



City of Perth

**Ordinary Council Meeting
Minutes**

**28 May 2019
6.00pm**

**Council Chamber
Level 9
Council House**

APPROVED FOR RELEASE

**MURRAY JORGENSEN
CHIEF EXECUTIVE OFFICER**



City of Perth

**Ordinary Council Meeting
Minutes**

**28 May 2019
6.00pm**

**Council Chamber
Level 9
Council House**

Present

Deputy Chair Commissioner Gaye McMath
Commissioner Andrew Hammond

Minutes to be confirmed at the next Ordinary Council meeting.

**THESE MINUTES ARE HEREBY CERTIFIED AS
CONFIRMED**

PRESIDING MEMBER'S SIGNATURE

DATE:-----

Minutes of the Ordinary Meeting of the Council of the City of Perth held in the Council Chamber, Ninth Floor, Council House, 27 St Georges Terrace, Perth, on Tuesday, 28 May 2019.

Presiding: Deputy Chair Commissioner, Gaye McMath

Commissioners in Attendance:

Commissioner Andrew Hammond

Officers in Attendance:

Mr Jorgensen	Chief Executive Officer
Mr Farley	Acting Director Planning and Development
Mr High	Acting Director Economic Development and Activation
Mr Ridgwell	Acting Director Corporate Services
Ms Strachan	Project Director Corporate Recovery
Ms Smith	Manager Development Approvals
Mr Ahern	Manager Waste and Cleansing
Mr Corke	Acting Manager Governance
Mr Anastas	Personal Aide
Ms Rutigliano	Governance Officer

Observers:

Three members of the public

Eleven members of staff

Two members of the media

1. Prayer / Acknowledgment of Country

The Chief Executive Officer read the prayer.

The Deputy Chair Commissioner read the Acknowledgement of Country.

2. Declaration of Opening

6.01pm The Deputy Chair Commissioner declared the meeting open.

3. Apologies

Chair Commissioner, Mr Eric Lumsden
Director Community and Commercial Services, Ms Moore
Director Construction and Maintenance, Mr Crosetta

4. Question Time for the Public and Notification of Deputations

4.1 Question Time for the Public

Question received from Mr Tony Ransom, 453 Murray Street, Perth WA 6000 (CM 139863/19).

Question:	I would like to know how long it will take the City of Perth to provide me with a copy of a transcript between myself and an Environmental Health Officer in relation to an annual inspection.
Response:	The question was taken on notice.

4.2 Notification of Deputations

Nil

5. Members on Leave of Absence and Applications for Leave of Absence

Moved Commissioner Hammond, seconded Commissioner McMath

That Council APPROVE the request for leave of absence from Chair Commissioner Eric Lumsden for the period 28 May 2019 to 30 June 2019.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

6. Confirmation of Minutes

Moved Commissioner Hammond, seconded Commissioner McMath

That Council CONFIRM the minutes of the Ordinary Council Meeting held on 30 April 2019 and the Agenda Briefing Session held on 21 May 2019 as a true and correct record.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

7. Announcements by the Chair Commissioner

Nil

8. Disclosures of Members' Interests

Commissioner/Officer	Item No. and Title	Nature/Extent of Interest
Ms Perks – Acting Sustainability Coordinator	Item 13.12 – Third Party Travel Contribution – Acting Coordinator Sustainability to Attend Brisbane Climate Reality Leadership Corps Training and Mentor Development Program	Nature: Direct Financial Interest - Ms Perks, Acting Sustainability, would benefit from third party travel contribution. Extent: Significant - Removed from all matters related to the consideration of this item

9. Questions by Members of which due notice has been given

Nil

10. Correspondence

Nil

11. Petitions

Nil

12. Matters for which the Meeting may be Closed

The Chief Executive Officer advised that in accordance with Section 5.23(2) of the *Local Government Act 1995*, should a Commissioner wish to discuss the content of the confidential item 13.14, it is recommended that Council resolve to close the meeting to the public prior to discussion of the Item.

Item No.	Item Title	Reason
Confidential Item 13.14	Confidential Item 13.14 - Request for Surrender of Lease Agreement - Shop 5, City Station Concourse, Perth - City of Perth (Landlord) to Maple Forest Pty Ltd (Tenant)	s5.23(2)(e)(ii)
Confidential Attachment 13.14A	Confidential Item 13.14 - Request for Surrender of Lease Agreement - Shop 5, City Station Concourse, Perth - City of Perth (Landlord) to Maple Forest Pty Ltd (Tenant)	s5.23(2)(e)(ii)

The Chief Executive Officer advised that in accordance with Section 5.23(2) of the *Local Government Act 1995*, should a Commissioner wish to discuss the content of the confidential attachments in relation to Items 13.9 and 13.15, it is recommended that Council resolve to close the meeting to the public prior to discussion of the Item.

Attachment No.	Item No. and Title	Reason
Confidential Attachment 13.9B	Item 13.9 - Proposed Public Toilet Facility on Mounts Bay Road	s5.23(2)(c)

Attachment No.	Item No. and Title	Reason
Confidential Attachment 13.15D	Item 13.15 – Risk Management Quarterly Update	s5.23(2)(c), s5.23(2)(f)(ii) and s5.23(2)(f)(iii)

13. Reports

En Bloc Motion

Moved Commissioner Hammond, seconded Commissioner McMath

That Council:

1. ***ADOPTS the Officer and Committee Recommendations for items 13.1, 13.2, 13.3, 13.4, 13.10, 13.11, 13.13, 13.14, 13.15, 13.16, 13.17, 13.18 and 13.19.***
2. ***CONSIDERS items 13.5, 13.6, 13.7, 13.8, 13.9 and 13.12 separately.***

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.1 Event Grants Round 1 - 2019/20

FILE REFERENCE: P1037136#04
 REPORTING UNIT: Business Support and Sponsorship
 RESPONSIBLE DIRECTORATE: Economic Development and Activation
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 16 April 2019
 ATTACHMENT/S: Attachment 13.1A – Detailed Officer Report

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Section 8 of the *City of Perth Act 2016*
Local Government Act 1995

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Goal 1 - A city for people
 Goal 6 - A city that celebrates its diverse cultural identity
 Goal 8 - A city that delivers for its community

Policy
 Policy No and Name: 18.13 – Sponsorship and Grants

Purpose and Background:

The City of Perth holds two funding rounds for Event Grants in the 2019/20 financial year:

- Round 1 (for projects taking place between 1 August 2019 and 31 January 2020); and
- Round 2 (for projects taking place between 1 February 2020 and 31 July 2020).

Details:

The City received 19 applications in Round 1 of Event Grants 2019/20. Of these, an application by Subsea Energy Australia for the project Future Engineers was withdrawn and was invited to apply as a Key Sector Sponsorship. The remaining 18 applications were considered by the assessment panel.

Under \$15,000

The following nine applications were considered by the assessment panel for the under \$15,000 category:

RANK	APPLICANT	PROJECT	REQUESTED AMOUNT	ASSESSMENT SCORE	RECOMMENDED AMOUNT
1	Voicemoves (WA Incorporated)	Sing Along Perth World Singing Day 2019	\$4,300	67.57%	\$3,000
2	Consular Corps of Western Australia Inc.	Consular Corps of WA Inc - World of Food Festival 2019	\$10,000	61.14%	\$3,500
3	West Perth Local Incorporated	Global Champagne Day 2019 @ Mayfair Street	\$2,336	59.31%	Decline
4	Perth Upmarket	Perth Upmarket	\$15,000	56.11%	Decline
5	Tennis West	2019 Tennis Seniors WA State Championships and ITF Grade 2 Event	\$5,000	54.66%	Decline
6	Youth Focus	Summer Focus	\$13,500	50.74%	Decline
7	One Big Voice Festival Inc	One Big Voice - Australia's largest children's choir	\$5,000	44.71%	Decline
8	TEDxUWA	TEDxUWA 2019: New Frontiers	\$10,000	37.94%	Decline
9	Australia Kenya business Exhibition & Conference	Australia-Kenya business & Exhibition Conference	\$12,000	36.09%	Decline
TOTAL			\$77,136 Requested		\$6,500 recommended

\$15,001 - \$40,000

The following 9 applications were considered by the assessment panel for the \$15,001 - \$40,000 category:

RANK	APPLICANT	PROJECT	REQUESTED AMOUNT	ASSESSMENT SCORE	RECOMMENDED AMOUNT
1	Western Australian Yachting Foundation TA Swan River Sailing	2020 City of Perth Festival of Sail incorporating the Warren Jones International Youth Regatta	\$40,000	79.51%	\$35,000
2	Hellenic Community of Western Australia	Perth Greek Festival	\$40,000	75.33%	\$25,000
3	Perth International Jazz Festival Inc	2019 Perth International Jazz Festival	\$40,000	73.64%	\$28,000
4	Activ Foundation	Chevron City to Surf for Activ	\$25,000	65.04%	\$15,000
5	Perth Dinghy Sailing Club	International 14 Perth 2020 Worlds	\$25,000	64.47%	\$6,000
6	Ronald McDonald House Charities Western Australia (RMHC WA)	Up All Night supporting Ronald McDonald House Charities WA	\$40,000	64.20%	\$5,000
7	Conservation Council of Western Australia	CCWA Eco Festival	\$31,623	60.02%	\$5,000
8	Boating Industry Association WA	Perth International Boat Show	\$40,000	59.51%	Decline
9	Western Australian Cricket Association	Cricket Australia Veterans Over 50s National Championships	\$18,000	56.71%	Decline
TOTAL			\$299,623 Requested		\$119,000 recommended

The 18 applications assessed requested support totalling \$376,759, with an available budget of \$125,500 for Round 1 financial year 2019/20. Of the applications assessed, nine are recommended for approval and nine for decline. This is a total support of \$125,500 for the grant round.

All applications scoring 60% and above in assessment are recommended for support. All applications under this threshold are recommended for decline.

All applications were assessed by a four-person assessment panel consisting of members from the City of Perth Administration. A detailed Officer Assessment of all applications is included in Attachment 13.1A. The applications were assessed using the schema of measurable outcomes for cultural engagement, developed by the Cultural Development Network.

Financial Implications:

ACCOUNT NO:	PJ 13958044000007901
BUDGET ITEM:	Event Rounds
BUDGETED AMOUNT:	*\$265,000
AMOUNT SPENT TO DATE:	\$0
PROPOSED COST:	\$125,500
BALANCE REMAINING:	\$139,500
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE LIFE COST:	N/A

All figures quoted in this report are exclusive of GST.

*Draft budget amount for 2019/20

Comments:

The large number of applications received in this round and the limited budget made the assessment process highly competitive. An assessment score of 60% and above was determined by the panel as the minimum required for support.

Applications recommended for support could demonstrate strong alignment with the Event Grants assessment criteria. The Assessment Panel believes that these events will add to the vibrancy of the city by activating space and providing unique opportunities for the wider community to engage and connect.

The panel is confident applications receiving part-funding will be able to successfully deliver their projects in full or with revised plans.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council, subject to approval of the 2019/20 budget:

1. APPROVES Event Grants totalling \$125,500 (excluding GST) to the following applicants:

1.1 Western Australian Yachting Foundation T/A Swan River Sailing for City of Perth Festival of Sail 2020 incorporating the Warren Jones International Youth Regatta (\$35,000);

1.2 Hellenic Community of Western Australia for Perth Greek Festival (\$25,000);

1.3 Perth International Jazz Festival Inc. for 2019 Perth International Jazz Festival (\$28,000);

1.4 Voicemoves (WA Incorporated) for Sing Along Perth World Singing Day 2019 (\$3,000);

1.5 Activ Foundation for Chevron City to Surf (\$15,000);

1.6 Perth Dinghy Sailing Club for International 14 Perth 2020 Worlds (\$6,000);

(Cont'd)

- 1.7 *Ronald McDonald House Charities Western Australia (RMHC WA) for Up All Night (\$5,000);*
 - 1.8 *Consular Corps of Western Australia Inc. for World Food Festival (\$3,500); and*
 - 1.9 *Conservation Council of Western Australia for CCWA Eco Festival (\$5,000).*
2. **DECLINES sponsorship of the following applicants:**
- 2.1 *Boating Industry Association WA for Perth International Boat Show;*
 - 2.2 *West Perth Local for Global Champagne Day 2019 @ Mayfair Street;*
 - 2.3 *Western Australian Cricket Association for Cricket Australia Veterans Over 50s National Championships;*
 - 2.4 *Perth Upmarket for Perth Upmarket;*
 - 2.5 *Tennis West for 2019 Tennis Seniors WA State Championships and ITF Grade 2 Event;*
 - 2.6 *Youth Focus for Summer Focus;*
 - 2.7 *One Big Voice Festival Inc. for One Big Voice;*
 - 2.8 *TedxUWA for TEDxUWA 2019: New Frontiers; and*
 - 2.9 *Australia Kenya Business Exhibition & Conference for Australia-Kenya Business and Exhibition Conference.*
3. **NOTES the provisional list of sponsorship benefits contained within the Detailed Officer Assessments in Attachment 13.1A;**
4. **AUTHORISES the Chief Executive Officer (or an appointed delegate) to negotiate with the applicants the final list of sponsorship benefits for inclusion in the agreements, according to the Council-approved funding amount; and**
5. **NOTES that a detailed acquittal report, including all supporting material, will be submitted to the City of Perth three months following the completion of each supported project.**

The motion was put and carried enbloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.2 Business Event Sponsorship – 2019 WA Industry and Export Awards

FILE REFERENCE: P1036602#02
 REPORTING UNIT: Business Support and Sponsorship
 RESPONSIBLE DIRECTORATE: Economic Development and Activation
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 16 April 2019
 ATTACHMENT/S: N/A

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Section 8 of the *City of Perth Act 2016*

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
Goal 5 - A prosperous city

Policy
Policy No and Name: 18.13 – Sponsorship and Grants

Purpose and Background:**Applicant Details**

Entity Name	Export Council of Australia
ABN	98004378287
Entity Type	Australian Public Company
ABN Status	Active
ATO Endorsed Charity Type	Not endorsed

The Export Council of Australia (ECA) is the peak member-based organisation for the development and international trade performance of Australian business. ECA provide representation to government to advocate on market issues and inform trade policy, deliver programs to enhance the capability of businesses to engage in profitable international trade, and run awards to recognise and reward excellence in export.

Details:

Sponsorship Category	Business Event Sponsorship
Applicant	Export Council of Australia
Project Title	31st Western Australian Industry and Export Awards Ceremony
Project Start Date	23/09/2019
Project End Date	23/09/2019
Venue	Grand Ballroom, Hyatt Regency Perth
Estimated attendance	350 (including 50 regional, 12 inter-state and 3 international)
Ticket Cost	\$230
Total Project Cost	\$100,000
Total Amount Requested	\$10,000 (10% of total project cost)
Recommendation	Approve
Recommended amount	\$7,500 (7.5% of total project cost)
Assessment Score	36 out of 60 (60%)

Project Description

The Western Australian Industry and Export Awards is a program of events bringing together the international trade and business community to recognise WA businesses excelling in global trade. The 2019 Awards Ceremony will be hosted on Monday, 23 September at the Hyatt Regency Perth.

Nominations for the awards open in May and organisers are aiming for a minimum of three strong finalists in 17 categories. To improve the quality of submissions, ECA will be recruiting post-graduate students and hosting multiple briefing sessions for businesses.

A panel of judges, including a City of Perth representative, will award winners across the various categories: Agribusiness, Business Services, Creative Industries, Defence, Digital Technologies, E-commerce, Education and Training, Emerging Industries, Environmental Solutions, Health and Biotechnology, Manufacturing, Marketing and Design, Minerals, Energy and Related Services, Regional, and Women in International Business. Many of these categories have direct links with City of Perth key economic sectors.

An overall WA Exporter of the Year will be awarded from the winners of the individual categories and a further two businesses will be inducted into the WA Awards Hall of Fame for consistent and outstanding success at the awards.

Winners in 13 of the categories will automatically qualify as finalists at the national Australian Export Awards held in December and invited to attend masterclasses and capacity building workshops. This opportunity is only available by first going through the WA Industry and Export Awards program. WA businesses who have previously been successful at the national awards include Dutjahn Sandalwood Oils for Emerging Exporter in 2018 and Linear Clinical Research, which is located within the City of Perth, for Business Services in 2017.

