

Special Council Meeting

Thursday, 15 March 2018
6.00pm

Council Chamber
Level 9
Council House
27 St Georges Terrace, Perth WA
6000



City of Perth

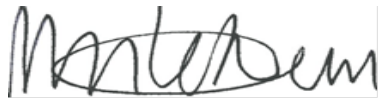
Agenda

The purpose of the Special Council Meeting is to:

- Formalise meeting protocols;
- Appoint Commissioners to Regional Local Governments, Statutory Bodies, City Convened Working Groups and other External Organisations; and
- Consider urgent matters for the deliberation of the Commissioners as listed in the published Agenda.

ORDER OF BUSINESS AND INDEX

- 1 Prayer/Acknowledgment to Country
- 2 Declaration of Opening
- 3 Apologies
- 4 Question Time for the Public
- 5 Disclosure of Members' interests
- 6 Matters for which the meeting may be closed
- 7 Reports
 - 7.1 Revised Council and Committee Meeting Cycle
 - 7.2 Appointment of Commissioners to the Audit and Risk Committee and Chief Executive Officer Performance Review Committee
 - 7.3 Appointment of Commissioners to Regional Local Governments, Statutory Bodies, City Convened Working Groups and External Organisations
 - 7.4 Budget Review 2017/18 – Forecast of The Operating and Capital Budget For The Year Ending 30 June 2018
- 8 Closure

A handwritten signature in black ink, appearing to read 'Martin Mileham', enclosed within a thin black rectangular border.

MARTIN MILEHAM
CHIEF EXECUTIVE OFFICER

13 March 2018

This meeting is open to members of the public



Council Chambers Seating Layout



Manager Governance
Mark Ridgwell



Commissioner
Eric Lumsden



Chief
Executive Officer
Martin Mileham



Director Community and
Commercial Services
Rebecca Moore



Commissioner
Andrew Hammond



Commissioner
Gaye McMath



Personal Aide to
the Lord Mayor
Paul Anastas



Director Planning and
Development
Erica Barrenger



Director Construction
and Maintenance
Paul Crosetta



Manager
Development Approvals
Margaret Smith



Director
Corporate Services
Robert Mianich



Director Economic
Development and Activation
Annaliese Battista



Governance and
Electoral Officer
Siobhan Rippington

Public Gallery

INFORMATION FOR THE PUBLIC ATTENDING COUNCIL MEETINGS

Welcome to this evening's Council meeting. This information is provided on matters which may affect members of the public. If you have any queries on procedural matters please contact a member of the City's staff in attendance tonight.

Question Time for the Public

- An opportunity is available at Council meetings for members of the public to ask a question about any issue relating to the City. This time is available only for asking questions and not for making statements. Complex questions requiring research should be submitted as early as possible in order to allow the City sufficient time to prepare a response.
- The Presiding Person may nominate a Member or officer to answer the question and may also determine that any complex question requiring research be answered in writing. No debate or discussion is allowed to take place on any question or answer.
- To ask a question please write it on the white Question Sheet provided at the entrance to the Council Chamber and hand it to a staff member before the meeting begins. Alternatively questions can be forwarded to the City of Perth prior to 3.00pm on the day of the meeting, by:-
 - Letter: Addressed to GPO Box C120, Perth, 6839;
 - Email: governance@cityofperth.wa.gov.au.
- Question Sheets are also available on the City's web site: www.perth.wa.gov.au.

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any Member or officer of the City during the course of any meeting is not intended to be and is not to be taken as notice of approval from the City. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

Any plans or documents contained in this agenda may be subject to copyright law provisions (*Copyright Act 1968, as amended*) and the express permission of the copyright owner(s) should be sought prior to their reproduction.

EMERGENCY GUIDE

Council House, 27 St Georges Terrace, Perth



The City of Perth values the health and safety of its employees, tenants, contractors and visitors. The guide is designed for all occupants to be aware of the emergency procedures in place to help make an evacuation of the building safe and easy.

BUILDING ALARMS

Alert Alarm and Evacuation Alarm.

ALERT ALARM

beep beep beep

All Wardens to respond.

Other staff and visitors should remain where they are.



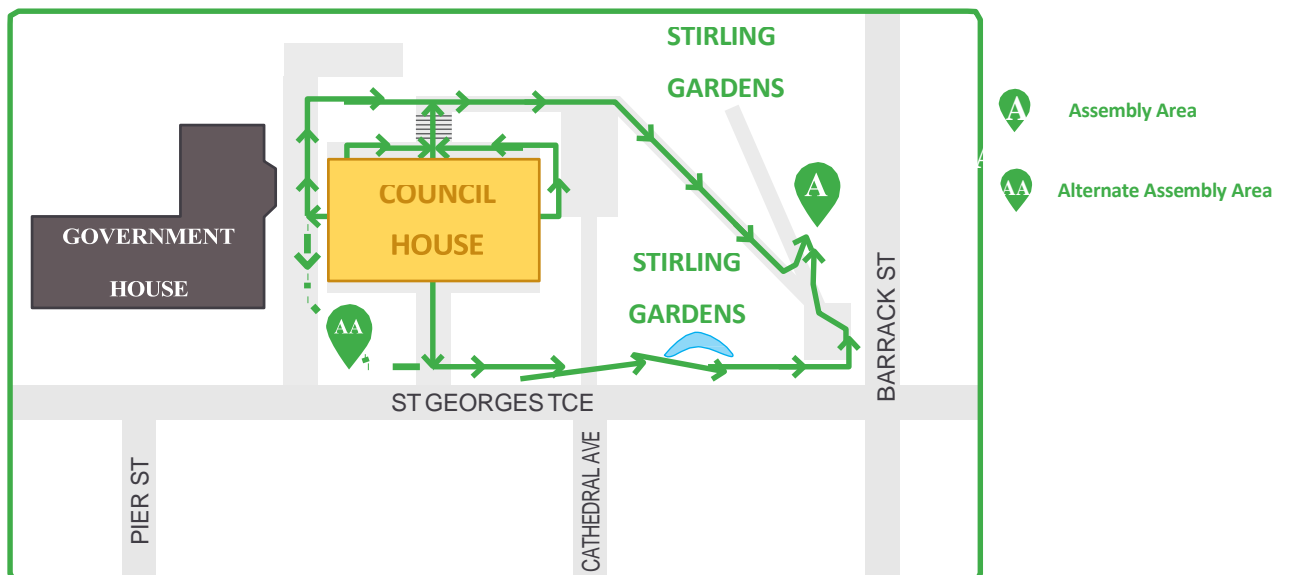
EVACUATION ALARM / PROCEDURES

whoop whoop whoop

On hearing the Evacuation Alarm or on being instructed to evacuate:

1. Move to the floor assembly area as directed by your Warden.
2. People with impaired mobility (those who cannot use the stairs unaided) should report to the Floor Warden who will arrange for their safe evacuation.
3. When instructed to evacuate leave by the emergency exits. **Do not use the lifts.**
4. Remain calm. Move quietly and calmly to the assembly area in **Stirling Gardens** as shown on the map below. Visitors must remain in the company of City of Perth staff members at all times.
5. After hours, evacuate by the nearest emergency exit. **Do not use the lifts.**

EVACUATION ASSEMBLY AREA



Recommendation:***That Council:***

1. ***ADOPTS a revised Council meeting cycle, (dates to be circulated under separate cover) and rescinds Council Policy 3.6 'Annual Schedule of Council and Committee Meetings; and***
2. ***ADOPTS Agenda Briefing Session Procedures, as detailed in Attachment 7.1A.***

FILE REFERENCE: P1028787-5
 REPORTING UNIT: Governance
 RESPONSIBLE DIRECTORATE: Office of the Chief Executive Officer
 DATE: 12 March 2018
 ATTACHMENT/S: Attachment 7.1A – Agenda Briefing Session Procedures
 Attachment 7.1B – Council Policy 3.6 – 'Annual Schedule of Council and Committee Meetings'

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input checked="" type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation Sections 5.3 and 5.4 of the *Local Government Act 1995*
 Regulation 12 of the *Local Government (Administration) Regulations 1996*

With Council currently comprising of three Commissioners, it is considered more efficient and effective for all decisions of Council to be made at Council Meetings. An Agenda Briefing Session, the week before the Ordinary Council Meeting, will provide an opportunity for Commissioners to ask questions and obtain additional information in respect to items on the Ordinary Council Meeting Agenda. Subsequently it is recommended that the following Committees be discontinued:

- Marketing, Sponsorship and International Engagement Committee
- Works and Urban Development Committee
- Finance and Administration Committee
- Planning Committee

Audit and Risk Committee

It is a requirement of the *Local Government 1995* (Act) (Section 7.1A) that the City has an Audit Committee. It is therefore recommended that the Audit and Risk Committee continues to meet on a quarterly basis.

Chief Executive Performance Review Committee

It is a requirement of the Act (Section 5.38) that the performance of the Chief Executive Officer is reviewed annually. It is recommended that the Chief Executive Officer Performance Review Committee continue to meet, as and when required, to allow for Commissioners to have the opportunity participate in the performance review and shape the Key Performance Indicators of the Chief Executive Officer.

Design Advisory Committee

Clause 66A of the Supplemental Provisions to the Deemed Provisions (Schedule A of the City Planning Scheme No. 2) requires the establishment of a Design Advisory Committee (DAC) to provide independent technical advice and recommendations to the Council in respect to applications requesting Bonus Plot Ratio and design issues on other applications referred to it for consideration. The DAC does not comprise of Elected Members. To comply with relevant legislation and for DAC to continue to provide advice to Council, it is recommended that DAC continue to meet every four weeks.

Details:

The Agenda Briefing Sessions (Sessions) will be open the public, except for confidential matters in accordance with section 5.23 of the Act. The Sessions will include deputations and question time for the public. The purpose of the Sessions is for Commissioners to ask questions and obtain additional information in respect to items of the Ordinary Council Meeting Agenda. No decisions will be made at the Sessions.

In accordance with the Department of Local Government, Sport and Cultural Industries guidelines on Council Sessions, it is recommended that Council adopt procedures for Agenda Briefing Sessions. Proposed Agenda Briefing Session procedures are attached (Attachment 7.1A).

Financial Implications:

There are no financial implications associated with this report.

Comments:

The adoption of a new meeting cycle will result in the information contained in Policy 3.6 'Annual Schedule of Council and Committee Meetings' no longer applicable, it the therefore recommended that the policy be rescinded (Attachment 7.1B).



Procedures for Agenda Briefing Sessions

The following procedures will apply to Agenda Briefing Sessions that are conducted by the City:

1. Agenda Briefing Sessions will be open to the public, except for confidential matters in accordance with section 5.23 of the *Local Government Act 1995*.
2. Dates and times for Agenda Briefing Sessions will be set well in advance, where practicable.
3. The Chief Executive Officer will ensure timely written notice and an agenda for each Agenda Briefing Session will be provided to all Commissioners, and made available to members of the public.
4. Agendas for the Agenda Briefing Sessions will be distributed to Commissioners and made available to the public at least three days prior to the Agenda Briefing Session.
5. The Chair of Commissioners is to be the Presiding Member at all Agenda Briefing Sessions. If the Chair of Commissioners is unable to assume the role of Presiding Member, the Commissioners present may select amongst themselves who will preside at the Agenda Briefing Session.
6. Commissioners, employees and consultants shall disclose their interests in matters listed in the Agenda Briefing Sessions in accordance with the provisions of the *Local Government Act 1995*, the *Local Government (Rules of Conduct) Regulations 2007*, the *Local Government (Administration) Regulations 1996* and the *City's Code of Conduct*.
7. Persons who disclose a financial interest will not participate in that part of the Agenda Briefing Session and shall leave the meeting room.
8. There is to be no debate among Commissioners on any matter raised during the Agenda Briefing Session.
9. A record will be kept of all forums. As no decisions are made at an Agenda Briefing Session, the record will be a general record of the items covered but shall record any disclosure of interests as declared.



Council Policy Manual

CP 3.6 Annual Schedule of Council and Committee Meetings

POLICY OBJECTIVE

Establishes the principles and method by which the City determines the annual schedule of meetings for Committees and Council of the City of Perth.

POLICY STATEMENT

1. LEGISLATIVE BACKGROUND

Local Government (Administration) Regulation 12 requires the City to, at least once each year, give local public notice of the date, time and place over the ensuing 12-months for scheduled meetings of Council and its Committees which are open to the public.

The City is also required to give local public notice of any special meeting scheduled of Committees (public) or Council as well as when a Committee or Council meeting is cancelled.

2. STANDING AND OCCASIONAL COMMITTEES OF COUNCIL

- (1) Standing Committees of Council are established to manage specified ongoing and routine business of the City of Perth; therefore meetings are scheduled within a regular recurring cycle.
- (2) Occasional Committees of Council are established to deal with specified business of the City of Perth which occurs infrequently and therefore does not require a regular meeting cycle i.e. meetings are scheduled on an “as required” basis.

2.1 Meeting Cycle Principles

(1) Four Week Cycle within a Calendar Year

Meetings of Standing Committees and Council are to be scheduled within a continuous four week cycle within each calendar year:

- a. Elected Member Briefings are to be scheduled on Tuesdays in the first week of the cycle; and
- b. Standing Committees of Council meetings are to be scheduled on Tuesdays in weeks two and three of the cycle; and
- c. Council meetings are to be scheduled on Tuesdays in the fourth week of the cycle; and
- d. the first meeting cycle within each Calendar year is to be scheduled to commence on the third Tuesday in January; and



Council Policy Manual

CP 3.6 Annual Schedule of Council and Committee Meetings

- e. the cycle is to be continuous throughout the year until at least one Council meeting is scheduled in December.

(2) Public Holiday Variation

Where a public holiday falls on a nominated meeting day within the regular four week cycle, the meeting/s are to be scheduled on the next available business day.

