

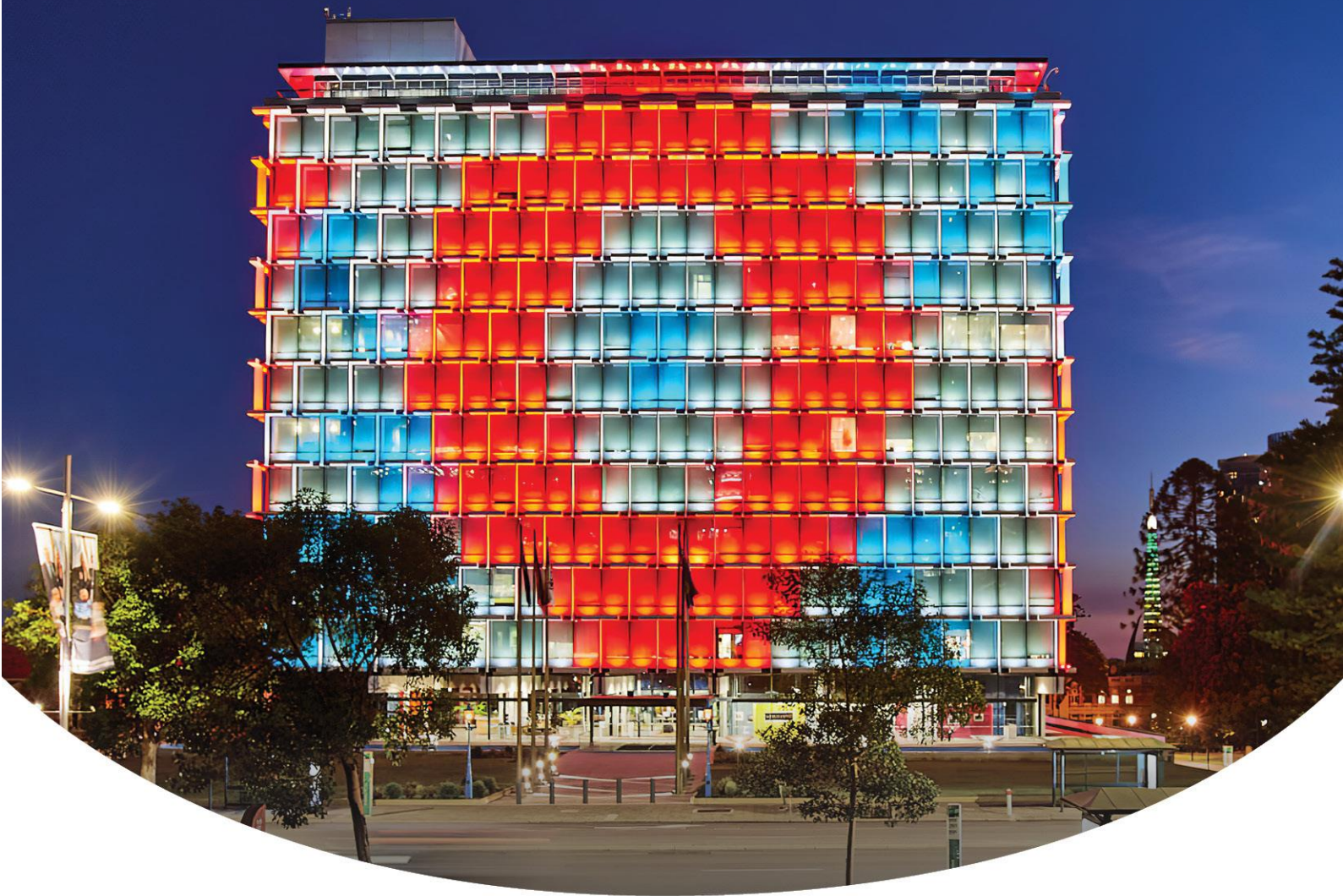


City of Perth

Ordinary Council Meeting

MINUTES

26 May 2020, 5pm | via Videoconference



Minutes to be confirmed at the next Ordinary Council Meeting

These minutes are hereby certified as confirmed

Presiding member's Signature: _____ Date: _____

Vibrant, Connected, Progressive.

This is the community's vision for Perth and the City of Perth.



Order of Business

Item

1. Prayer/Acknowledgement of country
2. Declaration of opening
3. Apologies
4. Question time for the public and notification of deputations
5. Members on leave of absence and applications for leave of absence
6. Confirmation of minutes
7. Announcements by the Chair Commissioner
8. Disclosures of members interests
9. Questions by members of which due notice has been given
10. Correspondence
11. Petitions
12. Matters for which the meeting may be closed
13. Reports

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15. Urgent business

16. Closure

Minutes of the Ordinary Council Meeting of the City of Perth held via videoconference on Tuesday, 26 May 2020.

Members in attendance

Chair Commissioner Andrew Hammond Presiding Member
Deputy Chair Commissioner Gaye McMath
Commissioner Len Kosova

Officers in attendance

| | |
|--------------------------|---|
| Mr Murray Jorgensen | Chief Executive Officer |
| Mr Bill Parker | General Manager Corporate Services |
| Mr Chris Kopec | General Manager Infrastructure and Operations |
| Ms Anne Banks-McAllister | General Manager Community Development |
| Mr Jayson Miragliotta | General Manager Planning and Economic Development |
| Ms Karin Strachan | Project Director Corporate Recovery |
| Mr Michael Kent | Project Director Strategic Finance |
| Ms Margaret Smith | Alliance Manager Development Approvals |
| Mr Robert Farley | Alliance Manager City Planning |
| Ms Tabitha McMullan | Alliance Manager Activation and Cultural Experience |
| Ms Reshma Jahmeerbacus | Acting Alliance Manager Finance |
| Mr Chris Watts | Alliance Manager Transport and Urban Design |
| Ms Emma Landers | Alliance Manager Community Service |
| Mr Ben Fitzpatrick | Alliance Manager Marketing and Corporate Communications |
| Mr Daniel High | Alliance Manager Economic Development |
| Mr Gary Clark | Acting Alliance Manager Governance |
| Ms Siobhan Rippington | Governance Coordinator |
| Ms Ashlee Rutigliano | Governance Officer |

1. Acknowledgment of Country/Prayer

The Chair Commissioner read the Acknowledgement of Country.

The Chief Executive Officer read the prayer.

2. Declaration of opening

5.05pm The Chair Commissioner declared the meeting open.

3. Apologies

Nil

4. Question time for the public and notification of deputations

4.1 Question time for the public

Two questions were received from Shannon Leigh, Director, Streets for People.

| | |
|----------|--|
| Question | What specifically is the City doing to provide immediate temporary street treatments to allow more footpath space on those footpaths that are not suitable for safe physical distancing? |
| Answer | The City of Perth has been working towards widening footpaths as a priority for many years. This is in recognition of our focus on walking as our priority transport mode. This means that most of the City’s footpaths are suitable for the current environment. The City has, however, looked to reduce the need for pedestrians to touch traffic light buttons by introducing auto-ped crossing with Main Roads and we are currently working to remove street clutter to maximise the useable space on the paths. For example, we are currently looking to remove the bus shelters on William Street to widen the useable space on this footpath. |

| | |
|----------|---|
| Question | What specifically is the City doing to provide immediate safe cycling infrastructure to support the tripling of cycling numbers that has occurred in Perth? |
| Answer | Although anecdotally cycling numbers have increased in metropolitan Perth, the number of cyclists within the City itself has not varied significantly, therefore the City’s existing infrastructure is capable of handling the relatively minor changes. It should also be noted that the central City is a 40km/h zone, making cycling on the road network relatively safe compared to the higher speeds seen in suburban Perth and along major highways. The City needs to be conscious of overspending on unnecessary temporary works when there is clear need for our funding to support local businesses and the community getting back to normal. |

4.2 Notification of deputations

A deputation was made by Sean Morrison from Urbis in relation to Item 13.2 – Initiation of Amendment No. 43 to City Planning Scheme No. 2 to Introduce a Special Control Area over 707 (Lot 500) Murray Street, West Perth.

5. Members on leave of absence and applications for leave of absence

Nil

6. Confirmation of minutes

Recommendation

That Council:

1. CONFIRM the minutes of the Ordinary Council Meeting held on 28 April 2020; and
2. NOTE the minutes of the Audit and Risk Committee held on 6 May 2020;

as a true and correct record.

Amendment and Council Resolution

Moved: Commissioner Kosova

Seconded: Commissioner McMath

That Council:

1. CONFIRM the minutes of the Ordinary Council Meeting held on 28 April 2020 as a true and correct record;
2. DEFER the noting of the minutes of the Audit and Risk Committee held on 6 May 2020 to the June Ordinary Council Meeting; and
3. DEFER the consideration of items 13.13, 13.14, 13.15, 13.16 and 13.17 to the June Ordinary Council Meeting.

CARRIED 3 / 0

For:

Commissioner Hammond

Commissioner McMath

Commissioner Kosova

Against:

Nil

Reason:

To review the process of the minutes being dealt with differently so they incorporate the ability of Commissioners to make decisions on the substantive recommendations of the Committee.

7. Announcements by the Chair Commissioner

Nil

8. Disclosures of members interests

| Member/Officer | Item No. and Title | Nature of Interest |
|---|---|--|
| Commissioner Gaye McMath | Item 13.9 – Financial Contribution – Perth Concert Hall Temporary Works | Nature: Impartiality Interest – Commissioner McMath is a donor and has accepted hospitality from Perth International Arts Festival. Extent: Insignificant |
| Chief Executive Officer, Murray Jorgensen | Item 13.13 – Internal Audit Plan 2019/20 – Corporate Credit Cards Review April 2020 | Nature: Impartiality Interest – The Chief Executive Officer holds a corporate credit card. Extent: Insignificant |

9. Questions by members of which due notice has been given

Nil

10. Correspondence

Nil

11. Petitions

Nil

12. Matters for which the meeting may be closed

There are no matters for which the meeting may be closed due to the deferral of the Audit and Risk Committee meeting reports to the June Ordinary Council Meeting.

13. Reports

Item 13.1 – Final Adoption of Amendment No. 42 to City Planning Scheme No. 2 to Introduce a Special Control Area Over 1202 – 1204 Hay Street and 80 Colin Street, West Perth

| | |
|---|--|
| File reference | P1038541#04 |
| Report author | Stephanie Norgaard, Urban Planner |
| Other contributors | Siobhan Linehan, Acting Principal Planner Hannah Eames, Principal Heritage and Strategy |
| Reporting Service Unit and Alliance | City Planning, Planning and Economic Development |
| Report author disclosure of interest | Nil |
| Date of report | 28 April 2020 |
| Nature of Council’s role | Legislative |
| Voting requirement | Simple Majority |
| Attachment/s | Attachment 13.1A – Scheme Amendment Report Attachment 13.1B – Heritage Place Record Attachment 13.1C – Response to Submissions |

Purpose

To consider Amendment No. 42 to the City Planning Scheme No. 2 (CPS2) for final approval, including consideration of the outcome of consultation.

Background

The City received a landowner request to amend CPS2 to introduce a Special Control Area (SCA) over No. 1202 (Lot 50), No. 1204 (Lot 51) Hay Street and No. 80 (H65) Colin Street, West Perth.

Amendment No. 42 will allow the subject site to be treated as one site for the purposes of allocating plot ratio and tenant car parking. It will also enable the site to be eligible for a public facilities plot ratio bonus and introduce design objectives/criteria to guide the future development of the site.

A copy of the scheme amendment report is provided in Attachment 13.1A, which includes further details of the SCA provisions and the subject site context. A copy of the Heritage Place Record relating to No.1204 (Lot 1) Hay Street, Ross Memorial Church, is provided in Attachment 13.1B.

At its meeting held on 17 December 2019, Council resolved to approve the advertising of Amendment No. 42 in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*.

DetailsState Government Referral

Amendment No. 42 was referred to the Environmental Protection Authority (EPA) in accordance with the requirements of the *Planning and Development (Local Planning Scheme) Regulations 2015*. On 14 January 2020, the EPA advised that Amendment No. 42 would not be assessed under the Part IV of the *Environmental Protection Act 1986*.

In accordance with clause 47(2)(c) of the *Planning and Development (Local Planning Scheme) Regulations 2015*, consideration was given to other State authorities that may be affected by Amendment No. 42. In this case, no other State authority was considered to be impacted by the proposed scheme amendment. This is because the subject site is located in the local road network under the control of the City, there are no state heritage listed buildings within the SCA, and the SCA does not propose an intensity of development higher than already permitted under the approved planning scheme.

Community Consultation

Amendment No. 42 was advertised for 42 days from the 20 February 2020 to 2 April 2020. The method of advertising included:

- 24 letters being sent to the surrounding landowners;
- A notice being published in the local newspaper (Western Suburbs Times) on 20 February 2020;
- Information being published on the City of Perth website; and
- Information being made available for viewing at the City of Perth Customer Service Centre.

At the conclusion of advertising, two submissions were received from the community. One submission was in support and the other submission was in objection. A further late submission in objection was received after the advertising period had concluded. All submissions have been considered in the assessment of Amendment No. 42.

The main matters raised during advertising included:

- Concerns the proposed SCA may have a detrimental impact on the viability of nearby shops, should an office or shop land use be pursued;
- Concerns the SCA will allow additional plot ratio to be used on No. 1202 Hay Street, which will result in excessive building height overshadowing to the adjoining lot; and
- Requests a structure plan is prepared to guide the development of the site.

A summary of the submissions received, along with Administration's and the applicant's response to the submissions is provided in Attachment 13.1C.

Strategic alignment

Strategic Community Plan

This item addresses the community’s vision for the future and specifically the following aspiration and strategic objective contained in the Strategic Community Plan 2019 – 2029:

| | |
|-----------------------------|---|
| Aspiration: | Place |
| Strategic Objective: | 2.6 Stimulating, functional and attractive design outcomes across all Developments. |

Amendment No. 42 provides for the coordinated development of three lots and allows for greater flexibility in the development’s design response. This aligns with the strategic objective of stimulating, functional and attractive design outcomes across all developments.

Legal and statutory implications

- *Clauses 75, 81, 84 and 87 of the Planning and Development Act 2005* - which outline the process for amending a local planning scheme, including referrals to the EPA, advertising and adopting;
- *Regulations 47, 50 and 53 Planning and Development (Local Planning Schemes) Regulations 2015* – which outline the process for a standard amendment to a local planning scheme;
- *Clauses 3A of Schedule A (Supplemental Provisions) of the City Planning Scheme No. 2* – refers to amending Precinct Plans;
- *Clause 39 of the City of Perth City Planning Scheme No. 2* – refers to Special Control Areas;
- *Part 5 Clause 7 of the Heritage Act 2018* - proposals affecting places of heritage interest; and
- *Clause 12 Schedule 2 Part 3 Planning and Development (Local Planning Schemes) Regulations 2015* – variations to local planning scheme provisions for heritage purposes.

Connection with mandates in the City of Perth Act 2016

8(1)(f) - to promote environmentally sustainable development, while ensuring Perth's role as a thriving business, cultural and entertainment centre, considering the flow-on impact to the Perth metropolitan area

Risk implications

| Impact of decision | |
|--------------------|-----|
| Organisation | Low |
| Community | Low |

| Risk domain | Consequence | Likelihood | Risk rating |
|-------------|-------------|------------|-------------|
| People | Minor | Possible | Low |
| Legal and | Minor | Possible | Low |

| | | | |
|--------------------------------------|-------|----------|-----|
| Regulatory/Ethical | | | |
| Reputation and External Stakeholders | Minor | Possible | Low |

As identified in the table above, the proposal has low risk implications.

Approval implications

The Minister for Planning is responsible for final decisions on scheme amendments. Council is required to pass a resolution on Amendment No. 42 within 60 days of the conclusion of advertising, being 31 May 2020. Approval from the Western Australian Planning Commission is required to extend this timeframe. The applicant has no right of appeal.

Financial implications

There are no financial implications related to this report. The applicant is responsible for the City’s administration costs in assessing, advertising and finalising the scheme amendment documentation.

Policy references

- West Perth Precinct Plan (P10) - provides a statement of intent/vision for development of the area;
- State Government’s *Perth Parking Policy 2014* (PPP) - establishes the maximum number of commercial tenant car bays that can be located on a single lot. The PPP also restricts the sharing of commercial tenant bays across different lots;
- *State Planning Policy 3.5 Historic heritage conservation* – establishes objectives to ensure that heritage significance at both the State and local levels is given due weight in planning decision-making;
- Planning Policy Section 4.10 Heritage – establishes principles and policies applicable to development for all identified heritage places on the Heritage List; and
- Conservation Policies – site specific as contained in the *Conservation Management Plan for Uniting Church, Hocking Heritage Studio, 2012*.

Comments

Consideration of Submissions

Land Use

A submission raised concerns regarding the possibility of the site being developed for shop and office land uses. The submission considered any further development of these uses would impact the viability of existing retail and contribute to vacancy rates. Amendment No. 42 does not propose a specific land use for the SCA, although a supermarket is encouraged to be developed on the site to service the local community. Commercial competition between similar land uses is

not a planning matter and cannot be considered in the planning process. Noting the CPS2 does not have commercial floor spaces limits. Land use permissibility on the site will continue to be guided by CPS2 and assessed at the development application stage.

Building Bulk

Concerns were raised that Amendment No. 42 would allow plot ratio to be concentrated on No. 1202 Hay Street, which would increase the building height and result in additional building bulk and overshadowing to the adjoining lot. Amendment No. 42 will allow plot ratio to be moved across the SCA with the ability to concentrate plot ratio on particular lots. However, the scheme amendment does not propose any variations to the existing height and setback standards of CPS2, which are used to mitigate building bulk and amenity impacts to adjoining lots.

Under CPS2, building height is managed through a 45-degree height plane, which tappers south to north across a site. There is no prescribed building height in terms of metres, however building height needs to be contained within the 45-degree height plane. Although Amendment No. 42 allows for the flexible distribution of plot ratio across the SCA, it does not allow development to encroach into the fixed 45-degree height plane.

Similarly, under CPS2, a nil side boundary setback is permitted for the first 14 metres of building height, with a setback between 3 metres and 8 metres required on the upper levels (dependent on the design and land use). These setback standards have been established to ensure appropriate separation between adjoining buildings. Amendment No. 42 does not propose any changes to the prescribed setback requirements.

The above-mentioned development standards will be applicable to the subject site whether the site is developed as three individual lots or as one SCA. Any variation to a CPS2 development standard would need to be considered through a development application, which would include a design review process and consultation with the impacted landowners and the community (with specific reference to heritage values associated with site).

Structure Plan

The *Planning and Development (Local Planning Scheme) Regulations 2015* specifies that a structure plan may be prepared for land identified as requiring a structure plan through the local planning scheme (zoning or text) or a State planning policy. The subject site is not identified under the CPS2 or within any State planning policy as requiring a structure plan. As development standards, Scheme Use Areas and land use permissibilities are provided with the CPS2, there is no planning rationale for a structure plan being required.

Planning Rationale

Alignment with CPS2 and draft City Planning Strategy

Amendment No. 42 will provide for the consolidated redevelopment of three individual lots, creating a larger and more regular shaped development site. The provision of coordinated development across the SCA will facilitate both commercial and residential growth. This is consistent with the draft City Planning Strategy (draft Strategy) and the West Perth Precinct Plan, which seeks to support the viability of the West Perth Activity Centre with residential and

commercial uses.