The awards boost winners’ reputation and credibility in interstate markets and provide leverage over competing businesses. The evening provides finalists and winners recognition in the presence of the local and global trade community, government departments and key stakeholders. The evening is also a useful networking and profiling opportunity within the export sector

Award success increases the exposure for Perth and Western Australia as businesses develop a strong marketing story and brand history. The increased prosperity of the sector will generate ongoing economic benefit for Perth as the main gateway for business activity in and out of the state, including increased visitation to Perth by international businesses.

In addition to the awards night, a series of associated events and activities will provide additional networking and business development. These events aim to generate awareness of the awards and attract high-calibre applicants. Proposed events include:

- Awards Lunch;
- Panel discussions and roundtables;
- Finalists Announcement;
- Winner’s Luncheon and Roundtable; and
- Winner’s Exhibition/Roadshow.

The panel discussions and roundtables will be specific to regions and industry sector interests, hosted in Perth and regional locations.

Previous five years City of Perth Support and Acquittals

Year	Amount	Project
2014	N/A	
2015	N/A	
2016	\$5,000	WA Industry and Export Awards Ceremony
2017	\$5,000	WA Industry and Export Awards Ceremony
2018	\$7,500	WA Industry and Export Awards Ceremony
TOTAL	\$17,500	

- The City of Perth has received an acquittal for the previous support;
- The 2018 Industry and Export Awards was attended by 270 attendees, with an additional 200 attendees at associated events during the year;
- 28 applications were received in 2018 of which 39% were first time applicants; and
- City Officers can confirm that all previous funding has been satisfactorily acquitted.

Sponsorship Benefits

Organisers will provide the following benefits for the recommended sponsorship:

Benefits:

- Opportunity to exclusively align as a sponsor with one Export Awards category;
- Logo and acknowledgement as a Category Partner on Export Awards promotions and at all associated events (including launch and regional promotions);
- Logo and link to City of Perth website on:
 - Official Export Awards Website (managed by Austrade)
 - ECA Export Awards webpages
 - State government awards' webpages; and
- Acknowledgement as a sponsor in applicants' e-newsletter and opportunity to include special offers or information relevant to applicants in newsletter.

Judging Panel

- Opportunity for a City of Perth representative to be a member of the awards judging panel.

Award Ceremony:

- Opportunity for City of Perth representative to deliver a short speech and present trophy to aligned category winner;
- Photo with category winner on stage;
- Standard advertising in ceremony programme;
- City of Perth logo on category winner's certificate; and
- Logo and acknowledgement during AV presentation of the aligned category at ceremony.

Finalist Event:

- Logo on certificates presented to finalists of the aligned category;
- Opportunity for City of Perth representative to present category finalists' certificates at event; and
- Logo and acknowledgement during AV presentations at event.

Contact lists

- Subject to privacy requirements, contact lists of attendees from Gala Award Ceremony.

Assessment Score Card

The application was assessed by a two-person assessment panel and the scoring has been averaged for each outcome.

Assessment Criteria	Score /5
Economic Impact and Attendance	
To what extent will the event attract a significant number of attendees?	3.00
To what extent does the event demonstrate the potential to generate significant direct economic benefit to the city economy and local businesses?	3.00
For an event with travelling delegates, is the majority of accommodation within the boundaries of the City of Perth?	3.50
To what extent does the event attract tourism and visitors to the city and promote Perth as a destination?	1.50
To what extent does the event encourage delegates and their partners to explore Perth, through inclusion of a social program or free time for travelling delegates?	1.00
<u>Sub total 12 out of 25</u>	
Sector and Business Development	
To what extent does the event provide opportunities to enhance and promote Perth's reputation in a key industry sector?	3.50
To what extent does the event offer opportunities for business networking, education, information exchange and links to WA industry sectors, especially in a sector prioritised by the City of Perth?	4.00
To what extent does the event enhance business or community development and assist in building long-term relationships by providing Perth business and community leaders with the opportunity to meet visiting industry leaders?	3.25
<u>Sub total 10.75 out of 15</u>	
Event Profile and Organisational Capacity	
To what extent does the event position Perth as a Capital City and lift the status, awareness or profile of Perth?	3.75
To what extent does the event demonstrate the participation of high calibre speakers and participants?	3.00
To what extent has the applicant provided evidence of a robust business plan including other funding sources to ensure sustainability of the event?	3.00
Please rate the level of benefits and recognition provided to the City	3.50
<u>Sub total 13.25 out of 20</u>	
<u>TOTAL ASSESSMENT SCORE 36 out of 60 (60%)</u>	

Financial Implications:

ACCOUNT NO:	PJ 13958057000007901
BUDGET ITEM:	International Relations
BUDGETED AMOUNT:	\$45,000
AMOUNT SPENT TO DATE:	\$0
PROPOSED COST:	\$7,500
BALANCE REMAINING:	\$37,500
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE LIFE COST:	N/A

All figures quoted in this report are exclusive of GST.

Comments:

As the capital city of Western Australia, the City of Perth should seek to position itself as a supportive local government and a focal point for exporters across the state. The Western Australian Industry and Export Awards Ceremony provides strong networking opportunities for exporters with the winners benefiting from receiving national exposure at the Australian Industry and Export Awards. The awards are one of the few export and trade events held in WA and respond to a gap in the market.

The City's sponsorship of the event is aligned to Goal 5 of the City's Strategic Community Plan, by promoting Perth as a leader in business excellence, across a variety of industries and sectors, including tourism, health, agriculture, education, technology and trade.

Export trade is particularly important to the WA economy and the resulting relationships with local exporters involved in the awards are beneficial to the City. The opportunity for a City of Perth representative on the judging panel provides knowledge sharing and assists in the identification of businesses the City can develop ongoing relationships with, such as previous award winners Linear Clinical Research. The program of events throughout the year will provide additional opportunity for the City to engage with the industry.

Moved Commissioner Hammond, seconded Commissioner McMath***That Council:***

- 1. APPROVES a Business Event Sponsorship of \$7,500 (excluding GST) to Export Council of Australia for the 2019 Western Australian Industry and Export Awards Ceremony;***
- 2. NOTES the provisional list of sponsorship benefits contained within this report;***
- 3. AUTHORISES the Chief Executive Officer (or an appointed delegate) to negotiate with the applicant the final list of sponsorship benefits according to the Council approved funding amount; and***
- 4. NOTES that a detailed acquittal report, including all supporting material, will be submitted to the City of Perth three months following the conclusion of the project.***

The motion was put and carried enbloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.3 Strategic Arts Sponsorship - Taipei Artist Exchange and Exhibition

FILE REFERENCE: P1035591#06#01
 REPORTING UNIT: Business Support and Sponsorship
 RESPONSIBLE DIRECTORATE: Economic Development and Activation
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 29 April 2019
 ATTACHMENT/S: N/A

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation *Section 8 of the City of Perth Act 2016*

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Goal 6 - A city that celebrates its diverse cultural identity

Policy
 Policy No and Name: 18.13 – Sponsorship and Grants

Purpose and Background:**Applicant Details**

Entity Name	Perth Institute of Contemporary Arts Ltd
ABN	49 009 372 927
Entity Type	Australian Public Company
ABN Status	Active
ATO Endorsed Charity Type	Charity

The City of Perth has received a request for Strategic Arts Sponsorship of \$20,000 from the Perth Institute of Contemporary Arts (PICA) to support an arts exchange program with Taipei.

Details:

Sponsorship Category	Strategic Arts Sponsorship
Applicant	Perth Institute of Contemporary Arts
Project Title	Taipei Artist Exchange and Exhibition
Project Start Date	18/10/2019
Project End Date	22/12/2019
Venue	Perth Institute of Contemporary Arts
Total Project Cost	\$122,625
Total Amount Requested	\$28,000 + GST (23% of the total project cost)
Recommendation	Approval
Recommended amount	\$28,000 + GST (23% of the total project cost)
Assessment Score	49.66 out of 56 (88.6%)

Friendship City 20 Year Anniversary

Taipei is a Friendship City of the City of Perth. The objectives of this relationship include the mutual desire for international peace and goodwill, to encourage a wider understanding of other cultures and to foster economic development, tourism and trade relations.

In 2019, the Cities of Perth and Taipei celebrate the twentieth anniversary of their Friendship City relationship.

Background to the Artist Exchange

The City of Perth has supported a reciprocal artist exchange program with the City of Taipei since 2006, with artists from Perth and Taipei undertaking residency arrangements in each other's cities in alternate years. Local artists that have been supported through the program include Gregory Prior, Rodney Glick and Michelle Outram.

In 2016, City of Perth funding enabled Northbridge-based Turner Galleries to be represented at Art Taipei and undertake various other Friendship City networking projects in Taipei. Subsequently, the prestigious Kuandu Fine Art Museum (KdMoFA) invited Turner Galleries to take part in an arts exchange program in 2017 and 2018.

In 2017, the project supported an exchange of art curators Erica Huang, a young art curator from Taipei, and Lee Kinsella from the Lawrence Wilson Art Gallery at UWA. In 2018, Yao Jui-chung, a leading artist, curator, writer and academic from Taipei, and Eugenio Viola, Senior Curator from the Perth Institute of Contemporary Art, both participated in the exchange.

The exchange program has grown in scope each year and now incorporates associated community initiatives and local artist projects, workshops, forums, exhibitions, artist talks, symposiums, an international video project, and collaborations between art institutions in Perth and Taipei.

The exchange has included involvement from Kuandu Fine Art Museum, Taipei Fine Arts Museum, Turner Galleries, PICA, Mundaring Arts Centre, the Community Arts Network, the Taiwan Ministry of Culture 'Spotlight Taiwan' initiative and the Taipei Economic and Culture Office in Australia.

Transition from Turner Galleries to PICA

From 2016 – 2018, the project has been coordinated by Turner Galleries, a Northbridge-based commercial gallery. As the program has grown in scope to include a large number of associated community activities, it now sits outside the capacity and purpose of a commercial art gallery.

PICA will take over management of the exchange from 2019 onwards. With an official partnership confirmed between PICA and the Taipei Fine Arts Museum, it is anticipated the program will continue to grow in scope and stature.

Project Description

Exchange between Taipei Fine Arts Museum and PICA

The Exchange will facilitate four artists from Taipei: Jao Chai-En, Chou You-Cheng, Lo Yi-Chun, and Dondon Hounwn, to visit Perth.

While on exchange, the artists will have the opportunity to:

- Investigate the cultural heritage and history of the city, undertake research, visit art museums and commercial art galleries and local artists in their studios;
- Meet with arts professionals to discuss contemporary art and culture and actively promote Perth and Taipei artists and arts professionals during the exchange;
- Give artist talks to the public and students;
- Act as ambassadors for their own cities; and
- Visit regional areas to explore and understand the region's culture in more detail.

Exhibition - InVisible Threads

Date: 19 October – 22 December 2019
Venue: Perth Institute of Contemporary Arts

A significant outcome of the program will include an exhibition at PICA, '*InVisible Threads*', which builds on the work and relationships formed in previous exchanges.

'*InVisible Threads*' brings together artists whose practices have a strong connection to Perth and Taipei in an exhibition that reveals common ties and offers an opportunity to examine the social,

cultural and historical fabric of these two cities and the personal and collective experiences of their residents. The exhibition will explore the intersection between the diverse and hybrid cultural identities of both cities, with particular emphasis on current approaches to landscape, post-colonial and indigenous dialogues.

The exhibition will include the work of seven artists and two artist collectives, including the four visiting Taipei artists, in addition to West Australian artists Pilar Mata Dupont and Katie West (TBC) and artist collectives, pvi collective (TBC) and the Clay Boodjar Project (Merle Narkle Goodwin, Audrey Narkle Nettle and Tracey Kickett).

During a period of curatorial research and exchange these artists have been selected for their enquiring approach to experiences of the landscape and their understanding of how social, cultural and economic structures manifest personal stories.

The exhibition will include artworks by First Nations artists from Perth and Taipei, as well as their surrounding areas. This will be an opportunity for cultural exchange that recognises and celebrates First Peoples and share both similarities and differences between the two cities and how they express and contribute their own cultural history in a contemporary art context. The opening will include a Welcome to Country led by Noongar Elders and exhibiting Noongar artists, as well as a performance by the contemporary Indigenous artist, Dondon Hounwn. Organisers anticipate that this will be a unique opportunity for Indigenous artists from Perth and Taipei to share cultural experiences and histories.

The exhibition will feature large scale projections, sculptural works, site specific installations and performance. Two of these installations will be created by the artists during residencies in the lead up to the exhibition.

There will be a bilingual publication produced for the exhibition, with extended texts about the artists and their projects, as well as a catalogue essay that explores the themes of the exhibition.

Public and Education Programs

Date: 19 October – 22 December 2019
Venue: Perth Institute of Contemporary Arts

PICA will host a program of community events to complement the exhibition. A project space at PICA will provide a centre for informal discussion groups, film screenings and presentations by individuals, organisations and community groups. It will encourage local artists, academics, arts workers, and the general public to contribute and develop their knowledge and skills through engagement with new cultures.

Artist Talks

Bilingual artist talks will be delivered on the afternoon of Saturday, 19 October, providing opportunities for the public to hear directly from the artists.

Storytelling – Clay Boodjar Project

A proposed program of storytelling led by artists Merle Narkle Goodwin, Audrey Narkle Nettle and Tracey Kickett who will speak about their life experiences and the Clay Boodjar animations they produced with the Community Arts Network.

Education Tours

Guided exhibition tours by gallery attendants, activity sheets and education notes with background information, curriculum links, and pre and post visit activities for both secondary and tertiary students.

Family Activities

Free activities available for the duration of the exhibition will offer activities designed for children but suitable for all ages, relating to works in the exhibition and exploring the artistic themes in fun, considered and accessible ways.

Exhibition at the Taipei Fine Arts Museum

Building upon the momentum of past exchanges, the Taipei Fine Arts Museum will also host an exhibition of up to six West Australian and six local artists in November 2019. The Taipei Fine Arts Museum will also aim to bring four of the West Australian artists to Taipei, dependent on both budget and artist availability. Cheng-Yi (Jenny) Chien, the curator at the Taipei Fine Arts Museum, will visit Perth in July to meet with, and select, the participating artists.

Previous City of Perth Support and Acquittals

NOTE: The Taipei Exchange was managed by Turner Galleries from 2016-2018. In 2019 PICA have assumed management of the program. The below funding was awarded to Turner Galleries for the previous exchanges.

Year	Amount	Project
2016	\$10,835	Turner Galleries - Taipei Exchange
2017	\$10,000	Turner Galleries - Taipei Exchange
2018	\$12,715	Turner Galleries - Taipei Exchange
<u>TOTAL</u>	<u>\$33,550</u>	

- The City of Perth has received an acquittal for the previous support; and
- City Officers can confirm that all previous funding has been satisfactorily acquitted.

Sponsorship Benefits

- City of Perth to be recognised as a Supporting Sponsor of the project;
- City of Perth logo to be included on associated printed and online material, including PICA Entrance Foyer Screen, Perth Cultural Centre Screen, PICA Building Banners, Light box posters at PICA entrance, PICA ‘What’s-on’ Guide, promotional flyers, advertising materials, electronic collateral including e-invitations, PICA website, media releases, PICA fortnightly e-newsletter and exhibition education notes;
- Opportunities for a nominated City representative to make a speech at the official opening or any other official events;
- The City of Perth will receive verbal recognition of support at all events;
- City of Perth will be given access to research data on PICA’s audience for insights into arts and culture audiences living in and visiting Perth;
- PICA will collaborate with the City of Perth on a partnership plan, including a social media content plan across shared social media platforms;

- Two posts on PICA’s social media account, celebrating the City’s involvement;
- Access to venue, curator and artists as well as photos, videos and Q&As for exclusive content for City of Perth’s digital marketing channels; and
- PICA will engage in meaningful collaboration with City of Perth to identify and amplify suitable opportunities for joint promotion.

Strategic Arts Sponsorship Assessment Score Card

The application was assessed by a three-person assessment panel and scoring has been averaged for each outcome. The application was assessed using criteria based on the measurable outcomes for cultural engagement, developed by the Cultural Development Network.