(3) Special Meetings

Special meetings of Committees and Council are to be scheduled on an “as required” basis and are to be called and convened in accordance with the requirements of the *Local Government Act 1995*.

(4) Standing and Occasional Committees and Council Meeting Sequence and Times

The following list is the preferred sequence of Standing and Occasional Committee and Council meetings within the four week cycle:

Standing Committee Name:	4-Week Cycle - Day / Time:
Elected Member Briefing	Week 1 – Tuesday – 4.00pm
Marketing, Sponsorship and International Engagement	Week 2 – Tuesday – 4.00pm
Works and Urban Development	Week 2 – Tuesday – 5.30pm
Finance and Administration	Week 3 – Tuesday – 4.00pm
Planning	Week 3 – Tuesday – 5.30pm
Design Advisory	Week 3 – Thursday – 4.00pm
Occasional Committee Name:	
CEO Performance Review	As required
Audit and Risk	As required, but in any case at least quarterly
Elected Member Briefing	Week 4 – Tuesday – 4.00pm
COUNCIL	Week 4 – Tuesday – 6.00pm

- (5) Where it is not reasonable for this policy to apply in determining the meeting schedule, then a resolution of Council is required.



Council Policy Manual

CP 3.6 Annual Schedule of Council and Committee Meetings

Document Control Box							
Document Responsibilities:							
Custodian:	Manager Governance			Custodian Unit:	Governance		
Decision Maker:	Council						
Compliance Requirements:							
Legislation:	Section 5.3 and 5.4 of the <i>Local Government Act 1995</i> Regulation 12 of the <i>Local Government (Administration) Regulations 1996</i>						
Industry:	Ni.						
Organisational:	PR0350, PR0465, PR0514, PR1061						
Document Management:							
Risk Rating:	Medium	Review Frequency:	Two years	Next Due:	2018	TRIM Ref:	75522/04
Version #	Decision Reference:	Synopsis:					
1.	OCM 26/08/14 367/14	New Council Policy 3.6					
2.	OCM 11/10/16 384/16	Amendment to Policy – Significant changes – Four weekly meeting cycle					

Agenda Item 7.2 **Appointment of Commissioners to the Audit and Risk Committee and Chief Executive Officer Performance Review Committee**

Recommendation:

That Council:

1. ***In accordance with Sections 5.8 and 5.10 of the Local Government Act 1995, APPROVES BY AN ABSOLUTE MAJORITY the appointment of Commissioner Lumsden, Commissioner Hammond and Commissioner McMath to the Chief Executive Officer Performance Review Committee;***
2. ***In accordance with Sections 5.10 and 7.1A of the Local Government Act 1995, APPROVES BY AN ABSOLUTE MAJORITY the appointment of Commissioner Lumsden, Commissioner Hammond and Commissioner McMath to the Audit and Risk Committee; and***
3. ***RECONFIRMS Robert Maurich as the Independent Member of the Audit and Risk Committee for a term to expire 21 May 2019.***

FILE REFERENCE: P1028787-4
 REPORTING UNIT: Governance
 RESPONSIBLE DIRECTORATE: Office of the Chief Executive Officer
 DATE: 12 March 2018
 ATTACHMENT/S: Attachment 7.2A – Committees of Council, Membership and Terms of Reference

Council Role:

- | | | |
|-------------------------------------|----------------|---|
| <input type="checkbox"/> | Advocacy | <i>When the Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.</i> |
| <input type="checkbox"/> | Executive | <i>The substantial direction setting and oversight role of the Council e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i> |
| <input checked="" type="checkbox"/> | Legislative | <i>Includes adopting local laws, town planning schemes and policies</i> |
| <input type="checkbox"/> | Quasi-Judicial | <i>When the Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</i> |
| <input type="checkbox"/> | Information | <i>For the Council/Committee to note.</i> |

Legislation / Strategic Plan / Policy:

Legislation	Sections 5.8, 5.9(2), 5.10, 5.11, 7.1A of the <i>Local Government Act 1995</i>
Integrated Planning and Reporting Framework Implications	Strategic Community Plan Goal 8 A city that delivers for its community

Purpose and Background:

On 2 March 2018, Minister for Local Government David Templeman announced the suspension of the City of Perth Council and the appointment of Commissioners Eric Lumsden, Gaye McMath and Andrew Hammond to fulfil the role of Council. In accordance with Section 5.10 of the *Local Government Act 1995* (Act), it is recommended that Commissioners be appointed to the City's Audit and Risk Committee and Chief Executive Officer Performance Review Committee.

Details:

Audit and Risk Committee

It is a requirement of the Act (Section 7.1A) that the City has an Audit Committee. Section 7.1A(2) states:

- (2) *The members of the audit committee of a local government are to be appointed* by the local government and at least 3 of the members, and the majority of the members, are to be council members.*

** Absolute majority required.*

It is therefore recommended that all three Commissioners be appointed to the Audit and Risk Committee. The next meeting is scheduled for Monday, 19 March 2018 to allow the Committee to consider the Compliance Audit Return (CAR), prior to adoption by Council and the submission of the CAR to the Department of Local Government, Sport and Cultural Industries.

Chief Executive Officer Performance Review Committee

The Chief Executive Officer Performance Review Committee is established under Section 5.8 of the Act. Section 5.8 states:

A local government may establish committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.*

** Absolute majority required.*

It is therefore recommended that all three Commissioners be appointed to the Chief Executive Officer Performance Review Committee.

Meeting Quorum

Schedule 2.4 of the Act states that at a meeting joint commissioners 'if 3 commissioners are appointed, 2 of them constitute a quorum'.

Financial Implications:

There are no direct financial implications arising from this report.

Comments:

Attachment 7.2A provides information on the Committees including meeting details, the role of the Committee and previous membership.



City of Perth

City of Perth Committees of Council Membership and Terms of Reference

OCCASIONAL COMMITTEES OF COUNCIL	2
Audit and Risk Committee	2
Chief Executive Officer Performance Review Committee	5



City of Perth Council, Committee and External Representation & Terms of Reference

Committees of Council
OCCASIONAL COMMITTEES OF COUNCIL

Convened in accordance with s.5.8 of the *Local Government Act 1995*

Audit and Risk Committee
TERMS OF REFERENCE:

OCM 24/11/15

1. The Audit and Risk Committee's role, in accordance with Regulation 16 of the *Local Government (Audit) Regulations 1996*, is to provide guidance and assistance to the local government regarding:
 - a. the matters to be audited;
 - b. the scope of audits; and
 - c. financial, risk and compliance management functions as prescribed in the *Local Government Act 1995*; as well as
 - d. other matters specified in these Terms of Reference.

2. The Committee may resolve to request the Chief Executive Officer (CEO) to provide any information or make arrangements to provide independent expert advice, as appropriate and required by the Committee in order to fulfil its duties and responsibilities.

3. The Committee is to review and make recommendations to the Council regarding:
 - a. **Financial Management**
 - i. the annual Financial Statements with a view to being satisfied as to their accuracy and timeliness and the inclusion of prescribed disclosures and information;
 - ii. changes in accounting practices, policies and material changes in accounting treatment, providing advice on the appropriateness of implementation strategies; and
 - iii. the City's financial status and performance.

 - b. **Risk Management**
 - i. the City's risk management strategies and policies;
 - ii. the adequacy of the City's risk management systems and practices; and
 - iii. the management of strategic risks, identifying as appropriate, specific risks for more detailed review and response.



City of Perth Council, Committee and External Representation & Terms of Reference

Committees of Council

c. Internal Controls

- i. the standard and effectiveness of the City's corporate governance and ethical considerations;
- ii. the integrity, adequacy and effectiveness of the City's financial and administration policies, systems and controls in providing financial and governance information which:
 - is accurate and reliable;
 - complies with legislative obligations and requirements; and
 - minimises the risk of error, fraud, misconduct or corruption; and
- iii. the efficiency and effectiveness on achievement of objectives.

d. Legislative Compliance

- i. the integrity, adequacy and effectiveness of the City's systems and controls for legislative compliance;
- ii. the level of compliance with legislative obligations as well as the City's policies;
- iii. the CEO's report on the review of the City's legislative Compliance systems, at least once biennially; and
- iv. the annual statutory Compliance Audit.

e. Internal and External Audit Planning and Reporting

- i. the process to select and the appointment of an External Auditor;
- ii. the integrity, adequacy and effectiveness of the City's Internal Audit Plan and External Audit Plan;
- iii. reports, findings and recommendations arising from Internal and External Audits;
- iv. the audit of the City's Annual financial statements;
- v. the integrity, adequacy and effectiveness of the management response and any actions proposed to be taken to address issues raised by the Internal or External Auditor; and
- vi. the oversight and monitoring of implementation of agreed actions.

Delegated Authority 1.1.3 – Audit and Risk Committee provides authority for the Committee to fulfil the duty of the Council to meet with the City's External Auditor at least once per year [s.7.12A(2)].



City of Perth Council, Committee and External Representation & Terms of Reference

Committees of Council

Committee Membership: [SpCM 24/10/17]			
Members:	Cr Harley	1st Deputy: Cr Adamos	2nd Deputy: Cr Hasluck
	Deputy Lord Mayor Cr Green		
	Cr Davidson		
	Mr Robert Maurich (Independent)	[appointed OCM 14/03/17, reconfirmed SpCM 24/10/17 Term expires 21 May 2019]	
Term Expires:	Elected Members 19/10/19		
Quorum:	Two members		
Established:	SpCM 11/05/10		
Last Established:	SpCM 24/10/17		
Terms of Reference History	<ul style="list-style-type: none"> • Amended OCM 04/06/13, OCM 19/11/13 • Referred to Audit and Risk Committee for review on 16/11/15 where changes were made and then endorsed by Council at OCM 24/11/15 		
Delegated Authority:	Yes		
Open to the Public:	Yes		
Support Staff:	Governance		
Meeting Frequency:	As required		



City of Perth Council, Committee and External Representation & Terms of Reference

Committees of Council

Chief Executive Officer Performance Review Committee

TERMS OF REFERENCE:

SpCM 24/10/17

To:

1. undertake an annual review of the performance of the Chief Executive Officer as required by Section 5.38 of the *Local Government Act 1995*;
2. establish annual performance objectives for the Chief Executive Officer; and
3. report the outcome of the review referred to in part 1 above to Council.

Committee Membership:	
Members:	The Lord Mayor All Councillors
Term Expires:	19/10/19
Quorum:	Five Members
Established:	SpCM 17/05/05
Last Established:	SpCM 24/10/17
Terms of Reference History:	Last Amended OCM 04/06/13
Delegated Authority:	No
Open to the Public:	No
Support Staff:	Governance
Meeting Frequency:	As required

Agenda **Appointment of Commissioners to Regional Local Governments, Statutory Bodies, City Convened Working Groups and External Organisations**
Item 7.3

Recommendation:

That Council:

- 1. *appoints Commissioners to the following Regional Local Governments, City Convened Working Groups and External Organisations:***

Regional Local Governments:

1.1 *Mindarie Regional Council – One Member and One Deputy;*

1.2 *Tamala Park Regional Council – One Member and One Deputy;*

City Convened Working Groups:

1.3 *Perth Liquor Accord Sub-Committee – One Member;*

External Organisations:

1.4 *Committee for Economic Development of Australia (CEDA) – One Member;*

1.5 *East Perth Community Safety Group Inc. – One Member;*

1.6 *Heirrisson Island Sculpture Park Committee – One Member;*

1.7 *Heritage Perth Inc. – Two Members;*

1.8 *Metropolitan Regional Road Group – One Member;*

1.9 *Perth Convention Bureau Board – One Member;*

1.10 *Perth Public Art Foundation Inc. Board – One Member;*

1.11 *Swan Bells Foundation Inc. – One Member;*

1.12 *WA Local Government Association – Central Metropolitan Zone – Two Members as Voting Delegates and one Member as Deputy;*

1.13 *StudyPerth - One Member;*

2. appoints Members to the following Statutory Bodies:

Statutory Bodies:

2.1 City of Perth and Kings Park and Botanic Gardens Local Emergency Management Committee – One Member and One Deputy;

2.2 Heritage Council of Western Australia – One Member;

2.3 Central Perth Planning Committee – One Member;

3. nominates Members to the following Statutory Bodies for Ministerial approval and approval by the Governor respectively:

Statutory Bodies:

3.1 three Members for the consideration of the Minister for Planning to appoint one member to the Central Perth Land Redevelopment Committee;

3.2 two Members for the consideration by the Governor of Western Australia to the Perth Theatre Trust;

3.3 three Members for the consideration of the Minister for Planning to appoint a local government members and alternate members to the Perth Local Development Assessment Panel;

3.4 three Elected Members for the consideration of the Minister for Culture and the Arts to appoint one member to the Library Board of Western Australia;

4. notes that Commissioner Lumsden and Commissioner McMath are members of the City of Peth Committee;

5. notes that Commissioner Lumsden is the Chair of the Lord Mayor Distress Relief Fund; and

6. notes that Commissioner Lumsden is the representative to the Council of Capital City Lord Mayors (CCCLM).

FILE REFERENCE:	P1008969-2
REPORTING UNIT:	Governance
RESPONSIBLE DIRECTORATE:	Office of the Chief Executive Officer
DATE:	13 March 2018
ATTACHMENT/S:	Attachment 7.3A – External Boards, Committees and Groups Membership and Appointment

Comments:

Council is requested to consider appointment of Commissioners to the Regional Local Governments, City Convened Working Groups, External Organisations and Statutory Bodies detailed in Attachment 7.3A.

In accordance with Clause 4.13 of the *City of Perth Standing Orders Local Law 2009*, any invitations for appointment to an external body will be referred by the Chief Executive Officer to Council for consideration.