Amendment No. 42 does not increase the base plot ratio currently available for development on the individual lots. However, it does provide more flexibility for plot ratio to be distributed differently across the lots. This allows the development to utilise its available plot ratio while also responding to the site characteristics and constraints. Similarly, the SCA does not increase the level of bonus plot ratio that can be afforded to the site, which remains capped at 20 percent, in accordance with CPS2.

The draft Strategy identifies the need to investigate planning mechanisms to encourage the development of public plaza and supermarket in the West Perth Activity Centre. Through enabling the site to be eligible for a public facilities bonus, the landowner is encouraged to provide a public plaza for the community. The SCA will also provide greater opportunities for large format commercial development (such as a supermarket), which is currently limited within the West Perth Town Centre due to the smaller land holdings.

Heritage

The SCA accommodates the Ross Memorial Church which is a place of cultural heritage significance and listed on the CPS2 Heritage List. Accordingly, the SCA has included provisions to reinforce the existing requirements for the retention and conservation of the Ross Memorial Church, and for all future development to be designed with consideration to the cultural heritage significance of the church.

These provisions have been included to ensure development does not impact negatively on the documented cultural heritage values associated with the church, as described in the statement of significance and the policies outlined in the Conservation Plan. This is consistent with the West Perth Precinct Plan and the City's Heritage Policy 4.10, which envisions new developments being sympathetic to places of heritage significance.

Should the scheme amendment be approved by the Minister for Planning, a development and design process will need to be undertaken by the applicant, in consultation with City Officers, to facilitate appropriate development within the SCA. In addition to satisfying any relevant policies, the design of the future development is to have specific regard for the following heritage matters:

- The retention, where possible, or interpretation of fabric that might affect identified heritage values;
- Development to the north of the church that is of a scale that will not result in inappropriate overshadowing that will affect material conservation, damp and amenity of the heritage place;
- Development that is of a bulk, scale and materiality appropriate for the setting of the heritage place and does not negatively impact on views to and from the church; and
- Consideration of the development's relationship with the Graham Flats, located at No.1217 Hay Street, which is on the State Register of Heritage Places.

Further detail of the planning rationale for Amendment No. 42 is provided in Attachment 13.1A and the Heritage Place Record is provided in Attachment 13.1B.

Conclusion

Pursuant to Regulation 50(3) *Planning and Development (Local Planning Scheme) Regulations 2015*, Council is required to pass a resolution to either support the amendment without modification, support the amendment with modifications, or not support the amendment.

Amendment No. 42 is generally consistent with the statutory planning framework provided by CPS2 and the strategic vision for the Hay Street Activity Centre under the West Perth Precinct Plan and the draft Strategy. The concerns raised during advertising predominantly relate to detailed design matters, which will be managed through the development application process.

It is recommended Amendment No. 42 is supported without modification.

Officer Recommendation and Council Resolution

Moved: Commissioner Kosova

Seconded: Commissioner McMath

That Council:

1. ADOPTS Amendment No. 42 without modification as per Attachment 13.1A, pursuant to Regulation 53(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
2. FORWARDS Amendment No. 42 to City Planning Scheme No. 2 and any required documentation to the Western Australian Planning Commission within 21 days, pursuant to Regulation 53(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015*; and
3. ADOPTS the amended Precinct Plan as detailed in Attachment 13.1A – Scheme Amendment Report, pursuant to clause 3A of Schedule A (Supplemental Provisions) of City Planning Scheme No. 2, and subject to the gazettal of Amendment No. 42.

CARRIED 3 / 0

For:

Commissioner Hammond

Commissioner McMath

Commissioner Kosova

Against:

Nil

Item 13.2 – Initiation of Amendment No. 43 to City Planning Scheme No. 2 to Introduce a Special Control Area over 707 (Lot 500) Murray Street, West Perth

| | |
|---|--|
| File reference | P1039113#02 |
| Report author | Edward O’Connell, Urban Planner - Policy |
| Reporting Service Unit and Alliance | City Planning, Planning and Economic Development |
| Report author disclosure of interest | Nil |
| Date of report | 28 April 2020 |
| Nature of Council’s role | Legislative |
| Voting requirement | Simple Majority |
| Attachment/s | Attachment 13.2A – Scheme Amendment Report Attachment 13.2B – Urbis Scheme Amendment Request Attachment 13.2C – Location Plan Attachment 13.2D – CPS2 Map Extract |

Purpose

The purpose of this report is for Council to consider initiation of Amendment No. 43 to City Planning Scheme No. 2 (CPS2) to create a Special Control Area over the subject site.

Background

The City has received a landowner request to amend CPS2 to introduce Additional Uses as well as a Special Control Area (SCA) over No. 707 (Lot 500) Murray Street, West Perth (subject site).

A copy of the scheme amendment report is provided in Attachment 13.2A, which includes further details of the SCA provisions and the subject site context.

The proposed scheme amendment is intended to facilitate a supermarket-led mixed-use development on the subject site. This will be achieved by introducing additional land uses to permit the supermarket, an increased maximum plot ratio and objectives/design criteria to guide the future redevelopment of the site.

Note, the subject site was formerly used as a Princess Margaret Hospital staff car park. In June 2019, the State Government sold the site to Fabcot Pty Ltd, a subsidiary of Woolworths Group Limited. A State Government media release at the time of sale indicated that the future development of the site may include a shopping centre and residential apartments, providing valuable amenity for West Perth residents, while activating the site and encouraging further urban infill in the area.

The request for a scheme amendment submitted on behalf of the landowners is provided in Attachment 13.2B.

Details

Site Location and Context

The subject site comprises an area of 5,666m², and is located between Thomas Street, Murray Street and Cook Street, West Perth, as shown in Attachment 13.2C.

Proposal

The proposed scheme amendment will introduce the following provisions to CPS2:

- Retail (General) and Storage as contemplated use groups over the subject site;
- A SCA over the subject site with the following provisions;
 - Increased maximum plot ratio of 4.0 : 1.0 for a development incorporating a large supermarket subject to built form performance criteria;
 - Built form performance criteria for development incorporating a supermarket to allow a flexible approach to setbacks and landscaping requirements while ensuring the development positively contributes to the streetscapes and locality generally; and
- Removing the word 'permitted' from the Additional Use Table in Schedule 5 of CPS2.

Local Planning Context

The subject site is located within the Office/Residential Use Area under CPS2 where both Retail (General) and Storage are prohibited use groups. The subject site has a maximum plot ratio limit of 2.0 : 1.0 for Residential and Special Residential use groups, and 1.33 : 1.0 for all other use groups. Additionally, a maximum building height of 29 metres is prescribed. An extract of the CPS2 Scheme Map is provided in Attachment 13.2D.

The proposed SCA aligns with the draft City Planning Strategy (Strategy) which designate the site as a growth area and identifies a strategic need for a supermarket within West Perth.

Further detail on the proposal's alignment with the local planning context is provided in Attachment 13.2A.

Stakeholder engagement

Community consultation will occur subject to the initiation of the scheme amendment by the Council in accordance with the *Planning and Development (Local Planning Scheme) Regulations 2015*.

Strategic alignment

Strategic Community Plan

This item addresses the community's vision for the future and specifically the following

Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

| | |
|-----------------------------|---|
| Aspiration: | Place |
| Strategic Objective: | 2.9 Land use, transport and infrastructure planning that encourages and facilitates a wide range of public and private sector investment and development. |

The scheme amendment provides land use and built form provisions to achieve a high quality development which is aligned with the City’s strategic vision for West Perth.

Legal and statutory implications

- *Clauses 75, 81, and 84 of the Planning and Development Act 2005* - which outline the process for amending a local planning scheme, including referrals to the EPA and advertising;
- *Regulations 34 and 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015* – assists to determine whether the amendment is basic, standard or complex; and
- *Regulation 67 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015* – relating to matters to be considered by local government when considering an application for development approval.

Connection with mandates in the *City of Perth Act 2016*

8(1)(f) - to promote environmentally sustainable development, while ensuring Perth's role as a thriving business, cultural and entertainment centre, considering the flow-on impact to the Perth metropolitan area

Risk implications

| Impact of decision | |
|--------------------|-----|
| Organisation | Low |
| Community | Low |

| Risk domain | Consequence | Likelihood | Risk rating |
|--------------------------------------|-------------|------------|-------------|
| People | Minor | Possible | Low |
| Legal and Regulatory/Ethical | Minor | Possible | Low |
| Reputation and External Stakeholders | Minor | Possible | Low |

As identified in the table above, the proposal has low risk implications.

Approval implications

The decision whether to initiate a scheme amendment rests with the Council. Should Commissioners resolve not to initiate the scheme amendment, the applicant has no right of appeal for the decision. The Minister Planning is responsible for final approval of scheme amendments.

Financial implications

There are no financial implications related to this report. The applicant is responsible for Administration's costs in assessing, advertising and finalising the scheme amendment documentation.

Policy references

West Perth Precinct Plan (P10) - provides a statement of intent/vision for development of the area.

Comments

Scheme Amendment Classification

The *Planning and Development (Local Planning Schemes) Regulations 2015* include three categories for amending Local Planning Schemes - basic, standard and complex. The proposal is considered to be a standard amendment as it will have minimal impact on the locality outside of the subject site and will not result in any significant environmental, social, economic or governance impacts.

Planning Assessment

Rationale for the proposed scheme provisions is provided below and a detailed planning justification is provided in Attachment 13.2A.

Additional Use – Retail General

The proposed addition of Retail (General) as a contemplated use group on the subject site is considered appropriate for the following reasons:

- The draft Strategy has identified a strategic need for a supermarket in West Perth;
- There are limited sites within the Town Centre that would be suitable for a supermarket;
- The site is well positioned for access by the vehicular traffic generated by a supermarket; and
- Appropriate pedestrian connections could be facilitated over time between the subject site and the adjoining Town Centre.

Additional Use - Storage

The development vision for the site includes an e-store used for the packing of goods for online orders. Because the e-store involves a delivery component, with no physical retail transaction made on site, it may be inconsistent with the definition of Retail (General). The applicant has therefore requested that Storage be included as an additional contemplated use where operated in combination with Retail (General).

Plot Ratio

A maximum plot ratio of 4.0 : 1.0 for development incorporating a full-sized supermarket with high quality design is considered appropriate for the following reasons:

- Development under the existing 1.33 : 1.0 maximum plot ratio would fail to capitalise on the unique redevelopment opportunity that the site presents;
- An increased maximum plot ratio would allow integrated land uses surrounding and above the supermarket to create a vibrant mixed-use hub to activate the locality;
- Strategic design principles and maximum building heights will ensure that a 4.0 : 1.0 supermarket-led development is integrated with the character of the locality;
- The increased plot ratio is linked to the delivery of a supermarket, which the City has identified as a strategic need; and
- The Strategy identifies the site as a 'Growth Area', where maximum plot ratios are highly likely to be increased under a new planning scheme.

Design Principles and Built Form

Accommodating a full-line supermarket on the L-shaped site creates design challenges and some variation to the applicable setback and landscaping provisions is likely to be sought by the landowner at development application stage. The SCA envisages variations and provides additional guidance to clearly indicate that they will only be supported as part of high-quality design that positively contributes to the site and the surrounding locality.

Conclusion

The proposed scheme amendment proposes land use and built form variations to facilitate a high-quality supermarket-led development on a unique site. This is consistent with the City's strategic vision for West Perth and therefore the proposed scheme amendment is considered suitable for initiation.

Officer Recommendation and Council Resolution

Moved: Commissioner McMath

Seconded: Commissioner Kosova

That Council:

1. INITIATES Amendment No. 43 to the City Planning Scheme No. 2, as detailed in Attachment 13.2A – Scheme Amendment Report and pursuant to section 75 of the *Planning and Development Act 2005* (the Act);
2. RESOLVES that Amendment No. 43 to the City Planning Scheme No. 2 is a standard amendment pursuant to regulations 34 and 35(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations), for the following reasons:
 - 2.1 the amendment would have minimal impact on land in the scheme area that is not the subject of the amendment; and
 - 2.2 the amendment does not reflect in any significant environmental, social, economic or governance impacts on land in the scheme area.
3. FORWARDS Amendment No. 43 to the City Planning Scheme No. 2 to the Environmental Protection Authority pursuant to section 81 of the Act; and
4. ADVERTISE Amendment No. 43 to the City Planning Scheme No. 2 for public inspection pursuant to section 84 of the Act, and in accordance with regulation 47 of the Regulations.

CARRIED 3 / 0

For:

Commissioner Hammond

Commissioner McMath

Commissioner Kosova

Against:

Nil

Item 13.3 – Initiation of Amendment No. 44 to City Planning Scheme No. 2 to Introduce a Special Control Area over 707 (Lot 14) and 725 (Lot 101) Wellington Street, 482-484 (Lot 2) and 486-488 (Lot 1) and Lot 66 Murray Street, Perth

| | |
|---|--|
| File reference | P1039117#02 |
| Report author | Georgia Lilley, Urban Planner – Strategy |
| Other contributors | Siobhan Linehan, Actin Principal Urban Planner – Policy |
| Reporting Service Unit and Alliance | City Planning, Planning and Economic Development |
| Report author disclosure of interest | Nil |
| Date of report | 29 April 2020 |
| Nature of Council’s role | Legislative |
| Voting requirement | Simple Majority |
| Attachment/s | Attachment 13.3A – Scheme Amendment Report Attachment 13.3B – Location Plan Attachment 13.3C – Planning Maps |

Purpose

The purpose of this report is for Council to consider the initiation of Amendment No. 44 to City Planning Scheme No. 2 (CPS2) to introduce a Special Control Area over the subject site.

Background

The City has received a landowner request to amend CPS2 to introduce a Special Control Area (SCA) over 707 (Lot 14) and 725 (Lot 101) Wellington Street, 482-484 (Lot 2) and 486-488 (Lot 1) and Lot 66 Murray Street, Perth.

A copy of the scheme amendment report is provided in Attachment 13.3A, which includes further details of the SCA provisions and the subject site context. A location plan is also provided in Attachment 13.3B.

Development Approval

The Perth Local Development Assessment Panel (LDAP) granted conditional approval to a mixed-use development over the subject site on 20 February 2020. Condition 9 states:

‘The subject lots being amalgamated into one lot on one Certificate of Title or alternatively a Special Control Area being established over the site to enable the applicable development standards and requirements to be applied to the site as though it was a single lot, and being initiated prior to the building permit stage and finalised prior to occupation of the buildings.’

Details

The subject site comprises of five lots with a total area 9,850m² and is located within the ‘City Centre’ Scheme Use Area under CPS2 as shown in Attachment 13.3C.

The proposed scheme amendment will introduce a SCA over the subject site to facilitate the coordinated redevelopment of the subject site. It will also introduce provisions to allow the five separate lots to be treated as one site for the purposes of calculating the maximum bonus plot ratio, and for the calculation and distribution of car parking across the site.

Perth Parking Policy 2014

The subject site is located within the Perth Parking Management Plan Area and is subject to the Perth Parking Policy 2014 (PPP). The PPP establishes the maximum number of commercial tenant car bays that can be located on a single lot. The PPP also restricts the sharing of commercial tenant bays across different lots.

Stakeholder engagement

Community consultation will occur subject to the initiation of the scheme amendment by the Council in accordance with the *Planning and Development (Local Planning Scheme) Regulations 2015*.

Strategic alignment

Strategic Community Plan

This item addresses the community’s vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

| | |
|-----------------------------|---|
| Aspiration: | Prosperity |
| Strategic Objective: | 4.6 Precincts that utilise their unique sense of place, local pride and enthusiasm to encourage investment and economic activity. |

The proposal SCA will ensure that the whole site is developed in the form of a high-quality mixed-use development.

Legal and statutory implications

- *Clauses 75, 81, and 84 of the Planning and Development Act 2005* - which outline the process for amending a local planning scheme, including referrals to the EPA and advertising;
- *Regulations 34 and 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015* – assists to determine whether the amendment is basic, standard or complex;

- *Clauses 3A of Schedule A (Supplemental Provisions) of the City Planning Scheme No. 2* – refers to amending Precinct Plans; and
- *Clause 39 of the City of Perth City Planning Scheme No. 2* – refers to Special Control Areas.

Connection with mandates in the *City of Perth Act 2016*

8(1)(f) - to promote environmentally sustainable development, while ensuring Perth's role as a thriving business, cultural and entertainment centre, considering the flow-on impact to the Perth metropolitan area

Risk implications

| Impact of decision | |
|--------------------|-----|
| Organisation | Low |
| Community | Low |

| Risk domain | Consequence | Likelihood | Risk rating |
|---------------------------------------|-------------|------------|-------------|
| Reputation and External Stakeholders | Minor | Unlikely | Low |
| People | Minor | Unlikely | Low |
| Service Delivery/Strategic Objectives | Minor | Unlikely | Low |

Approval implications

The decision whether to initiate a scheme amendment rests with the Council. Should Commissioners resolve not to initiate the scheme amendment, the applicant has no right of appeal for the decision. The Minister Planning is responsible for final approval of scheme amendments.

Financial implications

There are no financial implications related to this report. The applicant is responsible for the City's Administration costs in assessing, advertising and finalising the scheme amendment documentation.

Policy references

State Government Policies

State Government's Perth Parking Policy 2014 (PPP) - establishes the maximum number of commercial tenant car bays that can be located on a single lot. The PPP also restricts the sharing of commercial tenant bays across different lots.

Local Policy

Citiplace Precinct Plan (P5) - provides a statement of intent/vision for development of the area.

Comments

Scheme Amendment Classification

The *Planning and Development (Local Planning Schemes) Regulations 2015* include three categories for amending Local Planning Schemes - basic, standard and complex. The proposed amendment will have minimal impact on the CPS2 area outside of the proposed SCA. Additionally, the amendment does not result in any significant environmental, social, economic or governance impacts. Given this, the amendment is considered to be a standard amendment.

Planning Assessment

The SCA will facilitate the coordinated development of the five lots. In turn, this will enable the proposed redevelopment of the site to proceed in compliance with CPS2 and accordance with condition 9 of the development approval.

A SCA will enable the whole site to be developed in the form of a high-quality mixed-use development. The SCA will assist the City to meet its objectives in that it will:

- Support short stay accommodation in the city through the refurbishment of the hotel;
- Provide for additional residents within the city;
- Cater for the diversity of demands, interests and lifestyles by facilitating and encouraging the provision of a wide range of choices in housing, business, employment, leisure, visitor accommodation and attractions; and
- Co-ordinate and ensure that development is carried out in an efficient and responsible manner which makes optimum use of the City's growing infrastructure and resources.

Conclusion

The proposed scheme amendment is generally consistent the statutory planning framework provided by CPS2 and the strategic vision for the Central Perth Neighbourhood and draft City Planning Strategy. Given this, the proposed scheme amendment is considered suitable for initiation.

