruning and removal of trees in streets. All approvals under this policy are to be made at an administrative level by the Manager Parks:-

#### 1. Street Tree Planting

Trees to be planted in accordance with the following:-

- 1.1 the current City of Perth Street Tree Framework;
- 1.2 on an alignment suited to the immediate environment;
- 1.3 at an interval suited to the immediate environment no less than eight metres apart;
- 1.4 a suitable distance from a driveway crossover so as not to affect line of sight to oncoming traffic at exit of driveway crossover;
- 1.5 a minimum of five metres from a Western Power pole;
- 1.6 a minimum of three metres from a Western Power support pole;
- 1.7 a minimum of two metres from underground water or a gas service crossover where possible;
- 1.8 trees should generally be planted in a location so as not to obstruct access to the property;
- 1.9 the current Parks and Landscape services Procedures and Standards.



City of **Perth** 

# **Council Policy Manual**

#### **CP20.8** Street Trees – Planting, Pruning and Removal

#### 2. Street Tree Pruning

Trees should be pruned, where possible, on a street by street programme in accordance with the following:-

- 2.1 all trees to be pruned to resolve conflict in such a way that causes minimal interference and does not have an adverse effect on their health, natural form or character;
- 2.2 a clearance of two metres from low voltage electricity Western Power mains cables;
- 2.3 a clearance of four metres from high voltage electricity Western Power mains cables less than 33,000v. Clearance of high voltage lines in excess of 33,000v is the responsibility of the power supplier;
- 2.4 a clearance of one metre from street lights and service cables;
- 2.5 wherever possible, pruning is to be effected prior to conflict with Western Power electricity lines;
- 2.6 trees not under power lines shall be crown thinned approximately every three years, where appropriate, to improve appearance, light penetration and structural integrity. Not more than 30% of the canopy growth is to be removed;
- 2.7 pruning is to be effected to reduce interference to private buildings. Canopy reduction to the property line will be assessed on an 'as requested' basis from the property owner. Not more than 30% of the canopy growth is to be removed;
- 2.8 requests for the pruning of trees maintained by the City in order to provide or restore views to or from private property or to provide views to advertising or other private signage be approved only where such pruning will not detrimentally affect the aesthetic quality, landscape value, health or structure of that tree;
- 2.9 AS4373 1996 Pruning of Amenity Trees;
- 2.10 the current Parks and Landscape services Procedures and Standards.

#### 3. Street Tree Removals

Street tree removal requests to be in accordance with the following:-



City of **Perth** 

## **Council Policy Manual**

#### **CP20.8** Street Trees – Planting, Pruning and Removal

- 3.1 removals shall generally be on a "remove and replace" basis. Replacement species will be in accordance with the current City of Perth Street Tree Framework;
- 3.2 abutting residents to be advised prior to removals;
- 3.3 requests from ratepayers for the removal of street trees shall be in writing and will be considered on their merits based on the following:-
  - 3.3.1 safety, health and condition of the tree;
  - 3.3.2 reasons highlighted by the ratepayers;
  - 3.3.3 value of tree in streetscape/landscape;
  - 3.3.4 potential for significant nuisance or damage to property;
  - 3.3.5 history of requests and associated actions in the street;
- 3.4 no tree shall be removed in order to improve the value of advertising signs;
- 3.5 street tree removal requests in relation to development applications shall be referred to the Manager Development Approval;
- 3.6 a schedule of tree removal action taken in terms of Clause 3.5 is submitted to the Council for information;
- 3.7 To prevent the unnecessary removal of, or damage to, street trees as a result of building developments:-
  - 3.7.1. wherever possible, a proposed building be designed to avoid the necessity to remove or damage street trees;
  - 3.7.2. before an application for planning approval or a building licence is approved and issued, an inspection of the site is to be made to ascertain if a street tree is likely to be damaged or required to be removed as a result of the proposed development;
  - 3.7.3. where approval is given to remove a tree, the cost as determined by the Manager Parks be paid in advance by the applicant;
  - 3.7.4. where a tree is to be removed a suitable replacement, in accordance with the Council's current Street Tree Framework, shall be planted at the cost of the applicant;