City of Perth

Regional Local Governments, Statutory Bodies, City Convened Working Groups Representation and Terms of Reference

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Perth Theatre Trust	9
Central Perth Planning Committee.....	10
Library Board of Western Australia	10
Perth Local Development Assessment Panel.....	11
City of Perth Committee	13
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Council of Capital City Lord Mayors (CCCLM)	14
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City of Perth Council, Committee and External Representation & Terms of Reference

Committees of Council



City of Perth Council, Committee and External Representation & Terms of Reference

External Representation

REGIONAL LOCAL GOVERNMENT APPOINTMENTS

Representatives appointed by Council

Mindarie Regional Council	
City Representative:	Cr Adamos (Member) Cr Barton (Deputy)
Appointed:	SpCM 24/10/17
Term of Appointment:	30/06/18
Role / Objective:	The purpose of the Mindarie Regional Council (MRC) is to provide effective and cost efficient waste disposal consistent with safeguarding all environmental elements for the benefit of the constituent local governments and their residents, which form the regional district.
Convening Arrangements:	<p>MRC is established under Part 3, Division 4 of the <i>Local Government Act 1995</i>, with the Regional Council's membership arrangements prescribed in the Constitution with the City of Perth as a member local government.</p> <p>In accordance with the Amended Schedule, Item 2, of the Constitution, the City of Perth is to have one Elected Member representative on the MRC. Historically, the City of Perth has also appointed a deputy in the case where the member is unable to attend.</p> <p>In accordance with the MRC Constitution, membership is from 1 July to 30 June.</p> <p>Note: MRC Constitution does not preclude Councillors who have already been members from being appointed as the City of Perth Elected Member representative for a further term.</p>
Meeting Frequency / Timing:	<p>Fourth Thursday, every two months.</p> <p>Start times vary between daytime/evening to suit the requirements of the membership.</p>
Avg. Meeting Duration:	2 hours
Meeting Venue:	Alternates between Member Council Offices
Sitting Fees:	<p>Elected Member – \$10,300 (annual) and ITC allowance \$1,000 (annual) paid in two equal instalments in July and December of each financial year (in accordance with MRC Policy CP 01).</p> <p>Deputy Member – \$140 per meeting attended.</p> <p>Other Expenses Childcare and travel costs will be reimbursed in accordance with the <i>Local Government (Administration) Regulations 1996</i>.</p>



City of Perth Council, Committee and External Representation & Terms of Reference

External Representation

Mindarie Regional Council	
Responsible Officer:	Paul Crosetta Director Construction and Maintenance Ph. 9461 3109
Record Keeping:	P1011777

Tamala Park Regional Council	
City Representative:	Cr Barton (Member) Cr Davidson OAM JP (Deputy)
Appointed:	SpCM 24/10/17
Term of Appointment:	<p>Until the Friday before the Local Government Election October 2019 (18/10/19).</p> <p>Section 6.2 of the Tamala Park Regional Council (TPRC) Establishment Agreement states that a member is to hold office until:</p> <p><i>(a) the Friday before the ordinary local government elections that are held every 2 years;</i></p> <p><i>(b) the member's office, as a member of the council of the Participant, becomes vacant; or</i></p> <p><i>(c) the member's appointment is terminated by the Participant;</i></p> <p><i>whichever of the above occurs first.</i></p>
Role / Objective:	<p>The regional purpose of the TPRC is to establish an urban development of 170 hectares of land immediately south of Neerabup Road, Tamala Park:</p> <p>(a) to undertake, in accordance with the objectives, the rezoning, subdivision, development, marketing and sale of the land;</p> <p>(b) to carry out and do all other acts and things which are reasonably necessary for the bringing into effect of the matters referred to in paragraph (a) of this clause.</p> <p>The objectives of the TPRC are:</p> <ul style="list-style-type: none"> • to develop and improve the value of the land; • to maximise, within prudent risk parameters, the financial return to the participants; • to balance economic, social and environmental issues; and • to produce a quality development demonstrating the best urban design and development practice.
Convening Arrangements	TPRC is established under Part 3, Division 4 of the <i>Local Government Act 1995</i> , with the Regional Council's membership arrangements prescribed in the Establishment Agreement with the City of Perth as a member local government.



City of Perth Council, Committee and External Representation & Terms of Reference

External Representation
Tamala Park Regional Council

	In accordance with Clause 6.1 of the TPRC Establishment Agreement, the City of Perth is to appoint one Elected Member representative and may appoint one Deputy representative to the TPRC.
Meeting Frequency / Timing:	Fourth Thursday, every two months at 6.00pm.
Avg. Meeting Duration:	2 hours
Meeting Venue:	Alternate venues between the seven member Councils.
Sitting Fees:	Elected Member – \$10,455 (annual) to be paid quarterly in arrears. Deputy Member – \$236 per meeting. Expenses – None applicable. (The above is in accordance with TPRC OCM 16/06/16, Minute reference 9.13 and will be reviewed following the October 2017 Local Government Elections).
Responsible Officer:	Martin Mileham Chief Executive Officer Ph. 9461 3262
Record Keeping:	P1021307



City of Perth Council, Committee and External Representation & Terms of Reference

External Representation

STATUTORY APPOINTMENTS

Representatives appointed by Council

City of Perth and Kings Park and Botanic Gardens Local Emergency Management Committee	
City Representative:	Deputy Lord Mayor Cr Green (Member) Cr Barton (Deputy)
Appointed:	SpCM 24/10/17
Term of Appointment:	19/10/19
Role / Objective:	<p>Section 39 of the <i>Emergency Management Act 2005</i> prescribes the functions of a local emergency management committee as, in relation to its district or the area for which it is established:</p> <p>(a) to advise and assist the local government in ensuring that local emergency management arrangements are established for its district;</p> <p>(b) to liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and</p> <p>(c) to carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.</p>
Convening Arrangements:	<p>Convened by the City in accordance with Section 38 of the <i>Emergency Management Act 2005</i>:</p> <p><i>An Elected Member as Chairperson. The Committee consists of City of Perth Officers, Kings Park and Botanic Gardens Officers, members of the Western Australia Police, members of emergency services organisations, a number of State Government Departments and community organisations.</i></p>
Meeting Frequency / Timing:	Quarterly, every third Thursday of the month.
Avg. Meeting Duration:	2 hours
Meeting Venue:	Committee Room 1, Council House
Sitting Fees:	Nil
Responsible Officer:	Rebecca Moore Director Community and Commercial Services Ph. 9461 3155
Record Keeping:	P1028991



City of Perth Council, Committee and External Representation & Terms of Reference

External Representation

Heritage Council of Western Australia	
City Representative:	Cr Harley (Member)
Appointed:	SpCM 24/10/17
Term of Appointment:	19/10/17
Role / Objective:	A nominee of the local authority is invited to participate in relation to heritage matters within the City of Perth and vote in certain circumstances.
Convening Arrangements:	<p>In accordance with 19(1)(c) of the <i>Heritage of Western Australia Act 1990</i>:</p> <p>19. Membership and quorum of Council</p> <p><i>(1) The membership of the Council shall be appointed by the Governor on the recommendation of the Minister, having regard to subsections (4) and (5), and shall comprise..... (c) a person appointed to represent the interests of local government; ...having qualifications particularly relevant to, or expertise or experience or a practical interest in, matters within the functions of the Council.</i></p> <p>Note: In accordance with the <i>Heritage of Western Australia Act 1990</i>, membership is on-going and it is not required that an Elected Member be the representative on the Heritage Council.</p>
Meeting Frequency / Timing:	Generally, the second Friday of the month (varies) 9.00am-12.00pm
Avg. Meeting Duration:	30 minutes (City of Perth representation only required for matters related to land/properties within City boundaries)
Meeting Venue:	Heritage Council Building 108 Adelaide Terrace Perth WA 6000
Sitting Fees:	Nil
Responsible Officer:	Annaliese Battista Director Economic Development and Activation Ph. 9461 3490
Record Keeping:	P1003213



City of Perth Council, Committee and External Representation & Terms of Reference

External Representation

Representatives Appointed by a Minister or the Governor of WA

Central Perth Land Redevelopment Committee	
City Representative:	Deputy Lord Mayor Cr Green (Nominee) Cr Limnios (Nominee) Cr Adamos (Nominee)
Appointed:	Nominated by Council at SpCM 24/10/17
Term of Appointment:	In accordance with Section 80 of the <i>Metropolitan Redevelopment Act 2011</i> , City of Perth must nominate three Elected Members for the Minister's consideration. In accordance with Section 84 of the <i>Metropolitan Redevelopment Act 2011</i> , the Ministerial appointment of an Elected Member as a member of a Land Redevelopment Committee is to be no longer than two years.
Role / Objective:	The role of Central Perth Land Redevelopment Committee (CPLRC) is to: <ul style="list-style-type: none"> • Advise the Metropolitan Redevelopment Authority Board (MRA); and • Refer matters to the MRA Board. <p>The objective and responsibility of the CPLRC is to determine significant Development Applications relevant to the Redevelopment Area as well as approve amendments to Planning Policies, Design Guidelines and the Heritage Inventories, in accordance with Parts 5 and 6 of the <i>Metropolitan Redevelopment Authority Act 2011</i> and 2012 Central Perth Redevelopment Scheme. The MRA Board can also refer matters to the Committee.</p>
Convening Arrangements:	In accordance with Part 3 of the <i>Metropolitan Redevelopment Act 2011</i> .
Meeting Frequency / Timing:	Meetings held as necessary, but not less than four times a year. (The Board decides the meeting calendar in October of previous year.)
Avg. Meeting Duration:	1-2 hours
Meeting Venue:	12 Lindsay Street Perth WA 6000
Sitting Fees:	\$200 per meeting Members are entitled to claim for travel associated with attending meetings if the trip is greater than a round trip of 50 kilometres to and from the meeting venue.
Responsible Officer:	Erica Barrenger



City of Perth Council, Committee and External Representation & Terms of Reference

External Representation

Central Perth Land Redevelopment Committee

	Director Planning and Development Ph. 9461 3112
Record Keeping:	P1031801

Perth Theatre Trust

City Representative:	Cr Adamos (Nominee) Cr Davidson OAM JP (Nominee)
Appointed:	Nominated by Council at SpCM 24/10/17
Term of Appointment:	In accordance with Section 6(4) of the <i>Perth Theatre Trust Act 1979</i> , each Elected Member shall hold office <i>for such period not exceeding 3 years as is specified in the instrument of his appointment</i> , being appointment by the Governor.
Role / Objective:	To maximise the effectiveness of Performing Arts Resources to enhance cultural life in Western Australia.
Convening Arrangements:	Perth Theatre Trust is established by the <i>Perth Theatre Trust Act 1979</i> . Section 5 prescribes that the City shall nominate three members who are required to be appointed by the Governor.
Meeting Frequency / Timing:	First Thursday, every second month. Usually scheduled for 12pm.
Avg. Meeting Duration:	3 hours
Meeting Venue:	Majority of meetings held at His Majesty's Theatre. Meetings may be held at Subiaco Arts Centre of State Theatre Centre of Western Australia (these are other PTT venues) if His Majesty's Theatre is unavailable
Sitting Fees:	<u>Board members</u> \$410 (PTT meetings under 4 hours) \$620 (PTT meetings over 4 hours) \$300 (PTT sub-cttee meetings under 4 hours) \$460 (PTT sub-cttee meetings over 4 hours) Travel expenses are reimbursable (for travel outside of metropolitan area only) in accordance with the recommendation of the Public Sector Commission.
Responsible Officer:	Annaliese Battista Director Economic Development and Activation Ph. 9461 3477
Record Keeping:	P1031828



City of Perth Council, Committee and External Representation & Terms of Reference

External Representation

Central Perth Planning Committee	
City Representative:	The Lord Mayor, Scaffidi (ex-officio) Presiding Member of Planning Committee – To be confirmed Chief Executive Officer (Deputy)
Appointed:	SpCM 18/10/11 (LM & PM – Planning) Appointed by WAPC – 04/12/12 (CEO)
Term of Appointment:	Both representatives are ex-officio and in accordance with Schedule 2(1) of the <i>Planning and Development Act 2005</i> , remain committee members as long as they are an Elected Member of the City of Perth. <ul style="list-style-type: none"> • Lord Mayor appointed with WAPC resolution dated 26/10/99; • Presiding Member of Planning Committee appointed with WAPC resolution 28/08/07.
Role / Objective:	The Central Perth Planning Committee (CPPC) has been established in accordance with the <i>Planning and Development Act 1995</i> , to oversee and provide direction for planning in the Perth Central Area. The CPPC has delegated authority to deal with City of Perth town planning scheme and scheme amendments; Metropolitan Region Scheme and scheme amendments; subdivisions; strata titles; leases; licences and developments on reserve land within the City of Perth.
Convening Arrangements:	Convened by the Western Australian Planning Commission in accordance with Schedule 2 of the <i>Planning and Development Act 2005</i> as a special purposes committee.
Meeting Frequency / Timing:	Three meetings per year (TBC) at 4.00pm.
Avg. Meeting Duration:	1 hour
Meeting Venue:	Committee Room 1 Council House
Sitting Fees:	Dependent on meeting attendance. \$200 per meeting. Travel - Public Sector Commission
Responsible Officer:	Erica Barrenger Director Planning and Development Ph. 9461 3112
Record Keeping:	P1015363

Library Board of Western Australia	
City Representative:	Cr Barton
Appointed:	21 November 2017 Ordinary Council Meeting (337250/17)
Term of Appointment:	Four year term At its meeting held on 9 October 2012, Cr Davidson OAM JP was



City of Perth Council, Committee and External Representation & Terms of Reference

External Representation

Library Board of Western Australia	
	<p>nominated by Council as representative and later appointed by the Governor on 9 February 2013 until 8 February 2017.</p> <p>Also, term expires if the member is no longer an Elected Member for the City.</p>
Role / Objective:	<p>Section 15 of the <i>Library Board of Western Australia Act 1951</i> prescribes the duties of the Board as including the control and management of The State Reference Library and the oversight of and provision of assistance to registered public libraries. The Board:</p> <ul style="list-style-type: none"> • may provide, control and manage libraries and library services; and • may provide for the training of persons to carry out the duties of librarians and library assistants, such training to conform to the requirements of the Library Association of Australia.
Convening Arrangements:	<p>Section 5(4) of the <i>Library Board of Western Australia Act 1951</i> provides that the City of Perth is to provide one representative to the Board. The City is required to provide a panel of three names to the Minister for Culture and the Arts for selection of one representative. Current member must resign for new member to serve on the Board. Minister for Culture and the Arts to approve.</p>
Meeting Frequency / Timing:	First Thursday each month at 8.45am.
Avg. Meeting Duration:	2- 3 hours
Meeting Venue:	Board Room, Third Floor, Alexander Library Northbridge
Sitting Fees:	Reimbursement of travelling and out of pocket expenses in accordance with Section 5(15) of the <i>Library Board of Western Australia Act 1951</i> .
Responsible Officer:	Rebecca Moore Director Community and Commercial Services Ph. 9461 3157
Record Keeping:	P1032066

Perth Local Development Assessment Panel	
City Representative:	<p>Lord Mayor Scaffidi (Member) Cr Adamos (Member) Cr Limnios (Alternate Member) Cr Barton (Nominee Alternate Member)</p>
Appointed:	<ul style="list-style-type: none"> • Lord Mayor Scaffidi nominated OCM 14/02/17, Minister Confirmation 22/06/17 (176407/17) – term expires 26/07/18.