Officer Recommendation and Council Resolution

Moved: Commissioner Kosova

Seconded: Commissioner McMath

That Council:

1. INTIATES Amendment No. 44 to the City Planning Scheme No. 2 as detailed in Attachment 13.3A – Scheme Amendment Report and pursuant to section 75 of the *Planning and Development Act 2005* (the Act);
2. RESOLVES that Amendment No. 44 to the City Planning Scheme No. 2 is a standard amendment pursuant to regulations 34 and 35(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations), for the following reasons:
 - 2.1 the amendment would have minimal impact on land in the scheme area that is not the subject of the amendment;
 - 2.2 the amendment does not reflect in any significant environmental, social, economic or governance impacts on land in the scheme area;
3. FORWARDS Amendment No. 44 to the City Planning Scheme No. 2 to the Environmental Protection Authority, pursuant to section 81 of the Act; and
4. ADVERTISE Amendment No. 44 to the City Planning Scheme No. 2 for public inspection pursuant to section 84 of the Act, and in accordance with regulation 47 of the Regulations.

CARRIED 3 / 0

For:

Commissioner Hammond

Commissioner McMath

Commissioner Kosova

Against:

Nil

Item 13.4 – City of Perth Community Care Program

| | |
|---|--|
| File reference | 84581/20 P1039134#07 |
| Report author | Bek Slavin, Community Development Coordinator |
| Other contributors | Emma Landers, Alliance Manager Community Services |
| Reporting Service Unit and Alliance | Community Services, Community Development |
| Report author disclosure of interest | Nil |
| Date of report | 1 May 2020 |
| Nature of Council’s role | Information |
| Voting requirement | Simple Majority |
| Attachment/s | Attachment 13.4A – City of Perth Community Care Plan |

Purpose

To seek endorsement of the City of Perth Community Care Plan which articulates the City’s initiatives to support vulnerable people and its community in response, recovery and rebound of Covid-19.

Background

Impacts from the Covid-19 pandemic on the world’s economy has been well noted and significant action has been undertaken across all levels of Government in response. The City of Perth, and indeed all local authorities, are well placed to mobilise community support and action, especially for those most vulnerable in our community. The City is committed to doing its part to flatten the infection curve to minimise the impact on the State’s health system and to support members of its community for the duration.

The full extent of the medium and long terms impacts of Covid-19 is unknown and will change as the pandemic develops. The health directives to manage Covid-19 such as social distancing have had social, health and wellbeing impacts on all members of our community. These directives are important in protecting those who are most vulnerable in our community, like older adults and immunocompromised people.

Vulnerable groups of people are those that are disproportionately exposed to risk, but who is included in these groups can change dynamically. A person not considered vulnerable at the outset of a pandemic can become vulnerable depending on a government’s policy response, access to services and better understanding of the disease. The risks of sudden loss of income or access to social support have consequences that are difficult to estimate and constitute a challenge in identifying all those who might become vulnerable.

The City of Perth has a role in responding to these impacts to meet the needs of the community and play an active role in supporting their health and wellbeing.

The City of Perth Community Care Plan sits within the Response and Relief phase of the City's Covid-19 Strategy. It is anticipated actions identified within this plan will be for an initial period of up to eight months and will be considered during the development of the City's Covid-19 Recovery and Rebound strategy. The future approach to addressing the needs of our vulnerable people will be articulated in the City's Community Recovery and Rebound Plans.

Details

The City of Perth Community Care Plan intends to build on the work of the State Emergency Welfare Plan and associated taskforces reducing duplication and identifying gaps where the City can add value to the collaborative effort.

The objectives and principles of the City of Perth Community Care Plan will ensure the City will provide:

Connection and Access to Services

The City will monitor the impact of Covid-19 pandemic on our community and respond to the needs of vulnerable people through connection to appropriate services and supports.

Information to community

The City will provide community with current and relevant information about support services which meets their needs during Covid-19 and promotes public health awareness.

Collaboration with key stakeholders

The City will provide current qualitative and quantitative data on the current and emerging needs of our community, which will in turn inform the Community Recovery Plan as part of the City's recovery and rebound phases. The City will also provide relevant information and support to key stakeholders, particularly community organisations focused on vulnerable members of community during Covid-19.

Identify the gaps

The City will identify emerging trends and gaps in service delivery for the unique needs of vulnerable people during Covid-19. The City will advocate for community as emerging issues and needs arise and may consider directly delivering needed services.

Build capacity

The City will be responsive and innovative by developing approaches to support the community and meeting their needs.

The City of Perth Community Care Plan in Attachment 13.4 outlines the key actions the City of Perth will deliver to support vulnerable people. The key actions identified include:

- Establish a vulnerable person's database;
- Establish a new contact service to coordinate and connect community to services and supports (online and telephone);
- Establish Covid-19 Quick Response Community Grants;

- Establish a Perth Online platform focused on the social, health and wellbeing needs of our community;
- Expand assertive outreach services in the City of Perth;
- Continue to coordinate goodwill and community groups providing services to people rough sleeping with the city;
- Advocate to WALGA and all Vulnerable Cohort Taskforces on the gaps in service delivery for identified needs.
- Work collaboratively with the Department of Communities and the homelessness services sector to secure appropriate accommodation for people sleeping rough during the crisis;
- Establish a Communications Plan;
- Work collaboratively with Volunteering WA and the community sector to support volunteering opportunities;
- Expansion of Safe City Patrols;
- Continue to provide Childcare Services to essential workers.

The City of Perth Library is an important resource for community during Covid-19, particularly supporting people of all ages to engage in continued education, relationships and community. To support the Community Care Plan the City of Perth Library will be providing new temporary services throughout the pandemic. These services will be available to City of Perth residents, giving priority to people over 60 or those who are self-isolating as they are at risk and will include access the ground floor express computers for purposes of checking email, signing into Centrelink and other support services, a home delivery service and access to an extensive range of online resources.

Stakeholder engagement

Stakeholders across various sectors have been engaged to understand impact of Covid-19 vulnerable people through a number of established working groups and taskforces, either established by the City of Perth or the state government.

Strategic alignment

Strategic Community Plan

This item addresses the community’s vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

| | |
|-----------------------------|--|
| Aspiration: | People |
| Strategic Objective: | 1.2 Timely and contemporary community infrastructure and services. 1.3 Accessible and relevant community support services and playing a leading role with homelessness. 1.8 A community that is healthy in its lifestyle and wellbeing, and generous towards helping others. |
| Aspiration: | Performance |

| | |
|-----------------------------|--|
| Strategic Objective: | 5.8 Service levels that exceed customer expectation. |
|-----------------------------|--|

Legal and statutory implications

Connection with mandates in the *City of Perth Act 2016*

8(1)(d) - to continuously improve the services and facilities provided to the community, visitors and tourists

Risk implications

| Impact of decision | |
|--------------------|--------|
| Organisation | Medium |
| Community | Medium |

| Risk domain | Consequence | Likelihood | Risk rating |
|---------------------------------------|-------------|------------|-------------|
| People | Moderate | Possible | Medium |
| Reputation and External Stakeholders | Moderate | Possible | Medium |
| Service Delivery/Strategic Objectives | Minor | Possible | Low |

Approval implications

There are no approval implications related to this report.

Financial implications

Within existing budget

The financial implications associated with this report are fully accommodated within the existing 2019/20 budget.

| | |
|--|-----------------------|
| Account number: | 1075 51090 0000 |
| Description: | Community Development |
| Account type (Operating/Capital/Reserve): | Operating |
| Current budget: | \$290,428 |
| Actual expenditure: | \$172,411 |
| Proposed expenditure: | \$106,000 |
| Budget Remaining: | \$12,017 |

| | |
|------------------------|----------------------|
| Account number: | 1075 70120 0000 7251 |
| Description: | Homelessness |

| | |
|--|-----------|
| Account type (Operating/Capital/Reserve): | Operating |
| Current budget: | \$283,107 |
| Actual expenditure: | \$151,063 |
| Proposed expenditure: | \$50,000 |
| Budget Remaining: | \$82,044 |

Policy references

There are no policy references related to this report.

Comments

City of Perth Community Care Plan has been developed to support vulnerable people and the organisations who provide essential services. The City has a pivotal role to support vulnerable cohorts in the community. The City will work collaboratively with organisation’s and stakeholders and where required investigate opportunities to meet service delivery gaps through advocacy.

Many of the actions identified within the Community Care Plan are operational and have been implemented or have received Council endorsement via a separate report, such as the Covid-19 Quick Response Community Grants, which were endorsed by Council at its April meeting.

| Officer Recommendation and Council Resolution |
|---|
| <p>Moved: Commissioner McMath Seconded: Commissioner Hammond</p> <p>That Council <u>ENDORSE</u> the City of Perth Community Care Plan in response to the Covid-19 pandemic.</p> <p>CARRIED 3 / 0</p> <p>For: Commissioner Hammond Commissioner McMath Commissioner Kosova</p> <p>Against: Nil</p> |

Item 13.5 – Review of Policy 18.13 Sponsorship and Grants

| | |
|---|--|
| File reference | P1005611-3 |
| Report author | Virginia Withers, Senior Sponsorship Officer |
| Other contributors | Nil |
| Reporting Service Unit and Alliance | Activation and Cultural Experience, Community Development |
| Report author disclosure of interest | Nil |
| Date of report | 28 April 2020 |
| Nature of Council’s role | Executive |
| Voting requirement | Simple Majority |
| Attachment/s | Attachment 13.5A – Updated Policy 18.13 Sponsorship and Grants |

Purpose

To review Policy 18.13 Sponsorship and Grants under the City’s Policy Framework.

Background

The City’s Policies are reviewed as per the timeline detailed in the City’s Policy Framework.

Policy 18.13 was last reviewed by Council at the Ordinary Council Meeting held on 19 December 2017 and is required to be reviewed every two years.

The City’s Policy Framework outlines the process for policy development and review. The Policy Framework process was developed concurrently with a review of Policy 18.13. At a Commissioner Briefing Session on 3 December 2019, City officers presented a Briefing Paper to guide the discussion on the current situation, available approaches, risks and issues.

Following feedback provided at the Commissioner Briefing Session, the policy has been reviewed to ensure a consistent, equitable, transparent and efficient framework for the administration of grants and sponsorship at the City of Perth.

As per the Policy Framework, following Council approval on the draft policy, it will be made available for public comment through a 21 day community consultation period.

Details

The proposed changes to the Policy are detailed in Attachment 13.5A – Updated Policy 18.13 Sponsorship and Grants.

The purpose of the proposed changes are to:

- Remove all internal Procedure from the Policy to ensure that Policy is succinct, appropriate and relevant. A separate Procedure will be created to define and guide all internal processes;
- Clarify that the City of Perth will support project funding only and will not support recurrent funding, wages and salaries or administrative overheads;
- Clarify that an applicant must demonstrate financial viability without the City’s funding (an individual event or project may not be viable without the City’s support, however the organisation must be); and
- State the City of Perth’s position in regards to the Canvassing of Elected Members by grant and sponsorship applicants.

Stakeholder engagement

No formal stakeholder engagement has been undertaken in relation to this report.

Strategic alignment

Strategic Community Plan

This item addresses the community’s vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

| | |
|-----------------------------|--|
| Aspiration: | Performance |
| Strategic Objective: | 5.6 Decision-making that is ethical, informed and inclusive. |

Legal and statutory implications

Section 2.7 of the *Local Government Act 1995* provides that it is the role of Council to determine the local government’s policies.

Connection with mandates in the *City of Perth Act 2016*

8(1)(a) - to provide for the good government of persons in the City of Perth, including residents, ratepayers and visitors

Risk implications

| Impact of decision | |
|---------------------------|-----|
| Organisation | Low |
| Community | Low |

| Risk domain | Consequence | Likelihood | Risk rating |
|------------------------------|---------------|------------|-------------|
| Legal and Regulatory/Ethical | Insignificant | Unlikely | Low |

Approval implications

If the policy is adopted, all future grants and sponsorships will be administered in accordance with the Policy. The key impacts are on any existing principal partnership arrangements, or any other instance of the City providing recurrent funding, or funding for wages and salaries or administrative overheads.

Financial implications

There are no financial implications related to this report.

Policy references

The policy has been reviewed in accordance with the City’s Policy Framework Policy.

Commissioner engagement in the Policy review was commenced at a Commissioner Briefing Session on 3 December 2019.

The reviewed Policy has been drafted to reflect Commissioner feedback.

Comments

The updated Policy provides a consistent, equitable and transparent framework for the best practice and contemporary administration of grants and sponsorships at the City of Perth.

Officer Recommendation and Council Resolution

Moved: Commissioner McMath
Seconded: Commissioner Kosova

That Council ENDORSE the draft Grants and Sponsorship Policy as detailed in Attachment 13.5A for the purpose of community consultation.

CARRIED 3 / 0

For:
 Commissioner Hammond
 Commissioner McMath
 Commissioner Kosova

Against:
Nil

Item 13.6 – Policy – Motor Vehicle and Transport Services for the Lord Mayor

| | |
|---|--|
| File reference | P1028787-5 |
| Report author | Gary Clark, Acting Alliance Manager Governance |
| Other contributors | Bill Parker, General Manager Corporate Services |
| Reporting service unit and alliance | Governance, Corporate Services |
| Report author disclosure of interest | Nil |
| Date of report | 3 March 2020 |
| Nature of Council’s role | Executive |
| Voting requirement | Simple Majority |
| Attachment/s | Attachment 13.6A – Motor Vehicle and Transport Services for the Lord Mayor |

Purpose

The purpose of this report is for Council to consider approval to undertake public consultation on a draft Council Policy about motor vehicle and transport services for the Lord Mayor.

Background

Council made the following decision at the Ordinary Council Meeting on 25 February 2020; “That the Chief Executive Officer:

1. DEVELOP a draft Council Policy on the provision of a motor vehicle and transport services for the Lord Mayor; and
2. PRESENT the draft Council Policy to the Ordinary Council Meeting on 31 March 2020.”

Details

Chair Commissioner Hammond provided the following comments supporting the mentioned Council resolution:

1. In order for the Lord Mayor to undertake their role effectively, efficiently and in line with community expectation, a Council Policy is required to provide guidance and transparency on the provision of transport services; and
2. The transport arrangements for State Government Ministers could be used as a benchmark to guide transport arrangements for the Lord Mayor.

The principles of effectiveness, efficiency and consistency with community expectations and industry practice have guided the draft policy.

The community may expect that the vehicle and travel arrangements available to the Lord Mayor would reflect an appropriate level of dignity and respect for the role. The Chair Commissioner's suggestion that the transport arrangements for State Government Ministers be used as a benchmark should align with community expectations. The public consultation process will clarify this assumption.

The safety and security of the Lord Mayor is a paramount consideration regarding the vehicle and travel arrangements. The draft Council Policy does not provide any direction about safety and security, as these are operational matters that will require further discussion and refinement between the CEO and the incumbent Lord Mayor.

Research

The travel arrangements vary considerably for Lord Mayors in other Australian capital cities. The variance in the arrangements could be influenced by the size of the City and the legislation in each State.

The Department of the Premier and Cabinet provided information about the motor vehicle and transport arrangements for State Government Ministers. This information has informed the policy considerations.

Policy Considerations

Travel Requirements

The Lord Mayor frequently requires vehicle transport within the City of Perth and neighbouring suburbs. There is occasional travel to outer metropolitan areas. There is rarely any requirement to drive outside of the metropolitan area.

The purpose of the travel is diverse. It ranges from short meetings to functions and significant ceremonial events. Travel requirements can change if the Lord Mayor's presence is required at short notice.

The travel times can be outside of office hours including evenings and weekends.

The Vehicle Requirements

It appears that it is accepted industry practice for the Lord Mayor to be provided with a vehicle. The draft policy is intended to ensure that a vehicle is fit for purpose and within community expectations.

The Lord Mayor's vehicle and transport requirements may vary with the individual priorities of the incumbent. It may be that the Lord Mayor prefers to use their own vehicle and the City would not need to purchase a vehicle. In this case the Lord Mayor will be entitled to claim a mileage allowance.

Personal Use

The Lord Mayor’s role requires attendance at after-hours meetings and functions. It is proposed that the vehicle be provided for official purposes and commuting to and from Council House.

The Driver and Executive Support Requirements

The provision of a driver or chauffeur for the Lord Mayor of a Capital City varies across Australia. Where a civic or ceremonial function is scheduled, it may be more efficient to engage a chauffeur or charter service.

Taxi or ride share services could be utilised for any unscheduled after-hours transport requirements.

Parking Requirements

It will be necessary to provide a parking permit to the Lord Mayor to facilitate the frequent amount of travel within the City of Perth. This would be more efficient than requiring the Lord Mayor to pay for parking and then seek reimbursement.

A parking space is currently set aside at Council House for the Lord Mayor’s vehicle and the draft Council Policy proposes that this continue to be provided.

Stakeholder engagement

There has been no external stakeholder engagement undertaken in relation to this report. If the draft policy is endorsed, it will be subject to a public consultation period of 21 days.

Strategic alignment

Strategic Community Plan

This item addresses the community’s vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

| | |
|-----------------------------|--|
| Aspiration: | Performance |
| Strategic Objective: | 5.5 A financial business model underpinned by a culture of cost management, best value and strategic financial analysis that is subject to ongoing oversight, transparency and accountability. |
| | 5.6 Decision-making that is ethical, informed and inclusive. |

Legal and statutory implications

Section 5.98(2)(a) and (3) of the *Local Government Act 1995* provides for reimbursement of prescribed expenses to council members.

Regulation 31(1)(b) of the *Local Government (Administration) Regulations 1996* prescribe that travel costs incurred to attend council and committee meetings are to be reimbursed.

Regulation 32(1)(c) of the *Local Government (Administration) Regulations 1996* prescribe that a local government may approve the reimbursement of expenses incurred by a council member in performing a function in their capacity as a council member. The draft Council Policy provides the necessary approval.

Section 7B(2) of the *Salaries and Allowances Act 1975* requires the Salaries and Allowances Tribunal to inquire into and determine the amount of expenses, or the minimum and maximum amounts of expenses, to be reimbursed pursuant to section 5.98(2)(a) and (3) of the *Local Government Act 1995*.

Regulation 8 of the *Local Government (Rules of Conduct) Regulations 2007* prescribes that a council member must not either directly or indirectly use the resources of a local government for any purpose unless authorised under the Act, or authorised by the council or the CEO, to use the resources for that purpose.

Connection with mandates in the *City of Perth Act 2016*

8(1)(a) - to provide for the good government of persons in the City of Perth, including residents, ratepayers and visitors

Risk implications

| Impact of decision | |
|--------------------|-----|
| Organisation | Low |
| Community | Low |

| Risk domain | Consequence | Likelihood | Risk rating |
|--------------------------------------|---------------|------------|-------------|
| Financial | Insignificant | Unlikely | Low |
| Legal and Regulatory/Ethical | Insignificant | Unlikely | Low |
| Reputation and External Stakeholders | Insignificant | Unlikely | Low |

The recommendation represents a low risk.

Approval implications

Should the draft Council Policy be approved for public consultation a final draft of the Council Policy will be prepared, to reflect community feedback, and submitted to Council for approval.

Financial implications

The annual cost of providing a vehicle and driver for the Lord Mayor has been further refined and is estimated at \$57,000 per year. The new policy will provide a reduction in operating costs because a City employed driver will not be necessary.

The costs under the new policy will include the ownership and running costs of the vehicle (approximately \$12,000 per year for the current vehicle) plus the cost of any charter vehicles, taxi and ride share usage. The future costs will be dependent on the individual preferences of the incumbent Lord Mayor in terms of the events and functions that they choose to attend. However attendance at 40 events per year would incur less than \$10,000 in charter vehicle costs.

The draft Council Policy should result in an estimated saving of \$35,000 per year.