<u>ESSENTIAL ASSESSMENT CRITERIA</u>	<u>SCORE out of 4</u>
Does the project reflect and add value to the City of Perth’s strategic objectives, as outlined in the Strategic Community Plan?	2.83
Does the project demonstrate arts and cultural activity of a high calibre, with suitably experienced personnel?	3.67
Does the project deliver arts activity that represents Perth's unique cultural identity?	3.33
Does the project increase opportunities for the community to participate in cultural life and/or identify strategies to widen audience engagement?	3.50
Does the project foster meaningful collaborations across the local arts industry and/or community?	3.50
Does the project contribute to a positive sense of place within the city?	2.83
Does the project raise the profile and reputation of the City of Perth as a premier Capital City and arts industry leader?	3.67
Does the project provide professional development opportunities for local artists and/or cultural workers?	3.17
Does the project attract a broad audience, stimulate the local economy and provide opportunities for engagement with local businesses?	2.83
Does the project support the ongoing development, viability and sustainability of the organisation and the local arts industry?	2.83
Has the applicant demonstrated capacity to manage all aspects of the project?	3.00
Does the project contribute to a unique cultural tourism offering for local, national and international audiences?	3.67
Are the project plan and budget realistic and value for money?	2.83
Does the project demonstrate financial viability through evidence of support from other government agencies, businesses or community organisations?	3.33
Sub total 45.00 out of 56	
<u>OPTIONAL ASSESSMENT CRITERIA</u>	
<i>The below are non-essential criteria (optional) based on goals identified in the City of Perth Strategic Community Plan. Applicants who can demonstrate their project achieves any of these outcomes can receive additional assessment points for each of these criteria.</i>	

Does the project activate underutilised locations or locations prioritised for activation by the City in interesting and engaging ways?	1.33
Does the project celebrate Indigenous culture?	3.33
Does the project activate places along the riverfront?	0
Sub total 4.66 Bonus Points	
TOTAL ASSESSMENT SCORE 49.66 out of 56 (88.6%)	

Financial Implications:

ACCOUNT NO:	PJ 1395-80570-0000-7901
BUDGET ITEM:	International Relations
BUDGETED AMOUNT:	\$40,000
AMOUNT SPENT TO DATE:	\$5,000
PROPOSED COST:	\$28,000
BALANCE REMAINING:	\$7,000
ANNUAL MAINTENANCE:	N/A
ESTIMATED WHOLE LIFE COST:	N/A

All figures quoted in this report are exclusive of GST.

Comments:

The project represents a significant maturation of the cultural exchange program between Taipei and Perth. The program has grown from small scale, artist-based initiatives to now encompass a large scale artistic exchange between two high-profile cultural institutions which will provide important opportunities for artists to engage in cultural collaboration and knowledge transfer.

The project has demonstrated success in fostering new relationships and enhancing cultural networks between Perth and Taipei and enhancing the visibility of Perth's arts and culture in the Asia Pacific region.

City Officers note that this program has grown at an unprecedented rate over the past few years, and is a successful international engagement activity for the City.

20th Anniversary Friendship City

The exhibition and exchange will provide a high-profile platform for the City of Perth to acknowledge and celebrate the 20th anniversary of the Friendship City relationship between Perth and Taipei. The project is the City's key engagement activity with Taipei and Officers note that the exchange develops and increases awareness of the existing Friendship City relationship and delivers soft diplomacy and cultural tourism opportunities and outcomes.

The relationship between Taipei and Perth has been very productive over the last several years and government and business delegations, artists, and cultural organisations have travelled between the two cities.

In recognition of the success of the program, the Taipei Cultural Affairs Department and the City of Perth will sign a Memorandum of Understanding to recognise and celebrate these efforts.

Commissioner Tsai of the Taiwan Department of Cultural Affairs and Director Lee from the Taipei Artist Village will visit Perth in July 2019 as part of the celebrations of the milestone anniversary.

The City of Taipei has indicated it is supportive of the project, and letters of support for the project have been provided by the Taipei Economic and Cultural Office in Australia, the Taiwanese Chamber of Commerce of Western Australia and the Taipei Fine Arts Museum.

PICA note that although they have only applied for a small percent of the total project cost (23% of the total project cost), the City's support is critical as formally puts in place a government level partner that will increase the likelihood of government bodies in Taipei supporting as reciprocal partners and funding the Taiwanese artists to come to Perth.

Arts and Cultural Sector Outcomes

The application comprehensively outlines the many cooperative, developmental and networking benefits of this program to local artists and cultural institutions, and strongly supports Indigenous artists from both Australia and Taipei. The project and associated activities have high professional development potential for the West Australian visual arts sector on an international platform.

The community engagement elements of the proposal are strong, and the program of community exhibitions, artist talks and studio residencies increases the breadth of the project and facilitate community engagement, presenting opportunities for the Perth community to experience works by leading Taiwanese artists.

Comments

City Officers noted that the exchange between artists (those coming to Perth and travelling to Taipei) is a key focus of the City's involvement. Preference would be to see this exchange opportunity maintained as a priority international engagement initiative, and are strongly supportive of the project to continue.

The recommended sponsorship represents an increase in funding from previous year's support. The recommendation is based on the significantly higher level of outcomes being delivered this year for the 20th anniversary, with exhibitions in both Perth and Taipei, and twelve artists travelling between the two cities, rather than the usual two artists. It is expected that in 2020 the exchange will return to its normal format and the City's support will be returned to the previous level of funding.

A Strategic Arts Sponsorship of \$28,000 + GST is recommended.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council, subject to the approval of the 2019/20 budget:

- 1. APPROVES a Strategic Arts Sponsorship of \$28,000 (excluding GST) to the Perth Institute of Contemporary Arts for the 2019 Taipei Artist Exchange and Exhibition;***
- 2. NOTES the provisional list of sponsorship benefits contained within this report;***
(Cont'd)

3. ***AUTHORISES the Chief Executive Officer (or an appointed delegate) to negotiate with the applicant the final list of sponsorship benefits according to the Council approved funding amount; and***
4. ***NOTES that a detailed acquittal report, including all supporting material, will be submitted to the City of Perth three months following the conclusion of the project.***

The motion was put and carried enbloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.4 Cultural Advisory Committee – Draft Terms of Reference

FILE REFERENCE: P1037991
 REPORTING UNIT: Arts, Culture and Heritage
 RESPONSIBLE DIRECTORATE: Economic Development and Activation
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 9 May 2019
 ATTACHMENT: Attachment 13.4A - Cultural Advisory Committee
 Draft Terms of Reference

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Part 2 Division 1 Section 8 of the *City of Perth Act 2016*

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Goal 6 - A city that celebrates its diverse cultural identity

Policy
 Policy No and Name: 18.1 - Arts and Culture
 1.5 - Public Art
 1.6 - Commemorative Works
 18.2 - Cultural Collections
 4.10 - Heritage Policy

Purpose and Background:

At its meeting held **29 May 2018**, Council resolved the following in relation to arts, culture and heritage:

Item 13.7 Strategic Partnership Agreement – Perth Public Art Foundation Incorporated:

That Council:

... "2. **ESTABLISHES** a City of Perth Arts Advisory Committee with the terms of reference to: 'Oversee the development, implementation and ongoing performance of a City of Perth Arts Strategy and to advise Council on major arts issues'; ..."

and

Item 13.8 Principal Partnership between Heritage Perth and City of Perth:

That Council:

... "3. **ESTABLISHES** a City of Perth Heritage Advisory Committee with the terms of reference to: 'Oversee the development, implementation and ongoing performance of a City of Perth Heritage Strategy and to advise Council on major heritage issues'; ..."

Subsequently, through the Commissioner Briefing process for the Cultural Development Plan, City officers expressed that an overarching Cultural Advisory Committee (CAC) is the most appropriate mechanism to address the above motions. This approach is in line with the recommendations of key stakeholders on the Cultural Development Plan Peer Review Group. It is also supported by research into similar mechanisms in other Councils; City of Melbourne has an overarching cultural advisory group supported by issue-specific committees. The proposed CAC also comprises three subcommittees: the Public Art Subcommittee, the Cultural Heritage Subcommittee and the Cultural Collections Subcommittee (refer Attachment 13.4A – draft Terms of Reference).

The purpose of this report is to seek endorsement for the draft Terms of Reference for the CAC, enabling the City to seek nominations for membership and to establish the panel to provide input on the implementation of the Cultural Development Plan 2019–2029 (subject to adoption by Council) and its supporting policies and frameworks.

Details:

It is important that the City of Perth is seen to have a balanced and consultative approach, supported by clear policies, strategies and is informed by advice provided by credible, independent experts.

The City of Perth has already established an industry peer review panel for architectural and urban design and town planning in the form of the Design Advisory Committee (DAC) to "provide independent technical advice and recommendations to the City of Perth". This DAC currently provides advice on heritage issues of a statutory and town planning nature. The proposed CAC and its Cultural Heritage Subcommittee does not replace this function of the DAC, but rather compliments it through considering heritage issues of a cultural nature.

Peer review is an established and industry-accepted best practice model for the assessment and evaluation of arts and cultural products and activities and it is a model adopted by other Australian capital city local governments to help ensure quality cultural outcomes.

The proposed CAC does not include representation by a Commissioner/Elected Member in its membership, in keeping with the model established by the City's DAC and the independent advisory panels operating successfully in other cities, such as Sydney and Melbourne. It is appropriate that Commissioners/Elected Members should have access to the independent recommendations and advice of suitably qualified people regarding cultural matters.

As set out in the Terms of Reference, the proposed CAC will not have any formal decision-making authority. The Committee will exist solely to provide independent, expert advice to inform City officers' recommendations for presentation in reports to Committee and Council, or to inform other operational decisions made in accordance with the City's Delegated Authority Register.

Membership of the proposed CAC is to be endorsed by Council, to ensure that Council has confidence in the professional expertise on the Committee, and that Commissioners/Elected Members are invited to attend Committee meetings in a non-voting capacity.

The draft Terms of Reference further details the membership, roles and responsibilities of the proposed CAC.

Stakeholder Engagement

In December 2017 a panel of experts from across the arts, culture and heritage sectors was convened; the Peer Review Group (PRG). The PRG has been providing guidance and feedback on the document continuously since January 2018. Informal interviews with members of the PRG were conducted during the final feedback phase in August 2018. All were supportive of the proposed approach.

Members of the Public Art Advisory Panel and the Boards of Heritage Perth Inc. and Perth Public Art Foundation have also been informed of the proposed Committee.

As this is an action in the draft Cultural Development Plan 2019-2029, there was feedback and interest expressed from key stakeholders such as the Chamber of Arts and Culture, History Council of WA, State Library of WA, UWA Cultural Precinct, and the Department of Local Government, Sport and Cultural Industries during the public comment period. These stakeholders will be included in those invited to nominate for representation on the proposed CAC.

Financial Implications:

As per the draft Terms of Reference, Committee members are invited to offer their expertise to the City of Perth in a voluntary capacity, unless there are extraordinary circumstances (for example, in the case of an Aboriginal Elder providing specific cultural advice) to be negotiated with the City. Any costs related to extraordinary circumstances will be negotiated with appointed nominees. There is a nominal budget to cover these costs in the draft 2019/20 Arts, Culture & Heritage administration budget (subject to Council approval).

Comments:

It is intended that key stakeholders, starting with members of the current Public Art Advisory Panel, Cultural Development Plan Peer Review Group, Board of Heritage Perth, and Board of the Perth Public Art Foundation are invited to nominate, in line with the guidelines for membership in the

attached draft Terms of Reference. Note that there is existing cross-over between members of these groups.

As above, it is important to note that the functions of this proposed CAC do not include any part of the development application process; any advice relating to development applications for heritage-listed properties will continue to be referred to the DAC.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council:

- 1. APPROVES the draft Terms of Reference for the Cultural Advisory Committee;***
- 2. CEASES the Public Art Advisory Panel on the understanding that the current members will be invited to nominate for the Cultural Advisory Committee and its Public Art Subcommittee; and***
- 3. NOTES that nominees for the Cultural Advisory Committee will be presented to Council for appointment to the Committee.***

The motion was put and carried enbloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.5 Budget Reprioritisation – Hampden Road Parklet Trial

FILE REFERENCE: P1036590#11
 REPORTING UNIT: Marketing and Activation
 RESPONSIBLE DIRECTORATE: Economic Development and Activation
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 10 May 2019
 ATTACHMENT/S: N/A

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:**Legislation**

N/A

Integrated Planning and Reporting Framework Implications**Strategic Community Plan**

Goal 1 – A city for people

Goal 2 - An exceptionally well designed, functional and accessible city

Goal 8 - A city that delivers for its community

Policy

Policy No and Name:

9.6 Budget Variation Policy

Purpose and Background:

The City of Perth provides regular tactical activations throughout the city to surprise and delight residents, visitors, workers and tourists. These activations are delivered in several formats, often within short time frames, and always in conjunction with various internal and external stakeholders.

Because of this stakeholder consultation, the City is required to make changes to the project scope in response to feedback.

Details:

At its meeting held **26 March 2019**, Council approved a report for the budget reallocation of \$40,000 towards a trial of parklets on Hampden Road.

This capital works project incurred some variances to the initial scope that were unforeseen at the time of seeking the initial capital project budget. The scope changes included:

- change to the location of both parklets due to further business feedback and the closure of another business which resulted in design changes to the structures and increased carpentry works; and
- modifications to one of the structures to ensure access and inclusion outcomes could be met.

These variations are considered essential to comply with access and inclusion guidelines and ensure the trial has the best chance of success for the local community and businesses.

The contractor, See Design, has addressed these changes in scope and as a result the total project cost has increased beyond the 10% variance permitted in Policy 9.6 – Budget Variations. As such, the Marketing and Activation team are seeking to reprioritise an additional \$9,000 from the Arts, Culture and Heritage Unit’s unspent capital budget ‘PJ 1400-12171 – ACH Database and Portal Project’ to fund the outstanding project costs.

Financial Implications:

ACCOUNT NO:	PJ 1400-12171
BUDGET ITEM:	ACH Database and Portal Project
BUDGETED AMOUNT:	\$121,320
AMOUNT SPENT TO DATE:	\$0
PROPOSED COST:	\$9,000
BALANCE REMAINING:	\$112,320
ANNUAL MAINTENANCE:	\$0
ESTIMATED WHOLE LIFE COST:	\$9,000

ACCOUNT NO:	PJ 1055-14110
BUDGET ITEM:	Hampden Road Parklet Trial
BUDGETED AMOUNT:	\$40,000
AMOUNT SPENT TO DATE:	\$20,000
PROPOSED COST:	\$49,000
BALANCE REMAINING:	\$0
ANNUAL MAINTENANCE:	\$0
ESTIMATED WHOLE LIFE COST:	\$49,000

All figures quoted in this report are exclusive of GST.

Comments:

The reprioritisation of the funds will enable the Parklet Trial to be implemented to the highest quality and ensure a strong outcome for the local community.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council APPROVE BY AN ABSOLUTE MAJORITY the reprioritisation of \$9,000 from 'PJ 1400-12171 - ACH Database and Portal Project' to capital works project 'PJ 1055-14110-0000-7268 - Hampden Road Parklet Trial'.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.6 Adoption of Strategic Community Plan 2019-2029

FILE REFERENCE: P1028810#03
 REPORTING UNIT: Office of the Chief Executive
 RESPONSIBLE DIRECTORATE: Office of the Chief Executive
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 15 May 2019
 ATTACHMENT/S: Attachment 13.6A – Strategic Community Plan 2019-2029

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input checked="" type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation Section 5.56 of the *Local Government Act 1995*

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Goal 8 - A city that delivers for its community

Policy
 Policy No and Name: N/A

Purpose and Background:

In 2017 the City of Perth conducted a community engagement process, branded the 'Share to Shape' Campaign, which sought information from the City's stakeholders and community to guide its future direction. This engagement took place over a six-month period and resulted in the development of the City's Strategic Community Plan: Shaping Our Capital City (SCP).

Since implemented, however, the City's Commissioners have identified that whilst the SCP was informed by community input, little oversight was provided by Council on the City's ability to deliver planned objectives. As a result, at its meeting held on **29 May 2018**, it was requested via Council Motion that an independent review of the SCP be conducted, to translate this community-directed plan into a feasible and financed strategic plan.

The Strategic Community Plan 2019-2029 (SCP) has now been developed in consultation with an independent review and other interrelated City of Perth strategies, and is provided to Council for endorsement.

Details:

An independent consultant was commissioned by the City in late August 2018 and through external desktop review and internal stakeholder consultations, assisted with articulating the strategic priorities within the SCP. This included one-on-one meetings with the City's Commissioners and the City's Executive and Management Teams, to understand the perceived priorities in conjunction with the information collected from the community in the 'Share to Shape' Campaign.

In consideration of this independent review, other strategies such as the City's City Planning Strategy and Economic Development Strategy and suggestions made by Commissioners at a Briefing held on 14 May 2019 (i.e. considerations for addressing homelessness), the SCP has been developed and is detailed in Attachment 13.6A. The process was also guided by legislative guidelines in which local governments are required to review its Strategic Community Plan every two years, alternating between a desktop and a major review.