City of Perth Council, Committee and External Representation & Terms of Reference

External Representation

Perth Local Development Assessment Panel	
	<ul style="list-style-type: none"> • Cr Adamos nominated OCM 14/02/17, Minister Confirmation 22/06/17 (190000/17) – term expires 26/07/18. • Cr Limnios nominated as an alternate member OCM 14/02/17, Minister Confirmation 22/06/17 (190002/17) – term expires 26/07/18.
Term of Appointment:	Term of office is for a period of no more than two years or as described in the instrument of appointment (Reg.29). See above for details of each member's appointment.
Role / Objective:	The Perth Local Development Assessment Panel (LDAP) determines mandatory planning applications with a value over \$20 million. In addition, there is the option for applicants to "opt-in" for assessment by the LDAP on developments greater in value than \$2 million and less than \$20 million.
Convening Arrangements:	<p>The Perth Local Development Assessment Panel is established in accordance with Section 171B of the <i>Planning and Development Act 2005</i>. Its operations are governed by the <i>Planning and Development (Development Assessment Panel) Regulations 2011</i>.</p> <p>In accordance with the <i>Planning and Development (Development Assessment Panel) Regulations 2011</i>, Council is required to nominate two members and two deputies for the consideration of the Minister for Planning for appointment onto Perth Local Development Assessment Panel for a period up to 26 July 2018.</p>
Meeting Frequency / Timing:	As required.
Avg. Meeting Duration:	1 hour
Meeting Venue:	Council House (Committee Room 1 or 2 as necessary).
Sitting Fees:	<ul style="list-style-type: none"> • Member – \$425 per meeting based on attendance (determination of a development application submitted on a Form 1). • Member – \$100 per meeting based on attendance (determination of a development application submitted on a Form 2 for an amendment or cancellation). • \$400 one-off training fee for new DAP members. • \$200 for retraining. <p>(Above is in accordance with Schedule 2 of the <i>Planning and Development (Development Assessment Panels) Regulations 2011</i>).</p> <p>Expenses – Travel and motor vehicle expenses reimbursable only, in accordance with Regulation 31(4) of the <i>Planning and Development (Development Assessment Panels) Regulations 2011</i> which provides</p>



City of Perth Council, Committee and External Representation & Terms of Reference

External Representation

Perth Local Development Assessment Panel

	that the expenses must be calculated in accordance with rates decided by the Public Sector Commission, being the current “cents per kilometre car expense payments” set by the Australian Taxation Office.
Responsible Officer:	Erica Barrenger Director Planning and Development Ph. 9461 3112
Record Keeping:	P1027919

City of Perth Committee

City Representative:	Lord Mayor, Scaffidi (Member) Deputy Lord Mayor Cr Green (Member)
Appointed:	Ongoing (<i>City of Perth Act 2016</i>)
Term of Appointment:	Ongoing
Role / Objective:	Facilitation of collaboration between the State Government and the City of Perth.
Convening Arrangements:	As determined by the Chair (Premier).
Meeting Frequency / Timing:	At least twice per year.
Avg. Meeting Duration:	Various
Meeting Venue:	Various
Sitting Fees / Reimbursements:	Nil
Organisation Contact:	N/A
Responsible Officer:	Martin Mileham Chief Executive Officer Ph. 9461 3262
Record Keeping:	P1033137



City of Perth Council, Committee and External Representation & Terms of Reference

External Organisations

EXTERNAL BOARDS, COMMITTEES & GROUPS APPOINTMENTS

Representatives appointed by City of Perth Council

Committee for Economic Development of Australia (CEDA)	
City Representative:	Cr Chen (Member) Chief Executive Officer Director Community and Commercial Services Director Economic Development and Activation
Appointed:	SpCM 24/10/17
Term of Appointment:	19/10/19
Role / Objective:	CEDA is a respected independent national organisation that provides thought leadership and policy perspectives on important economic and social issues. CEDA's research raises the level of public policy debate and discourse around the country.
Convening Arrangements:	City of Perth is a fee paying member and is entitled to nominate Trustees to represent the City. Trustees are invited to attend all member and public events.
Meeting Frequency / Timing:	As required
Avg. Meeting Duration:	Various
Meeting Venue:	Various
Sitting Fees:	Member events: Nil Public events: varies
Responsible Officer:	Annaliese Battista Director Economic Development and Activation Ph. 9461 3490
Record Keeping:	P1013098

Council of Capital City Lord Mayors (CCCLM)	
City Representative:	Lord Mayor, Scaffidi (Member)
Appointed:	Ongoing (Council Policy 11.2)
Term of Appointment:	Ongoing
Role / Objective:	Provide national leadership for the effective co-ordination and representation of the special interests of the Capital Cities of the Australian States and Territories, especially in their relations with other spheres of government.
Convening Arrangements:	As determined by the CCCLM Chair.
Meeting Frequency / Timing:	Various
Avg. Meeting Duration:	Various
Meeting Venue:	Various



City of Perth Council, Committee and External Representation & Terms of Reference

External Organisations

Council of Capital City Lord Mayors (CCCLM)

Sitting Fees / Reimbursements:	Nil
Organisation Contact:	N/A
Responsible Officer:	Martin Mileham Chief Executive Officer Ph. 9461 3262
Record Keeping:	P1008337

East Perth Community Safety Group Inc.

City Representative:	Cr Hasluck (Member)
Appointed:	SpCM 24/10/17
Term of Appointment:	19/10/19
Role / Objective:	To work with the community to reduce crime and improve the quality and security of life for the people and the City of Perth.
Convening Arrangements:	By invitation of the East Perth Community Safety Group Inc.
Meeting Frequency / Timing:	5 meetings per year (when necessary) 5.30-6.30pm
Avg. Meeting Duration:	1 hour
Meeting Venue:	Various locations
Sitting Fees:	Nil
Responsible Officer:	Rebecca Moore Director Community and Commercial Services Ph. 9461 3155
Record Keeping:	P1032077

Heirisson Island Sculpture Park Committee

City Representative:	Cr Chen (Member)
Appointed:	SpCM 24/10/17
Term of Appointment:	19/10/19
Role / Objective:	Members of the Heirisson Island Sculpture Park Committee have initiated various meetings with representatives of the State Government to promote the Heirisson Island Masterplan vision and investigate funding opportunities.
Convening Arrangements:	By invitation by Heirisson Island Sculpture Park Committee. (usually Joanna Box, the Group's Secretary/Founding Board Member)
Meeting Frequency / Timing:	Monthly (every second Thursday)
Avg. Meeting Duration:	8.00am-9.30am
Meeting Venue:	Committee Room, 2 Council House



City of Perth Council, Committee and External Representation & Terms of Reference

External Organisations

Heirisson Island Sculpture Park Committee

Sitting Fees:	Nil
Responsible Officer:	Erica Barrenger Director Planning and Development Ph. 9461 3100
Record Keeping:	P1032072

Heritage Perth Inc.

City Representative:	Cr Harley (Member) Cr Hasluck (Member)
Appointed:	SpCM 24/10/17
Term of Appointment:	19/10/19
Role / Objective:	An Incorporated Association entity separate from the City of Perth to progress heritage conservation.
Convening Arrangements:	Requirement of Heritage Perth Inc. Rules of Association Clause "5 (5) <i>The City of Perth is deemed to be a member of Heritage Perth, and can only be removed as a member by the removal of this sub-rule (5) by a special resolution.</i> "
Meeting Frequency / Timing:	March, June, September and December 4.00pm-5.00pm
Avg. Meeting Duration:	1 hour
Meeting Venue:	Committee Rooms, Council House
Sitting Fees:	Nil
Responsible Officer:	Annaliese Battista Director Economic Development and Activation Ph. 9461 3490
Record Keeping:	P1024312

Metropolitan Regional Road Group

City Representative:	Cr Limnios (Member)
Appointed:	SpCM 24/10/17
Term of Appointment:	19/10/19
Role / Objective:	To provide input on Local Government road funding priorities to the State Road Funds to Local Government Advisory Committee, and to monitor the implementation of the Local Government Program in their own Regions.
Convening Arrangements:	Each Western Australian Local Government is represented in the appropriate Regional Road Group in accordance with the State Road Funds to Local Government Agreement 2011/12 – 2015/16. City of Perth is represented on the Metropolitan Regional Road Group and the Central Sub-Group. Main Roads WA is the Secretariat.



City of Perth Council, Committee and External Representation & Terms of Reference

External Organisations

Metropolitan Regional Road Group

Meeting Frequency / Timing:	Twice yearly – Oct/Nov, then the following March.
Avg. Meeting Duration:	2 hours at 10.00am
Meeting Venue:	Don Aitken Centre (Corner Waterloo Crescent and Plain Street) East Perth
Sitting Fees:	N/A
Responsible Officer:	Erica Barrenger Director Planning and Development Ph. 9461 3112
Record Keeping:	P1011251

Perth City Link Steering Committee

City Representative:	The Lord Mayor, Scaffidi (Member) <i>(Lord Mayor only appointment)</i> Chief Executive Officer (Member in absence of the Lord Mayor)
Appointed:	2009
Term of Appointment:	Ongoing
Role / Objective:	The Perth City Link Steering Committee comprises of members selected as representatives of key stakeholders. The Committee is charged with providing the Minister for Transport with guidance and advice on the implementation of the Project.
Convening Arrangements:	As required
Meeting Frequency / Timing:	Various
Avg. Meeting Duration:	Various
Meeting Venue:	Commissioners Boardroom, Level 1, Public Transport Centre, West Parade., Perth
Sitting Fees / Reimbursements:	N/A
Responsible Officer:	Erica Barrenger Director Planning and Development Ph. 9461 3112
Record Keeping:	P1029786#03

Perth Convention Bureau Board

City Representative:	Cr Adamos (Member)
Appointed:	SpCM 24/10/17
Term of Appointment:	19/10/19
Role / Objective:	The Perth Convention Bureau Board (PCBB) charter is to market, in



City of Perth Council, Committee and External Representation & Terms of Reference

External Organisations

Perth Convention Bureau Board	
	conjunction with local organisations, Western Australia nationally and internationally as a destination for conventions, exhibitions and incentive travel groups.
Convening Arrangements:	City of Perth is currently a major sponsor and platinum member of the Perth Convention Bureau (54767/13). In accordance with the PCB Constitution, one Elected Member representative is required from the City of Perth.
Meeting Frequency / Timing:	Bi-monthly – Usually 8 meetings per year, 3.30pm to 5.00pm on a Wednesday
Avg. Meeting Duration:	1.5 hours
Meeting Venue:	Level 1, 41 St Georges Terrace Perth WA 6000
Sitting Fees:	Nil
Responsible Officer:	Annaliese Battista Director Economic Development and Activation Ph. 9461 3490
Record Keeping:	P1022969

Perth Public Art Foundation Inc. Board	
City Representative:	Cr Hasluck (Member) <i>Lord Mayor (Patron)</i>
Appointed:	SpCM 24/10/17
Term of Appointment:	19/10/19
Role / Objective:	To stimulate the commissioning of quality public artworks in the City of Perth, ensuring a healthy creative dimension to the City. To attract private and other funding, and facilitate public artwork projects by private and public partnerships.
Convening Arrangements:	Perth Art Foundation Inc. Rules of Incorporation. Membership prescribed at Clause 6 as being: (a) The Lord Mayor of the City of Perth (who shall also be the Patron); (b) the Chief Executive Officer of the City of Perth; (c) one Councillor of the City of Perth nominated by the City of Perth and appointed by the Governing Board; (d) one senior staff member of the City of Perth nominated by the City of Perth and appointed by the Governing Board and (e) any of the following persons which may be appointed from time to time: (i) Councillors of the City of Perth who are nominated by the City of Perth and appointed by the Governing Board; (ii) senior staff members of the City of Perth who are nominated by the City of Perth and appointed by the Governing Board;



City of Perth Council, Committee and External Representation & Terms of Reference

External Organisations

Perth Public Art Foundation Inc. Board	
	(iii) members representing the State Government; (iv) members representing the corporate sector; (v) artists of high standing; and (vi) art consultants. (Note: the majority of the Governing Board is to be drawn from clause (e)(iii) to (vi) above.)
Meeting Frequency / Timing:	6 time a year (Once every 8 weeks) 4.30pm-5.30pm
Avg. Meeting Duration:	1 hour
Meeting Venue:	Committee Rooms, Council House
Sitting Fees:	Nil
Responsible Officer:	Annaliese Battista Director Economic Development and Activation Ph. 9461 3490
Record Keeping:	P1029505

Swan Bells Foundation Inc.	
City Representative:	Cr Chen (Member)
Appointed:	SpCM 24/10/17
Term of Appointment:	19/10/19
Role / Objective:	Objectives of the Foundation are stated in its Rules of Association and include: <ul style="list-style-type: none"> • Lease and manage The Bell Tower in a commercial and successful manner. • Preserve, display and interpret the bells, and other objects of interest relating to bells and bellringing. • Gain favourable world recognition for Western Australia's role in promoting change-ringing and the art of campanology. • To educate and entertain people using the ensemble of bells. • Encourage the performance of ceremonial bellringing and to promote the use of the bells as a musical instrument on ceremonial and other occasions in a manner that adds significant cultural heritage value to the City of Perth and Western Australia. • Promote The Bell Tower as a key tourist icon in Western Australia and contribute to the Barrack Square public space in a positive and proactive manner.
Convening Arrangements:	The operations of the Foundation are governed by the Swan Bells Foundation Inc. Rules of Association, which prescribe that a representative from the City of Perth is to be a member of the Board.
Meeting Frequency / Timing:	Bimonthly (Thursday) 9.30am-10.30am
Avg. Meeting Duration:	1 hour



City of Perth Council, Committee and External Representation & Terms of Reference

External Organisations

Swan Bells Foundation Inc.