The cost of the public consultation process for this draft Council Policy is provided within the existing budget.

Policy references

12.1 Council Vehicles – Lord Mayor and Employees

10.6 Elected Members – Reimbursement of Expenses

Council Policy Framework

Comments

The attached draft Council Policy - Motor Vehicle and Transport Services for the Lord Mayor sets out the Council’s intent that the transport arrangements are effective, efficient and aligned with community expectations and industry standards.

Officer Recommendation and Council Resolution

Moved: Commissioner McMath
Seconded: Commissioner Kosova

That Council ENDORSE the draft Motor Vehicle and Transport Services for the Lord Mayor Policy detailed as Attachment 13.6A for the purpose of community consultation.

CARRIED 3 / 0

For:
 Commissioner Hammond
 Commissioner McMath
 Commissioner Kosova

Against:
Nil

Item 13.7 – National Redress Scheme

| | |
|---|---|
| File reference | P1011308-3 |
| Report author | Gary Clark, Acting Alliance Manager Governance |
| Other contributors | Emma Landers, Alliance Manager Community Services |
| Reporting service unit and alliance | Governance, Corporate Services |
| Report author disclosure of interest | Nil |
| Date of report | 23 April 2020 |
| Nature of Council’s role | Executive |
| Voting requirement | Simple Majority |
| Attachment/s | Attachment 13.7A - Local Government Information Paper (December 2019) |

Purpose

Key Issues

This item is for the City of Perth to:

- Note the background information and the WA Government’s decision in relation to the National Redress Scheme;
- Note the key considerations and administrative arrangements for the City to participate in the National Redress Scheme;
- Acknowledges the leadership of the State Government and the Western Australian Local Government Association to facilitate local government participation in the National Redress Scheme;
- Formally approve the City’s participation as part of the WA Government’s declaration in the National Redress Scheme; and
- Grant authority to the Chief Executive Officer to execute a service agreement with the State, if a Redress application is received.

Background

The Royal Commission into Institutional Responses to Child Sexual Abuse (Royal Commission) was established in 2013 to investigate failures of public and private institutions to protect children from sexual abuse. The Royal Commission released three reports throughout the inquiry:

- Working with Children Checks (August 2015);

- Redress and Civil Litigation (September 2015); and
- Criminal Justice (August 2017).

The Royal Commission's Final Report (15 December 2017) incorporated findings and recommendations of the three previous reports and contained a total of 409 recommendations, of which 310 are applicable to the Western Australian Government and the broader WA community.

The implications of the Royal Commission's recommendations are twofold: the first is accountability for historical breaches in the duty of care that occurred before 1 July 2018 within any institution; the second is future-facing, ensuring better child safe approaches are implemented holistically moving forward.

The scope of this report addresses only the historical element of institutional child sexual abuse through the National Redress Scheme.

All levels of Australian society (including the WA local government sector and the City will be required to consider leading practice approaches to child safeguarding separately in the future.

National Redress Scheme

The Royal Commission's *Redress and Civil Litigation (September 2015)* Report recommended the establishment of a single National Redress Scheme (the Scheme) to recognise the harm suffered by survivors of institutional child sexual abuse.

The Scheme acknowledges that children were sexually abused, recognises the suffering endured, holds institutions accountable and helps those who have been abused access counselling, psychological services, an apology and a redress payment.

The Scheme commenced on 1 July 2018, will run for 10 years and offers eligible applicants three elements of Redress:

- A direct personal response (apology) from the responsible institution, if requested;
- Funds to access counselling and psychological care; and
- A monetary payment of up to \$150,000.

All State and Territory Governments and many major non-government organisations and church groups have joined the Scheme.

The WA Parliament has passed the legislation for the Government and WA based non-government organisations to participate in the National Redress Scheme.

The Western Australian Government (the State) started participating in the Scheme from 1 January 2019.

Under the *National Redress Scheme for Institutional Child Sexual Abuse Act 2018* (Cth), local governments may be considered a State Government institution (Section 111(1)(b)).

A decision was made at the time of joining the Scheme to exclude WA local governments from the State Government's participation declaration. This was to allow consultation to occur with the sector about the Scheme, and for fuller consideration of how the WA local government sector could best participate.

Details

Following extensive consultation, the State Government (December 2019):

- Noted the consultations undertaken to date with the WA local government sector about the National Redress Scheme;
- Noted the options for WA local government participation in the Scheme;
- Agreed to local governments participating in the Scheme as State Government institutions, with the State Government covering payments to the survivor; and
- Agrees to the Department of Local Government, Sport and Cultural Industries (DLGSC) leading further negotiations with the WA local government sector regarding local government funding costs, other than payments to the survivor including counselling, legal and administrative costs.

The following will be covered for local governments participating in the Scheme as a State Government institution and part of the State's declaration:

- Redress monetary payment provided to the survivor;
- Costs in relation to counselling, legal and administration (including the coordination of requests for information and record keeping in accordance with the *State Records Act 2000*); and
- Trained staff to coordinate and facilitate a Direct Personal Response (DPR – Apology) to the survivor if requested (on a fee for service basis with costs to be covered by the individual local government – see below for further explanation).

State Government financial support for local government participation in the Scheme, as set out, will ensure that Redress is available to as many WA survivors of institutional child sexual abuse as possible.

Individual local governments participating in the Scheme as a State Government institution, with the State will be responsible for:

- Providing the State with the necessary (facilities and services) information to participate in the Scheme;
- Resources and costs associated with gathering their own (internal) information and providing that information (Request for Information) to the State (if they receive a Redress application); and
- Costs associated with the delivery of a DPR (apology), if requested (based on a standard service fee, plus travel and accommodation depending on the survivor's circumstance). The State's decision includes that all requested DPR's will be coordinated and facilitated by the Redress Coordination Unit – Department of Justice, on every occasion.

The WALGA State Council meeting of 4 March 2020:

1. Acknowledged the State Government's decision to include the participation of Local Governments in the National Redress Scheme as part of the State's declaration;
2. Endorsed the negotiation of a Memorandum of Understanding and Template Service Agreement with the State Government, and
3. Endorsed by Flying Minute the Memorandum of Understanding prior to execution, in order to uphold requirements to respond within legislative timeframes.

The State and WALGA will sign a Memorandum of Understanding to reflect the principles of WA local governments participating in the Scheme as State Government institutions and being part of the State's declaration.

State agencies (led by DLGSC), WALGA and Local Government Professionals WA will support all local governments to prepare to participate in the Scheme from 1 July 2020 (or earlier, subject to completing the necessary arrangements).

The State's decision allows for the WA Government's Scheme participation declaration to be amended to include local governments and this report seeks endorsement of the City's participation in the Scheme.

As an independent entity and for absolute clarity, it is essential that the City formally indicates via a decision of Council, the intention to be considered a State Government institution (for the purposes on the National Redress Scheme) and be included in the WA Government's amended participation declaration. The City will not be included in the State's amended declaration, unless it formally decides to be included.

The financial and administrative coverage offered by the State will only be afforded to WA local

governments that join the Scheme as a State Government institution, as part of the State's amended declaration.

Considerations for the City

Detailed below is a list of considerations for the City to participate in the Scheme:

1. Executing a Service Agreement

All Royal Commission information is confidential, and it is not known if the City will receive a Redress application. A Service Agreement will only be executed if the City receives a Redress application.

The City needs to give authority to an appropriate position / officer to execute a service agreement with the State, if a Redress application is received. Timeframes for responding to a Request for Information are 3 weeks for priority applications and 7 weeks for non-priority applications. A priority application timeframe (3 weeks) will be outside most Council meeting cycles and therefore it is necessary to provide the authorisation to execute an agreement in advance.

2. Reporting to Council if / when an application is received

Council will be notified when a Redress application has been received. No confidential information will be in the notification, but Council be aware that an application has been received.

3. Application Processing / Staffing and Confidentiality

Administratively the City will determine:

- Which position(s) will be responsible for receiving applications and responding to Requests for Information;
- Support mechanisms for staff members processing Requests for Information.

The appointed person(s) will have a level of seniority in order to understand the magnitude of the undertaking and to manage the potential conflicts of interest and confidentiality requirements

4. Record Keeping

The State Records Office advised (April 2019) all relevant agencies, including Local

Governments, of a 'disposal freeze' initiated under the *State Records Act 2000* (the Act) to protect past and current records that may be relevant to actual and alleged incidents of child sexual abuse. The City's record keeping practices as a result, have been modified to ensure the secure protection and retention of relevant records. These records (or part thereof) may be required to be provided to the State's Redress Coordination Unit in relation to a Redress application.

The Redress Coordination Unit (Department of Justice) is the state record holder for Redress and will keep copies of all documentation and RFI responses. Local Governments will be required to keep their own records regarding a Redress application in a confidential and secure manner, and in line with all requirements in *The Act*.

5. Redress Decisions

The City should note that decisions regarding Redress applicant eligibility and the responsible institution(s), are made by Independent Decision Makers, based on the information received by the applicant and any RFI responses. The State Government and the City do not have any influence on the decision made and there is no right of appeal.

Stakeholder engagement

The State, through the Department of Local Government, Sport and Cultural Industries (DLGSC), consulted with the WA local government sector and other key stakeholders on the Royal Commission into Institutional Responses to Child Sexual Abuse (in 2018) and the National Redress Scheme (in 2019).

The consultation throughout 2019 has focused on the National Redress Scheme with the aim of:

- raising awareness about the Scheme;
- identifying whether WA local governments are considering participating in the Scheme;
- identifying how participation may be facilitated; and
- enabling advice to be provided to Government on the longer-term participation of WA local governments.

Between March and May 2019, DLGSC completed consultations that reached 115 out of 137 WA local governments via:

- Webinars to local governments, predominately in regional and remote areas;
- Presentations at 12 WALGA Zone and Local Government Professional WA meetings;
- Responses to email and telephone enquiries from individual local governments.

It was apparent from the consultations local governments were most commonly concerned about the:

- potential cost of Redress payments;
- availability of historical information;
- capacity of local governments to provide a Direct Personal Response (apology) if requested by Redress recipients;
- process and obligations relating to maintaining confidentiality if Redress applications are received, particularly in small local governments;
- lack of insurance coverage of Redress payments by LGIS, meaning local governments would need to self-fund participation and Redress payments.

LGIS published and distributed an update (April 2019) regarding the considerations and (potential) liability position of the WA local government sector in relation to the National Redress Scheme.

The WALGA State Council meeting on 3 July 2019 recommended that:

1. *WA local government participation in the State’s National Redress Scheme declaration with full financial coverage by the State Government, be endorsed in principle, noting that further engagement with the sector will occur in the second half of 2019; and*
2. *WALGA continue to promote awareness of the National Redress Scheme and note that local governments may wish to join the Scheme in the future to demonstrate a commitment to the victims of institutional child sexual abuse.*

DLGSC representatives presented at a WALGA hosted webinar on 18 February 2020 and presented at all WALGA Zone meetings in late February 2020.

The State’s decision, in particular to cover the costs / payments to the survivor, has taken into account the feedback provided by local governments during the consultation detailed above.

Strategic alignment

Strategic Community Plan

This item addresses the community’s vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

| | |
|-----------------------------|--|
| Aspiration: | People |
| Strategic Objective: | 1.3 Accessible and relevant community support services and playing a leading role with homelessness. |

Legal and statutory implications

The City in agreeing to join the Scheme, is required to adhere to legislative requirements set out in the *National Redress Scheme for Institutional Child Sexual Abuse Act 2018* (Cth).

Authorisation of an appropriately appointed person to execute a service agreement with the State, if a Redress application is received, will be in accordance with s.9.49A(4) of the *Local Government Act 1995*.

Connection with mandates in the *City of Perth Act 2016*

8(1)(j) - to strike an appropriate balance among civic, economic, social, cultural and environmental considerations

Risk implications

| Impact of decision | |
|--------------------|--------|
| Organisation | Low |
| Community | Medium |

| Risk domain | Consequence | Likelihood | Risk rating |
|--------------------------------------|-------------|------------|-------------|
| People | Moderate | Possible | Medium |
| Reputation and External Stakeholders | Moderate | Possible | Medium |
| Financial | Major | Possible | High |

There would a medium risk, to community members and the City’s reputation, and a high financial risk resulting from a Redress application if the Council chose not to participate in the State’s National Redress Scheme declaration. By adopting the recommendation Council will be reduce the risk rating to low.

Approval implications

The option exists for the City to formally decide not to participate in the Scheme (either individually or as part of the State’s declaration).

Should the City formally decide (via a resolution of Council) not to participate with the State or in the Scheme altogether, considerations for the City include:

- Divergence from the Commonwealth, State, WALGA and the broader local government sector’s position on the Scheme (noting the Commonwealth’s preparedness to name-and-shame non-participating organisations);
- Potential reputational damage at a State, sector and community level; and

- Complete removal of the State's coverage of costs and administrative support, with the City having full responsibility and liability for any potential claim.

Acknowledgement that the only remaining method of redress for a victim and survivor would be through civil litigation, with no upper limit, posing a significant financial risk to the City.

Financial implications

The State's decision will cover the following financial costs for local governments:

- Redress monetary payment provided to the survivor;
- Costs in relation to counselling, legal and administration (including the coordination or requests for information and record keeping); and
- Trained staff to coordinate and facilitate a Direct Personal Response (DPR – Apology) to the survivor if requested (on a fee for service basis with costs to be covered by the individual local government – see below).

The only financial cost the local government may incur will be the payment of the DPR's, which is on an 'as requested' basis by the survivor. This will be based on the standard service fee of \$3,000 plus travel and accommodation depending on the survivor's circumstances. All requested DPR's will be coordinated and facilitated by the Redress Coordination Unit – Department of Justice.

The State's decision also mitigates a significant financial risk to the local government in terms of waiving rights to future claims. Accepting an offer of redress has the effect of releasing the responsible participating organisation and their officials (other than the abuser/s) from civil liability for instances of sexual abuse and related non-sexual abuse of the person that is within the scope of the Scheme. This means that the person who receives redress through the Scheme, agrees to not bring or continue any civil claims against the responsible participating organisation in relation to any abuse within the scope of the Scheme.

Within existing budget

There are no financial implications, associated with this report, for the existing 2019/20 budget.

Provisions may need to be made in the Long-Term Financial Plan and future budgets to fund any requested DPR's from Redress applications for anyone who has been harmed through contact with the City's services.

Policy references

There are no policies relevant to this report.

Comments

The State Government and WALGA have facilitated a sector wide approach to the National Redress Scheme. This will hopefully smooth the process for Redress applicants and minimise any further distress from their experiences. Participating local governments will benefit from professional and consistent processing of applications. It is recommended that Council acknowledge the leadership of the State Government and WALGA in negotiating this outcome for the sector.

Officer Recommendation and Council Resolution

Moved: Commissioner Kosova
Seconded: Commissioner McMath

That Council:

1. APPROVES the participation of the City in the National Redress Scheme as a State Government institution and included as part of the State Government’s declaration;
2. AUTHORISES the Chief Executive Officer to execute a service agreement with the State, if a Redress application is received, and;
3. ACKNOWLEDGE the leadership of the State Government and the Western Australian Local Government Association to facilitate local government participation in the National Redress Scheme.

CARRIED 3 / 0

For:
 Commissioner Hammond
 Commissioner McMath
 Commissioner Kosova

Against:
 Nil

Item 13.8 – Reserve Cancellation - Raine Square Redevelopment – 300 (Lot 1159 Reserve 46594) Wellington Street, Perth

| | |
|---|--|
| File reference | P1029122-2 |
| Report author | Paul Warren, Senior Assets and Leasing Officer |
| Other contributors | Bill Parker, General Manager Corporate Services Kathleen O’Brien, Paralegal |
| Reporting Service Unit and Alliance | Governance, Corporate Services |
| Report author disclosure of interest | Nil |
| Date of report | 4 May 2020 |
| Nature of Council’s role | Executive |
| Voting requirement | Simple Majority |
| Attachment/s | Attachment 13.8A – Department of Planning, Lands and Heritage Letter dated 19 April 2018 Attachment 13.8B – Reserve Location Plan |

Purpose

The purpose of this report is to action a formal request to cancel Reserve 46594 and to dedicate the Reserve as road per section 56 of the *Land Administration Act 1997*.

Background

Reserve 46594 is located opposite the Raine Square development at 300 Wellington Street, Perth and the City of Perth is the Management Body responsible for it. The Reserve is indicated in red in Attachment 13.8B.

The Reserve is currently a Pedestrian Access Way. However, the pedestrian access bridge over this area of Wellington Street was removed in 2016. As a direct result of the bridge removal, Reserve 46594 is now redundant.

The City of Perth was approached by the Department of Planning, Lands and Heritage (DPLH) (see Attachment 13.8A) to facilitate the cancellation of Reserve 46594 and dedication of the area as road. The purpose of this request was to allow for DPLH to provide consent to Charter Hall’s balcony extensions that were created as part of the Raine Square Redevelopment.

Details

In order to cancel the now redundant Reserve and dedicate the Reserve as road, Council must request this from the Minister for Lands in accordance with the *Land Administration Act 1997*. Upon receipt of Council’s request, the Minister will determine the dedication and cancellation.

The dedication will allow DPLH to arrange a lease agreement to Charter Hall for the Royal Hotel Premises at Raine Square in order to provide tenure over the balconies which encroach into the road reserve. The balconies currently exist over the road reserve with no valid tenure.

Stakeholder engagement

There has been no stakeholder engagement undertaken in relation to this report.

Strategic alignment

Strategic Community Plan

This item addresses the community’s vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

| | |
|-----------------------------|--|
| Aspiration: | Place |
| Strategic Objective: | 2.9 Land use, transport and infrastructure planning that encourages and facilitates a wide range of public and private sector investment and development |

Resolution of the land tenure issues will allow for the leasing of balcony encroachments associated with the development to be resolved effectively.

Legal and statutory implications

Cancelling a Reserve is governed by section 51, “Cancelling, changing etc. reserves, Minister’s powers as to”. Section 51 of the *Land Administration Act 1997* provides that the Minister for Lands may cancel a reserve (subject to provisions that do not apply). The request to the Minister for the cancellation of the reserve will assist with the cancellation as the Minister is required to consult with local governments prior to exercising certain powers in relation to Crown land.

Section 56 of the *Land Administration Act 1997* “Dedication of land as road” and regulation 8 of the *Land Administration Regulations 1998* provides the process for requesting that the Minister dedicate land as road. The process requires that details of the Council resolution requesting the cancellation and a sketch of the land be provided to the Minister. Section 56 (4) of the *Land Administration Act 1997* requires an indemnity for the Minister for Lands against any potential claims for compensation that may arise from dedicating the subject land as road.

Connection with mandates in the *City of Perth Act 2016*

8(1)(a) - to provide for the good government of persons in the City of Perth, including residents, ratepayers and visitors

Risk implications

| Impact of decision | |
|--------------------|-----|
| Organisation | Low |
| Community | Low |

| Risk domain | Consequence | Likelihood | Risk rating |
|------------------------------|-------------|------------|-------------|
| Legal and Regulatory/Ethical | Minor | Unlikely | Low |

The process is considered low risk to the City of Perth as Reserve 46594 no longer serves any purpose as the footbridge to which it served was demolished in 2016.

DPLH have requested an indemnity for the Minister for Lands against any potential claims for compensation that may arise from dedicating the subject land as road. This indemnity is required by the *Land Administration Act 1997*. As the bridge the Reserve served is no longer present, and the area already road only, the risk to the City of Perth of any potential claims for compensation is considered to be low.