Strategic Community Plan 2019-2029

The City's SCP presents a 'Community Aspiration' that the city will be: Vibrant, connected, progressive.

It aligns goals, objectives, priorities and outcomes using the quadruple bottom line principles, with the Environment principal in two. These principles are: Social, Economic, Built Environment, Natural Environment and Leadership.

The City's will focus its efforts over the next ten years to provide the following outcomes to its community:

- Thriving neighbourhoods
- Vibrant and diverse cultural identity
- Healthy and safe communities
- Strategic economic growth
- Global destination city
- Sustainable growth and development
- Transport integration
- Places that embrace nature and natural beauty
- A city that cares for its environment
- Outstanding environmental performance
- Capital city leadership
- Excellence in resource management
- Open, transparent governance

- Leadership and service excellence

Financial Implications:

All financial implications are addressed in the Long Term Financial Plan, as well as the Annual Budget.

Comments:

It is recommended that Council endorse the City’s Strategic Community Plan as detailed in Attachment 13.6A, to provide strategic direction to the City’s decision-making processes, services, projects and financial commitments.

Following adoption of the Strategic Community Plan 2019 – 2029, the required strategies and plans to achieve the community outcomes will be developed and implemented. Feedback will be given on a regular basis with regards to the progress with the implementation of these strategies and plans.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council ADOPTS BY AN ABSOLUTE MAJORITY, the City’s Strategic Community Plan 2019 - 2029, as detailed in Attachment 13.6A.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.7 Draft City Planning Strategy

FILE REFERENCE: P1030633#02
 REPORTING UNIT: City Planning
 RESPONSIBLE DIRECTORATE: Planning and Development
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 28 May 2019
 ATTACHMENT/S: Attachment 13.7A – Draft City Planning Strategy, Part 1
 Attachment 13.7B – Draft City Planning Strategy Summary Papers

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Regulation 11 of the *Planning and Development (Local Planning Schemes) Regulations 2015.*

Integrated Planning and Reporting Framework Implications

Strategic Community Plan

- Goal 1 – A city for people
- Goal 2 – An exceptionally well designed, functional and accessible city
- Goal 3 – A city connected to its natural beauty
- Goal 4 – A future focused and resilient city
- Goal 5 – A prosperous city

Corporate Business Plan:

Develop a City Planning Strategy to provide direction on the City of Perth’s urban land use to assist in decision making regarding housing needs, the local economy and connected neighbourhoods.

Policy

Policy No. and Name: N/A

Purpose and Background:

The purpose of this report is to present the Draft City Planning Strategy (Draft Strategy) to Council for endorsement for preliminary consultation. It is intended that after consultation, the City will undertake any modifications and finalise the Draft Strategy for presentation to Council for approval. Upon approval, the Draft Strategy will be forwarded to the Western Australian Planning Commission (the Commission) for consideration and endorsement to formally publicly advertise.

The Draft Strategy has been prepared in accordance with the City's Corporate Business Plan and the Strategic Community Plan 2029, and is intended to guide future land use planning and decision-making for Perth city over the next 10-15 years. The Strategy sets out a shared vision for Perth city and a framework for the coordinated delivery of projects and actions which require government and stakeholder collaboration.

All local governments are required to prepare a planning strategy in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* (Planning Regulations). This will be the first planning strategy for the city and will inform business planning and provides a clear strategic framework guiding future land use planning, development and decision-making.

There are also broader reasons (beyond legislation) which warrant the preparation of a planning strategy. The City's population is growing and is expected to triple by 2050. The City has a responsibility to ensure it is prepared and equipped to cater for this growth. State Government policy, such as *Perth & Peel @3.5million* aim to set out a framework to guide growth over the next 35 years, however a planning strategy plays a critical role in ensuring that a coordinated approach to growth is achieved at a local and sub-regional level.

Over the next 10-15 years, the City will face opportunities and challenges primarily driven by this population growth. The Draft Strategy identifies the most important land use planning and development issues facing the City moving forward, and presents a framework for the City, community and various government agencies to work together to overcome these challenges and achieve a more sustainable future.

An additional benefit of the Draft Strategy, is the strengthening of relationships, as envisaged under the *City of Perth Act 2016* (the Act). Strong relationships between the City and government agencies, adjoining local governments and the wider community will be critical to ensure that the actions within the Strategy are implemented in a structured, inclusive and sustainable way.

The results of three earlier phases of community and stakeholder engagement, together with technical studies, has informed the preparation of the Strategy and associated spatial planning. Full details of the engagement undertaken to date is included in the 'Stakeholder Engagement' section of this report. Now that the Draft Strategy has been prepared, it is important that it is firstly available to the community and stakeholders to view and make comment, prior to the Strategy being formally considered by the Commission.

What is a City Planning Strategy?

This is the first Local Planning Strategy for the City, and is required to be approved by both the Council and ultimately the Commission.

In accordance with the Planning Regulations, the Strategy must:

- Set out the long-term planning directions for the local government.
- Apply any State or Regional Planning Policy that is relevant to the strategy.
- Provide the rationale for any rezoning or classification of land uses under the Local Planning Strategy.

The City Planning Strategy has been prepared to meet the above requirements. Beyond this it is also intended to:

- Align metropolitan sub-regional policy of *Perth & Peel@3.5million* (DPLH, 2018) and local planning priorities as well as those of other planning authorities to ensure a coordinated approach to future decision making across all levels of government.
- Respond to the objects of the *City of Perth Act 2016*.
- Guide the preparation of a new City Planning Scheme.
- Provide the context for coordinated planning and development of physical and social infrastructure at the local level.
- Provide specific strategies which can be turned in to implementable actions which encompass all areas of planning, including but not limited to; land use, built form, transport, sustainability, environment, economic and governance.
- Acknowledge the diverse role the City plays within the broader metropolitan, regional and international context which differs to its suburban local government counterparts, and as recognised under the *City of Perth Act 2016*.
- Accommodate the future needs of the community, including businesses, visitors and workers.
- Create opportunities to enhance and protect local attributes.
- Provide a framework for 'on the ground' actions to achieve the long-term goals of the Strategic Community Plan.

Strategic Community Plan

In 2017, the City engaged with the community and stakeholders to prepare a vision and priorities to form the basis of a new Strategic Community Plan. The engagement took place over a six-month period, which resulted in the development of the City's Strategic Community Plan, *Shaping Our Capital City*. The Strategic Community Plan was adopted in 2017 and has provided high level guidance to the preparation of the City Planning Strategy.

Since the appointment of the City's three Commissioners, a review of the 2017 Strategic Community Plan has been undertaken.

Due to the timing of this review, the update to the Strategic Community Plan has been drafted in parallel to the Draft City Planning Strategy. As a result, the Draft City Planning Strategy has been

modified to reflect changes to the Strategic Community Plan. On this basis, it is recommended that the Draft City Planning Strategy progress to consultation without modification. Should any further modifications be made to the Strategy Community Plan as part of a resolution by Council, appropriate amendments can be made to the Draft City Planning Strategy following community and stakeholder consultation and prior to it being presented back to Council for adoption. This will ensure it remains aligned with the format and language of the revised Strategic Community Plan.

Stakeholder Engagement:

A broad stakeholder engagement program over the course of the past two years, including organised engagement activities, informal discussions and formal dialogue with key stakeholders has helped identify issues requiring resolution and generate ideas which may help shape future Perth city.

The stakeholder engagement program undertaken to date is summarised below.

Engagement phase	Engagement program
<i>Phase 1</i> 2016 (Completed)	<i>Share to Shape Your Capital</i> As discussed above, ‘Share to Shape’ was a defining project for the City in that it aimed to provoke thoughtful engagement and positive debate between stakeholders and community on issues and opportunities influencing the future of Perth city. This project commenced with the Perth City Snapshot 2016, then the Strategic Community Plan (finalised in 2017) and has directly informed the outcomes of the draft City Planning Strategy.
<i>Phase 2</i> 2017-18 (Completed)	<i>Your Neighbourhood’s Future</i> This phase: <ul style="list-style-type: none"> • Involved communication to key State Government agencies and peak body stakeholders to inform them of the City’s commencement of the draft City Planning Strategy; • Involved both city-wide and community focused consultation (online city-wide survey and place based activities on Engage Perth and a community visioning workshop with Crawley-Nedlands residents); and • Included the formation of a Technical Steering Group consisting of Planning and Development directorate managers and Directors from the Department of Planning, Lands and Heritage, Department of Transport and the Metropolitan Redevelopment Authority. A full summary of the engagement outcomes is included in the <i>Your Neighbourhood’s Future Engagement Outcomes Report</i> which will be made available on the City’s website.
<i>Phase 3</i> 2018 (Completed)	<i>State Government and peak body stakeholder engagement</i> This phase: <ul style="list-style-type: none"> • Involved spatial planning workshops with City of Perth internal stakeholders, State Government agencies and key institutions in May and June 2018; • The series of workshops held over a period of three weeks allowed for an iterative design process and provided a platform

	<p>for conceptual clarity, creating shared ownership of the project between stakeholders. This has been vital in ensuring buy-in from State Government agencies, neighbouring local governments and other decision-making bodies;</p> <ul style="list-style-type: none"> • Additionally, meetings, discussions and briefing sessions were held with attendees of these workshops upon drafting the City Planning Strategy; and • The Draft Strategy was circulated to State Government agencies. The City was specifically seeking comment on the Capital City Agreement areas and actions identified in Part 1 of the Strategy which require partnerships between the City and government agencies. Comment was received from the following agencies and has informed the finalisation of the draft presented to Council in this report: <ul style="list-style-type: none"> - Department of Communities - Department of Transport - Metropolitan Redevelopment Authority - Department of Local Government, Sport and Cultural Industries - Tourism WA - Landcorp - Department of Premier and Cabinet (Aboriginal Policy and Coordination Unit) - Office of the Government Architect - Department of Planning Lands and Heritage - Department of Education <p>Overall, comments were supportive of the draft with detailed suggestions for areas of improvement and clarification.</p>
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Planned Engagement

Under the Planning Regulations there is no requirement to undertake consultation with the community prior to submitting a draft Strategy to the Commission. However, the City of Perth continues to commit to the comprehensive engagement program that has informed the development of the Strategy from the outset.

Now that a draft Strategy has been prepared, it is timely that the City undertake city-wide community and stakeholder consultation prior to finalisation and submission to the Commission. The key objectives of this consultation are to:

- Notify stakeholders that the draft City Planning Strategy is available for review.
- Provide stakeholders the opportunity to understand the purpose and intent of the City Planning Strategy as a city wide strategic document.
- Provide stakeholders with an opportunity to provide feedback, and inform them how their feedback will be used to influence the final document.
- Outline the process of how the draft document was developed, and the next steps to finalisation.

Consultation Methods

Community and stakeholders will be invited to review the Draft Strategy and encouraged to provide feedback online through the 'Engage Perth' consultation platform via a survey and/or the opportunity to provide written feedback. Written submissions will also be accepted via standard mail. A log of enquiries and comments received via phone and email will also be maintained.

Communication tools will include direct letters and emails to stakeholders, advertisements in community newspapers and resident newsletters, media releases, regular posts on the City Perth social media pages, updates to the City of Perth website and an information display in the Council House foyer. Face to face consultation opportunities will include informal 'walk-in' information sessions conducted during and outside business hours across each neighbourhood, where city officers will be available to respond to queries and discuss the content of the Strategy.

Stakeholder Identification

Due to the significant scope of the City Planning Strategy, a large list of stakeholders has been identified within the Stakeholder Engagement Plan. This list includes residents, local businesses, landowners, State Government and its agencies, community groups, industry groups and peak bodies, planning committees, regional institutions, advisory groups, Perth city workers and students and adjoining local government authorities.

Comments**Formulation of the Draft City Planning Strategy**

Successful planning documents are informed by evidence. Significant investment has been placed on forming strong technical evidence to test original assumptions and to provide critical analysis required to inform the strategies and actions of the Draft Strategy. The following technical studies have been undertaken:

- city centres analysis;
- community infrastructure analysis;
- development capacity study – planning scheme plot ratio analysis;
- environmentally sustainable design investigations;
- land use demand and trend analysis – including office demand analysis and retail demand and trend analysis;
- notional built form scenario development and analysis;
- parking standards analysis;
- population and housing analysis and forecast; and
- utility infrastructure and servicing study.

Structure of the Draft City Planning Strategy

There are three parts to the Draft Strategy:

Part 1 – the Strategy: Provides the vision and strategic intent for a city of neighbourhoods and the rationale behind the identification of seven 'Capital City Agreement Areas'. Part 1 identifies three 'Key Moves' to steer Perth city towards City, stakeholder and community ambitions. Strategies and

actions to deliver these Key Moves have been articulated across the themes of People, Culture, Built Environment, Natural Environment, Economy and Governance at the city-wide and neighbourhood level. Part 1 forms Attachment 13.7A to this report.

Part 2 – Planning Context: Provides the WA planning context, informing plans and policies and the approach to engagement informing the preparation of the Draft Strategy.

Part 3 – City Profile and Analysis: Provides detailed analysis of Perth city and its neighbourhoods across the seven theme areas based on the outcomes of commissioned studies.

Key Moves:

The City has identified three ‘Key Moves’ that bring together the City, stakeholders and community ambitions for Perth city. Each of these Key Moves are supported by a series of strategies drawn across seven theme areas – People, Culture, Movement and Accessibility, Land Use & Activity, Built Environment, Natural Environment and Governance. Together these Key Moves and their strategies will underpin all aspects of the City’s growth and development.

<p>Key Move – Strengthen Perth city as WA’s primary economic, social, cultural and civic centre</p>	<p>The City will build on its role as the capital city of Western Australia, working with key stakeholders to deliver the strategic planning vision and priorities for Perth city.</p> <p>The City will promote land uses, services, amenities and infrastructure which is expected of a globally competitive capital city and meets needs of residents, workers and visitors.</p> <p>Open and transparent governance and State-city partnerships will guide land use planning, funding and delivery in key locations which will result in major city transformations.</p> <p>Commercial and retail floorspace will be protected to ensure Perth city remains a key competitor and choice for business. Cultural and civic uses will also be retained and improved to deliver a rich and diverse mix of uses and activity.</p> <p>New developments will be well-designed to better contribute to a high-quality built environment and public realm. Investment in innovative transport and technology systems will improve the city’s sophistication.</p>
<p>Key Move – Create a city of neighbourhoods</p>	<p>Planning for a city of neighbourhoods will underpin all future strategies, policies, plans and projects across Perth city.</p> <p>Neighbourhoods will have a strong sense of place and community, with residential growth centred around flourishing activity centres which meet the needs of residents. Built form and public spaces will be designed to strengthen the unique character of each neighbourhood.</p>

	<p>Quality and diverse housing as well as well-planned services and community facilities will improve the overall liveability and desirability of neighbourhoods.</p> <p>To enable local living opportunities and to reduce car dependency, active and public transport connections that better connect neighbourhoods and improved pedestrian environments will be prioritised.</p>
<p>Key Move – Improve Perth city’s resilience</p>	<p>Building resilience in to Perth city will enable the community and infrastructure to adapt to future changes.</p> <p>Improved land use diversification will help the city withstand economic cycles, and land-use planning and new development will responsibly mitigate and manage adverse climate change impacts.</p> <p>Perth city’s natural systems and assets will be protected and managed and climate mitigation measures will ensure systems, communities and environments can withstand change and reduce potentially devastating impacts of climate change.</p> <p>Development within our neighbourhoods will celebrate and protect Perth’s history and the integrity of its built fabric. Perth’s cultural distinctiveness will be supported by providing a foundation for ongoing social stability and community cohesion.</p>

The implementation of the strategies will be undertaken through a series of specific actions which are articulated within the ‘Implementation Plan’ of Part 1.

The achievement of the Key Moves will require ongoing collaboration with stakeholders. The Strategy identifies common priorities for all levels of government and stakeholders, to ensure planning and investment is aligned. Ongoing collaboration between the City, the community, and other stakeholders will be required to achieve enduring benefits of the Strategy.

Summary Papers have been prepared to support this Council Report. These papers provide the key outcomes of the Draft City Planning Strategy according to each theme area. The papers are included in Attachment 13.7B.

Capital city and neighbourhood planning

The Draft Strategy is a holistic document to reflect the unique role of the city of Perth within the broader Perth metropolitan region as set out in the *City of Perth Act 2016*.