Meeting Venue:	Committee Rooms, Council House
Sitting Fees:	Nil
Responsible Officer:	Annaliese Battista Director Economic Development and Activation Ph. 9461 3490
Record Keeping:	P1031822

WA Local Government Association – Central Metropolitan Zone

City Representative:	Cr Davidson OAM JP (Member) Cr Harley (Member) Deputy Lord Mayor Cr Green (Deputy)
Appointed:	SpCM 24/10/17
Term of Appointment:	19/10/19
Role / Objective:	WALGA is the single association for local governments in WA, representing the political and strategic interest of local government at State and Federal levels. Member local governments are regarded as “shareholders” of WALGA and focus activities toward the provision of political advocacy and services to meet collective needs.
Convening Arrangements:	As a member of WALGA the City is entitled to nominate for membership of Zone and State Council through the Zone process and represents the Zone.
Meeting Frequency / Timing:	Once every two months at 6.00pm (including dinner)
Avg. Meeting Duration:	1 hour
Meeting Venue:	Venues set and agreed upon at the beginning of each year.
Sitting Fees:	Nil
Responsible Officer:	Martin Mileham Chief Executive Officer Ph. 9461 3262
Record Keeping:	P1015091

StudyPerth

City Representative:	Cr Chen (Member)
Appointed:	SpCM 24/10/17
Term of Appointment:	19/10/19
Role / Objective:	Represents the City on the StudyPerth Board
Convening Arrangements:	Ordinary Board meetings are usually convened 4 times a year with special Board Workshops convened as required. Board Breakfasts with Thought Leaders last for 2hrs.



City of Perth Council, Committee and External Representation & Terms of Reference

External Organisations

StudyPerth	
Meeting Frequency / Timing:	4 times per year
Avg. Meeting Duration:	Ordinary Board meetings and sub-committee meetings are of approx. 2.5hrs duration. Board workshops can last between 1 hour and 3.5 hrs
Meeting Venue:	Venues set and agreed upon at the beginning of each year
Sitting Fees:	Nil
Responsible Officer:	Annaliese Battista Director Economic Development and Activation Ph. 9461 3490
Record Keeping:	168725/16

Lord Mayor Distress Relief Fund	
City Representative:	The Lord Mayor (Chair)
Appointed:	Council 9/8/16
Term of Appointment:	Ongoing
Role / Objective:	<p>The Lord Mayor's Distress Relief Fund is the State's official fundraising body for disasters occurring within WA. It is a separate entity, governed by a Board and Chaired by the Lord Mayor.</p> <p><i>The City's involvement is essentially the administration support to the fund which is provided in-kind. The Council approved this continued support in November 2017. If the Council opted not to continue this support the LMDRF Board would either need to administer themselves or engage another organisation to provide this service.</i></p>
Convening Arrangements:	Ordinary Board meetings must convene at least 2 times a year, as per the constitution, with special Board Workshops convened if an event has occurred.
Meeting Frequency / Timing:	2 times per year or as required.
Avg. Meeting Duration:	Ordinary Board meetings and sub-committee meetings are of approx. 2.5hrs duration.
Meeting Venue:	Venues set and agreed upon at the beginning of each year
Sitting Fees:	Nil
Responsible Officer:	Rebecca Moore Director Community and Commercial Services Ph. 9461 3155
Record Keeping:	168725/16



City of Perth Council, Committee and External Representation & Terms of Reference

External Organisations

CITY CONVENED WORKING GROUPS APPOINTMENTS

Representatives appointed by Council

Perth Liquor Accord Sub-Committee	
City Representative:	Cr Harley (Member)
Appointed:	SpCM 24/10/17
Term of Appointment:	19/10/19
Role / Objective:	The Liquor Accord is chaired by the City's nominated Elected Member. The Perth City Liquor Accord includes representatives from licensed premises, businesses, Council representatives, Police, Department of Racing, Gaming and Liquor and other community organisations eg. AHA, Small Bars Association, Nightclub Association.... <i>They are part of an overall strategy that seeks to achieve a standard of practice that assists in fostering a responsible drinking culture; ensures safety in the local community; and promotes effective communication and problem solving between licensees and key stakeholders.</i> (Extract from the Department of Racing, Gaming and Liquor Website).
Convening Arrangements:	Convened by City of Perth Reports to Finance and Administration Committee
Meeting Frequency / Timing:	Bi-Monthly (First Wednesday of the month) at 2.00pm
Avg. Meeting Duration:	1.5 hours
Meeting Venue:	Offsite at rotating venues
Sitting Fees / Reimbursements:	Provision of tea, coffee and biscuits
Responsible Officer:	Rebecca Moore Director Community and Commercial Services Ph. 9461 3155
Record Keeping:	P1013572-03

Agenda **Budget Review 2017/18 – Forecast of The Operating and Capital**
Item 7.4 **Budget For The Year Ending 30 June 2018**

Recommendation:

That Council:

1. *In accordance with Regulation 33A(3) of the Local Government (Financial Management) Regulations 1996 (as amended) APPROVES BY AN ABSOLUTE MAJORITY:*

1.1 *the Budget Review 2017/18 as detailed in Attachments 7.4A, 7.4B, 7.4C, 7.4D and 7.4E noting the impact of increased revenue and reduced operating expenditure excluding depreciation;*

1.2 *net capital expenditure reduction of \$18,522,753 as listed in Attachment 7.4C;*

1.3 *the decrease in transfers from reserves of \$14,569,187 related to changes in capital works program;*

2. NOTES that:

2.1 *the budgeted net result from operations has increased by \$2,612,983;*

2.2 *net reduction of \$18,522,753 on capital projects; reduced funding required from reserves of \$14,569,187; capital grants of \$17,891; and Municipal funds of \$3,935,675 required;*

2.3 *the closing funds position in accordance with the revised Budget has been increased by \$11,813,320 to \$ 16,556,784 and this will be carried in the Accumulated Surplus.*

This report has been submitted direct to Council due to limited time being available to consider the matter.

FILE REFERENCE:	P1033508
REPORTING UNIT:	Finance
DATE:	23 February 2018
ATTACHMENT/S:	Attachment 7.4A - Operating Statement by Nature and Type Attachment 7.4B - Operating Statement by Directorate and Unit Attachment 7.4C - Capital Works Attachment 7.4D - Revised Rate Setting Statement Attachment 7.4E - Revised Current Position

Details:

The closing funds position for the City will increase by \$11.8 million to \$16.6 million. Operating revenue is projected to increase by \$2.4 million to \$199.8 million and operating expenditure reduced by \$0.2 million to \$193.1 million.

Attachment 7.4A: Revenue by Nature and Type

- Rates forecast to end the year is marginally lower than anticipated by \$32,000.
- Parking fees have increased by \$859,000; due to higher than expected revenue earned by all categories of parking with the new fee structure set in place as part of the budget process for 2017/18.
- Fines and costs have been adjusted down by (\$342,000) mainly due to fewer parking infringements than anticipated as a result of the delay in completion of the new stadium bridge. The unfavourable variance was partly offset with higher revenue than expected from health fines.
- Investment income has been adjusted upwards by \$437,000; due to a greater amount of ratepayers opting to pay their rates by instalments; thus earning higher interest on instalments revenue than originally anticipated.
- Community service fees have been increased by \$82,000, mainly due to the increased revenue from Childcare services.
- Rubbish collection fees were lower than expected by 1.7% or \$(157,000).
- Recurrent Grants is forecast to increase by \$60,000 in this financial year. A previously unbudgeted grant of \$657,000 is expected as part of a Smarter Cities Grant funding agreement. This is partly offset with the prepayment of a portion of the Federal Assistance Grant for 2017/18 being received in June 2017, rather than in the current financial year as budgeted.
- Other revenue is forecast to increase by \$1.3 million. The main reasons for this favourable variance is higher than anticipated revenue from Building License Fees \$450,000, applications for Health and Activities approvals \$386,000, Rates Instalment administration fees \$236,000 and Food Business Assessment Fees \$74,000.

Attachment 7.4A: Operating Expenditure (by Nature and Type)

- Employee costs increased by 0.8% or (\$954,000) above the original estimates. The majority of this unfavourable variance is made up by an additional expense of (\$583,000) for worker's compensation insurance due to higher than expected claims from prior years, in addition to these, there were unbudgeted employee separation costs paid in the current year.

- Materials and contracts were \$416,000 less than the previous forecast. Contributions to Raine Square of (\$250,000) and Concert Hall of (\$250,000) were not originally budgeted for. In addition an increase in the cost of the 2017 Christmas decorations of (\$335,000) has impacted the overall anticipated cost savings in this area.

Excluding the above mentioned increases the Materials and Contract category produced a saving of \$1,251,000 or 2.5%. Overall reductions in Property Maintenance of \$937,000, System software maintenance of \$379,000 and Infrastructure maintenance of \$330,000 was recorded.

- Utilities are lower by \$180,000 mainly due to lower than anticipated power consumption.
- Depreciation and amortisation is (\$408,000) higher than budget. This variance is mainly a result of the full impact of year end revaluations being reflected in depreciation figures.
- Loss on disposal of assets is expected to be \$937,000 below budget. As part of the capitalisation process of new assets, relevant obsolete assets were written off and resulted in less than expected loss on disposals.

Non-Operating Financing Activities

- Capital expenditure has been reduced by \$18.5 million. The program of project works has progressed slower than anticipated; reprioritisation of some projects and adjustments to the total value of the program brings the total capital expenditure to be delivered by 30 June 2018 to \$51.7 million.
- Transfers from Reserves have been reduced by \$14.6 million due to the changes in the capital expenditure program for the year.

Attachment 7.4B: Operating Expenditure (by Directorate and Unit)

In this breakdown the accompanying attachment includes a comments column which briefly explains the reason for increases and decreases.

The uncontrollable increase in Workers Compensation Insurance has had an unfavourable impact on all Units within the City, and was not specifically commented on in this Attachment.

Attachment 7.4C: Capital Expenditure

- The capital budget has reduced by a net \$18,522,753
- Attachment 7.4C provides details regarding the projects contained within the below categories:

Description	Budget \$000's	Forecast \$000's	Variance \$000's
New Capital projects requiring funding	0	275	(275)
Ongoing projects with surplus funds	30,151	19,315	10,836
Ongoing projects requiring additional funds	7,175	10,695	(3,520)
Projects to be re-budgeted in future years	11,482	0	11,482
Projects that remained unchanged	21,360	21,360	0
TOTAL	70,168	51,645	18,523

- The funding impact of the change arising from the review is:

Funding source	Amount \$000's
Municipal	3,936
Capital Grants	18
Reserve funds	14,569
TOTAL	18,523

Attachment 7.4D: Revised Rate Setting Budget Statement and Attachment 7.4E: Revised Current Position

This statement details the impact on the closing funds of the changes above. There is a net increase of \$11,813,320 in closing funds.

These have arisen from the savings in operating expenditure of \$345,085 (excluding depreciation and disposals of assets) and an increase in revenue, other than rates, of \$2,461,212 resulting in an increase in net surplus from operations of \$2,116,127. The amount sourced from rates has decreased by (\$32,285). The biggest contributor to the increase in closing funds is the changes in capital projects and related funding which increased the closing funds by \$ 3,935,715.

Financial Implications:

The budget review has changed the overall financial position of the City. The closing funds position for the City is expected to be \$16.6 million on 30 June 2018.

Comments:

The City remains in a strong financial position, amidst the current difficult economic climate.

The quantum of costs associated with the change from Elected Members to Commissioners is not yet known. Due to time constraints and the operational necessary to approve the

budget review; these yet unknown costs would be adjusted for in a subsequent report once quantified.