Approval implications

Council’s request to cancel the redundant Reserve and dedicate the Reserve as road will facilitate the Department of Planning, Lands and Heritage entering into a lease to resolve the balcony encroachment. If Council does not approve the request the redundant reserve will remain and the balcony encroachment will not be resolved.

Financial implications

There are no financial implications related to this report.

Policy references

There are no policy implications associated with this report.

Comments

The proposal is supported administratively, and it is recommended that Council agrees to the request to cancel the redundant Reserve and dedicate the area as road reserve.

Officer Recommendation and Council Resolution

Moved: Commissioner Hammond

Seconded: Commissioner Kosova

That Council:

1. REQUEST that the Minister for Lands cancel Reserve 46594;
2. REQUEST that the Minister for Lands dedicate the cancelled Reserve as road pursuant to the provisions of section 56(1)(a) of the *Land Administration Act 1997*; and
3. INDEMNIFY the Minister for Lands against any claims for compensation that may arise from dedicating the subject land as road.

CARRIED 3 / 0

For:

Commissioner Hammond

Commissioner McMath

Commissioner Kosova

Against:

Nil

Meeting Note:

The Commissioners requested the Administration prepare a report to delegate these matters to the Chief Executive Officer.

Item 13.9 – Financial Contribution – Perth Concert Hall Temporary Works

| | |
|---|---|
| File reference | P1028787-6 |
| Report author | Bill Parker, General Manager Corporate Services |
| Other contributors | Nil |
| Reporting Service Unit and Alliance | Corporate Services |
| Report author disclosure of interest | Nil |
| Date of report | 4 May 2020 |
| Nature of Council’s role | Executive |
| Voting requirement | Absolute Majority |
| Attachment/s | Nil |

Purpose

The purpose of this report is for Council to consider a financial contribution to temporary works at the Perth Concert Hall.

Background

In January 2020, the City of Perth entered into an agreement with the Perth International Arts Festival to undertake temporary repair works at the Perth Concert Hall to make the site structurally safe for use by the Perth International Arts Festival to run the City of Lights music event.

In preparing for the event, it was identified that the lower southern concourse of the Concert Hall was weak at the slab joints and did not meet the 5kPa load requirements to cater for crowded events.

An engineering assessment subsequently identified a temporary structural solution.

In response to the engineering assessment, a legal agreement was executed in response to the structural issues that if left unresolved would have caused the events scheduled at the Concert Hall to be cancelled due to concerns over public safety.

The legal agreement addressed funding, liability issues and facilitated the installation of grillage (beams) across the slab joints and 15 props were installed under the slab to prop the weight of the planter box in the concourse.

This item seeks to amend the 2019/20 budget and authorise the expenditure associated with the temporary works.

Details

In January 2020, the City of Perth entered into an agreement with the Perth International Arts Festival to undertake temporary repair works at the Perth Concert Hall to make the site structurally safe for use by the Perth International Arts Festival to run the City of Lights music event.

Prior to the event, it was agreed that the total cost to deliver the staging and structural works would be \$330,000. The Perth Festival were responsible for the stage construction (\$94,000) with the City of Perth responsible for resolving the structural components including propping and grillage (\$236,000). The agreement also reflected a series of offsets that included carpark bay hire and additional carpark revenue that did not fully materialise.

On 8 April 2020, the City of Perth received an email from the Executive Director of Perth Festival confirming the costs incurred and that the City’s contribution would be \$234,000.

The individual elements of the invoice amounts have been assessed by the City of Perth and although the amounts vary from the original agreement, they all appear to be genuine and reasonable.

An allowance was made in the Capital Budget during the 2019/20 Budget Review to accommodate the costs of these temporary structural works. The nature of these repairs has now been ascertained as operating due to its temporary use.

It is worth noting that the 2020/21 draft budget includes funding to permanently resolve the structural issues at the Perth Concert Hall so that a temporary solution is no longer required. It is envisaged that this work will occur prior to the 2021 Perth Festival.

Stakeholder engagement

Extensive consultation has occurred with the Perth Festival and the City’s insurer.

Strategic alignment

Strategic Community Plan

This item addresses the community’s vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

| | |
|-----------------------------|---|
| Aspiration: | People |
| Strategic Objective: | 1.6 Thriving and sustainable cultural, artistic and heritage industries, activities and events that encourage locals and visitors to come back for more |

Without the City’s agreement to fund the temporary works, the event was at risk of not proceeding. The successful delivery of the event reflects the City’s focus on activities and events

that encourage patronage in the CBD.

Legal and statutory implications

Section 6.8 of the *Local Government Act 1995* applies to this item.

6.8. Expenditure from municipal fund not included in annual budget

- 1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - a. is incurred in a financial year before the adoption of the annual budget by the local government; or
 - b. is authorised in advance by resolution*; or
 - c. is authorised in advance by the mayor or president in an

* *Absolute majority required*

Connection with mandates in the *City of Perth Act 2016*

8(1)(c) - to provide a safe, clean and aesthetic environment for the community, city workers, visitors and tourists

Risk implications

| Impact of decision | |
|--------------------|-----|
| Organisation | Low |
| Community | Low |

| Risk domain | Consequence | Likelihood | Risk rating |
|-------------|-------------|------------|-------------|
| Financial | Minor | Unlikely | Low |

Payment of the City’s contribution is low risk. The City has capacity in the 2019/20 budget to cover the cost implications associated with the temporary works as this was already included in the budget review.

Approval implications

Should Council endorse the officer recommendation, the invoice will be paid as quickly as possible.

Should Council decide not to approve the request, the City risks reputational damage and potential legal implications given the agreements already in place.

Financial implications

The City’s requested contribution to the temporary works is \$233,805 (ex GST) and comprises the following:

| Supplier | Description | Invoiced amount ex GST |
|----------------|--|------------------------|
| HERA Fees | Engineering Fees | \$12,020 |
| Kennards Hire | Prop Hire | \$3,045 |
| Johnson Group | Construction management | \$10,000 |
| Johnson Group | Construction management | \$10,000 |
| Mend | Scanning | \$3,110 |
| Kwik Logistics | Crane Bump In | \$4,803 |
| Kwik Logistics | Crane Bump In | \$7,730 |
| Kwik Logistics | Crane Bump Out | \$6,210 |
| City of Perth | Obstruction permit - Crane Access | \$3,522 |
| City of Perth | Obstruction permit - Crane Access | \$151 |
| City of Perth | Obstruction permit - Crane Access BUMP OUT | \$51 |
| Big River | Timber | \$43,319 |
| Big River | Timber | \$150 |
| Midalia Steel | Steel | \$23,200 |
| Midalia Steel | Steel | \$1,160 |
| Midalia Steel | Steel | \$8,068 |
| Bunnings | Consumables | \$2,292 |
| Gecko | Transport Bump In | \$2,156 |
| Gecko | Transport Bump Out | \$2,035 |
| Gecko | Storage - Steel | \$1,364 |
| SEAA | Security - Asset Protection | \$4,959 |
| SEAA | Security - Asset Protection | \$4,195 |
| Reeces | Floor hire | \$10,200 |
| Perth Festival | Bump in Labour - Carpenters | \$8,664 |
| Perth Festival | Bump in Labour - Site Crew, Cut Gluts etc | \$7,681 |
| Perth Festival | Bump in Labour - Traffic Management | \$1,422 |
| Perth Festival | Bump out Labour - Carpenters | \$8,006 |
| Perth Festival | Bump Out Labour | \$11,704 |
| Perth Festival | Labour - Project Management | \$30,000 |
| PCH | PCH Facilities Access | \$1,300 |
| Statewide | Transport Steel Beams | \$1,290 |
| TOTAL | | \$233,805 |

The financial implications associated with this report will require a budget transfer from the 2019/20 Capital Budget to the 2019/20 Operating budget as follows:

| | |
|--|---|
| Account number: | PJ 14181 |
| Description: | Concert Hall - Structural Remediation Works |
| Account type (Operating/Capital/Reserve): | Capital |
| Current budget: | \$2,421,585 |
| Adjustment: | -\$233,805 |
| Amended budget: | \$2,187,780 |

| | |
|---------------------------------------|-----|
| Impact on the budget position: | Nil |
|---------------------------------------|-----|

As part of the City’s 2019/20 Budget Review, an allowance was made in the Capital Budget to allow for temporary structural works at the Perth Concert Hall. Following the event, the works carried out have been ascertained as non-capital in nature, hence a budget transfer of \$233,805 is required from the Capital Budget to the Operating Budget for 2019/20. The impact to the City is Nil as this expenditure had already been accounted for.

Policy references

There are no policy references related to this report.

Comments

Nil

| Officer Recommendation and Council Resolution |
|---|
| <p>Moved: Commissioner Kosova Seconded: Commissioner Hammond</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. <u>APPROVE</u> the budget transfer of \$233,805 from the 2019/20 Capital Budget to the 2019/20 Operating budget; and 2. <u>APPROVE</u> payment to the Perth International Arts Festival of \$233,805 for temporary structural works associated with the Perth Concert Hall. <p>CARRIED 3 / 0</p> <p>For: Commissioner Hammond Commissioner McMath Commissioner Kosova</p> <p>Against: Nil</p> |

Item 13.10 – Financial Activity Statement for the Period Ended 31 March 2020

| | |
|---|--|
| File reference | P1014149-25 |
| Report author | Neil Jackson, Acting Senior Management Accountant |
| Other contributors | Reshma Jahmeerbacus, Acting Manager Finance |
| Reporting service unit and alliance | Finance, Corporate Services |
| Report author disclosure of interest | Nil |
| Date of report | 29 April 2020 |
| Nature of Council’s role | Executive |
| Voting requirement | Simple Majority |
| Attachment/s | Attachment 13.10A – Financial Statements and Financial Activity Statement for the Period Ended 31 March 2020 |

Purpose

For Council to receive the Financial Activity Statement for the period ended 31 March 2020.

Background

The Financial Activity Statement is submitted to Council as per the requirements of Section 6.4(1) and (2) of the *Local Government Act 1995 Regulation 34(1) of the Local Government (Financial Management) Regulations*.

Details

The Financial Activity Statement commentary compares the actual results for the 9 months to 31 March 2020 with the budget approved by Council on 23 July 2019 and subsequent amendments on 24 September, 3 October 2019, 26 November 2019 and 31 March 2020.

Stakeholder engagement

There is no stakeholder engagement related to this report.

Strategic alignment

Strategic Community Plan

This item addresses the community’s vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

| | |
|-----------------------------|--|
| Aspiration: | Performance |
| Strategic Objective: | 5.5 A financial business model underpinned by a culture of cost management, best value and strategic financial analysis that is subject to ongoing oversight, transparency and accountability. |

Legal and statutory implications

Section 6.4(1) and (2) of the *Local Government Act 1995 Regulation 34(1) of the Local Government (Financial Management) Regulations*

Connection with mandates in the *City of Perth Act 2016*

8(1)(d) - to continuously improve the services and facilities provided to the community, visitors and tourists

Risk implications

| Impact of decision | |
|--------------------|-----|
| Organisation | Low |
| Community | Low |

| Risk domain | Consequence | Likelihood | Risk rating |
|-------------|-------------|------------|-------------|
| Financial | Minor | Unlikely | Low |

Approval implications

There are no approval implications to this report.

Financial implications

There are no financial implications related to this report

Policy references

There are no policy references related to this report.

Comments

Nil

Officer Recommendation and Council Resolution

Moved: Commissioner Kosova

Seconded: Commissioner McMath

That Council RECEIVES the Financial Activity Statement for the period ended 31 March 2020 detailed in Attachment 13.10A.

CARRIED 3 / 0

For:

Commissioner Hammond

Commissioner McMath

Commissioner Kosova

Against:

Nil

Item 13.11 – Payments from Municipal Fund – April 2020

| | |
|---|--|
| File reference | P1036562-9 |
| Report author | Reshma Jahmeerbacus, Acting Manager Finance |
| Other contributors | Sarah Gosling, Senior Financial Accountant |
| Reporting service unit and alliance | Finance, Corporate Services |
| Report author disclosure of interest | Nil |
| Date of report | 7 May 2020 |
| Nature of Council’s role | Executive |
| Voting requirement | Simple Majority |
| Attachment/s | A detailed list of payments made under delegated authority for the month ended 30 April 2020 can be accessed by the Commissioners via the Council Hub. Members of the public can access the list of payments on request. |

Purpose

In accordance with *Regulation 13(1) of the Local Government (Financial Management) Regulations 1996*, the list of payments made under delegated authority for the month ended April 2020 to be received and recorded in the Minutes of the Council.

Background

A monthly report that summarises the payments for the Municipal Account for the month April 2020 as required by Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*.

Details

Payments for the month of April 2020 included the following significant items, but exclude payroll and payroll taxation payments to the Deputy Commissioner of Taxation:

- \$711,834.69 to Western Australian Treasury (supplier 94510) for payment of the loan to the Western Australian Treasury for the Perth City Library and Public Plaza;
- \$691,168.62 to Densford Civil Pty Ltd (supplier 09508) for the Wellington Square Enhancement Project as follows – \$578,785.36 – Landscape and civil works
 - \$72,973.37 – Electrical works
 - \$39,409.99 – Irrigation works

- \$538,792.16 to Sundry Creditors EFT (Supplier 99991) for the refund of parking permits, venue hire and infringement notices refund due to Covid-19, also includes work bonds and City employee reimbursements of Healthy Lifestyle and Footcare Management eg:
 - \$94,432.00 – Icon Holding refund of duplicate payment of application fee BPC-2020/208;
 - \$82,763.64 – Western Power – Covid 19 rebound & recovery reduction -parking fees;
 - \$74,147.14 – Artrage Bond (\$40,000.00) and ticket sales (34,147.14) refund;
 - \$42,500 – Hoskins Contracting Pty Ltd – Work Bond refund – BPC-2019/50 Units 1-5/5 Ventnor Ave West Perth;
 - \$34,484.37 – Jones Lange LaSalle refund pro-rata credit 68 long term parking permits
 - \$28,870.97 – Rio Tinto Shared Services – refund balance 38 parking cards.

- \$485,875.59 to Department of Local Government, sport (supplier 08066) for the following:
 - \$165,000.00 – Art Basel Cities Perth grant;
 - \$123,413.69 – Recoup wages – Commissioner Andrew Hammond – 15 November 2019 to 5 March 2020;
 - \$123,413.69 – Recoup wages – Commissioner Gaye M McMath – 15 November 2019 to 5 March 2020;
 - \$74,048.21 – Recoup wages – Commissioner Leonard Kosova – 15 November 2019 to 5 March 2020;

- \$336,822.75 to Downer EDI Works (supplier 96425) for the following:
 - \$291,320.23 – Works St Georges Terrace to William Street;
 - \$22,328.82 – Loop reinstatements St Georges Terrace to William Street;
 - \$16,813.50 – Radar Survey/Coring - Newcastle Street; and
 - \$6,360.20 – Pavement testing – various.

Stakeholder engagement

There is no stakeholder engagement related to this report.

Strategic alignment

Strategic Community Plan

This item addresses the community’s vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

| | |
|-----------------------------|--|
| Aspiration: | Performance |
| Strategic Objective: | 5.5 A financial business model underpinned by a culture of cost management, best value and strategic financial analysis that is subject to ongoing oversight, transparency and accountability. |

Legal and statutory implications

Regulation 13 (1) of the *Local Government (Financial Management) Regulations 1996*

Connection with mandates in the *City of Perth Act 2016*

8(1)(d) - to continuously improve the services and facilities provided to the community, visitors and tourists

Risk implications

There are no risk implications related to this report.

Approval implications

There are no approval implications related to this report.

Financial implications

There are no financial implications related to this report.

Policy references

There are no policy implications related to this report.

Officer Recommendation and Council Resolution

Moved: Commissioner Kosova
Seconded: Commissioner McMath

That in accordance with *Regulation 13(1) of the Local Government (Financial Management) Regulations 1996*, the list of payments made under delegated authority for the month ended April 2020 be RECEIVED and recorded in Ordinary Council Meeting minutes, the summary of which is as follows:

| FUND | PAID |
|----------------|-----------------|
| Municipal fund | \$15,781,457.73 |
| Trust fund | \$0.00 |
| TOTAL | \$15,781,457.73 |

CARRIED 3 / 0

For:

Commissioner Hammond

Commissioner McMath

Commissioner Kosova

Against:

Nil

Item 13.12 – COVID-19 Recovery and Rebound Activities

| | |
|---|---|
| File reference | P1028787-6 |
| Report author | Karin Strachan, Project Director Corporate Recovery |
| Other contributors | Covid-19 Recovery Coordination Team |
| Reporting Service Unit and Alliance | Strategy and Recovery, Chief Executive Officer Alliance |
| Report author disclosure of interest | Nil |
| Date of report | 14 May 2020 |
| Nature of Council’s role | Executive |
| Voting requirement | Absolute Majority |
| Attachment/s | Attachment 13.12A – City of Perth Economic Rebound Strategy |

Purpose

This report is provided to seek approval for the City of Perth Covid-19 Economic Rebound Strategy which includes:

1. A proposed list of Covid-19 operational projects for the 2020/21 financial year with a total value of \$17,995,000. The items on the list were determined through stakeholder consultation during the period 1 May to 10 May 2020. The list of priorities is contained in the strategy (Attachment 13.12A page 12) under the strategic objective ‘Re-invent and Revive’.
2. A proposal for the establishment of a three-fold Advisory Committee structure for the City to consult key stakeholders on an ongoing basis over the next 12 months regarding their requirements for Recovery and Rebound in the City. This action is contained in the strategy (Attachment 13.12A page 11) under the Strategic objective ‘Re-invent and Revive’. The proposed Advisory Committees are listed below and the composition of each is contained on page 19 of the strategy (Attachment 13.12A).
 - Marketing and Promotion Advisory Committee
 - City Amenity Advisory Committee
 - Events, Culture and the Arts Advisory Committee
3. A request for a budget re-allocation of \$500,000 within the current (2019/20) financial year for immediate Recovery actions in the City with the focus of the imminent opening of businesses from Monday 18th May onwards. These actions are contained in the strategy (Attachment 13.12A page 9) under the Strategic objective ‘Return and Recover’.

Background

The business community has been impacted heavily by the onslaught of the Covid-19 pandemic over these past months, with a range of business sectors, including retail shops, hospitality providers (restaurants, bars, cafe's, nightclubs), tourism operators, accommodation, education and health services like gyms - required to close. Most small and medium sized businesses that could continue to operate had to reduce staff or at least staff hours. Many of these businesses reportedly face the risk of closure as they typically do not have the cash reserves to offset declining revenues experienced during Covid-19, many have also had to pivot business operations to the restrictions placed on their operations by the Federal or State Government (such as takeaways, home delivery, manufacturing new or different products etc).

The reduction of available jobs and the reduction in the payment of wages will have flow-on impacts to households and cause major financial stress to many members in the community.

The purpose of an Economic Rebound Strategy is to support Perth's community and businesses over the next three years, with a strong return to economic performance. Through the implementation of this strategy alongside the community, the City of Perth will aim to make it easier to do business in Perth, cut red tape and improve community outcomes.

Informed by key stakeholders, this strategy provides clarity on the City's activities that will be delivered to ensure the community, local business as well as visitors have the best opportunity to thrive in a landscape that has been altered significantly.