City of **Perth** 

# **Council Policy Manual**

#### Street Trees – Planting, Pruning and Removal **CP20.8**

- 3.7.5 any request for tree removal for development will be considered under the guidelines of AS4970 : 2009 - "Protection of Trees on Development Sites";
- the current Parks and Landscape services Procedures and Standards. 3.8

Document Control Box									
Document R	esponsik	oilities:							
Custodian:	Manage	er Parks			Custodian L	Init:	Parks		
Decision Make	er:	Manager F	Parks						
Compliance	Require	ments:							
Legislation:									
Industry:	dustry:								
Organisationa	l:								
Document N	lanagem	nent:							
Risk Rating:		Low	<b>Review Fre</b>	quency:	Four years	Next Due:	2019	TRIM Ref:	P1005132
Version #	Decisio	n Reference:		Synopsis:					
1.	OCM 11	L/73		Previous P	olicy No. GP10	0.1, W41, BU18	3. SU56		
2.	OCM 20	0/09/93							
3.	OCM 22	2/04/98 (353/9	98)						
4.	OCM 22	2/06/10 (316/2	LO)						
5.	OCM 30	0/04/15 (161/2	15)						



**Council Policy** 

### 1 3.3 Tree Protection

#### 2 Policy Objective

The Tree Protection Policy aims to preserve and enhance the Urban Forest character of the city, assist in achieving the objectives of the City's Strategic Community Plan, Urban Forest Plan and Environment Strategy; and to ensure the City is not exposed to an increase in legal risk for public liability claims by virtue of diminished standards.

#### 7 Policy Scope

11 12

8 This policy applies to all trees in the public realm that are owned or managed by the City. It will be referred9 to:

- 10 In the maintenance and management of the City's Urban Forest
  - In the decision-making process for developments where planning, construction and/or maintenance may impact a tree owned or managed by the City.
- 13 Trees growing on private property are excluded from this policy.

#### 14 Policy Statement

- The City recognises public trees as important community assets; therefore, tree management will
   be undertaken in the long-term interest of the community as a whole.
- Trees provide a range of benefits in an urban environment. They improve the liveability, landscape
   character, biodiversity, and climate resilience of the city. The presence of a healthy urban forest
   improves health outcomes in increasingly urbanised environments, mitigates the effects of climate
   change, and provides enjoyable and engaging public spaces.
- It is recognised that the true significance of a tree is defined by its age and potential longevity,
   therefore, all public trees unless hazardous, will be protected from any activity that threatens their
   health and/or longevity. Where possible the City will prioritise the relocation of proposed
   infrastructure away from existing trees to reduce the potential for immediate conflict.
- 25 4. Trees will be given a priority status when considering applications for new developments.
- The City will apply a monetary value to each tree derived from a combination of the amenity and
   ecological benefits it provides. Where a live tree is damaged and/or removed without authorisation
   the City will recoup the full tree value to compensate the community for the loss in accordance with
   the Tree Protection Policy Management Guidelines
- 30



#### **Council Policy**

#### 31 Document Control

#### 32 Other relevant/related documents

Legislation:	
City Policies:	Urban Forest Plan
	Strategic Community Plan
	Street Tree Framework
	Green Infrastructure and Biodiversity Study
	CP8.0 Environment Policy
City Procedures and Processes:	Tree Protection Policy - Management Guidelines

33

#### 34 Document responsibilities

Custodian:	Coordinator Parks	Custodian	Operations	Decision	Manager
	Projects	Unit:		Maker:	Operations

35

#### 36 Review management

Next review due:	Document	
	Management Ref:	

37

#### 38 Document management

Version	Decision reference	Synopsis of changes
1.0	OCM <insert meeting<br="">date&gt;</insert>	Initial policy submitted for approval.

39



### 1 1.4 | Recording and Live Streaming Meetings of

### <sup>2</sup> Council

#### 3 Policy Objective

- 4 The purpose of this policy is to:
- Enhance Council's commitment to transparency to the community in its decision-making process through the live streaming of its meetings.
- Ensure that a true and accurate account of debate, discussions, questions and answers at all relevant meetings
   are available. The audio and video recordings will assist in the preparation of the minutes of:
- 9 o Council
- 10 o Committees with delegated authority
- 11 o Electors' meetings
- 12 o Agenda Briefing Sessions.