The Draft Strategy responds to the role of the City and its governance of the Perth city geographic area at both the capital city and local neighbourhood level and thereby;

Proposes initiatives requiring State Government-City of Perth alignment and formal partnership. Described as ‘Capital City Agreement Areas’, these have been identified as the priority locations for planning in partnership to leverage underutilised State and City assets to achieve capital city objectives, as per the *City of Perth Act 2016* and better land use and connectivity outcomes.

The Capital City Agreement Areas have been identified to indicate projects which require City and State Government to commit to a significant strategic-planning phase to plan for growth. These transformational projects support the ongoing economic, cultural, social, physical and environmental development of the city. The proposed agreement areas are as follows:

Agreement Area	Key Considerations
UWA-QEIIMC Specialised Centre	<ul style="list-style-type: none"> • Assist UWA and QEIIIMC to continue to succeed in a globally competitive market; and • Resolve connectivity and access issues affecting the two institutions and their surrounding residential areas.
The Civic and Cultural Spine Perth Cultural Centre Perth Station Beaufort Street Barrack Street Perth Concert Hall	<ul style="list-style-type: none"> • Plan the use of Perth Concert Hall and surrounds, including improvements to connectivity; • Optimise the cultural and heritage value of Barrack Street; • Respond to Perth Station being a key gateway of the city following completion of the Forrestfield Airport Link project; and • Respond to the development of the new WA Museum and the future use of Perth Culture Centre.
East-West Mass Transit	<ul style="list-style-type: none"> • Investigate mass transit options, including preferred routes; and • Consider above and below ground options and the application of new technologies.
Reconnect East (Phase 1) Royal Street Car Park Royal Perth Hospital Mclver Station Claisebrook Station	<ul style="list-style-type: none"> • Guide future development and connectivity of land near Mclver and Claisebrook rail stations, incorporating a potential transit oriented development; and • Resolve connectivity and severance issues at multiple locations.
Perth Convention and Exhibition Centre (PCEC) to the River PCEC and Mitchell Freeway interchange	<ul style="list-style-type: none"> • Plan for the re-design of convention facilities, including future transport and infrastructure needs; and • Reduce city-river severance.
Riverfront Elizabeth Quay to Matagarup Bridge	<ul style="list-style-type: none"> • Improve connections between the city and the Swan River; and • Maintain the primary purpose of the foreshore as a public, environmental and recreational asset.
Parliament House Central Perth to Kings Park	<ul style="list-style-type: none"> • Increase the presence and contribution of Parliament House to city form and civic life, and better connect Central Perth with Kings Park.

The proposed Capital City Agreement areas were presented to the Central Perth Planning Committee in February 2019 where the Committee noted the concept of the Agreement Areas proposed in the Draft City Planning Strategy. The City is now working with the State Government to prepare a joint report to the next Committee meeting setting out the options for formalising collaboration between the City and relevant State Government agencies. This will include

consideration of monitoring and reporting to the Committee for the proposed Capital City Agreement Areas. This is a key step forward towards the implementation of key City Planning Strategy actions which require State Government-City collaboration to be successful.

Establishes a vision and strategies for a city of neighbourhoods. The Strategy identifies six distinct city neighbourhoods:

- Central Perth;
- Northbridge;
- East Perth;
- Claisebrook;
- West Perth; and
- Crawley-Nedlands.

The growth plan for Perth city neighbourhoods demonstrates how the City will meet (and exceed) the residential infill target set for it by the State Government under Perth & Peel @3.5m. The opportunity for increased densities in these growth areas have been determined based on clear planning principles which are articulated further in the 'Implementation Plan' section of Part 1.

The Strategy seeks to draw out the differences between the neighbourhoods in terms of character, role, function, and physical and built environment. Informed by stakeholder engagement and neighbourhood level analysis, a vision has been established for each Perth city neighbourhood which sets out the broad intention for the area. In addition to city-wide strategies, a set of actions are outlined for each neighbourhood that respond to local needs and pave the way for sustainable growth in accordance with that vision.

Summary

Upon final adoption of the City Planning Strategy by Council, the City will be required to forward the City Planning Strategy to the Commission for consideration and endorsement for the purposes of satisfying the requirements of the Planning Regulations.

The City Planning Strategy will inform the preparation of the new City Planning Scheme No. 3 and related policies and guidelines, with the new Scheme preparation commencing prior to the end of this financial year.

The City Planning Strategy is the key guiding document for growth within the City of Perth boundary over the next 10-15 years. It lays the foundation for the effective planning, management and delivery of transport, infrastructure, facilities, places and spaces. Implementing the actions contained within the Strategy will help Perth city cater for growth, cushion against economic cycles and respond appropriately to shifting climatic conditions and demographic and global trends.

The Strategy aims to act as a catalyst for the strengthening of relationships, as envisaged under the *City of Perth Act 2016*. Strong relationships between government agencies, key decision-making bodies and the wider community, will help to ensure that the Strategy is implemented in a structured, inclusive and sustainable manner.

Several key factors have shaped and influenced the actions established under this Strategy. A growing resident population has impacts on the way we plan for growth in our neighbourhoods, and the number of people travelling to the city for work, education or tourism affects the way the City responds to transport and ways to better connect people to place. Careful planning is required to balance the interests of ratepayer, businesses, residents, visitors, workers and tourists – who all have a stake in the city’s future.

The Strategy also recognises the significance of Perth city as the home of Western Australia’s major cultural and civic institutions, and as the heart of the state’s economy. In this capacity, its success as an innovative, sustainable and vibrant city affects not just the immediate community, but the broader Western Australian population.

The Strategy is informed by our history and heritage. The city is privileged to share the lands of the Whadjuk Nyoongar people, who have lived continuously in the area for over 35,000 years – and whose language and connection to country continues. The city’s form has been shaped by the landscape and the early colonial planners – who set out the original Perth townsite lots, early road networks and reserves along an elongated grid, in response to the topography, wetlands and river. Perth city is unique in its biodiversity (symbolised by Kings Park) and its parks and gardens. It is now home to recent migrants from around the world, who are attracted by the lifestyle and economic opportunities the city provides. This diverse population and cultural heritage shapes the city we are today, as well as our ‘sense of place’ – and provides strong foundations for our future development.

Project Timeline

The City Planning Strategy has involved significant research, analysis, engagement and document preparation over the course of the two years. The key milestone stages and dates are:

Stage 1	Initiation of the ‘Perth Directions’ project by Council	July 2016
Stage 1	Establishment of baseline (Perth City Snapshot 2016)	Dec 2016
Stage 2	Establish the City’s vision through Community Engagement (Share to Shape)	March – June 2017
Stage 3	Technical studies and research	Oct 2017 – Oct 2018
Stage 4	Neighbourhood engagement and multi-stakeholder collaboration	Nov 2017 – Dec 2018
Stage 5	Spatial planning and City Planning Strategy development	July – Dec 2018
Stage 6	Draft City Planning Strategy Approval Process	May 2019 – Dec 2019

Financial Implications:

ACCOUNT NO:	70160
BUDGET ITEM:	City Planning Strategy
BUDGETED AMOUNT:	\$299,999.50
AMOUNT SPENT TO DATE:	\$164,869.50
PROPOSED COST:	Est. \$35,000.00 for stakeholder consultation
BALANCE REMAINING:	\$100,130.00
ANNUAL MAINTENANCE:	NA
ESTIMATED WHOLE LIFE COST:	NA

All figures quoted in this report are exclusive of GST.

Comments:

Pursuant to the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council is required to prepare and adopt a Local Planning Strategy.

As detailed in the report, the City intends to consult with the community and stakeholders on the Draft City Planning Strategy prior to its adoption by Council and forwarding to the Western Australian Planning Commission.

Council has the following options:

Option 1: Council may resolve to grant approval of the Draft City Planning Strategy and the City will commence consultation on the draft documentation.

Implications: Consultation will be undertaken on the Draft City Planning Strategy. Upon completion of consultation the City Planning Strategy will be presented back to Council for final adoption and forwarding to the Western Australian Planning Commission.
This is the recommended option.

Option 2: Council may resolve to defer the Draft City Planning Strategy pending modification.

Implications: The Draft City Planning Strategy will be modified in accordance with the resolution and presented back to Council for approval to commence consultation in coming months. This may have implications on resources, budget and project timelines.

Option 3: Council may resolve to approve the Draft City Planning Strategy without undertaking preliminary consultation with its stakeholders and community.

Implications: The Draft City Planning Strategy would be forwarded to the Western Australian Planning Commission for certification. Upon certification, the City Planning Strategy would commence formal advertising in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*. This is not the recommended option as it is considered orderly and proper planning to consult with City stakeholders and community ahead of Council finalisation and adoption of the Strategy.

Option 4: Council may refuse the draft City Planning Strategy being made available for consultation.

Implications: Refusal will prevent the progress of the City Planning Strategy, delaying the City's compliance with Regulation 11 (1) of Part 3 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
This is not the recommended option.

As discussed in this report, it is recommended that Council approve the Draft City Planning Strategy without modification, for the purposes of consultation. This is a key step forward in meeting requirements of the Planning Regulations and ensuring that planning for the city is aligned to strategic priorities, is efficient, purposeful and sustainable.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council:

- 1. APPROVES the Draft City Planning Strategy forming Attachment 13.7A, for the purposes of preliminary consultation, pursuant to Regulation 11(1) of the Planning and Development (Local Planning Schemes) Regulations 2015;***
- 2. NOTES the City will undertake preliminary consultation on the Draft City Planning Strategy in accordance with a Stakeholder Engagement Plan; and***
- 3. NOTES that, upon completion of preliminary consultation, the City will consider all submissions and comments received and present the City Planning Strategy to Council as soon as reasonably practicable for approval and forwarding of relevant documentation to the Western Australian Planning Commission for certification in accordance with Regulation 12(1) of the Planning and Development (Local Schemes) Regulations 2015.***

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.8 Cultural Development Plan - Adoption

FILE REFERENCE: P1037094
 REPORTING UNIT: Arts, Culture and Heritage
 RESPONSIBLE DIRECTORATE: Economic Development and Activation
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 9 May 2019
 ATTACHMENT/S: Attachment 13.8A – Cultural Development Plan 2019 – 2029
 Attachment 13.8B – Cultural Development Plan 2019 – 2029 Evaluation Plan
 Attachment 13.8C – Cultural Development Plan 2019 – 2029 Implementation Plan and Indicative Ten-Year Resourcing Schedule

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Part 2 Division 1 Section 8 of the *City of Perth Act 2016*

Integrated Planning and Reporting Framework Implications

Strategic Community Plan

- Goal 1 - A city for people
- Goal 2 - An exceptionally well designed, functional and accessible city
- Goal 3 - A city connected to its natural beauty
- Goal 5 - A prosperous city
- Goal 6 - A city that celebrates its diverse cultural identity
- Goal 7 - An open and engaged city

Policy

Policy No and Name: 18.1 – Arts and Culture

Purpose and Background:

At its meeting held **29 May 2018**, Council resolved the following in relation to arts, culture and heritage:

Item 13.7 Strategic Partnership Agreement – Perth Public Art Foundation Incorporated

“That Council:

... 2. ESTABLISHES a City of Perth Arts Advisory Committee with the terms of reference to: ‘Oversee the development, implementation and ongoing performance of a City of Perth Arts Strategy and to advise Council on major arts issues’;

3. CONDUCTS a workshop for all major City of Perth arts stakeholder’s groups with the purpose of recommending back to Council a functional and effective committee representation model, and the key strategic focus area that the arts strategy should embrace; and

4. ENDORSES the development of a City of Perth Arts Strategy over the next 12 months.”

The draft Cultural Development Plan and supporting Community and Stakeholder Engagement process address resolutions 2. and 3. A separate report is submitted to Council regarding the establishment of a Cultural Advisory Committee to address resolution 1.

Subsequently, on **27 November 2018**, Council resolved the following:

Item 13.8 Draft Cultural Development Plan

“That Council ENDORSE the draft Cultural Development Plan to go out to public comment for a period of 12 weeks.”

The draft Cultural Development Plan was open to public comment from 12 December 2018 to 6 March 2019, through the City’s Engage Perth webpage, social media channels, electronic mailouts and letters to key stakeholders inviting comment.

The Council also noted at that time: *that a strategic financial analysis is yet to be undertaken and that public consultation should be qualified and that the initiatives are not presently funded.* A detailed financial forecast is included in Attachment 13.8C; however, it is subject to the completion of the organisational strategic financial analysis and the annual budget planning and adoption process. Importantly, page 29 of the Cultural Development Plan emphasises the flexibility of the plan, particularly in response to resourcing constraints:

There may not be sufficient resources to meet all the aspirations, but ambition will drive the City of Perth closer to achieving our collective cultural vision for Perth. The City of Perth will maximise resources by working collaboratively with the community and its stakeholders.

*The City of Perth’s overarching commitment is to deliver a range of cultural development activities that will deliver on stated objectives (outcomes), based on evaluation and evidence. **The activities may change and vary** depending on which most effectively demonstrate delivery on desired outcomes; **the commitment to outcomes will remain constant**, in line with the City’s Strategic Community Plan 2029.*

The project has been based on the internationally recognised Cultural Planning Framework and Cultural Outcomes Measures, developed by local government, for local government, led by the Cultural Development Network (CDN) and the National Local Government Cultural Forum. Information on the National Local Government Cultural Forum and the Cultural Planning Framework methodology can be found in Attachment 13.8A - Cultural Development Plan 2019-2029.

Details:

The Cultural Development Plan 2019 – 2029 has been informed by a significant amount of research; statistics and other evidence supporting and justifying the selection of activities in the plan are detailed in a summary document of evidence, statistics, and references, which is available upon request. This information will inform the development of detailed project plans for the activities before implementation.

The Cultural Development Plan 2019-2029 responds to significant stakeholder consultation. The full engagement process is detailed on pages 17 through 21 of Attachment 13.8A: Cultural Development Plan 2019-2029. A detailed summary of the responses during the public comment period has been posted on Council Hub; an overview is provided below. Overall, the feedback was highly supportive of the Cultural Development Plan. Notably, detailed written feedback and/or letters of support were received from the following stakeholders:

- Department of Local Government, Sport and Cultural Industries;
- Metropolitan Redevelopment Authority;
- History Council of WA;
- Tourism WA;
- Perth Festival;
- State Library of WA;
- Department of Planning, Lands and Heritage (via the Heritage Council);
- University of Western Australia Cultural Precinct;
- Western Australian Museum;
- Chamber of Arts and Culture WA;
- Yirra Yaakin Theatre Company; and
- individual professionals across the sector.

While most of amendments to the draft Cultural Development Plan were minor, some notable amendments that have been incorporated into the final document (Attachment 13.8A) are as follows:

- Change from describing Perth’s unique cultural identity as “beautiful, rich, enterprising, *and isolated yet connected*” to “beautiful, rich, enterprising, *geographically unique and connected.*”
- Addition of activities 3.7 (regarding the contemporary music industry in Perth); 3.10 (regarding cultural tourism); 3.11 (regarding City of Perth library activities); and 5.6 (regarding partnering with stakeholders to activate the Perth Cultural Centre).
- Removal of an activity relating to pop-up shops for commercial arts activities (previously 3.10 in the draft Cultural Development Plan) as this was redundant with activity 3.5 (addressing barriers to arts and cultural businesses in Perth City).

- Acknowledgement of the contribution of History as a discipline throughout the document, particularly in the definitions, cultural identity and descriptions of the outcomes of cultural activities in Appendix 1.
- Emphasis on the neighbourhood planning approach, as outlined in the draft City Planning Strategy, to inform the implementation of the Cultural Development Plan 2019 – 2029 (see pages 9 and 29.)

The Cultural Development Plan 2019 - 2029 responds to issues that are affecting Perth and the region now and into the future, such as: the need to celebrate and showcase our strong and unique cultural identity; culture's role in developing a sustainable and vibrant built environment; the important role of cultural activities in protecting and cherishing our natural heritage and environmental assets; the fact that Perth's creative industries lag behind other global cities and the important role arts and culture play in diversifying our economy; the need for leadership, communication and engagement in driving cultural development in Perth; the importance of cultural development in easing social issues, promoting liveability and creating a safe, inclusive and welcoming environment. Cultural development is of vital importance to a capital city.