An Advisory Committee structure is recommended for ongoing collaboration and feedback from various sectors of the business community to ensure that the City delivers on these stakeholder expectations. The City's community is made up of the people that live, work and operate a business within its boundaries. Many of the City of Perth's community has had its livelihoods considerably impacted by the Covid-19 pandemic. To assist as much of the community as possible, the City developed a list of activities, both new and existing, to seek feedback on.

Details

The Covid-19 Economic Rebound Strategy is focused around three key Strategic Objectives:

| RETURN AND RECOVER | RE-INVENT AND REVIVE | RECALIBRATE AND REPEAT |
|--|---|--|
| <p>Help get Perth back up and running. Ease the community, businesses and City staff into the new 'normal' way of life; whereby people enjoy this great capital city safely. This will involve:</p> <ul style="list-style-type: none"> · Enhancing cleaning practices · Making it easy to do business · Helping people feel safe · Addressing homelessness and rough sleeping through key partnerships · Supporting, marketing and promoting industry sectors and business success stories · Returning vibrancy to the city. | <p>Innovate alongside our community and stakeholders to revive Perth as a destination of choice to visit, live, play, work, invest or study in. Then maximise this collaboration through continued engagement with stakeholders so City services, business support, activities and events meet mutual expectations.</p> | <p>Seek continued improvement by asking for, listening to and acting on stakeholder feedback and evaluation of the activities undertaken. Keep delivering services that are valued by our community and respond to changing needs of our stakeholders by recalibrating activities that no longer meet these needs.</p> |

Stakeholder engagement

The City sought the feedback of its key stakeholders on what is required to assist with the rebound of Perth’s economy. Close to 250 surveys were sent to individuals representing tourism, hotels, property, arts, culture, retail, hospitality and the community. The survey was open for feedback between 1 May 2020 and 10 May 2020. A total of 74 valid responses were returned with feedback. This gives a 30 per cent response rate, which is well within the statistical requirements for a trustworthy sample. This is particularly appreciated, especially since feedback from stakeholders is that they are satisfied with the level of consultation. It is now time to jump into action.

The prioritised project list determined as per stakeholder feedback, with suggested cost allocations can be seen below:

Table 1

| Prioritisation of projects as per the Stakeholder Feedback: Keep doing / Do more | Cost allocation | Keep doing / Do more | Do Less / Don't do |
|---|--------------------------------|-------------------------|-----------------------|
| Cleaning and presentation of the city | \$ 1,000,000 | 71 | 3 |
| Support and advocacy for people experiencing or at risk of homelessness; including the co-ordination of services and support networks | \$ 1,900,000 | 70 | 4 |
| Programs and initiatives for young people and youth at risk | \$ 100,000 | 69 | 7 |
| Security, surveillance and community safety programs for the city | \$ 1,200,000 | 68 | 6 |
| Grants for small to medium businesses to help them survive and rebound after the pandemic | \$ 1,200,000 | 67 | 7 |
| Marketing campaign to support retail sector | Incl. in Marketing budget | 65 | 9 |
| Marketing campaign to support small business sector | Incl. in Marketing budget | 65 | 9 |
| Programs and initiatives for families and children | \$ 1,200,000 | 64 | 10 |
| Grants to support arts and cultural sector rebound and recovery | \$ 1,400,000 | 63 | 11 |
| Marketing of Perth as a visitor destination | Incl. in Marketing budget | 61 | 13 |
| Marketing campaign to promote Perth as safe and open | \$ 2,800,000 | 61 | 13 |
| Grants to support third-party activation and events post COVID19 | \$ 1,250,000 | 60 | 14 |
| Perth Home Grown Markets | \$ 50,000 | 60 | 14 |
| Twilight Hawkers Markets | \$ 50,000 | 59 | 15 |
| Grants for community groups and programs | \$ 65,000 | 58 | 16 |
| School holiday events | Incl. in Programs for Families | 58 | 16 |
| Marketing of Perth as a business investment destination | Incl. in Marketing budget | 58 | 16 |
| Grants to neighbourhood groups to support grass roots initiatives | \$ 80,000 | 57 | 16 |
| Capacity building initiatives for community organisations and groups | \$ 100,000 | 57 | 17 |
| Grants to support lane-way activation and upgrades and locational precinct improvements | \$ 240,000 | 55 | 19 |
| Grants for building improvement projects (e.g.Heritage Building, Adaptive Reuse, Underutilised space and Business Improvement Grants) | \$ 110,000 | 54 | 20 |
| Christmas Lights Trail/similar significant post COVID19 activation trail | \$ 1,000,000 | 52 | 22 |
| Business development and support workshops and sessions | \$ 150,000 | 52 | 22 |
| City managed activations in key retail precincts | Incl. in Programs for Families | 51 | 23 |
| Christmas decorations, other recovery actions, East End Revitalisation etc | \$ 4,100,000 | | |
| Total Operating Project expenditure for 2020/2021 | \$ 17,995,000 | | |

Events that were not identified as priorities through the stakeholder engagement include Australia Day Skyworks, Christmas Nativity and New Years’ Eve celebration. A comprehensive report will be prepared for consideration by Commissioners at the June Council Meeting on the feasibility or otherwise of delivering these events in December 2020 / January 2021. The reports will contain the following considerations:

- *The predicted impacts of COVID 19 at that time based upon advice from the WA Chief Health Officer and the State Government COVID 19 Roadmap*
- *The lead time required for each event to be effectively planned and delivered*
- *The financial risks involved in proceeding with project planning and securing contracts for goods and services if, as a result of COVID 19, the events do not proceed.*
- *Alternatives for the delivery of similar events of a smaller scale should the current uncertainty on the future impacts of COVID 19 reduce lead times for planning and the procurement of goods and services.*
- *The history of each event including patronage, changes to event scope, the cost to the City and contributions from project partners / sponsors.*
- *The economic return of each event in comparison to other City delivered events*
- *The social benefit of each event*
- *Alignment with State Government Post COVID recovery plans*
- *Community and stakeholder feedback, including WA Police*

Through the stakeholder feedback, a list of items was also identified for immediate action over the next four to six weeks that would assist with recovery as businesses start the process of opening again. This report seeks approval for a \$500,000 budget amendment for these items to be implemented. The items are listed below in table 01

Table 2 - Discretionary Covid-19 projects for implementation before end June 2020

| | Cost |
|--|------------------|
| Expedite completion of the "by name" list for people experiencing homelessness within the City of Perth to enable more effective support | \$40,000 |
| Assertive outreach | \$65,000 |
| Visual City ambassador program for existing iCity kiosk volunteers and roving ambassadors | \$10,000 |
| Install a sign in Northbridge to ‘announce’ the precinct for visitors (To be erected on William Street) | \$40,000 |
| Increase security patrols | \$50,000 |
| Window decals to increase City vibrancy | \$10,000 |
| Expand the "Open for business" campaign | \$85,000 |
| Small business grants | \$50,000 |
| Moore street scaping | \$50,000 |
| Hay Street Mall upgrade | \$50,000 |
| Short term works for the malls | \$50,000 |
| | \$500,000 |

A three-fold Advisory Committee structure is recommended for the City to consult key stakeholders on an ongoing basis over the next 12 months regarding their requirements for Recovery and Rebound in the City.

It is proposed that the Advisory Committees are established under section 5.8 of the Local Government Act 1995 with City of Perth staff to assist with advice and administrative support to each committee. The proposed Advisory Committees and their members are listed below:

Marketing and Promotion Advisory Committee

Brooke Boardman (Dexus)
Cassandra Monaghan (CBRE)
Miri Lackovic (ISPT/JLL)
Megan Biddle (Charter Hall)
Angela Tham (Brookfield Properties)
Kristi Dempster (Assembly + Co)
Kylie Taylor (Activate Perth)
Andy Freeman (Sneakers and Jeans)
Rob Wheedon (Pan Pacific Hotel)
Jeff Leach (Leach Group)

City Amenity Advisory Committee

Sandra Brewer (Property Council)
Deb Zanella (Ruah Community Services and WAAEH)
Mike Keller (Mustang Bar)
Robert Mellor (Campus Perth)
Inspector Darren Hart (WA Police)
Les Wilson (Wilson's Management Solutions)
Anna Vanderbom (City of Perth Western Residents Inc.)
Anne Maree Ferguson (East Perth Community Group)

Events, Culture and the Arts Advisory Committee

Shelagh Magadza (Chamber of Arts & Culture)
Nathan Bennet (Perth Festival)
Sharon Burgess (Fringe)
Marion Fulker (Committee for Perth)
Johnny Doan (Northbridge Common)
Kylie Taylor (Activate Perth)
Sandy Anghie (Historic Heart)
Kym Francesconi (Tourism WA)
Julian Donaldson (Cultural Advisory Committee)
Peter Ciemitis (RobertsDay)
Gemma Weston (Visual Arts, Perth Festival)
Bradley Woods (Australian Hotels Association)

Strategic alignment

Strategic Community Plan

This item addresses the community’s vision for the future and is aligned with all the Aspirations of our Strategic Community Plan 2019 – 2029.

| | |
|-----------------------------|--|
| Aspiration: | Prosperity |
| Strategic Objective: | Attract and support new and existing business to create a CBD retail experience that is superior to suburban competition |

The strategy delivers across multiple areas of the City’s Strategic Community Plan, and will impact the delivery all six the Aspirations (People, Place, Planet, Prosperity, Performance, Partnership) in various ways.

Legal and statutory implications

Section 5.8, 5.9, 5.10 and 6.8 of the Local Government Act 1995 relate to this item.

5.8. Establishment of committees

A local government may establish* committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

* Absolute majority required.

5.9. Committees, types of

- (1) In this section —other person means a person who is not a council member or an employee.
- (2) A committee is to comprise —
 - (a) council members only; or
 - (b) council members and employees; or
 - (c) council members, employees and other persons; or
 - (d) council members and other persons; or
 - (e) employees and other persons; or
 - (f) other persons only.

5.10. Committee members, appointment of

- (1) A committee is to have as its members —
 - (a) persons appointed* by the local government to be members of the committee (other than those referred to in paragraph (b)); and
 - (b) persons who are appointed to be members of the committee under subsection (4) or (5).

* Absolute majority required.

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional

- purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
- (b) is authorised in advance by resolution*; or
- (c) is authorised in advance by the mayor or president in an emergency.

* Absolute majority required.

Connection with mandates in the *City of Perth Act 2016*

8(1)(b) - to represent the community and encourage community participation in decision-making

Risk implications

| Impact of decision | |
|--------------------|--------|
| Organisation | Medium |
| Community | High |

The following risks assessment has been conducted based on this report:

| Risk domain | Consequence | Likelihood | Risk rating |
|--------------------------------------|-------------|------------|-------------|
| Financial | Moderate | Unlikely | Medium |
| Reputation and External Stakeholders | Minor | Possible | Medium |

The approval of the recommendations within this report carry a medium level risk to the Financial, Reputational and External Stakeholder risk categories.

Approval implications

A negative impact on City reputation could result from Council not approving this report’s recommendation, given the collaboration efforts with the community.

Financial implications

It is expected that the City will allocate approximately \$18,000,000 to the implementation of agreed activities and projects to support the community on reducing Covid-19 impacts. This will be funded as part of the City’s operating budget for the 2020/21 financial year.

In terms of the discretionary Covid-19 projects for implementation before the end of this financial year, it is recommended that these projects are funded from the Targeted Cost Savings Initiative undertaken in November 2019.

Comments

Nil

Officer Recommendation

That Council:

1. ENDORSE the City of Perth Economic Rebound Strategy outlined in Attachment 13.12A.
2. APPROVE the list of Operational Activities and Projects outlined in Table 1 for inclusion into the annual planning and budget process;
3. ESTABLISH a Marketing and Promotion Advisory Committee, City Amenity Advisory Committee and Events, Culture and the Arts Advisory Committee and ENDORSE the Terms of Reference for each Advisory Committee outlined in Attachment 13.12A;
4. APPOINT the following members to each of the advisory committees;

Marketing and Promotion Advisory Committee

Brooke Boardman (Dexus)
 Cassandra Monaghan (CBRE)
 Miri Lackovic (ISPT/JLL)
 Megan Biddle (Charter Hall)
 Angela Tham (Brookfield Properties)
 Kristi Dempster (Assembly + Co)
 Kylie Taylor (Activate Perth)
 Andy Freeman (Sneakers and Jeans)
 Rob Wheedon (Pan Pacific Hotel)
 Jeff Leach (Leach Group)

City Amenity Advisory Committee

Sandra Brewer (Property Council)
 Deb Zanella (Ruah Community Services and WAAEH)
 Mike Keller (Mustang Bar)
 Robert Mellor (Campus Perth)
 Inspector Darren Hart (WA Police)
 Les Wilson (Wilsons Management Solutions)
 Anna Vanderbom (City of Perth Western Residents Inc.)
 Anne Maree Ferguson (East Perth Community Group)

Events, Culture and the Arts Advisory Committee

Shelagh Magadza (Chamber of Arts & Culture)
 Nathan Bennet (Perth Festival)
 Sharon Burgess (Fringe)
 Marion Fulker (Committee for Perth)
 Johnny Doan (Northbridge Common)

Kylie Taylor (Activate Perth)
 Sandy Anghie (Historic Heart)
 Kym Francesconi (Tourism WA)
 Julian Donaldson (Cultural Advisory Committee)
 Peter Ciemitis (RobertsDay)
 Gemma Weston (Visual Arts, Perth Festival)
 Bradley Woods (Australian Hotels Association)

5. APPROVE a budget re-allocation of \$500,000 from the Targeted Cost Saving Initiative for immediate Recovery actions as outlined in Table 2.

Amendment and Council Resolution

Moved: Commissioner Hammond

Seconded: Commissioner Kosova

That Council:

1. ENDORSE the City of Perth Economic Rebound Strategy outlined in Attachment 13.12A;
2. ENDORSE in principle the operating activities and projects outlined in Table 1, however, deferring allocation of actual expenditure items until such time as the Commissioners have given consideration to the conduct of the three events being the Australia Day Skyworks, the Christmas Nativity and the New Year’s celebrations;
3. ESTABLISH a Marketing and Promotion Advisory Committee, City Amenity Advisory Committee and Events, Culture and the Arts Advisory Committee and ENDORSE the Terms of Reference for each Advisory Committee outlined in Attachment 13.12A;
4. APPOINT the following members to each of the advisory committees;

Marketing and Promotion Advisory Committee

Brooke Boardman (Dexus)
 Cassandra Monaghan (CBRE)
 Miri Lackovic (ISPT/JLL)
 Megan Biddle (Charter Hall)
 Angela Tham (Brookfield Properties)
 Kristi Dempster (Assembly + Co)
 Kylie Taylor (Activate Perth)
 Andy Freeman (Sneakers and Jeans)
 Rob Weeden (Pan Pacific Hotel)
 Jeff Leach (Leach Group)

City Amenity Advisory Committee

Sandra Brewer (Property Council)
 Deb Zanella (Ruah Community Services and WAAEH)

Mike Keller (Mustang Bar)
Robert Mellor (Campus Perth)
Inspector Darren Hart (WA Police)
Les Wilson (Wilsons Management Solutions)
Anna Vanderbom (City of Perth Western Residents Inc.)
Anne Maree Ferguson (East Perth Community Group)

Events, Culture and the Arts Advisory Committee

Shelagh Magadza (Chamber of Arts & Culture)
Nathan Bennet (Perth Festival)
Sharon Burgess (Fringe)
Marion Fulker (Committee for Perth)
Johnny Doan (Northbridge Common)
Kylie Taylor (Activate Perth)
Sandy Anghie (Historic Heart)
Kym Francesconi (Tourism WA)
Julian Donaldson (Cultural Advisory Committee)
Peter Ciemitis (Artist)
Gemma Weston (Visual Arts, Perth Festival)
Bradley Woods (Australian Hotels Association)

5. APPROVE a budget re-allocation of \$500,000 from the Targeted Cost Saving Initiative for immediate Recovery actions as outlined in Table 2.

CARRIED 3 / 0 by Absolute Majority

For:

Commissioner Hammond
Commissioner McMath
Commissioner Kosova

Against:

Nil

Reason:

The proposed \$18 million allocation of COVID-19 related recovery projects relies in part on the reallocation of funds away from these three major events. Until such time as a determination is made on the future status of these events at the June Ordinary Council Meeting, allocation of resources for the purposes of informing the 2020/21 budget cannot be made.

Item 13.13 – Internal Audit Plan 2019/20 – Corporate Credit Cards Review April 2020

| | |
|---|---|
| File reference | P1026043-2 |
| Report author | Mario Cheldi, Internal Auditor |
| Other contributors | Nil |
| Reporting Service Unit and Alliance | Internal Audit, Chief Executive Officer |
| Report author disclosure of interest | Nil |
| Date of report | 8 April 2020 |
| Nature of Council’s role | Executive |
| Voting requirement | Simple Majority |
| Attachment/s | Attachment 13.13A – Corporate Credit Cards Review April 2020 Report |

Purpose

For Council to approve the Corporate Credit Cards Review April 2020, completed in accordance with the Internal Audit Plan 2019/20.

Background

A Corporate Credit Cards Review has been included within the Internal Audit Plan 2019/20. This plan was approved by the Audit and Risk Committee and Council in May 2019.

In accordance with the abovementioned plan, this review was completed over the March/April 2020 period.

Details

The results of this review are detailed in Attachment 13.13A.

Stakeholder engagement

Engagement with the following internal stakeholders was undertaken in relation to this report:

- Manager Finance;
- Senior Financial Accountant;
- Funds Management Officer;
- Accounts Payable Officer;
- Strategic Procurement Lead; and
- Project Director, Strategic Finance.

Strategic alignment

Strategic Community Plan

This item addresses the community’s vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

| | |
|-----------------------------|--|
| Aspiration: | Performance |
| Strategic Objective: | 5.5 A financial business model underpinned by a culture of cost management, best value and strategic financial analysis that is subject to ongoing oversight, transparency and accountability. |

Legal and statutory implications

Under regulation 17 of the *Local Government (Audit) Regulations 1996* the Chief Executive Officer is to review certain systems and procedures including risk management, internal control and legislative compliance.

Connection with mandates in the *City of Perth Act 2016*

8(1)(a) - to provide for the good government of persons in the City of Perth, including residents, ratepayers and visitors

Risk implications

| Impact of decision | |
|--------------------|--------|
| Organisation | Medium |
| Community | Low |

| Risk domain | Consequence | Likelihood | Risk rating |
|--------------------------------------|---------------|----------------|-------------|
| Financial | Insignificant | Unlikely | Low |
| Legal and Regulatory/Ethical | Insignificant | Almost certain | Medium |
| Reputation and External Stakeholders | Minor | Unlikely | Low |

The findings of this review within Attachment 13.13A have been risk rated by the Internal Audit Team in accordance with the City’s Risk Assessment Matrix.

Approval implications

If Council does not adopt the recommendation of this report there will be no formal acceptance by Council of the Corporate Credit Cards Review April 2020 and recommendations contained within the report on this review completed in accordance with the Internal Audit Plan 2019/20.

Financial implications

There are no financial implications related to this report.

Policy references

19.1 – Risk Management

Comments

The cooperation and assistance received from various staff members to enable the completion of this review is appreciated.