#### 14 Policy Scope

15 This policy applies to all ordinary and special meetings of Council, Agenda Briefing Sessions, meetings of Committees 16 with delegated authority and meetings of electors held in the Council Chamber. This policy does not apply to any part of 17 the meeting which is closed under Section 5.23 of the *Local Government Act 1995*.

18

13

#### 19 Policy Statement

#### 20 Live-Streaming

- The live streaming will commence at the times that the meetings are due to commence and finish when the
   presiding member closes or adjourns the meeting for any reason.
- 2. Meetings closed for consideration of matters under Section 5.23 of the *Local Government Act 1995* will not be
   streamed.
- In accordance with s9.57A of the *Local Government Act 1995*, the City is not liable to an action for defamation in
   relation to audio and visual recordings, and live streaming of meetings". No protection is afforded to the public
   for comments and statements made during the live streaming of meetings.
- 28 4. Should any unforeseen technical difficulties arise, live streaming may not be available or may be delayed.

#### 29 Recording

- 30 5. Meetings live streamed will be recorded and uploaded to the City's website
- Should any unforeseen technical difficulties arise, the audio or video recording may not be available or may be
   delayed.
- 33
- 34



#### 35 Storage

The retention of recordings will be in accordance with the *State Records Act 2000* and the City's Recordkeeping
 Plan.

#### 38 Public Notice

To ensure that the public, Council members and staff are aware of the recordings, clear signage must be placed
 prominently in the Council Chamber advising that the meeting is being recorded. At the commencement of each
 recorded meeting, the Presiding Member is also to publicly announce that the meeting will be audio and video
 recorded, and live-streamed.

#### 43 Privacy

- 9. Only the video broadcasting of Council members, external committee members and relevant officers of the City
  will appear on the livestreaming and video recording of relevant meetings. While the image of members of the
  public who attend the meeting will not appear in either the live-streaming or video recording, the audio
  broadcasting and recording of comments made by the public will be captured.
- 48

#### 49 **Document Control**

#### 50 Policy Context

Legislation:	Local Government Act 1995
	Freedom of Information Act 1992
	State Records Act 2000
	Standing Orders Local Law 2009
Policy:	CP10.16 Legal Representations for Members and Employees
Procedure and Process:	

#### 51

53

55

#### 52 **Document responsibilities**

	Custodian:	<position title=""></position>	Custodian Unit:	<unit name=""></unit>	Decision Maker:	<position title=""></position>
--	------------	--------------------------------	-----------------	-----------------------	-----------------	--------------------------------

#### 54 Review management

Ī	Review frequency:	Next review due:	
	Risk rating:	Document Management Ref:	

#### 56 Document management

Version	Decision reference	Synopsis of changes
1.0	OCM <insert date="" meeting=""></insert>	Initial policy submitted for approval

57

#### PROPOSED COUNCIL POLICY REVIEW PROGRAM

(PC = Policy Committee)