CITY of PERTH

OPERATING BUDGET 2017/18 REVIEW by NATURE and TYPE

	Full year 2017/18		
	Revised Budget (\$)	Proposed Budget (\$)	Budget Adjustment Fav/(UnFav) (\$)
Operating Revenue			
6100 - Rates	89,256,330	89,224,045	(32,285)
6540 - Parking Fees	71,807,578	72,666,479	858,901
6550 - Fines & Costs	9,113,255	8,771,181	(342,073)
6600 - Interest Earned	4,619,401	5,056,640	437,239
6560 - Community Service Fees	1,509,400	1,591,718	82,318
6510 - Rubbish Collection Fees	9,250,450	9,093,378	(157,072)
6520 - Rental & Hire Charges	4,993,543	5,030,884	37,341
6220 - Recurrent Grants	1,985,738	2,046,230	60,492
6300 - Contributions & Donations	421,783	653,905	232,122
6900 - Other Revenue	4,209,824	5,461,769	1,251,945
Distribution from TPRC	200,000	200,000	-
Total Operating Revenue	197,367,302	199,796,229	2,428,927
Operating Expenditure			
Employee Costs	74,748,918	75,703,006	(954,088)
7200 - Material Costs	50,883,391	50,467,245	416,146
7300 - Utilities	3,464,509	3,284,097	180,412
7400 - Insurance Expenditure	928,202	829,385	98,817
7510 - Amortisation	33,534,088	33,942,165	(408,077)
7600 - Interest Expense	1,380,827	1,383,119	(2,292)
7700 - Loss on Disposal of Assets	1,664,126	726,908	937,218
7800 - Expense Provisions	915,726	1,012,767	(97,041)
7900 - Other Expenditure	25,791,159	25,778,197	12,961
Total Operating Expenditure	193,310,945	193,126,889	184,056
Net Gain/(Reduction) resulting from Operations	4,056,357	6,669,340	2,612,983
Non Operating - Financing Activities			
6210 - Grants & Subsidies	2,775,785	2,757,934	(17,851)

CITY of PERTH

BUDGET 2017/18 REVIEW by Directorate and Unit

Description	Full Year		Variance Forecast to Revised	Comments
	Revised Budget	Proposed Budget		
REVENUE				
Rates	89,256,330	89,224,045	(32,285)	Rates refunds partly offset by interim rates
Parking Fees	71,807,578	72,666,479	858,901	\$1m higher revenue forecast as a result of new fee structure (\$147k) parking reservation revenue reduced as a result of delayed completion of the new stadium bridge.
Fines & Costs	9,113,255	8,771,181	(342,073)	Fewer parking infringements than anticipated as a result of delayed completion of the new stadium bridge. Partly offset by greater revenue from health fines due to increased focus
Interest Earned	4,619,401	5,056,640	437,239	More ratepayers opting to pay their rates by instalments; thus earning higher interest on instalments revenue than anticipated
Community Service Fees	1,509,400	1,591,718	82,318	\$93k increased revenue from childcare
Rubbish Collection Fees	9,250,450	9,093,378	(157,072)	
Rentals and Hire Charges	4,993,543	5,030,884	37,341	
Recurrent Grants	1,985,738	2,046,230	60,492	Smarter Cities grant offset with Federal Assistance Grant received in June 2017 rather than in the current financial year as budgeted.
Contributions & Donations	421,783	653,905	232,122	
Other Revenue	4,209,824	5,461,769	1,251,945	Higher than anticipated revenue from building license fees \$450k, applications for health and activities approvals \$386k, rates instalment administration fees \$236k and food business assessment fees \$74k.
Distribution from TPRC	200,000	200,000	0	
Total	197,367,302	199,796,229	2,428,927	

CITY of PERTH

BUDGET 2017/18 REVIEW by Directorate and Unit

Description	Full Year		Variance Forecast to Revised	Comments
	Revised Budget	Proposed Budget		
EXPENDITURE <small>by Directorate & Unit</small>	\$	\$	\$	
CEO				
Executive Support	2,885,041	1,559,407	1,325,634	Transfer employee cost from to Governance and Strategy and Partnership
Corporate Communication	1,079,888	1,055,080	24,808	
Strategy and Partnership	157,767	591,676	(433,909)	Transfer employee cost from ES
Governance	1,593,248	2,865,249	(1,272,001)	Transfer employee cost from ES
Total	5,715,945	6,071,413	(355,468)	
Corporate Services Directorate				
Director of Corporate Services	593,939	605,830	(11,891)	
Finance	3,609,777	3,722,566	(112,789)	Casual staff salaries for full year, provision for staff recruitment
Human Resources	1,953,334	2,218,575	(265,241)	Additional employee to action outcomes from the Organisational Compliance and Capability Assessment.
Data and Information	3,991,612	4,383,985	(392,372)	Increase in employee costs to include 4 project staff that will be charged back to capital cost
Information Technology	5,922,977	5,616,812	306,165	Reduction of System Software, Hardware and Application software maintenance based on the actual invoices received
Asset Management	650,854	741,877	(91,023)	Revaluation of Street Furniture and Bridges and Consultant for Software upgrade
Total	16,722,493	17,289,645	(567,152)	

CITY of PERTH

BUDGET 2017/18 REVIEW by Directorate and Unit

Description	Full Year		Variance Forecast to Revised	Comments
	Revised Budget	Proposed Budget		
Community and Commercial Services Directorate				
Director of Community and Commercial Services	619,479	685,632	(66,153)	Adjustments around movement of Business Improvement positions to DCS \$24k and employee leave \$20k
Customer Service	981,488	1,174,426	(192,938)	Movement of employees from Commercial Parking \$150k, employee separation costs \$36k
Community Services	5,193,102	5,235,569	(42,468)	Employee cost savings achieved through restructure and vacant positions \$126k offset by employee separation costs (\$30k), compulsory Cultural Awareness Training (\$56k) and transitional housing consultancy (\$30k).
Parking Services	7,805,110	7,574,082	231,028	Reduction in sensor support costs as a result in delay of IPMS project
Library	4,442,876	4,559,625	(116,749)	Material cost savings \$90k offset by reallocation of rates & utilities from Properties (\$100k) ⁵²
Community Amenity and Safety	4,448,793	4,573,370	(124,577)	Appointment of Surveillance roles via contract employment rather than internal as assumed at budget adoption (\$54k), Legal Fees budgeted to be expended in Governance (\$17k)
Commercial Parking	34,772,411	34,036,821	735,590	Review of programs around Property maintenance \$246k, movement of employees to Customer Service \$150k, process efficiencies around coin collection \$120k and facility maintenance \$100k.
Health and Activity Approvals	2,934,325	3,273,309	(338,984)	Unit moved from DPD, where increased employee costs to DCC were offset by savings in other DPD units as a result of employee vacancies. Commencement of the food premise inspections.
Total	61,197,584	61,112,834	84,750	

CITY of PERTH

BUDGET 2017/18 REVIEW by Directorate and Unit

Description	Full Year		Variance Forecast to Revised	Comments
	Revised Budget	Proposed Budget		
	\$	\$	\$	
Construction and Maintenance Directorate				
Director of Construction and Maintenance	1,698,268	1,539,377	158,891	
Parks	8,381,176	8,262,380	118,796	
Street Presentation and Maintenance	8,182,257	8,365,666	(183,409)	Higher than budgeted Christmas Decoration cost due to increased scope across the City
Construction	1,291,196	1,238,766	52,431	
Waste and Cleansing	9,933,153	9,186,208	746,944	\$120k savings in High pressure cleaning partly offset with an increase in Tipping Fee from \$174 to \$180 per ton.
Properties	9,188,320	9,207,568	(19,248)	(\$500k) cost increase associated with Perth Concert Hall and Raine Square contribution has been absorbed. The increase is offset by savings identified within PPM
Plant and Equipment	2,965,055	3,142,220	(177,166)	Higher than anticipated costs relate to Fuel & Lubricants and Stores and Materials.
Total	41,639,425	40,942,186	697,239	

CITY of PERTH

BUDGET 2017/18 REVIEW by Directorate and Unit

Description	Full Year		Variance Forecast to Revised	Comments
	Revised Budget	Proposed Budget		
	\$	\$	\$	
Planning and Development Directorate				
Director of Planning and Development	1,003,290	1,118,290	(115,000)	Agency placement fees and engagement of facilitator for stakeholder mapping project.
City Planning	2,142,051	2,115,158	26,893	Lower than anticipated employee costs.
Development Approvals	2,805,185	2,722,247	82,938	Savings achieved in delivery of E-Lodgement project.
Coordination and Design	2,940,500	2,837,501	102,999	Lower than anticipated employee costs offset by addition of Royal St & Wellington Square Area Framework project.
Transport	2,101,770	1,857,860	243,910	Lower than anticipated employee costs. Savings offset against additional workforce requirements of Health and Activity Approvals.
Sustainability	1,866,050	1,611,178	254,872	Savings achieved due to reprofiling of unit resources to focus on Smarter Cities Project, Sustainability Policy and Plastic Bag Usage Education programs which have a lower budget demand. Savings offset against additional workforce requirements of Health and Activity
Total	12,858,846	12,262,234	596,611	

CITY of PERTH

BUDGET 2017/18 REVIEW by Directorate and Unit

Description	Full Year		Variance Forecast to Revised	Comments
	Revised Budget	Proposed Budget		
	\$	\$	\$	
Economic Development and Activation Directorate				
Director of Economic Development and Activation	765,940	578,340	187,600	Movement of 1 employee to Business Support & Sponsorship
Economic Development	2,522,337	2,280,971	241,367	Movement of 1 employee to Business Support & Sponsorship
Arts, Culture and Heritage	3,352,820	3,295,352	57,469	
Business Support and Sponsorship	4,495,717	4,644,614	(148,896)	Movement of 2 employees from other Units
International Engagement			0	
Marketing and Activation	10,913,470	12,163,373	(1,249,903)	(\$231k) additional expenditure under the Cathedral Square Place maker Agreement, which is offset by additional \$231k income. (\$685k) additional employee costs across the directorate: Employee separation costs (\$177k), Administration staff salary cover (\$10k), Overlap Catering supervisor salary expenditure (\$39k) and (\$90k) Cathedral square position.
				\$540k savings achieved across other EDA Units in materials & contracts to cover additional activations in marketing.
Total	22,050,285	22,962,649	(912,364)	
Total Directorate Expenditure	160,184,578	160,640,961	(456,383)	
Depreciation	33,534,088	33,942,165	(408,077)	
Employee costs capitalised	(2,071,847)	(2,183,146)	111,299	
(Gain) / Loss on Disposal of Assets	1,664,126	726,908	937,218	
TOTAL EXPENDITURE	193,310,945	193,126,889	184,056	

CITY OF PERTH										
Capital Works Projects - Budget Review 2017/18										
Capital Project and Unit	Current Budget	Actual YTD (Jan)	Forecast Total	Variance - Budget to Forecast	Surplus	Shortfall	Re-budget amount	Comments		
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Arts, Culture and Heritage										
1974 - Juniper Windows Relocation Project	200,000	0	0	(200,000)			(200,000)	Delays due to ISPT, project linked to forrest chase redevelopment, Contract to be prepared.		
2166 - Mount Street Bridge Node	83,000	0	0	(83,000)	(83,000)			Project cancelled		
2170 - Tree of Knowledge Art Commission	62,000	0	0	(62,000)	(62,000)			Project cancelled		
0396 - Acquisition of Artworks	12,146	13,636	13,636	1,490		1,490				
Arts, Culture and Heritage Total	357,146	13,636	13,636	(343,510)	(145,000)	1,490	(200,000)			
Community Amenity and Safety										
2178 - Bollard Replacement in Hay & Murray St Malls	800,000	17,356	200,000	(600,000)			(600,000)	Project to be handed over to Construction in 2018/19 Estimated total requirement 2018/19 \$900k		
1844 - CCTV Network Expansion to New Locations	35,475	23,430	23,430	(12,045)	(12,045)			Project completed under budget		
2175 - CCTV Camera Licences	25,000	22,727	22,727	(2,273)	(2,273)			Project completed under budget		
1611 - CCTV Network Replacements	4,832	3,945	3,945	(887)	(887)			Project completed under budget		
2172 - CCTV Network Expansion 2017-18	1,360,600	313,498	1,385,601	25,001		25,001		Additional funds requested for Consultant for SmartCity project (50% Grant Funded)		
Community Amenity and Safety Total	2,225,907	380,956	1,635,703	(590,204)	(15,205)	25,001	(600,000)			
City Design										
1967 - Wellington Square	1,535,000	185,652	548,081	(986,919)	(986,919)			Section 18 request pending approval. Final Masterplan to Council by May 2018. Unused funds to be moved to Irwin Street as part of Westin Hotel footprint works.		
1980 - Concert Hall Forecourt Upgrade to Increase Activation	500,000	22,604	25,179	(474,821)	(474,821)			Project will not progress in 2017/18.		
1985 - Hay Street Mall Revitalisation	500,000	40,395	136,860	(363,140)	(363,140)			Masterplan only this Financial Year. Business Case lodged for 2018/19 budget proposal.		
0225 - Roe Street (Perth City Link Project)	735,560	96,913	435,559	(300,001)			(300,000)	MRWA approvals are pending. Rebudget \$300k for detailed design in 2018/19. Carry forward to cover Main Roads invoicing which are likely to be received after 30 June 2018.		
1984 - Hay Street - (Pier To Victoria Tce)	500,000	90,625	349,999	(150,001)	(150,000)			\$150,000 re-allocated as part of Westin Hotel Footpath works.		
2188 - Replacement for plan printer	25,000	11,126	11,126	(13,874)	(13,874)			Printer purchased and installed, Remaining budget handed back.		
2193 - Wellington Street Stage 2B - Median Island	0	136	445	445		445		Journal submitted to move this to CW 1801		
2194 - Irwin Street (St Georges Tce - Murray St)	50,000	43,411	1,900,001	1,850,001		1,850,001		Refer Council approval September 2017 to undertake Irwin Street works. Total cost \$1.9 million. \$150k re-allocated from 1984 - Hay Street - (Pier To Victoria Tce).		
City Design Total	3,845,560	490,862	3,407,251	(438,309)	(1,988,754)	1,850,446	(300,000)			