The Cultural Development Plan 2019 - 2029 is a statement of the value of culture, the importance of arts, culture, heritage, events and centres of life-long learning to our future prosperity, sustainability, liveability and wellbeing. The essence of cultural development is delivering outcomes through continued investment in cultural activities in Perth. Outcomes across the five domains of Culture, Society, Environment, Economy, and Governance all contribute to meeting 6 of the goals of the Strategic Community Plan 2029 and ultimately to the vision of Perth as *Vibrant, Connected, Progressive; a friendly and beautiful place to be*. Cultural activities are key to delivering outcomes that are measurable and make a meaningful difference in the lives of all members of Perth's diverse community.

Stakeholder Engagement

Work on what was then known as the Arts, Culture and Heritage Strategy began in December 2016 and from May – July 2017 the community and stakeholder engagement component of the project was rolled out, including workshops, focus groups and interviews, which dove-tailed with and augmented Share to Shape. On 6 October 2017, there was distribution of a discussion paper, summarising consultation to date and the direction for the Strategy at the time, for broad community feedback. In December 2017 a panel of experts from across the arts, culture and heritage sectors was convened; the Peer Review Group (PRG). The PRG has been providing guidance and feedback on the document continuously since January 2018. The document was put out to public comment during December 2018, January and February 2019. Detailed internal consultation took place in August and September 2018 and again in April and May 2019.

For full details, see Attachment 13.8A, page 17 "Community Engagement Process".

Financial Implications:

The financial implications of adopting the Cultural Development Plan, based on the information available at the time of writing (May 2019), are outlined in Attachment 13.8C. This forecast has been estimated based on expenditure on current cultural projects and services.

Resourcing for the Cultural Development Plan will be planned and approved through the City of Perth Annual Budgeting process, and through a detailed project plan and business case for each initiative. Activities scheduled to begin in the 2019/20 financial year can be accommodated in the 2019/20 budget (draft at May 2019) comprising a total budget of \$9,059,660 operating and \$264,800 capital. This is inclusive of contributions from across the organisation, where cultural activities are being delivered, not solely the Arts, Culture & Heritage Unit budget, in line with current Financial Year operational and capital budgets.

The overall ten-year forecast is an average of \$10.8 million per year from 2019 to 2029. It is important to note that this investment is subject to higher level strategic documents and priorities, and the organisation's ten-year financial forecast. As such, ***the activities, and the relevant financial investment levels, may change and vary***, but the commitment to cultural outcomes remains. For example: the outcome, *Deepened connection to shared cultural heritage* in the community can be accomplished in a number of ways with a wide variation in required expenditure and partnership contributions.

Further detail is available upon request in an Annotated 10 year Financial Forecast spreadsheet, which contains a brief justification for variations across the ten years and flags any known internal funding sources, such as reserves.

There will also be minor additional related costs in printing, distributing, and launching the plan; approximately \$8,000, which are subject to the adoption of the 2019/20 operational budget.

Comments:

Attachment 13.8B Evaluation Plan contains information on the evaluation plan for the activities and the plan itself, using the CDN's Cultural Planning Framework. The City has been working with the CDN to develop a planning and evaluation tool to assist staff in determining the inputs (resources required to deliver the activity) and outputs (tangible outcome of the activity) and providing guidance for assessment of whether the activity achieved its intended outcome. The methodology and supporting digital platform called "Whitebox" uses Culture Counts as its assessment tool, currently being used by City of Perth officers. The outcomes have been measured and validated using this methodology by CDN during trials with local governments and cultural institutions.

Before printing and publishing the document, there may be minor changes to the design and format of the document to ensure the document meets all accessibility requirements. The content and imagery will remain the same.

The City's integrated planning and reporting framework (IPRF) is in the final stages of transition and development. The Cultural Development Plan 2019-2029 will need to be reviewed and updated in line with changes to the IPRF; such a review is anticipated within twelve months. Where appropriate, reference has been made to key principles in the Strategic Community Plan 2029, Corporate Business Plan, draft City Planning Strategy, Reconciliation Action Plan, and other key documents currently comprising the IPRF.

At a State level, culture is a significant priority; initiatives such as the Cultural Infrastructure Strategy; \$6.5 million refurbishment of His Majesty's Theatre; the Contemporary Music Fund and the exploration of cultural tourism as a key draw-card for visitors to the State underpin a rise in momentum around cultural planning and investment. The Committee for Perth, Tourism WA, and

the Governor's Round Table are all looking at cultural tourism in particular. It is timely that the City should launch its Cultural Development Plan as soon as possible.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council:

- 1. ADOPTS the Cultural Development Plan 2019 – 2029; and***
- 2. NOTES the Cultural Development Plan 2019 – 2029 Evaluation Plan (Attachment 13.8B) and Implementation Plan and Indicative Ten-Year Resourcing Schedule (Attachment 13.8C).***

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.9 Proposed Public Toilet Facility on Mounts Bay Road

FILE REFERENCE: P1037646#04
 REPORTING UNIT: Properties
 RESPONSIBLE DIRECTORATE: Construction and Maintenance
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 10 May 2019
 ATTACHMENT/S: Attachment 13.9A – Hames Sharley Concept Design
 Confidential Attachment 13.9B – Tender Evaluation Matrix
 Attachment 13.9C – Proposed Facility Location
 (*Confidential Attachments are circulated to Commissioners under separate cover*)

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Par9t 4 of the *Local Government (Functions and General) Regulations 1996*

Integrated Planning and Reporting Framework Implications **Strategic Community Plan / Corporate Business Plan**
 Goal 2 - An exceptionally well designed, functional and accessible city

Policy
 Policy No and Name: 9.6 - Budget Variations

Purpose and Background:

Public toilets provide an essential service that facilitates residents and visitor access to the wide range of cultural, economic and recreational activities on offer in the city of Perth. They are classed as essential components of city infrastructure.

The Public Toilet Plan 2017-2027 outlines how the City of Perth will ensure an adequate network of public toilets to meet community need, demand from increasing visitor numbers and the overall vision for the city.

As referred to in the plan, a public facility near the Old Swan Brewery, the Blue Boat House and Eliza statue was identified as a priority, and a bespoke design befitting of its prominent location was developed by Hames Sharley Architects (see Attachment 13.9A).

This design was selected after a design competition process with the involvement of the City of Perth's Architect in the selection process and the final discussion.

Upon the selection of the preferred concept design, Properties liaised with the Department of Lands and Heritage (DLPH) regarding *Local Government (Functions and General) Regulations 1996* Section 18 requirements, and involved the local stakeholders in the area in the discussion of the chosen location.

Discussions were then held with both the architects and the engineers involved with the project to provide the most cost-effective solution to the construction of this facility.

Background

Many visitors use the car park on "Quarry Point" as it is approximately halfway between the Blue Boat House and the Old Swan Brewery. There has been an increase over the past few years of visitors to this area, with tour buses as well as self-driven visitors stopping here for photo opportunities. The closest public facility is located at the Narrows Gardens which is 2.4 kilometres away.

Visitors have been utilising Zafferano's restaurant facilities located within the Old Swan Brewery. With the increase in pedestrian traffic numbers, the manager of this restaurant has raised several complaints, as these visitors are disrupting his regular business and the patronage to it. He has documented occasions of verbal abuse and vandalism from members of the public as well as additional costs associated with the additional usage of his toilet facility. The construction of the proposed facility, with appropriate signage at strategic locations, will allow visitors to the area the respite they need, without exhausting the current business facility's capacity.

Officers from the City of Perth have met with stakeholders within the area to discuss the lack of facilities in this location. While it was initially thought the facility could be installed closer to the Old Swan Brewery building, the infrastructure and flora in the area did not allow for a safe excavation process.

Residents were also not supportive of a public facility in this location. After this consultation and various site assessments, the location on Quarry Point was deemed the most suitable due to its

strategic location between the attractions, it being a relatively clear level area without any existing flora being impacted, and adjacent car park.

The facility has been designed to be the City of Perth's first 'stand-alone' toilet facility utilising solar power and tank infrastructure to provide the required utilities. Its bespoke design is fitting for the area, as well as being a robust, simple built form.

The facility can be constructed as 'public works' meaning a Development Approval is not required. Officers have spoken to the DPLH and confirmed there is no requirement for *Local Government (Functions and General) Regulations 1996* Section 18, and construction can commence once budget approval is granted.

Following a lengthy consultation process with the stakeholders and designers to determine a concept, discussions were then held with the engineers and architects to obtain the "most cost effective" solution to the proposed facility.

This final design solution then underwent the public Tender process, and the tendered prices received from that process range from \$278,275.67 though to \$397,580.00.

Details:

The preferred contractors price was \$364,800.00 (a 10% construction contingency is recommended) which brings the total project value to \$401,280.

Project Budget

PJ 12233 – Provision of Public Toilets – Various sites currently has \$219,673.57 remaining in the budget which is insufficient to meet the projects construction tendered price.

To meet the requirements of the tendered price, it is recommended that the additional funds (\$181,606.43) are transferred from account PJ 11878 – Pedestrian Walkways which is identified as having surplus funds to successfully deliver this project.

Upon final approval by relevant authorities (Department of Biodiversity, Conservation and Attractions and Western Australia Planning Commission), a report to the CEO will be prepared for the appointment of the preferred contractor under delegated authority.

Stakeholder Engagement

The City of Perth has undertaken extensive consultation with key stakeholders, including the appropriate regulatory bodies, internal Units, business owners and residents regarding the construction of this public toilet facility.

Financial Implications:

ACCOUNT NO:	PJ 12233
BUDGET ITEM:	Provision of Public Toilets – Various Sites
BUDGETED AMOUNT:	\$500,000.27
AMOUNT SPENT TO DATE:	\$280,326.70
PROPOSED COST:	\$401,280.00

BALANCE REMAINING:	\$-181,606.43
ANNUAL MAINTENANCE:	\$20,000.00
ESTIMATED WHOLE LIFE COST:	\$400,000.00

All figures quoted in this report are exclusive of GST.

Comments:

An additional budget of \$181,606.43 is required to fund the construction of the public toilet facility in the vicinity of Mounts Bay Road.

Original Officer Recommendation

That Council BY AN ABSOLUTE MAJORITY:

1. *NOTES the budget expenditure for the construction of the public toilet facility on Mounts Bay Road will be charged to PJ 12233 – Provision of Public Toilets – Various sites;*
2. *NOTES the allocated budget for account number PJ 12233 – Provision of Public Toilets – Various sites is insufficient; with additional funds of \$181,606.43 (excluding GST) necessary to undertake the works;*
3. *APPROVES that the additional expenditure for Part 2 above to be transferred from account PJ 11878 – Pedestrian Walkways which is identified as having surplus funds; and*
4. *NOTES that construction is anticipated to commence early June with an envisaged completion date at the end of August 2019.*

REVISED OFFICER RECOMMENDATION

Moved Commissioner Hammond, seconded Commissioner McMath

That Council BY AN ABSOLUTE MAJORITY:

1. ***NOTES the budget expenditure for the construction of the public toilet facility on Mounts Bay Road will be charged to PJ 12233 – Provision of Public Toilets – Various sites;***
2. ***NOTES the allocated budget for account number PJ 12233 – Provision of Public Toilets – Various sites is insufficient; with additional funds of \$181,606.43 (excluding GST) necessary to undertake the works;***
3. ***APPROVES that the additional expenditure for Part 2 above to be transferred from Account PJ 12311 – Council House Lighting Upgrade which is identified as having surplus funds; and***

4. ***NOTES that construction is anticipated to commence early June with an envisaged completion date at the end of August 2019.***

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Reason: To minimise administrative work and increase consistency in future budget approval.

Item 13.10 Financial Statements and Financial Activity Statement for the Period Ended 31 March 2019

FILE REFERENCE: P1014149-25
 REPORTING UNIT: Finance
 RESPONSIBLE DIRECTORATE: Corporate Services
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 8 May 2019
 ATTACHMENT/S: Attachment 13.10A – Financial Statements and Financial Activity Statement for the period ended 31 March 2019

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation Section 6.4(1) and (2) of the *Local Government Act 1995*
 Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996*

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Goal 8 - A city that delivers for its community

Policy
 Policy No and Name: N/A

Details:

The Financial Activity Statement is presented together with a commentary on variances from the revised budget.

Comments:

The Financial Activity Statement commentary compares the actual results for the 9 months to 31 March 2019 with the original budget approved by Council on **3 July 2018**, and amended on **28 August 2018, 27 November 2018 and 26 February 2019**.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council RECEIVES the Financial Statements and the Financial Activity Statement for the period ended 31 March 2019 as detailed in Attachment 13.10A of this report.

The motion was put and carried enbloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.11 Payments from Municipal and Trust Funds – April 2019

FILE REFERENCE:	P1036562-9
REPORTING UNIT:	Finance
RESPONSIBLE DIRECTORATE:	Corporate Services
REPORT AUTHOR DISCLOSURE OF INTEREST:	Nil
DATE:	7 May 2019
ATTACHMENT/S:	A detailed list of payments made under delegated authority for the month ended 30 April 2019 can be accessed by the Commissioners via the Council Hub. Members of the public can access the list of payments on request.

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input checked="" type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation	Regulation 13(1) of the <i>Local Government (Financial Management) Regulations 1996</i>
Integrated Planning and Reporting Framework Implications	Strategic Community Plan Goal 7 - An open and engaged city
Policy	
Policy no and name:	N/A

Comments:

Payments for the month of April 2019 included the following significant items, but exclude payroll and payroll taxation payments to the Deputy Commissioner of Taxation:

- \$711,834.69 to The Western Australian Treasury for the Perth Library and Public Plaza loan;
- \$330,000 to DESA Australia Pty Ltd for The Smart Cities CCTV precinct works;
- \$321,064.24 to The Brand Agency for creative development and strategic media planning related to marketing campaigns and event activities;
- \$275,779.53 to MMM (WA) Pty Ltd for the Claisebrook Cover (boat section) Riverwall replacement; and
- \$255,216.41 to Mindarie Regional Council for landfill tipping.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council, in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, RECEIVES the list of payments made under delegated authority for the month ended 30 April 2019 and recorded in the Minutes of the Council, the summary of which is as follows:

<i>FUND</i>	<i>PAID</i>
<i>Municipal Fund</i>	<i>\$ 13,556,256.41</i>
<i>Trust Fund</i>	<i>\$ 156,418.78</i>
<i>TOTAL:</i>	<i>\$ 13,712,675.19</i>

The motion was put and carried enbloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.12 Third Party Travel Contribution – Acting Coordinator Sustainability to Attend Brisbane Climate Reality Leadership Corps Training and Mentor Development Program

FILE REFERENCE: P1032967
 REPORTING UNIT: Sustainability
 RESPONSIBLE DIRECTORATE: Planning and Development
 REPORT AUTHOR DISCLOSURE OF INTEREST: Direct Financial Interest
 DATE: 9 May 2019
 ATTACHMENT/S: N/A

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation 5.83 of the *Local Government Act 1995*

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Goal 7 - An open and engaged city

Policy
 Policy No and Name: 12.7 – Staff Conference Attendance and Expenses
 10.1 – Code of Conduct

Details:

At its meeting held on **17 May 2016**, Council resolved:

Motions of which Previous Notice has been Given

“That travel being paid for by a third party comes to council for approval.”

The requirement for approval of Council for all third-party travel is proposed to be qualified to ensure approval for third party travel by existing or potential suppliers of goods and services to the City of Perth is to be prevented and that the determination of all other third party travel by Officers will be determined by the Chief Executive Officer.

As it is Councils current resolved position to require all approval to be considered by Council this approval is sought.

The contribution to travel as determined in the *Local Government Act 1995* includes airfares and accommodation incidental to a journey. It is estimated that the travel costs (return flight to Brisbane) will total approximately \$715.00.

The Acting Coordinator Sustainability has been invited by the Climate Reality Project to mentor trainees at the Climate Reality Leadership Corps training event in Brisbane, Queensland over four days in June 2019. Involvement will include participation in a one-day Mentor Development Program prior to the commencement of the three-day training event.

The event provides trainees with a strong understanding of climate science as well as the critical communications, strategy and advocacy skills necessary to mobilise communities and catalyse solutions to the impacts of climate change.

Financial Implications:

There are no financial implications to the City of Perth arising from this report.

Comments:

The Climate Reality Project is a US non-profit organisation headquartered in Washington DC. The organisation was founded by former US Vice President and 2007 Nobel Peace Prize Laureate Al Gore. Climate Reality’s mission is *‘to catalyse a global solution to the climate crisis by making urgent action a necessity across every level of society’*.

The Acting Coordinator Sustainability has been selected to be one in three mentors that will join Mr Al Gore, Chair of the Climate Reality Project, on stage to discuss climate change communication and advocacy within the community.