Policy #	Policy Title	Unit	Alliance
	COMPLI	ETED REVIEWS	
NEW	Attendance at Events Policy	Governance	CEO Alliance
NEW	Professional Development Policy	Governance	CEO Alliance
11.2	Council of Capital City Lord Mayors - Attendance	Governance	CEO Alliance
10.3	Elected Members - Interstate and Overseas Travel and Expenses	Governance	CEO Alliance
11.4	World Energy Cities Partnership - Attendance at Meetings	Governance	CEO Alliance
10.1	Code of Conduct	Governance	CEO Alliance
2.4	Media Policy – media Statements, press releases and social media	Communications	CEO Alliance
10.4	Elected Members Administrative Support	Governance	CEO Alliance
Nil	Policy Framework Policy	Governance	CEO Alliance
Nil	Governance Framework Policy	Governance	CEO Alliance
9.3	Management of Investments	Finance	Corporate Services Alliance
9.7	Purchasing Policy	Finance	Corporate Services Alliance
Nil	Strategy Development Policy	Strategy and Reporting	Corporate Services Alliance
1.9	Public Relations & Social Media Policy - Media Statements & Press Statements	Corporate Communications	CEO Alliance
9.1	Budget Policies (to be changed to) - Strategic Financial Planning and Budget	Finance	Corporate Services Alliance
9.6	Budget Variations	Finance	Corporate Services Alliance
NEW	Cash Backed Reserves	Finance	Corporate Services Alliance
NEW	Use of Borrowings	Finance	Corporate Services Alliance
Nil	Community Waste Services	Operations	Infrastructure and Operations Alliance
Nil	Public Lighting	Transport and Urban Design	Planning and Economic Development Alliance
18.1	Arts and Culture	Activations and Cultural Experience	Community Development Alliance
	Policy Committee	Meeting - 15 MARCH 2021	
	COMMUNITY CONSULTATION & SPONSORSHIPS		
1.2	Community Consultation	Customer Experience	Community Development Alliance
1.3	Community Participation Policy	Customer Experience	Community Development Alliance
Nil	Neighbourhood Place Planning and Engagement Policy	Activations and Cultural Experience	Community Development Alliance
18.14	Donations	Activations and Cultural Experience	Community Development Alliance
18.13	Sponsorship and Grants	Activations and Cultural Experience	Community Development Alliance
9.5	Sponsorship of City of Perth Activities	Activations and Cultural Experience	Community Development Alliance
	AFFORDABLE HOUSING		
6.17	Affordable Housing	City Planning	Planning and Economic Development Alliance
	ENVIRONMENT		
20.8	Street Trees - Planting, Pruning and Removal	Operations	Infrastructure and Operations Alliance

1

#### PROPOSED COUNCIL POLICY REVIEW PROGRAM

Updated 11 January 2021

#### (PC = Policy Committee)

olicy #	Policy Title	Unit	Alliance
8.0	Environment Policy	City Planning	Planning and Economic Development Alliance
8.5	Towards an Energy Resilient City	City Planning	Planning and Economic Development Alliance
15.2	Protection and Enhancement of Open Space	City Planning	Planning and Economic Development Alliance
6.12	Safer Design	Transport and Urban Design	Planning and Economic Development Alliance
	PARKING		
22.6	Resident On-Street Parking Policy	Parking	Infrastructure and Operations Alliance
22.9	On Street Parking	Parking	Infrastructure and Operations Alliance
	Poli	cy Committee Meeting - 12 APRIL 2021	
	GOVERNANCE		
9.8	Contract Variations - Authority to incur a liability	Finance	Corporate Services Alliance
12.6	Appointment of Acting Chief Executive Officer	Governance	CEO Alliance
10.15	Caretaker Policy - City of Perth Election	Governance	CEO Alliance
10.9	City of Perth Common Seal and Document Signing Authority	Governance	CEO Alliance
9.10	Management of Leases	Commercial Property	Corporate Services Alliance
NEW	Property Performance, Investment and Disposal	Corporate Services Alliance	Corporate Services Alliance
	SPONSORSHIPS		
18.14	Donations	Activations and Cultural Experience	Community Development Alliance
18.13	Sponsorship and Grants	Activations and Cultural Experience	Community Development Alliance
9.5	Sponsorship of City of Perth Activities	Activations and Cultural Experience	Community Development Alliance
	OTHER		
18.3	Concerts at the WACA Ground	Community Safety and Amenity	Community Development Alliance
3.1	Coat of Arms (Council Crest) and City of Perth title - Use Of	Governance	CEO Alliance

	Policy Committee Meeting - 10 MAY 2021						
	EVENTS & APPROVALS						
Nil	Outdoor Dining	Community Safety and Amenity	Community Development Alliance				
14.11	Approval of Events on Roads	Community Safety and Amenity	Community Development Alliance				
14.14	Mobile Food Trading Policy	Community Safety and Amenity	Community Development Alliance				
18.9	Street Entertainment (Busking)	Activations and Cultural Experience	Community Development Alliance				
14.10	Issue of Certificates and Permits under the Liquor Control Act 1988	Community Safety and Amenity	Community Development Alliance				
	RATES						
9.13	Not Rateable Properties (Rate Exemptions)	Finance	Corporate Services Alliance				