Officer and Audit and Risk Committee Recommendation

That Council APPROVES the Corporate Credit Cards Review April 2020 completed as part of the Internal Audit Plan 2019/20.

Deferral and Council Resolution

Moved: Commissioner Kosova
Seconded: Commissioner McMath

That Council DEFER the consideration of items 13.13, 13.14, 13.15, 13.16 and 13.17 to the June Ordinary Council Meeting.

CARRIED 3 / 0

For:
Commissioner Hammond
Commissioner McMath
Commissioner Kosova

Against:
Nil

Reason:
(Refer to Item 6)

Item 13.14 – City of Perth Internal Audit Plan 2020/21

| | |
|---|---|
| File reference | P1026043-2 |
| Report author | Mario Cheldi, Internal Auditor |
| Other contributors | Niloha Mendoza, Assistant Internal Auditor |
| Reporting Service Unit and Alliance | Internal Audit, Chief Executive Officer |
| Report author disclosure of interest | Nil |
| Date of report | 15 April 2020 |
| Nature of Council’s role | Executive |
| Voting requirement | Simple Majority |
| Attachment/s | Attachment 13.14A – Internal Audit Plan 2020/21 Attachment 13.14B – Internal Audit Plan - Activity Table |

Purpose

To seek Council’s approval of the City of Perth Internal Audit Plan 2020/21 as per Attachment 13.14A.

Background

During March and April 2020 an Internal Audit Plan has been developed by the Internal Auditor for the 2020/21 financial year.

The City of Perth Internal Audit Plan 2020/21 Attachment 13.14A is presented to the Audit and Risk Committee for its review and approval in line with oversight responsibilities as described within the Committee’s Terms of Reference.

Details

Internal Audit Plan 2020/21

The Internal Audit Plan 2020/21 Attachment 13.14A comprises statutory/compliance audits as well as risk based audits.

Audit areas and their broad objective as well as timeframes for completion of audits is provided within this plan. In addition, the plan includes a breakdown of audit activity in terms of budgeted hours.

A description of the audit areas (in the order that they appear within the Internal Audit Plan 2020/21) is provided below.

With the exception of the statutory/compliance audits i.e DRIVES24 (NSW)/VicRoads Security

and Access Audits; Local Government Compliance Audit; CEO Review of Systems and Procedures; and Financial Management Review, the audits described below for the Internal Audit Plan 2020/21 as well as proposed audit areas for the 2021/22 and 2022/23 financial years have been selected based on a risk based approach identifying the key risks for each audit. Given the pending restructure of the City's Risk Management Framework, Internal Audit will consider the identified controls within these risks and other controls in relation to the target area.

2020 DRIVES24 (NSW)/VicRoads Security and Access Audits

These audits are required to certify the City's compliance with obligations under access to registered driver detail agreements in place with NSW and Victorian Government Transport Authorities. Access to details on interstate registered drivers i.e. names and addresses are required by the City for the purposes of enforcing parking infringements incurred within the City's boundaries.

Following a request from the Parking Services Unit, these audits have been carried out by Internal Audit since 2015.

Cyber Security Review

Cyber security is the practice of protecting systems, networks and programs from digital attacks. These attacks are usually aimed at accessing, changing or destroying sensitive information; extorting money from individuals; or interrupting normal business processes. Effective cyber security reduces the risk of attacks and protects organisations and individuals from the unauthorised exploitation of systems, networks and technologies. The risks from lapses in this security can be significant including from a financial loss and reputational damage perspective.

Research carried out in developing this Internal Audit Plan 2020/21 has provided confirmation that cyber security continues to be a relevant and high risk area for organisations in 2020 as well as a highlighted focus for the internal audit function.

Following a request from the Audit and Risk Committee, a Cyber Security Review was undertaken in October 2019 as part of the Internal Audit Plan 2019/20. This review identified that the Information Communication and Technology (ICT) Unit has been proactive in engaging a number of information technology security consultant firms to assess its information security (includes cyber security). It was also confirmed that this Unit is in the process of addressing the recommendations to improve this security as made by these firms.

The Audit and Risk Committee, at the meeting held on 19 February 2020, requested a progress report be presented on the implementation of the abovementioned recommendations to improve information security.

This Cyber Security Review will examine and provide a report on the status of implementation of the recommendations from the information security assessments carried out as well as the adequacy of internal measures being undertaken by the ICT Unit to control cyber security threats.

Tenders

Tenders has been assessed by the Internal Audit and Risk Management Teams as a high risk area for the City. Potential risks of inadequate tendering processes include the City not achieving value for money in purchasing, non-compliance with relevant legislation and policy/procedures, duplication (tendering of same goods or services by different Units), and negative effects on service delivery.

At the Audit and Risk Committee meeting held on 19 June 2018, the Committee requested that additional audits on tenders be undertaken. This request was in response to a planned increase in the delegated authority of the Chief Executive Officer to approve tenders to a value of up to \$1 million (previously \$500,000). This increase in delegated authority was approved at the Ordinary Council meeting held on 26 June 2018. Inclusion of a tender audit within the Internal Audit Plan 2020/21 is in line with the abovementioned request of the Committee.

The Tenders Audit as included within the Internal Audit Plan 2020/21 will assess whether the tender evaluation and approval process is resulting in the acceptance of valid tenders. A Procurement Transformation Program is currently being implemented within the City. This review will provide assurance on the effectiveness of tender evaluation and approval processes in place as a result of implementation of the abovementioned program.

A Tenders Audit was scheduled to be undertaken during the 2020/21 financial year as per the three year projection of audits shown within the Internal Audit Plan 2019/20.

Information Technology (IT) Disaster Recovery

IT disaster recovery is the process for recovering systems following a major disruption. Research carried out in developing this Internal Audit Plan 2020/21 has confirmed that IT disaster recovery continues to be considered a high risk area for organisations and a highlighted focus for the internal audit function.

In the absence of effective disaster recovery capability the risks include the following:

- extended disruption or inability to deliver services that depend on systems;
- inability to recover systems and restore lost data;
- subsequent financial loss; and
- reputational damage, including loss of community confidence in the effective delivery of services.

A review of the City's IT Disaster Recovery plans and processes was scheduled to be undertaken during the 2020/21 financial year as per the three year projection of audits shown within the Internal Audit Plan 2019/20. This review has previously not been undertaken by Internal Audit and therefore is considered timely.

An assessment of the adequacy of the City's plans and processes for the effective recovery of its critical ICT systems and data in the event of a disruption is planned for this review.

Support for this review was obtained from the External Member of the Audit and Risk Committee.

Local Government Compliance Audit 2020

A Compliance Audit Return which assesses compliance with various sections of the *Local Government Act 1995* and Regulations is completed as part of the Local Government Compliance Audit. This return is required to be provided to the Department of Local Government, Sport and Cultural Industries for each calendar year.

This is a significant audit requiring sourcing of evidence of compliance for each legislative requirement on the return.

For reasons of independence and objectivity, the Local Government Compliance Audit has been carried out by Internal Audit since 2014.

Project Management

Project management continues to be recognised as a high risk area for the City as confirmed via feedback from the Risk Management Team. There are many types of risk in project management, however, the most common project risks are as follows:

- **Cost risk**, typically escalation of project costs due to poor cost estimating accuracy and scope creep;
- **Schedule risk**, the risk that activities will take longer than expected. Being behind schedule typically increases costs and also delays the receipt of project benefits; and
- **Performance risk**, the risk that the project will fail to produce results consistent with project specifications.

In response to the recognised high risk area of project management, during 2019 a team was created to work on facilitating an improvement in the project management maturity of the organisation. This team have been instrumental in establishing a project management system and processes within the City. A review of project management in 2020/21 is considered to be timely and is supported by the External Member of the Audit and Risk Committee.

This review will assess whether sound project management processes and controls are in place and being applied for the management of a sample of major projects.

Contract Management

Contract management is in the same category as tenders as a high risk area assessed by the Internal Audit and Risk Management Teams. Potential risks of inadequate contract management practices include contract cost blow-outs not being adequately controlled, contractor obligations under the contract not being met and contractor performance issues not being resolved resulting in delays or non completion of deliverables under the contract.

This review will examine how effectively the City is managing its contracts after contracts have been awarded. A Procurement Transformation Program is currently being implemented within the City. Assurance is to be obtained on the effectiveness of contract management processes in place as a result of implementation of the abovementioned program.

A review of contract management was scheduled to be undertaken during the 2020/21 financial year as per the three year projection of audits shown within the Internal Audit Plan 2019/20.

Data Analytics Review – Accounts Payable

Following the Organisational Capability and Compliance Assessment undertaken between March and May 2017, Deloitte provided the City with results of data analytical testing they carried out on accounts payable and payroll transactions/records using their own data analytics software. The results were reviewed by Internal Audit (as part of the Internal Audit Plan 2017/18) and found to be useful for identifying potential anomalies in these transactions/records which require further investigation.

As a result of the ICT Unit now having in place data analytical software (Microsoft Power BI), an opportunity is available to once again undertake the abovementioned reviews.

Research carried out in developing this Internal Audit Plan 2020/21 has confirmed that data analytical reviews can provide value to organisations and that such reviews should be an area of focus for the internal audit function.

It was identified during the Fraud and Corruption Controls Review July 2019 (carried out by Internal Audit) that the Australian Standard, AS8001-2008 Fraud and Corruption, recommends that data mining (the use of software to identify suspect transactions for investigation into potential fraudulent or corrupt conduct) should be part of an organisation's fraud detection system. Fraud presents a risk to the organisation not only in terms of financial loss but reputational damage as well.

A Data Analytics Review – Accounts Payable was scheduled to be undertaken during the 2020/21 financial year as per the three year projection of audits shown within the Internal Audit Plan 2019/20.

The objective of this review is to obtain evidence to provide assurance that accounts payable transactions are able to be adequately accounted for and valid vendors are recorded on the Finance 1 system.

2021 DRIVES24 (NSW)/VicRoads Security and Access Audits

Refer above 2020 DRIVES24 (NSW)/VicRoads Security and Access Audits for a description of this review.

Internal Audit Activity Table

An Internal Audit Activity Table is provided within Attachment 13.14B showing internal audits undertaken in the 2017/18, 2018/19 and 2019/20 financial years as well as the proposed audits for the 2020/21, 2021/22 and 2022/23 financial years.

For the 2020/21 financial year, a description of audit areas has been provided in the above section.

Proposed audit areas for the 2021/22 and 2022/23 financial years are summarised below.

Statutory/Compliance Audits

- DRIVES24 (NSW)/VicRoads Security and Access Audits; and Local Government Compliance Audit required to be undertaken during each financial year. A description of these audits is provided in the above section.
- Reviews required by legislation to be undertaken every three financial years i.e CEO Review of Systems and Procedures (Regulation 17 of the *Local Government (Audit) Regulations 1996*); and Financial Management Review (Regulation 5(2)(c) of the *Local Government (Financial Management) Regulations 1996*). The CEO Review of Systems and Procedures and Financial Management Review is next scheduled to be undertaken in the 2021/22 financial year and 2022/23 financial year respectively.

Risk Based Audits

- Data Analytics Reviews – Accounts Payable and Payroll. A description of the Data Analytics Review for Accounts Payable is provided within the above section discussing proposed audits for the Internal Audit Plan 2020/21. Payroll is another major expense area for the City suited to the carrying out of a data analytical review. The objective of the Data Analytics Review for Payroll is to obtain evidence to provide assurance that payroll transactions and records identified from the data analytical testing are valid and able to be adequately accounted for. It was advised by the External Member of the Audit and Risk Committee as well as confirmed via research that data analytical reviews are more effective when they are repeatable. As a result, both the Data Analytics Review for Accounts Payable and Payroll have been scheduled for the 2021/22 and 2022/23 financial years.
- Tenders. Tenders is described as a high risk area for the City in the above section on proposed audits for the Internal Audit Plan 2020/21. As a result of the CEO delegation to approve tenders being increased in June 2018 to a value of up to \$1million, the Audit and Risk Committee has requested that more audits on tenders be undertaken. This audit has therefore been included to be undertaken in both the 2021/22 and 2022/23 financial years.
- Contract Management. Contract Management is described as a high risk area in the above section on proposed audits for the Internal Audit Plan 2020/21. An audit on Contract Management has also been scheduled for the 2022/23 financial year in order to provide assurance on the effectiveness of the City’s practices in this high risk area.

- Risk Management. As mentioned on page 2 of this report the City’s Risk Management Framework is being restructured. As a result of this restructure, an audit on Risk Management has been proposed by the External Member of the Audit and Risk Committee. The External Member has suggested that this audit take place in the 2021/22 financial year to allow sufficient time for a new framework to be embedded within the organisation. This audit will review and assess the City’s new Risk Management Framework, including the identification, assessment, management and reporting of risks.
- Asset Management. Asset Management is considered a current high risk area for the City as determined via feedback from the Risk Management Team. A review of asset management is supported by the External Member of the Audit and Risk Committee. The risks from poor asset management include increased maintenance costs, decreased level of service to the community, increase in safety issues and public liability claims. Although a high risk area the City is making good progress with treatment actions to address a number of risks associated with asset management as demonstrated in the latest Risk Management Quarterly Update Report (November 2019). A review of the adequacy of relevant processes including asset data collection and recording, asset planning and maintenance as well as reporting on asset management is to be undertaken. This audit is scheduled for the 2022/23 financial year.

Stakeholder engagement

The following stakeholders were engaged in relation to this report:

- Corporate Strategy and Risk Advisor;
- Chief Executive Officer;
- External Member of the Audit and Risk Committee;
- Strategic Procurement Lead;
- Alliance Manager Information and Communications Technology (ICT) Services;
- Coordinator ICT (Analytics and Insights);
- Coordinator ICT (Technology Infrastructure);
- Coordinator ICT (Business Systems); and
- Supervisor, Legal Compliance & Infringement Services.

Strategic alignment

Strategic Community Plan

This item addresses the community’s vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

| | |
|-----------------------------|--|
| Aspiration: | Performance |
| Strategic Objective: | 5.5 A financial business model underpinned by a culture of cost management, best value and strategic financial analysis that is subject to ongoing oversight, transparency and accountability. |

Legal and statutory implications

Under Regulation 17 of the *Local Government (Audit) Regulations 1996* the CEO is to review certain systems and procedures including risk management, internal controls and legislative compliance.

- Connection with mandates in the *City of Perth Act 2016*

8(1)(a) - to provide for the good government of persons in the City of Perth, including residents, ratepayers and visitors

Risk implications

| Impact of decision | |
|--------------------|------|
| Organisation | High |
| Community | Low |

The audits within the Internal Audit Plan 2020/21 Attachment 13.14A as well as proposed audits for the 2021/22 and 2022/23 financial years Attachment 13.14B have been selected based on a risk based approach with a focus on considered high risk areas of the City.

Approval implications

If Council does not adopt the recommendation of this report there will be no formal acceptance of the Internal Audit Plan 2020/21.

Financial implications

There are no financial implications related to this report.

Policy references

19.1 – Risk Management

Comments

It should be noted that the City of Perth Internal Audit Plan is flexible in that it may be updated during the financial year to cater for new risks or changing audit priorities.

The outcomes of the City of Perth Panel Inquiry may also emerge as a determinant of audit areas within Internal Audit Plans.

Cooperation and assistance received a number of staff in the development of the Internal Audit Plan is appreciated.

Officer and Audit and Risk Committee Recommendation

That Council APPROVES the City of Perth Internal Audit Plan 2020/21 as per Attachment 13.14A.

Deferral and Council Resolution

Moved: Commissioner Kosova
Seconded: Commissioner McMath

That Council DEFER the consideration of items 13.13, 13.14, 13.15, 13.16 and 13.17 to the June Ordinary Council Meeting.

CARRIED 3 / 0

For:
Commissioner Hammond
Commissioner McMath
Commissioner Kosova

Against:
Nil

Reason:
(Refer to Item 6)

Item 13.15 – Internal Audit Plan 2019/20 - Payment Vouchers Review April 2020

| | |
|---|--|
| File reference | P1026043-2 |
| Report author | Niloha Mendoza, Assistant Internal Auditor |
| Other contributors | Mario Cheldi, Internal Auditor |
| Reporting Service Unit and Alliance | Internal Audit, Chief Executive Officer |
| Report author disclosure of interest | Nil |
| Date of report | 22 April 2020 |
| Nature of Council’s role | Executive |
| Voting requirement | Simple Majority |
| Attachment/s | Attachment 13.15A – Payment Vouchers Review Report |

Purpose

For Council to approve of the Payment Vouchers Review April 2020 completed in accordance with the Internal Audit Plan 2019/20.

Background

A Payment Vouchers Review has been included within the Internal Audit Plan 2019/20. This plan was approved by the Audit and Risk Committee and Council in May 2019.

In accordance with the abovementioned plan, this review was completed over the March/April 2020 period.

Details

The results of this review are detailed in Attachment 13.15A.

Stakeholder engagement

The following internal stakeholders were engaged in relation to this report:

- Manager Finance;
- Senior Financial Accountant;
- Senior Management Accountant;
- Accounts Payable Officer;
- Records Team;
- Senior Rates Coordinator; and
- Human Resources – Learning and Development Team.

Strategic alignment

Strategic Community Plan

This item addresses the community’s vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

| | |
|-----------------------------|--|
| Aspiration: | Performance |
| Strategic Objective: | 5.5 A financial business model underpinned by a culture of cost management, best value and strategic financial analysis that is subject to ongoing oversight, transparency and accountability. |

Legal and statutory implications

Under Regulation 17 of the *Local Government (Audit) Regulations 1996* the CEO is to review certain systems and procedures including risk management, internal controls and legislative compliance.

Connection with mandates in the *City of Perth Act 2016*

8(1)(a) - to provide for the good government of persons in the City of Perth, including residents, ratepayers and visitors

Risk implications

| Impact of decision | |
|--------------------|--------|
| Organisation | Medium |
| Community | Low |

| Risk domain | Consequence | Likelihood | Risk rating |
|---------------------------------------|---------------|------------|-------------|
| Financial | Minor | Likely | Medium |
| Legal and Regulatory/Ethical | Insignificant | Unlikely | Low |
| Reputation and External Stakeholders | Insignificant | Rare | Low |
| Service Delivery/Strategic Objectives | Insignificant | Rare | Low |

The findings of this Payments Vouchers Review within Attachment 13.15A have been risk rated by the Internal Audit Team in accordance with the City’s Risk Assessment Matrix.

Approval implications

If Council does not approve this report, there will be no formal acceptance of the Payment Vouchers Review completed in accordance with the Internal Audit Plan 2019/20 and the recommendations to improve controls as contained within the report of this review.

Financial implications

There are no financial implications related to this report.

Policy references

19.1 – Risk Management

Comments

The cooperation and assistance received from various staff members to enable the completion of this review is appreciated.

Officer and Audit and Risk Committee Recommendation

That Council APPROVES the Payment Vouchers Review April 2020 completed as part of the Internal Audit Plan 2019/20.

Deferral and Council Resolution

Moved: Commissioner Kosova

Seconded: Commissioner McMath

That Council DEFER the consideration of items 13.13, 13.14, 13.15, 13.16 and 13.17 to the June Ordinary Council Meeting.