The Acting Coordinator Sustainability was a participant in the training event in 2014 and as such has been invited to return as mentor to support a new cohort of trainees and will gain skills in facilitation and design thinking through the Mentor Development Program.

Participation in the Mentor Development Program is aligned with professional development of the Acting Coordinator Sustainability and is supported by the Administration.

Officer Recommendation

1. APPROVES Third Party Travel offered to the Acting Coordinator Sustainability by the Climate Reality Project to attend the Climate Reality Leadership Corps training event in Brisbane to participate in the Mentor Development Program and provide mentorship to trainees; and
2. NOTES that approval for third party travel contributions by existing or potential suppliers of goods and/or services to the City of Perth is prohibited. The determination of all other offers of third party travel contributions made to officers will be determined by the Chief Executive Officer.

MOVED WITH AMENDMENT

Moved Commissioner Hammond, seconded Commissioner McMath

That Council:

1. ***APPROVES Third Party Travel offered to the Acting Coordinator Sustainability by the Climate Reality Project to attend the Climate Reality Leadership Corps training event in Brisbane to participate in the Mentor Development Program and provide mentorship to trainees.; and***
2. ***~~NOTES that approval for third party travel contributions by existing or potential suppliers of goods and/or services to the City of Perth is prohibited. The determination of all other offers of third party travel contributions made to officers will be determined by the Chief Executive Officer.~~***

PRIMARY MOTION AS AMENDED

That Council APPROVES Third Party Travel offered to the Acting Coordinator Sustainability by the Climate Reality Project to attend the Climate Reality Leadership Corps training event in Brisbane to participate in the Mentor Development Program and provide mentorship to trainees.

The motion was put and carried

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.13 Homeless Connect Perth 2019 Event Partnership

FILE REFERENCE: P1023236-5
 REPORTING UNIT: Community Services
 RESPONSIBLE DIRECTORATE: Community and Commercial Services
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 14 May 2019
 ATTACHMENT/S: N/A

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation N/A

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Goal 1 - A city for people

Policy
 Policy No and Name: 18.8 – Provision of Sponsorship and Donations

Purpose and Background:

At its meeting held **29 January 2008**, as an initiative of the Council of Capital City Lord Mayors, Council supported the concept of the Homeless Connect Perth event to be implemented as part of a national program in partnership with business and the community. The successful inaugural Homeless Connect Perth event was held on 26 November 2008 at the Citiplace Community Centre.

Eleven successful Homeless Connect Perth events have since been held by the City in partnership with Volunteering WA. The event has become an annual event with the 2015 event held at Russell Square, the Hellenic Community Centre, and the RUAH Homeless Day Centre in Northbridge.

At its meeting held **11 October 2016**, Council approved a three-year partnership with Volunteering WA for the implementation partnership of the ninth, tenth and eleventh annual Homeless Connect Perth.

Volunteering WA are seeking an extension to the existing partnership agreement for a further one year to deliver the 2019 Homeless Connect Perth event, whilst working collaboratively throughout 2019 with the City of Perth, Western Australian Ending Homelessness Alliance and Shelter WA to determine a future model for Homeless Connect Perth. The homelessness services sector has recognised the need to change service delivery across all sectors to ensure improvements to accessibility of services needed most. Future developments to Homeless Connect Perth will consider alignment to the greater strategic goals of the WA Alliance to End Homelessness' 10-year Plan to End Homelessness; shifting from 'managing homelessness' to 'ending homelessness'.

Details:

The Homeless Connect Perth event is based on a one-stop-shop model of service provision to people experiencing or at risk of homelessness. It was developed in San Francisco in 2004 and is being held in cities around the world.

The aims of Homeless Connect are to:

1. improve access to services and support into accommodation options for people experiencing homelessness in Perth and surrounds
2. engage and increase the collaborative involvement of the homelessness sector; including business, the not-for-profit community, and individual volunteers that work together to create solutions to homelessness
3. improve the systemic barriers faced by the sector to encourage opportunities for collaboration and sharing of best practice among Perth's homeless service providers
4. direct private, corporate and foundation funds and in-kind support to augment efforts to increase housing support options and to build service capacity for people experiencing homelessness in Perth and surrounds.

Homeless Connect Perth 2019 is a free event to be held in November at Russell Square, in Northbridge. It brings together government, businesses, community groups and volunteers to provide more than 100 free essential services to people experiencing homelessness or at risk of homelessness for a day. The range of services available on the day include:

- accommodation assistance;
- support and counselling services;
- legal advice;
- employment options;
- family and youth support;
- physical and mental health support;
- personal maintenance including; haircuts, showers and personal hygiene items;
- footwear and clothing;

- identification and family connection services;
- budget/financial counselling; and
- other services.

Homeless Connect Perth 2018

At the Homeless Connect Perth 2018 event, held on Wednesday 14 November 2018, it was estimated that:

- Over 2,000 guests were provided with assistance and support on the day.
- 485 Volunteers were recruited and assisted with the delivery of Homeless Connect 2018. This included general and specialist volunteers working in the donations warehouse in the lead up to the event, assisting with the pre-event setup and post event clean-up and on the day to deliver the event. A total of 3,395 volunteer hours, valued at \$140,000.
- Over 90 service providers were in attendance from all levels of government and not for profit agencies provided over 4,500 instances of assistance and support. Examples of support services included podiatry (\$39,975 worth), refreshments, youth services, housing, hairdressing (457 haircuts), legal services, optometry (valued at \$20,000), medical assistance, dental treatments, birth certificates (250 issued), Centrelink assistance and Medicare assistance.
- More than 900 main meals were serviced for lunch in addition to over 1,000 coffees, 1,300 freshly squeezed orange juice and 1,500 breakfast rolls.
- 191 boxes of targeted donations, including sleeping bags, toiletry/hygiene packs, shoes, clothing, underwear, children's toys and household items were received from over 50 corporate and community organisations and distributed at the event.
- A total of \$465,204 in-kind support was provided by various community and not for profit organisations, government departments, corporate organisations and businesses.
- A total of \$141,920 cash contributions, including the City's \$82,497 contribution, were received.

Partnership Request

Volunteering WA are seeking an extension to the existing partnership agreement for a further 1 year to deliver the 2019 Homeless Connect Perth event in November 2019. The partnership request includes financial assistance of \$83,000 (excl. GST) and in-kind sponsorship of up to \$5,500 (excl. GST).

The total value of event is projected to be \$600,000. Over 75% of this amount is provided as in-kind support from community and not for profit organisations, government departments, corporate organisations and businesses. The remaining 25% would be made up of donations and the City of Perth's contribution.

The City of Perth, Western Australian Ending Homelessness Alliance, and Shelter WA will work collaboratively throughout 2019 to determine a future model for Homeless Connect Perth that considers alignment to the State's Homelessness Strategic and the Alliance's 10-year Plan to End Homelessness.

Past Contributions

The City of Perth has supported the event with funding since 2008. Previous support for the event is shown in the following table.

Year	City of Perth implementation contribution (\$)	Other costs meet by the City (including, waste, traffic management, advertising and parking) (\$)	Total (\$)
2008	60,000	8,594	68,594
2009	60,000	31,622	91,622
2010	65,000	5,324	70,324
2011	65,000	3,126	68,126
2012	68,500	4,621	69,621
2013	69,700	8,563*	78,263
2014	77,000**	5,748	82,748
2015	79,350***	4,500	83,750
2016	81,000	3,539	84,539
2017	\$81,567	\$3,289	\$81,567
2018	\$82,497	\$3,715	\$86,212
2019 (proposed)	\$83,000	Up to \$4,500	\$88,500

*A one-off repair cost of \$3,560 incurred for electrical cable spiking in Russell Square, Northbridge.

** A one-off contribution of \$5,000 for the Homeless Connect Perth Review and Feasibility Study.

*** Includes \$1,350 for the traffic management costs relating to the event road closure and an additional \$6,000 for warehouse costs.

Partnership Recognition

Subject to funding, at the Homeless Connect Perth 2019 event, the City of Perth's logo will be displayed on all marketing material associated with the event as well as in an extensive social media campaign. The following acknowledgments of support will be provided:

- City of Perth logo and acknowledgement to be included on the Homeless Connect website
- outdoor banner provided by City of Perth located next to podium for the opening ceremony
- City of Perth representative is invited to give an address at the opening ceremony
- logo and acknowledgement of support in Volunteering WA's newsletter with 1000+ distribution
- logo and acknowledgement of support in Volunteering WA's Annual Report distributed to Volunteering WA members across the state, politicians and key community groups
- extensive social media acknowledgement of support.

Financial Implications:

ACCOUNT NO:	PJ 1075 70110
BUDGET ITEM:	Homeless Connect Perth
BUDGETED AMOUNT:	\$87,500
AMOUNT SPENT TO DATE:	\$0
PROPOSED COST:	\$87,500
BALANCE REMAINING:	\$0
ANNUAL MAINTENANCE:	\$N/A
ESTIMATED WHOLE LIFE COST:	\$N/A

All figures quoted in this report are exclusive of GST.

Comments:

The Homeless Connect Perth partnership between the City of Perth and Volunteering WA has strengthened connections between Local, State and Federal Government agencies, and the corporate and community sectors that provide free services to people currently experiencing or at risk of homelessness.

Homelessness is complex issue that requires a collective community approach; where volunteers, community goodwill and corporate donations support people experiencing and at risk of homelessness.

There is a foreseeable risk that this event will not able to continue this year due to lack of funding from the City. The continued sponsorship for the Homeless Connect Perth event this year will allow the time required for the City to work with Volunteering WA, Shelter WA and the WA Alliance to End Homelessness to prepare a new proposal on how future Homeless Connect Perth events will align to the strategic direction and goals of the sector to end homelessness in WA by 2028.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council:

- 1. APPROVES a one-year partnership with Volunteering WA Inc for the delivery of the annual Homeless Connect Perth event for 2019;***
- 2. APPROVES a cash contribution of \$83,000 (excluding GST), to provide the Homeless Connect Perth 2019 event;***
- 3. APPROVES the in-kind sponsorship of up to \$4,500 (excluding GST) for costs associated with the event, including; bins, event parking and road closure; and***
- 4. NOTES that a detailed acquittal report, including supporting material, will be submitted to the City of Perth within 4 months of the Homeless Connect Perth 2019 event.***

The motion was put and carried enbloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.14 Request for Surrender of Lease Agreement - Shop 5, City Station Concourse, Perth - City of Perth (Landlord) to Maple Forest Pty Ltd (Tenant)

FILE REFERENCE: P1015419-2
REPORTING UNIT: Properties
RESPONSIBLE DIRECTORATE: Construction and Maintenance
REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
DATE: 10 May 2019
ATTACHMENT/S: Confidential Attachment 13.14A – Lease - City Station Shop 5 - Maple Forest Pty Ltd

In accordance with Section 5.23 (2)(e)(ii) of the *Local Government Act 1995*, this Item is confidential and will be distributed to the Commissioners under separate cover.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council APPROVES:

- 1. the Surrender of Lease proposal submitted by Maple Forest Pty Ltd; and*
- 2. the Chief Executive Officer to negotiate tenant's debt as required.*

The motion was put and carried enbloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.15 Risk Management Quarterly Update

FILE REFERENCE: P1013822-3
 REPORTING UNIT: Governance
 RESPONSIBLE DIRECTORATE: Corporate Services
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 30 April 2019
 ATTACHMENT/S: Attachment 13.15A - Risk Management Improvement Actions 2019 - 2021
 Attachment 13.15B - High and Extreme Risks Report
 Attachment 13.15C - Strategic Risk Summary - May 2019
 Confidential Attachment 13.15D - High and Extreme Risks Report
 Attachment 13.15E – Risk Assessment Criteria
(Confidential Attachments are distributed to Commissioners under separate cover)

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation *Local Government Act 1995 - Regulation 17 of the Local Government (Audit) Regulations 1996*

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Goal 7 - An open and engaged city

Policy

Policy No and Name: 19.1 – Risk Management

Purpose and Background:

Risk Management Improvement Actions

The Governance Unit has reviewed the road map and recommendations following the risk management maturity assessment completed in late 2018.

The road map and recommendations have been incorporated into the Risk Management Improvements Actions 2019 - 2021 (Attachment 13.15A), which will be implemented over the next two years. Status updates on the actions will be included in the risk management quarterly reports, with the completion dates for the actions to be determined and included in the Corporate Recovery Implementation Plan (CRIP).

A subsequent risk management maturity assessment will be conducted in 2021 to align with the requirements of Regulation 17; *Review of the appropriateness and effectiveness of the City’s risk management systems and processes.*

This report hereby seeks approval of the Risk Management Improvement Actions 2019 - 2021.

Details:

City of Perth Risk Profile

Figure 1 demonstrates the overall summary of the City’s operational and strategic risks categorised into Low, Medium, High and Extreme risks in line with the City’s Risk Assessment Criteria (Attachment 13.15E).

Attachment 13.15B and Confidential Attachment 13.15D of this report provide the details for all high and extreme risks including the status updates for their respective risk treatment action plans.

Operational and Strategic Risk Summary

As at 30 April 2019, there are 147 operational risks and 5 Strategic Risks which make up the City’s Risk Profile in figures 1 and 2 below;

Figure 1: Distribution of risk ratings as at 30 April 2019

	As at 31 January 2019	As at 30 April 2019
Extreme Risks – 1 risk	1.79%	1.52 %
High Risks – 23 risks	14.29%	15 %
Medium Risks – 103 risks	69.64%	68 %
Low Risks – 25 risks	14.29%	17 %

Figure 2: Distribution of risk ratings against controls’ effectiveness as at 30 April 2019

	Adequate Controls	Inadequate Controls
Extreme Risks – 1 risks	0	100%
High Risks – 23 risks	34 %	66 %
Medium Risks – 103 risks	79 %	21 %
Low Risks – 25 risks	100 %	0%

Figure 3: City of Perth Risk Profile (as at 30 April 2019)

	Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	M	1 Risk(s)	4 Risk(s)	E	E
Likely	M	4 Risk(s)	9 Risk(s)	E	E
Possible	L	2 Risk(s)	54 Risk(s)	8 Risk(s)	1 Risk(s)
Unlikely	3 Risk(s)	19 Risk(s)	24 Risk(s)	12 Risk(s)	2 Risk(s)
Rare	L	2 Risk(s)	1 Risk(s)	6 Risk(s)	M

Low	Risk acceptable with adequate controls, managed by routine procedures and subject to annual monitoring
Medium	Risk acceptable with adequate controls, managed by specific procedures and subject to semi-annual monitoring
High	Risk acceptable with effective controls, managed by senior management / executive and subject to quarterly monitoring. Quarterly reports will be provided to Council on all high risks
Extreme	Risks only acceptable with effective controls and all treatment plans to be explored and implemented where possible, managed by highest level of authority and subject to monthly continuous monitoring. Quarterly reports will be provided to Council on all Extreme Risks

Strategic Risk

The status updates on the City’s strategic risks below, and associated risk treatment actions plans are provided in Attachment 13.15C.

Risk ID	Risk Name	Controls Effectiveness	Risk Rating
SR1	Strategic Vision	Inadequate	High
SR2	Financial Sustainability	Inadequate	High
SR3	Stakeholder Relationships	Inadequate	Medium
SR4	Environmental Change	Adequate	High
SR5	Business Continuity and Crisis Management	Adequate	High

The annual review of the strategic risks will be completed in July 2019 with the Executive Leadership Team, with the outcomes reported through to the Audit and Risk Committee in August 2019.

New Risk, Safety and Compliance System

The new risk, safety and compliance system (CGR) is in the last stages of configuration, with the risk and safety modules to be rolled out in July 2019. The compliance module will be rolled out in September 2019.

The system will enable automation of risk reviews, tracking of risk actions and improve risk reporting. This will enable greater accountability with the review and monitoring of the City’s operational and strategic risks.

Future Risk Reports

Following meetings with the Chair of the Audit and Risk Committee, it was agreed the risk and internal audit reports will be changing from the August 2019 meeting. The changes will include the below:

- More accountability on completion of risk treatment actions;
- More concise risk updates, with a focus on risks with inadequate controls;
- Clearly defined risk response times for all risks, depending on their respective rating;
- Application of the bowtie analysis to all operational risks i.e. assignment of preventative controls against each potential risk cause, and assignment of mitigating controls against each potential risk impact;
- Assessment of the effectiveness of each risk control;
- Clear alignment of all high and extreme risks to the City’s risk appetite statement; and
- Clear alignment of the strategic risks with the quadruple bottom line principles within the new Strategic Community Plan.