#### PROPOSED COUNCIL POLICY REVIEW PROGRAM

#### Updated 11 January 2021

#### (PC = Policy Committee)

Policy #	Policy Title	Unit	Alliance
9.9	Overdue Rates Policy	Finance	Corporate Services Alliance
9.2	Heritage Rate Concession	Activations and Cultural Experier	nce Community Development Alliance
Nil	Financial Hardship Policy	Finance	Corporate Services Alliance
	ELECTED MEMBERS		
10.5	Council Member Allowance and Meeting Attendance Fees	Governance	CEO Alliance
10.6	Elected Members - Reimbursement of Expenses	Governance	CEO Alliance
13.6A	Motor Vehicle and Transport Services for the Lord Mayor	Governance	CEO Alliance
10.10	Parking and Access to Council House - Councillors	Governance	CEO Alliance
10.13	Reimbursement of Expenses for Non-Council Committee Members	Governance	CEO Alliance
10.16	Legal Representation for Members and Employees	Legal	Corporate Services Alliance
			•

	Policy Committee	Meeting - 14 JUNE 2021	
	ASSETS AND PLANNING		
9.12	Asset Management Policy	Infrastructure and Assets	Infrastructure and Operations Alliance
6.20	Comment and Recommendations on Development Proposals referred to the City by	Development Approvals	Planning and Economic Development Alliance
	Statutory Authorities		
6.2	Building Sites Adjacent to Forrest Place, Hay Street & Murray Street Malls	Development Approvals	Planning and Economic Development Alliance
6.5	Hay Street - Colonnading	Development Approvals	Planning and Economic Development Alliance
7.1	Electricity Supply - Undergrounding of Supply Cables	Infrastructure and Assets	Infrastructure and Operations Alliance
	OFFICIAL DUITES		
1.11	Freedom of Entry	Governance	CEO Alliance
1.10	Freeman of the City	Governance	CEO Alliance
1.13	Honorary Citizenship	Governance	CEO Alliance
1.12	Keys to the City	Governance	CEO Alliance
3.5	Sending Delegations to External Bodies	Governance / Economic Development	CEO Alliance
11.3	Sister City Relationships	Economic Development	Planning and Economic Development Alliance
	Policy Committee	Meeting - 12 JULY 2021	
	EMPLOYEES		
12.4	Payments under Section 5.50 of the Local Government Act 1995	Human Resources	Corporate Services Alliance
12.5	Recognition of Employees - Service Presentations	Human Resources	Corporate Services Alliance
	ARTS, CULTURE AND HERITAGE		
18.2	Cultural Collections	Activations and Cultural Experience	Community Development Alliance
6.3	State Register of Heritage Places	Activations and Cultural Experience	Community Development Alliance

#### PROPOSED COUNCIL POLICY REVIEW PROGRAM (PC = Policy Committee)

Updated 11 January 2021

#### Policy # Policy Title Unit Alliance 1.5 Public Art Activations and Cultural Experience Community Development Alliance 1.6 Commemorative Works Activations and Cultural Experience Community Development Alliance 1.8 Provision of Plaques at Official Openings Activations and Cultural Experience Community Development Alliance Naming of Reserves and Buildings 1.7 **Development Approvals** Planning and Economic Development Alliance OTHER Management of Private Use of Boat pens in Claisebrook Cove **Commercial Property** Corporate Services Alliance 14.13 8.1 Circuses and the Use of Performing Animals Community Safety and Amenity Community Development Alliance



## Confidential Attachment 17.1A and 17.1B

# Item 17.1 - Tender – Marketing Creative Services RFT000027

# Ordinary Council Meeting 30 March 2021



## Confidential Attachment 17.2A and 17.2B

# Item 17.2 - Tender - Supply & Delivery of Rear Loader Refuse Trucks RFT000040

# Ordinary Council Meeting 30 March 2021



# Confidential Attachments 17.3A and 17.3B

### Item 17.3 – WACA Business Plan

# Ordinary Council Meeting 30 March 2021



# Confidential Attachment 17.4C

# Item 17.4 - Internal Audit and Risk Action Plan and Internal Audit Plan 2020-21

# Ordinary Council Meeting 30 March 2021