CITY OF PERTH

Capital Works Projects - Budget Review 2017/18

Capital Project and Unit	Current Budget	Actual YTD (Jan)	Forecast Total	Variance - Budget to Forecast	Surplus	Shortfall	Re-budget amount	Comments
Community Services								
2183 - Citiplace Child Care Centre - Interactive Playscape	30,000	0	0	(30,000)			(30,000)	Unable to complete with current available Resources Delayed until 2018/19
2001 - Citiplace Community Centre Chairs	10,000	5,515	5,515	(4,485)	(4,485)			Remaining funds reclassified as operating expense
Community Services Total	40,000	5,515	5,515	(34,485)	(4,485)	0	(30,000)	
Construction								
1801 - Wellington Street (Perth City Link Project)Stage 2B	5,600,680	2,376,784	3,863,049	(1,737,631)	(1,737,631)			Expenditure incurred in 2016/17
1876 - Perth Concert Hall -Mechanical Services works	1,819,148	160,770	450,521	(1,368,627)	(1,368,627)			Cost savings - Tenders much lower than anticipated
1797 - St Georges Tce (Barrack - Irwin St)	1,106,000	76,620	966,766	(139,234)	(139,234)			Project will be completed under budget
1646 - Wellington Street(Perth City Link) Stage 2A	0	(43,546)	(43,546)	(43,546)	(43,546)			
1989 - Urban Art Lighting	163,111	133,427	132,680	(30,431)	(30,431)			
1988 - Pilot of Minimum Standard Lighting - Northbridge	470,394	454,948	443,725	(26,669)	(26,669)			
1986 - Implementation of Lighting Strategy Projects	130,698	123,718	123,718	(6,980)	(6,980)			
1990 - Mount Street - Bridge Node	66,353	60,562	60,562	(5,792)	(5,792)			
1971 - Trafalgar Bridge Lighting	0	(362)	(362)	(362)	(362)			
1882 - Perth Town Hall -New Bin Store	22,042	24,929	24,929	2,887	2,887			
1966 - McLean Laneway	1,340,910	986,955	1,364,727	23,817	23,817			Project will be completed over budget
2159 - Esplanade Intersections	371,909	83,878	406,564	34,655	34,655			Project will be completed over budget
Construction Total	11,091,245	4,438,683	7,793,332	(3,297,913)	(3,359,272)	61,359	0	
Commercial Parking								
2295 - Upgrade On-Street Machines	2,551,147	0	0	(2,551,147)			(2,551,147)	IPMS dependent project, IPMS evaluation currently underway
2283 - PCEC Equipment	1,700,000	0	0	(1,700,000)			(1,700,000)	IPMS dependent project, IPMS evaluation currently underway
2300 - Lighting Car Parks 2017-18	900,000	14,400	270,000	(630,000)			(630,000)	\$630K in installation costs expected to occur in August 2018 due to significant lead time
1832 - Automate Open Air Car Parks	700,000	0	300,000	(400,000)			(400,000)	Delay to 2018/19 likely for lighting upgrade, line marking & parking equipment components - Scope of parking equipment IPMS dependent
2290 - Automated Door Replacement Car Parks	231,000	0	0	(231,000)			(231,000)	Works unlikely to commence until October due to Tender turnaround time
2289 - CO2 Monitoring and Ventilation 2017-18	455,000	0	225,000	(230,000)	(230,000)			Project will be completed under budget
2285 - Point Fraser Sensors	200,000	0	0	(200,000)			(200,000)	IPMS dependent project, IPMS evaluation currently underway
2281 - CPP Brand Refresh	150,000	507	507	(149,493)			(149,493)	Brand refresh delayed pending Commercial Review
2288 - CPP VMS External Entries	90,000	0	0	(90,000)			(90,000)	Procurement delayed as a result of brand refresh - order to be placed following tender appointment however delivery unlikely to occur before end of year

CITY OF PERTH

Capital Works Projects - Budget Review 2017/18

Capital Project and Unit	Current Budget	Actual YTD (Jan)	Forecast Total	Variance - Forecast	Surplus	Shortfall	Re-budget amount	Comments
2282 - CCTV Integration with Intercom	100,000	0	14,510	(85,490)			(85,490)	Engineering consultant appointed to review lighting/ future CCTV needs. Terrace road communications works to occur in 2018/19
2139 - Upgrade of Cale Ticket Machines	82,980	9,601	9,601	(73,379)			(73,379)	IPMS dependent project, IPMS evaluation currently underway
2301 - Licence Plate Recognition Upgrade	50,000	0	0	(50,000)	(50,000)			Funds reclassified as operating expense
2297 - Point Fraser Acrod Bays	60,000	2,007	26,007	(33,993)	(33,993)			Project will be completed under budget
2298 - Point Fraser Signage	40,000	0	20,000	(20,000)			(20,000)	Design works to occur late in FY, installation to be complete by August
1817 - Parking Equipment and Systems - Boom Gates	17,790	0	0	(17,790)	(17,790)			Project completed in previous year
0584 - EMV upgrade for parking equipment	46,875	41,125	41,125	(5,750)	(5,750)			Project completed under budget
0576 - Parking Meters	47,325	41,830	41,830	(5,495)	(5,495)			Project completed under budget
2115 - LED VMS - Internal Single Line	75,253	73,888	73,888	(1,365)	(1,365)			Project completed under budget
2294 - CCTV UPS	40,000	39,891	39,891	(109)	(109)			Project completed under budget
Commercial Parking Total	7,537,370	223,249	1,062,359	(6,475,011)	(344,502)	0	(6,130,509)	
Finance								
2003 - Procure to Pay	200,000	0	50,000	(150,000)			(150,000)	Project delayed to align with ERP program.
Finance Total	200,000	0	50,000	(150,000)	0	0	(150,000)	
Information Technology								
2210 - ERP Implementation	2,000,000	247,766	345,826	(1,654,174)	(510,844)		(1,143,330)	Request \$510,844 be reallocated in the review to CW1602.
1861 - Depot Work Order System	170,060	0	0	(170,060)	(170,060)			Project to be rolled into and prioritised as part of the ERP program.
2202 - Server Processing Growth	180,000	0	90,000	(90,000)	(90,000)			
2203 - Fibre Optic Network & Public WiFi 2017-18	180,000	0	110,000	(70,000)	(70,000)			
2205 - Enterprise Architecture 2017-18	250,000	134,242	183,642	(66,358)	(66,358)			
0296 - Mobile Hardware - Depot	48,000	0	0	(48,000)	(48,000)			
1924 - Stores Management Systems- Depot	40,000	0	0	(40,000)	(40,000)			
2204 - Public WiFi Access Point Refresh and Controllers	190,000	164,407	166,757	(23,243)	(23,243)			
2208 - Routers	50,000	26,780	26,780	(23,220)	(23,220)			
2206 - Tablets , PDA's , Mobile's	30,000	5,040	20,000	(10,000)	(10,000)			
2209 - Edge Switch Refresh and Replacement	50,000	24,116	49,966	(34)	(34)			
2121 - Desktop Replacement Programme	5,070	5,670	5,670	600		600		
1602 - HR and Payroll System Review and Implementation	418,633	331,988	929,477	510,844		510,844		Request to reallocate from CW1602
Information Technology Total	3,611,763	940,009	1,928,118	(1,683,645)	(1,051,759)	511,444	(1,143,330)	
Marketing								
2214 - Website Development	800,000	326,681	1,065,000	265,000		265,000		Request reallocation of funds from OPEX for the shortfall
Marketing Total	800,000	326,681	1,065,000	265,000	0	265,000	0	

CITY OF PERTH

Capital Works Projects - Budget Review 2017/18

Capital Project and Unit	Current Budget	Actual YTD (Jan)	Forecast Total	Variance - Budget to Forecast	Surplus	Shortfall	Re-budget amount	Comments
Parks								
2223 - Landscape Rationalisation - Median Islands	160,000	0	0	(160,000)	(160,000)			Project not going ahead
2221 - Telemetric Irrigation Control System	100,000	16,380	24,336	(75,664)	(75,664)			Insufficient budget to finish both Phase 1 & 2. Tender will be advertised 1st July
2222 - Council House Gardens - Turf Refurbishment	30,000	0	0	(30,000)	(30,000)			Project not going ahead. Surplus reallocated to CW2236
2010 - Wingfield Avenue - Bore, Controller and Wiring System Upgrad	130,000	106,443	106,443	(23,557)	(23,557)			Completed under budget
2230 - Mount Street East - Irrigation System Replacement	18,000	0	0	(18,000)	(18,000)			Project not going ahead
2229 - Railways Reserve - Irrigation System Replacement	15,000	0	0	(15,000)	(15,000)			Project not going ahead
2015 - Narrows Interchange - Flagpole Erosion Control	25,000	16,885	16,885	(8,115)	(8,115)			Completed under budget
2225 - Replacement interpretive signage throughout Point Fraser	10,000	6,801	6,801	(3,199)	(3,199)			Project completed under budget
2224 - Mardalup Park - south (EP034BIO) revetment renewal	18,000	15,418	15,418	(2,582)	(2,582)			Project completed under budget
Parks Total	506,000	161,927	169,883	(336,117)	(336,117)	0	0	
Plant & Equipment								
0150 - Fleet and Plant Replacement - Recreation and Culture	889,000	540,385	850,799	(38,201)	(38,201)			
0153 - Fleet and Plant Replacement - Community Amenities	1,759,500	584,365	1,732,000	(27,500)	(27,500)			
0152 - Fleet and Plant Replacement - Transport	424,000	104,564	398,344	(25,656)	(25,656)			
0374 - Fleet and Plant Replacement Economic Serv-Building Control	40,000	34,710	36,000	(4,000)	(4,000)			
0372 - Fleet and Plant Replacement - Other Community Amenities	98,500	0	98,000	(500)	(500)			Combination of cost savings on some fleet and plant purchases and additional requirements in 2017/18
0146 - Fleet and Plant Replacement - Other Law, Order, Public Safety	129,000	34,537	153,537	24,537		24,537		
0143 - Fleet and Plant Replacement - Governance - General	54,000	43,061	83,061	29,061		29,061		
0264 - Fleet and Plant Replacement - Transport - Parking Facilities	43,500	0	73,000	29,500		29,500		
0373 - Fleet and Plant Replacement - Other Property & Services	160,000	165,582	245,582	85,582		85,582		
Plant & Equipment Total	3,597,500	1,507,204	3,670,323	72,823	(95,857)	168,680	0	
Properties								
1874 - Concert Hall - Electrical Works	1,919,274	591,979	1,070,577	(848,697)	(848,697)			Cost savings - Tenders much lower than anticipated
1878 - Pedestrian Walkways	826,372	0	0	(826,372)			(826,372)	Due to delays in the project payment not due to ISPT until Nov 2018.
1875 - Concert Hall-Hydraulics Works	2,040,522	75,832	1,369,558	(670,964)	(670,964)			Cost savings - Tenders much lower than anticipated

CITY OF PERTH

Capital Works Projects - Budget Review 2017/18

Capital Project and Unit	Current Budget	Actual YTD (Jan)	Forecast Total	Variance - Budget to Forecast	Surplus	Shortfall	Re-budget amount	Comments
2023 - Perth Town Hall Various Building Works	351,174	260,411	260,411	(90,763)	(90,763)			Project completed under- budget
2232 - City Station Concourse Canopy Feasibility Study	20,000	0	0	(20,000)	(20,000)			
1651 - Spray Booth Refurbishment - Depot	0	0	799	799		799		
2242 - PCEC Subsidence Works	500,000	24,622	501,080	1,080		1,080		
2025 - Town Hall - Toilet Refurbishment	35,000	38,500	38,500	3,500		3,500		
2241 - Various Sites - Refrigerator Replacement	90,000	79,457	96,000	6,000		6,000		
0474 - Install Two APT's Northbridge	0	9,864	9,864	9,864		9,864		Completed over budget
2237 - City Station Concourse Flooring Repairs	50,000	0	70,000	20,000		20,000		
2236 - Council House Lower Ground Car Park Concrete Repairs	70,000	0	100,000	30,000		30,000		Reallocation from CW2222
0125 - New Perth City Library	216,791	26,944	251,944	35,153		35,153		Completed over budget
2026 - Refurbish Murray St Frontage and Parking Control Booth	100,000	2,914	150,000	50,000		50,000		
0528 - Council House Upgrade Driveway and Associated	0	130,256	130,256	130,256		130,256		Completed over budget
Properties Total	6,219,133	1,240,779	4,048,988	(2,170,145)	(1,630,424)	286,651	(826,372)	
Parking Services								
1970 - Integrated Parking Management and Enforcement System	1,049,269	27,356	7,946	(1,041,323)			(1,041,323)	Project delayed, tender evaluation currently underway
1969 - Parking Equipment and Systems -PDA 'S	170,000	0	0	(170,000)			(170,000)	IPMS dependent project, IPMS evaluation currently underway
2219 - Installation of Signs and Parking Bay Line Marking	100,000	2,199	45,649	(54,351)	(54,351)			Funds reclassified as operating expense
2218 - Sensor Signage	25,000	0	0	(25,000)			(25,000)	IPMS dependent project, IPMS evaluation currently underway
2216 - Electronic Programmable Message Board	25,600	24,075	24,075	(1,525)	(1,525)			Project completed under budget
2215 - Basement Refurbishment	40,000	10,115	39,960	(40)	(40)			Project will be completed under budget
2217 - Vehicle Emergency Lights	16,500	20,513	20,513	4,013		4,013		Project will be completed over budget - additional funds requested
Parking Services Total	1,426,369	84,258	138,144	(1,288,225)	(55,916)	4,013	(1,236,323)	
Street Presentation & Maintenance								
2274 - Newcastle Street upgrade stage 1 - Palmerston St	300,000	0	180,000	(120,000)	(120,000)			Project completed / will be completed under budget
2246 - Investigate and Design 2017-18	50,000	0	(0)	(50,000)	(50,000)			Project completed / will be completed under budget
2272 - Victoria Sq - Eastern Circle	210,000	0	160,000	(50,000)	(50,000)			Project completed / will be completed under budget
2258 - Minor Stormwater Extensions	100,000	0	63,000	(37,000)	(37,000)			Project completed / will be completed under budget
2266 - Everett St - South - Fairway to Parkway	91,476	50,103	60,685	(30,791)	(30,791)			Project completed / will be completed under budget
2262 - Park Rd - South - Kanimbila Rd to Winthrop Ave	155,832	769	132,000	(23,832)	(23,832)			Project completed / will be completed under budget
2035 - Aberdeen Street - Pier St To Lord St	0	(19,501)	(19,501)	(19,501)	(19,501)			Project completed / will be completed under budget
1916 - Newcastle Street (WB) - Palmerston St to Fitzgerald St	24,425	6,071	6,071	(18,354)	(18,354)			Project completed / will be completed under budget
2257 - Winthrop Avenue (NB) - Monash Av to Aberdare Rd	440,040	0	422,036	(18,004)	(18,004)			Project completed / will be completed under budget
2249 - Hale Street - Nelson Cr to Waterloo Cr	70,110	50,059	52,259	(17,851)	(17,851)			Project completed / will be completed under budget
2253 - Plain Street - Wittenoom St to Royal St	184,680	0	170,898	(13,782)	(13,782)			Project completed / will be completed under budget
2250 - Mounts Bay Road (CB) - Cliff St to Freeway Off-ramp	83,334	0	71,874	(11,460)	(11,460)			Project completed / will be completed under budget