Business Continuity Update

The City successfully completed a test of the business continuity arrangements for business units based on Level 5 of Council House, particularly targeting resilience testing of Customer Services and Commercial Parking operations. A crisis exercise with the Crisis Management Team is scheduled for

late June 2019. The City's plans and processes will continue to be updated following recommendations from the exercises.

Financial Implications:

There are no financial implications related to this report.

Comments:

Quarterly updates will be provided to both the Corporate OSH and Risk Management, and Audit and Risk Committee, on the key milestones achieved against the Risk Management Improvements Actions (RMIA) 2019 – 2021.

There will be no resource implications as part of the implementation of the RMIA, with completion dates and accountability to be determined as part of the Corporate Recovery Implementation Plan (CRIP).

Moved Commissioner Hammond, seconded Commissioner McMath

That Council:

- 1. RECEIVES the Risk Management Quarterly Update for May 2019;***
- 2. APPROVES the implementation of the Risk Management Improvements Actions 2019 - 2021 (Attachment 13.15A); and***
- 3. APPROVES the 'Adjusted Completion Dates' requested in the report.***

The motion was put and carried enbloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.16 Risk and Audit Response Matrix

FILE REFERENCE: P1013822-3
 REPORTING UNIT: Governance
 RESPONSIBLE DIRECTORATE: Corporate Services
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 1 May 2019
 ATTACHMENT/S: Attachment 13.16A - Risk and Audit Response Matrix

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation *Local Government Act 1995; Regulation 16 and 17(1) of the Local Government (Audit) Regulations 1996.*

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Goal 7 - An open and engaged city

Policy
 Policy No and Name: 19.1 – Risk Management

Purpose and Background:

At the Audit and Risk Committee meeting held on 18 February 2019, concerns were raised by Committee members about the time taken by management to complete actions to address risks and audit findings.

During discussions on the abovementioned issues in March 2019, the Independent Chair of the Audit and Risk Committee proposed that the City implement a response matrix to risks and audit findings. A model matrix was provided by the Chair for the City to consider. The aim of the matrix is to assign a defined timeline for risks and audit findings to be addressed, dependant on the level of risk.

This report seeks approval of the Risk and Audit Response Matrix (Attachment 13.16A).

Details:

The Matrix (Attachment 13.16A), provides broad guidelines in relation to addressing risk and audit findings. Based on the risk rating for these findings, the Matrix provides a timeframe for management to implement a strategy and action plan to address the findings arising from the risk and audits reviews carried out.

To support the implementation of the matrix the below responsibilities have been proposed to provide clear lines of responsibility and accountability.

Audit and Risk Committee

- Provide oversight and monitoring of implementation of agreed actions for risk and audit findings as per the Audit and Risk Committee Terms of Reference.

Chief Executive Officer

- Maintain ultimate responsibility for the implementation of actions to address risks and audit findings.

Directors

- Ensure their respective business unit managers adhere to the Matrix requirements for the implementation of strategies and action plans to address risk and audit findings.

Risk Owners and Auditees

- Ensure risk and audit actions are completed in accordance with the Matrix.

Risk Management and Internal Audit Teams

- Facilitate strategies and action plans for management to address findings in accordance with the broad guidelines within the Matrix;
- Escalate non-compliance with the Matrix timeframes for implementation of strategies and action plans to the Corporate OSH and Risk Management and Audit and Risk Committees;

- Provide support and advice to risk owners and responsible managers in implementing strategies and action plans to address risks and audit findings; and
- Incorporate the Matrix into the risk management framework and processes.

The below are some of the benefits this new approach will yield;

- Create more accountability in the implementation of approved actions to address risks and audit findings;
- Provide adequate visibility and assurance to Audit and Risk Committee regarding the status of recommendations and actions, with appropriate involvement by the risk and the internal audit functions;
- Enable an appropriate focus on risks and audit findings which are rated high and extreme;
- Guide risk owners and responsible managers on how to address risk based audit findings along with applicable timeframes to address the control weakness and bring the risks back in line with appetite;
- Provides a tool for monitoring progress of implementation of strategies and action plans.
- Improved oversight reporting by the risk and the internal audit functions;
- Enhance the effectiveness of the Audit and Risk, and Corporate OSH and Risk Management Committees with respect to monitoring the implementation of risk and audit actions; and
- Enable both committees to have greater confidence that recommendations proposed for closure had in fact been fully implemented.

Financial Implications:

There are no financial implications related to this report.

Comments:

Following approval, the Risk Management and Internal Audit Teams will apply the requirements of the Matrix to all risks and internal audits reported to the Committee from August 2019.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council APPROVES the Risk and Audit Response Matrix as part of Attachment 13.16A.

The motion was put and carried enbloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.17 Internal Audit 2018/19 – Tender Process Review April 2019

FILE REFERENCE: P1026043-2
 REPORTING UNIT: Governance
 RESPONSIBLE DIRECTORATE: Office of the Chief Executive
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 18 April 2019
 ATTACHMENT/S: Attachment 13.17A - Tender Process Review Report April 2019
 Attachment 13.17B - Appendix (Detailed Tender Process Issues and Risk Rating)

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation *Local Government (Audit) Regulations 1996.*

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Goal 8 - A city that delivers for its community

Policy
 Policy No and Name: 19.1 – Risk Management

Purpose and Background:

Approval of the Tender Process Review completed in accordance with the Internal Audit Plan 2018/19.

Details:

The results of this review are detailed in the abovementioned Attachment 13.17A and Attachment 13.17B.

Financial Implications:

There are no financial implications related to this report.

Comments:

Nil

Moved Commissioner Hammond, seconded Commissioner McMath

That Council APPROVES the Tender Process Review April 2019 as part of the Internal Audit Plan 2018/19 as detailed in Attachment 13.17A and Attachment 13.17B.

The motion was put and carried enbloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.18 Internal Audit 2018/19 – Purchasing Audit April 2019

FILE REFERENCE: P1026043-2
 REPORTING UNIT: Governance
 RESPONSIBLE DIRECTORATE: Office of the Chief Executive
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 23 April 2019
 ATTACHMENT/S: Attachment 13.18A – Purchasing Audit Report April 2019

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation *Local Government (Audit) Regulations 1996*

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Goal 8 - A city that delivers for its community

Policy
 Policy No and Name: 19.1 – Risk Management

Purpose and Background:

Approval of the Purchasing Audit completed in accordance with the Internal Audit Plan 2018/19.

Details:

The results of this review are detailed in the abovementioned Attachment 13.18A.

Financial Implications:

There are no financial implications related to this report.

Comments:

Nil

Moved Commissioner Hammond, seconded Commissioner McMath

That Council APPROVES the Purchasing Audit April 2019 as part of the Internal Audit Plan 2018/19 as detailed in Attachment 13.18A.

The motion was put and carried enbloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

Item 13.19 City of Perth Internal Audit Plan 2019/20

FILE REFERENCE: P1026043-2
 REPORTING UNIT: Governance
 RESPONSIBLE DIRECTORATE: Office of the Chief Executive
 REPORT AUTHOR DISCLOSURE OF INTEREST: Nil
 DATE: 24 April 2019
 ATTACHMENT/S: Attachment 13.19A – Internal Audit Plan 2019/20
 Attachment 13.19B – Proposed Audit Areas 2019/20 to 2022/23
 Attachment 13.19C – Previous Audits 2016/17 to 2018/19

Council Role:

- Advocacy *When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *Includes adopting local laws, town planning schemes and policies*
- Quasi-Judicial *When the Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information *For the Council/Committee to note.*

Legislation / Strategic Plan / Policy:

Legislation *Local Government (Audit) Amendment Regulations 2013*

Integrated Planning and Reporting Framework Implications **Strategic Community Plan**
 Goal 8 - A city that delivers for its community

Policy
 Policy No and Name: 19.1 – Risk Management

Purpose and Background:

During March and April 2019 an Internal Audit Plan has been developed by the Internal Auditor for the 2019/20 financial year which seeks to evaluate the adequacy of internal controls in a number of risk areas.

In line with the oversight responsibilities mentioned above the 2019/20 Internal Audit Plan (refer Attachment 13.19A) is presented to the Audit and Risk Committee for its review and approval.

To gain an appreciation of future audit coverage, a list of proposed audit areas for 2019/20 to 2022/23 inclusive is provided in Attachment 13.19B.

Attachment 13.19C lists previous audits carried out from the 2016/17 to 2018/19 financial years inclusive.

Details:**Internal Audit Plan 2019/20**

The Internal Audit Plan 2019/20 (Attachment 13.9A) comprises audit areas and their broad objective as well as timeframes for completion of audits. In addition, Attachment 13.19A includes a breakdown of audit activity in terms of budgeted hours.

A description of the audit areas (in the order they appear within the Internal Audit Plan 2019/20) is provided below.

2019 DRIVES24 (NSW)/VicRoads Security and Access Audits

These audits are required to certify the City's compliance with obligations under access to registered driver detail agreements in place with NSW and Victorian Government Transport Authorities. Access to details on interstate registered drivers ie. names and addresses are required by the City for the purposes of enforcing parking infringements incurred within the City's boundaries.

Following a request from the Parking Services Unit, these audits have been carried out by Internal Audit since 2015.

Fraud and Misconduct Prevention and Control Framework

This audit will seek to provide an evaluation of the framework, policy, procedure and processes that have been established in relation to fraud/misconduct prevention and control.

Fraud and misconduct is a high risk area proposed for review by the Risk Management Coordinator. This review is supported by the Audit and Risk Committee Chair.

Investments

The City has a significant investment portfolio with a market value of nearly \$177 million (Investment Report as at 28 February 2019 produced for the Financial Management Taskforce).

This audit will seek to evaluate whether the City has appropriate controls in place to manage its investment portfolio and providing assurance that requirements of investment policy/procedure as well as relevant legislation are being met.

Investments present a large inherent financial risk for the city. An audit on the management of investments has yet to be undertaken by Internal Audit and is therefore considered timely. This audit is also supported by the Audit and Risk Committee Chair.

Cyber Security Review

Cyber security is a topical and high-risk area identified for review by the Audit and Risk Committee Chair. The following meeting note is included in the minutes of the 5 November 2018 Audit and Risk Committee Meeting:

“The Committee requested that cyber security be embedded in the Risk Plan and considered in the audit process.”

This Cyber Security Review will benchmark the City against the International Information Security Standard (ISO 27001).

Completion of this review requires specialist information technology knowledge and skills. As a result this review will be outsourced to an information technology consultancy firm. Management of this review will be undertaken by the Internal Auditor.

Validation of Critical/Major Risk Mitigation Strategies Review – Part 1

This audit area will involve determining whether critical/major risk mitigation strategies are being adequately resourced, addressing the underlying causes of the nominated risks as well as assessing the effectiveness of strategies.

Critical/major risks included as part of this review are determined in collaboration with the Risk Management Coordinator.

Completion of the Validation of Critical/Major Risk Mitigation Strategies Review is supported by two Organisational Risk Management Maturity Assessments undertaken in recent years by LGIS (Local Government Insurance Services) Risk Management and Riskwest in 2016 and 2018 respectively. Each of these assessments has recommended the implementation of assurance plans to ensure the effectiveness of risk management processes, controls and treatments.

Undertaking the Validation of Critical/Major Risk Mitigation Strategies Review meets the requirement for implementation of the abovementioned assurance plans.

Local Government Compliance Audit 2019

A Compliance Audit Return which assesses compliance with various sections of the *Local Government Act 1995* and Regulations is completed as part of the Local Government Compliance Audit. This return is required to be provided to the Department of Local Government, Sport and Cultural Industries for each calendar year.

This is a significant audit requiring sourcing of evidence of compliance for each legislative requirement on the return.

For reasons of independence and objectivity, the Local Government Compliance Audit has been carried out by Internal Audit since 2014.

Payment Vouchers Review

In accordance with the relevant corporate procedure, payment vouchers are able to be utilised for reimbursement of staff expenses, elected members' allowances and expenses, customer and rate refunds, donations and sponsorships, reimbursement of petty cash floats and loan repayments.

The abovementioned corporate procedure also includes a number of controls to govern payment voucher claims. These controls have been designed to minimise the risk of financial loss associated with payment of invalid, unsubstantiated or unauthorised claims.

This review is planned to examine whether payment vouchers are being used in accordance with the corporate procedure and controls governing payment voucher claims are operating effectively. It was included within the Internal Audit Plan 2018/19 approved by the Audit and Risk Committee and Council in May 2018 but substituted for a tender audit at the August 2018 committee meeting. This substitution was to accommodate a request by the Audit and Risk Committee to include a tender audit following the delegated authority of the Chief Executive Officer to approve tenders being increased to up to \$1 million in June 2018.

Credit Cards Review

This review will evaluate the adequacy and effectiveness of key controls relating to the management of credit cards including the following:

- Procedures governing the approval and usage of credit cards;
- Register being maintained of credit card holders;
- Process for review and verification of supporting documentation for credit card expenditure;
- Monthly reconciliation of credit card expenditure to clearing bank direct debit; and
- Monitoring and reporting credit card usage.

Inadequate controls over credit card usage increases the risk of misuse of credit cards and financial loss.

This Credit Cards Review was put forward as an audit area by the Audit and Risk Committee Chair.
Validation of Critical/Major Risk Mitigation Strategies Review – Part 2

Refer above Validation of Critical/Major Risk Mitigation Strategies Review – Part 1 for a description of this review.

2020 DRIVES24 (NSW)/VicRoads Security and Access Audits

Refer above 2019 DRIVES24 (NSW)/VicRoads Security and Access Audits for a description of this review.

Proposed Audit Areas 2019/20 to 2022/23

A list of proposed audit areas for 2019/20 to 2022/23 inclusive is included within Attachment 13.19B.

For the 2019/20 financial year, a description of audit areas has been provided above.

Proposed audit areas for 2020/21 to 2022/23 are comprised of the following:

- Compliance Audits required to be undertaken during each financial year i.e. Local Government Compliance Audit and DRIVES24 (NSW)/VicRoads Security and Access Audits;
- Validation of Critical/Major Risk Mitigation Strategies Reviews. These reviews are to be undertaken in two parts for each of the next four financial years and will examine the progress of actions underway to address specific key risks of the City as determined by the Risk Management Team;
- Reviews required by legislation to be undertaken every three years i.e. CEO Review of Systems and Procedures, Financial Management Review. These reviews are scheduled for the 2021/22 financial year which is three years from last undertaken in 2018/19;
- Audits within the high-risk area of procurement. These audits include Tenders, Contract Management and Purchasing which are all scheduled for the 2020/21 financial year. A request for more Tender Audits has been made by the Audit and Risk Committee due to the delegated authority of the CEO to accept tenders being increased to up to \$1 million from June 2018. A Tender Audit has therefore been scheduled for 2020/21 and 2022/23 (also undertaken in 2018/19). The timing for these procurement audits has taken into account the “procurement transformation” process currently underway in the City and to continue through 2019/20;
- Areas of high/medium risk as put forward by the Risk Management Coordinator i.e. IT Business Continuity and Disaster Recovery, Recruitment, Cash Handling, Records Management, Fleet Management and Lease Management.; and
- Data analytical reviews on accounts payable and payroll transactions/records. Following the Organisational Capability and Compliance Assessment undertaken between March and May 2017, Deloitte provided the City with results of data analytical testing they carried out on accounts payable and payroll transactions/records. The results were reviewed by Internal Audit and found to be useful for identifying potential anomalies in these transactions/records which require further investigation. As a result of the Data and Information Unit now having in place data analytical software to carry out these tests, an opportunity is available to undertake these reviews.

Previous Audits 2016/17 to 2018/19

Audits undertaken from the 2016/17 to 2018/19 financial year inclusive are summarised within Attachment 13.19C.

Financial Implications

There are no financial implications related to this report.

Comments

The City of Perth Internal Audit Plan is flexible in that it may be updated during the financial year for changing audit priorities. During the 2018/19 financial year the City of Perth Internal Audit Plan was updated on request of the Audit and Risk Committee to accommodate a tender audit following the delegated authority of the Chief Executive Officer to approve tenders being increased to up to \$1 million in June 2018.

Moved Commissioner Hammond, seconded Commissioner McMath

That Council APPROVES the City of Perth Internal Audit Plan 2019/20 as per Attachment 13.19A.

The motion was put and carried enbloc

The votes were recorded as follows:

For: Commissioners Hammond and McMath

Against: Nil

14. Motions of which Previous Notice has been given

Nil

15. Urgent Business

Nil

16. Closure

6.23pm The Deputy Chair Commissioner declared the meeting closed.