CARRIED 3 / 0

For:

Commissioner Hammond

Commissioner McMath

Commissioner Kosova

Against:

Nil

Reason:

(Refer to Item 6)

Item 13.16 – Policy – Fraud and Corruption Control

| | |
|---|---|
| File reference | P1005611-3 |
| Report author | Gary Clark, Acting Alliance Manager Governance |
| Other contributors | Nil |
| Reporting service unit and alliance | Governance, Corporate Services |
| Report author disclosure of interest | Nil |
| Date of report | 6 April 2020 |
| Nature of Council’s role | Executive |
| Voting requirement | Simple Majority |
| Attachment/s | Attachment 13.16A – Draft Council Policy – Fraud and Corruption Control |

Purpose

The purpose of this report is to consider the adoption of a Fraud and Corruption Control Policy.

Background

Acts of Fraud and Corruption can damage the City’s capacity to serve the community through loss of financial capacity, loss of assets, loss of community trust and reputational damage.

The City’s Internal Auditor completed a Fraud and Corruption Controls Review, in accordance with the Internal Audit Plan 2019/20, in July 2019. The review was adopted at the Audit and Risk Committee meeting held on 19 November 2019, and the Ordinary Council meeting held on 26 November 2019.

The City has a range of control measures in place to reduce the risk of fraud and corruption however the Fraud and Corruption Controls Review found that the “City is not adhering to best practice guidance, Australian Standard AS 8001-2008 Fraud and Corruption Control, which recommends a fraud and corruption control plan as an organisation’s first step to control its fraud and corruption exposure.” The review recommended that “A fraud and corruption control plan to be developed and implemented within the organisation.”

Details

A review of other local government policies, plans and frameworks revealed a diverse approach to fraud and corruption control. The adoption of a Council Policy and the implementation of a Fraud and Corruption Control Plan by the Chief Executive Officer (CEO) appears to be the approach that best reflects the strategic role of Council and the implementation role of the CEO.

The Australian Standard for Fraud and Corruption Control (AS8001:2008), advises an approach

of Planning and Resourcing, Prevention, Detection and Response as a framework for minimising instances of fraud and corruption.

The Commonwealth Attorney-General's Department website describes good governance, engaged leadership and ethical culture as fundamentals for sound fraud control. Its systematic approach to fraud control contains the following elements in an ongoing cycle:

- Fundamentals for sound fraud control (Governance, Leadership and Culture);
- Risk management and planning;
- Prevention;
- Detection;
- Response; and
- Recording and reporting.

The draft Council Policy – Fraud and Corruption Control Attachment 13.16A has been developed to articulate the requirements for good governance, engaged leadership and ethical culture.

Through the Policy, the Fraud and Corruption Control Plan will describe:

- the Council's commitment to "no tolerance" for acts of fraud and corruption;
- the City's approach to building resilience to, and control of, fraud and corruption;
- the embedding of a strong and proactive fraud and corruption control culture within the City;
- the roles and responsibilities for building resilience to and the control of fraud and corruption;
- strategies implemented within the City to prevent, detect and respond to fraud and corruption; and
- protocols for the reporting of suspected fraud or corruption within and against the City including systematic analysis of behaviours and conduct to be mindful of and address.

The Fraud and Corruption Control Plan will be based on the following best practice resources:

- the Australian Standard for Fraud and Corruption Control (AS8001:2008);
- the Commonwealth Fraud Control Framework 2017;
- the State Office of the Auditor General's report on Fraud Prevention in Local Government 2019.
- the Western Australian Corruption and Crime Commission – Guidelines for Notification of Serious Misconduct;
- the Western Australian Public Sector Commission's guidance on reporting Minor Misconduct; and
- the Western Australian Public Sector Commission's guidance on promoting integrity in public authorities.

The Fraud and Corruption Control Plan strategies will be integrated with the City’s Risk Management Framework to provide assurance that risks are identified and managed through compliance with control measures and internal audit. The implementation of the strategies will be accountable to Council through results reported to the Audit and Risk Committee.

The Risk Management Framework will detail:

- the fraud risks (internal and external) associated with the City’s functions;
- the controls in place to minimise the opportunity for fraud, corruption and corruption; and
- their implementation details.

Stakeholder engagement

City of Perth staff including Governance, Internal Audit, Risk Management and Strategic Finance were consulted during the preparation of this report and the draft Council Policy.

Strategic alignment

Strategic Community Plan

This item addresses the community’s vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

| | |
|-----------------------------|---|
| Aspiration: | Performance |
| Strategic Objective: | There is no specific strategic objective relating to fraud and corruption control however good governance and risk management are essential determinants of organisational performance. |

Legal and statutory implications

Public Interest Disclosure Act 2003
Corruption, Crime and Misconduct Act 2003
Local Government (Rules of Conduct) Regulations 2007

Connection with mandates in the *City of Perth Act 2016*

8(1)(a) - to provide for the good government of persons in the City of Perth, including residents, ratepayers and visitors

Risk implications

| Impact of decision | |
|---------------------------|--------|
| Organisation | Medium |
| Community | Medium |

| Risk domain | Consequence | Likelihood | Risk rating |
|--------------------------------------|-------------|------------|-------------|
| Legal and Regulatory/Ethical | Major | Possible | Medium |
| Reputation and External Stakeholders | Major | Possible | Medium |
| Financial | Moderate | Unlikely | Low |

The decision to approve the Council Policy - Fraud and Corruption Control has a high impact for the organisation. Failure to obtain this approval result may place the organisation at risk in this area. In addition, existing risk ratings for the above-mentioned risk domains may be adversely affected.

Approval implications

If the recommendation to adopt the Council Policy - Fraud and Corruption Control is not adopted, Council may need to consider alternative options for controlling fraud and corruption.

Financial implications

There are no financial implications to this report. The resource requirements for implementation of the Fraud and Corruption Control Plan will be identified during the development of the plan. It is expected that current staff will have the capacity to implement the plan.

Policy references

CP19.1 Risk Management
 CP10.1 Code of Conduct

Comments

The draft Council Policy Attachment 13.16A recognises the leadership role of Elected Members and the role of the CEO in implementing the policy through a Fraud and Corruption Control Plan. Elected Members will support a culture of ethical behaviour through compliance with the Code of Conduct. The Council will provide oversight of implementation and performance through the Audit and Risk Committee.

The first draft of the Fraud and Corruption Control Plan is nearing completion. It will be submitted to Executive Leadership Team for review on Wednesday 6 May 2020.

The adoption of a Council Policy and the implementation of a Fraud and Corruption Control Plan will provide assurance that the City’s approach to managing fraud and corruption risks is comprehensive, ongoing and effective.

Officer and Audit and Risk Committee Recommendation

1. RECEIVES the draft Council Policy – Fraud and Corruption Control as detailed in Attachment 13.16A; and
2. Agrees to INITIATE a 21 day public consultation on the draft Council Policy – Fraud and Corruption Control.

Deferral and Council Resolution

Moved: Commissioner Kosova
Seconded: Commissioner McMath

That Council DEFER the consideration of items 13.13, 13.14, 13.15, 13.16 and 13.17 to the June Ordinary Council Meeting.

CARRIED 3 / 0

For:
Commissioner Hammond
Commissioner McMath
Commissioner Kosova

Against:
Nil

Reason:
(Refer to Item 6)

Item 13.17 – Risk Management Quarterly Report – May 2020

| | |
|---|--|
| File reference | P1013822-3 |
| Report author | Chris Noble, Corporate Strategy and Risk Advisor |
| Other contributors | Tess Jackson, Risk and Business Continuity Officer Mario Cheldi, Internal Auditor |
| Reporting Service Unit and Alliance | Strategy and Risk, Chief Executive Officer |
| Report author disclosure of interest | Nil |
| Date of report | 23 April 2020 |
| Nature of Council’s role | Executive |
| Voting requirement | Simple Majority |
| Attachment/s | Attachment 13.17A - Extreme and High Risk - Summary Report Attachment 13.17B - Extreme and High Risk - Treatment Action Status Confidential Attachment 13.17C - Extreme and High Risk – Confidential Treatment Action Status Attachment 13.17D - Risk Control Assurance Scorecards <i>Confidential attachments are distributed to Commissioners under separate cover</i> |

Purpose

This report provides an update to the Audit and Risk Committee on the City’s operational and strategic risk profile.

Background

This update report is a standard item for the Audit and Risk Committee meeting and is provided to facilitate appropriate and independent oversight to the management and control of the City’s risk management processes.

The City’s approach to the reporting and management of risks has been reviewed and overhauled over the past three months with the following key outcomes:

- City of Perth consolidated risk register (in Excel) which contains the majority of the City’s Strategic and Operational risks. The register allows for filters to search for risks by owner and by risk rating;
 - *There are still some of the risks from the list that was handed over at the end of 2019, that are under review. These will be added to the Risk Register as the review of each is finalised, if appropriate.*

- Compliance, Audit and Risk (CGR) software has been formatted to meet the City's requirements and will be populated with the current risk register data as soon as the chart of Accounts has been integrated into HRIS;
 - *The same CGR software can be applied for OSH, Audit and Compliance outcomes reporting and tracking, as soon as it has been launched*
- Completed a review of all risk ratings and associated actions to achieve a more consistent and updated approach;
- Established a process for the regular update of risks and risk actions by the risk owners;
- Better integration of Risk Management into the City's Operations through the Service Unit Planning process, a dedicated intranet page for risk management and regular follow-up with key staff on their risk mitigation actions; and
- Initiated a control assurance process, which is actioned by the Internal Audit team that focusses on assessing controls that have been identified to mitigate risks.

Apart from the outcomes listed, there is still room for improvement regarding the level of integration between risk management and the auditing process. This will be addressed over the next period.

A review of the risk acceptance criteria will also be done over the next period and incorporated into a proposed updated Risk Management Framework, which is expected to be with the Audit and Risk Committee for approval at the next meeting.

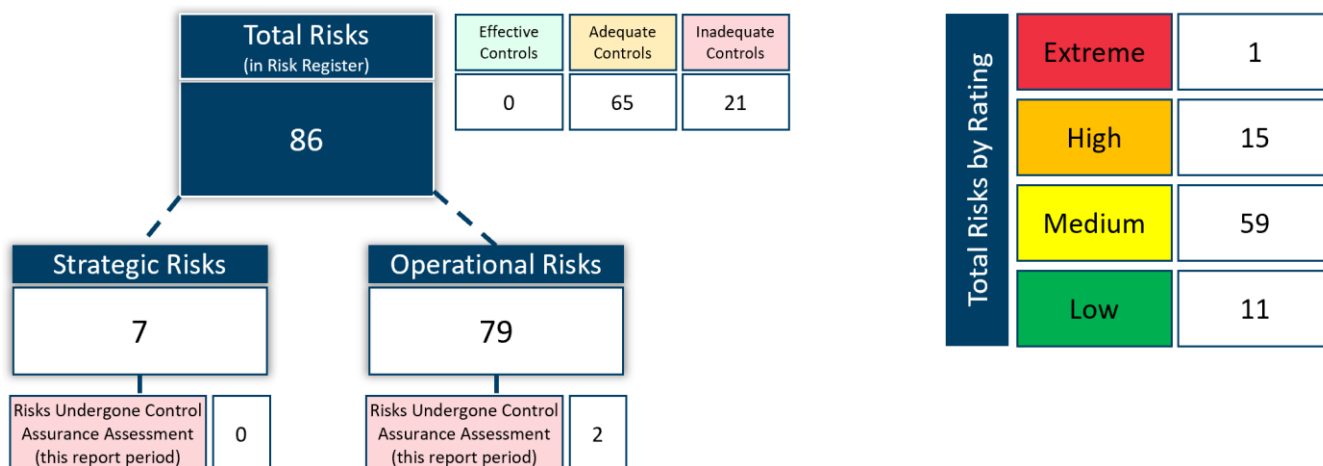
Details

The risk management update is segmented into four areas of focus:

- **Profile Summary** – an overview (as of report close off) of the City's risk profile (in the body of this document);
- **Extreme/High Risk Summary** – a summary of the City's extreme and high risk areas (Attachment 13.17A);
- **Treatment Action Status** – a summary of progress made towards delivering agreed treatment actions for extreme and high risks (Attachment 13.17B and Confidential Attachment 13.17C); and
- **Risk Control Assurance** – a scorecard summary of the risks that have undergone a control assurance process during the reporting period (since the last Audit and Risk Committee update report – Attachment 13.17D).

Profile Summary

The City has 86 risks within its risk profile, which is made up of seven strategic and 79 operational risks registered. The strategic risks are owned and reported on by the Executive Leadership Team, with the operational risks owned, treated and reported by Alliance Managers. The summary of the City's Risk Profile shown below.



*New or unrated risks not included in the risk register until full assessment is complete with risk owner agreement.

There have been three additional risks identified and assessed since the last risk management update and ten risks downgraded:

Additional Risks Identified:

| Risk Name | Risk Description | Existing Rating | New Rating |
|------------------------------|--|-----------------|------------|
| COVID-19 Respond and Recover | Failure to adequately respond to and recover from COVID-19 Pandemic impacting the City's operations, financial sustainability and overall community well-being | N/A | Extreme |

Downgraded Risks:

| Risk Name | Risk Description | Existing Rating | New Rating |
|-------------------------------|--|-----------------|------------|
| Financial Sustainability | Erosion of the City's Financial Sustainability | Extreme | High |
| Homelessness (Rough Sleeping) | Failure to provide adequate community support through programs and advocacy efforts addressing current homelessness, specifically rough sleeping. | Extreme | High |
| Procurement | Failure of the City's procurement approach, including policies and procedures, caused by lack of controls and oversight, resulting in poor value for money and legislative non-compliance." | High | Medium |
| Strategic Direction Execution | Unsuccessful Delivery of the City's Strategic Objectives. | High | Medium |
| Stakeholder Management | The inability to provide timely, relevant and accurate research, stakeholder activity, potential opportunities and areas of alignment (or misalignment), resulting in a lack of effective response to stakeholder needs, concerns or issues. | High | Medium |

| | | | |
|---|--|------|--------|
| Audit Assurance | The inability to provide independent, objective assurance and consulting services to improve the effectiveness of risk management, control, and governance processes, resulting in non-compliance. | High | Medium |
| Advocacy and Inter-Governmental Relations | The failure to proactively plan, monitor and respond strategically to key issues that require a whole of government response, resulting in the inability to develop joint initiatives and capitalise on opportunities. | High | Medium |
| Strategic Asset Management | Failure to maintain assets in a proactive and systematic manner, caused by inadequate planning or process, resulting in underperforming or unsustainable assets. | High | Medium |

It is anticipated that all risks will be reported to the Executive Leadership Team on a monthly basis, with any new risks identified subject to an appropriate communications protocol.

Extreme/High Risk Summary

The City currently has one extreme risk, located in the Strategic Risk Register, and 15 high risks found across both the Strategic and Operational Risk areas.

The City’s only extreme risk has an adequate control rating, with only three high risks having adequate controls in place. There are currently no risks identified that are rated with having overall controls as effective.

The full summary of the City’s risks rated as Extreme or High can be found in Attachment 13.17A.

Control Assured Risks

Over the current reporting period, two operational risks have gone through a control assurance process. The control assurance process is a new process facilitated by the Risk team and actioned by the Internal Audit team that focusses on assessing controls identified to mitigate risks.

The control assurance process reviews each control identified for a specific risk and assesses each control based on the following criteria:

- **Completeness** – The control appropriately responds to the entirety of the material issues related to the risk and its potential impacts;
- **Existence** – The control is documented, endorsed and accessible to those who need it;
- **Awareness** – There is appropriate awareness of the existence of the control and where to find it;
- **Understanding** – There is an appropriate degree of comprehension and competency around the interpretation and application of the control; and
- **Adherence** – The control is adhered to and its effective implementation is routinely evaluated.

This process is in its testing phase and is designed to provide an independent view on the adequacy of controls that are in place to mitigate or control a specified risk, outside of the City’s

management team.

The below risk controls have been assessed during the February to May period. The full scorecard(s) can be found in Attachment 13.17D of this report

Procurement:

The City's Internal Audit team provided an analysis on the controls identified to mitigate the failure of the City's procurement approach. The team found that all existing controls are adequate, with one control proposed to be elevated from inadequate to adequate. The scorecard has assisted in a downgrade of this risk from a high to a medium risk.

Statutory Compliance Management:

The City's Internal Audit team provided an analysis on the controls identified to mitigate the failure to effectively interpret, monitor, manage and apply the City's statutory requirements and obligations. The team found that most existing controls are adequate, with one control proposed to be elevated from adequate to effective. The scorecard has resulted in no change to the high rating of this risk.

Stakeholder engagement

All stakeholder engagement for items within the City's Risk Profile are of internal nature. The following officers have provided input or commentary that has shaped this update to the Audit and Risk Committee:

- Project Director Corporate Recovery;
- Alliance Manager Finance;
- Alliance Manager Infrastructure & Assets;
- Alliance Manager Community Safety and Amenity;
- Alliance Manager Human Resources;
- Corporate Strategy and Risk Advisor;
- Internal Auditor;
- Governance Coordinator;
- Integrated Strategic Planning Analyst;
- Risk and Business Continuity Officer; and
- CEO Alliance Project Officer.

Strategic alignment

Strategic Community Plan

This item addresses the community's vision for the future and specifically the following Aspiration and Strategic Objective(s) contained in the Strategic Community Plan 2019 – 2029:

| | |
|-----------------------------|--|
| Aspiration: | Performance |
| Strategic Objective: | An integrated strategic framework with clear line of sight between community vision and operational outcome. |

This report provides opportunity for appropriate oversight by the Audit and Risk Committee to oversee the City’s management of its risk profile.

Legal and statutory implications

Local Government Act 1995 - Regulation 17 of the Local Government (Audit) Regulations 1996

Connection with mandates in the City of Perth Act 2016

8(1)(a) - to provide for the good government of persons in the City of Perth, including residents, ratepayers and visitors

Risk implications

| Impact of decision | |
|--------------------|-----|
| Organisation | Low |
| Community | Low |

This report provides some control and mitigation to the following risks domains:

| Risk domain | Consequence | Likelihood | Risk rating |
|--------------------------------------|-------------|------------|-------------|
| Financial | Minor | Unlikely | Low |
| Legal and Regulatory/Ethical | Moderate | Rare | Low |
| Reputation and External Stakeholders | Minor | Rare | Low |

There are no direct risk implications regarding this report.

Approval implications

This report is provided as a status for Council oversight. There are no implications should the Committee not approve officer recommendations.

Financial implications

There are no financial implications directly relating to this report.

Policy references

Council Policy 19.1 - Risk Management

Comments

The City is currently reviewing all elements of its Risk Management Approach, to ensure it provides appropriate and contemporary management and control of the City’s Risk Profile, some of which has been used in the development of this report. Further enhancements will be implemented over the coming year(s).

Officer and Audit and Risk Committee Recommendation

That the Audit and Risk Committee APPROVES the Risk Management Update for May 2020.

Deferral and Council Resolution

Moved: Commissioner Kosova

Seconded: Commissioner McMath

That Council DEFER the consideration of items 13.13, 13.14, 13.15, 13.16 and 13.17 to the June Ordinary Council Meeting.

CARRIED 3 / 0

For:

Commissioner Hammond
Commissioner McMath
Commissioner Kosova

Against:

Nil

Reason:

(Refer to Item 6)

14. Motions of which previous notice has been given

Nil

15. Urgent business

Nil

16. Closure

The Chair Commissioner declared the meeting closed at 5.45pm.