CITY OF PERTH

Capital Works Projects - Budget Review 2017/18

Capital Project and Unit	Current Budget	Actual YTD (Jan)	Forecast Total	Variance - Budget to Forecast	Surplus	Shortfall	Re-budget amount	Comments
2065 - Medians - Thomas St - KPR to Rheola St	27,625	16,346	16,346	(11,279)	(11,278)			Project completed / will be completed under budget
2056 - Crossover Replacements	20,000	10,197	10,197	(9,803)	(9,803)			Project completed / will be completed under budget
2259 - Lord St - West - Bridge To Moore St	51,290	46,435	46,435	(4,856)	(4,856)			Project completed / will be completed under budget
2251 - Nelson Crescent (EB) - Horatio St to Hale St	71,250	40,354	67,948	(3,302)	(3,302)			Project completed / will be completed under budget
2248 - Governors Avenue (NB) - Riverside Dr to Terrace Rd	74,556	0	72,584	(1,972)	(1,972)			Project completed / will be completed under budget
2144 - Richardson Street - Pram Ramps	0	(226)	(226)	(226)	(226)			Project completed / will be completed under budget
2245 - Lighting Improving Coverage 2017-18	20,000	12,466	21,000	1,000		1,000		Project completed / will be completed over budget
2045 - Victoria Square - Lord St to Murray St	0	2,297	2,297	2,297		2,297		Project completed / will be completed over budget
2252 - Park Road - Kanimbla Rd to Cul-de-sac (Winthrop Av)	73,062	0	76,922	3,860		3,860		Project completed / will be completed over budget
2256 - Wellington Street (EB) - Lord St to Hill St	91,941	93,276	95,858	3,917		3,917		Project completed / will be completed over budget
2271 - Hale Street - Both - Waterloo Cr to Nelson Ave	190,000	193,271	195,000	5,000		5,000		Project completed / will be completed over budget
2244 - Christmas Decorations 2017-18	150,000	155,223	155,223	5,223		5,223		Project completed / will be completed over budget
2255 - Saunders Street - Henry St to Glyde St	34,650	0	41,534	6,884		6,884		Project completed / will be completed over budget
2254 - Riverside Drive (WB) - Pt Fraser Carpark Entry to Plain St	135,603	0	143,520	7,917		7,917		Project completed / will be completed over budget
2048 - Wellington Street (WB) - Lord St to Pier St including Pier	35,691	44,433	44,433	8,742		8,742		Project completed / will be completed over budget
2260 - Riverside Dr - North - Barrack St to Governors Ave	59,095	0	69,989	10,894		10,894		Project completed / will be completed over budget
2263 - Parkway - West - Myers St to Princess Rd	161,172	151,243	185,742	24,570		24,570		Project completed / will be completed over budget
2269 - Fairway - West - Myres St to Caporn St	98,000	0	126,171	28,171		28,171		Project completed / will be completed over budget
2247 - Cook Street - Thomas St to Outram St	69,696	0	98,542	28,846		28,846		Project completed / will be completed over budget
2273 - Ventnor Ave - Richardson St To Ord St - Stage 1	65,000	0	95,000	30,000		30,000		Project completed / will be completed over budget
2265 - Pitcovers And Manholes	75,000	12,012	110,000	35,000		35,000		Project completed / will be completed over budget
Street Presentation & Maintenance Total	3,213,528	864,828	2,973,835	(239,693)	(442,012)	202,321	0	
Transport								
2276 - Roads (Crawley Nedlands) Various	1,025,000	1,145	350,000	(675,000)	(75,000)		(600,000)	D&C for shared path construction. Community consultation occurring February 2018. Based on the consultation results the shared path in JA Reserve will be designed and built in 2018/19
2277 - Kerbside Review Implementation	300,000	2,895	200,000	(100,000)	(100,000)			Project schedule delayed to 2018/2019
2278 - Point Fraser, Reconnection with Elizabeth Quay	500,000	18,507	350,000	(150,000)	(150,000)			Project schedule delayed to 2018/2019
2279 - Cycle Plan Implementation	870,859	22,999	250,000	(620,859)	(370,859)		(250,000)	Design works for projects approved in Cycle Plan Implementation Program. - Milligan St redesign (carried forward by Council resolution 2018/19) - Colin St (Kings Park Rd to Arthur St). - Spring St/Mount St - St Geo Tee to Mounts Bay Rd. - Goderich St (Lord to Plain) - topological survey. - Nedlands Crawley routes as per draft Co - Subiaco bike plan (pending approval).
2305 - 2-Way Hay Street (William St to Thomas St)	850,000	99,589	454,250	(395,750)	(395,750)			Project pending MRWA approvals - Carry Forward provision for MRWA invoices.
2082 - 2-Way Hill Street (St Georges Tee - Wittnoom St)	261,689	14,137	134,062	(127,627)	(127,627)			Retain \$65K for QS and signal design. Funds handed back as detailed design will be undertaken in 2018/19.

CITY OF PERTH

Capital Works Projects - Budget Review 2017/18

Capital Project and Unit	Current Budget	Actual YTD (Jan)	Forecast Total	Variance - Forecast	Surplus	Shortfall	Re-budget amount	Comments
2081 - BlackSpot	170,000	18,424	55,916	(114,084)	(99,084)		(15,000)	\$15,000 rebudgeted for Broadway in Nedlands, Cooper Street to Stirling Hwy, project costs shared with City of Nedlands and MRWA. To be completed in 2018/2019.
2142 - Crawley / Hollywood intersections	37,289	1,249	297	(36,992)	(36,992)			Project being incorporated into CW2276 remaining value in CW2142 being handed back
2160 - Traffic Counter Purchase - Lord Street	40,000	29,770	29,770	(10,230)	(10,230)			Project Complete. Remainder to be returned in Review.
2136 - Aberdeen St Cycle Plan Implementation	11,411	10,321	10,321	(1,090)	(1,090)			Project completed,
Transport Total	4,066,248	219,036	1,834,616	(2,231,632)	(1,366,632)	0	(865,000)	
Waste & Cleansing								
2280 - Waste Management Software	70,000	0	213,313	143,313		143,313		Additional funds required after tender review.
Waste & Cleansing Total	70,000	0	213,313	143,313	0	143,313	0	
Projects to be adjusted in the review - Total	48,807,769	10,897,623	30,010,016	(18,797,754)	(10,835,935)	3,519,718	(11,481,534)	
Projects that remain unchanged - Total *	21,359,988	5,395,952	20,477,251	(882,737)	0	0	0	
* Variance relates to projects where a carry forward is anticipated. At this stage the budget is not adjusted for these amounts								
New Projects requiring funds - Council Initiatives								
River Cat feasibility study	0	0	100,000	100,000		100,000		New Council initiative
Intersection of Lake and Aberdeen Streets	0	0	25,000	25,000		25,000		New Council initiative
Skate Park feasibility study	0	0	100,000	100,000		100,000		New Council initiative
City Parklets policy	0	0	50,000	50,000		50,000		New Council initiative
City of Neighbourhoods	0	0	0	0		0		New Council initiative
Capital Works total	70,167,757	16,293,575	50,762,267	(19,405,491)	(10,835,935)	3,794,718	(11,481,534)	
Adjustment to Capital Budget arising from the review	(18,522,753)							
Revised Capital Budget	51,645,004							

CITY OF PERTH

REVISED RATE SETTING STATEMENT for the year ending 30 June 2018

	Actual YTD 31-Dec-17 \$	Revised Budget 2017/18 \$	Proposed Budget 2017/18 \$	Revised Budget Variance \$
Proceeds from Operating Activities				
Operating Revenue				
Parking Fees	37,790,758	71,807,578	72,666,479	858,901
Fines and Costs	4,303,539	9,113,255	8,771,181	(342,073)
Investment Income and Interest	2,993,684	4,619,401	5,056,640	437,239
Community Service Fees	784,052	1,509,400	1,591,718	82,318
Rubbish Collection	8,732,724	9,250,450	9,093,378	(157,072)
Rentals and Hire Charges	2,425,065	4,993,543	5,030,884	37,341
Recurrent Grants	470,545	1,985,738	2,046,230	60,492
Contributions, Donations and Reimbursements	250,634	421,783	653,905	232,122
Other Income	3,487,758	4,209,824	5,461,769	1,251,945
Distribution from TPRC	0	200,000	200,000	0
	61,238,758	108,110,972	110,572,183	2,461,212
Less: Operating Expenditure				
Employee Costs	37,382,317	74,748,918	75,703,006	(954,088)
Materials and Contracts	23,218,181	50,883,391	50,467,245	416,146
Utilities	1,482,530	3,464,509	3,284,097	180,412
Insurance Expenditure	399,267	928,202	829,385	98,817
Depreciation and Amortisation	15,791,816	33,534,088	33,942,165	(408,077)
Interest Expenses	745,118	1,380,827	1,383,119	(2,292)
Loss on Disposal of Assets	99,236	1,664,126	726,908	937,218
Expense Provisions	546,450	915,726	1,012,767	(97,041)
Other Expenditure	13,198,431	25,791,159	25,778,197	12,961
	92,863,346	193,310,945	193,126,889	184,056
Add back Depreciation	(15,791,816)	(33,534,088)	(33,942,165)	408,077
(Loss) / Profit on Disposals	(99,236)	(1,664,126)	(726,908)	(937,218)
	76,972,294	158,112,731	158,457,815	(345,085)
Net Surplus/(Deficit) from Operations	(15,733,535)	(50,001,759)	(47,885,632)	2,116,127
Capital Grants	0	2,775,785	2,757,934	(17,851)
Capital Expenditure	(14,743,216)	(70,167,757)	(51,645,004)	18,522,753
Proceeds from Disposal of Assets/Investments	163,140	801,800	801,800	0
Sub-total Investing Activities	(14,580,076)	(66,590,172)	(48,085,269)	18,504,902
Repayment of Borrowings	(4,019,299)	(6,423,186)	(6,423,186)	0
Transfers to Reserves	(830,170)	(33,929,087)	(33,929,087)	0
Transfer from Reserves	16,803,668	43,120,170	28,550,983	(14,569,187)
Sub-total Financing Activities	11,954,198	2,767,897	(11,801,290)	(14,569,187)
Add: Opening Funds	35,104,931	29,311,168	35,104,931	5,793,763
Net Surplus/(Deficit) before Rates	16,745,518	(84,512,866)	(72,667,261)	11,845,605
Amount Sourced from Rates	89,396,990	89,256,330	89,224,045	(32,285)
Closing Funds	106,142,508	4,743,464	16,556,784	11,813,320

CITY OF PERTH

REVISED CURRENT POSITION for the year ending 30 June 2018

	Actual YTD 31-Dec-17 \$	Revised Budget \$	Proposed Budget \$	Revised Budget Variance \$
Current Assets				
Cash and Cash Equivalents	9,973,852	5,928,176	8,048,446	2,120,270
Deposits and Prepayments	11,542,763	446,730	606,590	159,860
Money Market Investments - Municipal Funds	89,037,820	7,887,359	9,825,862	1,938,504
Money Market Investments - Restricted Funds	72,880,597	81,962,969	96,532,156	14,569,187
Trade and Other Receivables	17,938,773	10,710,035	12,142,475	1,432,440
Inventories	947,493	1,104,206	1,108,777	4,571
Total Current Assets	202,321,298	108,039,475	128,264,307	20,224,832
Current Liabilities				
Trade and Other Payables	22,763,893	20,948,087	14,800,004	(6,148,083)
Employee Entitlements	10,245,387	12,753,523	12,586,314	(167,209)
Provisions	534,300	655,467	645,875	(9,592)
Borrowings	6,081,313	7,487,847	7,487,847	0
Total Current Liabilities	39,624,893	41,844,924	35,520,040	(6,324,884)
Working Capital Position Brought Forward	162,696,405	66,194,551	92,744,267	26,549,716
Deduct Restricted Cash Holdings	(72,880,597)	(81,962,969)	(96,532,156)	(14,569,187)
Add Current Liabilities not expected to clear	10,245,387	12,753,523	12,586,314	(167,209)
Deduct Restricted Capital Grants		270,512	270,512	0
Add Current Borrowings	6,081,313	7,487,847	7,487,847	0
Current Funds Position Brought Forward	106,142,508	4,743,464	16,556,784	11,813,320

	Actual YTD 31-Dec-17 \$	Revised Budget \$	Proposed Budget \$	Revised Budget Variance \$
Net Cash on Hand				
Cash On Hand	9,973,852	5,928,176	8,048,446	2,120,270
Money Market Investments	161,918,417	89,850,328	106,358,018	16,507,691
Funds on Hand	171,892,269	95,778,504	114,406,465	18,627,961
Analysis of Funds on Hand				
Reserves	72,880,597	81,962,969	96,532,156	14,569,187
Provisions	10,779,687	13,408,990	13,232,189	(176,801)
Restricted Grants not yet utilised	0	270,512	270,512	0
General Funds	88,231,985	136,033	4,371,608	4,235,575
Funds on Hand	171,892,269	95,778,504	114,406,465	18,627,961